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2003–2004
Proposed Budget

2003–2004
Proposed
Budget

Prepared by the

Office of the
County Administrator
June 10, 2003

List of Sections

County Administrator Budget Message 1

Attachment A — Supplemental Budget Requests 41

Individual Budget Units by Function

General Government A–1

Capital Maintenance & Improvement B–1

Environmental Protection C–1

Law & Justice D–1

Roads & Facilities E–1

Health Services F–1

Human Services G–1

Education H–1

Parks & Recreation I–1

Contingencies J–1

Special Districts K–1

Schedules

Budget Summaries S–1

Personnel P–1

Equipment Q–1

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Contents

– A –

Abandoned Watercraft D–97
ADAP D–43
Adoption G–3
Adult Special Circumstances Program G–3
AFDC G–3
AFDC Foster Care G–3
Aging & Community Services G–10
Agricultural Commissioner C–13
Aid to Families with Dependent Children G–3
Airport & Road Contributions E–30
Airport Enterprise Fund E–33
Alcohol/Drug Alternative Program D–43
Alcoholism Services F–24
Animal Control C–19
Anti–Drug Abuse Enforcement Program D–27
Assessor A–37
Assessor – AB 818 A–40
Auditor–Controller A–13
Auto Insurance Fraud Prosecution D–14
Auto Theft Prosecution D–21
Automated Fingerprint ID D–100
Aviation E–33

– B –

Board Clerk A–2
Board of Supervisors A–2
Boating Safety D–55
Building Inspection C–8
Burials G–13

– C –

Capital Projects B–2
CAPS A–24
Career Criminal Project D–27
Child Abduction Unit D–11
Child Support Services D–33
Children & Families Program (First 5) F–45
Clerk of the Board A–2
Collections A–51
Communications (Sheriff) D–63
Community Development C–8
Community Health Access F–36
Community Infrastructure Program E–31
Community Services G–9
Construction (Public Works) E–17
Contingencies J–2
Cooperative Extension H–6
COPS – Custody (AB 3229) D–51
COPS – District Attorney (AB 3229) D–31
COPS – Patrol (AB 3229) D–50
Coroner/Morgue D–76
Correctional Health Services D–102
County Accounting & Personnel System A–24
County Administrator A–6
County Clerk/Recorder A–42
County Collector A–51
County Counsel A–53
County Contribution – Airport E–30
County Contribution – Courts D–135
County Contribution – Health Care Services F–2
County Contribution – LAFCo C–26
County Contribution – Library H–5
County Contribution – Road Fund Services E–30
County Jail D–87
County Library H–2
County Museum I–5
County Support of the Courts D–135
Court Assigned Counsel D–46
Court Services (Sheriff) D–84
Crossroads D–124
Cultural Services I–5
Custody D–87
Custody – COPS D–51

– D –

Data Processing A–20
Debt Service A–75
Department of Aging G–10
Dependent Children's Home G–7
Depreciation A–75
Detectives D–68
Development Services (Community Development) C–8
Development Services (Public Works) E–21
Drug Abuse Services F–24
District Attorney D–4
District Attorney – Anti–Drug Abuse Enforcement Program D–27
District Attorney – Auto Insurance Fraud Prosecution D–14
District Attorney – Auto Theft Prosecution D–21
District Attorney – Career Criminal D–27

District Attorney – Child Abduction D–11
District Attorney – COPS (AB 3229) D–31
District Attorney – DUI Prosecutor Training Program D–23
District Attorney – Elder Abuse Prosecution ... D–27
District Attorney – Family Support D–33
District Attorney – Investigator Adult Protective Services D–25
District Attorney – Major Narcotics Vendor Suppression D–27
District Attorney – Narcotics Enforcement..... D–13
District Attorney – Public Assistance Fraud Prosecution D–19
District Attorney–Real Estate Fraud D–8
District Attorney – Spousal Abuse Prosecution D–16
District Attorney – State OCJP Grant Program D–27
District Attorney – Statutory Rape Prosecution D–27
District Attorney – Threat Assessment/ Stalking Prosecution..................... D–27
District Attorney – Victim Assistance Center.... D–9
District Attorney – Victim/Witness Program... D–27
District Attorney – Violence Against Women... D–27
District Attorney – Welfare Fraud Prosecution D–19
District Attorney – Workers' Comp Insurance Fraud Prosecution D–17
District Attorney – Youth Gun Violence Reduction LLEBG D–131

– E –

EEDD A–9
Elections A–67
Elder Abuse Prosecution.................... D–27
Emergency Services C–21
Employment & Economic Development A–9
Economic Promotion A–70
Enterprise Fund – Airport E–33
Enterprise Fund – Hospital F–6
Enterprise Fund – Solid Waste F–50
Enterprise Fund – Solid Waste Closure F–54
Environmental Health F–38
Equipment Use Allowance & Debt Service A–75

– F –

Facilities Management...................... B–4
Family Support D–33
Family Focused Intervention Team (Probation)D–127
First 5 San Joaquin F–45
Fish & Game C–24
Flood Channel Maintenance C–2
Flood Control Engineering E–24
Food Stamp Employment & Training G–3
Foster Care................................ G–3

– G –

General Hospital............................ F–6
General Relief G–3
Glassy–winged Sharpshooter Prevention...... C–15
Government Buildings....................... B–4
Grand Jury................................. D–42

– H –

Historical Society I–5
Homeless Shelter G–3
Homemaker Services G–3
Hospital Enterprise Fund F–6
Human Resources.......................... A–56
Human Services Agency G–3

– I –

Indigent Burials............................ G–13
Indigent Defense........................... D–41
In Home Supportive Services G–3
Indo–Chinese Refugee Program G–3
Information Systems A–20
Insurance A–62
Internal Service Fund – Motor Pool A–77
Internal Service Fund – Office Automation A–26
Internal Service Fund – Purchasing........... A–49
Internal Service Fund – Radio A–28
Internal Service Fund – Self–Insurance........ A–62
Internal Service Fund – Southern Water E–37
Internal Service Fund – Telephone A–30
Internal Service Fund – Workers' Comp....... A–65

– J –

Jail D–87
JJCPA Crossroads D–127
JJCPA – Family Focused Intervention Team . . . D–127
JJCPA – Probation Officer on Campus D–127
JJCPA – Neighborhood Service Center D–127
Judgements & Damages A–74
Juvenile Detention D–106
Juvenile Justice Crime Prevention Act D–127

– L –

LLEBG D–131
Labor Relations A–56
Lathrop Police Contract D–82
Library H–2
Library Administrative Services H–5
Local Agency Formation Commission C–26
Local Law Enforcement Block Grant D–131

– M –

Major Narcotics Vendor Suppression D–27
Mary Graham Children's Shelter G–7
Mental Health Pharmacy F–16
Mental Health Services F–18
Motor Pool Internal Service Fund A–77
Mountain House CSD A–4
Museum I–5

– N –

Narcotics Enforcement (District Attorney) D–13
Neighborhood Preservation C–5
Neighborhood Service Center D–127
New Directions D–47

– O –

Office Automation Internal Service Fund A–26
Operating Transfers A–16
Operating Transfers to Health Care Service F–2

– P –

Parks & Recreation I–2
Patrol D–59
Patrol – COPS D–50
Permit & Inspection Services C–8
Personnel A–56
Planning C–8
Pretrial Services D–110
Probation – Administration/Support D–115
Probation – Adult & Pretrial Services D–110
Probation – Crossroads D–127
Probation – Family Focused Intervention Team D–127
Probation – Juvenile D–106
Probation – Juvenile Detention D–120
Probation – Juvenile Drug Court LLEBG D–131
Probation Juvenile Justice Crime Prevention Act D–127
Probation – KIDS Alcohol/Drug Alternative LLEBG D–131
Probation – Local Law Enforcement Block Grant D–131
Probation – Pretrial Services D–110
Probation – Probation Officer on Campus D–127
Probation – STC Training D–115
Probation – State Grants D–124
Probation – Stockton Juvenile Co-Op LLEBG D–131
Probation – TANF D–115
Probation – Youth Accountability LLEBG D–131
Property Management B–4
Proposition 10 Program F–45
Proposition 36 Programs F–33

Provision for Contingencies J–2
Public Administrator D–95
Public Assistance – Administration G–3
Public Assistance – Adult Special Circumstances Program G–3
Public Assistance – AFDC G–3
Public Assistance – AFDC Foster Care G–3
Public Assistance – Aid for Adoption of Children G–3
Public Assistance – Food Stamp Employment & Training G–3
Public Assistance – General Relief G–3
Public Assistance – Homemaker Services G–3
Public Assistance – Indo–Chinese Refugee Program G–3
Public Assistance – Refugee Assistance Grant G–3
Public Assistance – Temporary Assistance to Needy Families (TANF) G–3

Public Assistance – Temporary Homeless Shelter G–3
Public Defender D–38

Public Defender – Vertical Defense of Indigents D–41
Public Health Services F–29
Public Improvement B–6
Public Works – Administration E–5
Public Works – Construction E–17
Public Works – Development Services E–21
Public Works – Engineering E–8
Public Works – Equipment Maintenance E–12
Public Works – Flood Channel Maintenance C–2
Public Works – Flood Control Engineering E–24
Public Works – Road Districts E–29
Public Works – Road Maintenance E–14
Public Works – Surveyor A–71
Public Works – Utility Districts F–47
Purchasing & Support Services A–46
Purchasing Internal Service Fund A–49

– R –

Radio Internal Service Fund A–28
Rebates/Refund & Damages A–74
Records (Sheriff) D–71
Recorder/County Clerk A–42
Recorder – Equipment/Automation A–44
Refugee Assistance Grant G–3
Refuse Disposal F–50
Registrar of Voters A–67
Reserve for Contingencies J–2
Revenue & Recovery A–51
Road District 1 .... E–29
Road District 2 .... E–29
Road District 3 .... E–29
Road District 4 .... E–29
Road District 5 .... E–29
Road Districts E–29
Road Fund & Airport Services Contributions E–30
Road Maintenance E–14

– S –

San Joaquin County Historical Society I–5
San Joaquin General Hospital F–6
Sealer of Weights & Measures C–17
Self–Insurance Internal Service Funds A–62
Sheriff – Abandoned Watercraft D–97
Sheriff – Administration/Support Services D–79
Sheriff – Automated Fingerprint ID D–100
Sheriff – Boating Safety D–55
Sheriff – Burials G–13
Sheriff – Civil Division D–73
Sheriff – Communications D–63
Sheriff – Coroner/Morgue D–76
Sheriff – Correctional Health Services D–102
Sheriff – Court Services D–84
Sheriff – Custody D–87
Sheriff – Custody – COPS D–51
Sheriff – Detectives D–68
Sheriff – Fish & Game C–24
Sheriff – Hiring and Training Pool D–57
Sheriff – Hi Tech Crimes Task Force D–97
Sheriff – Jail D–87
Sheriff – Lathrop Police Contract D–82
Sheriff – Cal MMET Grant D–97
Sheriff – Meth Task Force D–97
Sheriff – Narcotics Enforcement D–100
Sheriff – Off Highway Vehicle Grant D–97
Sheriff – Operational Grants D–97
Sheriff – Patrol D–59
Sheriff – Patrol-COPS D–50
Sheriff – Public Administrator D–95
Sheriff – Records D–71
Sheriff – Rural Crime task Force D–97
Sheriff – School Officer-Lincoln D–97
Sheriff – School Officer-Linden D–97
Sheriff – Special Fund Program D–100
Sheriff – STC Training D–53
Sheriff – Technology Projects D–66
Sheriff – Unified Court Services D–84
Sheriff – Work Programs D–93
Solid Waste Closure Enterprise Fund F–54
Solid Waste Enterprise Fund F–50
Southern Water Internal Service Fund E–37
Special Districts K–1
Spousal Abuse Prosecution D–16
STC Training (Probation) D–115
STC Training (Sheriff) D–53
Statutory Rape Prosecution D–27
Substance Abuse & Crime Prevention F–33
Substance Abuse Services F–24
Support of the Courts D–135
Surveyor A–71

– T –

TANF (Human Services) G–3
TANF (Probation) D–115
Telephone Internal Service Fund A–30
Temporary Homeless Shelter G–3
Temporary Assistance to Needy Families
(Human Services) G–3
Threat Assessment/Stalking Prosecution. D–27
Tobacco Settlement A–17
Treasurer–Tax Collector A–33

– U –

UC – Cooperative Extension H–6
Utility Districts F–47

– V –

Vertical Defense of Indigents D–41
Veterans Service Office G–14
Victim Assistance Center D–9
Victim/Witness Program D–27
Violence Against Women D–27

– W –

Water Resources E–26
Weights & Measures C–17
Welfare Programs G–3
Work Programs (Sheriff) D–93
Workers' Compensation Insurance Fraud
Prosecution D–17
Workers' Compensation Internal Service Fund . A–65

County Administrator

Budget Message

County of San Joaquin
Courthouse, Room 707
222 East Weber Avenue
Stockton, California 95202-2778
(209) 468-3211

Office of the County Administrator

June 10, 2003

Board of Supervisors
Courthouse
Stockton, CA 95202

Dear Board Members:

2003-04 Proposed Budget

San Joaquin County is, by population, the 15th largest county in California. Of those 15 counties, only 6 exceeded San Joaquin County's numerical population increases for the period between July 2001 and July 2002. Also according to the data, only one exceeds the 3.4% annual growth experienced by San Joaquin County in the same period. The figures do not attempt to express whether the growth is good or bad, they simply say what it is. The fact is, San Joaquin County is growing at a rapid pace and consequently will have a major role in the development of the State, and particularly, of the Central Valley. The proposed budget has been prepared to set a course where San Joaquin County transitions itself to be the master of its destiny.

Year-end projections submitted by the departments demonstrate that all budgets will end the year within their allocation. Over the last 18 months, the Board approved several actions restricting expenditures, thereby saving scarce dollars that have been used in the current as well as the proposed budgets. Likewise, a great deal of credit goes to the department managers whose efforts and ingenuity made it possible to comply with those allocations. The budget message presented to you a year ago spoke to the then $23.6 billion State deficit. It was pointed out then that the County would need to take significant actions to counteract the negative effects of the State Budget. Your Board took those necessary actions, but unfortunately, the State only added to its deficit. The State is now wrangling with a deficit in excess of $38.2 billion, and again local government will feel the brunt of that impact.

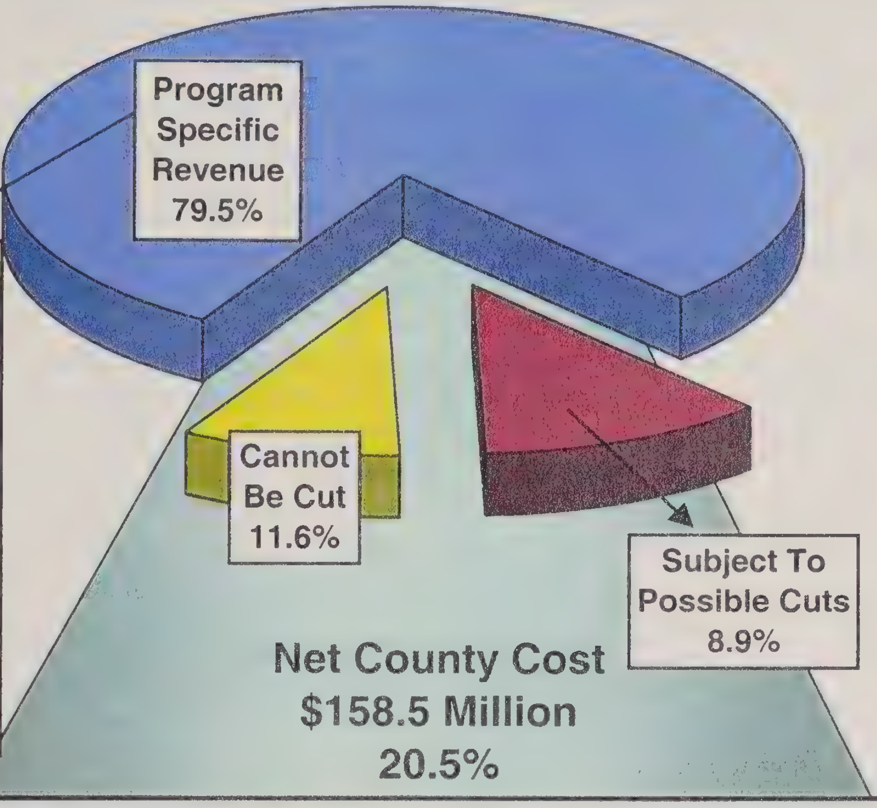
Largely due to the foresight and sacrifices by everyone involved, the County's budget is again balanced and provides the appropriate allocations to allow departments to carry out their mission and the Board's priorities. Largely due to the possibility of the State's failure to adopt its own budget in a timely fashion, the County budget is again susceptible to midyear budget changes to conform to State allocations.

Virtually every stone has been turned to seek out possible cost savings and revenue enhancements in preparation of the proposed budget. San Joaquin General Hospital encouraged all employees to submit cost savings proposals for serious consideration by management. All department heads were requested to submit cost savings proposals that affected not only their own departments, but the County as a whole. Support departments developed a number of cost savings alternatives; such savings are passed on to operating departments thereby facilitating cost-effective service delivery.

Integral to the development of the proposed budget was a conscious effort to address the long-term consequences the budget process has on delivery of critical County services. The ups and downs of the State budget, as well as fluctuations of local revenues, can have dramatic affects on what a department can, or cannot, do in a given year. Therefore, departmental budgets have been reviewed with a focus not just on the current year allocations, but with a view of creating more stability in spite of local, State, and federal budget vagaries. The proposed 2003-04 budget is aimed at the incremental development of a budget with sufficient revenues to contend with lean State and federal allocations, and provide sufficient stable resources to continue the County's many critical programs that meet the Board's priorities. The proposed budget forms the basis for subsequent permanent infrastructure to enhance the County's ability to attract and retain quality employees and build revenue to plan, design, and ultimately construct quality facilities in which to house our valued employees. This vision will require some difficult decisions, but will provide for long-term stability of all County operations. Numerous components will need to come together and function synergistically to ensure that stability. The proposed budget is only one piece of the puzzle. It is expected that during the coming fiscal year, organizational reviews will be conducted, operations will be evaluated, and the way we do business will be scrutinized to encourage improvements and efficiencies, where possible.

Allocations for the incoming fiscal year in many budgets are necessarily austere and will require discipline to implement properly. It is purposely designed to result in future budgets that examine program effectiveness rather than allocation limits. Future budgets will continue to be fiscally sound and balanced to serve constituents to the maximum, continue to respect and value all County employees, and continue to provide department managers appropriate resources and tools with which to develop implementable programs. The 2003-04 budget is a transitional one that will bring more stability and long-term planning to the process.

2002-03 San Joaquin County Budget
$773.3 Million



$614.8 Million

Cannot Be Adjusted Without Losing Offsetting Revenue

- Public Assistance-Non-General Relief ($228.1)
- Costs Offset By Subvention/Revenue ($355.2)
- Prop. 172 Public Safety Funds ($31.5)

Cannot Be Cut
$89.7 Million

Required Match
- Health Services ($4.3)
- Human Services ($10.9)
- Trial Courts ($4.0)

Fixed Obligations
- Debt Service ($3.3)

Public Safety Programs
- Jail Operations ($20.4)
- Sheriff (Non-Jail) ($20.5)
- District Attorney ($7.2)
- Indigent Defense ($7.9)
- Probation-Juvenile Detention ($6.6)
- Probation (Non-Detention) ($4.6)

Subject To Possible Cuts
$68.8 Million

Virtually All Mandated

- Children's Shelter ($2.0)
- General Relief ($3.6)
- Public Health ($7.1)
- Contribution to Health Care Services ($3.4)
- Contribution to Road Projects ($.1)
- Planning & Environmental Review ($2.8)
- Agricultural Commissioner ($1.8)
- Property Tax & Fiscal Systems ($8.7)
- Information Systems ($6.8)
- Board of Supervisors ($1.3)
- Administrative/Support ($5.6)
- Elections ($1.2)
- Building Maintenance & Utilities ($5.2)
- Capital Improvement ($3.8)
- Education ($.5)
- Parks & Recreation ($2.4)
- Other Countywide Services ($1.0)
- Contingencies ($11.5)

State Budget Status

On May 14, 2003, the Governor released the May Revision to his January Budget Proposal addressing a $38.2 billion funding shortfall. The shortfall represents approximately 50% of the State General Fund budget. The Governor proposes to finance the deficit over a multiyear period, which includes issuance of $10.7 billion in deficit financing bonds to be repaid with a temporary half cent sales tax increase. While the Governor proposes that the full vehicle license fee (VLF) be reinstated, the May Revision also contains over $2.2 billion funding reductions and/or cost shifts to local government. Issues of note for San Joaquin County include the following:

- ***VLF Backfill:*** The May Revision proposes that the Vehicle License Fee be reinstated on July 1, 2003, restoring the VLF rate back to the 1998 level. The implementation process is anticipated to take 60 to 90 days with the full VLF revenues in place in October 2003, resulting in an estimated funding gap of $1 billion in 2003-04. The May Revision does not include any backfill to local government for the funding gap. Additionally, the proposed State budget does not address the VLF backfill to the existing Realignment Program. It is estimated that San Joaquin County's share of the $1 billion gap would be $6.5 million for the General Fund and an additional $3.4 million for the Realignment Program absent of State backfill.

- ***Realignment II:*** Compared to the January Budget Proposal, the May Revision includes a less ambitious realignment program. The budget proposes to transfer $1.7 billion of mental health, human services, and child care program responsibilities to counties. Increased local costs for the realigned programs will be funded with two new taxes: 1) creation of a 10.3% personal income tax bracket, and 2) a $0.23 per pack increase in cigarette tax in 2003-04.

- ***State Mandate (SB 90):*** The May Revision continues the suspension of various reimbursable State mandate claims in 2003-04. Again, while the Governor proposes suspending funding of the mandates, no provisions have been made to relieve local government of the obligations to perform these functions. For the past two years, San Joaquin County received approximately $1.9 million a year in SB 90 reimbursements.

- ***Undesignated Trial Court Fees:*** The May Revision proposes to shift various undesignated court fees and fines totaling $31 million from counties to the trial courts. The disposition of these fees and fines were left unaddressed in the Trial Court Funding Act of 1997. Local agreements were developed on a county-by-county basis regarding the disposition of these revenues. San Joaquin County has dedicated these revenues to fund a portion of the mandated County cost for court operations. The proposed shift would result in an annual revenue loss of $1.4 million to San Joaquin County. The proposed County budget reflects this loss.

This budget continues the leadership theme of *balancing governmental services* that has served San Joaquin County budgets for many years. The recommended budget strives to preserve public service delivery levels, protect the existing County workforce, and at the same time balance the community needs within available resources. The budget is developed following the Board's policies and key priorities. Highlights include:

- Preservation of high-demand public service program areas;
- Investment in employees to ensure their recognition as valuable organizational resources;
- Construction and maintenance planning/programming for current and future public facility needs;
- Investment in information technology replacement, expansion, and infrastructure with multiyear benefits to address current service needs, and to build a framework to meet future anticipated demand; and
- Implementation of fiscal strategies and policies, including:
    - Dedicating one-time funding for one-time expenditures which yields multiyear benefits;
    - Limiting County overmatches for State and federal programs;
    - Reducing or eliminating grant-funded programs when the supporting grant is reduced or eliminated;
    - Following compensation practices that are data- and market-driven;
    - Preserving scarce General Fund dollars to meet mandated responsibilities and critical service priorities;
    - Conducting ongoing organizational review to assure peak public service performance;
    - Instituting organizational accountability which emphasizes use of best practices and performance/program outcomes;
    - Managing fund balance vigilantly and restricting off-cycle budget changes to emergencies or to the support of critical Board priorities.

Tackling community priorities has been made harder by the past decade of major State adverse budget actions, which have resulted in a net cumulative revenue loss of $295.6 million through 2002-03. At the 2002-03 level, this net cumulative revenue loss compounds at the rate of $31.9 million annually.

In most instances, the Board of Supervisors does not determine which government functions the County performs. As a political subdivision of the State, the County's role is to deliver the services mandated by the State and federal governments. Health, welfare, criminal justice, elections, recording of documents, weights and measures, and agricultural enforcement are some examples of these State-prescribed and County-administered functions. Many of these programs mandate performance standards and require County funding participation from our local revenue base.

The graphic effect of mandated programs is illustrated in the pie chart which follows. It is based on the 2002-03 Approved Budget of $773.3 million. It excludes the County's four Enterprise Funds (Airport, Hospital, Solid Waste, and Solid Waste Closure). The graphic highlights several key points:

- Revenue-specific programs account for $614.8 million, or 79.5%, of the County's budget. These areas cannot be adjusted without losing offsetting revenues.
- Only $158.5 million, or 20.5%, of the County budget is funded by General Purpose Revenue.
- Mandated matches, contractual debt services, and Public Safety Programs of $89.7 million, funded by General Purpose Revenue, cannot be reduced.
- Only $68.8 million, or 8.9%, of the budget must absorb any general State budget cuts and local cost increases.
- The areas subject to possible cuts are virtually all mandated and controlled by law and State regulations.
- The Property Tax and Fiscal Systems, Public Health, and General Relief comprise $19.4 million, or 28.2%, of the areas subject to possible cuts.
- Many of the non-Public Safety Program areas provide direct support or revenues to Public Safety Programs (Administration/Support and Property Tax and Fiscal Systems).

- ***Public Library Foundation (PLF):*** The May Revision virtually eliminates the Public Library Foundation program. In 2002-03, the Stockton/San Joaquin County Library System received over $800,000 in PLF funds, and the County's share was $440,000. The proposed reduction would negatively impact the materials budget and services at the County branches.

- ***Health Services Programs:*** The May Revision proposes to reduce the Medi-Cal provider rates by 15%; potential revenue loss to San Joaquin General Hospital is estimated at $600,000. The May Revision also proposes to reinstate quarterly eligibility redeterminations, tighten the Medi-Cal eligibility thresholds for programs, and eliminate a number of optional Medi-Cal benefits. These changes would reduce the number of individuals eligible for the Medi-Cal program by approximately 300,000 throughout California, thereby increasing the overall number of uninsured. The specific local impact cannot be determined at this time.

- ***Mental Health Services:*** The May Revision includes a 10% reduction in the Mental Health Managed Care program funding allocation to counties. If implemented, San Joaquin County's allocation will be reduced by $440,000 and will affect both inpatient and outpatient services.

- ***Child Support Services:*** The May Revision imposes a 25% County share of costs of the federal penalties associated with the State's delay in implementing a single, Statewide automated child support collection system. The State estimated the penalties at $51.8 million. The Governor further requires counties to fund the penalties with county general funds, not the child support program.

- ***POST/STC Reimbursements:*** The Peace Officers Standards and Training (POST) and Standards and Training for Corrections (STC) programs provide reimbursements to local governments for the expenses incurred in providing training to peace officers, probation officers, correctional officers, and district attorney investigators. The May Revision restores POST, but not STC, funding. If either of these proposals is enacted, the County would lose $346,566 in POST reimbursements and/or $285,235 in STC reimbursements. The proposed County budget assumes that public safety officer training will continue without State POST and STC reimbursements.

- ***California Youth Authority (CYA) Placement Charges*** - The May Revision incorporates an earlier recommendation by the Legislative Analyst's Office to increase charges to counties for juveniles placed in CYA. The proposal is to increase CYA charges by 17%. If the proposal is enacted, CYA charges to the County would increase by approximately $136,000 annually.

The Governor's budget proposal is currently being debated and discussed at the legislative conference committees. After the committees complete their reviews, the Senate and Assembly will vote for their versions of the final budget. After that, a combined budget will need to be approved by both houses. The bipartisan budget committee, together with the Governor, will implement the final budget. Staff will continue to track State budget activities and attempt to influence the outcome of the budget to minimize its impact to local governments. Any necessary budget changes will be submitted to the Board for consideration after analysis of final State budget actions is completed.

Financial Analysis

Appropriations

The 2003-04 Proposed County Budget (excluding Special Districts) totals $955.3 million, which is $17.6 million or 1.9% higher than the 2002-03 Approved Budget. It must be recognized, however, that these appropriations are primarily based on historical State funding. In the likely event State funding is less than the historical amounts, a commensurate reduction in local expenditures will be necessary.

Budget totals for Special Districts governed by the Board of Supervisors have been added to the County budget figures to show the total scope of the Board of Supervisors' responsibility. The grand total of all budget elements, including Special Districts, is $977.7 million. The recommended appropriations by function are as follows:

Appropriations

	2002-03	**2003-04**	**Increase/(Decrease)**	
	Approved	**Recommended**	**Amount**	**Percent**
General Government	$78.2 M	$74.6 M	($3.6) M	-4.6%
Capital Maintenance	18.7 M	12.5 M	(6.2) M	-33.2%
Environmental Protection	20.9 M	22.9 M	2.0 M	9.6%
Law & Justice	158.5 M	163.3 M	4.8 M	3.0%
Roads & Facilities	76.0 M	76.2 M	0.2 M	0.3%
Health Services	318.3 M	340.6 M	22.3 M	7.0%
Human Services	248.0 M	242.3 M	(5.7) M	-2.3%
Education	4.3 M	4.1 M	(0.2) M	-4.7%
Parks & Recreation	3.3 M	3.3 M	0.0 M	0.0%
Contingencies	11.5 M	15.5 M	4.0 M	34.8%
Total County	$937.7 M	$955.3 M	$17.6 M	1.9%
Special Districts	22.4 M	22.4 M	0.0 M	0.0%
Total County & Special Districts	$960.1 M	$977.7 M	$17.6 M	1.8%

Notable changes in the 2003-04 appropriations include the following:

- An increase of $32.2 million for negotiated employee salary and benefits adjustments, and the full-year costs of positions added midyear 2002-03 are budgeted in all program areas.

- General Government reflects a $3.6 million decrease, or 4.6%. The decrease is largely due to reductions of $1.6 million in the Tobacco Settlement Funds reflecting the estimated 2003-04 payment based on the formula in the Master Settlement Agreement, $3 million capital investment for the automated County Accounting and Personnel System (CAPS), and $3 million in State-funded employment and training programs. These decreases are partially offset with increases of $1.2 million in General Fund support to the Public Improvement and Child Support programs, $983,000 in Operating Transfer to the Reserve for Contingencies, and $500,000 as first-year funding earmarked for district specific projects and activities.

- Capital Maintenance is decreased by $6.2 million, or 33.2%, reflecting a $5.8 million decrease in the Public Improvement program for 2003-04, a $205,000 savings resulting from the deletion of a Parking Attendant and four vacant Crafts Worker positions, and a $300,000 reduction in utility costs.

- Environmental Protection is increased by $2 million, or 9.6%, and is primarily attributable to federal allocations for housing assistance/rehabilitation programs administered by Community Development Department, and federal Homeland Security grants for local emergency/disaster planning activities, exercises, and equipment.

- Law and Justice is increased by $4.8 million, or 3%, largely attributable to increases of $9.7 million in negotiated salary and benefits adjustments and positions added midyear 2002-03, $1.3 million in prior year's carryover funds for welfare fraud prosecution activities, and $200,000 for increased costs of pharmaceuticals provided to inmates at the County jail. There increases are partially offset with reductions of $6.9 million in personnel costs resulting from the deletion of 96 allocated positions and the transfer of 6 positions from the Alcohol/Drug Alternative Program to the Substance Abuse budget, $222,000 in law enforcement, prosecution, and indigent defense grants, and $90,000 for the Sheriff's pilot aviation law enforcement program.

- Roads and Facilities programs are increased by $189,000, or 0.3%, reflecting increases of $3.6 million for airport terminal, runway, and security improvement projects funded primarily with Federal Aviation Administration (FAA) grants, $2.9 million in traffic mitigation fee-supported transportation system improvement projects, and

$380,000 in Tobacco Settlement Funds programmed for road projects. Offsetting these increases are reductions of $7.2 million in Measure K sales tax-funded public road and bridge construction/ rehabilitation projects, and State and federal funding for railroad grade separation programs.

- Health Services programs are increased by $22.3 million, or 7.0%, primarily reflecting increases of $16 million in negotiated salary and benefits costs and positions added midyear 2002-03, $1.6 million in Realignment Program pass-through to the Health Care Services Agency, $1.8 million in intergovernmental transfer for the Disproportionate Share Hospital Program, $6.1 million in Hospital operating costs reflecting increased patient census, $400,000 in State grants for the California Children Services programs, a $224,000 Waste Tire Enforcement grant administered by Environmental Health, and $1.4 million in solid waste capital improvement-related expenses. Partially offsetting these increases are reductions of $3.6 million in grant-funded and fee-supported Mental Health services/programs, and $500,000 in Proposition 36 Substance Abuse and Crime Prevention programs.

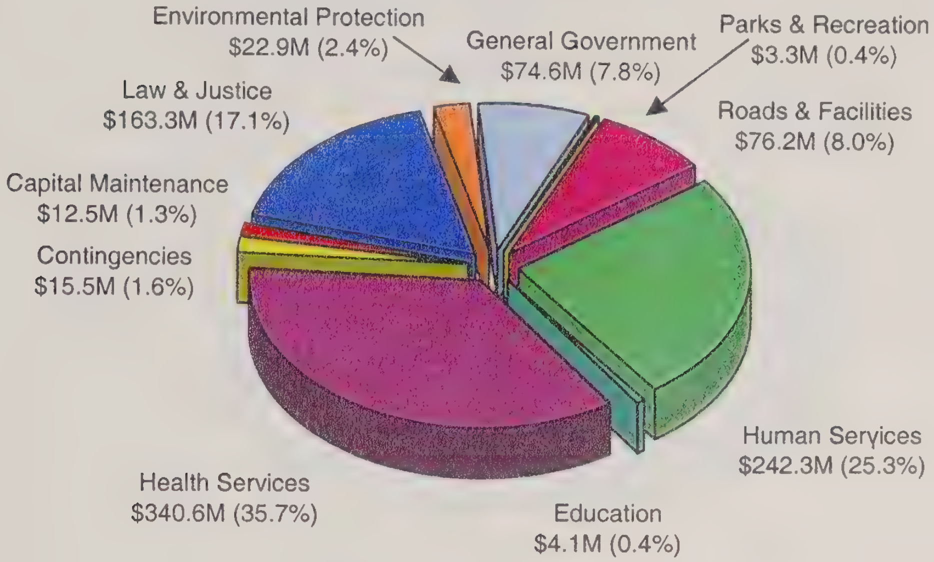
- Human Services programs are decreased by $5.7 million, or 2.3%, reflecting decreased federal/State funding of $12.7 million for CalWORKs, TANF performance incentives, and Weatherization and Energy Assistance programs for low-income families, and $1.8 million in County General Fund supported General Relief program. These decreases are partially offset with increases of $5.1 million in In-Home Supportive Services reflecting growth in caseloads and provider service hours, $3 million in child welfare/adoption programs, and $595,000 in operating costs for the new Children's Shelter, which became operational in June 2003.

- Education is decreased by $216,000, or 4.7%, reflecting decreases in State funds for library services and local administrative support of UC Cooperative Extension programs.

- Reserve for Contingencies is increased by $4 million reflecting the recommended reserve level of $15.5 million for 2003-04.

The relative sizes of the appropriations by function are shown below:

2003-04 Appropriations



Total: $955.3 Million

Recommendations for each of the budgets and summaries by functional area follow this transmittal letter.

Available Funds

The 2003-04 County Proposed Budget is financed with the following estimates of available revenues from all sources:

Available Funds

	2002-03	2003-04	Increase/(Decrease)	
	Approved	Recommended	Amount	Percent
Aid-Other Gov'tal Agencies	$574.5 M	$574.1 M	($0.4) M	-0.1%
Charges for Services	115.5 M	133.3 M	17.8 M	15.4%
Other Revenues	138.6 M	124.6 M	(14.0) M	-10.1%
Current Property Taxes	75.9 M	83.5 M	7.6 M	10.0%
Other Taxes	32.6 M	32.3 M	(0.3) M	-0.9%
Fund Balances	0.6 M	7.5 M	6.9 M	1100.9%
Total Available Funds	$937.7 M	$955.3 M	$17.6 M	1.9%

Notable changes in 2003-04 available funds are as follows:

- Aid from Other Governmental Agencies is projected to decrease $385,000, or 0.1%. This reflects decreases in federal and State funding of $10.5 million for public assistance programs, $5.1 million for highway and rail grade separation projects, $3 million federal funds for employment and training programs, $1.3 million for child support activities, $2.6 million in State reimbursements for mandated services and POST/STC training, $1.4 million for mental health services programs, $300,000 in Public Library Foundation grant, and $549,000 State funds for Proposition 36 crime prevention programs. These decreases are offset with increases of $8 million for the 132-bed jail construction project, $3.3 million in State Proposition 41 allocation for the electronic voting system, $3.2 million in motor vehicle license fees, $3 million in Proposition 172 sales tax for public safety departments, $1.6 million in Realignment revenue for health and mental health programs, $1.2 million in federal and State reimbursement programs for San Joaquin General Hospital, $3.4 million in FAA grants for the airport terminal, runway, and security improvement project, $1.2 million in federal Homeland Security grants, and $794,000 for low-income housing assistance programs.

- Charges for Services are increased by $17.8 million, or 15.4%. This primarily reflects increases of $12.7 million in hospital, mental health, substance abuse, and environmental health service fees, $3.7 million in refuse disposal charges, $941,000 in recording fees, $300,000 in recovery of election-related costs, $445,000 in building permit and development fees, and $341,000 in reimbursement from the Courts for security services. Partially offsetting these increases is the deletion of $1.4 million in civil assessment fees which the Governor proposes to shift from the County to the State.

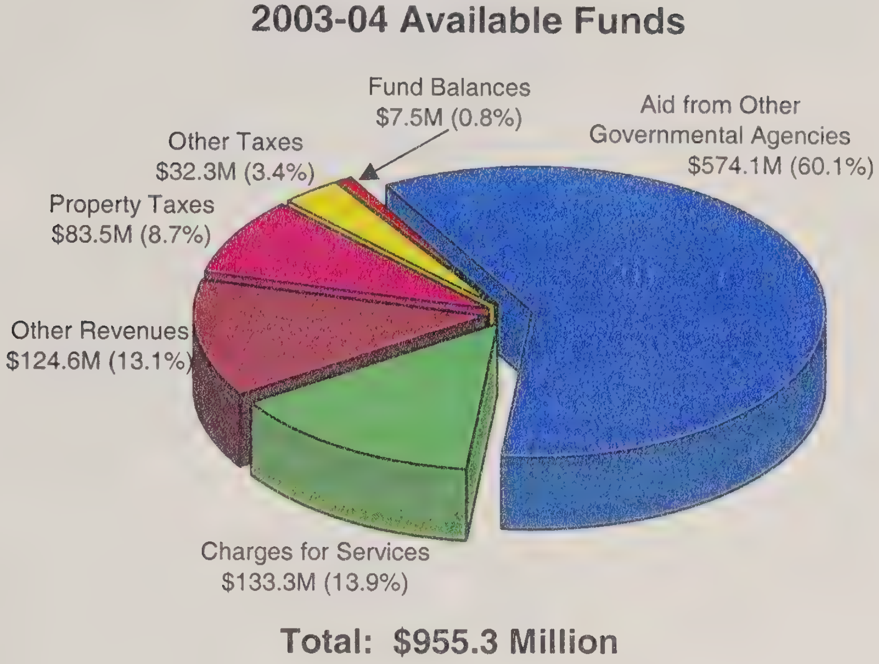
- The $14 million decrease in Other Revenues reflects decreases of $13.9 million reimbursement from Mental Health Services to Capital Improvement for the Mental Health Facilities Project, $1.6 million in transfer from the Tobacco Settlement Trust Fund, $1.6 million interest earnings reflecting lower investment rates, $1 million in one-time State cost settlement for mental health programs, and deletion of one-time private donations of $903,000 for the Children Advocacy Center project. Offsetting these decreases are increases of $983,000 in replenishment to Reserve for Contingencies, $1.8 million in intergovernmental transfer for the Disproportionate Share Hospital Program, $1.7 million transfer from the Hospital Trust, and rebudgeting of $3.1 million in loan proceeds for the electronic voting system.

- Revenues derived from Current Property Taxes are projected to increase $7.6 million based on an estimated 6% assessed valuation growth from the current roll.

- Other Taxes are decreased by $309,000, or 0.9%, reflecting a decrease of $2.1 million in Measure K revenues for road maintenance and construction projects, which is partially offset with $1.6 million increase in sales tax revenues and a $200,000 increase in property transfer tax.

- Available year-end Fund Balances are estimated at $7.5 million, an increase of $6.9 million from 2002-03. The increase largely reflects the undesignation of $4.8 million from the reserve for the Community Infrastructure Program funded by traffic mitigation fees.

The mix of available funds is depicted below:



Net County Cost

The County budget presentation is developed to show the "Net County Cost" for each departmental budget. Net County Cost is computed by subtracting program-generated revenue, offsetting grants, or cost sharing by other levels of government from the appropriation requirements for each budget. The remaining Net County Cost is funded by General Purpose Revenue.

The recommended 2003-04 Net County Cost for the various program areas, compared to prior year Approved amounts, is shown below:

Net County Cost

	2002-03	2003-04	Increase/(Decrease)	
	Approved	Recommended	Amount	Percent
General Government	$26.7 M	$17.8 M	($8.9) M	-33.3%
Capital Maintenance	9.1 M	7.9 M	(1.2) M	-13.2%
Environmental Protection	4.5 M	4.2 M	(0.3) M	-6.7%
Law & Justice	71.3 M	77.0 M	5.7 M	8.0%
Roads & Facilities	1.0 M	1.1 M	0.1 M	10.0%
Health Services	14.8 M	15.1 M	0.3 M	2.0%
Human Services	16.9 M	21.3 M	4.4 M	26.0%
Education	0.4 M	0.4 M	0.0 M	0.0%
Parks & Recreation	2.3 M	2.0 M	(0.3) M	-13.0%
Contingencies	11.5 M	15.5 M	4.0 M	34.8%
Total Net County Cost	$158.5 M	$162.3 M	$3.8 M	2.4%

The most significant changes in Net County Cost are:

- General Government has decreased $8.9 million, or 33.3%, consisting mainly of reductions of $3 million in CAPS project costs, and $6.4 million in Elections due to rebudgeting of State Proposition 41 funds and loan proceeds for the electronic voting system project costs, receipt of these funds are anticipated in 2003-04. These reductions are partially offset with a $500,000 allocation for district specific projects and activities.
- Capital Maintenance has decreased $1.2 million, or 13.2%, reflecting reductions of $1.6 million allocation from the Tobacco Settlement Funds for the Hospital Replacement Project Phase II, $300,000 in utility costs, and the deletion of a Parking Attendant and four vacant Crafts Worker positions in Facilities Management. The reductions are offset with an increase of $923,000 General Fund support for capital maintenance/improvements on County facilities.
- The Law and Justice increase of $5.7 million, or 8%, primarily reflects backfilling a $1.4 million loss of Civil Assessment fees anticipated to be shifted to the State, rebudgeting a $1.3 million prior year's carryover funds for the District Attorney's welfare fraud prosecution program, and allocating a $340,000 one-time General Fund support for Child Support Services.
- Human Services has increased $4.4 million, or 26%, consisting primarily of increases of $4.8 million in In-Home Supportive Services costs reflecting growth in caseload and provider service hours, and $510,000 in operating costs of the new replacement Children's Shelter which became operational in June 2003. Partially offsetting the increases is a reduction of $1.2 million in General Relief costs.

General Purpose Revenue

Changes in the General Purpose Revenue sources which support the recommended $162.4 million Net County Cost include:

General Purpose Revenue

	2002-03 Approved	2003-04 Recommended	Increase/(Decrease) Amount	Increase/(Decrease) Percent
Current Property Taxes	$69.0 M	$75.5 M	$6.5 M	9.4%
State Shared Revenues	44.3 M	47.7 M	3.4 M	7.7%
Sales Taxes	10.9 M	12.5 M	1.6 M	14.7%
Other Taxes	2.7 M	3.0 M	0.3 M	11.1%
Fund Balance	9.0 M	0.6 M	(8.4) M	-93.3%
Interest Income	2.7 M	1.1 M	(1.6) M	-59.3%
Tobacco Settlement	7.6 M	6.0 M	(1.6) M	-21.1%
Other	12.3 M	15.9 M	3.6 M	29.3%
Total GPR	$158.5 M	$162.3 M	$3.8 M	2.4%

Staffing Analysis

The County workforce is comprised of employees who hold permanently allocated positions and those who work in temporary, extra-help, and contract capacities. The following table illustrates the recommended changes in overall staffing for 2003-04:

Staffing

	2002-03* Approved	2003-04 Recommended	Increase/(Decrease) Amount	Percent
General Government	771.9	690.1	(81.8)	-10.6%
Capital Maintenance	69.8	62.6	(7.2)	-10.3%
Environmental Protection	193.9	189.0	(4.9)	-2.5%
Law & Justice	1,913.6	1,767.6	(146.0)	-7.6%
Roads & Facilities	260.7	256.4	(4.3)	-1.6%
Health Services	2,908.4	2,828.0	(80.4)	-2.8%
Human Services	1,068.9	1,010.7	(58.2)	-5.4%
Education	5.2	4.2	(1.0)	-19.2%
Parks & Recreation	56.8	53.8	(3.0)	-5.3%
Total Staffing	7,249.2	6,862.4	(386.8)	-5.3%

**Totals include midyear adjustments approved by the Board of Supervisors.*

Several points should be noted:

- There is an overall decrease of 386.8 full-time equivalent (FTE) positions, or 5.3%.
- 318 full-time allocated positions are recommended to be deleted in the 2003-04 Proposed Budget; largely due to the Board approved hiring freeze, 281 are vacant and only 37 are filled.
- 86.8 part-time/temporary positions are deleted from the recommended budget. These positions are largely assigned to the Law and Justice and public assistance/employment training programs.
- 9 contract/part-time positions are recommended to be converted to civil service status. These include 2 information systems positions in the Community Development Department, and 2 Child Care Aides in the Human Services Agency, 2 engineering aides, 2 administrative/office assistants, and a Utility District Maintenance Worker in Public Works.
- 18 new full-time allocated positions are recommended. These include:
  - 3 positions for Mary Graham Children's Shelter, and Aging and Community Services programs. These program are largely funded with federal and State revenues.

- 2 positions for the new State-funded Waste Tire Enforcement program administered by the Environmental Health Department.
- 9 positions for fee-supported solid waste, development activities, and police services for the City of Lathrop.
- 4 positions for general support to the County's self-insured Workers' Compensation and Equal Employment Opportunity programs.

Most vacant positions are recommended to be deleted due to budgetary constraints. Many of these positions are considered critical for departments to carry out their mission and to implement the Board's priorities. Were it not for current funding constraints, many positions would not be deleted. In the event funding becomes available midyear, the County Administrator, working in conjunction with the department heads, will return to the Board to recommend expeditious restoration of some of these deleted positions.

Budget Highlights

Budget Control/ Cost Containment Measures

In light of the magnitude of the State budget deficit and its potential adverse budgetary and financial impacts on the County, the Board, in addition to the Administrative Hiring Freeze, directed staff to implement a number of budget control/cost containment measures. As a result of these actions, the proposed budget contains a minimal number of layoffs and the cost savings are incorporated throughout the budget. Following is a brief summary of major budget actions taken midyear 2002-03 and measures to be implemented in 2003-04:

- ***Suspension of Replacement Vehicle Purchases:*** Seventy vehicles were initially scheduled to be replaced in 2003-04 at an estimated cost of $1.5 million. These purchases were postponed and will be reevaluated during 2004-05. Additionally, Public Works has reassessed the vehicle replacement cycle and recommended the useful life of the vehicles be extended. The postponement resulted in a mileage rate reduction of $0.05 per mile. This represents reductions ranging from 7.3% to 12.2%, depending on types of vehicles.
- ***Modification of PC Replacement Cycle:*** Starting 2003-04, all automation equipment will be replaced after four years of use rather than three years. This modification resulted in a savings of $117,000 in the PC Replacement Program in 2003-04. Additionally, budget allocations for automation equipment/projects have also been reduced by over $1.7 million.

- ***Re-establishment of Self-Insured Workers' Compensation Program:*** In March 2003, the Board approved to cease participation in the CSAC-EIA Primary Workers' Compensation Program and directed staff to take the necessary steps to re-establish a Self-Insured Workers' Compensation Program. By self-insuring, the Workers' Compensation Program cost is anticipated to be reduced by approximately $1.5 million to $2.2 million. Effective July 1, 2003, the County will become self-insured again. However, the reduction is not expected to begin until 2004-05 due to transitional costs.

- ***Guidelines for Cell Phones and Pagers:*** In March 2003, the County Administrator's Office, in conjunction with the Information Systems Division, developed and shared with departments rate analysis guidelines in selecting the most appropriate and cost-effective cell phone plan. Departments were also instructed to review the current cell phone assignment and usage. The review process resulted in plan changes and termination of a number of cell phones assigned to employees.

- ***Refinancing of Outstanding Long-Term Debt:*** On April 22, 2003, the Board approved the refinancing of the 1991 and 1994 Solid Waste Facilities Projects Revenue Certificates of Participation. The refinancing was completed on May 22, 2003, and resulted in a savings of over $3.5 million in debt payments.

- ***Postponement of New Adult Detention Operating Cost:*** The new 132-bed adult detention facility is currently under construction and is expected to be occupied by August 2004. The project is partially funded with an $8 million grant from the State Board of Corrections (BOC). A proposal has been submitted to BOC which would allow the County to refurbish the existing housing units while maintaining the overall jail population capacity until June 2005. If approved, the additional operating cost associated with the expanded detention facility, which is estimated at $1.5 million annually, would not incur until 2004-05.

Employee Relations

San Joaquin County has sixteen represented bargaining units, including the new County Attorney and Physician Management units, and nine unions or associations which represent them. Six bargaining units and four unrepresented units have agreements and resolutions which provide for salary increases in July 2003; costs for those known increases are included in this budget. The County is currently in negotiations with ten of the sixteen bargaining units. No provisions for salary increases for these yet-to-be-completed negotiations are included in departmental budgets.

By the end of 2003-04, agreements with four more bargaining units will expire.

Vacant Positions

During the 2002-03 Final Budget Hearing, the Board approved continuation of the Administrative Hiring Control Program originally implemented in November 2001. The program requires departments to submit written justification to the County Administrator's Office for review and approval when requesting to fill a vacant position or hire a temporary employee. The major goals of the Program were: 1) to mitigate potential layoffs, 2) to allow gradual phased reductions in programs or services that are especially susceptible to State Budget impact, and 3) to generate salary savings.

On January 28, 2003, in light of the Governor's 2003-04 Proposed State Budget, which included significant funding reductions to local government, the Board modified the Administrative Hiring Control Program. An Administrative Hiring Freeze was implemented which: 1) excluded essential, critical positions assigned to 24-hour institutions/operations, 2) excluded positions mandated to comply with federal and State staffing ratio requirements or standards, and 3) directed departments to fill all grant-funded and/or revenue offset vacant positions with existing County workforce where feasible.

Positions that do not meet the exception criteria are held vacant and departments are advised to utilize extra-help or temporary staff to address immediate workload issues. Positions that have been approved are filled with existing County workforce either through departmental transfer or promotion, to the extent possible. As a result of the hiring freeze and the hiring strategy, minimal layoffs are anticipated in the recommended budget as most positions proposed to be eliminated are vacant positions. At the time of the printing of this proposed budget, efforts are continuing to place the employees scheduled for layoff in other vacant positions or classifications.

As of May 14, 2003, there were 6,394 full-time allocated positions, of which 745 were vacant positions. This represents an 11.7% vacancy rate. Of the 745 vacant positions, 261 were under recruitment and 281 are recommended to be deleted in the 2003-04 budget. The majority of the remaining 203 positions are in the following departments:

- Health Care Services - 86
- Human Services - 64
- Sheriff-Coroner-Public Administrator - 26 (5 positions are allocated to the Hiring/Training Pool and 8 Deputy Sheriff positions are not funded in 2003-04)
- Public Works - 19

Human Resources will continue to work closely with the departments and County employees affected by the layoff in filling vacant positions. Laid off employees will be given first consideration when filling vacant positions, provided minimum qualifications are met.

Organizational Reviews

Several organizational reviews have been initiated as part of the County's ongoing effort to assure cost-effective, efficient provision of services. During 2002-03, these reviews included the following:

- ***Public Conservator's Office:*** On February 11, 2003, the Board of Supervisors approved a reorganization plan for the Public Conservator's Office. The reorganization is aimed at strengthening four basic areas: 1) organizational autonomy to avoid potential conflicts of interest; 2) development of a strong management system; 3) improvement of organizational structure to ensure compliance with policies and procedures, fiduciary and internal controls, and increased accountability; and 4) adequate staffing levels to provide services to the community and to accomplish its State mandated responsibilities.

  The reorganization plan included the creation of a Standards and Compliance Unit. Temporary staff from an employment accounting agency were hired to review all open and closed cases. The estimated time of completion for the review is October 2003. Once the past cases have been reviewed, existing staff will audit cases on an ongoing basis.

- ***Office of Substance Abuse:*** On June 4, 2002, the Board of Supervisors adopted the Maximus report of the Office of Substance Abuse operations. Effort has been made to implement a number of the consultant's recommendations. The most significant recommendation addressed the organizational structure and the need to centralize administrative functions. A Deputy Director position was established and filled. To date, the administration functions for the adult and youth outpatient counseling programs have been consolidated, all prevention services are now at one location, and all outreach services are centrally administered.

  A staff retreat was held in March 2003, during which the department philosophy was established and achievable goals were set for 2003-04. A steering committee was also established with subcommittees to identify five areas to be addressed in the coming year. Those areas include service delivery, internal cooperation, internal marketing, financial health, and external marketing.

- ***Deputy Sheriff Hiring & Training Pool:*** The Hiring and Training Pool budget was established in November 2001. The Hiring and Training Pool began with funding for 20 Deputy Sheriff Trainees to attend the mandatory six-month peace officer academy. At that time, the Sheriff's Office was facing an unprecedented confluence of events that caused a need for an extraordinarily high number of Deputy Sheriffs to be hired. Over the last 18 months, the Sheriff's Office has placed 70 Deputy Sheriff Trainees in academy training. The initial wave of retirements has subsided, and the department is returning to its normal rate of turnover. Although the Sheriff's Office plans to emphasize hiring from the ranks of academy graduates and lateral transfers in the future, there remains a need to plan for some Deputy Sheriff Trainees in the event that sufficient academy graduates and lateral transfers cannot be recruited to fill vacancies. For 2003-04, the Hiring and Training Pool budget has been reduced to an amount equivalent to the salaries and training costs of five Deputy Sheriff Trainees.

- ***Mary Graham Children's Shelter:*** On March 12, 2002, the Board directed the County Administrator to conduct an administrative review of the Mary Graham Children's Shelter. A consultant was retained to assist with the review process. On June 4, 2002, the Board accepted the consultant's report and the recommendations contained in the report. Additionally, the Board directed the County Administrator to provide interim oversight and direct supervision of the Director of the Shelter. Day-to-day operations of the Shelter remain under the Human Services Agency. The intent of the restructuring is to: 1) improve communications and information sharing among the Shelter, the Administration, and the Board, 2) enhance the Board's oversight of the Shelter's operations, and 3) ensure timely resolution of the issues identified in the consultant's report.

  The County Administrator has worked with the Shelter Director in developing an implementation plan addressing the issues and findings identified in the consultant's report. Steady progress has been made in improving communications among major stakeholders, instituting staff development, training, and team building programs, and developing strategies dealing with the "601" type children.

- ***Consolidation of Health Care Services-Human Resources with Human Resources Division:*** In October 2001, the Board of Supervisors directed the County Administrator to initiate a consolidation of the Health Care Services Human Resources (HR) functions with the Human Resources Division. On July 23, 2003, the Board approved the consolidation plan which provides: 1) streamlining of human resource functions and services, 2) improved organizational efficiencies, and 3) added clarity regarding administrative assignment of responsibility between the County Human Resources Division and Health Care Services HR Office.

  The consolidation included: 1) the transfer of seven positions from the Hospital to the Human Resources Division budget reporting directly to the Director of Human Resources Division, 2) the reallocation and assignment of two positions from the Hospital to Public Health and Mental Health to continue providing day-to-day human resource services interacting directly with the Human Resources

Division, 3) the assignment of four payroll positions to the Health Care Services-Finance, and 4) six positions remained within the Hospital organizational structure to continue providing human resource support functions.

Succession Planning

During 2002-03, the County Administrator's Office and Human Resources Division have initiated a Succession Planning Program to address the leadership workforce trend in the County. The aging workforce population, redefinition of retirement, and a shrinking labor pool, combined with other unique problems in the public sector, have the potential to create a leadership vacuum within San Joaquin County. Such a vacuum has strong potential to disrupt the quality of the vital services provided by the County. Developing a long-term strategic plan is paramount to avoid this problem.

During 2002-03, preliminary succession planning action was taken which includes development of a series of three Succession Planning training sessions designed to assist County department heads create and put into action a succession plan. The first session will focus on clarifying department and Countywide vision and values. The second session will identify core competencies, create leadership expectations, and identify components of a succession plan document. The third session will provide skills for implementing and supporting the individual departmental plans. At the completion of the training, each department will have developed a departmental succession plan which will be incorporated into a Countywide long-term strategic plan.

Human Resources Leadership Academy

On December 10, 2002, the Board of Supervisors adopted the Human Resources Leadership Academy (HRLA), as mandatory training for all County managers and supervisors. HRLA is an in-house training effort specifically designed to utilize expertise of the Human Resources Division staff to administer a Countywide leadership staff development program for managers and supervisors. HRLA consists of training in eight vital areas: 1) Leadership; 2) Civil Service Rules; 3) Communication and Conflict Management; 4) Risk Management; 5) Performance Evaluations; 6) Effective Discipline; 7) Hiring and Interview Skills; 8) EEO and Civil Service Rule 20.

During 2002-03, 381 employees were trained on Performance Evaluations, and 244 employees were trained on Effective Discipline. During 2003-04, HRLA will be administered in four-month intervals with several sessions running concurrently. It is anticipated that all managers and supervisors will have participated in HRLA by the end of 2004-05.

Civil Service Rule 20

During 2002-03, the Equal Employment Opportunity (EEO) Office and Human Resources Division, collaborated with County departments in the revision of Civil Service Rule 20 - Discrimination Prohibition. The revision of Rule 20 stems from a request from the Civil Service Commission and Service Employees International Union to: 1) establish all investigative functions in EEO, 2) modify the complaint process time frames, and 3) include State and federal protected classes. The EEO proposed budget includes a new EEO Investigator position in anticipation of the adoption of revisions to Rule 20 and its impact on the EEO Office investigation workload. Significant changes to Rule 20 include:

- Expanding Rule 20 to cover all employees, including part-time, temporary, and contract, as well as job applicants.
- Consolidating and centralizing investigation efforts of all Rule 20 qualified complaints to the EEO Office.
- Extending the filing period of complaints from 30 to 60 days.
- Adding a Retaliation Prohibition Section.
- Including all State and federal protective classes.

Homeland Security & Employee Emergency Preparedness

During 2003-04, the Office of Emergency Services will be primarily dedicated to Homeland Security activities, which includes implementation of six new Federal Homeland Security grants totaling $1.2 million for Homeland Security planning and exercises in coordination with local health and safety jurisdictions, as well as community organizations.

On January 21, 2003, the Board approved an Employee Emergency Preparedness policy providing formal authority for executing a Countywide emergency response program designed to improve staff preparedness and safety, as well as help ensure rapid service restoration following an emergency at a County facility. Fiscal year 2003-04 represents the fourth year of the program. During 2003-04, the program will be expanded to include the Stockton Metropolitan Airport, San Joaquin General Hospital, Juvenile Detention, and outlying Court facilities. By the end of 2003-04, all County facilities will have been included in the program.

Elections

On November 26, 2002, the Board approved replacement of the County's paper ballot voting system with an electronic voting system, and appropriated $6.5 million for implementation of an Electronic Voting System Project. On December 12, 2002, the State Voting Modernization Act (Proposition 41) approved the County's application for funding, totaling $3.3 million, for the new electronic voting system. The County anticipates receipt of the Proposition 41 funds in 2003-04.

During 2002-03, the Registrar of Voters initiated a voter education program, which included attending community events throughout the County to familiarize voters with the new electronic voting system. The November 2004 Presidential Primary Election will be the first Countywide election conducted with the County's new electronic voting system.

Several pieces of election legislation recently introduced, if passed, could have a significant fiscal impact on the annual cost of conducting elections. Specifically, SB 430 would require three separate elections in a presidential election year: one in March for the presidential, one in September for all other primary races, and the general election in November. Assembly Bill 1531 would require that the Statewide primary be held in June and not consolidated with the presidential primary. During 2003-04, the Registrar of Voters will continue monitoring election legislation, specifically Help America Vote Act (HR 3295) passed in 2002-03, and will apply for grants as they become available.

Statewide Court Facilities Task Force

The Trial Court Funding Act of 1997 created the Task Force on Trial Court Facilities to address the lingering issue concerning which entity should have responsibility for the provision of court facilities. The Task Force on Trial Court Facilities issued its Final Report in October 2001. The Task Force's recommendations were incorporated into SB 1732, which was passed by the Legislature and became the Court Facilities Act of 2002.

The key provision of the Court Facilities Act is that there will be a transition of responsibility for trial court facilities from the counties to the State. If county court facilities meet specified seismic and safety standards, counties can transfer responsibility for those facilities to the State. The county will be required to make a maintenance-of-effort payment to the State equivalent to its recent historical expenditures for maintenance of any transferred building, and a proportionate share of the county's unobligated balance in its Courthouse Construction Fund will be transferred to the State. However, the county will then be permanently relieved of its responsibility to maintain, renovate, and replace the transferred court facility.

To implement the Court Facilities Act, counties will enter into negotiations with the State beginning July 1, 2003, to determine which buildings will be transferred, and on what terms. The final transfer of court facilities will occur no later than June 2007. The title to shared buildings such as the main courthouse in Stockton may or may not be transferred to the State. In preparation for the upcoming negotiations, the County will be forming a Court Facilities Transition Team. Although its members have not yet been selected, the Team is expected to be headed by the County Administrator, and include members from the County Administrator's Office, Facilities Management, the Auditor-Controller's Office, and County Counsel.

Statewide Probation Services Task Force

The Statewide Probation Services Task Force was established in June 2000 by the California State Association of Counties and Judicial Council to undertake a comprehensive examination of probation in California. The Task Force's charge was to assess programs, services, organizational structures, and funding related to probation services provided by the counties to the courts, probationers, and the general public. The group's most important - and most difficult - task was to make recommendations on two key issues: 1) Should the Chief Probation Officer be appointed by the County Board of Supervisors, by the judges of the local superior Court, or by some combination of both? 2) Should probation services in California be funded by the State, by counties, or by some combination of both? A third important issue entails which entity has responsibility for probation facilities.

The Probation Services Task Force issued its draft final report in March 2003. The final report, due in June 2003, is not expected to differ markedly from the draft report. The Task Force evaluated a number of probation governance models, and strongly concluded that "the model promising to offer greater fiscal and programmatic stability, improved service delivery, and a rational governance structure is one that contemplates a realignment of probation services with the state" similar to the shift of responsibility that occurred when the Trial Court Funding Act of 1997 shifted primary funding responsibility for the trial courts from the counties to the State. The Task Force anticipates that probation services realignment will need to be phased in over a period of several years.

Patrol Staffing

A patrol staffing plan, developed by the County Administrator's Office in conjunction with the Sheriff's Office, was approved by the Board in April 2000. The plan called for the addition of 20 new Deputy Sheriffs over a three-year period, contingent upon receipt of federal Universal Hiring Program (UHP) grant funds and avoidance of adverse economic conditions. Consistent with that plan, the 2000-01 budget included funding for eight new Deputy Sheriff positions. An associated UHP grant provides an average of $25,000 per officer for a three-year period. Two sergeants were added to the Patrol budget in 2002-03. Additional positions have been deferred over the last few years due to the lack of UHP funding, the necessity of sending 70 new trainees through the peace officer academy, and the recent economic downturn. The 2003-04 budget holds eight Deputy Sheriff positions vacant. Once the County's fiscal condition improves, the eight positions will be funded and the County Administrator's Office will work with the Sheriff's Office to update the staffing plan and develop a recommendation for future patrol staffing levels.

State Criminal Alien Assistance Program

The State Criminal Alien Assistance Program (SCAAP) is designed to reimburse local governments for the cost of incarcerating criminal illegal aliens while they await court action and possible deportation. The Sheriff's Office attributes more than 78 of its average daily population to illegal aliens.

The proposed budget anticipates more than an 87.5% reduction in SCAAP revenue, from $300,000 to $37,500. Two factors have contributed to the decline. First, the federal appropriation for the SCAAP program was reduced from $565 million to $250 million, a 56% decrease. The proposed budget assumes that the County will share proportionately in the national decrease.

In addition, the federal Bureau of Justice Assistance has reinterpreted the legislation regarding which types of costs are eligible for reimbursement. According to the new interpretation, only the costs associated with convicted illegal aliens are eligible for reimbursement. Since the San Joaquin County Jail, like most county jails, houses primarily pretrial inmates, the Sheriff's Office has estimated that approximately 75% of its costs will no longer be eligible for reimbursement under the new regulations. The combination of these two factors results in a $262,500 reduction in estimated SCAAP revenue.

Adult Detention

Construction of an additional 132-bed maximum-security housing unit at the Jail is scheduled to be completed in August 2004. Funding for the $10.2 million project consists of an $8 million federal grant administered by the State Board of Corrections (BOC) and $2.2 million in County monies. The facility is consistent with phase two of the Jail Master Plan long-term facilities and operational design requirements, and meets the original operations plan for intake, classification, female housing, and inmate discipline.

Under the terms of the grant, the County would normally occupy the new housing unit within 90 days of completion of construction. However, a proposal has been made to BOC to allow refurbishment of the older housing units. Once the new Intake Unit is completed, 132 inmates will be moved from one of the older housing units to the new facility. The temporarily vacant 10-year-old housing unit will then be refurnished. The Sheriff's Office will then move inmates from another of the older housing units to the newly-refurbished unit, and continue to rotate inmates until all eight of the existing housing units have been refurbished. Refurbishing each unit is anticipated to take approximately four weeks.

Correctional Officers normally need to be hired six months in advance to allow for mandated training time. It has been estimated that the new housing unit will require an additional 15 Correctional Officers to operate. This refurbishment plan will delay expansion of the jail's total population capacity until June 2005, and will postpone the need to hire new Correctional Officers until December 2004. The Sheriff's Office indicates that BOC favors the refurbishment proposal.

District Attorney Grant Funding

The District Attorney currently receives eleven grants from the Office of Criminal Justice Planning (OCJP). The Governor's May Revision does not propose any major changes to OCJP-funded grants, however, the Senate Budget and Fiscal Review Subcommittee voted to administratively consolidate and reduce by 50% the OCJP grants received by the District Attorney's Office. The potential loss is estimated at $360,712 and would necessitate additional staffing reductions in the District Attorney's Office in order to align program expenditures with available funding.

The District Attorney also receives two grants from the State Department of Insurance for Auto Insurance Fraud and Workers' Compensation Insurance Fraud. These grants will be reduced by a total of $327,693 in 2003-04.

In addition to the State grants, the District Attorney has received funding from the Human Services Agency (HSA) since 1995 to investigate and prosecute large-scale criminal welfare fraud cases. In 2002-03, the funding received from HSA was greatly reduced from $4.2 million to $2.7 million, due to a reduction in State funding. The District Attorney was able to defer a reduction in service levels in 2002-03, by using part of the residual fund balance accumulated in previous years. In 2003-04, the District Attorney will use the remaining $1.3 million in the residual fund balance, coupled with $2.7 million from HSA, to continue the program at the 2002-03 level. Absent a substantial funding increase from HSA, the program will have to be scaled back dramatically starting in 2004-05.

Child Support Services

The Department of Child Support Services became a separate County department transitioning away from the District Attorney's Office on July 1, 2002. Under a Plan of Cooperation with the District Attorney, Child Support Services utilized the services of two Deputy District Attorneys and several Investigators to prosecute criminal violations of child support laws in 2002-03. The Plan of Cooperation will be continued in 2003-04 at a cost of $363,313. This will provide for the services of two Deputy District Attorneys and one Investigator.

Funding of the Child Support Services program is shared on a 34% State/66% federal ratio. Overall State funding to local child support agencies in 2003-04 was reduced by about $40 million from the 2002-03 levels. The initial 2003-04 State allocation for San Joaquin County is $14.9 million, an 8% decrease from 2002-03. Despite major cost reduction measures and the elimination of 40 vacant allocated positions, the reduction in State funding left Child Support Services facing the prospect of laying off up to 17 full-time employees. A one-time County General Fund contribution of $339,401 has been provided to leverage an additional $658,877 in federal matching funds to avoid layoffs.

Employment & Economic Development

The Employment and Economic Development Department anticipates a reduction in funding of approximately $4.8 million from the 2002-03 level. This reflects an approximately $3.5 million reduction in the Welfare-to-Work Program due to program completion, and a $1.8 million reduction in CalWORKs activities reflecting elimination of incentive funding previously used to fund the Summer Youth Program. The budget also reflects a $500,000 increase in Workforce Investment Act funding, principally for re-employment services to plant or business closures and youth activities. As a result of the funding reduction, 67 Civil Service positions, including 28 filled and 39 vacant positions, are being deleted. In addition, 13.1 full-time equivalent temporary and contract positions are also being eliminated.

Information Technology

The recommended budget, consistent with the County's Strategic Plan, reflects the County's commitment to improve services through the effective use of technology. The budget reflects enhancements to existing automated systems, services, and programs, and the development and implementation of a new integrated, County Accounting and Personnel System. The major 2003-04 technology projects include:

- ***County Accounting and Personnel System (CAPS):*** In February 2002, the Board approved implementation of the CAPS project to replace the County's core automated administrative systems with an integrated, on-line system. The project is anticipated to be completed by July 2003. The implementation plan also includes six months of post-production support. During 2002-03, the first components of CAPS were implemented, which included the General Ledger, Accounts Payable, and Purchasing. In January 2003, CAPS completed training for staff from all County departments and some special districts.

  The recommended budget includes $3.5 million, representing the final year of the three-year capital requirement. It is funded with Tobacco Settlement Funds designated for Automation Replacement/ Expansion projects. During 2003-04, the Budgeting, Payroll, and Human Resources components will be installed. Major efforts will be devoted to training and support of all users transitioning to the new system.

- ***Data Infrastructure Phase IV:*** The recommended budget includes $200,000 for the final phase in development of the County's data infrastructure. The Data Infrastructure Project consists of a series of technologies that facilitate advance data sharing from a variety of departments and systems and makes it appropriately available to the County and public. During 2003-04, this project will continue its focus on systematically improving the County's core technology infrastructure to ensure ongoing system performance and overall data security.

Public Improvements

The proposed 2003-04 Public Improvement program totals $7,276,401 and includes the following capital improvement and deferred maintenance projects:

- ***Canlis Building:*** Replacement of the basement chiller and boiler.

- ***Courts/Courthouse:*** Continued planning and design for a replacement court in Lodi; roof replacement at the existing County-owned court facility in Lodi; augmentation for modular buildings to be used as Court facilities in Manteca and Tracy; new flooring for the Tracy Civil/Small Claims trailer; completion of the Courthouse fifth floor remodel for District Attorney staff; sealing of the connecting bridge between the Courthouse Court and Administration Wings; coating of the Courthouse East entrance; Court Wing elevator upgrade; and various Courthouse maintenance and court-related construction.

- ***Health & Human Services:*** Funding augmentation for Phase II of the Hospital Replacement Project and replacement of the Public Health Laboratory.
- ***Mathews Road Complex:*** Upgrade of fire alarm systems at Juvenile Hall, the Jail, and Honor Farm; and replacement of the Juvenile Probation HVAC system.
- ***Parks & Recreation:*** Projects at Micke Grove Park include expansion of the Memorial Building and playground equipment for the San Joaquin Play area. Also, construction documents will be prepared for improvements to Stillman McGee Park to facilitate recreational vehicle camping.
- ***Other Projects:*** Other projects include ADA building upgrades; funding for design of an Agricultural Center; initial planning of a replacement Administration building; facility visitor improvements; augmentation to the reserve for development rights; various Community Development Block Grant projects; roof repair at the Public Works Traffic Maintenance Building; and continuation of monitoring activities at previous underground fuel tank locations.

Sixty-two requested projects totaling $97,946,350 are not funded in the Proposed Budget.

Downtown Stockton/Court Facilities Plan

During 2003-04, staff will begin the process of locating and evaluating potential sites for a future County Administration Building and a South County Regional Complex. In addition to site location and financing options, issues to be analyzed will include parking, traffic, site availability, and infrastructure. Staff has initiated discussions with the City of Stockton to determine the feasibility of sites in the downtown Stockton area. The Board of Supervisors formed a committee and appointed two of its members to monitor the progress of the planning. The committee will be kept informed of developments as the project progresses.

Mental Health Facility Expansion

Construction of a new Family Health Center and expansion of the existing Mental Health Adult Outpatient Center is expected to be completed in August 2003. The estimated $23 million project is funded with monies accumulated in the Mental Health Fund. The Expansion Project will not only alleviate the overcrowding in the adult and children's mental health services, but the Family Health Center will offer comprehensive health services for women and children. Additionally, the new Hospital Pharmacy located at the Family Health Center will provide better access to clients that have difficulty transporting to the French Camp site.

Agricultural Center

Funding is included in the recommended budget for site acquisition and design of an Agricultural Center. The intent of this project is to improve delivery of services to the agricultural community by co-locating various agriculture-related agencies. Potential participants include the Agricultural Commissioner's Office, University of California Cooperative Extension, federal and State Departments of Agriculture, and various grower associations. The Office of Emergency Services is also being considered as a potential tenant.

Hospital Phase II

Design work continues for Phase II of the Hospital Replacement Project. This project is intended to address seismic requirements for inpatient services that will go into effect in 2008. In 2003-04, funding augmentation of $1.2 million from Tobacco Settlement monies is recommended, bringing the total funding allocated for this project to $18.4 million. Total estimated cost is $52 million.

Solid Waste Infrastructure

In May of 2003, $37 million in long-term debt was issued to refinance existing debt and provide $17 million in capital for new Solid Waste infrastructure. The latter amount includes new waste modules and gas collection systems at the North County and Foothill Sanitary Landfills, tipping floor repairs at the North County Landfill and Lovelace Transfer Station, new monitoring wells at the Foothill and Corral Hollow Sanitary Landfills, surface grading at the Harney Lane Sanitary Landfill, and construction of new Solid Waste office facilities. Construction of the new modules, tipping floor repairs, surface grading and monitoring wells are anticipated to be completed in 2003-04. The remaining projects will be completed over the following three years. Additionally, a new Central County Household Hazardous Waste Collection Facility is nearing completion at the Stockton Air Metro Business Park. The Waste Collection Facility is expected to open in August 2003.

Community/ Cultural Support

Support is continued but at reduced levels for the following organizations that provide community services and that promote economic development within San Joaquin County:

- Child Abuse Prevention Council (CAPC)
- Center for Positive Prevention Alternatives (CPPA)
- Women's Center of San Joaquin County
- San Joaquin County Office of Education
- Downtown Stockton Business Improvement District
- San Joaquin Partnership
- San Joaquin Economic Development Association (EDA)
- San Joaquin Convention and Visitors Bureau

The County also continues to support the revitalization of downtown Stockton through continued upgrades of County facilities and allowing use of the Hunter Street Parking Garage for downtown events.

Tobacco Settlement

In November 1999, the Board adopted the Tobacco Settlement Policy Guidelines. The Guidelines included: 1) a general allocation formula for one-time uses for multiyear impact over a ten-year time frame (through 2008), and 2) the development of specific project recommendations by the County Administrator for Board review and action in the annual budget process. During the 2000-01 Final Budget Hearing, the Board followed the Guidelines with a staff recommended modification to address community health access. The recommended budget continues directing $500,000 of Tobacco Settlement funds for the Community Health Access program.

As per the Board's Guidelines, the Tobacco Settlement budget unit recommends 64% and 22% of the 2003-04 allocation to be budgeted toward the County Accounting and Personnel System and the Hospital Replacement Project Phase II, respectively. This strategy minimizes the financing costs and strives to balance immediate and long-term health care access by preserving health-related funds for direct services, rather than more costly debt payments.

National Pollutant Discharge Elimination System

Enhanced requirements under the State and federal National Pollutant Discharge Elimination System (NPDES) programs present an escalating challenge for funding and implementation. New permit requirements for the Stockton urbanized area (Phase I) could increase current program costs by 300 to 400 percent. Current Proposition 218 limitations will present a challenge to raising the current assessments for storm water pollution prevention.

Similarly, in July 2003, new Phase II State permit requirements will begin to affect unincorporated areas adjacent to Lodi, Manteca, and Tracy. Proposition 218 voter requirements will apply to the formation of new assessment areas to provide the mandated programs.

Multi-departmental efforts are underway to identify other potential funding sources for implementing the Phase I and Phase II mandated NPDES programs. These include new development fees; and annual restaurant, gas station, and industrial permit and inspection fees. A State constitutional amendment proposal (ACA 10) has been introduced. If this is approved through a general election vote, it will exempt storm water assessments from the Proposition 218 voter requirements; similar to the exemptions for water, sewer, and refuse disposal services.

Water

Implementation of the adopted County Water Management Plan guides all efforts in water-related area for 2003-04. Activities will center on the following priority elements in the Plan:

- ***Water Supply:*** Maintain existing and develop new sources.
- ***Water Rights:*** Protect and preserve existing and area rights.
- ***Groundwater:*** Restore and maintain the Eastern San Joaquin County Groundwater Basin.
- ***Water Quality:*** Preserve and protect, including increasing water supply reliability.

The Board has historically focused County efforts on the development of cooperative relationships and joint planning studies with urban and rural water management entities, in pursuit of the goal of providing high quality, reliable water supply to users. Several significant tasks are scheduled for 2003-04, as the County and affected agencies change activities from primarily planning efforts to the intensive process associated with obtaining the necessary State and federal permits required to complete the programs and projects. However, the tasks associated with each of the remaining phases of these programs will require a steadily increasing level of either staff or consultant support. Complying with the requirements of the State and federal permitting agencies requires a great deal of data collection and analysis, process monitoring, and public information and outreach.

The specific programs and associated activities to be undertaken during 2003-04 include:

- ***Mokelumne River Water and Power Authority:*** The Water Resources Division of the Public Works Department is currently working to complete tasks necessary to secure Water Rights Applications with State Water Resources Control Board for wet-year or unappropriated diversions from the Mokelumne River, and the Federal Energy Regulatory Commission (FERC) for power generation from the Mokelumne River. These applications form the basis for the Mokelumne River Regional Water Storage and Conjunctive Use Project (MORE WATER Project). Completion of the Feasibility Assessment (Phase I) and 60% of the Feasibility Analysis (Phase II), and the Army Corp of Engineers' 404 Permit process (Phase III) for the MORE Water Project will be achieved during 2003-04. Completion of the scheduled tasks will keep the project consistent with the adopted time line which calls for initiating construction in 2008.
- ***Northeastern San Joaquin County Groundwater Banking Authority:*** The Authority provides a consensus-based forum of local public water interests to work cooperatively to study, investigate, and develop locally supported groundwater banking and conjunctive use projects in the Northeastern County. During 2003-04, staff with the assistance of consultants, will complete a Groundwater Management Plan for the Eastern San Joaquin Basin by June 30, 2004, and will complete Phase I (feasibility assessment) of the San Joaquin County

Freeport Interconnect Project by December 2004. The Groundwater Management Plan will collect and present the data, findings, plans and programs necessary to address the long-term health of the groundwater supply in Northeastern County. The Freeport Project involves developing agreements with East Bay Municipal Utilities District and the Sacramento County Water Agency to provide water to the County in a new pipeline for primarily, but not exclusively, groundwater recharge purposes.

All costs associated with these programs are provided from the County Water Investigation Zone No. 2 Special District Budget and/or from local, State, and federal funds.

Economic Development

Economic development efforts continue to focus on strategies to grow the County's revenue base. Major efforts include: collaboration on regional economic development strategies, implementation of the Airport Special Purpose Plan, and preparation for commercial and industrial development within the new community of Mountain House.

- ***Regional Strategies:*** County staff continues to collaborate with local agencies and the private sector on regional economic development strategies with a particular focus on goods movement. Sustainable economic development, defined by employment growth and capital investment, is critically linked to the capacity of inter-modal cargo facilities (airport, port, rail, and other transportation systems). County staff will work with the San Joaquin Partnership, the Port of Stockton, city representatives, and private interests to capitalize on our relationships to commercial transportation corridors.

- ***Airport Plan:*** In October 2000, the Board adopted a land-use strategy, in the form of a Special Purpose Plan, to guide future commercial, industrial, and business park development on Airport property. The Plan provides development standards, design guidelines, and a streamlined permit process. An addendum to the Plan was adopted to provide specific guidelines for infill projects within the Stockton Air Metro Business Park. Staff continues to pursue arrangements for development of the Airport East Business Park. Initial stages of air-cargo improvements are scheduled for construction this year. These improvements, segments of taxiways and air-cargo aprons, will be funded by $5.5 million in Federal Aviation Administration grants with matching funds from State and local sources.

- ***Mountain House:*** In November 1994, the Board approved the master plans for the community of Mountain House. Subsequent to that time, County staff worked with the developer and the Community Services District (CSD) on detailed plans for the project. Water and wastewater facilities have been completed and the first units of housing are under construction. County staff will work with the CSD, the developers, and the San Joaquin Partnership to attract appropriate industrial development. The initial areas planned for development within Mountain House contain 300 acres of industrial and commercial property.

Stockton Metropolitan Airport

The Stockton Metropolitan Airport continues its efforts to become financially self sufficient. The Airport Director proposes to make presentations to at least two prospective air carriers annually, in an effort to expand air service, focusing on service from Stockton to Los Angeles. Further, the Airport Director will submit for the Board's review and consideration a contract with a private firm for air service marketing of the Stockton Metropolitan Airport. The initial cost of this marketing service will be underwritten by local business organizations. If this firm is successful, the Board will be asked to enter into a long-term arrangement with the air-marketing firm. This proposed budget also incorporates a transfer of funds related to Possessory Interest and Personal Property Tax generated by the Airport from the County General Fund to the Airport Enterprise Fund. These taxes are generated by property improvements and personal property such as aircraft located at the Airport. The transfer will be offset by a direct dollar for dollar reduction in the General Fund contribution to the Airport. The value of this transfer for 2003-04 is estimated at $190,000.

Infrastructure Funding

Efforts are ongoing to identify needs and new funding for transportation system maintenance and improvements. The passages of Proposition 42 will provide a permanent revenue source for the Governor's Traffic Congestion Relief Program (TCRP) effective in 2008. TCRP funds are designated to local agencies specifically for the preservation of their local road system. However, due to the State's fiscal crisis, the Governor's 2003-04 Budget proposes a one-year suspension of TCRP funding, which represents a $2 million loss to San Joaquin County. Proposed funding reductions directly impact the County's ability to deliver an expanded roadway rehabilitation program.

The County was successful in obtaining $7.5 million over five years in the 2002 State Transportation Improvement Program (STIP) for rehabilitation and capacity enhancement projects. However, due to overstated fiscal forecasting by the State and dwindling fund balance, the STIP funds requested for programming for the initial years have been programmed by the State in the latter years of the STIP (2006 and 2007).

Fiscal year 2003-04 represents the third year of a four-year program to allocate an enhanced level of Measure K Local Street Repair funds to major street resurfacing projects. The projects are identified through the Pavement Management Program and other roadway safety programs and, even with this enhanced funding, the backlog of such projects continues to grow annually.

Proposition 218 Impact on Special Districts

The County administers 29 street lighting and/or drainage special districts that are subject to the Proposition 218 ballot process to raise property owner assessments. During 2002-03, Public Works determined that 17 of those districts would experience a financial deficit by June 30, 2003. To address that situation, the Proposition 218 balloting process was undertaken to raise assessments. In July 2003, both the outcome of the balloting and special districts budgets reflecting that outcome will be presented to the Board for review and adoption.

During 2003-04, the Proposition 218 balloting process will be conducted with the remaining 12 districts, which are forecast to reach deficit status by June 30, 2004. In all instances, if the effected property owners do not support an increased assessment, a number of lights may need to be turned off in order to maintain the solvency of the district, including the retirement of any accumulated debt.

San Joaquin General Hospital

As part of addressing the fiscal problems faced in 2003-04, San Joaquin General Hospital will pursue targeted reductions in the scope of services and provider locations to reduce overall operating costs while attempting to minimize the impact on patient access to services. The budgeted staffing reflects a planned decrease of approximately 85 full-time equivalent positions as compared to the peak staffing level experienced in 2002-03. Staffing reductions are achieved primarily by the proposed closure of the Conway Housing Authority Clinic and the Public Health Healthy Beginnings Clinic, and restructuring the services of Acute Medicine Extended-Hours Clinic and the elementary school-based clinics. The Hospital will work with community organizations to utilize the Health Access program and use of the mobile health van to continue to provide access to primary care and health screening services in the affected locations.

The Hospital is critically dependent on non-patient care revenue support for its operations. Approximately 40% of the Hospital's revenues have been funded with categorical funding programs, such as Proposition 99, SB 855, SB 1255, and Realignment, which are not tied directly to provision of patient care. Federal legislative and regulatory changes will significantly and negatively impact the levels of funding for both SB 855 and SB 1255 programs. Compounding the problem is the $38.2 billion State budget deficit which will further exacerbate funding losses to the Hospital.

The 2003-04 budget includes a $2.5 million General Fund contribution to the Hospital ($2 million for operations and $0.5 million for information technology), the transfer of $1.8 million from the Mental Health Realignment Trust, and a projected $9.2 million transfer from the Hospital Trust to support a portion of the Hospital's operating costs and fixed assets/capital projects.

Trauma System/ Trauma Center

In 2001-02, the California Legislature passed AB 430 allocating $5 million in trauma planning funds to 13 counties that did not have an organized trauma system. In June 2002, San Joaquin County received a $365,870 grant to cover trauma-planning expenses.

The California Emergency Medical Services (EMS) Authority requires that all grant recipients submit a completed trauma plan by December 31, 2003. The Plan does not require the implementation of a trauma center, but allows for such an option. To accomplish this goal, EMS Agency staff divided the work into five, overlapping phases:

- Phase I: Creation of a Planning Structure
- Phase II: Development of the Trauma Plan and System Standards
- Phase III: Financial Feasibility Analysis
- Phase IV: Obtain Community Input and State Approval for a Trauma Plan
- Phase V: Implementation of a Trauma Plan

The EMS Agency has appointed a 20-member trauma steering committee to guide the planning process. It is anticipated that a draft Trauma Plan will be completed by July 2003. The public comment period is scheduled for the summer months, with an initial presentation to the Board of Supervisors by October 2003 and submission of the final plan to California EMS Authority by December 2003.

California Children Services

The California Children Services (CCS) program continues to experience significant growth in caseload. The California Department of Health Services Children's Medical Services Branch conducted a caseload review and authorized the County an additional seven positions to meet State staffing standards. The CCS program currently has eight positions unfunded, which allow flexible staffing ratios as specified by the State staffing standards. To comply with the State staffing standards, seven of the unfunded positions are recommended to be funded in 2003-04 at a first-year cost of $537,896. The County's share of the position cost is estimated at $174,453.

Human Services Programs

In 2003-04, the Human Services Agency will continue to monitor the progress of federal legislation to reauthorize Temporary Assistance to Needy Families (TANF) funding. TANF monies, which are used to fund California's CalWORKs program, are currently being provided under a continuing resolution until reauthorizing legislation is approved. In-Home Supportive Services (IHSS) costs are projected to increase due to continued growth in both caseload and authorized hours. In addition, potential wage and benefit changes for Independent Providers could also result in added costs for the program. Implementation of an Electronic Benefit Transfer (EBT) system is scheduled for June 2003. This project replaces the previous paper-based coupons and warrants with debit cards that allow access to food stamp and cash benefits through point-of-sale devices and automated teller machines.

Mary Graham Children's Shelter

In June 2003, the Mary Graham Children's Shelter operations moved into newly constructed facilities funded by the State, County, and Mary Graham Foundation. These facilities include residential cottages, an administration/ intake facility, a support services building, and a visitation center. An on-site school for shelter residents, funded by the County Office of Education, became operational in January 2003. The proposed budget adds two full-time and several part-time Shelter Counselor positions to address new workload such as monitoring of room alarms, controlling facility access, and providing greater capacity for dealing with unstable and self-destructive residents.

Grant Funding Concerns

Several departments, especially the Sheriff, District Attorney, and Probation, have numerous grants totaling millions of dollars. This creates a dilemma for the County. On the one hand, one of our overarching fiscal strategies is to leverage non-County funding resources to meet community needs. On the other hand, there is a downside to reliance on grants, especially in the grant dependent criminal justice system. There is cause for concern for two reasons:

- State and federal grant funding tends to be offered on a year-to-year basis. Accordingly, it cannot be considered a stable source of ongoing revenue. Indeed, economic fluctuations can result in grant reduction and/or termination as measures to curb spending. Should State or federal grant levels change, local program reductions would be the likely consequence.

- Grant-funded programs, especially in the public safety area, often fail to recognize that the addition of resources in one area sometimes upsets the delicate resource balance of the overall system. This results in local funding demands to maintain system balance. Grant-funded programs usually involve staffing and an evolving constituency that will resist staffing and service reductions. It is, therefore, essential that we continue to monitor the effects of grant program resources to minimize adverse impact when reduction and termination occurs.

Vehicle Purchases And Vehicle Review

For 2003-04, Motor Pool will defer the purchase of replacement vehicles. This deferment is initiated as a cost saving measure, and is part of Motor Pool's review of vehicle life expectancy and equipment reevaluation. A one-time savings of approximately $1.5 million is expected from this action.

Only two new vehicles are recommended for 2003-04 and are summarized in the following table. These vehicles are fully funded by State grant and service fees. If additional purchases are proposed during the year, they will be presented to the Board for specific review and approval.

Budget	Vehicles	No.	Cost
Environment Protection	*Pickup Truck 4x4*	1	$35,000
Public Works-Utility District	*Pickup Truck*	1	$18,000

Prior to the purchase of any vehicle, Motor Pool will evaluate the vehicle need against available vehicles turned in from County departments.

Fee Issues-Cost Recovery

In many public service areas, the State has distinguished between general public services and special public services. Examples of general public services would be the Jail, welfare, and certain health programs. Examples of special (or user beneficial) public services would be those related to property development, conducting a business, or animal ownership. The distinction between these types of services is who benefits (general public or private party) or whose activity imposes the cost for assuring the public's welfare. General public services are funded from general revenues (i.e., sales and property taxes). Special public services are funded by special revenues (i.e., user fees, license fees, and penalty assessments).

County government is prohibited from charging more than actual, verifiable costs. However, failure to increase special revenue rates to keep pace with increased costs deprives the County of resources required to cover general service costs. Such shortages can be resolved by several techniques:

- Reducing special service delivery costs.
- Reducing special service delivery levels.
- Increasing special service revenue consistent with cost (user fees).
- Reducing general service levels to subsidize inadequately funded special public services.

During the Final Budget Hearing, some fee increases will be recommended to keep pace with costs and avoid shifting the costs of special services to the general taxpayer. Absent from the fee program is one to address Public Facilities. In 2002-03, the County Administrator's Office initiated a comprehensive review of the need and feasibility of such fee. The review will be completed in 2003-04.

General Reserve & Contingencies

The General Reserve is a cash resource for financing during the dry period between the beginning of the fiscal year and the receipt of property taxes in December and April. Additionally, it acts as a contingency for the County in extreme emergencies. The current General Reserve is at $6 million. For 2003-04, it is recommended that the Reserve be maintained at the current level of $6 million.

The Reserve for Contingencies covers day-to-day unforeseen budgetary needs and has been used by your Board very sparingly in the past. The Contingency Fund is recommended to be set at $15.5 million in 2003-04 to provide a hedge against anticipated adverse federal and State budget impacts.

Fund Balance Management

In governmental budgeting language, *Fund Balance* is the excess of assets and estimated revenues of a fund over its liabilities, reserves, and appropriations. The portion of this balance that is free and unencumbered for financing the next year's budget is called *Available Fund Balance*.

Available Fund Balance at year-end is used as the starting point in the following year's budget. If the Fund Balance is lower than the previous year, any increased revenues must first fill the shortage to maintain services. If the Fund Balance is higher in the previous year, the excess is used for one-time allocations to avoid building ongoing expenses on a base of funding that is unlikely to continue. Management of Fund Balance shortages is a critical factor in stabilizing County finances and is carefully evaluated by rating agencies when the County seeks debt financing.

To assure prudent overall budget management, the Board adopted guidelines for departmental budget change requests that occur after budget adoption. Budget change guidelines are as follows:

- Requests are to be minimized;
- Requests are to be revenue offset; and
- Non-revenue offset requests are to be limited to emergencies or to the support of critical Board priorities.

The consequence of not adhering to such guidelines is to risk proliferation of budget change requests to authorize staffing and programming increases during the year from one-time departmental budget savings. Frequently, this results in ongoing full-year costs the following fiscal year without revenue support, which means cuts elsewhere are needed to keep the budget balanced. Such budget change requests during the year are counter-productive because such incrementalism erodes the Board's funding flexibility outside of the comprehensive annual budget review process when all program priorities are reviewed together.

Supplemental Requests

Department Heads submitted $98.5 million in requests for supplemental funding and capital projects which are not provided for in the recommended budget. Proposed budget development has been a difficult task, focusing on dividing inadequate financing capabilities among already constrained County operations. Some needs are unaddressed.

As a result of the funding recommendations which comprise the 2003-04 Proposed Budget, the Board may hear requests by departments, special interest groups, community-based organizations, and the general public to add funding during the budget hearing. In providing policy guidance on desired budget adjustments, the Board also will need to provide policy guidance as to which areas of the County budget should be reduced to offset any added costs. Supplemental requests are outlined in Attachment A and detailed in individual budget narratives.

Final Budget Hearing

Our office has identified several significant individual budget unit recommendations for Board review during the Final Budget Hearing. When particular functional areas are scheduled for discussion, the Board may wish to examine other areas as well. Department Heads and members of the public will have an opportunity to comment. Additionally, some community-based organizations may desire to make presentations. Supplemental budget requests will be presented, although at this time no further funds appear to be available and the impacts of State Budget actions are unknown.

During 2002-03, the Board found it necessary to make significant adjustments in response to the impacts resulting from the ultimate adoption of the State Budget in September 2002. Likewise, the Board can expect the need to reopen budget considerations after the 2003-04 Final Budget is adopted, should funding reductions be necessary based upon the adopted State Budget. Similarly, in 2003-04, it may be necessary to reopen budget considerations based on adverse federal government changes.

Appreciation

Because of the still unsettled State budget, many departments were required to develop multiple scenario budgets which extended both the preparation time and the review time. There were insufficient resources to address all requests for funding and maintain the County services or operations at the status quo level. Accordingly, some departments are expected to explain their concerns about service levels, and facility and technology needs, and make appeals for supplemental funding during the Final Budget Hearing. Despite these concerns, County Administrator's staff has received excellent cooperation and is grateful to Department Heads and their staff.

Appreciation is also extended to the Auditor-Controller's Office, Information Systems, and Purchasing and Support Services for the production of the document. Finally, the County Administrator's Office staff is recognized for the hard work, professional evaluation, and long hours they contributed to the preparation of the document.

Recommendations

It is recommended that your Board:

1. Approve the Proposed County and Special Districts budgets for 2003-04. (This action does not constitute final approval of any of the proposals prior to the Final Budget Hearing.)

2. Set Wednesday, June 25, 2003, at 9:00 a.m. as the time to begin the Final Budget Hearing on the adoption of the County budget and authorize the Clerk of the Board of Supervisors to publish the required hearing notice.

3. Set Tuesday, July 22, 2003, at 9:00 a.m. as the time to begin the Final Budget Hearing on the adoption of the Special Districts budgets and authorize the Clerk of the Board of Supervisors to public the required hearing notice.

Very truly yours,

Manuel Lopez

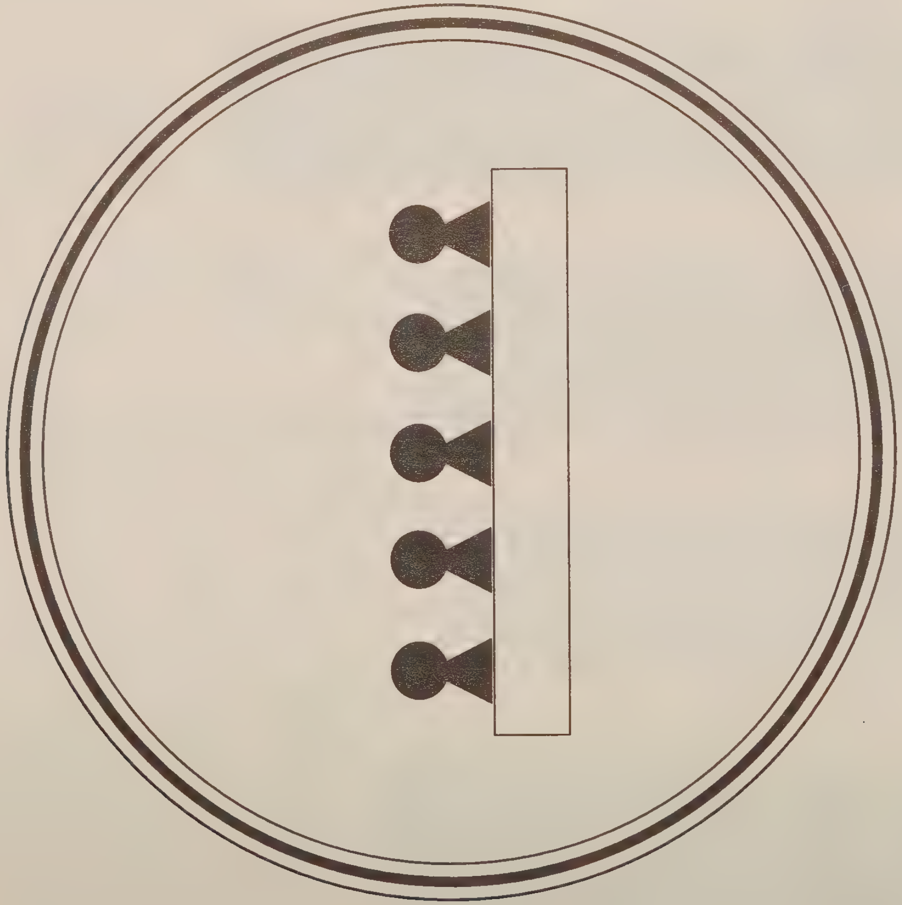
Manuel Lopez
County Administrator

Attachment A

Supplemental Budget Requests

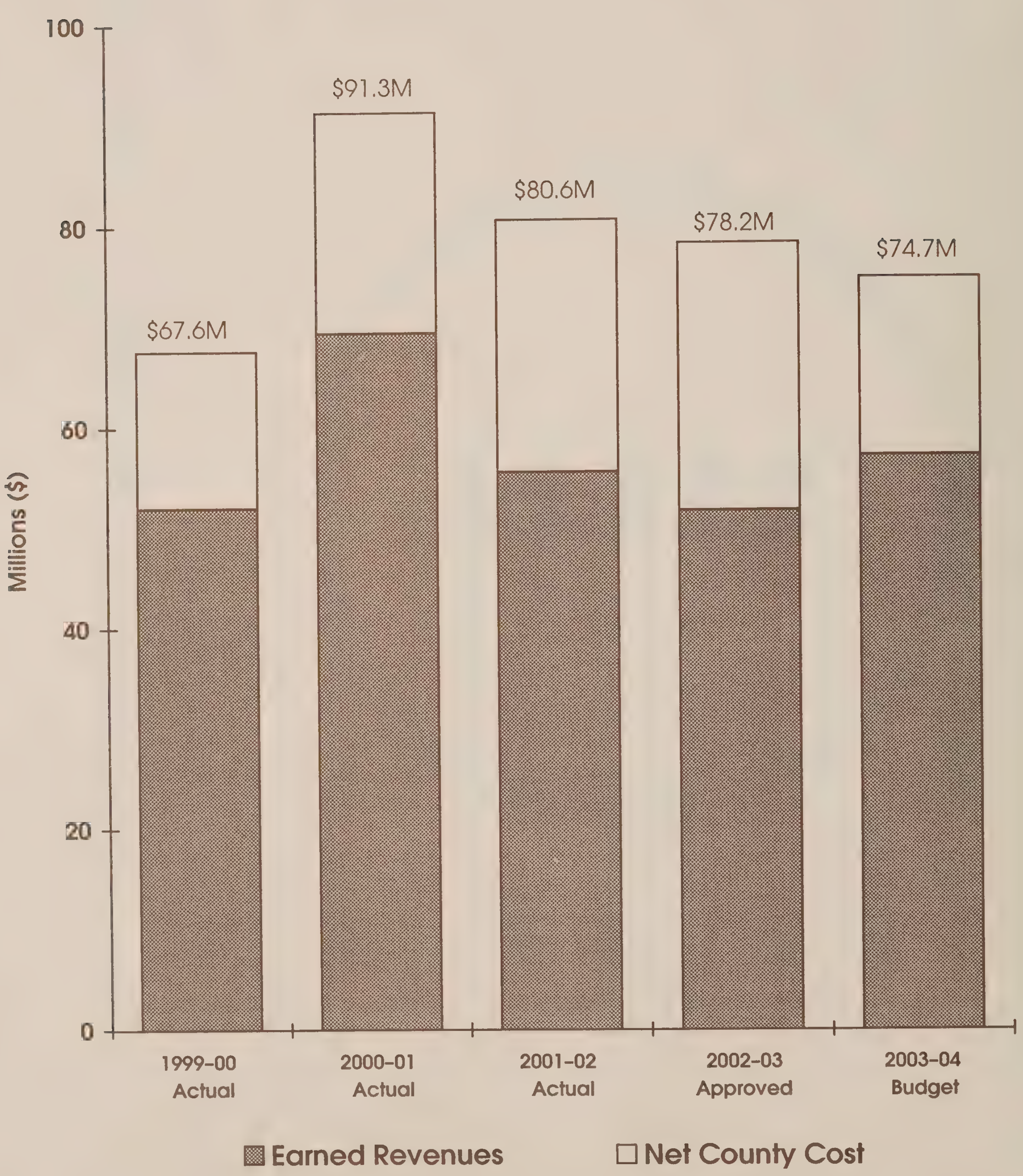
Department	Net County Cost	Supplemental Items	Page #
➢ Public Improvement	$97,946,350	➢ Capital maintenance and improvement projects.	B-12
➢ District Attorney	$411,773	➢ Restore funding of 2 Deputy District Attorneys, 3.75 Investigators, 0.75 Investigative Assistant, and 1.5 Office Assistants.	D-7
➢ Public Defender	$155,189	➢ Restore funding of a Deputy Public Defender, an Office Assistant, and a half-time contract Deputy Public Defender.	D-40
➢ Public Works-Water Resources	$0	➢ Add an additional Management Analyst position. Cost is fully reimbursed from Water Investigation Zone No. 2.	E-26

General Government



General Government

Change In Program Expenditures



General Government

Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
101	*Board of Supervisors*	A-2	$1,296,807	$2,014,524	$2,014,524	$717,717
102	*County Administrator*	A-6	1,933,440	2,094,191	2,094,191	160,751
10305	*Employment & Economic Development*	A-9	20,405,009	17,415,577	17,415,577	(2,989,432)
108	*Auditor-Controller*	A-13	2,535,171	2,394,771	2,394,771	(140,400)
10804	*Operating Transfers*	A-16	6,299,364	8,677,203	8,677,203	2,377,839
10805	*Tobacco Settlement*	A-17	7,531,071	5,968,490	5,968,490	(1,562,581)
109	*Information Systems*	A-20	874,804	919,212	919,212	44,408
10910	*County Accounting & Personnel System (CAPS)*	A-24	6,602,759	3,500,000	3,500,000	(3,102,759)
110	*Treasurer-Tax Collector*	A-33	2,129,514	2,548,473	2,548,473	418,959
111	*Assessor*	A-37	6,035,192	6,500,962	6,500,962	465,770
11103	*Assessor - AB 818*	A-40	818,686	818,686	818,686	0
112	*Purchasing/Support Services*	A-46	1,066,142	828,871	828,871	(237,271)
116	*Revenue & Recovery*	A-51	1,457,305	1,548,846	1,548,846	91,541
118	*County Counsel*	A-53	763,717	902,880	902,880	139,163
124	*Human Resources*	A-56	1,507,650	1,633,430	1,633,430	125,780
130	*Registrar of Voters*	A-67	2,085,232	1,957,677	1,957,677	(127,555)
154	*Economic Promotion*	A-70	138,509	108,680	108,680	(29,829)
160	*Surveyor*	A-71	544,142	622,302	622,302	78,160
165	*Rebates/Refunds & Judgments/Damages*	A-74	42,500	42,500	42,500	0
180	*Equipment Use & Debt Service*	A-75	12,059,129	11,901,662	11,901,662	(157,467)
259	*Recorder-County Clerk*	A-42	1,526,689	1,569,675	1,569,675	42,986
25901	*Recorder-Equipment/ Automation*	A-44	507,746	715,508	715,508	207,762
	Total - General Government		**$78,160,578**	**$74,684,120**	**$74,684,120**	**($3,476,458)**

101—Board of Supervisor/Clerk of the Board

General Government

Jack Sieglock, *Chairman*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,050,813	$1,110,163	$1,343,231	$1,343,231	$233,068
Services & Supplies	161,342	181,244	669,493	669,493	488,249
Fixed Assets	20,975	5,400	1,800	1,800	(3,600)
Total Expenditures	$1,233,130	$1,296,807	$2,014,524	$2,014,524	$717,717
Expenditure Reimbursements	(339)	0	0	0	0
Total Appropriations	$1,232,791	$1,296,807	$2,014,524	$2,014,524	$717,717
Earned Revenues By Source					
Aid from Other Governments	$4,968	$1,500	$0	$0	($1,500)
Miscellaneous Revenues	399	180	100	100	(80)
Total Revenues	$5,367	$1,680	$100	$100	($1,580)
Net County Cost					
Mandated	$1,227,424	$1,295,127	$2,014,424	$2,014,424	$719,297
Allocated Positions	16.0	16.0	16.0	16.0	0.0

Purpose

The Board of Supervisors is mandated by law and is responsible for insuring the public trust through representative government. As the governing body of the County, the Board of Supervisors:

- Sets County and public policy.
- Adopts ordinances/resolutions.
- Appropriates funds and levies necessary fees.
- Represents the citizens of San Joaquin County in matters involving the State/federal governments.
- Plans land use and determines zoning for the unincorporated area.
- Represents the public on several County commissions, special district boards, and local committees.
- Works with constituents to resolve problems and issues.

The Clerk of the Board clerks all meetings of the Board of Supervisors and Assessment Appeals Board; processes and retains all resultant documents; prepares and posts agendas of those meetings; prepares minutes of those meetings; maintains Local Appointments - List of County's Boards, Commissions and Committees, acts as secretary for the City Selection Committee; and provides support to all County departments.

Major Budget Changes

Salaries & Employee Benefits

➢ $269,366	Negotiated salary and benefits adjustments.
➢ ($36,298)	Underfilling a vacant Deputy Clerk position with part-time help.

Services & Supplies

➢ ($5,500)	Decrease in transportation and travel.
➢ $500,000	First-year funding allocation for district specific projects or activities at Board Members' discretion.

Fixed Assets

➢ $1,800	Audio tape duplicator.

Revenues

➢ ($1,500)	Deferral of State mandate reimbursement.

Program Discussion

The 2003-04 Board of Supervisors/Clerk of the Board budget totals $2,014,524. This represents an increase of $717,717, which is primarily attributable to negotiated salary and benefits adjustments and the first-year funding allocation of $500,000 to fund district specific projects or activities.

In April 2003, during the Facilities Management and Capital Improvement Program presentation, the Board expressed an interest in establishing funds for district specific projects or activities that provide public benefits within the supervisorial district. The 2003-04 recommended budget includes a first-year General Fund allocation of $100,000 for each district, for a total of $500,000. These funds are segregated and tracked in separate budget units, by supervisorial district. Similar to funds allocated to the Road Districts; use of the district specific funds is at the discretion of the individual Board Member subject to the approval by the majority of the Board. The program will provide each Board Member earmarked funds to address the specific needs of his district.

For 2003-04, the Board will continue to focus on serving the people of San Joaquin County. It will work with County departments to ensure ongoing responsiveness to constituents in spite of the unprecedented magnitude of the State budget shortfall and anticipated adverse impact to local funding and programs. It will continue to pursue long-term goals of planning for optimal organizational structure and infrastructure needs.

2002-03 Accomplishments

1. Continued to further the development of emergency preparedness in the wake of the September 11, 2001 disaster.
2. Initiated the acquisition of a site for the development of an Agriculture Center.
3. Implemented a Media Web Broadcaster system allowing approved users in County departments to listen to "live" Board meetings via their desktop computers.
4. Provided a high quality of service and responsiveness to the public in spite of the State budget shortfall.
5. Continued to pursue State, federal, and other financial support of County infrastructure projects in the unincorporated areas.
6. Installed a digital public address system in the Board Chambers to replace an outdated analog audio system. The new system integrates the Board video, audio recording, and broadcast systems.

2003-04 Objectives

1. To pursue further development of an Agriculture Center.
2. To pursue further development of the Stockton Metropolitan Airport.
3. To continue to pursue opportunities to replenish the groundwater basin and to continue with feasibility studies on the Mokelumne River.
4. To obtain State, federal, and local matching support for mandated and beneficial infrastructure projects and programs.
5. To seek funding for the County's transportation infrastructure improvement projects.

10105—Mountain House CSD

General Government

Paul Sensibaugh, *General Manager*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$418,072	$756,426	$1,230,721	$1,230,721	$474,295
Services & Supplies	466	6,342	3,249	3,249	(3,093)
Total Expenditures	$418,538	$762,768	$1,233,970	$1,233,970	$471,202
Expenditure Reimbursements	(418,235)	(762,768)	(1,233,970)	(1,233,970)	(471,202)
Total Appropriations	$283	$0	$0	$0	$0
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$283	$0	$0	$0	$0
Allocated Positions	6.0	9.0	14.0	14.0	5.0

Purpose

This budget provides funding for the staff to the Mountain House Community Services District (CSD). The County will be reimbursed for all costs associated with this budget by the Mountain House CSD which operates as a Special District governed by the Board of Supervisors.

Major Budget Changes

Salaries & Employee Benefits

➢ $127,740	Negotiated salary and benefits adjustments.
➢ $346,555	Addition of an Engineer, two Engineering Assistants, an Engineering Aide, and a Neighborhood Administrator positions.

Services & Supplies

➢ ($3,512)	Decrease in data processing charges.

Expenditure Reimbursements

➢ $471,203	Increased reimbursement from Mountain House CSD.

Program Discussion

The Mountain House CSD was formed in July 1996 to provide a wide range of municipal services to the new community. Since that time, the Mountain House CSD has worked closely with County Public Works and Community Development Departments and the master developer, Trimark Communities, to complete plans and programs necessary to construct the community.

The wastewater treatment plant and the water treatment plant are completed and operational. Mountain House Parkway widening along the first village entrance has been accepted, including the first traffic signal. The design of the improvements to I-205 has been started and construction is expected to begin in the spring of 2004. The first elementary school is under construction in Wicklund Village, and the first wastewater treatment expansion is being designed.

The Tracy Fire Department is providing fire and emergency medic protection, and the Sheriff's Office provides police protection. Provisions are being made for interim library and transit services, and joint uses are being discussed with Delta College. The builder has applied for a few hundred single-family residences, and occupation of the first homes are expected by July 2003. There have been three requests for annexation to the Mountain House CSD by property owners south of Grant Line Road.

As Mountain House activities increase there is a continuing need for additional staff to support the new and growing community. This budget incorporates five new positions: an additional Engineer, two Engineering Assistants, an Engineering Aide, and a Neighborhood Administrator.

There will be no net costs to the County. Special taxes will provide revenue for public safety, public works, transportation, parks and recreation, and administration of public services, utilities, and community covenants, conditions and restrictions (CC&Rs). Utility rates have been established to provide for operations and debt service, and development fees have been established for traffic and community facilities. Encroachment agreements will provide revenues from gas and electric utilities, and telecommunications. High-tech water and electric meter readings and billing methods are in place, and homes have been prewired for cable and Internet. Additionally, an Intranet as been set up which will be available to the residents via user name and password.

2003-04 Accomplishments

1. Approved a new fire protection plan and services agreement; and Tracy Fire Department is using the Schulte Station as an interim fire station to serve the Mountain House CSD.
2. Received Board approval of CC&Rs relating to solid waste and utilities.
3. Accepted ownership and operation of wastewater and water treatment plants.
4. Hired a Development Manager.
5. Established a billing process for utilities.
6. Established and funded a Pavement Management Program.

2003-04 Objectives

1. To establish a presence in the community through the position of Neighborhood Administrator.
2. To hire an Operation and Maintenance Manager.
3. To activate an Intranet service for Mountain House residents.
4. To adopt certain Master Restricts (CC&Rs) by ordinance.
5. To provide a plan for phased expanded police services.
6. To provide a street maintenance contract to implement the Pavement Management Program.

102—County Administrator

General Government

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,853,827	$1,736,227	$1,795,710	$1,795,710	$59,483
Services & Supplies	762,036	558,360	567,278	567,278	8,918
Fixed Assets	9,384	0	0	0	0
Total Expenditures	$2,625,247	$2,294,587	$2,362,988	$2,362,988	$68,401
Expenditure Reimbursements	(211,248)	(361,147)	(268,797)	(268,797)	92,350
Total Appropriations	$2,413,999	$1,933,440	$2,094,191	$2,094,191	$160,751
Earned Revenues By Source					
Aid from Other Governments	$1,145	$0	$0	$0	$0
Charges for Services	(9,885)	22,641	25,637	25,637	2,996
Miscellaneous Revenues	47,474	116,558	134,033	134,033	17,475
Total Revenues	$38,734	$139,199	$159,670	$159,670	$20,471
Net County Cost					
Support	$2,375,265	$1,794,241	$1,934,521	$1,934,521	$140,280
Allocated Positions	18.0	18.0	17.0	17.0	(1.0)

Purpose

The County Administrator serves as the chief administrative officer of County operations; directly controls some departments and programs, coordinates and advises others; acts to enforce ordinances, policies, rules and regulations, as adopted by the Board of Supervisors; advises and makes recommendations to the Board of Supervisors on a vast number of subjects; supervises the preparation of the annual County budget, and monitors departmental and agency expenditures throughout the fiscal year.

Major Budget Changes

Salaries & Employee Benefits

➢ $252,889	Negotiated salary and benefits adjustments.
➢ ($171,853)	Delete vacant Assistant County Administrator position.
➢ ($21,553)	Reduce funding of vacant Budget/Finance Coordinator position to ten months.

Services & Supplies

➢ $75,000	Full-year funding of federal legislative advocacy services.
➢ ($5,300)	Decrease in postage and copy machine lease payments reflecting actual experience.
➢ ($1,780)	Reduce cell phone usage.
➢ ($8,750)	Decrease in planned travel and training by 50%.
➢ ($39,192)	Data processing direct charges and automation equipment leases.
➢ ($7,200)	Defer software upgrades and miscellaneous equipment purchases.

Expenditure Reimbursements

➢ ($98,350)	Cost Allocation Plan adjustment.

Revenues

➢ $2,996	Increased reimbursement from Superior Court for cost of Courthouse lobby information booth staff.

➢ ($39,542)	Decreased reimbursement from City of Stockton for Juvenile Justice System Coordination program administration costs, from 50% to 25%.
➢ $52,016	Funding from S. H. Cowell Foundation for 25% of the Juvenile Justice System Coordination program administration costs.

Program Discussion

The 2003-04 recommended budget for the County Administrator's Office totals $2,094,191. This represents an increase of $160,751. The increase is primarily attributable to negotiated salary and benefits adjustments, which is partially offset with the deletion of a vacant Assistant County Administrator position, less than full-year funding of the vacant Budget/Finance Coordinator position, reductions in planned travel and training, and deferred purchases of computer software/equipment.

The budget also includes $75,000 for federal legislative advocacy services approved by the Board in May 2003. The budget assumes the continuation of cost-sharing arrangements with the Superior Court, for the Courthouse lobby information booth staff, the City of Stockton, and the S. H. Cowell Foundation for the administration of the Juvenile Justice System Coordination Program.

The County Administrator's Office continues to be responsive to the growth of County business, service demands due to population increase, and the policy needs of the Board in overseeing departmental activities. Consistent with commitments made in prior years and within current funding constraints, the 2003-04 recommended budget provides funding for:

- Financial and fiscal oversight and review of development and economic planning projects.
- Implementation of juvenile justice system coordination activities, with reimbursement from the City of Stockton and Cowell Foundation for one-half the program administration costs.
- Administration of various capital improvement projects, and providing direction in solving short- and long-term facility-related issues.
- Coordination of the development and implementation of short- and long-term financing plans.
- Oversight of departmental issues reflecting Board policy interest and priorities.
- Coordination of federal and State legislative priorities and media relations activities.

The County Administrator's Office will continue to provide administrative direction and supervision to staff who support the First 5 Commission. Staff and funding for that activity are in a separate budget (#491).

The County Administrator's Office involvement in providing staff support to Board-directed review of departmental activities and requested special projects continues to grow. The recommended budget includes the deletion of an Assistant County Administrator position. Lower priority tasks and projects will likely be deferred and postponed. This budget anticipates the continued use of contractual services for special studies. The County Administrator will continue to evaluate staffing requirements to support Board priority projects.

Juvenile Justice System Coordination

The Juvenile Justice System Coordinator continues to implement collaborative approaches to delivery of justice and prevention programs for juveniles. Since the inception of the program, the County and City of Stockton have funded the administration costs equally. Due to budgetary constraints, the City of Stockton notified the County that it will reduce its funding participation from 50% to 25% in 2003-04. Staff has initiated discussion with the S. H. Cowell Foundation, and the Foundation has committed to fund 25% of the costs in 2003-04. The remaining 50% will continue to be supported by the County.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
CAO Board Letters/Reports	115	100	118	120	115

In 2003-04, the Juvenile Justice System Coordinator will focus on working with the Probation Department, the Juvenile Court, and other partners to expand the capacity of the neighborhood-based system of integrated services to address the problems of chronic, habitual status offenders. The Coordinator will work with key partners, specifically Head Start and the Human Services Agency, to expand services to high-need, underserved communities in the North and South County. Finally, the Coordinator will continue to work with a wide range of local, State and federal law enforcement agencies to address gang-related youth violence.

Development Activities

A Senior Deputy County Administrator continues to be assigned responsibility for coordinating County strategic economic planning activities. Airport development and the Board's regional planning activities will continue to be a key focus in 2003-04. Negotiation has been initiated and is continuing with the cities regarding annexation agreements, which are scheduled to expire in June 2003. It is expected that interim agreements will be presented to the Board in the near future.

2002-03 Accomplishments

1. Provided fiscal oversight and policy recommendations for legislative, financial, and organizational opportunities, including a variety of State and federal law enforcement-related construction and technology grants; legislators' appropriations requests; and departmental reviews.
2. Continued development of a neighborhood-based system of integrated services designed to provide a systematic approach in preventing juvenile delinquency and crime. Coordinated the development of the "Family Economic Success" initiative, which promotes family economic self sufficiency and neighborhood revitalization.
3. Continued to coordinate the Airport master development activities, and initiated discussion with the cities on the renewal of annexation agreements.
4. Coordinated the County downtown facility needs assessment study and the development of the County's Downtown Facilities Long-Range Plan. Initiated a review to form a County team in anticipation to begin discussion with the State agency concerning the disposition of trial court facilities.
5. Provided oversight and financial monitoring of the implementation of the County Accounting and Personnel System (CAPS), an integrated, automated administrative system. Participated in the development of the financials and human resources modules of the CAPS project.
6. Coordinated the financing of the Solid Waste capital improvement projects and the refunding of the 1991 and 1994 Solid Waste Facilities Projects Certificates of Participation.
7. Instituted several improvements to Board letters enhancing efficiency and clarity.
8. Recommended several cost control measures for Board consideration.

2003-04 Objectives

1. To provide fiscal oversight and policy recommendations for legislative, financial, and organizational opportunities.
2. To continue coordinating Airport master development activities and proposed economic strategic planning effort.
3. To continue coordinating development of short- and long-term facility use and planning options, and financing plans.
4. To continue to provide oversight and financial monitoring of the implementation of CAPS.
5. To coordinate the County's court transition team to develop agreements for implementation of the Court Facilities Act of 2002 (SB 1732).
6. To provide the Board of Supervisors with sound, effective recommendations regarding administrative, fiscal, and operational policies.

10305—Employment & Economic Development

General Government

John Solis, *EEDD Director*

Workforce Investment Act	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$10,278,548	$12,530,463	$10,153,570	$10,153,570	($2,376,893)
Services & Supplies	11,119,205	11,498,230	9,277,919	9,277,919	(2,220,311)
Fixed Assets	1,314,935	235,459	0	0	(235,459)
Total Expenditures	$22,712,688	$24,264,152	$19,431,489	$19,431,489	($4,832,663)
Expenditure Reimbursements	(5,204,756)	(3,859,143)	(2,015,912)	(2,015,912)	1,843,231
Total Appropriations	$17,507,932	$20,405,009	$17,415,577	$17,415,577	($2,989,432)
Earned Revenues By Source					
Aid from Other Governments	$16,885,789	$20,214,209	$17,224,777	$17,224,777	($2,989,432)
Miscellaneous Revenues	115,259	190,800	190,800	190,800	0
Fund Balance	506,884	0	0	0	0
Total Revenues	$17,507,932	$20,405,009	$17,415,577	$17,415,577	($2,989,432)
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	233.0	239.0	172.0	172.0	(67.0)
Temporary (Full-Time Equivalent)	19.5	17.4	5.4	5.4	(12.0)
Total Staffing	252.5	256.4	177.4	177.4	(79.0)

Purpose

The Employment and Economic Development Department (EEDD) provides employment, training, education, and economic development services throughout the County. It serves as staff to the Workforce Investment Board (WIB), the San Joaquin County Economic Development Association (EDA), and the Revolving Loan Fund (RLF). Employment and training services for the California Work Opportunity and Responsibility to Kids Act (CalWORKs) program are also provided under a cooperative agreement with the Human Services Agency (HSA).

Although the Department itself is not mandated, once a jurisdiction has received designation as a Workforce Investment Area, levels of service must conform to standards established by law. EEDD is responsible for managing these functions and ensuring compliance with federal and State program guidelines.

Major Budget Changes

Salaries & Employee Benefits

➢ $1,245,253	Negotiated salary and benefits adjustments.
➢ ($1,978,544)	Deletion of 39 vacant positions.
➢ ($1,383,082)	Delete 28 filled positions.
➢ ($305,266)	Delete 12.1 full time equivalent (FTE) temporary positions and 1 contract position.
➢ $44,746	Addition of 1.1 FTE part-time positions, primarily for internet programming.

Services & Supplies

➢ ($717,911)	Decrease in staff related operational costs as the result of staff reduction.
➢ $552,000	Increase in facility rental costs.

➢ ($2,123,844)	Decrease in program related operating costs due to the elimination of Welfare-to-Work program activities and a reduction in other program activities due to reduced available funding.
➢ $69,444	Increase in County allocated service costs.

Expenditure Reimbursements

➢ ($1,851,343)	Decrease in funding for CalWORKs activities and elimination of the Summer Youth Program.
➢ $8,112	Increase due to higher space cost reimbursement from the Healthy Families Program.

Revenues

➢ $583,606	Increase in Workforce Investment Act funding for the Rapid Response Program and Youth Program.
➢ ($3,573,038)	Decrease due to the Welfare-to-Work programs ending June 2003.

Program Discussion

The recommended 2003-04 EEDD budget totals $19,431,489, which is approximately $4.8 million less than the 2002-03 funding level.

The County received a formula allocation of funding from the Department of Labor totaling $6,789,372 in 1999 to operate the Welfare-to-Work (WtW) Program. This program was intended to facilitate the transition of the hardest-to-employ welfare clients into permanent

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
WIA Adult Services					
Core Services	0	10,770	18,990	20,640	22,000
Adult Registrants	0	456	1,103	800	900
Adult Post Enrollment Placements	0	197	134	239	269
Adult Post Enroll. Completions	0	263	237	380	428
www.worknet.org					
User Sessions	0	123,232	248,324	296,152	304,000
Site Hits	0	2,839,999	5,254,545	6,207,211	6,450,000
WIA Youth Services	0	755	355	921	460
Welfare to Work Program(s)	0	548	976	1,206	450
Summer Youth Empl. Training					
Participants Enrolled	1,540	1,706	1,444	N/A	N/A
CalWORKs/Welfare-to-Work	0	8,543	7,386	6,842	6,614
Job Search Activities	6,581	5,039	3,823	3,525	4,000
Work Experience	0	795	935	944	284
Client Assessment	0	1,460	1,339	1,369	1,250
Case Management	0	1,249	1,289	1,004	1,080

employment and move them towards self-sufficiency. These funds will be exhausted in 2003-04. Additionally, a competitive federal grant in the amount of $4.9 million was awarded in 2000 to facilitate the development of the Fremont Community Family Learning and Resource Center and provide services to the hardest-to-employ welfare recipients in the Fremont School area. This grant will also be fully expended by the end of 2003-04. Civil Service positions assigned to the operation of these two programs have been reduced by 19.5 FTEs in 2003-04. Unless unforeseen revenue is received, it is anticipated that it will be necessary to delete an additional 10.1 Civil Service positions in 2004-05.

In 1998, the Workforce Investment Act (WIA) was passed by Congress and signed into law, requiring the development of the One-Stop Career Center service delivery system, where employers and job seekers alike could receive comprehensive employment and training services. The One-Stop Service Delivery System in this area is San Joaquin County WorkNet. Core services are universally accessible to anyone through each WorkNet Center. As the designated administrative entity under the WIA, EEDD has established full service WorkNet centers in Stockton, Lodi, Manteca, and Tracy. Also, EEDD has chartered satellite WorkNet centers at the California Human Development Corporation (CHDC), Goodwill Industries, the Housing Authority's Conway Homes, and San Joaquin Delta College. Due to the recent reduction in funding, 33.8 Civil Service positions have been eliminated, of which 27.8 were vacant. This will limit the WorkNet Centers' efforts to address the growing need for employment and training services. WorkNet centers will, however, put a strong emphasis on core service delivery utilizing partner resources to meet the needs of its customers.

San Joaquin County WorkNet is a partnership between the Board of Supervisors and the Workforce Investment Board; and includes partner agencies such as San Joaquin Delta College, the State Employment Development Department, the County Office of Education, HSA, Housing Authority, Goodwill, CHDC, San Joaquin Partnership, EEDD and the EDA. Within the scope of this one-stop service delivery system, and within the limitations mentioned above, WorkNet will continue to assist individuals who have been laid-off or are otherwise seeking new or better employment.

EEDD will continue to operate the One-Stop Economic Development Center, which includes a strong linkage with the Small Business Development Center of San Joaquin Delta College, EDA, the Business Retention and Expansion Program, RLF, WIB, and EDA.

Through the San Joaquin County EDA, EEDD will continue to focus on business retention, expansion, and in partnership with the City of Stockton, on the Enterprise Zone.

EEDD also functions as a service provider to HSA for employment and training services. HSA and EEDD will continue to work together to establish an effective and comprehensive service delivery system, leveraging resources from both the CalWORKs and WtW programs. Program designs will be coordinated to ensure that programs are complimentary and responsive to the needs of welfare recipients. The 2003-04 EEDD budget reflects a decrease in CalWORKs funding of $1,851,343. This is a reduction of $220,043 in the regular CalWORKs activities and the elimination of $1,631,300 in CalWORKs incentive funds which provided funding for a Summer Youth Employment and Training Program. A total of 25.8 FTEs were deleted in the budget request process to offset the decrease in funds from HSA. This includes 13.7 Civil Service positions and 12.1 FTE temporary positions.

The following chart summarizes the 2003-04 funding of EEDD programs:

Program	2003-04 Funding	% of Budget
Workforce Investment Act	$15,420,660	79.36
Welfare-to-Work	1,454,000	7.48
CalWORKs	2,000,000	10.29
Revolving Loan Fund	300,000	1.54
EDA	184,000	0.95
Labor Market Information	50,117	0.26
Healthy Families	15,912	0.08
Miscellaneous Revenue	6,800	0.04
Total	$19,431,489	100.00

Facilities Costs

EEDD is currently sub-leasing a number of facilities Countywide with the State Employment Development Department (EDD). Initially, EEDD was able to obtain very favorable lease rates. However, property owners have now indicated lease rates will increase in the coming year. In addition, EDD has indicated a need to have EEDD pay a greater share of lease space, based on use of common areas. Further, EDD has notified property owners that all facilities must meet Americans with Disabilities Act (ADA) requirements, which is expected to drive lease rates even higher as owners pass those costs through in the lease. The current co-location with EDD at the Fremont Street facility could have an increased cost of approximately $24,000 in 2003-04, and the Manteca facility could increase up to an additional $100,000. The Lodi and Tracy facilities are also anticipating substantial rent increases.

The owner of the existing EEDD facility at 850 North Hunter Street intends to substantially increase the rent for that facility. Currently, EEDD rents approximately 51,000 square feet at the Hunter Street facility, at a full service cost of $.95 per square foot. The owner of the building is requesting a lease increase to $1.00 per square foot without services. The cost of janitorial, security, utilities, and other items would add another $.45 to $.50 per square foot per month. Thus the per month raise in facility costs for the Hunter Street facility could increase by $275,400 annually.

Staff is vigorously attempting to negotiate more attractive rates, including a reduction of space at the Hunter Street facility and other facilities. If lease increases can be reduced below projected amounts, the savings can be used to restart programs which could accelerate re-hiring of laid -off employees, or offset further anticipated program cuts from the State or federal government.

2002-03 Accomplishments

1. Continued to develop nine WorkNet Center locations Countywide and established two entry points.
2. Expanded Internet services to provide customers with Internet-based e-mail and integrated online training for skills improvement. In addition, EEDD enhanced its electronic infrastructure with the development of an Internet-based client tracking and case management system.
3. Provided financial assistance to San Joaquin County businesses through the RLF. As of December 31, 2002, there were 43 active loans totaling $5,571,897 with 2,432 cumulative jobs created and/or retained. Also issued 2,950 Enterprise Zone hiring tax-credit vouchers for employees hired by companies in the Enterprise Zone.
4. Provided loans through the new Business Incubator Loan Program with active loans totaling $119,820 and three pending loans totaling $75,000.
5. Established two additional entry points, expanding partner services and increasing customer access to employment and training resources. The increased collaboration with the County Health Care Services Agency has enhanced customer access to medical services through Healthy Families Program and San Joaquin General Hospital.

2003-04 Objectives

1. To continue the development of San Joaquin County WorkNet into a high performance one-stop service delivery system which is responsive to the needs of both the job seekers and the business community.
2. To strengthen strategic partnerships, increasing linkages and collaboration between partner agencies, and to provide a network of integrated customer-driven services.
3. To align internal and external processes to increase performance and improve customer service and satisfaction.
4. To continue the development of the electronic infrastructure to enhance the WorkNet service delivery system.
5. To continue to provide economic development assistance to local businesses through Business Team of San Joaquin, and to make partner resources available to expand the employment and economic opportunities in San Joaquin County.

108—Auditor-Controller

General Government

Adrian Van Houten, *Auditor-Controller*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,820,674	$1,996,775	$2,245,378	$2,245,378	$248,603
Services & Supplies	1,634,727	1,705,010	1,575,335	1,575,335	(129,675)
Fixed Assets	1,747	0	0	0	0
Total Expenditures	$3,457,148	$3,701,785	$3,820,713	$3,820,713	$118,928
Expenditure Reimbursements	(1,024,929)	(1,166,614)	(1,425,942)	(1,425,942)	(259,328)
Total Appropriations	$2,432,219	$2,535,171	$2,394,771	$2,394,771	($140,400)
Earned Revenues By Source					
Aid from Other Governments	$474,226	$33,800	$0	$0	($33,800)
Charges for Services	437,014	521,205	554,637	554,637	33,432
Miscellaneous Revenues	80,821	90,400	95,000	95,000	4,600
Total Revenues	$992,061	$645,405	$649,637	$649,637	$4,232
Net County Cost					
Support	$1,440,158	$1,889,766	$1,745,134	$1,745,134	($144,632)
Allocated Positions	32.0	32.0	33.0	33.0	1.0
Temporary (Full-Time Equivalent)	0.5	0.0	1.0	1.0	1.0
Total Staffing	32.5	32.0	34.0	34.0	2.0

Purpose

Functions of the Auditor-Controller are mandated while service levels are discretionary. Duties include maintenance of accounting records, preparation of financial reports, auditing, processing payments and payrolls, and a wide variety of accounting support to County operations.

Major Budget Changes

Salaries & Employee Benefits

➤ $228,852	Negotiated salary and benefits adjustments.
➤ $44,503	Transfer of an Office Assistant Specialist position from Purchasing/ Support Services.
➤ $33,912	Transfer of extra-help from Purchasing/Support Services.
➤ ($58,664)	Fund two Deputy Auditor-Controller positions for six months instead of full-year.

Services & Supplies

➤ ($16,000)	Decreased postage reflecting actual experience.
➤ ($113,210)	Decreased data processing charges.
➤ ($10,000)	Reduced number of training classes and conferences attended by staff.

Expenditure Reimbursements

➤ $226,500	Cost Allocation Plan adjustments.
➤ $21,320	Increased reimbursements from special districts for accounting and tax administration services.

Revenues

➤ ($33,800)	Deferral of State mandate reimbursements.
➤ $29,130	Increase in assessment and tax collection fees based on actual experience.
➤ $4,232	Cost Allocation Plan adjustments.

108—Auditor-Controller

General Government

Program Discussion

The Auditor-Controller's Office has four major functions: 1) Internal audits and cost allocation; 2) Fund and budget reporting, and accounts payable and claim processing; 3) Property tax calculations, changes, and allocations; and 4) Employee payroll and benefit maintenance. These operations are an integral component of County government.

The Auditor-Controller's 2003-04 budget totals $3,820,713. This represents an increase of $118,928 from the 2002-03 level. This increase is primarily attributable to negotiated salary and benefits adjustments, which is partially offset by reductions in data processing charges, and travel and training expenses.

The Auditor-Controller's Office is a major participant in the development and implementation of the County Accounting and Personnel System (CAPS), the core automated administrative system. Financials Group I, consisting of Accounts Payable, General Ledger, and Purchasing, and was implemented on February 1, 2003.

As a result of the business processes and workflow analysis, the Auditor-Controller and the Purchasing Department agreed to transfer the invoice processing/matching function from Purchasing to the Auditor-Controller's Office. The proposed budget reflects the transfer of a full-time Office Assistant Specialist and two part-time positions from Purchasing to the Auditor-Controller's Office. Placing the invoice processing/matching function under the Auditor-Controller's Office will streamline the voucher approval and vendor payment processing.

Financials Group II, which includes Accounts Receivable, Assets Management, and Inventory, is anticipated to become operational in July 2003. The Human Resources/Payroll/Benefits module is also under development currently, and is expected to be ready in July 2003.

The recommended budget provides funding of two vacant Deputy Auditor-Controller positions for six months. This allows the Auditor-Controller to transition his staff, that is temporarily assigned to CAPS, back to his operation upon completion of the project.

During 2003-04, major efforts will be placed on providing ongoing CAPS training and support to user departments on the Financials modules. Additionally, the Auditor-Controller's Office will be actively involved in the development and implementation of the Budgeting module, which is anticipated to become operational for the 2004-05 budget.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Treasury Deposit Receipts	14,474	14,771	14,889	14,400	15,000
Disbursements					
Warrants Issued	1,129,816	1,101,422	1,079,086	1,034,799	1,061,800
Purchase Orders & Claims	141,663	138,892	141,045	139,228	145,000
1099 Issued	1,550	1,530	1,540	1,415	1,400
Journal Entries	1,630	1,776	955	1,920	2,000
Property Taxes					
Changes to Tax Roll	6,863	4,634	7,150	8,000	8,200
Auditor's Tax Refunds	2,167	2,649	1,871	2,300	2,000
Property Tax Clearances	123	85	132	141	150
Tax Redemptions	4,560	4,798	4,757	5,237	5,200
Supplemental Billings (AWTS)	25,990	32,683	43,066	47,372	46,000

2002-03 Accomplishments

1. Implemented CAPS Financials Group I effective February 1, 2003. This included Accounts Payable, Purchasing, and General Ledger.
2. Implemented Governmental Accounting Standards Board Statement 34 for external financials reporting purposes.
3. Worked with the Treasurer-Tax Collector in the implementation of the replacement property tax system, which became operational March 2003.

2003-04 Objectives

1. To implement CAPS Financials Group II, which includes Accounts Receivable, Assets Management, and Inventory.
2. To implement the Human Resources Management System and Payroll modules of CAPS.
3. To participate in the development and implementation of Budgeting module of CAPS.

10804—Operating Transfers

General Government

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Operating Transfers Out	$9,305,648	$6,299,364	$8,677,203	$8,677,203	$2,377,839
Total Appropriations	$9,305,648	$6,299,364	$8,677,203	$8,677,203	$2,377,839
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$9,305,648	$6,299,364	$8,677,203	$8,677,203	$2,377,839

Purpose

This appropriation provides General fund monies to be transferred to other funds and received as revenue transfers from other funds to the General fund.

Major Budget Changes

Operating Transfers

$923,500	Increased General Fund support to Capital Improvement program.
$131,872	Increased General Fund support to Animal Control operations.
$339,401	One-time General Fund support to Child Support operations.
$983,066	Increased transfer to Reserve for Contingencies based on the budget reserve level.

Program Discussion

The State Controller requires that transfers between funds of end-of-the-year balances be done by appropriating the funds in the next fiscal year and transferring them to the receiving fund where they are recorded as revenues. Four such required Operating Transfers are reflected in the budget for 2003-04 as follows:

- ***Capital Outlay*** - $1,550,000 will be provided for various capital maintenance and improvement projects. Project descriptions are detailed in the Public Improvement budget #148.
- ***Rabies Treatment Fund*** - $870,148 will be provided as a source of funding for the Animal Control budget #263, which is not covered by license fees or other revenues.
- ***Child Support Fund*** - $339,401 will be provided as a one-time General Fund contribution for the Child Support operations to avoid layoffs due to reduction in State and federal funds. See Child Support budget #20301 for details.
- ***Reserve for Contingencies*** - $5,917,654 will be transferred to the Reserve for Contingencies to bring it to the budgeted level of $15.5 million. The exact amount required will be known in August and a midyear change will adjust this initial estimate.

10805—Tobacco Settlement

General Government

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Operating Transfers Out	$6,391,020	$7,531,071	$5,968,490	$5,968,490	($1,562,581)
Total Appropriations	$6,391,020	$7,531,071	$5,968,490	$5,968,490	($1,562,581)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$6,391,020	$7,531,071	$5,968,490	$5,968,490	($1,562,581)

Purpose

This appropriation provides the annual allocation of local Tobacco Settlement Funds based on the policy guidelines established by the Board of Supervisors.

Major Budget Changes

Operating Transfers

➢ ($1,542,581)	Decreased allocation for health care facilities.
➢ ($400,000)	Decreased allocation for automation replacement/expansion projects.
➢ $380,000	Increased allocation for road projects.

Program Discussion

In November 1998, a national tobacco industry settlement was reached. The California portion of the settlement allows counties to share in the settlement and specifies that the dollars are discretionary for counties. The State and counties recognize that there are uncertainties surrounding the level of funds to be received, especially over the long run.

In November 1999, the Board of Supervisors adopted the following Tobacco Settlement Policy Guidelines:

- Restrict Tobacco Settlement Trust Fund monies to one-time uses with multiyear benefits, not operational program expansions and staffing.
- Consistent with the aforementioned guidelines, maximize the use of non-County funding resources to meet community needs, while avoiding building up service levels that cannot be supported with ongoing revenues.
- Minimize debt financing costs requiring ongoing support.
- Consider Tobacco Settlement revenue as interruptible and unreliable from a long-range fiscal perspective, which must be maintained to preserve scarce General Fund dollars for mandated responsibilities and critical service priorities.
- Adopt a general allocation formula as follows for one-time uses with multiyear impact over a ten-year time frame (through 2008 since funding allocations are keyed off of 1998) with a comprehensive review and recommendation for another ten-year allocation when the first-time frame expires.

Funding Allocation Formula

One-Time Uses With Multiyear Benefits	Allocation Percentage
Health Care Facilities	40%
Road Projects	20%
Public Improvement Fund (Capital Projects)	20%
Automation Replacement/Expansion	20%
Total	100%

- Direct the County Administrator to annually develop from the general allocation, specific project recommendations for Board review and action in the annual budget process.

In addition to the Policy Guidelines, the Board directed the Health Care Services and Human Services Directors to meet with community-based organizations. The result was recommendations and long-term strategies with respect to health care concerns, expansion of existing health care programs, and assistance in advocating that the State share of Tobacco Settlement Funds be designated for local health care needs.

Tobacco Settlement Trust Fund

For 2003-04 receipts, plus estimated interest earnings and trust fund balance to the Tobacco Settlement Trust Fund, are expected to total $5,968,490. This represents a decrease of $1,562,581 primarily reflecting the payment formula based on the master settlement agreement with the tobacco industry and the reduction in tobacco consumption.

2003-04 Allocation

Based on the Board-adopted allocation guidelines, the table below lists the fixed funding allocation to the four identified areas for 2003-04:

Board-Adopted Allocation Guidelines (flexible by year, with 10-year balance)

One-Time Uses With Multiyear Benefits	Fixed Allocation 2003-04
Health Care Facilities	$2,387,396
Road Projects	1,193,698
Public Improvement Fund (Capital Projects)	1,193,698
Automation Replacement/Expansion	1,193,698
Total	$5,968,490

Consistent with Board direction, the Health Care Services and Human Services Agency Directors met with several community-based organizations on health care access issues. Based on the input and data provided by the community-based organizations, a Health Access Program for Communities in Need was developed and funded. Implementation of this program is described in the Community Health Access budget #495.

The recommended 2003-04 allocation reflects the continuation of $500,000 to the Health Access Program, the assembly of funds for Phase II Hospital Replacement Project, and the final year funding for the replacement of the core automated administrative systems.

Recommended 2003-04 Allocation (with Continued Health Access Allocation)

	2003-04 Allocation	Percent*
Health Access Programs (pre-allocation formula)	$500,000	
Health Care Facilities	1,218,490	22.2%
Road Projects	500,000	9.2%
Public Improvement Fund (Capital Projects)	250,000	4.6%
Automation Replacement/ Expansion	3,500,000	64.0%
Total	$5,968,490	100.0%

**Pre-allocation based on $5,468,490.*

The specific recommendations and project descriptions for 2003-04 are as follows:

Health Care Access Programs - $500,000

- Developed with community-based organizations by Health Care Services and Human Services Directors.
- Detailed program elements and costs are described in the Community Health Access budget #495.

Health Care Facilities - $1,218,490

- Hospital Replacement Project Phase II

  To assure long-term viability of San Joaquin General Hospital on a stand-alone basis and maintain indigent health care in a seismically approved facility, the estimated $52 million Phase II Hospital Replacement Project is the top priority health care facilities project.

  By assembling needed funding now, debt financing costs and the impact of those costs in adversely curbing health care/access financial support are minimized.

Road Projects - $500,000

- Engineering/planning funds for future tobacco settlement allocation and matching construction funds.

- This provides initial engineering/planning for future projects in the following categories:
  - Sidewalk accessibility
  - Sidewalk safety
  - Roadway drainage
- Engineering/planning from these areas allow possible leveraging from other funding sources.

Public Improvement Fund (Capital Projects) - $250,000

- Implementation of General Plan open space policies ($250,000).
- Allows assembly of funds for Phase II Hospital Replacement Project.
- Recognizes current capital project funding/delivery schedule.

Automation Replacement/Expansion - $3,500,000

- County Accounting and Personnel System (CAPS)

  In February 2002, the Board of Supervisors approved the implementation of CAPS to replace the existing 20+ years old core automated administrative systems at an estimated cost of $15 million. The project is anticipated to be fully implemented by December 2003. The proposed budget includes $3.5 million to fund the estimated 2003-04 project cost. This represents the last year of the three-year capital funding requirement for the replacement project and is recommended to be funded with the Tobacco Settlement Funds. Utilizing the Tobacco Settlement Funds, designated for Automation Replacement/Expansion for CAPS, allows the County to provide for the CAPS project without incurring the more costly financing costs. A detailed discussion of CAPS is described in the County Accounting and Personnel budget #10910.

109—Information Systems Division

General Government

Clark Bennett, *Information Systems Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$4,557,198	$4,915,520	$5,123,712	$5,123,712	$208,192
Services & Supplies	3,182,761	2,514,039	3,065,403	3,065,403	551,364
Fixed Assets	2,865,786	200,000	200,000	200,000	0
Total Expenditures	$10,605,745	$7,629,559	$8,389,115	$8,389,115	$759,556
Expenditure Reimbursements	(6,143,482)	(6,754,755)	(7,469,903)	(7,469,903)	(715,148)
Total Appropriations	$4,462,263	$874,804	$919,212	$919,212	$44,408
Earned Revenues By Source					
Charges for Services	$784,956	$673,568	$819,360	$819,360	$145,792
Operating Transfers In	424,193	0	0	0	0
Total Revenues	$1,209,149	$673,568	$819,360	$819,360	$145,792
Net County Cost					
Support	$3,253,114	$201,236	$99,852	$99,852	($101,384)
Allocated Positions	66.0	67.0	65.0	65.0	(2.0)
Temporary (Full-Time Equivalent)	6.0	3.0	0.0	0.0	(3.0)
Total Staffing	72.0	70.0	65.0	65.0	(5.0)

Purpose

The Information Systems Division (ISD) provides information processing services, support, and coordination to County departments. ISD's mission is to "support technology solutions that create opportunities to transform the way service is brought to the public through leading, integrating, partnering, educating, consulting, and supporting."

Major Budget Changes

Salaries & Employee Benefits

➢ $485,666	Negotiated salary and benefits adjustments.
➢ ($129,559)	Delete one vacant Information Systems Operations Supervisor and one vacant Information Systems Technician.
➢ ($10,476)	Convert Departmental Systems Coordinator position transferred midyear from Sheriff's budget to Information Systems Analyst.
➢ ($88,780)	Fund two vacant Information Systems Analyst positions for 15 pay periods instead of full-year.
➢ ($48,659)	Eliminate contract and extra-help funding.

Services & Supplies

➢ $9,522	Increase in general office expense.
➢ ($24,065)	Consolidation of communication cost.
➢ $310,500	First-year maintenance cost of County Accounting and Personnel System (CAPS).
➢ $180,000	First-year maintenance of the replacement on-line property tax system.
➢ $100,173	Increase in maintenance cost to support servers and software.
➢ ($39,825)	Delay replacement of personal computers.

➢ ($5,650)	Decrease in office and radio equipment.
➢ ($3,000)	Decrease in motor pool reflecting elimination of assigned vehicle.
➢ $23,329	Increase in Workers' Compensation and Casualty Insurance.

Fixed Assets

➢ $200,000	Data Infrastructure Phase IV of a four-year project.

Expenditure Reimbursements

➢ $749,470	Increase in services to General Fund departments including new technology projects for property tax and CAPS.
➢ ($20,868)	Decrease in services to non-General Fund departments.
➢ ($13,454)	Cost Allocation Plan adjustments.

Revenues

➢ $112,924	Increase in services/equipment charges to outside agencies.
➢ $32,868	Cost Allocation Plan adjustments.

Program Discussion

ISD is responsible for County Information Systems and Communications functions. During 2002-03, ISD focused on implementation of several new automation projects, improving the security of the County's information technology environment, and fulfilling its role as consultant, partner, educator, and technology integrator. The 2003-04 budget for ISD is based on implementing projects consistent with the County's Strategic Direction for Technology, as well as ISD's continuing responsibilities for support of existing information and communication systems for the County.

In partnership with County departments, ISD will utilize a number of new technologies to:

- Increase the efficiency of County government.
- Improve the availability of information to County employees and the public.
- Transform the manner in which services are provided to the public, and to the County itself, as a means of promoting economic development and "self-service" government where applicable.

The proposed budget reflects reductions totaling ($228,815) in salaries and benefits. The reductions consist of four actions: 1) Deletion of a vacant Information Systems Operations Supervisor position. 2) Deletion of a vacant Systems Technician position. 3) Conversion of a vacant Departmental Systems Coordinator position to an Information Systems Analyst funded for 15 pay periods. 4) Funding a vacant Information Systems Analyst for 15 pay periods.

Deleting the two positions will require ISD to reorganize the Operations Unit's workload and may reduce the responsiveness of its operations to customer needs, resulting in possible delays in processing jobs, and may increase holiday and overtime costs. The two vacant

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Computer Production Hours	35,593	28,709	18,384	18,869	10,199
Teleprocessing Transactions:					
Unisys Mainframe	17,625,070	16,918,715	4,920,432	4,338,203	3,253,725
IBM Mainframe	52,693,048	58,484,012	63,201,772	66,755,445	66,711,834
Systems & Programming Hours Charged	N/A	19,515	30,218	25,374	19,827
Office Automation Hours Charged	N/A	N/A	8,921	14,575	13,487
Laser Printed Pages	N/A	N/A	5,947,801	6,025,244	5,975,500

Information Systems Analyst positions funded for 15 pay periods will allow ISD to transition its staff that is temporarily assigned to CAPS back to its operation upon completion of the project.

2003-04 Automation Projects

To address these goals, ISD will undertake the following efforts in 2003-04 on behalf of, and in partnership with, the County:

- Complete the CAPS Project.
- Implement a new County Internet site.
- Begin efforts to remove the Unisys, one of the County's mainframe computers.
- Implement Countywide information technology procedures and standards.
- Expand the County's use of key technologies in order to promote information sharing and improve service delivery to the public.

2002-03 Automation Projects

During 2002-03, ISD, in partnership with County departments, completed the following automation/expansion projects:

- **County Property Tax System** - In 2001-02, the Board of Supervisors approved a project to replace the County's 30-year old automated property tax system. The replacement of this existing automated system cost approximately $2.2 million, and utilized commercial property tax software specifically developed for California. This new software was implemented in 2002-03, within the prescribed project budget, and is now the core property tax system for San Joaquin County.
- **Data Infrastructure - Phase III** - Additional equipment and technologies were implemented during 2002-03 that improved the County's data storage, security, and sharing capabilities. These improvements will benefit all County departments that utilize the Countywide area network.
- **General Ledger, Accounts Payable, and Purchasing** - In 2002-03, the County implemented the first of a series of automated functions that will be delivered as part of the CAPS Project. These automated functions (General Ledger, Accounts Payable, and Purchasing) replaced the County's existing systems, resulting in greater levels of available information to County management, and the potential for cost savings to the County in the future.
- **Wide-Area Network Improvements** - As part of the CAPS project, all major components of the County's network were upgraded or replaced. This effort resulted in improved response times for all departments, improved reliability, and increased security. The replacement of the major network components was accomplished in 2002-03, and was completed within budget.
- **e-Government Services** - The County replaced its existing internal website during 2002-03. The new internal San Joaquin County Website was implemented using technologies and techniques that facilitate easier access to electronic services for employees. Beginning in 2003-04, this new internal County website will be the entry point used by all County employees for access to CAPS functions.
- **Information Security** - Additional security measures, policies, and technologies were implemented during 2002-03. These efforts have continued to improve the County's overall technology security. An Information Security Committee has been established which consist of individuals representing nearly every department in the County. In 2002-03, the Information Security Committee developed a security program which was adopted by the Board in May 2003.

2002-03 Accomplishments

1. Completed the implementation of a new County Property Tax System.
2. Implemented the General Ledger, Accounts Payable, and Purchasing portion of CAPS.
3. Completed network improvements needed for CAPS, which included procurement and installation of over 75 new network routers throughout the County.
4. Presented a revised County Strategic Direction for Technology to the Board of Supervisors that was reviewed and adopted.
5. Improved e-Government services to the County, via both the Internet and Intranet, through the implementation of a new County Intranet portal and the installation of new Internet hardware; also improved security of the County's information assets through expansion of security procedures and policies.

2003-04 Objectives

1. To complete the CAPS implementation.
2. To implement a new County Internet site through the use of County-owned Internet/Intranet tools, such as the Peoplesoft e-Government Portal, and an address change to make it easier for citizens to locate the County website.
3. To initiate efforts to transition from applications on the Unisys Mainframe, in preparation for its removal in 2004-05.
4. To provide County management with reporting tools that allow access to human resources and payroll information.
5. To continue to improve the efficiency, effectiveness, and security of the County's information technology assets and practices through expansion of information technology procedures and standards.

10910—County Accounting & Personnel System

General Government

Clark Bennett, *Information Systems Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$195,703	$648,459	$424,309	$424,309	($224,150)
Services & Supplies	3,384,297	5,054,300	3,075,691	3,075,691	(1,978,609)
Fixed Assets	388,408	900,000	0	0	(900,000)
Total Appropriations	$3,968,408	$6,602,759	$3,500,000	$3,500,000	($3,102,759)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Support	$3,968,408	$6,602,759	$3,500,000	$3,500,000	($3,102,759)
Allocated Positions	12.0	11.0	11.0	11.0	0.0
Temporary (Full-Time Equivalent)	0.0	0.5	1.5	1.5	1.0
Total Staffing	12.0	11.5	12.5	12.5	1.0

Purpose

This budget provides funding and staffing support for the implementation of the County Accounting and Personnel System (CAPS) to replace the core automated administrative systems.

Major Budget Changes

Salaries & Employee Benefits

➢ $57,173	Negotiated salary and benefits adjustments.
➢ ($342,502)	Reduce funding of allocated positions to six months with project completion anticipated midyear.
➢ $61,179	Increased extra-help to support one-time CAPS training efforts and development of ad hoc financial and human resources management reports.

Services & Supplies

➢ ($1,625,440)	Decrease in CAPS consultant fees based on payment terms of contracts.
➢ ($300,000)	Delete one-time purchase of database software licenses.

Program Discussion

In February 2002, the Board of Supervisors approved replacement of the County's 20+ year old core automated administrative systems with an integrated, online system. The County Accounting and Personnel System (CAPS) project was designed to be implemented in phases over an 18-month period. The implementation plan also included six months of post production support to ensure the new system operates optimally and to provide assistance for departments transitioning to CAPS. Eleven positions were allocated to support the development, implementation, and post production efforts.

The 2003-04 recommended budget for CAPS totals $3.5 million. This represents the final year of the three-year capital funding requirement for the replacement system and will be funded with the Tobacco Settlement Funds designated for Automation Replacement/Expansion Projects.

Project Status

Several major tasks were accomplished in 2002-03. These include:

- Implementation of the new General Ledger, Accounts Payable, and Purchasing modules. These modules became operational in January/February 2003.

- Upgrading the core County network equipment to provide the County with improved information system security and performance.
- Training of over 500 County staff who use CAPS daily.
- Procurement of production computers/servers.
- Development of "job aids" and other mechanisms to provide CAPS users with reference material that helps them effectively use the new system.
- Designing and testing the Human Resources, Time and Labor, Payroll, and Accounts Receivable modules.

During 2003-04, the project teams will complete the human resources, payroll, fixed assets, and budgeting portion of CAPS. The core project team, comprised of staff from Human Resources, Auditor-Controller's Office, County Administrator's Office, Information Systems Division, and the system consultants, will be working closely with departments on this effort. Special emphasis will be placed on the payroll module to ensure the accuracy and reliability of the new system. The team will also be coordinating the training classes for a large number of County employees who will begin using CAPS on a daily basis in early 2003-04.

2002-03 Accomplishments

1. Completed the analysis of the County's current business practices and developed new procedures that take advantage of the new CAPS system.
2. Completed initial testing of all core financials, human resources, and payroll modules. Over 20,000 hours were spent in designing and testing these modules.
3. Trained core County CAPS users on all system functionality implemented during 2002-03.
4. Installed and implemented the necessary computer network improvements for CAPS.
5. Implemented the General Ledger, Accounts Payable, and Purchasing modules.

2003-04 Objectives

1. To complete CAPS implementation.
2. To train all County CAPS users on modules delivered during 2003-04.
3. To provide support to County departments to ensure a successful transition to the new system.

Office Automation Internal Service Fund

General Government

Clark Bennett, *Information Systems Director*

Office Automation ISF	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Leased Payments	$620,684	$628,031	$591,938	$591,938	($36,093)
Casualty Insurance	186	134	496	496	362
Cost Allocation Plan	3,742	6,387	(355)	(355)	(6,742)
Total Appropriations	$624,612	$634,552	$592,079	$592,079	($42,473)
Earned Revenues By Source					
Rentel Income	$718,360	$793,071	$630,022	$630,022	($163,049)
Total Revenues	$718,360	$793,071	$630,022	$630,022	($163,049)
Revenues Over/(Under) Expenses	$93,748	$158,519	$37,943	$37,943	($120,576)

Purpose

The Office Automation Internal Service Fund (ISF) was created to manage the ongoing replacement of the County's personal computer (PC) systems and to maintain an acceptable level of computer technology and compatibility. In addition to the replacement of existing PC's, new additions to the installed base are also covered under the program.

Major Budget Changes

Services & Supplies

➢ ($36,093)	Decrease in lease payments reflecting PC Cost Containment Program.
➢ $362	Increase in Casualty Insurance.
➢ ($6,742)	Cost Allocation Plan adjustment.

Revenues

➢ ($163,049)	Decrease in rental income reflecting implementation of PC Cost Containment Program.

Program Discussion

The Office Automation ISF provides a mechanism to consolidate the distribution and management of costs, establishes an ongoing funding source to improve fiscal planning, and increases the County's responsiveness to rapid changes in technological opportunity.

Benefits to the organization from the ISF include:

- Configuration flexibility allows departments to select the best technology for their needs while the Information Systems Division (ISD) performs the administrative functions of monitoring orders, scheduling delivery, and ensuring trouble-free installation of equipment.
- The program allows ISD to assist departments plan and configure technology to maximize its value and effectiveness.
- ISD can advise on necessary hardware and software issues such as virus protection and network connectivity.
- ISD can schedule and coordinate timely system upgrades required for satisfactory service and remain ahead of the demand for computing resources.

In 2003-04 a PC Cost Containment Program will be implemented as a method for addressing budget constraints. The original three-year PC replacement cycle will be extended an additional year to a four-year cycle.

2002-03 Accomplishments

1. Continued to replace aging County personal computers, server, and network components.

2003-04 Objectives

1. To effectively implement and monitor the 2003-04 PC Cost Containment Program.
2. To continue supporting departments in the selection and replacement of obsolete computer equipment.
3. To encourage departmental participation to maximize the value and effectiveness of the County's technology resources.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Installation of replacement computers	75	75	113	283	0
Installation of new systems	168	104	100	110	0

Radio Internal Service Fund

General Government

Clark Bennett, *Information Systems Director*

Radio ISF	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$485,790	$609,973	$720,155	$720,155	$110,182
Depreciation	371,280	282,800	377,539	377,539	94,739
Total Expenses	$857,070	$892,773	$1,097,694	$1,097,694	$204,921
Earned Revenues By Source					
Charges for Services	$938,902	$892,773	$1,097,694	$1,097,694	$204,921
Total Revenues	$938,902	$892,773	$1,097,694	$1,097,694	$204,921
Revenues Over/(Under) Expenses	$81,832	$0	$0	$0	$0

Purpose

The Radio Internal Service Fund (ISF) exists for the purpose of centralizing the administrative and operating costs of the County's Radio Communications System. These costs are recovered through charges to user departments. In addition to reimbursement of actual costs, the departmental billings include recovery of depreciation expenses. These monies accumulate in a Reserve Fund which is used to replace equipment as it reaches the end of its useful life.

Major Budget Changes

Services & Supplies

- $71,723 Increase in maintenance costs based on current radio inventory.
- $10,413 Increase in pager lease costs.
- $13,200 Lease cost for new Farmington radio site.

Depreciation

- $94,739 Increase in depreciation expense due to prior-year equipment replacement.

Revenues

- $204,921 Increase in radio communication billings.

Program Discussion

Beginning in 2002-03, the replacement schedule for radio communications equipment was extended from 5 years to 7 years for portable radios and from 7 years to 10 years for mobile equipment. This action is intended to defer costs by postponing replacement of equipment.

Following are lists of new and replacement radio communications equipment recommended to be purchased in 2003-04:

Donated Capital from Departmental Budgets

Department	Equipment	Costs
Environmental Health	2 Advisor pagers	$310
HCS - General Hospital	30 Hospital pagers	10,500
HCS - General Hospital	5 Bravo pagers	350
HCS - Mental Health	10 Bravo pagers	600
Sheriff	15 Advisor pagers	2,325
	Total	$14,085
Probation - Juvenile	6 portable radios	$7,950
Public Works - Road	3 mobile radios	7,020
Public Works - Solid Wst	6 mobile radios	14,040
	Total	$29,010
Environmental Health	2 cellular phones	$220
HCS - General Hospital	5 cellular phones	650
HCS - Public Health	4 cellular phones	620
Mountain House	2 cellular phones	360
Sheriff	25 cellular phones	2,500
	Total	$4,350

The above cellular phones represent equipment requested as replacements for existing phones or for new staff. However, prior to the purchase of any new cellular phones, the Communications Division will determine the adequacy of returned equipment in an attempt to meet the department's requirements.

In 2002-03, new communications sites were established at the Clements and Ripon Fire Departments for the Sheriff's digital simulcast radio system. Communications Division staff plans to work with the fire districts to seek grant funding for additional communications equipment, which will expand the capability of the Countywide network.

The major projects for 2003-04 will be:

- To complete site plans (including soil studies) for replacement of the existing Manteca Tower, a critical piece of the County's Public Safety Radio Communications System. Based on previous tower projects within the County, replacement cost is estimated at $125,000, however, a Request for Information will be developed and distributed to identify costs for this project.
- To establish a Countywide Master Communications Plan. This plan will be developed by the Master Communications Planning Committee which is comprised of representatives from various public safety agencies within the County. The plan will look at sharing communications resources in order to provide infrastructure for improved disaster coordination and mutual aid assistance.

2002-03 Accomplishments

1. Developed joint communication site use agreements and submitted to various fire districts for approval.
2. Secured an additional 800 mhz radio channel from the City of Manteca for the Sheriff's data radio system.
3. Completed inventories and Federal Communications Commission (FCC) licensing data in conjunction with development of a five-year Master Radio Communications Plan.
4. Completed installation of the Sheriff's Channel 3 digital radio communications infrastructure.

2003-04 Objectives

1. To complete joint communication site use agreements with all cities within San Joaquin County.
2. To finalize the radio communications design and complete the Master Radio Communications Plan.
3. To design microwave connections from Clements and Ripon Fire departments to the County's microwave infrastructure.
4. To develop site plans, cost estimates, and possible funding sources for replacement of the Manteca Tower.

Telephone Internal Service Fund

General Government

Clark Bennett, ***Information Systems Director***

Telephone ISF	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$738,359	$765,739	$858,873	$858,873	$93,134
Services & Supplies	2,108,467	2,286,806	2,851,865	2,851,865	565,059
Other Charges	1,354,192	1,674,300	1,520,749	1,520,749	(153,551)
Total Expenditures	$4,201,018	$4,726,845	$5,231,487	$5,231,487	$504,642
Earned Revenues By Source					
Charges for Services	$4,263,691	$4,726,845	$5,231,487	$5,231,487	$504,642
Total Revenues	$4,263,691	$4,726,845	$5,231,487	$5,231,487	$504,642
Revenues Over/(Under) Expenses	$62,673	$0	$0	$0	$0
Allocated Positions	12.0	12.0	12.0	12.0	0.0

Purpose

The Telephone Internal Service Fund (ISF) was created to centralize the cost of operating and maintaining the County's Central Telephone System. Services provided include telephone, voice mail, fax mail, long distance, call routing, data communications, video communications, fiber optics, and data cabling services.

Major Budget Changes

Salaries & Employee Benefits

➢ $93,134	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $53,860	Increase in circuit charges to support Wide Area Network.
➢ $23,964	Increase in Wide Area Network equipment costs to support the County Accounting and Personnel System (CAPS).
➢ $94,770	Additional software licensing for Internet.
➢ $417,793	Centralization of maintenance cost for departmental equipment. (Board approved February 2003)
➢ $58,356	Increase in charges from Information Systems Division.
➢ $122,650	Increase in data wiring services.
➢ ($135,670)	Decrease in Pacific Bell charges.
➢ ($70,500)	Decrease in AT&T charges.

Other Charges

➢ ($63,680)	Decrease in interest expense.
➢ ($89,871)	Decrease in depreciation expense.

Revenues

➢ $504,642	Increase in charges to departments primarily reflecting the centralized costs of equipment maintenance.

Program Discussion

The 2003-04 recommended budget for the Telephone Internal Service Fund totals $5,231,487, an increase of $504,642 from the previous year. The majority of this increase results from centralizing maintenance of County-wide network equipment. Operating costs are recovered through billings to departments based on the following categories:

- *Operating Expense - $1,789,801*
  Salaries and benefits for Communications Division staff, equipment maintenance, and overhead.
- *Line Rate - $1,577,800*
  Loans payable including interest, depreciation, and amortization of Pacific Bell's contract rates.

- *Department Specific Expense - $1,273,766*
  Charges based on actual usage by County departments for long distance, toll, local calls, and data circuit charges. Also, charges for router/switch maintenance and data wiring.
- *Voice Mail - $304,150*
  Charges specific to the voice mail services provided to departments.
- *Internet & VPN - $285,971*
  Charges specific to Internet and network access services provided to departments.

The following monthly rates apply for 2003-04:

Monthly Cost Per Line	
Telephone line	$27.80
Voice mail Box	5.80
Fax mail	5.00
Internet	10.00
Virtual Private Network (VPN)	12.00

The 2003-04 recommended budget includes costs associated with providing new lines and equipment requested by the following departments:

Lines and Equipment

Department	*Lines*	*Cost*
Environmental Health	2	$516
HCS - Mental Health	320	82,560
HCS - Public Health	2	516
Total	**324**	**$83,592**

In 2003-04, the Communications Division will implement the following major projects:

- Mental Health Expansion - Data infrastructure and relocation of existing telephone lines will be completed and operational by August 2003.
- Council of Governments (COG) - Data infrastructure and installation of telephone lines will be completed and operational by October 2003.
- Telephone service contract - Recommendations on procurement of telephone services will be developed and presented for Board consideration before the existing contract expires in February 2005.

2002-03 Accomplishments

1. Integrated the Sheriff's wireless network to the County microwave system and Wide Area Network.
2. Completed upgrade of Wide Area Network routers to meet requirements of the CAPS project.
3. Designed the telephone system and data wiring for the new Mary Graham Children's Shelter facility.
4. Designed and scheduled installation of the telephone system and data wiring for the new Mental Health facility.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Repairs (Trouble Reports)	4,280	4,300	4,440	4,500	4,500
Telephone Moves & Changes (no. of station equip/sets)	2,200	2,300	2,500	3,000	3,500
Voice Mail (orders, changes, program)	1,085	1,000	1,420	1,500	1,575
Data Network Wiring Terminations	2,600	2,600	3,500	4,500	4,800
Work Orders (processed & completed)	1,468	1,820	1,800	1,850	1,850

Telephone Internal Service Fund

General Government

2003-04 Objectives

1. To complete installation of the telephone system and data wiring for the new Mental Health facility.
2. To complete installation of telephone services, videoconferencing and data infrastructure for the Council of Governments' offices.
3. To design a new telephone system, data wiring layout, and Wide Area Network connections for Worknet offices.
4. To implement paging notification for outages and equipment failure for Information Systems Division staff.
5. To renegotiate the County's telephone and long distance contracts.

110—Treasurer-Tax Collector

General Government

Shabbir Khan, *Treasurer-Tax Collector*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,324,506	$1,414,116	$1,585,856	$1,585,856	$171,740
Services & Supplies	877,733	752,404	1,110,493	1,110,493	358,089
Fixed Assets	23,210	0	0	0	0
Operating Transfers Out	150,000	150,000	75,000	75,000	(75,000)
Total Expenditures	$2,375,449	$2,316,520	$2,771,349	$2,771,349	$454,829
Expenditure Reimbursements	(243,405)	(187,006)	(222,876)	(222,876)	(35,870)
Total Appropriations	$2,132,044	$2,129,514	$2,548,473	$2,548,473	$418,959
Earned Revenues By Source					
Licenses/Permits/Franchises	$77,481	$84,000	$84,000	$84,000	$0
Fines/Forfeitures/Penalties	229,557	196,950	198,000	198,000	1,050
Aid from Other Governments	24,996	25,000	1,000	1,000	(24,000)
Charges for Services	747,855	750,733	717,655	717,655	(33,078)
Miscellaneous Revenues	39,126	35,000	38,000	38,000	3,000
Total Revenues	$1,119,015	$1,091,683	$1,038,655	$1,038,655	($53,028)
Net County Cost					
Mandated	$1,013,029	$1,037,831	$1,509,818	$1,509,818	$471,987
Allocated Positions	23.0	24.0	24.0	24.0	0.0
Temporary (Full-Time Equivalent)	3.2	3.2	3.0	3.0	(0.2)
Total Staffing	26.2	27.2	27.0	27.0	(0.2)

Purpose

Functions of the Treasurer-Tax Collector are mandated while service levels are discretionary. Duties include payment processing, investing, and keeping safe monies and securities of the County and other public entities. Property tax laws are also administered.

Major Budget Changes

Salaries & Employee Benefits

➢ $183,740	Negotiated salary and benefits adjustments.
➢ ($12,000)	Reduce extra-help.

Services & Supplies

➢ ($7,758)	Reduce general office supplies and postpone software upgrades.
➢ ($57,327)	Discontinue remittance processor maintenance agreement -- replacement processor includes maintenance for two years.
➢ ($4,618)	Reduce funding for employee travel and training.
➢ $247,149	Increase in centrally budgeted data processing support charges.
➢ $180,000	First year maintenance for the replacement on-line property tax system.
➢ $19,526	Increase in Casualty Insurance.

Expenditure Reimbursements

➢ $36,575	Cost Allocation Plan adjustment.

Operating Transfers Out

➢ ($75,000)	Reduce annual transfer to the equipment replacement reserve fund.

Revenues

➢ ($24,000)	Delete State reimbursements for mandated services reflecting Governor's budget proposal.
➢ ($20,450)	Decrease in property auction fees due to reduced number of parcels for sale.
➢ ($13,000)	Decrease in bank wire fees reflecting actual experience.
➢ $2,372	Cost Allocation Plan adjustment.

Program Discussion

The Treasurer-Tax Collector's 2003-04 recommended budget totals $2,548,473 with a Net County Cost of $1,509,818. This represents a Net County Cost increase of $471,987 or 45% from 2002-03. The increase is primarily attributable to negotiated salary and benefits adjustments, centrally budgeted data processing charges, and the first-year maintenance cost for the new replacement on-line property tax system. The increased 2003-04 data processing charges represent a one-time cost to transfer the historical property tax data stored in the Unysis system to the newly implemented on-line property tax system.

The Treasurer-Tax Collector's operation is a critical component of the property tax system. The investments generate substantial interest earnings to the County and the agencies depositing monies with the Treasury. This generates a portion of the County's general purpose revenue along with the collection of property taxes.

The Treasurer-Tax Collector is the official depository of approximately 900 entities, including County, school districts, and special districts. In 2001-02, the average daily balance of the investment pool was approximately $850 million and the investment earnings exceeded $24 million, which was apportioned to all participating entities.

In 2001-02, the Board of Supervisors approved replacement of the 30+ year old property tax system. The replacement project, estimated at $3 million, is comprised of two phases. Phase I included the installation of an on-line property tax system, which was completed and became operational in March 2003. Phase II consists of replacing the remittance processor system, which is anticipated to be completed by late July 2003. The new system, once it becomes fully operational, will streamline the property tax collection and disbursement process, and will reduce the number of temporary positions needed during peak tax collection months.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Properties Tax Defaulted	9,480	9,966	10,007	10,845	10,500
Redemptions (Secured)	4,623	4,725	4,750	5,423	5,300
Duplicate Payments	4,950	4,540	8,388	7,560	7,500
Checks Returned	1,500	1,696	2,103	1,960	2,020
Business Licenses Issued	2,935	2,050	2,075	2,150	2,150
Warrants Processed	1,110,000	1,060,000	1,061,000	990,000	1,020,000
Unsecured Tax Bills Produced	24,210	25,125	25,300	24,621	25,000
Secured Tax Bills Produced	166,373	174,088	176,000	182,936	183,000
SB 813 Bills Produced	27,801	26,728	29,271	24,063	36,000
Delinquent Notices (Secured)	14,036	14,358	15,922	18,217	18,000

The 2003-04 recommended budget reduces the annual transfer to the Treasurer's Equipment Replacement Trust by 50%, or $75,000. The recommended budget also reduces funding for employee travel/training and suspends purchases of software upgrades.

2002-03 Accomplishments

1. Installed and implemented the replacement on-line property tax system.
2. Initiated the replacement and upgrade of the remittance processor system. Project is anticipated to be completed by late July 2003.
3. Initiated a review of an electronic point-of-sale system which will enhance customer services and allows taxpayer to pay on-line or by telephone.

2003-04 Objectives

1. To complete the implementation of positive pay for school accounts.
2. To continue with the review of an electronic point-of-sale system for property tax payments.
3. To coordinate with the Human Services Agency and the Auditor-Controller in the implementation of electronic banking transfer for public assistance payments.

Summary

All Assessor Budgets

Gary Freeman, *Assessor-Recorder-County Clerk*

	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$6,609,389	$7,139,537	$7,852,841	$7,852,841	$713,304
Services & Supplies	1,202,822	1,438,137	1,442,512	1,442,512	4,375
Other Charges	0	0	0	0	0
Fixed Assets	947,533	155,022	109,874	109,874	(45,148)
Operating Transfers Out	91,000	155,617	199,604	199,604	43,987
Total Expenditures	$8,850,744	$8,888,313	$9,604,831	$9,604,831	$716,518
Transfer to Reserve	68,459	642,254	634,492	634,492	(7,762)
Total Appropriations	$8,919,203	$9,530,567	$10,239,323	$10,239,323	$708,756
Earned Revenues By Source					
Licenses/Permits/Franchises	$2,551	$2,500	$2,500	$2,500	$0
Interest/Rents	70,118	70,000	50,000	50,000	(20,000)
Aid from Other Governments	1,120,122	820,286	819,511	819,511	(775)
Charges for Services	3,894,861	3,111,300	4,058,000	4,058,000	946,700
Miscellaneous Revenues	25,797	3,140	3,140	3,140	0
Operating Transfers In	153,250	291,917	335,904	335,904	43,987
Total Revenues	$5,266,699	$4,299,143	$5,269,055	$5,269,055	$969,912
Net County Cost					
Mandated	$3,652,504	$5,231,424	$4,970,268	$4,970,268	($261,156)
Allocated Positions	129.0	130.0	130.0	130.0	0.0
Temporary (Full-Time Equivalent)	5.8	6.3	5.0	5.0	(1.3)
Total Staffing	134.8	136.3	135.0	135.0	(1.3)

This is a summary of the four budgets administered by the Assessor-Recorder-County Clerk. These include:

- 111 Assessor
- 11103 Assessor-AB 813
- 259 Recorder-County Clerk
- 25901 Recorder-Equipment/Automation

111—Assessor

General Government

Gary Freeman, ***Assessor-Recorder-County Clerk***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$4,932,386	$5,205,503	$5,714,022	$5,714,022	$508,519
Services & Supplies	681,463	759,389	726,066	726,066	(33,323)
Fixed Assets	23,720	70,300	60,874	60,874	(9,426)
Total Appropriations	$5,637,569	$6,035,192	$6,500,962	$6,500,962	$465,770
Earned Revenues By Source					
Aid from Other Governments	$1,532	$1,600	$825	$825	($775)
Charges for Services	12,990	13,300	18,300	18,300	5,000
Miscellaneous Revenues	0	140	140	140	0
Operating Transfers In	71,250	208,417	250,766	250,766	42,349
Total Revenues	$85,772	$223,457	$270,031	$270,031	$46,574
Net County Cost					
Mandated	$5,551,797	$5,811,735	$6,230,931	$6,230,931	$419,196
Allocated Positions	93.0	89.0	89.0	89.0	0.0
Temporary (Full-Time Equivalent)	3.8	3.8	2.5	2.5	(1.3)
Total Staffing	96.8	92.8	91.5	91.5	(1.3)

Purpose

The County Assessor is a mandated function responsible for producing annual property assessment rolls, the basis of property tax revenue. The Assessor discovers, values, and enrolls all taxable property in San Joaquin County. The Office also investigates and values all new construction; determines status and reappraises all properties with a change of ownership; monitors the planting/pulling of all commercial trees and vines, and administers the constitutional exemption on young trees and vines; revalues Williamson Act property annually and reduces to Proposition 13 values where appropriate; establishes a system for mapping, identifying, and appraising mobile homes; administers various tax exemption programs; and maintains Countywide ownership data and property maps.

Major Budget Changes

Salaries & Employee Benefits

➢ $514,969	Negotiated salary and benefits adjustments.
➢ $11,850	Replace an Appraiser IV with a Principal Appraiser.
➢ ($18,300)	Reduce extra-help.

Services & Supplies

➢ $20,000	Computer software upgrades and replacement funded by Assessor's Automation Trust.
➢ ($77,837)	Decrease in data processing charges and automation equipment leases.
➢ $22,311	Increase in Workers' Compensation Insurance.

Fixed Assets

➢ $7,000	Replacement server.
➢ $53,874	Replacement computers (41).

Revenues

➢ $42,349	Increased transfer from the Assessor's Automation Trust for automation equipment/software and data processing charges.

111—Assessor

General Government

Program Discussion

Property taxes are the local public agencies' major source of General Purpose Revenue. The Assessor's property tax assessment rolls establish the property tax base for all local government agencies in the County, including cities, special districts, and school districts. Currently, the County collects over $350 million for these agencies. Maximum revenue is achieved only through an active, fair, and complete assessment program.

The 2003-04 recommended budget for the Assessor's Office totals $6,500,962, an increase of $465,770, or 7.7% from the 2002-03 level. The increase is primarily attributable to negotiated salary and benefits adjustments.

The recommended budget reflects a reorganization of the management structure of the offices of the Assessor and Recorder-County Clerk. The proposed reorganization would enhance the workflow, coordination, and information sharing between the two offices, and would result in a first year savings of approximately $30,000. The Assessor-Recorder-County Clerk proposes to organize the Assessor's Office in four functional divisions:

- ***Rural/Residential Division*** to value, update, and maintain rural and residential properties; and to process and maintain land conservation contracts.
- ***Business Division*** to value, update, and maintain commercial, industrial, business, and personal property rolls; and to process assessment appeals and tax refund claims.
- ***Standard Division*** to develop and maintain office manuals and procedures; to provide administration of property tax rules and regulations; to maintain real property/ownership records and change of ownership, and to provide oversight of the Recorder-County Clerk operations.
- ***Systems Division*** to manage the computer operations; and to develop, maintain, and support the information systems for the entire department.

In order to implement the proposed reorganization, staffing changes are recommended as follows:

- In the Assessor's budget -- Replacing an Appraiser IV with a Principal Appraiser. The Principal Appraiser of the Assessor's Standard Division will devote 50% of his/her time to supervise and oversee the operations of the Recorder-County Clerk's Office.
- In the Recorder-County Clerk's budget -- Replacing the vacant Assistant Recorder-County Clerk position with an Administrative Assistant. The Administrative Assistant will provide the day-to-day supervision of the clerical staff and administrative/accounting support of the Recorder-County Clerk's Office.

The proposed budget also includes $80,874 for automation equipment/software upgrade, which will be fully funded by the Assessor's Automation Trust.

Workload Data

	—Actual—			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Total Roll Values (000)	$26,191,520	$28,390,220	$31,338,723	$34,643,000	$36,725,000
Property Transfers	28,917	31,614	31,679	34,617	35,000
New Subdivision Lots	3,932	3,652	6,018	5,437	5,500
Total Permits Received	15,5466	18,174	19,238	18,797	19,000
Boats	9,715	9,677	9,565	9,755	9,800
Aircraft	317	298	317	301	310
Audits-Mandatory	345	285	281	238	240
Property Statements	10,243	15,798	15,924	15,426	15,500
Appeals	3,416	609	443	350	300
Proposition 8	48,153	30,700	31,601	3,566	100

2002-03 Accomplishments

1. Implemented the 2002 State-County Property Tax Administration Program Agreement.
2. Completed annual maintenance of the Assessor's property characteristics database.
3. Completed digitizing maps for use in the County-wide Geographic Information System.
4. Scanned and converted the Assessor's maps to a digital format in AutoCAD.
5. Relocated property building files and established a centralized file bank.

2003-04 Objectives

1. To implement the 2003 Property Tax Administration Loan Agreement with the State.
2. To reorganize the management structure of the Assessor and Recorder-County Clerk offices.
3. To continue maintenance of the property characteristics database.
4. To complete the restructuring of the Personal Property section.
5. To replace 41 obsolete personal computers.

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$599,634	$631,627	$635,035	$635,035	$3,408
Services & Supplies	193,737	172,337	169,651	169,651	(2,686)
Fixed Assets	305	14,722	14,000	14,000	(722)
Total Appropriations	$793,676	$818,686	$818,686	$818,686	$0
Earned Revenues By Source					
Aid from Other Governments	$1,118,590	$818,686	$818,686	$818,686	$0
Total Revenues	$1,118,590	$818,686	$818,686	$818,686	$0
Net County Cost					
Discretionary	($324,914)	$0	$0	$0	$0
Allocated Positions	10.0	10.0	10.0	10.0	0.0
Temporary (Full-Time Equivalent)	2.0	1.5	1.5	1.5	0.0
Total Staffing	12.0	11.5	11.5	11.5	0.0

Purpose

This budget provides funding for staffing the State-County AB 818 Property Tax Administration Program. The Assessor's Office serves as the lead agency overseeing administration of the program.

Major Budget Changes

Salaries & Employee Benefits

➢ $3,408	Negotiated salary and benefits adjustments.

Services & Supplies

➢ ($55,404)	Reduce funding for services from County Counsel's Office.
➢ $25,000	Increase in software upgrades and licensing costs.
➢ $23,641	Replacement workstations.

Fixed Assets

➢ $14,000	Computer server.

Program Discussion

In 1995, the State of California enacted AB 818 which, among other things, established a State-County Property Tax Administration Program. The program was designed to improve and enhance county property tax administration systems and provided a total of $60 million annually to counties on a Statewide basis for three years. In 2001, the legislature passed AB 589 and extended the program to 2006-07; program funding is subject to annual State budget appropriation. Program participation and annual allocation are directly linked to contractual performance standards. Funding under this program is based on a calendar year, rather than fiscal year.

In January 2003, the County entered into its eighth year agreement with the State under the Property Tax Administration Program for calendar year 2003. The Assessor successfully completed the 2002 program, and the State has again awarded $818,686 to the County. These funds, which have remained at the 1995 level, must be used to enhance the property tax administrative system, and reduce the backlog of assessment appeals, property tax audits, and Proposition 8 compliance.

Again for program year 2003, $85,000 has been allocated to the Treasurer-Tax Collector's Office to expand/enhance collection efforts on delinquent unsecured property tax accounts.

Continuing participation in this State program allows the Assessor's Office to maintain its huge database, which is utilized by many County departments, as well as cities and special districts. This database contains parcel numbers, use codes, fire district footage, ownership, and other information which is used by various agencies on a daily basis.

Because the program funding is based on a calendar rather than fiscal year, the 2003-04 proposed budget anticipates ninth year program participation. Currently, the program funds a total of 13.6 FTE positions; 11.5 in the Assessor's Office, 2 in the Treasurer-Tax Collector's Office, and 15% of an attorney position in the County Counsel's Office. The Assessor indicates that these positions are essential to his continuing ability to keep current with his constitutional duty to produce an assessment roll.

Workload data in support of this program is included in the Assessor's budget #111.

2002-03 Accomplishments

1. Completed the mandatory audits workload.
2. Prepared timely defense of all assessment appeal cases scheduled by the Assessment Appeal Board.
3. Reviewed all properties with reduced assessments due to Proposition 8 in accordance with Revenue and Taxation Code Section 51(e).

2003-04 Objectives

1. To complete the 2003 participation in the State-County Property Tax Administration Program.
2. To successfully negotiate with the State for calendar year 2004 to continue participation in the State-County Property Tax Administration Program.

259—Recorder-County Clerk

General Government

Gary Freeman, *Assessor-Recorder-County Clerk*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$944,178	$1,149,628	$1,217,430	$1,217,430	$67,802
Services & Supplies	265,481	352,061	327,245	327,245	(24,816)
Fixed Assets	42,128	25,000	25,000	25,000	0
Total Appropriations	$1,251,787	$1,526,689	$1,569,675	$1,569,675	$42,986
Earned Revenues By Source					
Licenses/Permits/Franchises	$2,551	$2,500	$2,500	$2,500	$0
Charges for Services	2,737,818	2,018,000	2,739,700	2,739,700	721,700
Miscellaneous Revenues	3,797	3,000	3,000	3,000	0
Operating Transfers In	82,000	83,500	85,138	85,138	1,638
Total Revenues	$2,826,166	$2,107,000	$2,830,338	$2,830,338	$723,338
Net County Cost					
Mandated	($1,574,379)	($580,311)	($1,260,663)	($1,260,663)	($680,352)
Allocated Positions	23.0	25.0	25.0	25.0	0.0
Temporary (Full-Time Equivalent)	0.0	1.0	1.0	1.0	0.0
Total Staffing	23.0	26.0	26.0	26.0	0.0

Purpose

The elected Assessor-Recorder-County Clerk creates and maintains map, property, birth, marriage, and death records; records fictitious name statements; issues marriage licenses; processes notary bonds; registers process servers, unlawful detainer assistants, and professional photocopiers; and processes Department of Fish and Game notices of determination.

Major Budget Changes

Salaries & Employee Benefits

➢ $109,595	Negotiated salary and benefits adjustments.
➢ ($41,793)	Replace the vacant Assistant Recorder-County Clerk position with an Administrative Assistant.

Services & Supplies

➢ ($23,424)	Decrease in data processing charges.
➢ $3,276	Increase in space rental payment based on terms of the lease.
➢ $6,261	Increase in Workers' Compensation Insurance.
➢ ($9,894)	Decrease in Casualty Insurance.

Fixed Assets

➢ $10,000	Tape autoloader for backup of image and files.
➢ $15,000	Storage device for electronic files.

Revenues

➢ $721,700	Increase in recording fees due to increased activities in real estate transactions and refinancing of home loans. .

Program Discussion

The recommended 2003-04 Recorder-County Clerk budget totals $1,569,675. This represents an increase of $42,986, or 2.8% from the 2002-03 level. The recommended budget reflects the proposed reorganization of the Assessor-Recorder-County Clerk's Office to enhance the internal workflow and coordination between the Assessor and the Recorder-County Clerk operations. The first-year savings is estimated at $30,000. The recommended staffing changes are as follows:

- In the Recorder-County Clerk's budget -- Replacing the vacant Assistant Recorder-County Clerk position with an Administrative Assistant. The Administrative Assistant will provide the day-to-day supervision of the clerical staff and administrative/accounting support of the Recorder-County Clerk's Office.
- In the Assessor's budget -- Replacing an Appraiser IV with a Principal Appraiser. The Principal Appraiser of the Assessor's Standard Division will devote 50% of his/her time to supervise and oversee the operation of the Recorder-County Clerk's Office. Among other functions, the Standard Division is also responsible to maintain real property/ownership records and change of ownership. These files are shared and linked to the records maintained by the Recorder-County Clerk's Office. The proposed reorganization will enhance the record keeping and information sharing between both offices.

The proposed budget also continues providing space rental payment of the Pacific State Bank Building. Fifty percent of the cost is funded by the Recorder-Equipment/Automation Fund.

2002-03 Accomplishments

1. Continued on-line indexing of official records dating back to January 1, 1936; the project is about 50% complete.
2. Continued replacement of poor quality birth records recorded between 1950 and 1959.
3. Acquired and installed a new scanner which greatly enhances the automation of the filing and indexing map process.
4. Purchased and installed reader-printers to provide public greater access to recorded documents.

2003-04 Objectives

1. To continue on-line indexing of official records dating back to January 1, 1936.
2. To continue to replace 1950 to 1959 birth records due to poor quality of original filing.
3. To initiate the evaluation and selection of a new software to implement electronic document filing required by State law.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Documents Recorded	181,214	168,021	214,332	238,491	245,000
Pages Recorded	498,602	521,000	883,316	1,054,655	1,075,000
Marriage Licenses Issued	2,508	2,900	2,988	2,715	3,000
Vital Statistics	28,300	32,500	31,739	35,182	36,000
Photocopies	75,000	90,000	95,000	128,000	130,000

25901—Recorder-Equipment/Automation

General Government

Gary Freeman, *Assessor-Reorder-County Clerk*

Recorder-Equipment/ Automation Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$133,191	$152,779	$286,354	$286,354	$133,575
Services & Supplies	62,141	154,350	219,550	219,550	65,200
Fixed Assets	881,380	45,000	10,000	10,000	(35,000)
Operating Transfers Out	91,000	155,617	199,604	199,604	43,987
Total Expenditures	$1,167,712	$507,746	$715,508	$715,508	$207,762
Transfer to Reserve	68,459	642,254	634,492	634,492	(7,762)
Total Appropriations	$1,236,171	$1,150,000	$1,350,000	$1,350,000	$200,000
Earned Revenues By Source					
Interest/Rents	$70,118	$70,000	$50,000	$50,000	($20,000)
Charges for Services	1,144,053	1,080,000	1,300,000	1,300,000	220,000
Miscellaneous Revenues	22,000	0	0	0	0
Total Revenues	$1,236,171	$1,150,000	$1,350,000	$1,350,000	$200,000
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	3.0	6.0	6.0	6.0	0.0

Purpose

This budget centralizes special purpose revenues and expenditures for the ongoing support, maintenance, and improvement of the Recorder's micrographics and data automation.

Major Budget Changes

Salaries & Employee Benefits

➢ $11,410	Negotiated salary and benefits adjustments.
➢ $122,165	Full-year costs of three positions added midyear 2002-03.

Services & Supplies

➢ $15,000	Additional licenses and software upgrades for the Computerized Recorder's Information System (CRIS+).
➢ $50,000	Purchase of an electronic document filing software package to meet State law requirements.

Fixed Assets

➢ $10,000	A replacement reader/printer.

Operating Transfers

➢ $37,849	Increased reimbursement to the Assessor budget #111 for information system support.
➢ $6,138	Increased reimbursement to the Recorder's budget #259 for office space reflecting the rental agreement.

Revenues

➢ $20,000	Decrease in interest earnings reflecting lower investment rates.
➢ $220,000	Increase in Recorder's micrographics and automation fees based on actual experience.

25901—Recorder-Equipment/Automation

General Government

Program Discussion

The recommended 2003-04 Recorder-Equipment/Automation budget totals $715,508, an increase of $207,762 from 2002-03. The budget reflects:

- Appropriating $50,000 for the acquisition of a software package to provide for electronic document filing as required by State law, and $10,000 for a replacement reader/printer.
- Appropriating $51,138 for space rental payment of the Pacific State Bank building. This represents 50% of the annual lease payment allocated to the Recorder's Automation/Equipment budget.
- Providing $148,466 as reimbursement to the Assessor's budget for staff support for continued integration of CRIS+ system and maintenance for the mainframe and software support.

2002-03 Accomplishments

1. Installed new plat scanner/copier/printer to scan documents to network maps and allow public to view/access maps.
2. Completed the implementation of the new CRIS+ system which fully integrates cashiering, imaging, and indexing of official records in the Recorder's Office.
3. Relocated master films to remote location to ensure against any natural disaster.

2003-04 Objectives

1. To acquire and install a new software package to provide electronic document filing as required by State law.

112—Purchasing & Support Services

General Government

Cliff Baumer, *Purchasing & Support Services Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,398,634	$1,548,944	$1,478,761	$1,478,761	($70,183)
Services & Supplies	1,542,032	1,542,509	1,620,522	1,620,522	78,013
Fixed Assets	10,918	0	0	0	0
Total Expenditures	$2,951,584	$3,091,453	$3,099,283	$3,099,283	$7,830
Expenditure Reimbursements	(1,884,285)	(2,025,311)	(2,270,412)	(2,270,412)	(245,101)
Total Appropriations	$1,067,299	$1,066,142	$828,871	$828,871	($237,271)
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$17,205	$14,000	$16,000	$16,000	$2,000
Charges for Services	392,557	452,774	421,602	421,602	(31,172)
Miscellaneous Revenues	26,021	23,000	19,500	19,500	(3,500)
Total Revenues	$435,783	$489,774	$457,102	$457,102	($32,672)
Net County Cost					
Support	$631,516	$576,368	$371,769	$371,769	($204,599)
Allocated Positions	25.0	25.0	23.0	23.0	(2.0)
Temporary (Full-Time Equivalent)	6.8	6.8	5.3	5.3	(1.5)
Total Staffing	31.8	31.8	28.3	28.3	(3.5)

Purpose

The Purchasing and Support Services Division is responsible for providing a variety of central support services to County departments. These areas of responsibility include procurement of materials and services, mail/courier duties, duplicating and print shop operations, records storage, and recycling functions.

Major Budget Changes

Salaries & Employee Benefits

➢ $85,691	Negotiated salary and benefits adjustments.
➢ ($78,415)	Transfer an Office Assistant Specialist, a part-time Office Assistant, and a part-time Office Worker to Auditor-Contoller's Office.
➢ ($77,459)	Delete the vacant Chief Deputy Purchasing Agent position.

Services & Supplies

➢ $123,540	Increase in volume of mail and parcel shipments.
➢ ($56,600)	Discontinued PurchaseNet system reflecting maintenance and license costs.
➢ $29,750	Bar-code reader and additional mail bins.
➢ ($5,000)	Decrease in transportation and travel.
➢ $15,457	Increase in Workers' Compensation and Casualty Insurance.
➢ ($23,635)	Discontinue use of temporary help service for one-time activities.
➢ $3,094	Increase in data processing and equipment costs.
➢ ($9,040)	Decrease in shredding and Cal Card equipment and fees.

Expenditure Reimbursements

➢ $75,088	Increased reimbursement for copier, printing, mail, shredding, and procurement services.
➢ $170,013	Cost Allocation Plan adjustment.

Revenues

➢ $2,000	Increase in parking fines.
➢ ($21,172)	Cost Allocation Plan adjustments.
➢ ($10,000)	Decrease in mail service to Retirement Office.
➢ ($3,000)	Decrease in services to Courts.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Central Services					
Print Jobs	3,776	2,948	2,900	2,928	2,950
Printing Impressions	15,490,720	11,756,310	15,638,500	16,900,000	17,000,000
Outgoing U.S. Mail	2,201,060	2,344,322	2,108,399	2,383,584	2,594,305
1st Class Regular	NA	N/A	466,158	514,188	560,465
Postal Barcode	1,451,744	1,359,706	1,001,906	1,109,064	1,208,880
Postal Presort	749,316	1,159,742	640,335	760,332	824,960
Copy Machine Copies	1,184,403	1,184,403	2,250,000	2,171,900	2,180,000
Records Management					
Records in Off-site Storage (cubic feet)	45,333	45,000	44,990	44,990	45,500
Records Requests Processed	24,100	19,900	15,000	18,000	18,000
Records Destroyed (cubic feet)	1,000	722	500	500	500
Paper Recycled (tons)	80	102	190	190	200
Shredding (hours/tons)	N/A	N/A	400/60	460/68	460/68
Purchasing					
Purchase Requisitions Received	11,400	4,469	4,795	4,464	4,687
Purchase Orders Issued	11,560	5,894	5,548	4,000	4,200
Dollar Value of Purchase Orders	$49,800,000	$46,548,070	$57,446,338	$43,488,577	$45,663,006
Invoices Processed	55,000	29,912	53,470	33,283	N/A
Purchasing Cards Issued	50	63	87	310	340
Purchasing Card Transactions	1,015	1,871	3,107	7,150	8,100
Average Transaction Value	$105	$167	$179	$173	$175
Copy Machine Impressions	15,000,000	19,866,057	24,381,014	25,500,000	26,000,000
No. of Machines in Copy lease Program	123	142	186	206	210

112—Purchasing & Support Services

General Government

Program Discussion

The Purchasing and Support Services' proposed budget totals $3,099,283 with a Net County Cost of $371,769. This represents a Net County Cost decrease of $204,599, or 36% over last year. This change is due primarily to the transfer of three positions to the Auditor-Controller's budget, deletion of the vacant Chief Deputy Purchasing Agent position, and cost savings associated with conversion of the electronic procurement system to the PeopleSoft procurement module of the County Accounting and Personnel System (CAPS).

Procurement

During 2002-03, the Purchasing Department, in collaboration with CAPS project team studied the feasibility of integrating the County's procurement system with CAPS. A comprehensive review was conducted, and in December 2002, the County's procurement system was converted from PurchasingNet to a PeopleSoft procurement module. During 2002-03, one Deputy Purchasing Agent was temporarily assigned to the CAPS project team to assist with the configuration, implementation, and training components of the PeopleSoft procurement module.

The PeopleSoft procurement module provides for the electronic generation and processing of requisitions, purchase orders, encumbrances, and invoice payments. This procurement module is a component of the CAPS system, therefore, the data is integrated into the County's accounting system. Accordingly, the invoice processing function was transferred from the Purchasing Department to the Auditor-Controller's Office. This change in process resulted in the transfer of one full-time, and two part-time positions from the Purchasing Department to the Auditor-Controller's Office.

During 2003-04, the Purchasing Department intends to work closely with the CAPS project team in providing ongoing PeopleSoft procurement training to all County departments.

Support Services

During 2003-04, the duplicating operation will focus on developing a handbook outlining duplicating and printing services available to County departments. The handbook will serve to apprise departments of available in-house services. The Records Management operation will continue to focus on expanding shredding services, and work with County departments to establish or update record retention schedules.

The 2003-04 proposed budget includes $29,750 for new mail equipment required to meet the newly instituted certification tests and zip codes by the United States Postal Service. The equipment includes a new bar code reader and additional mail bins needed for the zip codes recently added. The updated mail equipment is anticipated to generate an increase in the amount of eligible bar-coded mail pieces, thereby maintaining the lowest postage cost and continuing bar-coding mail in-house.

2002-03 Accomplishments

1. Extended the on-line office supply ordering system to include all County departments.
2. Implemented on-line access to catalogs for ordering electronic equipment.
3. Revised portions of the Purchasing Department's internal procedures manual.
4. Assisted with the implementation of PeopleSoft Procurement Module of the CAPS system, and expanded the document shredding program.
5. Completed research and initiated the acquisition of mail bar-code equipment that will serve to maintain the lowest cost for processing County mail.

2003-04 Objectives

1. To install a new mail bar-code reader that will meet the newly instituted Unites States Postal Service certification test, and mail bins to address the number of new zip codes added.
2. To produce Duplicating Services booklet outlining duplicating services available and distribute it to County departments.
3. In collaboration with the Information Systems Division and Human Resources Department, continue to provide procurement training to County departmental staff.
4. To research alternative methods for disposing surplus electronic equipment.
5. To continue to expand the document shredding program.

Purchasing Internal Service Fund

General Government

Cliff Baumer, ***Purchasing & Support Services Director***

Purchasing ISF	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$2,845,021	$3,190,113	$4,301,198	$4,301,198	$1,111,085
Other Charges	242,532	157,590	0	0	(157,590)
Total Expenditures	$3,087,553	$3,347,703	$4,301,198	$4,301,198	$953,495
Earned Revenues By Source					
Charges for Services	$3,282,400	$3,347,703	$4,301,198	$4,301,198	$953,495
Total Revenues	$3,282,400	$3,347,703	$4,301,198	$4,301,198	$953,495
Revenues Over/(Under) Expenses	$194,847	$0	$0	$0	$0

Purpose

The Purchasing Internal Service Fund serves as an operating mechanism for the Procurement Card, Copy Machine, and Security Alarm programs. This fund is also used to process payments for office supplies, travel credit cards, and bottled water. Vendor charges are paid from the Internal Service Fund and billed back to user departments.

Major Budget Changes

Services & Supplies

➢ $889,987	Increase in departmental use of procurement card.
➢ $122,650	Increase in use of travel credit card for air travel expenditures.
➢ $98,511	Increase in contract office supply purchases.
➢ ($53,728)	Decrease in copier maintenance and rental costs.
➢ ($65,000)	Change in distribution method for office supply rebates.
➢ $42,074	Increase in allocated costs.
➢ $73,000	Addition of bottled water purchases to Purchasing ISF.

Other Charges

➢ ($157,590)	Elimination of replacement reserve due to change in copier lease program.

Revenues

➢ $889,987	Increase in reimbursement from departments for procurement card purchases.
➢ $122,650	Reimbursement from departments for travel credit card expenses.
➢ ($264,817)	Decrease in charges to departments for copier services.
➢ $201,000	Reimbursement for paper and contract office supply purchases.
➢ ($65,000)	Decrease in office supply rebates processed through Purchasing ISF.
➢ $73,000	Addition of bottled water purchases to Purchasing ISF.

Program Discussion

The Procurement Card Program streamlines the purchasing process and reduces administrative paperwork by allowing authorized staff to quickly purchase certain low-cost items without the need to first submit a requisition form. This reduces the amount of paperwork required for the transaction, expedites the delivery of materials to the requesting department, and allows Purchasing staff to concentrate on other more complex duties. Also, the program's reporting capabilities enable departments to more closely monitor these expenditures via reports generated by the issuing card vendor. In 2002-03, the Procurement Card Program was implemented for all County departments, replacing the use of Rapid Purchase Orders.

Purchasing Internal Service Fund

General Government

The Copy Machine Program is intended to reduce copier costs and improve vendor responsiveness through centralized procurement of copier services. Purchasing staff consults with user departments to determine copier needs and then arranges for equipment, maintenance, and supplies on a cost-per-copy basis. The program is currently in the process of being converted from a lease-purchase to a straight lease basis. As existing lease-purchase agreements expire, copiers are replaced under a cost-per-copy lease. This provides greater flexibility in accommodating changing program needs and allows departments to take advantage of new technologies. During 2002-03, 20 copiers were added to the program.

The Security Alarm Program centralizes vendor payments for security alarm services. Purchasing staff processes invoices, administers contracts, and allocates charges back to user departments. This program allows quicker payments to vendors and better monitoring of contract performance. In 2002-03, three new security alarm systems were added to the program, bringing the total number of consolidated agreements to 83.

The negotiated Office Supply contract allows County departments and political jurisdictions such as other counties, cities, and special districts to acquire supplies quickly and efficiently by leveraging collective purchasing power. Benefits to participants include guaranteed discounts, online ordering, and next-day delivery. In 2003-04, the Purchasing Division will reevaluate options and establish a new contract for office supplies.

2002-03 Accomplishments

1. Implemented the Procurement Card Program Countywide, bringing the total number of cards issued to 310. Use of Rapid Purchase Orders was discontinued.
2. Continued transition to lease-based copy machines by adding 20 new machines to program. Total number of copiers in program is 206.
3. Added three new security alarm systems, bringing total number of consolidated agreements to 83.
4. Expanded use of the Purchasing ISF to include bottled water purchases.

2003-04 Objectives

1. To continue transition to lease-based copy machines.
2. To establish a new supplier contract for centralized office supply purchases.
3. To review travel reservations to ensure lowest cost and most effective manner of obtaining reservations.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Procurement Card					
Cards Issued	47	63	87	310	340
Transactions	1,128	1,871	3,107	7,150	8,100
Copy Machine					
Copy Machines Installed	128	142	186	206	210
Copy Transactions	17,688,737	19,866,057	24,381,014	25,500,000	26,000,000
Security Alarm					
Agreements	63	72	80	83	88

116—Office of Revenue & Recovery

General Government

Nancy Bischoff, *Revenue & Recovery Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,180,598	$1,304,020	$1,438,868	$1,438,868	$134,848
Services & Supplies	685,761	699,785	700,978	700,978	1,193
Fixed Assets	5,987	7,000	0	0	(7,000)
Total Expenditures	$1,872,346	$2,010,805	$2,139,846	$2,139,846	$129,041
Expenditure Reimbursements	(554,093)	(553,500)	(591,000)	(591,000)	(37,500)
Total Appropriations	$1,318,253	$1,457,305	$1,548,846	$1,548,846	$91,541
Earned Revenues By Source					
Interest/Rents	$319,863	$230,000	$245,000	$245,000	$15,000
Charges for Services	48,656	23,639	28,639	28,639	5,000
Total Revenues	$368,519	$253,639	$273,639	$273,639	$20,000
Net County Cost					
Support	$949,734	$1,203,666	$1,275,207	$1,275,207	$71,541
Allocated Positions	26.0	26.0	26.0	26.0	0.0

Purpose

The Office of Revenue and Recovery (ORR) collects monies owed to the County and takes appropriate legal action to secure such accounts. The Office is not mandated and the level of service is discretionary.

Major Budget Changes

Salaries & Employee Benefits

➢ $134,848	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $10,000	Increase in general office supplies and postage reflecting an increase in the volume of collection statements processed.
➢ ($8,851)	Data processing direct charges.

Revenues

➢ $20,000	Increase in interest and fees collected.

Program Discussion

The Office of Revenue and Recovery's (ORR) 2003-04 budget totals $1,548,846 with a Net County Cost of $1,275,207. This represents a Net County Cost increase of $71,541 or 6%.

During 2002-03, ORR was successful in obtaining access to the Franchise Tax Board (FTB) Court Ordered Debt Program. For several years, ORR has worked towards participating in the FTB Court Order Debt Program which allows ORR to assign unpaid court ordered debts, with no locatable assets, to the FTB for further collection action. In October 2002, ORR submitted the first assignment of accounts to FTB. As of February 2003, ORR has received $21,687 in revenue from the FTB. During 2003-04, ORR will continue to participate in the FTB program.

The 2002-03 budget included a new collections exchange server to provide ORR staff the ability to electronically share files, hence improve the efficiency of the collection process. In December 2002, the main collections server stopped functioning, and the new server was utilized to replace the main collections server. During 2003-04, ORR will work with the Information Systems Division to determine if the defective server can be salvaged and used as an exchange server.

2002-03 Accomplishments

1. Implemented the automated processing of Judicial Council forms and legal documents with the ORR collection system.
2. Obtained access to the Court Ordered Debt Program for uncollectible court fees and fines, and in October 2002, submitted the first assignment of accounts to FTB.
3. Completed the purchase and installation of a new server for the ORR collection system.

2003-04 Objectives

1. To implement a Public Defender fee collection program with the Courts.
2. To collaborate with the Probation Department in assessing the feasibility of handling formal collection of the probation fines and victim restitution accounts.
3. To research on-line skip-tracing data base services for locating debtors and obtaining payment on bad debt.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Dollars Collected	$11,333,704	$11,661,093	$12,366,305	$12,800,000	$12,442,500
Referrals Processed	53,814	48,822	42,628	42,914	47,500
Statements Mailed	686,020	706,482	722,970	733,481	750,000

118—County Counsel

General Government

Terrence R. Dermody, *County Counsel*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,550,847	$1,791,798	$2,082,117	$2,082,117	$290,319
Services & Supplies	205,521	263,596	201,821	201,821	(61,775)
Fixed Assets	4,668	0	0	0	0
Total Expenditures	$1,761,036	$2,055,394	$2,283,938	$2,283,938	$228,544
Expenditure Reimbursements	(1,168,355)	(1,291,677)	(1,381,058)	(1,381,058)	(89,381)
Total Appropriations	$592,681	$763,717	$902,880	$902,880	$139,163
Earned Revenues By Source					
Charges for Services	$47,967	$8,323	$4,000	$4,000	($4,323)
Total Revenues	$47,967	$8,323	$4,000	$4,000	($4,323)
Net County Cost					
Support	$544,714	$755,394	$898,880	$898,880	$143,486
Allocated Positions	17.0	17.0	17.0	17.0	0.0
Temporary (Full-Time Equivalent)	1.0	1.0	0.5	0.5	(0.5)
Total Staffing	18.0	18.0	17.5	17.5	(0.5)

Purpose

The County Counsel's Office provides a variety of legal services to the Board of Supervisors, County departments, and Special Districts. This office also acts as legal advisor to various boards and commissions, and prosecutes or defends all court actions of a civil nature involving the County.

Major Budget Changes

Salaries & Employee Benefits

➢ $305,702	Negotiated salary and benefits adjustments.
➢ ($15,383)	Decrease in extra-help/contractual staff.

Services & Supplies

➢ ($8,500)	Decrease in general office supplies and equipment.
➢ ($36,247)	Decrease in centrally budgeted data processing and office automation equipment charges.
➢ $10,884	Increase in Workers' Compensation and Casualty Insurance.
➢ ($4,500)	Decrease in Assessment Appeals Board costs.
➢ ($21,940)	Decrease in contracted legal services for special projects.

Expenditure Reimbursements

➢ ($27,702)	Cost Allocation Plan adjustments.
➢ ($70,000)	Decrease in legal services to Assessor AB 818.
➢ $40,000	Statutory legal fee from Public Administrator previously reflected in Sheriff's budget.
➢ $15,690	Increase in legal services to In-Home Supportive Services.
➢ $93,500	Increase in legal services to non-General Fund departments.
➢ $37,893	Increase in charges to Casualty Insurance program, based on workload estimates.

Revenues

- ($4,323) Decrease in services to the Courts.

Program Discussion

The County Counsel's 2003-04 budget totals $2,283,938, with a Net County Cost of $898,880. This represents an increase in appropriations of $228,544, 11% over 2002-03. This change is due primarily to increases in negotiated salary and benefits of $305,702, which is partially offset by reduction in funding for contract legal services, and changes in centrally budgeted charges.

During 2003-04, the Office of the County Counsel will work closely with affected County departments concerning legal matters pertaining to several significant issues that will affect the County. Among these significant issues are legal issues relating to labor negotiations. The County will be engaged in labor negotiations during 2003-04 with the County's labor organizations representing a significant portion of County employees. As part of the County's Labor Management Team, the County Counsel will provide legal and strategic advice to help achieve the overall goal of a fair, but affordable negotiated labor package for employees. In addition, the Office of the County Counsel intends to reorganize the Office's internal structure and service delivery systems in order to reduce reliance on the General Fund.

During 2003-04, the Office of the County Counsel will continue with efforts concerning the restructuring of the provision of legal services in several areas related to land use and development. In recent years, the Board of Supervisors has become more directly involved in County water issues. The Office of the County Counsel will continue to explore new methods to provide the necessary legal support required to implement Board policy in this area. The County is also currently engaged in development activities at the Stockton Metropolitan Airport through a Master Developer. The Office will continue to work closely with the County Administrator, Airport Director, and the Master Developer on negotiations and development activities.

2002-03 Accomplishments

1. Provided legal support concerning labor relations and administrative issues that arose during the year, pertaining to labor negotiations and related budgetary issues.
2. Assisted in the formation of the In-Home Supportive Services Authority, and related labor relations issues.
3. Participated as part of the General Relief and Long-term Housing Task Force to address housing concerns of the County.
4. Initiated the reorganization and restructuring of legal services relating to water programs, services, and issues.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Attorney Hours					
Litigation Issues	N/A	10,243	6,802	6,500	7,500
Contract Issues	N/A	1,959	1,643	1,300	1,400
Labor Relations Issues	N/A	2,402	2,060	1,350	1,425
Law and Justice Issues	N/A	908	670	750	800
Revenue Issues	N/A	1,513	1,636	1,650	1,700
Health & Public Asst Issues	N/A	2,129	1,910	2,390	2,400
Water & Special Dist Issues	N/A	886	462	350	450
Com Dev & Pub Works Issues	N/A	1,429	1,560	1,460	1,500
Retirement Issues	N/A	458	414	375	400

5. Began the reorganization and restructuring of legal services relating to the County General Plan, Community Development, and Airport Development.

2003-04 Objectives

1. To provide legal support concerning labor relations and administrative issues that may arise due to budget cutbacks and labor negotiations.
2. To assist with the restructure of Risk Management services concerning San Joaquin General Hospital.
3. To allocate resources within the Office in an effort to minimize reliance on the County General Fund, while maintaining the provision of legal services to General Fund departments.
4. To complete reorganization and restructure of legal services related to water and Community Development issues.

124—Human Resources

General Government

Don Turko, ***Human Resources Director***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$2,548,010	$3,453,265	$4,548,039	$4,548,039	$1,094,774
Services & Supplies	896,026	1,391,353	1,756,808	1,756,808	365,455
Fixed Assets	36,221	0	0	0	0
Total Expenditures	$3,480,257	$4,844,618	$6,304,847	$6,304,847	$1,460,229
Expenditure Reimbursements	(2,290,679)	(3,336,968)	(4,671,417)	(4,671,417)	(1,334,449)
Total Appropriations	$1,189,578	$1,507,650	$1,633,430	$1,633,430	$125,780
Earned Revenues By Source					
Interest/Rents	$75	$150	$150	$150	$0
Aid from Other Governments	4,883	3,416	0	0	(3,416)
Charges for Services	140,344	275,447	149,217	149,217	(126,230)
Miscellaneous Revenues	105	100	100	100	0
Total Revenues	$145,407	$279,113	$149,467	$149,467	($129,646)
Net County Cost					
Mandated	$1,044,171	$1,228,537	$1,483,963	$1,483,963	$255,426
Allocated Positions	48.0	55.0	58.0	58.0	3.0
Temporary (Full-Time Equivalent)	1.4	1.4	0.0	0.0	(1.4)
Total Staffing	49.4	56.4	58.0	58.0	1.6

Purpose

The Human Resources Division provides centralized human resources and labor relations services for all County departments including: recruitment; exam development; equal employment opportunity (EEO) coordination; administration of County health, dental, workers' compensation, unemployment, casualty, and life insurance programs; administration of training, education, deferred compensation, and flexible spending programs. The Division also negotiates labor contracts; processes complaints and grievances; advises County departments on disciplinary actions and counseling matters; recommends policy and procedures for employer-employee relations; and provides staff support for the Civil Service Commission.

Major Budget Changes

Salaries & Employee Benefits

➢ $562,906	Negotiated salary and benefits adjustments.
➢ $541,874	Full-year cost of seven positions transferred from Health Care Services.
➢ $135,885	First-year cost of a Position Control Technician, and two Office Assistant Specialist positions.
➢ $78,064	Full-year cost of an Equal Employment Opportunity Investigator position.
➢ ($78,725)	Delete two part-time Personnel Analyst positions.
➢ ($117,001)	Delete Human Resources Director-Health Care Services position.

Workload Data

	Actual 1999-00	Actual 2000-01	Actual 2001-02	Est./Act. 2002-03	Projected 2003-04
Recruitment & Certification					
Recruitments	342	340	340	450	300
Applications Processed	8,469	9,184	9,184	17,026	12,000
Eligibility Lists Established	307	373	373	450	300
Oral Exam Days	NA	NA	NA	135	100
Written Exam	NA	NA	NA	125	100
Certification					
Positions Received	NA	792	792	700	550
Positions Requisitioned	1,144	1,200	1,200	850	660
Training Days					
Total Employee Training Days	3,575	3,100	2,929	3,888	3,850
General Employee Training	2,341	2,474	2,016	2,807	2,800
*Diversity Training**	NA	NA	656	470	450
*Sexual Harassment Training**	1,234	626	257	611	600
Classification					
Classification Studies	28	54	54	19	25
Number of Positions Studied	431	1,347	1,347	550	650
New Classes Established	53	131	131	35	50
Classifications Amended	49	41	41	40	25
Organizational Studies	2	10	10	2	0
Civil Service Hearings	2	3	13	5	8
Equal Employment Opportunity					
Inquiries	200	200	200	200	250
Formal Investigations/Reports	44	46	45	43	65
Civil Service Hearings	14	2	13	5	8
Labor Relations					
MOUs Negotiated	4	5	12	15	12
Arbitration Hearings	19	13	13	12	13
Disciplinary Advice to Depts	1,400	1,250	1,300	1,350	1,440
Grievances/Complaints Processed	42	18	25	27	33
Meet & Confer on Specific Topic	10	17	12	16	27
PERB & Internal Unfair Labor Practice Filings	Previously included in Arbitration Hearings			8	20

**Sexual Harassment and Diversity Training classes are two hours in length, with three classes each. Three employees attending training are counted as one employee/day.*

➢ ($28,229)	One-time reduction in administrative benefits.

Services & Supplies

➢ $7,466	Increase in general office supplies and postage primarily reflecting biannual Deferred Compensation Election mailing.
➢ ($7,668)	Decrease in transportation and travel.
➢ ($9,800)	Eliminate Employee Service Award Program.
➢ ($46,359)	Decrease in Management Training Program and Job Fair activities.
➢ ($7,096)	Decrease in office equipment maintenance, leases, software, and rents.
➢ ($70,000)	One-time reduction in contract labor relations legal services.
➢ ($9,920)	Eliminate temporary help services for one-time activities.
➢ $3,671	Workstation and operating supplies for additional EEO Investigator position.
➢ ($10,000)	Decrease in EEO contract investigative services.
➢ ($3,091)	Decrease in EEO Mentorship Program.
➢ $468,111	Increase in data processing direct charges reflecting implementation of the human resources module of the County Accounting and Personnel System (CAPS).

Expenditure Reimbursements

➢ $558,306	Cost Allocation Plan adjustments.
➢ $298,765	Increase in reimbursement from Workers' Compensation Trust reflecting addition of two Office Assistant Specialist positions in Risk Management, and data processing charges.
➢ $82,734	Increase in reimbursement from Casualty Trust primarily reflecting addition of an EEO Investigator position.
➢ ($146,230)	Decrease in reimbursements from Health, Dental, and Unemployment Trusts.
➢ $541,874	Recovery of costs for seven positions transferred from Health Care Services.

Revenues

➢ ($3,416)	Deferral of State mandate reimbursements.
➢ $10,376	Increase in charges to Health Plan of San Joaquin.
➢ ($104,605)	Cost Allocation Plan adjustments.
➢ ($32,001)	Elimination of labor relations services to Courts.

Program Discussion

The Human Resources (HR) functions consisting of the Human Resources Division and Equal Employment Opportunity Office budgets totals $6,304,847 with a Net County Cost of $1,483,963.

Human Resources Division Staffing

On July 23, 2002, the Board of Supervisors approved consolidation of the Health Care Services (HCS), Human Resources functions with the Human Resources Division, and transferred seven positions from the Health Care Services budget #110000 to the Human Resources Division.

Due to budget reductions, the HR proposed budget includes deletion of the Human Resources Director-Health Care Services position and two part-time Personnel Analyst positions, reflecting a total reduction of $195,726. The day-to-day functions of the HR staff stationed at San Joaquin General Hospital will be managed by HR Division administrative staff, and a Personnel Analyst will be assigned to the Hospital to assist in absorbing workload resulting from the deleted position. The two part-time Personnel Analysts are assigned to classification studies and test development. Deletion of these two part-time positions will result in a reduction of 67% in class studies conducted in-house, and workload shifts in the testing unit.

The proposed budget also includes the addition of three positions with a first-year cost totaling $135,885. A review of workload data in the Position Control Unit, and Risk Management Claims Processing Unit, reflect the need to add a Position Control Technician and two Office Assistant Specialist positions to provide essential day-to-day clerical and technical support.

Recruitment

During 2002-03, the HR Division focused on maintaining and refining recruitment tools and processes while concentrating on the recruitment of difficult-to-fill positions, and achieving a vacancy rate of 10.88%, a reduction of 3.18% over the last 12 months. During the latter part of 2002-03, Human Resources, in coordination with the County's administrative body, focused on the review and presentation of the County's Layoff Mitigation Policy in preparation for potential County employee layoffs.

During 2003-04, HR will continue to concentrate on the recruitment of difficult-to-fill positions, and implementation of the County's Layoff Mitigation Policy. HR will utilize a case management approach for working with employees impacted by the layoff process with the goal of getting employees back into the County workforce as quickly as possible. HR will continue to collaborate with the County Administrator's Office, in evaluating vacant positions for purposes of administering the Modified Administrative Hiring Control Program. In addition, recruitment will participate in development of reporting and analytical tools available in CAPS.

Classification

In January 2003, classification studies were suspended in anticipation of budget shortfalls. The studies that resulted from agreements with employee organizations were exempted from the freeze. Approximately 30 classification projects were submitted to the San Joaquin Civil Service Commission for adoption.

The recommended budget includes the reduction of $78,725 in classification studies. This reduction reflects the deletion of two part-time Personnel Analysts dedicated to classification studies and test development. This will result in a reduction of approximately 67% in studies to be completed in 2003-04. The Classification Unit begins fiscal year 2003-04 with a balance of 26 studies that were suspended in 2002-03.

Staff Development

During 2003-04, Staff Development will concentrate on maintaining existing programs, and focus on developing a strong internal training program using Subject Matter Experts for the new Human Resources Leadership Academy (HRLA). The HRLA is utilizing internal staff from Labor Relations, Classification and Policy Review, Staff Development, and Risk Management as trainers in the Academy, as well as the Equal Employment Opportunity Office (EEO) to offer training on Civil Service Rule 20. The "train-the-trainer" model will be assessed to ensure the highest quality program possible.

Staff Development will continue to work with Information Systems Division in assessing the new Microsoft Outlook and Word training program for County employees, and potentially expand the program to include two more modules from Microsoft Office.

The recommended budget includes the reduction of $44,359 in Staff Development. The reduction reflects elimination of the Tools and Labor Relations Training, and centralized funding for the University of the Pacific (UOP) Role of the Public Manager series. The Leadership Academy has served to offset the elimination of the Tools for Successful Management training program, and contracted labor relations training. The decision to eliminate the UOP training program was made after determining that a large majority of participants were from revenue-offset departments, therefore, funding from the general fund is not needed. Staff Development will continue to coordinate enrollment and facilitate information distribution between UOP and County departments.

Labor Relations

Approximately 95% of the County's workforce is represented by nine employee organizations and 16 representation units. The Office of Labor Relations continues to spend a considerable amount of its time meeting with employee organizations and County departments to resolve, meet, and confer issues, negotiate with employee associations, investigate and process Memorandum of Understanding complaints submitted by the employee organizations, and investigate and process unfair labor practice complaints filed by the employee organizations.

In addition, the Office of Labor Relations will continue providing half-day training sessions on Progressive Discipline through the HRLA. Half-day training sessions on Complaint/Grievance Processing are in the planning stages and will begin in 2003-04.

Labor contracts negotiations with the County's represented employee bargaining units and their nine representative organizations, are in various stages as summarized in the following chart:

Representation Unit Name	Represent./ Org.	Contract Expires
County Attorney	SEIU	6/30/03
Contractor HCS Physic.	UAPD	6/30/03
Correctional Officers	SJCCOA	6/30/04
Middle Management	SJCMA	6/30/06
Office & Office Technical	SEIU	6/30/04
Paraprofessional & Technical	SEIU	6/30/03
Peace Officers Miscellaneous	SJDAIA	12/31/02
Physicians Management	UAPD	6/30/03
Professional	SEIU	6/30/03
Registered Nurses	CNA	3/31/04
Safety, Investigative, & Custodial	SEIU	6/30/03
Sheriff's Management	SJCLEMA	6/30/06
Sheriff's Non-Management	DSA	6/30/02
Sheriff's Sergeants	SDSA	12/31/02
Supervisors	SEIU	6/30/03
Trades, Labor, & Institutional	SEIU	6/30/04

County Accounting and Personnel System (CAPS)

Since February 2002, the Human Resources Division has had three full-time staff dedicated to the development of CAPS. The project is nearing the planned implementation date of July 2003 for payroll, time and labor, human resources, and benefits administration. The new integrated system restructures the central roles and procedures of the Auditor-Controller, Human Resources, and Information Systems.

Equal Employment Opportunity

The recommended budget contains $81,735 for an additional position in EEO in anticipation of the adoption of revisions to Civil Service Rule 20, Discrimination Prohibition. During 2002-03 Human Resources and EEO, in collaboration with County departments, finalized revisions to Rule 20. Currently, department EEO Coordinators conduct discrimination and sexual harassment investigations at the department level, and the EEO Office investigates only Rule 20 formal complaints. The revised rule changes the role of the EEO Department Coordinator as an investigator, and the EEO Department Coordinator will attempt informal resolution of an issue, however, will no longer conduct investigations. The EEO Office will be required to investigate all qualified Rule 20 complaints. It is anticipated that the EEO Office investigation workload will, at a minimum, increase by 50%. The budget reflects a reduction of $10,000 in EEO investigative services in anticipation of the new position, consequently, a reduced need to secure outside investigative services.

The proposed budget reflects continuation of the Diversity Training Program, and further development of the diversity train-the-trainer model program, reflecting a total cost of $12,000. The budget also contains a reduction totaling $4,382 reflecting elimination of the annual mentorship and diversity luncheons, and contracted mentorship training services.

2002-03 Accomplishments

1. Successfully consolidated the Health Care Services human resources operation with the Human Resources Division, implemented a scanned application process, and achieved a Countywide vacancy rate of 10.88%.
2. Worked extensively with County departments and project staff in designing, planning, testing, and implementing the County Accounting and Personnel System (CAPS).
3. Designed and implemented a customized, in-house Human Resources Leadership Academy, and in coordination with the Information Systems Division, an introductory Countywide computer training program for Microsoft Word and Microsoft Outlook. Initiated the development of a train-the-trainer model for the Diversity training program.
4. Coordinated the County's classification study requests process with the County's annual budget process, and completed several major classification studies including: Social Worker, Group Counselor, Child Support, and the final phase of the Countywide Information Technology study.
5. Completed contract negotiations with units representing 54% of the County's employees, and prepared Resolutions and MOUs for the Executive, Senior Management, and Confidential Units.
6. Developed and finalized revisions to Civil Service Rule 20.
7. Conducted the fifth annual EEO Program luncheon, completed the 2003-04 EEO Plan, and developed an EEO and Civil Service Rule 20 training program.

2003-04 Objectives

1. To emphasize recruitment for the difficult-to-fill positions, which include nurse, engineer, planner, and other specialty classifications; to implement the Layoff Mitigation Policy for laid-off employees, and a case management approach of getting laid -off employees back to work as soon as possible.
2. To complete all negotiated classification studies and to set priorities for completion of suspended studies.
3. To continue implementation of the in-house HR Leadership Academy training program mandatory for all County managers and supervisors, assess the current Diversity Training Program, in collaboration with EEO, and provide support to Diversity trainers, to assess the current in-house Countywide computer training program, and to extend implementation of the PeopleSoft Administrator Training Module to additional County departments.
4. To continue developing and implementing County-wide work force management practices, addressing performance evaluations, employee counseling, and disciplinary processes.
5. To address organizational issues that arise from CAPS implementation, and streamline departmental performance.
6. To finalize and recommend revisions to Civil Service Rule 20.
7. To expand outreach efforts to underrepresented groups, and update the EEO-4 data upon receipt of the 2000 Labor Market U.S. Census Bureau data.

Self-Insurance Internal Service Funds

General Government

Don Turko, *Human Resources Director*

Self-Insurance ISFs	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Health	$27,398,285	$31,601,255	$39,944,035	$39,944,035	$8,342,780
Dental	4,056,856	3,891,534	4,302,938	4,302,938	411,404
Unemployment	502,361	688,662	955,969	955,969	267,307
Casualty	5,671,454	6,583,099	6,342,752	6,342,752	(240,347)
Total Expenditures	$37,628,956	$42,764,550	$51,545,694	$51,545,694	$8,781,144
Earned Revenues By Source					
County Premium	$31,790,377	$33,413,214	$40,615,188	$40,615,188	$7,201,974
Non-County Premium	6,531,697	6,857,187	9,410,784	9,410,784	2,553,597
Third Party Reimbursement	302,771	330,000	330,000	330,000	0
Interest	861,598	967,657	657,500	657,500	(310,157)
Total Revenues	$39,486,443	$41,568,058	$51,013,472	$51,013,472	$9,445,414
Revenues Over/(Under) Expenses	$1,857,487	($1,196,492)	($532,222)	($532,222)	$664,270

Purpose

This budget provides for the centralized administration of Countywide self-funded health, dental, and unemployment insurance benefit programs, and the County's self-funded casualty insurance.

Major Budget Changes

Health

➢ $7,913,382	Increased cost of claims paid reflecting actual experience and market trend projections.
➢ $360,377	Increased premium for stop loss insurance.
➢ $125,423	Increased claims service costs, due to increase in fees for third party administration and claims growth.
➢ ($113,002)	Decreased administrative charges, primarily for office expenses and data processing charges.
➢ $25,720	Cost Allocation Plan adjustment.

Dental

➢ $368,405	Increased claims payments reflecting projected trend rates.
➢ $24,931	Increased claims service costs based on claims growth.
➢ $29,738	Cost Allocation Plan adjustment.
➢ ($11,670)	Decreased administrative charges.

Unemployment Insurance

➢ $272,869	Increase in benefit levels set by the State.

Casualty

➢ ($564,000)	Decrease in projected claims costs.
➢ $221,121	Increase in excess insurance premiums reflecting the conditions of the insurance market.
➢ $55,726	Increased administrative charges and consultant support costs.
➢ $53,332	Cost Allocation Plan adjustment.

Revenues

➢ $8,778,545	Increased Employee Health Insurance premiums based on projected enrollment and premium increases.
➢ $1,498,234	Increased Retiree Health premiums reflecting rate adjustments.
➢ $151,792	Increased Dental premium based on projected enrollment.

➢ ($817,000)	Decreased Casualty Insurance premium.
➢ $144,000	Increased Unemployment Insurance premiums due to salary increases.
➢ ($310,157)	Decreased interest earnings.

Program Discussion

The County's self-funded insurance programs are designed to provide quality, cost-effective benefits to eligible recipients. Frequently, factors beyond the County's administrative control influence costs (mandated benefit levels, usage, etc.). The County uses a combination of premium adjustment and cost containment measures to assure adequately funded programs. The 2003-04 self-insurance budget is recommended at $51.5 million, an increase of $8.8 million or 20.5% from 2002-03. The County will fund approximately $40.6 million of the total program costs with the balance covered by employee premiums, third party reimbursements, interest earnings, and reserve balances.

Health Insurance

The County operates three self-funded insurance plans and one fully insured option, Kaiser, which is not addressed in this budget. The 2003-04 recommended budget is $39.9 million, an increase of $8.3 million from 2002-03.

The County retained a new benefits consultant and actuary in May 2002, Aon Consulting. Aon conducted the annual actuarial analysis to determine the employee health insurance premium for 2003-04. The actuary's analysis included an evaluation of the County's historical and recent claims experience, projected industry trend factors, and an estimate of the incurred but not paid claims and necessary Plan reserves. Based on these factors, the actuary recommended a 29.07% premium increase for 2003-04.

When the magnitude of premium increase became apparent, the County asked the actuary to recommend plan design options for consideration by the County and its recognized employee organizations to lessen the impact of the increases. The plan design changes were reviewed and discussed with the Joint Labor Management Committee on Employee Benefits and the recognized employee organizations in a series of meetings. At this time, no agreement has been reached with the employee organizations to modify the plan. During 2003-04, cost reduction efforts will continue with the guidance and facilitation of Aon Consulting.

Projected health insurance costs also include the self-funded plan for part-time employees introduced in January 2001 (Plan C). Due to favorable loss ratio, premiums are not being adjusted for 2003-04. Utilization and cost trends of this plan will continue to be monitored.

The primary reasons for the double-digit increases in medical costs include:

- Increasing negotiating power of hospitals and physicians.
- Increasing patient demand for services as the population ages.
- Lessening of tight managed care controls.
- Increasing outpatient hospital costs.
- Increasing medical technology costs.
- Increasing price and utilization of prescription drugs.

The National Institute for Health Care Management Research and Educational Foundation (NIHCM) forecasts that prescription drug spending will continue to increase faster than any other component of health care costs. According to NIHCM, the most significant factors contributing to the increase in drug spending are:

- An increase in the number of prescriptions written.
- Price increases in prescription drugs.
- Greater use of higher cost drugs.

The Benefits Manager will work closely with Aon Consulting to pursue program cost reductions and economies. A claims audit is currently underway to verify that benefits are being accurately paid by the Health Plan of San Joaquin and to identify possible administrative improvements.

Dental Insurance

The budget for the self-insured dental program is recommended at $4,302,938, an increase of $411,404 from 2002-03. This increase reflects projected enrollment, the forecasted dental trend rate of 7.5%, and related claims services for 2003-04. The factors associated with the increasing trend are rising dental fees, advanced diagnostic dentistry technology, and an increase in the number of specialized services and procedures performed.

Dental premiums have not increased since 1994-95, and the Dental Trust Fund reserve balance has the capacity to provide for the expected increases in Plan costs. There will be no premium increase required for 2003-04; however, it is anticipated that a premium adjustment will be required in the following year.

Unemployment Insurance

The 2003-04 recommended budget for unemployment insurance is $955,969, an increase of $267,307 from 2002-03. The increase reflects the impact of unemployment benefit increases contained in SB 40, signed into law on October 1, 2001.

Senate Bill 40 provides for multiyear increases in unemployment benefits effective January 1, 2002, as shown in the following table:

Weekly Unemployment Benefits

Effective Date	*Weekly Benefit*
January 1, 2002	$330
January 1, 2003	$370
January 1, 2004	$410
January 1, 2005	$450

At this time, the Unemployment Insurance Trust Fund is adequately funded to provide for the projected increases in 2003-04. However, it may be necessary to increase departmental charges for Unemployment Insurance in 2004-05 to fund the impact of the increase in benefits for future years. Risk Management will continue to monitor the trust fund balance to ensure adequate funding and will make necessary recommendations on future funding.

Casualty Insurance

For 2003-04, the recommended budget for Casualty Insurance is $6.3 million, a decrease of $240,000 from 2002-03. Premiums for 2003-04 are recommended at $5.7 million, an $800,000 decrease from 2002-03. These decreases reflect the estimated program costs and reserve levels identified in the January 2003 actuarial review.

The County's self-insured Casualty Insurance program was established in 1974. The program consists of several components: general liability, medical malpractice, property, and automobile insurance. As of June 30, 2003, the estimated Casualty Program's liability for outstanding claims is $10 million.

Since July 1, 1995, the County has belonged to the California State Association of Counties Excess Insurance Authority (CSAC-EIA), participating in its property, excess liability, and medical malpractice program. The excess insurance provides general liability coverage from $1 million to $30 million and medical malpractice coverage of $1 million to $10 million. The County still maintains a $1 million self-insured retention.

The 2003-04 excess insurance premiums are estimated at $1,336,260. This is an increase of $221,121 from the prior year's budget. The majority of this increase is for medical malpractice, property, and airport liability insurance reflecting the conditions of the insurance market.

2002-03 Accomplishments

1. Implemented required steps to bring the health plans into compliance with the Health Insurance Portability and Accountability Act (HIPAA) privacy rules with respect to the use and disclosure of protected health information.
2. Trained departments in liability claims reporting procedures.
3. Retained benefits consultant and, with the assistance of the consultant, developed health plan options to contain escalating program costs.
4. Reviewed health program cost trends with the Joint Labor Management Committee, and recommended plan design changes to lessen cost increases.
5. Explored and evaluated employee self-serve options in cooperation with the County Accounting and Personnel System (CAPS).

2003-04 Objectives

1. To restructure the Casualty Insurance Trust Fund to segregate the medical malpractice claims from the general liability claims.
2. To continue the work with Aon Consulting and the Joint Labor Management Committee to implement benefit changes to contain the increasing cost of health insurance.
3. To implement the CAPS system for employee benefits and program administration, and implement employee self-service options.

Workers' Compensation Internal Service Fund

General Government

Don Turko, *Human Resources Director*

Workers' Comp ISF	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Liability Claims	($507,041)	$0	$8,630,000	$8,630,000	$8,630,000
Insurance Premiums	7,152,924	8,974,279	2,300,000	2,300,000	(6,674,279)
Services & Supplies	623,771	823,976	2,304,200	2,304,200	1,480,224
Total Expenditures	$7,269,654	$9,798,255	$13,234,200	$13,234,200	$3,435,945
Earned Revenues By Source					
Premium Earned	$7,200,000	$9,000,000	$13,100,000	$13,100,000	$4,100,000
Interest	55,542	55,500	100,000	100,000	44,500
Total Revenues	$7,255,542	$9,055,500	$13,200,000	$13,200,000	$4,144,500
Revenues Over/(Under) Expenses	($14,112)	($742,755)	($34,200)	($34,200)	$708,555

Purpose

This budget provides for the centralized administration of the Countywide Workers' Compensation insurance benefit program.

Major Budget Changes

Liability Claims

➢ $8,630,000	Estimated Workers' Compensation claim costs for 2003-04.

Insurance Premiums

➢ ($7,674,279)	Reduce payment to CSAC-Excess Insurance Authority (EIA) Primary Workers' Compensation program due to non-renewal of contract.
➢ $1,000,000	Projected premium for excess insurance coverage.

Services & Supplies

➢ $863,000	Third party claims administration services.
➢ $378,385	Increase in administrative charges reflecting return to a self-insured program.
➢ $238,839	Cost Allocation Plan adjustment.

Revenues

➢ $4,100,000	Increase in premiums collected.
➢ $44,500	Increase in interest earnings.

Program Discussion

On January 1, 1999, the County discontinued its self-insured Workers' Compensation Program and joined the CSAC-EIA Primary Workers' Compensation (PWC) program. The County completed its fifth year of the five-year commitment in 2002-03. Since joining the PWC, the County has experienced numerous unexpected premium adjustments. In anticipation of renewal in the PWC, the County retained a consultant to assist the County in exploring and evaluating other insurance options.

On March 25, 2003, the Board accepted the consultant's recommendations, which included: 1) Not renewing the County's contract with CSAC-EIA, and 2) Re-establishing the County's Self-Insured Workers' Compensation Program. The consultant estimated that by returning to a standalone self-insured program, the County could save between $1.5 million to $2.2 million annually. The anticipated savings would be realized in the following areas:

- ➢ Aggregate stop loss insurance would not be necessary in a stand-alone self-insurance program as compared to the CSAC-EIA program.
- ➢ As a stand-alone self-insurer, the County could choose a higher, more economical excess insurance retention rather than the $125,000 level established in the CSAC-EIA program.

Workers' Compensation Internal Service Fund

General Government

The 2003-04 recommended Workers' Compensation budget totals $13,234,200 and reflects the re-establishment of a stand-alone self-insured program. The budget also includes funding for two new Office Assistant Specialist positions at an estimated first-year cost of $105,360. These positions are needed to support increased workload as a result of the County becoming self-insured again. These positions are allocated in the Human Resources budget #124.

The recommended budget also includes $1.3 million to pay CSAC-EIA the remaining balance of the deficit assessment due to program underfunding in prior years. A $7.5 million funding deficit was identified in the 2002-03 actuarial study, and San Joaquin County's share was $1.6 million. The County paid the first of five installment payments in 2002-03. As the County discontinues its participation in the CSAC-EIA program, the EIA requires the County to pay the full assessment upon termination of the contract.

During 2003-04, the Risk Management Division will focus on the re-establishment of the County's Self-Insured Workers' Compensation Program. The Division will continue to coordinate with CSAC-EIA in processing prior years' workers' compensation claims to ensure timely resolution and closure. Additionally, major emphasis will be placed on safety training and loss prevention programs in an effort to contain program costs. Recruitment of the County Safety Officer, which was approved and allocated in 2001-02, will be initiated. The Safety Officer will oversee and coordinate the implementation of the County Injury and Illness Prevention Program that was approved by the Board in April 2003.

2002-03 Accomplishments

1. Implemented a pilot Disability Management Program at Health Care Services.
2. Reviewed the County's participation in the CSAC-EIA Primary Workers' Compensation Program and recommended a return to a stand-alone self-insured program.
3. Revised the County's Injury and Illness Prevention Program (IIPP). The IIPP now serves as guidelines for County departments in areas of safety and loss control.

2003-04 Objectives

1. To re-establish a Self-Insured Workers' Compensation Program.
2. To establish the Disability Management program Countywide.
3. To introduce departments to the new on-line workers' compensation claims reporting via the County Accounting and Personnel System.
4. To assist departments in complying with the IIPP.

130—Registrar of Voters

General Government

Deborah Hench, *Registrar of Voters*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$738,695	$821,883	$860,810	$860,810	$38,927
Services & Supplies	1,222,895	1,263,349	1,096,867	1,096,867	(166,482)
Fixed Assets	90,432	0	0	0	0
Total Appropriations	$2,052,022	$2,085,232	$1,957,677	$1,957,677	($127,555)
Earned Revenues By Source					
Aid from Other Governments	$223,539	$279,200	$3,295,607	$3,295,607	$3,016,407
Charges for Services	526,699	635,500	938,700	938,700	303,200
Miscellaneous Revenues	0	0	3,181,751	3,181,751	3,181,751
Total Revenues	$750,238	$914,700	$7,416,058	$7,416,058	$6,501,358
Net County Cost					
Mandated	$1,301,784	$1,170,532	($5,458,381)	($5,458,381)	($6,628,913)
Allocated Positions	12.0	12.0	12.0	12.0	0.0
Temporary (Full-Time Equivalent)	5.6	7.0	6.4	6.4	(0.6)
Total Staffing	17.6	19.0	18.4	18.4	(0.6)

Purpose

The Registrar of Voters (ROV) registers all voters and maintains registration records; conducts federal, state, county, city, school, and special district elections; maintains street and precinct indices for elections; collects filing fees; and certifies candidates' filing papers.

Major Budget Changes

Salaries & Employee Benefits

➢ $79,927	Negotiated salary and benefits adjustments.
➢ ($41,000)	Decrease in extra-help and overtime reflecting anticipated efficiencies with electronic voting system.

Services & Supplies

➢ $73,200	Increase in rents reflecting annual warehouse lease cost for electronic voting equipment.
➢ $14,289	Increase in Workers' Compensation Insurance.
➢ ($262,796)	Decrease in printing and election night payroll reflecting anticipated efficiencies with electronic voting system.
➢ $12,493	Data processing direct charges.
➢ ($3,500)	Decrease in transportation and travel.

Revenues

➢ ($263,000)	Decrease in State reimbursement reflecting SB 90 deferrals.
➢ $273,200	Increase reflecting carryover of reimbursable cost for the March 2003 Special Election.
➢ $3,279,407	State Voting Modernization Act (Proposition 41) reimbursement for the new electronic voting system.

➢ $3,181,751	Loan proceeds approved by the Board in 2002-03 for procurement of the new electronic voting system.
➢ $30,000	Increase in revenue from candidates' statements of qualifications and candidates fees.

Program Discussion

The Registrar of Voters' 2003-04 proposed budget totals $1,957,677 with a Net County Cost of ($5,458,381) which, after excluding revenues anticipated in 2003-04 for the cost of the new electronic voting system purchased in 2002-03, will result in an operating Net County Cost of $1,002,777. Projected revenues for the 2003-04 elections total $954,900, reflecting an increase of 4% over 2002-03.

To meet 2003-04 budget reduction goals, the ROV budget reflects a decrease totaling ($307,296) in the cost of conducting elections and related travel. The proposed reductions are based on anticipated efficiencies with the new electronic voting system. A midyear budget review will be conducted to ensure sufficient funding for 2003-04 elections.

2002-03 Elections

During 2002-03, the Registrar of Voters conducted five elections: 1) June 2002 Retirement Board, 2) November 2002 Gubernatorial General, 3) December 2002 Mountain House Special, 4) March 2003 Special which included the cities of Manteca and Stockton, and the Country Club Sanitary, 5) May 2003 Lathrop Irrigation Election.

2003-04 Elections

The Registrar of Voter's 2003-04 budget anticipates six elections: 1) June 2003 North San Joaquin Water Conservation District, 2) September 2003 Mountain House Landowners, 3) November 2003 Uniform District Election Law, 4) Linden-Peters Rural Fire District Landowners, 5) March 2003 Presidential Primary Election, 6) June 2003 Retirement Board.

Electronic Voting System Project

During 2001-02 the County conducted an Election Technology Study, and on November 26, 2002, the Board of Supervisors appropriated $6,530,758 for an electronic voting project. The cost of the project consist of: $6,160,233 for an electronic voting system, $67,600 for initiation of a voter education program, $100,000 for contingency, $133,325 for additional equipment and materials, and $69,600 for 2002-03 operating cost consisting of a warehouse lease and utilities.

The 2003-04 proposed budget reflects the anticipated reimbursement of $3,279,407 from the State Voting Modernization Act (Proposition 41), and loan proceeds of $3,181,751, for a total of $6,461,158 for the cost of the new electronic voting system.

During 2003-04, ROV will coordinate with Human Resources and the Information Systems Division to determine the most efficient approach in addressing staff support for the new electronic voting system, the Geographic Information System (GIS), and the Department of Justice bilingual requirement.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Registered Voters	281,309	285,459	338,627	353,000	373,000
Countywide Elections	1	1	1	1	1
Ballots Cast	130,005	122,639	90,909	137,500	157,000
Other Elections	4	5	2	4	5
Ballots Cast-Other	55,623	58,429	48,000	7,200	120,000
Absentee Ballots Processed	60,175	63,750	22,900	43,000	65,000
DMV "Motor Voter" Registrations	39,351	41,000	44,000	45,800	47,200
FPPC Filings Maintained	190	191	192	192	192

Election Legislation

On July 26, 2002, the County was notified by the United States Department of Justice, that based on the 2000 census, San Joaquin County was subject to Section 203 of the Voting Rights Act, therefore mandated to provide all election materials in both English and Spanish. This bilingual requirement includes information that is communicated orally as well as in writing.

On October 29, 2002, the Help America Vote Act (HAVA), HR 3295 was passed which provides reimbursement to states for training, voter outreach, and new voting systems. In addition, HR 3295 shifts election administration authority and decision making processes from federal to State government, making the states responsible for much of the voter registration. ROV plans to apply for anticipated grants during 2003-04.

Two pieces of election legislation were recently introduced that, if passed, would have a significant fiscal impact on the ROV budget.

- SB 430 would require three separate elections in a presidential election year: one in March for the presidential race, one in September for all other primary races, and the general election in November. In non-presidential years, the primary would be moved from March to September. If enacted, this legislation could have a significant fiscal impact on the ROV budget.
- AB 1531 would require that the Statewide primary election be held on the first Tuesday after the first Monday in June of each even-numbered year and that the Statewide primary is not consolidated with the presidential primary.

During 2002-03, ROV participated, for the third year, in the Sample Ballot Buy-Back Program whereby ROV purchased from the federal postal service undeliverable sample ballots. The undeliverable sample ballots are used to update voter data. The names are placed in the inactive file, thereby avoiding an occurrence of unnecessary cost, and serves as the mechanism for the annual purging of election data as required by law. The average cost for the purchase of each ballot is 43 cents. This program is anticipated to continue in 2003-04.

2002-03 Accomplishments

1. Successfully certified five elections, including the November 2002 General Election, and March 2003 Special Elections.
2. Completed the Election Technology Study and procured a new electronic voting system.
3. Pursued and was granted State Voting Modernization Act (Proposition 41) funding for procurement of the new electronic voting system.
4. Initiated the installation of a GIS for precinct mapping.
5. Initiated implementation of the 2002-03 federal mandate requiring the County to provide voting information in English and Spanish.

2003-04 Objectives

1. To successfully conduct and complete six elections including the March 2004 Presidential Primary Election.
2. To complete the installation and implementation of the new electronic touch-screen voting system.
3. To continue monitoring State and federal election legislation and funding opportunities, including HAVA, and apply for grants.
4. To develop and implement a County Employee Poll Worker Program.
5. To propose a resolution for the Board's review and consideration, for an advance deposits policy for Special Elections.

154—Economic Promotion

General Government

Manuel Lopez, ***County Administrator***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$73,956	$55,200	$46,198	$46,198	($9,002)
Other Charges	98,372	83,309	62,482	62,482	(20,827)
Total Appropriations	$172,328	$138,509	$108,680	$108,680	($29,829)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$172,328	$138,509	$108,680	$108,680	($29,829)

Purpose

This budget provides funding for various agencies which promote economic development and revitalization within San Joaquin County.

Program Discussion

The County provides funds to non-County agencies through this budget to promote economic development within San Joaquin County. For 2003-04, the proposed budget reflects a 25% decrease in the funding level for the San Joaquin Partnership, the San Joaquin Convention and Visitors' Bureau, and Economic Development Association.

SJ Economic Development Association	$5,557
San Joaquin Partnership	51,750
Business Improvement District	46,198
SJ Convention & Visitors' Bureau	5,175
Total	$108,680

SJ Economic Development Association

The San Joaquin Economic Development Association (EDA), in conjunction with the County's Employment and Economic Development Department (EEDD), provides a combination of economic development and employment training that is unique and valuable to the County. Additionally, EDA/EEDD serves as the lead agency for the County in job development and eligibility determination for individuals hired to work in the Enterprise Zone.

The recommended 2003-04 contribution to EDA of $5,557 will be used for Enterprise Zone, business retention, and expansion activities.

San Joaquin Partnership

Since 1996-97, funding for the San Joaquin Partnership has been considered on a year-to-year basis. For 2003-04, $51,750 is being recommended for the San Joaquin Partnership for economic development and marketing activities. The Partnership has requested $75,000.

Downtown Business Improvement District

In April 1997, the Board authorized participation in the Downtown Stockton Business Improvement District for security and maintenance services. Continuation of the Business Improvement District was approved by vote of property owners in 2001-02. The total annual County assessment is expected to be approximately $46,198.

San Joaquin Convention & Visitors' Bureau

In 2002-03, the Board of Supervisors approved funding of $6,900 to the San Joaquin Convention and Visitors' Bureau for public relations and promotional efforts, which target San Joaquin County and its surrounding areas as a desirable destination to visit. The proposed budget includes $5,175, a decrease of $1,725, to support the Bureau's efforts to market the San Joaquin area to athletic events, religious groups, and State associations.

160—Surveyor

General Government

Thomas R. Flinn, *Public Works Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$316,498	$460,719	$506,001	$506,001	$45,282
Services & Supplies	92,907	93,423	104,901	104,901	11,478
Fixed Assets	0	0	11,400	11,400	11,400
Total Expenditures	$409,405	$554,142	$622,302	$622,302	$68,160
Expenditure Reimbursements	(13,047)	(10,000)	0	0	10,000
Total Appropriations	$396,358	$544,142	$622,302	$622,302	$78,160
Earned Revenues By Source					
Charges for Services	$352,499	$372,000	$481,996	$481,996	$109,996
Total Revenues	$352,499	$372,000	$481,996	$481,996	$109,996
Net County Cost					
Mandatory	$43,859	$172,142	$140,306	$140,306	($31,836)
Allocated Positions	6.0	6.0	8.0	8.0	2.0
Temporary (Full-Time Equivalent)	1.6	1.6	0.0	0.0	(1.6)
Total Staffing	7.6	7.6	8.0	8.0	0.4

Purpose

The Surveyor Division of the Department of Public Works processes maps and legal descriptions for subdivisions, annexations, and County acquisitions and abandonments. The Division also ensures that mandated functions, such as review of final maps, parcel maps, records of survey, corner records, certificates of correction, and legal descriptions, are in conformance with State and local ordinances. The review of final maps includes those prepared for all of the seven cities in San Joaquin County. The Surveyor Division coordinates all Geographic Information Systems (GIS) activities for the Department and provides liaison services to other departments with GIS and the County GIS Coordinator.

Major Budget Changes

Salaries & Employee Benefits

➢ $31,518	Negotiated salary and benefits adjustments.
➢ $33,764	Convert two extra-help to Civil Service positions (Engineering Aide and Junior Administrative Assistant).
➢ ($20,000)	Decrease in overtime due to conversion of extra-help to full-time positions.

Services & Supplies

➢ ($2,000)	Decrease in maintenance for equipment.
➢ ($3,719)	Decrease in rents and leases, and office automation equipment (ISD).
➢ $18,000	Increase in allocated service department costs due to increased Public Works charges to the Surveyor.

Fixed Asset

➢ $9,000	Workstation.
➢ $2,400	Personal computer.

Expenditure Reimbursements

➢ ($10,000)	Decrease in reimbursements from Registrar of Voters.

Revenues

➢ $109,996	Increase in Surveyor revenue reflecting proposed fee increases.

Program Discussion

The duties of the Surveyor Division include providing services to the public and various governmental agencies. This involves the preparation, review, and maintenance of legal descriptions and records related to over 200 agencies and special districts. The Division also prepares or reviews legal descriptions for dedications, abandonments, land acquisitions, and the Local Agency Formation Commission (LAFCo).

Additionally, the Division reviews maps prepared for all seven cities in San Joaquin County. Approximately 70% of the Division's revenue is derived from this source. The number of maps processed continues to exceed 500 per year. The number of maps processed annually increased 89%, and the number of new lots processed annually increased almost 300% from 1995-96. It is anticipated this strong development activity will continue. All extra-help positions are recommended to be converted to two Civil Service positions in an effort to conform to State-mandated time frames in the review of maps, and facilitate the department's map conversion to digital format and GIS program. The workload and revenues are sufficient to sustain these permanent positions. Additionally, use of continuous overtime to conform to State-mandated map review time frames would be unnecessary, and thus eliminated.

The two positions would include an Engineering Aide and a Junior Administrative Assistant. The Engineering Aide would review maps and assist in the conversion of mapping records to digital format. The goal is to convert hardcopy maps to electronic medium. This program will save storage space and provide the private surveying community and others with all maps of record on a set of compact discs. The Junior Administrative Assistant is needed to address the non-technical functions within the Division, which have been performed by technical personnel. This change would allow technical personnel to focus more of their time on technical map reviews in order to stay within State-mandated map review time frames.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Mandated Time Frames					
Records of Survey	56	71	42	56	60
Parcel Maps	27	51	51	62	60
Final Maps	98	126	105	115	115
Corner Records	259	176	224	122	150
Certificates of Correction	8	39	12	40	20
Legal Descriptions					
County Applications	64	63	82	68	70
Strip Dedications & Easement	3	4	3	6	5
LAFCo	26	15	23	18	20
Abandonments & Acquisitions	9	5	13	8	10
Other					
Special Districts (Annex/Form)	4	3	3	10	10
Total	554	553	558	505	520

In the previous budget, the Surveyor proposed to seek advocacy of the private surveying community, for processing to the Board of Supervisors, the establishment of the Survey Monument Preservation Fund under Government Code Sections 27584 and 27585. County Public Works staff and representatives of the private surveying community have reached a consensus on the use of the proposed funds. The County will develop a work program to implement the use of the Fund, once established.

2002-03 Accomplishments

1. Workload and a lack of staff precluded significant progress in converting existing records to digital format for inclusion into the GIS program.
2. Met with representatives of the private surveying community and reached a consensus regarding the use of the Survey Monument Preservation Fund (SMPF), once established.
3. Initiated conversion of existing mapping records (final map, parcel maps and records of survey) to digital format. Difficulty in accessing and retrieving data precluded making significant progress.

2003-04 Objectives

1. To develop, in conjunction with the Assessor and Community Development, a standardized format for the future requirement for all final maps, parcel maps and records of survey to be submitted on a computer disk to improve recordation and retrieval of information.
2. To facilitate the private surveying community in processing to the Board of Supervisors the establishment of the Survey Monument Preservation Fund and to develop a work program to implement use of the Fund.
3. To convert up to 5% of the road file documents into an electronic format to reduce storage requirements in conjunction with the department's imaging program.

165—Rebates/Refunds & Judgments/Damages

General Government

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$37,724	$42,000	$42,000	$42,000	$0
Other Charges	0	500	500	500	0
Total Appropriations	$37,724	$42,500	$42,500	$42,500	$0
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Support	$37,724	$42,500	$42,500	$42,500	$0

Purpose

This budget provides funds to cover refunds of unused licenses, permits, and other payments erroneously made into the County's General Fund. It also provides funds for the payment of miscellaneous judgements and damages that may be assessed against the County during the fiscal year.

Program Discussion

It is recommended that an appropriation of $42,500 be established for 2003-04; $42,000 for rebates and refunds, and $500 for judgments and damages. The actual amount required to support the payment of refunds and judgments fluctuates considerably from year-to-year. It may become necessary to appropriate additional funds during the course of the year as the exact number and amount of claims and refunds are made.

180—Equipment Use Allowance & Debt Service

General Government

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$14,570,149	$14,791,428	$14,860,618	$14,860,618	$69,190
Other Charges	3,182,850	270,574	270,574	270,574	0
Total Expenditures	$17,752,999	$15,062,002	$15,131,192	$15,131,192	$69,190
Expenditure Reimbursements	(2,994,586)	(3,002,873)	(3,229,530)	(3,229,530)	(226,657)
Total Appropriations	$14,758,413	$12,059,129	$11,901,662	$11,901,662	($157,467)
Earned Revenues By Source					
Interest/Rents	$2,912,277	$0	$0	$0	$0
Aid from Other Governments	767,710	768,142	774,183	774,183	6,041
Charges for Services	4,229	3,135	4,091	4,091	956
Operating Transfers In	7,904,371	7,961,252	7,992,989	7,992,989	31,737
Total Revenues	$11,588,587	$8,732,529	$8,771,263	$8,771,263	$38,734
Net County Cost					
Support	$3,169,826	$3,326,600	$3,130,399	$3,130,399	($196,201)

Purpose

The Equipment Use Allowance and Debt Service budget provides funds for lease payments on County projects financed on a long-term basis and for interest owed on short-term borrowing (TRANs). This budget also serves as a clearing account for depreciation allowed by the federal Cost Allocation Plan.

Major Budget Changes

Services & Supplies

➢ $51,183	Increased lease payment for the Jail and Sheriff's Operations Center Project based on repayment schedule.
➢ $28,832	Increased lease payment for the General Hospital Project based on repayment schedule.
➢ ($12,055)	Decreased lease payment for the Human Services Building Project based on repayment schedule.

Expenditure Reimbursements

➢ $226,485	Cost Allocation Plan adjustment.

Revenues

➢ $28,832	Increased reimbursement from San Joaquin General Hospital to offset increased lease payment.

Program Discussion

Long-Term Financing

This budget funds the annual lease payments for the certificates of participation (COPs) issued to finance the County's major capital improvement, construction, and acquisition projects. Since 1989, the County has issued five COPs and four of these issues are still outstanding for the following projects:

- ***1989 Human Services Building***: $47.9 million was issued at 6.797% to finance the construction of the Human Services Agency office building and the downtown motor pool and parking garage. *This project was refinanced in 1993.*

- ***1989 Jail and Sheriff's Operations Center***: $40.9 million was issued at 7.185% to finance the County's share of the construction costs for the Jail and Sheriff's Operations Center at Mathews Road. *This project was refinanced in 1993.*

- ***1993 General Hospital Project***: $106.7 million was issued at 6.588% to finance the construction of a 245,000 square foot, three-story replacement hospital at Mathews Road. *This project was refinanced in 1999.*

- ***1993 Capital Facilities Project:*** $110.7 million was issued at 4.875% to: 1) refinance the COPs issued in 1989, and 2) finance the construction of a $3 million Family Support Building addition. The refinancing reduced the County's total lease obligations by approximately $8.2 million over a 26-year period, for an average annual savings of $315,000.

The COP lease payments are centrally budgeted and, where appropriate, charged to departments which have offsetting revenues. The 2003-04 lease payments on the outstanding bond issues will be $14,675,618 with offsetting revenue totaling $11,460,862. The General Fund portion of the lease payments is netted to be $3,214,756.

In May 1998, the Board approved a $3 million loan from the Hospital Enterprise Fund to the General Fund to provide for the County match to a State grant for the Juvenile Hall Expansion Project. The 2003-04 principal and interest due the Hospital totals $270,574.

Short-Term Borrowing (TRANs)

Since 1989-90, the County has issued tax and revenue anticipation notes (TRANs) to meet the General Fund cash flow needs. The amount to be issued each year is based on the cash flow analysis prepared by the Auditor-Controller. The cost of borrowing and cost of issuance are fully offset by interest earnings on the freed-up funds.

The lingering recession has continued to negatively impact the municipal bond market. By mid-November 2002, the last possible date for the County to issue a 2002 TRANS, the County financing team, consisting of representatives from the offices of County Administrator, Auditor-Controller, and Treasurer-Tax Collector, evaluated the feasibility of issuing a 2002 TRANs. Based on the advice from the County's financial advisor, the team concluded that it would not be cost-effective for the County to proceed with a 2002 TRANs issue at that time.

During 2003-04, the County financing team will again prepare the cash flow analysis and evaluate the cost-effectiveness of borrowing short-term to address the County's cash flow requirements. The 2003-04 recommended budget includes the continuation of $100,000 to fund the estimated issuance cost of a 2003 TRANs.

Sales Tax Audit

Since April 1993, the County has engaged Hinderliter, de Llamas and Associates (HdL), revenue management consultants, to provide sales tax audit services for the County. The main objective is to increase the County's sales tax revenues through identification and correction of sales tax allocation errors. For the audit services, HdL is paid 15% of misallocated revenues recovered for three back quarters and eight future quarters. After that, 100% of the new revenues are retained by the County.

Since 1994-95, the County has received approximately $4 million resulting from the sales tax audit. Based on the service agreement with HdL, $85,000 has been included in this budget for the service fees.

Cost Allocation Plan

This budget also provides an accounting entity by which various depreciation charges can be made by the Auditor-Controller's Office according to the federal Cost Allocation Plan. It is anticipated that during 2003-04, $539,931 worth of depreciation expense will be credited to this budget from other County operating entities

Motor Pool Internal Service Fund

General Government

Thomas R. Flinn, *Public Works Director*

Motor Pool ISF	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,001,364	$1,233,669	$1,365,119	$1,365,119	$131,450
Services & Supplies	2,503,436	3,660,564	4,065,884	4,065,884	405,320
Other Charges	2,116,710	2,093,000	2,290,000	2,290,000	197,000
Total Expenses	$5,621,510	$6,987,233	$7,721,003	$7,721,003	$733,770
Earned Revenues By Source					
Charges for Services	$5,146,905	$4,564,097	$5,113,003	$5,113,003	$548,906
Time & Material Charges	809,604	2,031,136	2,165,000	2,165,000	133,864
Interest	136,298	165,000	165,000	165,000	0
Other Revenue	264,319	227,000	278,000	278,000	51,000
Total Revenues	$6,357,126	$6,987,233	$7,721,003	$7,721,003	$733,770
Revenues Over/(Under) Expenses	$735,616	$0	$0	$0	$0
Fixed Asset Purchases					
Structures & Improvements	$0	$0	$60,000	$60,000	$60,000
Shop & Office Equipment	29,571	6,000	0	0	(6,000)
Vehicles	2,287,598	1,618,750	0	0	(1,618,750)
Total Fixed Assets	$2,317,169	$1,624,750	$60,000	$60,000	($1,564,750)
Allocated Positions	20.0	24.0	24.0	24.0	0.0
Temporary (Full-Time Equivalent)	0.7	0.7	0.0	0.0	(0.7)
Total Staffing	20.7	24.7	24.0	24.0	(0.7)

Purpose

The Motor Pool provides transportation and vehicle maintenance services for County departments on a cost reimbursement basis. Services include fleet management, vehicle repairs, preventive maintenance, and quality control inspections. Other services include developing vehicle specifications for procurement, preparing new vehicles for County use, preparing old vehicles for sale, and administering service and parts contracts with private vendors.

Major Budget Changes

Salaries & Employee Benefits

➢ $141,450	Negotiated salary and benefits adjustments.
➢ ($10,000)	Elimination of temporary staff.

Services & Supplies

➢ $380,000	Increase in gasoline costs reflects increase in fuel prices.
➢ ($12,000)	Decrease in anticipated contracted work for major repairs.
➢ $77,000	Increase in allocated County and Department costs.
➢ ($15,000)	Decrease in consultant services due to completion of projects for computer infrastructure and Compressed Natural Gas (CNG) facilities.
➢ $10,000	Increase in permits and software licenses.
➢ $7,911	Increase in Workers' Compensation Insurance.
➢ ($30,348)	Decrease in Casualty Insurance.

➢ ($7,500)	Decrease of clothing and shop supplies due to anticipated reduced requirements.
➢ $3,400	Increase in utilities costs.
➢ $4,000	Increase in maintenance for fuel tanks and security systems.

Other Charges

➢ $197,000	Increase in vehicle, structures, and equipment depreciation.

Fixed Assets

➢ $60,000	Replacement of fuel cardlock system.

Revenues

➢ $548,906	Increase in mileage revenues based on estimated mileage.
➢ $133,864	Increase in time and material charges for fuel, parts, labor, and sublet costs.
➢ $51,000	Increase in insurance recovery.
➢ $23,000	Increase in insurance recovery in vehicle sales and miscellaneous revenue.

Program Discussion

For this budget year, Motor Pool will defer the purchase of replacement vehicles. This action, coupled with reevaluation of equipment needs by departments and reassignment, should relieve costs of services over a period of time with reduced depreciation expenses.

A very small number of vehicles are being proposed for purchase by individual Departments. However, prior to the purchase of any new vehicles, Motor Pool will attempt to fill the requirement by reassigning suitable vehicles previously returned to Motor Pool.

Motor Pool revenue is derived from vehicle charges and shop rates to user departments on a mileage, or time-and-material basis. The objective of the internal service fund is to operate on a break-even basis. The mileage and shop rates are reviewed and adjusted annually based on historical and projected costs.

Fuel cost is expected to be the single largest cost to the operation of fleet vehicles, surpassing depreciation. The uncertainties in the economy, world oil prices, and supply have created record-setting costs for fuel. The use of ethanol as the replacement to MTBE, ordered out of California's fuel by December 2004, is another destabilizing factor in the cost per gallon. Ethanol currently must be transported to the California refineries and could add as much as $.50 a gallon for unleaded fuel.

Motor Pool continually evaluates and purchases fuel efficient vehicles when possible for its application. In addition, Motor Pool purchases alternative-fueled vehicles and maintains alternative fueling stations for wider use and application of these vehicles. This strategy is two-fold in reducing the need for the oil-based fuel and reducing air-polluting emissions.

Fuel cost is constantly monitored and should it increase significantly and exceed current projections, adding a fuel surcharge or making a midyear mileage rate adjustment

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Assigned Vehicles	634	690	734	751	751
Time and Materials Vehicles	267	371	306	278	278
Preventative Maintenance	1,610	1,786	1,943	1,950	1,875
Unscheduled Repairs	2,716	2,105	2,459	2,540	2,400
Garage Rental Trips	22,900	26,644	27,723	25,257	25,000
*Vehicle Miles Driven (millions)**	8.4	9.0	9.2	9.5	9.5

**Excludes time and material vehicle mileage.*

may become necessary. Fuel management has a very high priority for the Division and will continue to work towards saving money by centralizing its purchase, distribution, billing, inventory control and reconciliation as well as maintain environmental compliance with integrity testing and monitoring of storage tanks.

This budget assumes vehicle usage remains at the current levels. Usage levels historically increase annually as departments grow or add more services. Vehicle rates are determined by projecting the operating costs and mileage driven. These costs include fuel, parts, tires, and depreciation. Mileage rates include a monthly minimum charge to cover the fixed cost of ownership when vehicles are driven less than 500 miles monthly. For 2003-04, the Motor Pool mileage and hourly rates are as follows:

Rental Unit	*2003-04 Mileage Rate**
Compact Sedan	*$.36*
Intermediate Sedan	*.46*
Full Size Sedan	*.49*
Station Wagon	*.43*
Compact Pickup	*.42*
Utility Vehicle	*.52*
Pickup 1/2 Ton	*.47*
Pickup 1/2 Ton 4X4	*.54*
Pickup 3/4 Ton	*.56*
Pickup 3/4 Ton 4X4	*.58*
Pickup 1 Ton	*.60*
Mini Van	*.50*
Full Size Van	*.61*
Patrol Car	*.64*
Undercover Car	*.49*
Ex-Patrol	*.42*

**2003-04 rates reflect a one-time suspension of surcharges for Vehicle Replacement Reserve. This represents a total reduction of $.06 per mile for 2003-04.*

Time and Hourly Material Units*	2003-04 Hourly Rate
Hourly Rate	$74.00

**Vehicles or equipment not owned by the Motor Pool or those specialty units for which an accurate rate would be difficult to establish*

2002-03 Accomplishments

1. Purchased and installed Compressed Natural Gas station at the Downtown Garage to expand the CNG infrastructure and serve alternative-fueled low emission vehicles.
2. Reviewed fuel management systems including retail fleet fuel credit cards and determined that automatic data integration provided by a replacement system would provide potential fleet savings.
3. Discussed the concepts of central fuel management with departments that own and operate fueling sites. Discussion is continuing while evaluating savings from eliminating redundant billing reports and centralizing the fuel purchasing process.
4. Consolidated parts acquisition and accounts payable to the Motor Pool.

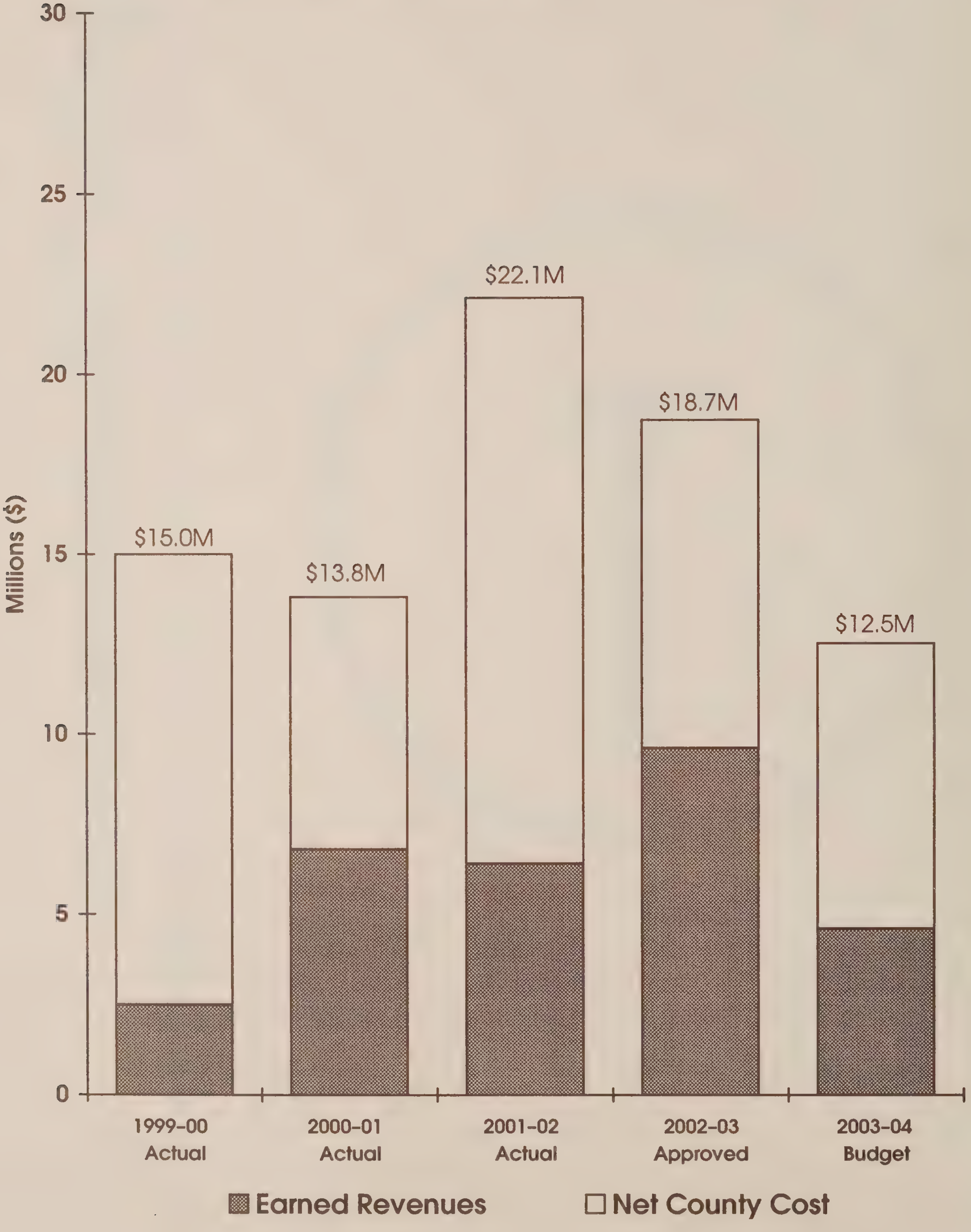
2003-04 Objectives

1. To evaluate the direct data integration from the fleet systems to the County Accounting and Payroll System.
2. To finalize agreements with departments to centralize fuel management concepts and implement within 2003-04.
3. To continue evaluation of fleet automation options that would serve fleet customers with timely cost information and use of services information.

Capital Maintenance

Capital Maintenance & Improvements

Change In Program Expenditures



Capital Maintenance & Improvements

Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
10202	*Capital Projects*	B-2	$76,031	$50,000	$50,000	($26,031)
142	*Facilities Management*	B-4	5,520,739	5,171,657	5,171,657	(349,082)
148	*Public Improvement*	B-6	13,072,995	105,222,751	7,276,401	(5,796,594)
	Total - Capital Maintenance & Improvements		**$18,669,765**	**$110,444,408**	**$12,498,058**	**($6,171,707)**

10202—Capital Projects

Capital Maintenance & Improvements

Craig Ogata, ***Facilities Management Director***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$593,051	$731,630	$775,567	$775,567	$43,937
Services & Supplies	60,380	132,535	129,416	129,416	(3,119)
Total Expenditures	$653,431	$864,165	$904,983	$904,983	$40,818
Expenditure Reimbursements	(552,529)	(788,134)	(854,983)	(854,983)	(66,849)
Total Appropriations	$100,902	$76,031	$50,000	$50,000	($26,031)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Support	$100,902	$76,031	$50,000	$50,000	($26,031)
Allocated Positions	3.0	3.0	3.0	3.0	0.0
Temporary (Full-Time Equivalent)	7.5	7.0	7.0	7.0	0.0
Total Staffing	10.5	10.0	10.0	10.0	0.0

Purpose

This budget funds staff to manage and coordinate the Capital Improvement Program. Staff support includes:

- Assuring that projects conform to applicable federal, State, and local statutes, and Board of Supervisors' policy.
- Financial management and administration of capital funds.
- Contract negotiation and administration in areas of prearchitectural planning, architectural/engineering services, and construction.
- Project monitoring and facilities management, including coordinating relocations.

Major Budget Changes

Salaries & Employee Benefits

$36,659	Negotiated salary and benefits adjustments.
$44,044	Increase in part-time clerical support and grant adminstration.
($36,766)	Decrease in contract project management staff.

Expenditure Reimbursements

$66,849	Increase in reimbursement for project administration.

Program Discussion

Major construction projects undertaken in 2002-03 were the Mental Health Expansion, Mary Graham Children's Shelter Replacement, Canlis Building Cooling System, Community Center Expansion Phase I, and Coleman Memorial Firing Range Phase II. Other projects included:

- Jail complex security electronics upgrade and direct digital control system replacement; heating and air conditioning improvements at Honor Farm Barracks DEF; first phase parking lot and lighting retrofit improvements at the Jail and Juvenile Hall; and carpet replacement at Juvenile Probation.
- Wastewater disposal system improvements at Micke Grove and Oak Grove Parks; energy retrofit at Micke Grove Park; and Micke Grove Zoo food storage.
- Master planning studies were completed for Stillman McGee Park and the Motor Pool.

In 2003-04, staff will continue work on several major projects including remodeling at the Mental Health

Campus and construction of the Jail 132-Bed Intake Unit. Hospital improvements to be undertaken include central plant upgrades, radiology expansion, and construction of a new laboratory. Design development activities will continue for replacement facilities at Public Health and the Jail kitchen.

Please see the Public Improvement budget #148 for a listing of specific planned projects.

2002-03 Accomplishments

1. Initiated the Human Services Building HVAC Engineering Study.
2. Completed construction of the Coleman Memorial Firing Range Phase II project.
3. Completed the Mental Health Expansion Phase II construction.
4. Completed the Community Center Phase I Expansion project.

2003-04 Objectives

1. To achieve substantial completion of the Jail 132-bed Intake Unit project.
2. To achieve substantial completion of the Hospital Phase II central plant upgrade and radiology expansion.
3. To commence construction of the Hospital Phase II laboratory expansion.
4. To commence remodel of the Mental Health Pharmacy, Records, and Crisis Unit and the upgrade of fire and life safety systems.
5. To initiate design development for Public Health and Jail kitchen replacement facilities.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Negotiated/Approved Contracts	20	18	16	22	20
Board Agenda Items	98	94	94	90	90
Expense Accounts Maintained	80	104	133	110	110
Revenue Accounts Maintained	23	24	24	23	23

142—Facilities Management

Capital Maintenance & Improvements

Craig Ogata, *Facilities Management Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,339,756	$3,464,869	$3,570,300	$3,570,300	$105,431
Services & Supplies	3,965,764	4,260,503	3,975,042	3,975,042	(285,461)
Other Charges	14,192	16,851	16,851	16,851	0
Fixed Assets	52,194	0	0	0	0
Total Expenditures	$7,371,906	$7,742,223	$7,562,193	$7,562,193	($180,030)
Expenditure Reimbursements	(2,704,122)	(2,221,484)	(2,390,536)	(2,390,536)	(169,052)
Total Appropriations	$4,667,784	$5,520,739	$5,171,657	$5,171,657	($349,082)
Earned Revenues By Source					
Interest/Rents	$266,765	$169,512	$169,512	$169,512	$0
Charges for Services	27,845	193,278	189,161	189,161	(4,117)
Miscellaneous Revenues	0	0	91,817	91,817	91,817
Total Revenues	$294,610	$362,790	$450,490	$450,490	$87,700
Net County Cost					
Support	$4,373,174	$5,157,949	$4,721,167	$4,721,167	($436,782)
Allocated Positions	60.0	57.0	52.0	52.0	(5.0)
Temporary (Full-Time Equivalent)	3.7	2.8	0.6	0.6	(2.2)
Total Staffing	63.7	59.8	52.6	52.6	(7.2)

Purpose

The Facilities Management Division provides facility-related services for all County-owned and leased facilities except for the San Joaquin General Hospital and the Stockton Metropolitan Airport. The Division's main areas of responsibility include building maintenance, minor construction/reconstruction, janitorial services, security, and real property management. Facilities Management is also responsible for Park facilities and for Capital Project management, however, these areas are discussed in other sections of this budget document.

Major Budget Changes

Salaries & Employee Benefits

➢ $357,396	Negotiated salary and benefits adjustments.
➢ ($204,621)	Deletion of four vacant Crafts Worker and one filled Parking Attendant positions.
➢ ($47,344)	Decrease in part-time Parking Attendants and Security Workers.

Services & Supplies

➢ $96,998	Increase in Workers' Compensation Insurance.
➢ ($34,259)	Decrease in motor pool expenses.
➢ $21,975	Centralization of lease cost for Lodi District Attorney's office.
➢ ($12,000)	Decrease in funding for employee bus pass program to reflect actual participation.
➢ ($300,000)	Decrease in budgeted utility costs to reflect actual experience.
➢ ($15,000)	Decrease in funding for testing services.
➢ ($30,500)	Decrease in one-time maintenance and repair costs.

Expenditure Reimbursements

➢ $169,052	Cost Allocation Plan adjustment.

Revenues

➢ $91,817	Transfer from Energy Savings Trust.

Program Discussion

The 2003-04 recommended County budget for the Facilities Management Division totals $5,171,657, which is a decrease of $349,082 from the previous year. This amount mainly reflects the cost of negotiated employee salary and benefits adjustments offset by the deletion of five full-time positions, part-time staff, and a reduction in projected utility expenditures.

Proposed staffing changes for 2003-04 include:

- Deletion of four vacant Crafts Worker I/II positions - This action reflects a 50% reduction in the number of entry-level Crafts Worker positions. As a result, maintenance painting of County facilities will be eliminated, the number of renovation projects performed will be reduced, and maintenance of downtown facilities will also be reduced.
- Deletion of one filled Parking Attendant position and part-time Parking Attendants and Security Workers - Staff will no longer be assigned to the County's parking garage located at Hunter and Channel streets (Old Motorpool). This facility is currently used to store Environmental Health and Emergency Services vehicles. Arrangements will be made for opening and closing the facility, however, there will be no staff to monitor activities while the facility is open. In addition, after-hours and weekend building monitoring services for the Courthouse and Canlis Buildings will be reduced. Employee access to these facilities during non-business hours will be reduced.

In addition to the above changes, budgeted funding for utility expenditures is significantly reduced in 2003-04. Rate hikes are projected to be moderate and should not repeat the volatility experienced during recent years. Previously completed energy management projects are also expected to assist in containing utility costs.

The recommended budget includes a one-time transfer from the Energy Savings Trust. These monies consist of rebates and refunds generated from previous energy management projects. Since this source of funding is nonrecurring, staff will attempt to enhance revenues or implement expenditure reductions to minimize budgetary impacts in future years.

2002-03 Accomplishments

1. Continued scheduled preventative maintenance program in County facilities.
2. Began to define extent of underground contamination at Public Works Corporation Yard and tested alternatives for soil and groundwater remediation.

2003-04 Objectives

1. To continue preventative maintenance program in County facilities.
2. To continue implementation of work plan for contamination at Public Works Corporation Yard underground storage tank site.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Number of Structures	397	399	400	400	400
Square Footage	2,945,501	2,970,465	2,980,465	2,980,465	2,980,465
Remodeling Projects	29	42	47	53	53
Number of Service Requests	18,940	23,338	27,491	28,764	29,000
Leases Negotiated/Reviewed	26	26	26	50	50

148—Public Improvement

Capital Maintenance & Improvements

Manuel Lopez, *County Administrator*

Capital Outlay Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Fixed Assets	$17,333,356	$13,072,995	$105,222,751	$7,276,401	($5,796,594)
Total Appropriations	$17,333,356	$13,072,995	$105,222,751	$7,276,401	($5,796,594)
Earned Revenues By Source					
Interest/Rents	$1,053,062	$700,000	$500,000	$500,000	($200,000)
Aid from Other Governments	5,062,099	8,072,283	14,378,345	14,378,345	6,306,062
Charges for Services	57,335	57,335	57,335	57,335	0
Miscellaneous Revenues	1,097,289	4,941,012	2,960,916	2,960,916	(1,980,096)
Operating Transfers In	5,017,718	20,552,310	6,563,314	6,563,314	(13,988,996)
Fund Balance	(6,168,515)	(25,087,516)	(20,301,999)	(20,301,999)	4,785,517
Total Revenues	$6,118,988	$9,235,424	$4,157,911	$4,157,911	($5,077,513)
Net County Cost					
Support	$11,214,368	$3,837,571	$101,064,840	$3,118,490	($719,081)

Purpose

The Public Improvement budget provides funds for land and facility acquisitions, major construction projects, alterations to existing buildings, park projects, and fixed assets (equipment) requisitioned for specific capital projects. The establishment of a Capital Outlay Fund for these types of projects is authorized by law. The methods of accounting for capital projects are determined by the State Controller's Office and the County Auditor-Controller.

Unlike County operating budgets, funds appropriated to the Public Improvement Program on an annual basis are seldom totally expended during that fiscal year. Upon adoption of the final budget, typical construction projects require prearchitectural programming, the various phases of architectural design, approval of plans and specifications, award of bid, and the actual construction process. These steps seldom are completed in the months between adoption of the final budget and the end of the fiscal year.

Funds for uncompleted projects which are in progress are encumbered at the end of the fiscal year. These encumbered amounts are subtracted from the fund balance, and in essence, held aside to meet County obligations for completion of the projects. Therefore, the total Public Improvement budget exceeds the amount appropriated in any one given year since it includes projects carried over from the previous year. Those projects for which no progress or limited progress has been made are rebudgeted in the following year's appropriation.

The Public Improvement budget must tie precisely to the funds available in the Capital Outlay Fund. Therefore, this budget requires adjustments following the close of the fiscal year using *actual* revenues, encumbrances, and expenditures from the prior fiscal year.

Program Discussion

The proposed funding for the 2003-04 Public Improvement budget totals approximately $54.3 million. This represents $7,276,401 in new or rebudgeted projects and $46,982,602 in 2002-03 encumbered funds for projects currently in progress.

Funding is unavailable for 62 requested projects totaling $97,946,350. These projects and their estimated costs have been identified at the end of the Public Improvement budget narrative. Several unbudgeted projects represent long-range departmental ideas and have not had the benefit of financial analysis, preliminary facility planning, nor preliminary construction estimates. Some projects may not be feasible. Additionally, the eventual build-out of other plans is not included here (transportation projects, airport development, solid waste facilities, Courthouse, etc.).

Following is the recommended Public Improvement budget for 2003-04. Encumbered funds represent projects in progress and those carried over from 2002-03. New or rebudgeted projects are represented as 2003-04 Public Improvement appropriations. Appropriations are shown to be supported with project-specific revenue or discretionary funding.

	Encumbered Funds	Appropriation	Revenue Supported	Other Funding
Canlis and Cheadle Buildings				
Canlis Building Chiller/Boiler Replacement		$250,000		$250,000
Cheadle Building Elevator	$300,000			
Total Canlis and Cheadle Buildings	$300,000	$250,000	$0	$250,000
Courts/Courthouse				
Court Facility & Downtown Space Studies	$148,368			
Court Improvements - Fac. Mgmt. Construction		$150,000	$150,000	
Courthouse 2nd Floor ADA Court Renovation	80,000			
Courthouse 5th Floor Remodel - District Atty	758,753	500,000	500,000	
Courthouse 7th Floor Office Refurbishment	26,000			
Courthouse Air Duct Cleaning	150,000			
Courthouse Connecting Bridge Sealant		13,800		$13,800
Courthouse East Entrance Coating		20,000	20,000	
Courthouse Elevator Upgrade		20,000	20,000	
Courthouse Fire Alarm	284,700			
Courthouse Maintenance		30,000	30,000	
Courthouse Parking Lot/Sidewalk Repairs	15,816			
Courthouse Seismic Retrofit	191,898			
Courtroom Renovations	76,010	70,000	70,000	
Lodi - Court Planning & Design	56,500	100,000	100,000	
Lodi - Court Roof Replacement		50,600	50,600	
Manteca - Relocatable Courtroom	200,000	50,000	50,000	
Tracy - Relocatable Courtroom	195,585	50,000	50,000	
Tracy - Civil/Small Claims Trailer Remodel		20,000	20,000	
Total Courts/Courthouse	$2,183,630	$1,074,400	$1,060,600	$13,800
Health & Human Services				
Hospital Replacement Phase II	$14,211,155	$1,218,490		$1,218,490
Human Services Agency HVAC Engineering	1,190,074			
Mental Health Expansion Project	5,781,235			
Public Health/Health Clinic Master Plan	266,309			
Public Health Laboratory Replacement		300,000		300,000
Public Health Professional Building Relocation	40,000			
Total Health & Human Services	$21,488,773	$1,518,490	$0	$1,518,490

148—Public Improvement

Capital Maintenance & Improvements

	Encumbered Funds	Appropriation	Revenue Supported	Other Funding
Mathews Road Complex				
Jail 132-Bed Intake Unit	$9,506,931			
Jail Kitchen Replacement Design	328,702			
Jail Pretrial Facilities Air Vent Replacement	95,500			
Juvenile Hall/Jail/Honor Farm Fire Alarm Upgrade		$352,500		$352,500
Juvenile Probation Electrical Improvements	247,000			
Juvenile Probation HVAC		250,000		250,000
Mathews Road Infrastructure Study	267,321			
Probation Consolidation Design	124,450			
Total Mathews Road Complex	$10,569,904	$602,500	$0	$602,500
Parks & Recreation				
Boggs Tract/Raymus Village Ballfields	$229,700			
Community Parks Basketball Courts	92,000			
Escalon/County Park Partnership	200,000			
Lockeford Community Center Plan	266,861			
Micke Grove Maintenance Yard Equip. Shelter	31,000			
Micke Grove Master Plan Implementation	1,808,000			
Micke Grove Memorial Building Expansion		$692,000	$692,000	
Micke Grove Park Water Service	340,743			
Micke Grove Picnic Area Shelters	146,000			
Micke Grove Picnic Table Pad & Walkway	62,200			
Micke Grove Pixley Playground Equipment	123,000			
Micke Grove San Joaquin Play Area Improvements		80,000	80,000	
Micke Grove Zoo East End Construction	270,000			
Micke Grove Zoo Fencing	13,800			
Oak Grove Park Paving Improvements Phase II	60,000			
Oak Grove Park Yokuts Trail	47,500			
South County Park Land Acquisition	1,079,000			
Stillman McGee Park Master Plan Implementation		200,000	200,000	
Stillman McGee Park Slurry & Striping	25,000			
Total Parks & Recreation	$4,794,804	$972,000	$972,000	$0
Other Projects				
ADA Building Upgrades		$171,350		$171,350
Ag Center Site Acquisition & Master Plan	$998,827	1,000,000		1,000,000
Agricultural Commissioner HVAC Replacement	25,500			
Ag Commissioner Sims Station Right-of-Way	32,600			
Airport Instrument Landing System Study	100,000			
Airport Taxiway/Runway Engineering Study	302,000			
Asbestos Survey of Facilities	397,000			

	Encumbered Funds	Appropriation	Revenue Supported	Other Funding
Capital Projects - Other Maintenance	$1,311,816			
City/County Animal Shelter	26,307			
Community Center Expansion Program	2,068,519			
Community Development Block Grant Projects	1,190,242	$920,775	$920,775	
County Administration Building Predesign		425,000		$425,000
Delta Fire District Station Contribution	250,000			
Facility Visitor Improvements		25,500		25,500
Family Support Building Roof Replacement	229,940			
Public Works Traffic Maintenance Roof		36,200		36,200
Reserve for Development Rights	616,426	250,000		250,000
Underground Fuel Tanks	96,314	30,186		30,186
Total Other Projects	$7,645,491	$2,859,011	$920,775	$1,938,236
Public Improvement Budget	**$46,982,602**	**$7,276,401**	**$2,953,375**	**$4,323,026**

2003-04 Capital Projects

An appropriation of $7,276,401 is recommended for rebudgeted and new projects. Following are brief descriptions of 2003-04 appropriations:

Courts/Courthouse

- Projects recommended for Court facilities include continued planning and design for a replacement court in Lodi ($100,000) in conjunction with the City of Lodi's Public Safety facility; and funding augmentation for modular buildings to be used as Court facilities in Manteca ($50,000) and Tracy ($50,000).
- Stockton Courthouse projects include completion of fifth floor office space for District Attorney staff ($500,000), funding for Courthouse maintenance ($30,000), courtroom renovations ($70,000), and miscellaneous court-related construction projects performed by the Facilities Management Division ($150,000).

Health & Human Services

- The budget includes funding augmentation of $1,218,490 in Tobacco Settlement monies for the Hospital Replacement Phase II, bringing total appropriated funding to $18,389,227. The total estimated cost for the project is $52 million. Also recommended is replacement of the Public Health Laboratory ($300,000).

Mathews Road Complex

- Funding is recommended for an upgrade of the fire alarm systems at Juvenile Hall, the Jail, and the Honor Farm ($352,500).

Parks & Recreation

- Projects at Micke Grove Park include expansion of the Memorial Building ($692,000) and improvements of the San Joaquin Play Area ($80,000).
- Also, construction documents will be prepared for the Stillman McGee Park to provide for recreational vehicle camping ($200,000) in accordance with the recently completed park master plan.

Other Projects

- The recommended budget includes funding to address building accessibility requirements ($171,350), design and engineering of an Agricultural Center ($1,000,000), initial planning of a replacement Administration building ($425,000), facility visitor improvements ($25,500), and augmentation to the reserve for development rights ($250,000).

- Community Development Block Grant (CDBG) projects total $920,775 and include Boggs Tract Drainage Phase 1B ($220,000); Garden Acres Drainage ($272,000); Thornton Water Well ($308,000); Taft Community Center Restroom ($82,415); Center for Positive Prevention Alternatives Reroof ($10,000); Micke Grove Museum Restroom Renovation ($13,360); and Public Works Facility Planning ($15,000).

- Deferred maintenance items include replacement of the chiller and boiler at the Canlis Building ($250,000); roof replacement at the County-owned court facility in Lodi ($50,600); new flooring at the Tracy Civil/Small Claims Trailer ($20,000); sealing of the connecting bridge between the Courthouse Court and Administration Wings ($13,800); coating of the Courthouse East entrance to prevent basement leaks ($20,000); upgrade of the Courthouse Court Wing elevator ($20,000); replacement of the Juvenile Probation HVAC system ($250,000); repair of the Public Works Traffic Maintenance roof ($36,200); and continuation of monitoring activities at previous Underground Fuel Tank locations ($30,186).

Courthouse Master Plan Designated Reserve

During 1996-97, the County established a designated reserve for a Courthouse Master Plan. The current reserve balance is $2,000,000, consisting of contributions from the Courthouse Construction Trust ($1,525,000) and Civil Assessment Trust ($475,000). These monies are being retained in anticipation of upcoming discussions with the State regarding future responsibility for courthouse facilities.

Revenue Analysis

Funding for the Public Improvement budget is derived from a combination of fund balance and revenue sources outllined below. The budget assumes the collection of most revenues in 2002-03, however, those revenues not received by June 30, 2003 will be adjusted and included as revenue estimates for 2003-04.

Revenue Description	2002-03 Approved	2003-04 Recommended	Increase/ (Decrease)
Fund Balances			
Capital Outlay Fund	($25,087,516)	($20,301,999)	$4,785,517
Interest Earnings			
Capital Outlay Fund	$700,000	$500,000	($200,000)
General Reserve Fund	200,000	100,000	(100,000)
Total Interest Earnings	$900,000	$600,000	($300,000)
Repayments			
Southern Water	$57,335	$57,335	$0
Total Repayments	$57,335	$57,335	$0
State and Federal Aid			
State - Construction - Ag Right-of-Way	$0	$32,600	$32,600
State - Construction - Jail 132 Bed Project	0	8,012,581	8,012,581
State - Proposition 12-Bond Act of 2000	3,312,100	2,709,727	(602,373)
State - Proposition 40-Bond Act of 2002	1,500,000	2,472,000	972,000
State - Schools - Mary Graham Children's Shelter	245,000	0	(245,000)
Federal CDBG	2,770,243	920,775	(1,849,468)
Federal CDBG - National Park Service Program	196,000	230,662	34,662
Federal FEMA - Mossdale Crossing Park	48,940	0	(48,940)
Total State/Federal Aid	$8,072,283	$14,378,345	$6,306,062
Other Income			
Courthouse Construction Fund	$2,921,264	$2,770,116	($151,148)
Criminal Justice Facilities Trust	820,550	0	(820,550)
Other - Micke Grove Trust	295,698	190,800	(104,898)
Other - Donation - Child Advocacy Center	903,500	0	(903,500)
Transfer - Local Tobacco Settlement Fund	3,011,071	1,468,490	(1,542,581)
Transfer - Human Services Agency	136,098	82,098	(54,000)
Transfer - Mental Health	19,707,764	5,781,236	(13,926,528)
Transfer - General Fund	626,500	1,550,000	923,500
Transfer - Family Support	232,860	229,940	(2,920)
Transfer - Park Endowment Trust	475,588	470,040	(5,548)
Total Other Income	$29,130,893	$12,542,720	($16,588,173)
Total Revenue Available	**$13,072,995**	**$7,276,401**	**($5,796,594)**

148—Public Improvement

Capital Maintenance & Improvements

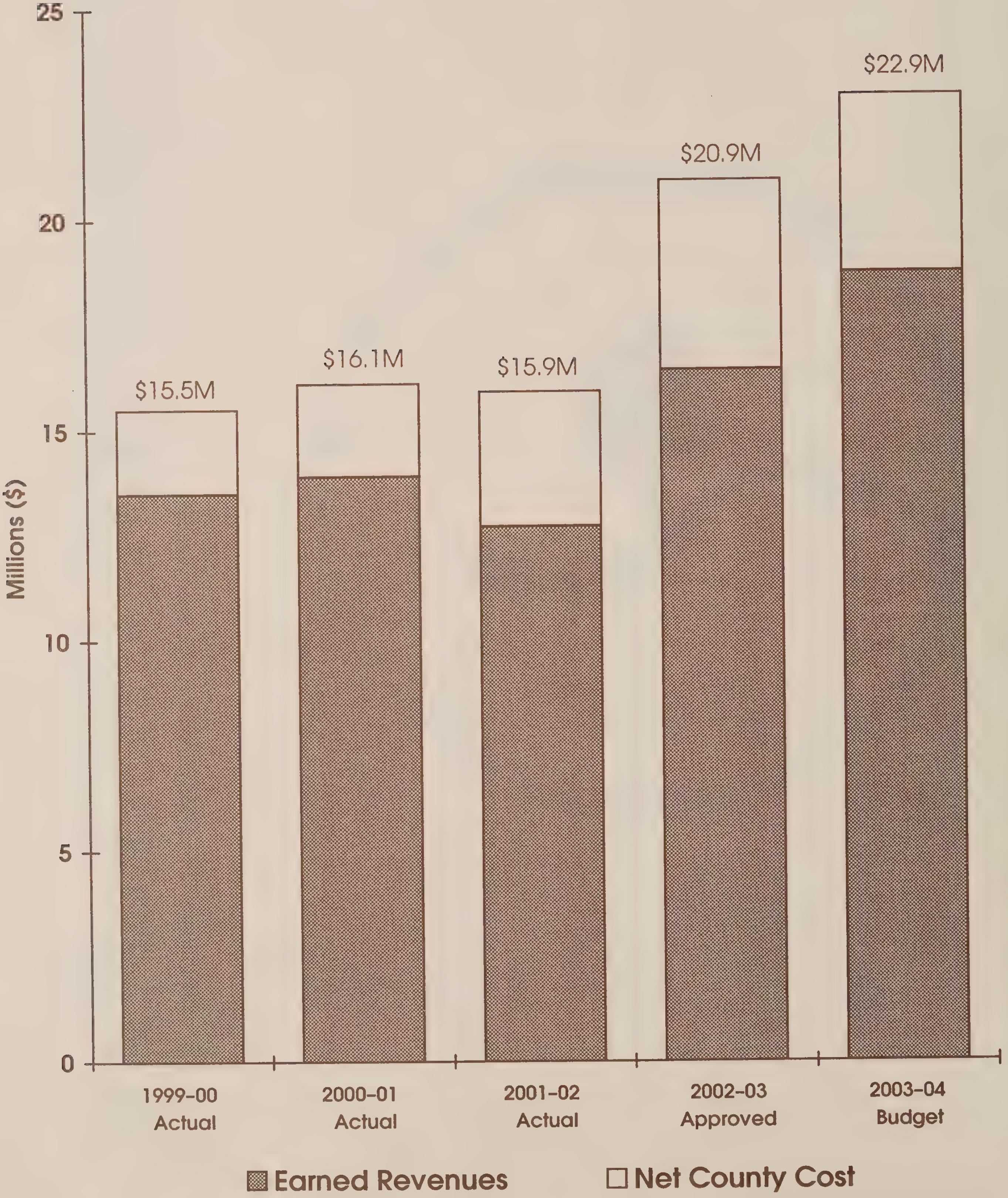
Unbudgeted Project Requests	2003-04 Requested	
Health & Human Services		
Hospital Medical Office Building	$10,000,000	
Hospital Outpatient Dialysis Unit	250,000	
Hospital Outpatient Health Center	7,000,000	
Hospital Replacement Project Phase II	33,610,774	
Hospital Residential Facilities	6,000,000	
Hospital 5th Floor Towers Building Demolition	1,000,000	
Mental Health Parking Lot	2,900,000	
Public Health Air Duct Cleaning	15,800	
Public Health Data Trailer Roof Replacements	40,250	
Public Health Paint Shop Demolition	50,000	
Public Health Facility Replacement	10,125,000	
Public Health Security Fencing/Access Gates	53,500	
Substance Abuse - Adolescent Residential Facility	2,100,000	
Substance Abuse - Alternative Treatment Facility Remodel	800,000	
Substance Abuse - Benton Hall Wheelchair Lift	35,000	
Substance Abuse - Coed Detox Facility	3,100,000	
Substance Abuse - Facilities Master Plan	150,000	
Substance Abuse - Recovery House Remodel	500,000	
Substance Abuse - Residential Treatment Center	2,000,000	
Total Health & Human Services		$79,730,324
Law & Justice		
Honor Farm Kitchen HVAC Replacement	$85,000	
Honor Farm Laundry Warehouse Cooling	80,500	
Honor Farm Perimeter Lighting	24,000	
Honor Farm Security Fencing	67,000	
Jail AWP Program Perimeter Security	22,000	
Jail Carpet Replacement Program Phase III	175,500	
Jail Security Camera Replacement	100,000	
Jail/Juvenile Hall Parking Lot Repaving Phase II	34,500	
Juvenile Camp	6,792,376	
Juvenile Hall Piping/Controls Upgrade	53,000	
Juvenile Hall Pneumatic Actuators/Hot Water Valves	25,700	
Juvenile Hall Units 1,2,3 Painting	75,000	
Sheriff's Patrol Division Systems Furniture	11,500	
Total Law & Justice		$7,546,076

Unbudgeted Project Requests	**2003-04 Requested**	
Parks & Recreation		
Gianone Park Handball Court	$53,550	
Larch Clover/Palm Island/Garden Acres Play Areas	250,000	
Larch Clover Water Service	25,000	
Micke Grove Park & Zoo Electrical Upgrade	100,000	
Micke Grove Park & Zoo Paving	150,000	
Micke Grove Park Pool Site Demo and Redesign	75,000	
Micke Grove Zoo Improvements	75,000	
Micke Grove Zoo - Sea Lion Exhibit/Animal Support Facilities	70,000	
Oak Grove Park Master Plan - 13 acres/8 Mile Road Widening	50,000	
Oak Grove Lake Bank Restoration Construction	610,000	
Oak Grove Park Maintenance Yard Paving	150,000	
Regional Sports Caretaker Facility	85,000	
Regional Sports Slurry Seal and Striping	86,000	
Westgate Landing Camp Water/Dump Station/Electrical	200,000	
Total Parks & Recreation		$1,979,550
Other Projects		
Agricultural Commissioner HVAC Replacement	$132,500	
Canlis Building Air Duct Cleaning	150,000	
Canlis Building Hall Lighting Controls	13,800	
Cheadle Building Elevator Remodel	1,565,400	
Child Support Services Space Planning	15,000	
Cooperative Extension Administration Ceiling Replacement	10,500	
Courthouse Weber Street Entrance Repairs	47,200	
Hazelton Complex Master Plan	500,000	
Lodi Aquatics Center Contribution	500,000	
Motor Pool & Equipment Maintenance Complex	5,282,000	
Motor Pool Equipment Entrance Expansion	66,000	
Motor Pool Parking Lot Resurfacing	143,000	
Motor Pool Equipment Maintenance Roll-up Door Replacement	40,250	
Motor Pool Heavy Equipment Roll-up Doors	17,000	
Motor Pool Master PlanningDesign	100,000	
Old Motor Pool (130 N. Hunter) RoofReplacement	107,750	
Total Other Projects		$8,690,400
Total Unbudgeted Project Requests		**$97,946,350**

Environmental Protection

Environmental Protection

Change In Program Expenditures



Environmental Protection

Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
246	*Neighborhood Preservation*	C-5	$8,095,251	$8,889,029	$8,889,029	$793,778
247	*Agricultural Commissioner*	C-13	2,739,437	3,116,637	3,116,637	$377,200
24701	*Glassy-winged Sharpshooter Prevention*	C-15	405,127	346,070	346,070	($59,057)
249	*Weights & Measures*	C-17	411,542	396,372	396,372	($15,170)
256	*Community Development*	C-8	7,057,568	6,708,403	6,708,403	($349,165)
260	*Emergency Services*	C-21	1,008,767	2,172,686	2,172,686	$1,163,919
263	*Animal Control*	C-19	1,061,310	1,149,467	1,149,467	$88,157
265	*Fish & Game*	C-24	18,408	35,000	35,000	$16,592
267	*Local Agency Formation Commission*	C-26	100,000	100,000	100,000	$0
	Total - Environmental Protection		**$20,897,410**	**$22,913,664**	**$22,913,664**	**$2,016,254**

241—Flood Channel Maintenance

Environmental Protection

Thomas R. Flinn, *Public Works Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,092,452	$1,285,221	$1,392,290	$1,392,290	$107,069
Services & Supplies	78,642	89,185	110,676	110,676	21,491
Total Expenditures	$1,171,094	$1,374,406	$1,502,966	$1,502,966	$128,560
Expenditure Reimbursements	(1,270,752)	(1,374,406)	(1,502,966)	(1,502,966)	(128,560)
Total Appropriations	($99,658)	$0	$0	$0	$0
Earned Revenues By Source	$0	$0	$0	$0	$0
Mandated	($99,658)	$0	$0	$0	$0
Allocated Positions	24.0	24.0	24.0	24.0	0.0

Purpose

The Flood Channel Maintenance budget provides funding for personnel who perform the maintenance of channels and levees within Flood Control and Water Conservation District Zones No. 9 and No. 10, Reclamation District No. 17, and flood control improvements for the San Joaquin Area Flood Control Agency (SJAFCA).

Major Budget Changes

Salaries & Employee Benefits

➢ $107,069	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $21,491	Increase in Workers' Compensation Insurance.

Program Discussion

The Channel Maintenance Division maintains over 300 miles of project and non-project levees and Flood Control Channels. Maintenance activities include vegetation management programs, maintenance of patrol roads and Channels, rodent control programs, and repair of washouts and erosions. Specific funding levels are described in the various special district budgets.

Flood Control and Water Conservation District Zone No. 9

Flood Control and Water Conservation District Zone No. 9 consists of 216 miles of project levees and approximately 100 miles of non-project channels. The levels of service provided are established by the Engineers report for Zone No. 9. Project levees are those facilities constructed as part of a federal project. The County maintains these projects in accordance with the State Department of Water Resources and the United States Army Corps of Engineers standards.

In 2002-03, the State Department of Fish and Game instructed the Flood Channel Maintenance Division to cease and desist all work within the banks of any waterway until a Channel Maintenance Memorandum of Understanding (MOU) could be adopted. Due to this cease and desist order, planned repair on South Little John Creek, Little John Creek, and Mormon Slough were not completed. After protracted negotiations with State Fish and Game, it is anticipated that the required MOU will be adopted in the summer of 2003.

The backlog of work that was unable to be addressed in 2002-03 will be scheduled and addressed in 2003-04. Non-project channels are maintained as funding and working priorities allow. Efforts are currently underway to develop prioritized strategies to address maintenance needs on non-project channels.

Flood Control and Water Conservation District Zone No. 10

Flood Control and Water Conservation District Zone No. 10 includes 5 miles of levees, and funds pumping efforts in the event of a flood emergency. The levels of service provided are established by the Engineer's report for Zone No. 10.

Reclamation District No. 17

The County provides contractual maintenance for 17 miles of levees along the San Joaquin River. The levels of services provided are established by the adopted Operation and Maintenance Agreement with Reclamation District No. 17.

San Joaquin Area Flood Control Agency (SJAFCA) Assessment District No. 96-1

SJAFCA has constructed improvements to project levees throughout the limits of Assessment District No. 96-1. The County performs ongoing maintenance of the flood protection improvements in accordance with the adopted Operation and Maintenance Agreement with SJAFCA.

2002-03 Accomplishments

1. Removed trees, brush, and other obstacles along the crown and landside for one and one-half miles on Potter Creek Levee.
2. Trimmed trees and removed brush, and other obstacles along the crown and landside for:
   - ➢ One and one-half miles on the Calaveras River.
   - ➢ One-half mile on Mosher Slough.
   - ➢ One-half mile on Duck Creek.
3. Reshaped and re-graveled one and one-half miles of Mosher Slough Patrol Road.

2003-04 Objectives

1. To repair six locations of erosion on the south branch of South Little John Creek.
2. To repair five locations of erosion on Little John Creek.
3. To repair three locations of erosion on Mormon Slough.
4. To reshape and re-gravel one mile of Morman Slough Patrol Road.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Acres					
Weed Control	3,075	3,075	3,075	3,075	3,100
Mowing	1,500	1,500	1,500	1,500	1,500
Levee Clearing	85	85	85	125	95
Rodent Control	1,045	1,045	1,045	1,065	1,065
Erosion Control	300	300	300	0	355
Channel Debris Clearing	875	875	875	0	888

Summary

All Community Development Budgets

Ben Hulse, *Community Development Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$4,442,715	$5,449,618	$5,845,549	$5,845,549	$395,931
Services & Supplies	1,414,968	2,392,239	1,941,280	1,941,280	(450,959)
Other Charges	5,133,602	7,519,839	8,178,000	8,178,000	658,161
Fixed Assets	136,381	194,304	12,603	12,603	(181,701)
Total Expenditures	$11,127,666	$15,556,000	$15,977,432	$15,977,432	$421,432
Expenditure Reimbursements	(306,976)	(403,181)	(380,000)	(380,000)	23,181
Total Appropriations	$10,820,690	$15,152,819	$15,597,432	$15,597,432	$444,613
Earned Revenues By Source					
Licenses/Permits/Franchises	$2,309,661	$2,320,120	$2,454,751	$2,454,751	$134,631
Aid from Other Governments	5,520,440	8,096,451	9,039,029	9,039,029	942,578
Charges for Services	1,341,418	1,405,500	1,451,000	1,451,000	45,500
Miscellaneous Revenues	248,645	1,080,000	778,000	778,000	(302,000)
Total Revenues	$9,420,164	$12,902,071	$13,722,780	$13,722,780	$820,709
Net County Cost					
Mandated	$1,400,526	$2,250,748	$1,874,652	$1,874,652	($376,096)
Allocated Positions	81.0	82.0	81.0	81.0	(1.0)
Temporary (Full-Time Equivalent)	1.5	2.0	1.5	1.5	(0.5)
Total Staffing	82.5	84.0	82.5	82.5	(1.5)

This presentation represents a summary of the two budgets administered by the Director of Community Development. They include:

- 246 Neighborhood Preservation
- 256 Community Development

246—Neighborhood Preservation

Environmental Protection

Ben Hulse, *Community Development Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$555,837	$679,787	$775,569	$775,569	$95,782
Services & Supplies	124,806	151,060	213,960	213,960	62,900
Other Charges	5,133,602	7,519,839	8,178,000	8,178,000	658,161
Fixed Assets	3,105	7,500	1,500	1,500	(6,000)
Total Expenditures	$5,817,350	$8,358,186	$9,169,029	$9,169,029	$810,843
Expenditure Reimbursements	(259,749)	(262,935)	(280,000)	(280,000)	(17,065)
Total Appropriations	$5,557,601	$8,095,251	$8,889,029	$8,889,029	$793,778
Earned Revenues By Source					
Aid from Other Governments	$5,519,240	$8,095,251	$8,889,029	$8,889,029	$793,778
Total Revenues	$5,519,240	$8,095,251	$8,889,029	$8,889,029	$793,778
Net County Cost					
Discretionary	$38,361	$0	$0	$0	$0
Allocated Positions	11.0	11.0	11.0	11.0	0.0

Purpose

The Neighborhood Preservation Division of the Community Development Department provides for the administration, planning, coordination, and implementation of the Community Development Block Grant (CDBG) and HOME programs within the unincorporated County and six participating cities.

Major Budget Changes

Salaries & Employee Benefits

➢ $95,782	Negotiated salary and benefits adjustments.

Services & Supplies

➢ ($1,500)	Decrease in office supplies.
➢ ($3,640)	Decrease in travel and motor pool charges.
➢ ($3,000)	Decrease in professional services for lead base paint testing.
➢ $55,000	Increase in administrative charges for departmental support.
➢ ($3,480)	Cost Allocation Plan adjustments.
➢ $20,793	Increase in Workers' Compensation Insurance.

Other Charges

➢ ($40,000)	Decrease in community programs.
➢ $200,000	Increase in Rehabilitation Loan program.
➢ $489,009	Increase in Supportive Housing Program (SHP) for homeless.
➢ $146,152	Increase in Shelter Plus Care (SPC) Program.
➢ $33,000	Increase in Emergency Shelter Grant (ESG) Program.
➢ ($170,000)	Delete Cal Home mobile home rehabilitation funding.

Fixed Assets

➢ $1,000	File Cabinet.
➢ $500	Computer Monitor.

Expenditure Reimbursement

➢ ($17,065)	Decrease in charges to Rehabilitation Trust Fund.

Revenues

➢ ($170,000)	Elimination of Cal Home program funding.
➢ $195,212	Increase in Rehabilitation Loan program funding.
➢ $33,000	Increase in Emergency Shelter Grant.
➢ $140,405	Increase in CDBG Management funding.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Program Expenditures					
CDBG Expense	$3,022,928	$3,900,000	$4,034,365	$4,050,000	$4,000,000
HOME Expense	$1,343,313	$1,200,000	$2,073,549	$1,750,000	$2,000,000
Emergency Shelter Grants	$114,252	$130,755	$176,360	$133,000	$183,000
Shelter Plus Care	$711,945	$900,000	$1,111,086	$1,050,000	$1,060,000
Supportive Housing	$1,288,410	$1,400,000	$1,727,344	$2,000,000	$3,450,000
Disaster Recovery Initiative	$745,200	$274,000	$0	$0	$0
FEMA Hazard Mitigation	$161,566	$150,000	$65,037	$0	$0
Administration					
Fed. Environmental Reviews	75	80	80	95	85
Labor Standard Reviews	14	15	15	22	20
Housing Rehabilitation (Units)					
Housing Rehab (CDBG)	22	34	16	30	25
Utility (CDBG)	0	3	3	5	5
Housing Rehab (HOME)	14	10	6	10	10
Rental Rehab (HOME)	0	0	72	0	0
Other (Units)					
GAP Financing (HOME)	27	27	26	20	30
Rental New Const. (HOME)	0	50	50	76	0
Tenant Based Assistance (SHP and SPC)	7	324	324	324	375
GAP Financing (Redevelop)	7	7	2	5	5
Disaster Recovery Initative	3	1	0	0	0
Fed Emerg Mgmt. Admin. (FEMA)	2	2	2	0	0

➢ $489,009	Increase in Supportive Housing Program funding.
➢ $146,152	Increase in Shelter Plus Care Program funding.
➢ ($40,000)	Decrease in federal miscellaneous community programs.

Program Discussion

The Neighborhood Preservation Division's primary responsibility is the administration of the County's housing and Community Development programs. Revenue for these programs comes from the CDBG, the HOME Investment Partnership Act, and the ESG programs. The Division also administers housing programs for the cities of Tracy, Lodi, Lathrop, and Manteca. Support for these programs comes from the same funding sources, and in the case of Manteca, from a redevelopment program. The Division also administers the County's federally funded homeless grant programs, which include SPC and SHP.

Neighborhood Preservation intends to apply for State Proposition 46 funding through the State Department of Housing and Community Development to enhance program offerings. Proposition 46 is a voter-approved initiative allowing for the sale of bonds to finance housing programs throughout the State.

Community Development Block Grant Program

The County and all of the cities except Stockton, comprise an Entitlement Urban County. This entity will receive approximately $4 million in CDBG funding in 2003-04. The amounts expended should be higher due to carryover from previous years. The unincorporated County's share of these funds is approximately $1.9 million. The County will continue to use CDBG funds for a variety of public facility, public services, housing, and recreation projects. The Target Neighborhood program will continue when 2000 census data is finalized and becomes available to identify eligible low-income target neighborhoods.

HOME Investment Partnerships Program

The Urban County will receive approximately $2 million in HOME funds in 2003-04. As with CDBG funds above, expenditures are anticipated to be greater than the amount received due to carryover of funds from previous years. The unincorporated County's share is approximately $740,000 with the remainder going to the six participating cities and a nonprofit housing developer. The County's funds will be utilized for new construction of single-family residences, loans to low-income first-time home buyers, and Countywide rehabilitation of single-family housing. A local nonprofit housing corporation will be funded to continue pre-development activities related to the construction of a 76-unit farm workers' apartment complex and a 24-unit single-family residential subdivision for low-income home buyers.

Homeless Programs

The Division will continue to provide emergency shelter grant funding to all of the homeless service and shelter providers in the County. The Division received renewal funding for expiring SPC and SHP programs to continue providing housing and supportive services to homeless individuals and families. The Division received new SHP funding to acquire four triplexes to be used for group housing. These programs will be operated by contract nonprofit agencies. Renewal applications and new applications will continue to be submitted for this competitive funding to maximize the availability of supportive services and housing to transitioning homeless individuals and their families.

2002-03 Accomplishments

1. Continued working with entitlement communities and other agencies to facilitate expeditious implementation of funded activities. Succeeded in meeting HUD's objectives by reducing the level of funding on-hand to 1.5 times the County's annual allocation.

2. Work with the Agricultural Worker Housing Committee was delayed because of the displaced General Relief clients' crisis. Staff resources were redirected to this effort to identify alternate housing for displaced tenants. All but one displaced tenant obtained replacement housing.

3. Continued efforts to identify and access multiple funding sources to create additional affordable housing opportunities for low-income residents.

2003-04 Objectives

1. To continue working with entitlement communities and other agencies to ensure expeditious expedentures of allocated funding.

2. Reactivate the Agricultural Worker Housing Committee to continue efforts to develop housing programs that will create new housing and maintain existing housing for agricultural workers.

3. Identify appropriate Proposition 46-funded housing programs offered by State Housing and Community Development and access funds.

256—Community Development

Environmental Protection

Ben Hulse, *Community Development Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,886,878	$4,769,831	$5,069,980	$5,069,980	$300,149
Services & Supplies	1,290,162	2,241,179	1,727,320	1,727,320	(513,859)
Fixed Assets	133,276	186,804	11,103	11,103	(175,701)
Total Expenditures	$5,310,316	$7,197,814	$6,808,403	$6,808,403	($389,411)
Expenditure Reimbursements	(47,227)	(140,246)	(100,000)	(100,000)	40,246
Total Appropriations	$5,263,089	$7,057,568	$6,708,403	$6,708,403	($349,165)
Earned Revenues By Source					
Licenses/Permits/Franchises	$2,309,661	$2,320,120	$2,454,751	$2,454,751	$134,631
Aid from Other Governments	1,200	1,200	150,000	150,000	148,800
Charges for Services	1,341,418	1,405,500	1,451,000	1,451,000	45,500
Miscellaneous Revenues	248,645	1,080,000	778,000	778,000	(302,000)
Total Revenues	$3,900,924	$4,806,820	$4,833,751	$4,833,751	$26,931
Net County Cost					
Mandated	$1,362,165	$2,250,748	$1,874,652	$1,874,652	($376,096)
Allocated Positions	70.0	71.0	70.0	70.0	(1.0)
Temporary (Full-Time Equivalent)	1.5	2.0	1.5	1.5	(0.5)
Total Staffing	71.5	73.0	71.5	71.5	(1.5)

Purpose

The Building Inspection and Development Services Divisions protect the public health and safety by regulating new building construction, inspecting existing buildings, administering the Uniform Fire Code, investigating fires, and by reviewing and regulating all new development projects, as provided for in local and State law.

The Planning Division assists the Planning Commission and the Board of Supervisors in the areas of comprehensive planning and community development, including preparation, maintenance, and implementation of the General Plan, as mandated by Government Code 65100 et seq.

Major Budget Changes

Salaries & Employee Benefits

➢ $395,514	Negotiated salary and benefits adjustments.
➢ ($173,743)	Delete three vacant positions (Management Analyst, Associate Planner, and Code Enforcement Officer).
➢ ($4,622)	Convert two extra-help positions to Civil Service: Information Systems Specialist, and Principal Geographic Information Systems (GIS) Analyst.
➢ $83,000	Increase in contract/temporary positions, primarily for Mountain House.

Services & Supplies

➢ ($368,000)	Decrease in consultant services and other expenses reflecting reduced General Plan Implementation program.
➢ ($1,500)	Decrease in communication expense.

➢ $10,450	Increase in office equipment maintenance for equipment out of warranty.
➢ $4,000	Increase in travel and training for new staff.
➢ $10,033	Increase in motor pool charges for projected additional building inspections in the Tracy area.
➢ ($57,000)	Decrease in consultant services due to elimination of contract for office automation services and an off year for GIS aerial photos.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Building					
Building Permits	3,457	4,266	4,366	4,750	4,800
Mobile Home Installation	60	71	59	62	70
Total Permits	3,517	4,337	4,425	4,812	4,870
Planning					
Public Hearing	305	113	75	79	90
Staff Review with Notice	147	148	157	165	170
Staff Review	1,437	1,345	1,205	1,265	1,300
Total Applications	1,889	1,606	1,437	1,509	1,560
Public Inquires					
Counter (Bldg.)	7,635	7,951	8,000	8,300	8,500
Counter (Planning)	7,000	9,365	9,500	9,600	9,700
Fire Prevention	N/A	2,600	2,800	3,000	3,100
Total Public Inquiries	14,635	19,916	20,300	20,900	21,300
Enforcement					
Abandoned Vehicles	1,411	1,179	1,806	1,896	1,700
Enforcement Cases	1,221	1,316	830	871	1,018
Total Enforcement	2,632	2,495	2,636	2,767	2,718
Fire Services					
Plan Reviews	260	186	160	168	170
Permits Issued	538	602	600	630	650
Weed Abatement Parcels Noticed	2,962	5,127	3,500	3,675	2,400
Weed Abatement Parcels Abated	158	203	200	210	130
Total Fire Services	3,918	6,118	4,460	4,683	3,350

➤ $5,000	Increase in plan-check services due to demand.
➤ ($13,000)	Decrease in software and related license expenses due to postponement of software upgrades.
➤ $12,280	Increase in Workers' Compensation Insurance.
➤ ($19,478)	Decrease in small tools and supplies due to planned replacement delay and reduced consumption.

Fixed Assets

➤ $2,500	Workstation
➤ $2,500	Thin terminals (5)
➤ $1,800	Digital camera
➤ $2,000	Computer monitors (5)
➤ $2,303	Tablet personal computer

Revenues

➤ $134,631	Increase in building permit and plan-check revenue due to fee increases and increased activity.
➤ $75,000	Increase in State Abandoned Vehicle fee revenue.
➤ $10,000	Increase in weed abatement program revenue.
➤ $150,000	Increase in development application fee revenue from fee increases.
➤ $50,000	Increase in Mountain House Services revenue.
➤ ($50,000)	Decrease in GIS-related revenue.
➤ ($15,000)	Decrease projected in fire inspection revenue.
➤ ($6,000)	Decrease in sales of documents.
➤ ($310,000)	Decrease in consultant cost reimbursement related to General Plan program.

Program Discussion

Development activity has increased and is anticipated to continue to increase as a result of an improved general economy in the Central Valley. Factors supporting this increased development activity include the spill-over effect from the Bay Area as costs there continue to climb, vacancy rates continue to remain low, and the development of the Mountain House New Community. The workload remains at a level that can be serviced with existing staff and consultants assisting staff with preparation of draft documents and programs. The proposed budget assumes a moderate increase in development activity and the continuation of development in the Mountain House New Community. The primary efforts of the Department will be directed toward the continued improvement of service to the public.

This budget also provides for a General Fund contribution of $200,000 for economic development strategies and activities as part of the continuing General Plan implementation process.

Permits/Applications

As in recent budgets, revenue and development activity will be closely monitored. If development activity significantly exceeds recent levels, increased service levels will have to be provided. Continued upgrading of the permit issuance, tracking, and inspection systems will continue during 2003-04. The Department established an Internet application, which allows the public to apply for and receive simple over-the-counter building permits. The Department has enhanced its website to provide more information to the public. Efforts in this area will continue. The Department is committed to making the review, approval, and inspection process more efficient, understandable, consistent, and convenient for the public.

Community Revitalization Program

The Community Revitalization Program will continue to provide a County presence in previously targeted areas to maintain conditions improved through the target area program. The Community Revitalization Community Clean-up Program will be conducted in ten neighborhoods during 2003-04. The Neighborhood Clean-up Program includes dumpster events where dumpsters for trash and tires are strategically placed throughout the neighborhood during advertised events, and landfill passes are distributed to residents to dispose of accumulated trash. Community Revitalization Programs, including summer aquatics, youth enrichment, summer basketball, construction technology training, and annual clean-up events will continue at current levels.

Planning/Development Services

The Planning Division will continue to focus on processing actual development applications, including those for the Mountain House New Community. During 2002-03 the Division began work on General Plan implementation programs and completed the first of several phases, such as community separators, and production of agricultural conservation ordinances. A primary objective during 2003-04 will be to continue implementation of these programs and policies.

The Division will continue to review plans and the development and redevelopment proposals of other jurisdictions. Work will continue, as time and staffing permit, on maintenance of the County's plans and development regulations, and transportation and environmental studies. The Division plans to complete design review guidelines for the Community of Woodbridge, and commence similar programs for French Camp and Lockeford. Activities of the Department are currently limited because several planning positions are still vacant despite very active recruitment over the last two years.

Geographic Information Systems (GIS)

A Countywide GIS Program is in place. The program has digitally mapped, and recently ortho-rectified, updated aerial photos of the entire County. The Program has established relationships with all of the jurisdictions in the County through a data-sharing agreement. GIS products are available to all County agencies via an Intranet application. This year, the Department will continue the marketing of GIS products. GIS staff will continue to use Global Positioning System (GPS) hardware and software to further enhance the accuracy of the GIS product. GIS staff will continue providing technical support to the Sheriff's Office, Public Works, Assessor's Office, Human Services Agency, Registrar of Voters, San Joaquin General Hospital, and the emergency dispatching network.

Code Enforcement

The Code Enforcement section is almost fully staffed and is expected to increase the number of enforcement cases Countywide. The implementation of the Community Service Team, in coordination with the District Attorney's Office, has increased the number of resolved cases. This success is expected to continue in 2003-04.

The Abandoned Vehicle Abatement Service Authority will continue providing funding for abandoned vehicle removal, which will increase the number of abandoned vehicles removed from both private and public property.

2002-03 Accomplishments

1. Continued efforts to establish community separators - the first step toward programs to establish urban limit lines, which will mark separation between rural and urban land.

2. Continued to implement General Plan 2010.

3. Continued regulatory activities relative to building inspection, code enforcement, planning, and fire services coordination.

4. Improved internal use of information systems technology (to enhance levels of service to the public by establishing an imaging system to replace microfilm archiving), use of GIS technology to enhance permits system geo-coding, automating history page updating, and improved Internet permit issuance capabilities.

2003-04 Objectives

1. To continue to implement General Plan 2010.

2. To continue regulatory activities relative to building inspection, code enforcement, planning, and fire services coordination.

3. To continue expanding internal use of information systems technology to enhance service levels to the public.

4. To improve the effectiveness of the Internet building permit process.

Summary

All Agricultural Commissioner Budgets

Scott Hudson, *Agricultural Commissioner*

	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,120,315	$3,451,783	$3,811,908	$3,811,908	$360,125
Services & Supplies	924,369	1,046,344	987,284	987,284	(59,060)
Other Charges	90,000	313,996	396,601	396,601	82,605
Fixed Assets	83,604	3,000	0	0	(3,000)
Total Expenditures	$4,218,288	$4,815,123	$5,195,793	$5,195,793	$380,670
Expenditure Reimbursements	(161,840)	(197,707)	(187,247)	(187,247)	10,460
Total Appropriations	$4,056,448	$4,617,416	$5,008,546	$5,008,546	$391,130
Earned Revenues By Source					
Licenses/Permits/Franchises	$111,525	$131,150	$128,160	$128,160	($2,990)
Interest/Rents	25,449	14,034	14,034	14,034	0
Aid from Other Governments	1,803,249	1,839,260	2,057,088	2,057,088	217,828
Charges for Services	39,312	38,500	40,400	40,400	1,900
Miscellaneous Revenues	174,188	170,882	167,825	167,825	(3,057)
Operating Transfers In	329,852	472,348	584,981	584,981	112,633
Fund Balance	(235,111)	100,000	61,285	61,285	(38,715)
Total Revenues	$2,248,464	$2,766,174	$3,053,773	$3,053,773	$287,599
Net County Cost					
Mandated	$1,807,984	$1,851,242	$1,954,773	$1,954,773	$103,531
Allocated Positions	51.0	51.0	50.0	50.0	(1.0)
Temporary (Full-Time Equivalent)	15.0	21.9	20.3	20.3	(1.6)
Total Staffing	66.0	72.9	70.3	70.3	(2.6)

This is a summary of the four budgets administered by the Agricultural Commissioner. They include:

➢ 247	Agricultural Commissioner
➢ 24701	Glassy-winged Sharpshooter Prevention
➢ 249	Weights & Measures
➢ 263	Animal Control

247—Agricultural Commissioner

Environmental Protection

Scott Hudson, Agricultural Commissioner

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$2,237,286	$2,437,178	$2,817,313	$2,817,313	$380,135
Services & Supplies	423,894	499,966	486,571	486,571	(13,395)
Fixed Assets	64,740	0	0	0	0
Total Expenditures	$2,725,920	$2,937,144	$3,303,884	$3,303,884	$366,740
Expenditure Reimbursements	(161,840)	(197,707)	(187,247)	(187,247)	10,460
Total Appropriations	$2,564,080	$2,739,437	$3,116,637	$3,116,637	$377,200
Earned Revenues By Source					
Licenses/Permits/Franchises	$14,318	$12,150	$14,160	$14,160	$2,010
Aid from Other Governments	1,415,172	1,422,914	1,693,273	1,693,273	270,359
Charges for Services	22,410	18,500	20,400	20,400	1,900
Operating Transfers In	253,389	383,768	509,911	509,911	126,143
Total Revenues	$1,705,289	$1,837,332	$2,237,744	$2,237,744	$400,412
Net County Cost					
Mandated	$858,791	$902,105	$878,893	$878,893	($23,212)
Allocated Positions	36.0	36.0	36.0	36.0	0.0
Temporary (Full-Time Equivalent)	5.5	13.4	12.8	12.8	(0.6)
Total Staffing	41.5	49.4	48.8	48.8	(0.6)

Purpose

The Agricultural Commissioner enforces the provisions of the California Food and Agricultural Code for the protection of the public's health, safety and welfare, and to promote and protect the agricultural industry.

Major Budget Changes

Salaries & Employee Benefits

➢ $216,191	Negotiated salary and benefits adjustments.
➢ $181,851	Increase in temporary staff for Exotic Newcastle Disease (END) program added midyear 2002-03.
➢ ($27,534)	Decrease in inspections performed by part-time Agricultural Biologist.

Services & Supplies

➢ $64,946	Increase in support costs for END program.
➢ ($36,015)	Decrease in data processing charges.
➢ ($5,602)	Decrease in staff computer training.
➢ ($40,148)	Decrease in motor pool costs.
➢ ($27,450)	Decrease in Weed Management Area activities.
➢ $35,598	Increase in Workers' Compensation Insurance.

Expenditure Reimbursements

➢ ($41,352)	Decrease in reimbursement for Glassy-winged Sharpshooter and Rural Crime prevention.
➢ $30,892	Increase in reimbursement for clerical services, office rent, and Animal Damage program.

247—Agricultural Commissioner

Environmental Protection

Revenues

➢ ($67,778)	Decrease in State contract revenue.
➢ ($31,310)	Decrease in State Pesticide Mill Tax subvention.
➢ $45,425	Increase in State Unclaimed Gasoline Tax subvention.
➢ $324,022	Increase in federal revenue for END program.
➢ $126,143	Increase in transfer from Agricultural Inspection and Agriculture Stores Trusts.

Program Discussion

The 2003-04 recommended Agricultural Commissioner budget totals $3,116,637, which is a $377,200 increase from the previous year. Most of this change reflects federally-funded END activities that were approved in June 2003. These activities include surveying urban and rural residential areas, as well as commercial poultry facilities, for the detection of END.

The budget reduces the amount of part-time staff available to perform cantaloupe, egg, cherry, and farmer's market inspections. This workload will be redistributed among remaining staff. Decreases are also planned for various expenses such as conference travel and motor pool costs.

Revenue forecasts for 2003-04 are mixed. State funding is expected to decrease in several areas including Pesticide Mill Tax Subvention and reimbursement for staff support of Glassy-winged Sharpshooter Prevention activities. However, increasing revenues from unclaimed gasoline taxes, pest control registration, and export certification will partially offset these decreases.

The recommended budget uses trust fund monies to temporarily stabilize services in 2003-04. While this minimizes the immediate impact on service levels, this strategy cannot be used indefinitely. With this in mind, staff will explore strategies to reduce reliance on non-recurring revenue to support ongoing costs.

2002-03 Accomplishments

1. Implemented a grower/applicator pesticide use compliance assessment program.
2. Initiated yellowstar thistle control through the Weed Management Area voucher and roadside spray projects.
3. Provided all staff with voice mail and internet/intranet access.

2003-04 Objectives

1. To implement an END Survey program, targeting urban and rural residential areas and commercial poultry facilities.
2. To distribute an Agricultural Pesticide Safety Handbook to every San Joaquin County grower.
3. To upgrade grower pesticide permit maps to meet State requirements.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Insect Trap Monitored	2,935	2,835	2,815	3,281	3,325
Incoming Plant Inspections	2,184	2,223	2,836	2,235	2,575
Export Certificates Issued	12,704	12,309	11,916	11,424	11,750
Pesticide Inspections	1,802	1,270	1,045	976	1,025
Pesticide Permits/I.D.#s Issued	3,217	2,079	1,915	1,920	1,920
Investigations	106	145	70	110	85
Seed Inspections	181	174	271	276	235
Nursery Inspections	75	72	59	71	70
Fruit, Vegetable, Egg Inspections	1,840	1,392	1,802	2,205	1,750

24701—Glassy-winged Sharpshooter Prevention

Environmental Protection

Scott Hudson, *Agricultural Commissioner/Sealer*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$201,086	$200,663	$176,756	$176,756	($23,907)
Services & Supplies	176,582	204,464	169,314	169,314	(35,150)
Total Appropriations	$377,668	$405,127	$346,070	$346,070	($59,057)
Earned Revenues By Source					
Aid from Other Governments	$371,402	$386,547	$341,000	$341,000	($45,547)
Operating Transfers In	6,463	18,580	5,070	5,070	(13,510)
Total Revenues	$377,865	$405,127	$346,070	$346,070	($59,057)
Net County Cost					
Discretionary	($197)	$0	$0	$0	$0
Temporary (Full-Time Equivalent)	8.0	7.0	6.0	6.0	(1.0)

Purpose

The Glassy-winged Sharpshooter (GWSS) Prevention budget provides funding to prevent and control the spread of the GWSS in San Joaquin County. Funding for these activities consists of a combination of State, County, and industry funds.

Major Budget Changes

Salaries & Employee Benefits

➢ ($23,907)	Decrease in cost for temporary staff due to modified trapping and survey protocols.

Services & Supplies

➢ ($19,079)	Decrease in motor pool costs.
➢ ($19,604)	Decrease in activities performed by Agricultural Commissioner staff.

Revenues

➢ ($45,547)	Decrease in State reimbursement for Glassy-winged Sharpshooter Prevention Program.
➢ ($13,510)	Decrease in reimbursement from agriculture industry and Agricultural Inspection Trust.

Program Discussion

The 2003-04 recommended Glassy-winged Sharpshooter (GWSS) Prevention budget totals $346,070 which is a $59,057 decrease from the previous year. This change reflects the elimination of winter trapping activities and visual inspections of wholesale nurseries.

Although the State-modified survey and detection protocol eliminates winter trapping and visual inspections at wholesale nurseries for 2003-04, it encourages educational outreach efforts. State funding will continue to be provided for the detection trapping, nursery stock inspection, and bulk grape shipment programs. Funding will also be available for outreach activities.

During 2002-03 the newly developed GWSS Public Relations Plan was implemented. This public outreach effort will continue in 2003-04 and will target homeowners; landscapers; field, nursery, and parks workers; environmental/conservation organizations; and grower and commodity groups. Revenue received through the State GWSS/Pierce's Disease Control Program Contract will fund these activities.

24701—Glassy-winged Sharpshooter Prevention

Environmental Protection

2002-03 Accomplishments

1. Implemented the Glassy-winged Sharpshooter Public Relations Plan.
2. Developed portions of the Urban Residential Rapid Response Plan for Glassy-winged Sharpshooter detections.

2003-04 Objectives

1. To continue educational outreach activities.
2. To finalize the Urban Residential portion of the Rapid Response Plan for Glassy-winged Sharpshooter detections.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
GWSS Insect Traps Monitored	2,705	4,174	4,229	4,512	4,630
Incoming Plant Inspections	544	3,472	4,363	4,100	4,100
Retail Nurseries Surveyed	46	91	67	72	72
Wholesale Nurseries Surveyed	14	28	22	22	22
Crop Acres Surveyed	169	11,425	1,835	1,500	1,500
Urban Area Sites Surveyed	25	1,394	1,770	350	375

249—Weights & Measures

Environmental Protection

Scott Hudson, *Agricultural Commissioner/Sealer*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$240,508	$310,509	$295,449	$295,449	($15,060)
Services & Supplies	93,871	98,033	100,923	100,923	2,890
Fixed Assets	18,864	3,000	0	0	(3,000)
Total Appropriations	$353,243	$411,542	$396,372	$396,372	($15,170)
Earned Revenues By Source					
Aid from Other Governments	$16,675	$29,799	$22,815	$22,815	($6,984)
Miscellaneous Revenues	171,636	170,882	167,825	167,825	(3,057)
Total Revenues	$188,311	$200,681	$190,640	$190,640	($10,041)
Net County Cost					
Mandated	$164,932	$210,861	$205,732	$205,732	($5,129)
Allocated Positions	6.0	6.0	5.0	5.0	(1.0)

Purpose

The Weights and Measures Division tests, seals, or condemns all commercial weighing and measuring devices in the County; performs vapor recovery system inspections; inspects prepackaged items to assure content; tests and inspects petroleum products for quality and label truth; and regulates procedures used by Weighmasters to issue certificates for the sale of bulk products.

Major Budget Changes

Salaries and Employee Benefits

➢ $36,429	Negotiated salary and benefits adjustments.
➢ ($51,489)	Deletion of Weights and Measures Supervising Inspector position.

Services & Supplies

➢ $6,118	Increase in Workers' Compensation Insurance.
➢ ($2,206)	Decrease in Casualty Insurance costs.

Revenues

➢ ($6,660)	Decrease in weighmaster inspection revenue.
➢ ($16,000)	Decrease in vapor recovery inspection revenue.
➢ $11,725	Increase in device registration revenue.

Program Discussion

The 2003-04 recommended Weights and Measures budget totals $396,372, which is a $15,170 decrease from the previous year. This change mainly reflects adjustments in staffing costs offset by the deletion of a vacant Weights and Measures Supervising Inspector position.

The recommended reduction in staffing will impact the Division's ability to perform device and quantity control inspections. Work activities will be evaluated and priority given to inspections on devices that most affect consumers such as gasoline dispensers and retail scales. Some devices at the wholesale level and devices normally tested once every ten years will be placed on a lower priority schedule. Consumer complaints will continue to receive high priority in order to resolve conflicts and complete investigations in a timely manner.

Contract revenues from the State Division of Measurement Standards (DMS) for Weighmaster and petroleum inspection continue to decrease in 2003-04. In addition, revenue from the San Joaquin Valley Air Pollution Control District (SJVAPCD) for inspection of vapor recovery systems is expected to decline by 50%. Growth in other revenue such as device registration is projected, however, it is not expected to fully offset the other revenue decreases.

2002-03 Accomplishments

1. Increased inspections of retail meters and liquefied petroleum gas meters at fueling stations.
2. Expanded quantity control program to include scanner price verification and meat packaging inspections.
3. Obtained additional State-required staff licenses for inspection of weighing and measuring devices and for performing Weighmaster audits.

2003-04 Objectives

1. To increase inspections of pharmacy sales.
2. To increase inspections of wholesale meters on fuel delivery trucks.
3. To have all inspectors obtain Weights and Measures licenses and Class B driver's licenses.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Weighing Devices Inspected	2,880	2,412	2,492	2,880	2,500
Measuring Devices Inspected	3,634	3,800	4,435	3,634	4,500
Weighmaster Inspections	299	237	187	300	190
Petroleum Inspections	397	342	249	400	250
Package Inspections	10,964	20,698	2,652	3,834	3,250
Complaint Investigations	156	127	124	175	150
Establishments Inspected	1,934	2,924	4,042	4,025	4,000
Gasoline Nozzles Inspected	4,896	3,218	3,219	3,200	3,200
Storage Tanks Inspected	710	685	692	738	740

263—Animal Control

Environmental Protection

Scott Hudson, *Agricultural Commissioner/Sealer*

Rabies Treatment Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$441,435	$503,433	$522,390	$522,390	$18,957
Services & Supplies	230,022	243,881	230,476	230,476	(13,405)
Other Charges	90,000	313,996	396,601	396,601	82,605
Total Appropriations	$761,457	$1,061,310	$1,149,467	$1,149,467	$88,157
Earned Revenues By Source					
Licenses/Permits/Franchises	$97,207	$119,000	$114,000	$114,000	($5,000)
Interest/Rents	25,449	14,034	14,034	14,034	0
Charges for Services	16,902	20,000	20,000	20,000	0
Miscellaneous Revenues	2,552	0	0	0	0
Operating Transfers In	70,000	70,000	70,000	70,000	0
Fund Balance	(235,111)	100,000	61,285	61,285	(38,715)
Total Revenues	($23,001)	$323,034	$279,319	$279,319	($43,715)
Net County Cost					
Mandated	$784,458	$738,276	$870,148	$870,148	$131,872
Allocated Positions	9.0	9.0	9.0	9.0	0.0
Temporary (Full-Time Equivalent)	1.5	1.5	1.5	1.5	0.0
Total Staffing	10.5	10.5	10.5	10.5	0.0

Purpose

The Animal Control Division protects public health and safety by implementing dog licensing and rabies vaccination programs, responding to complaints regarding dangerous or rabid animals, and removing injured, sick, or dead strays. The Division also provides assistance with predatory animals, investigates complaints of animal abuse or neglect, and takes appropriate action to deal with other problems associated with the care and control of animals.

Major Budget Changes

Salaries & Employee Benefits

➢ $18,957	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $5,225	Increase in safety training for staff.
➢ ($28,033)	Decrease in motor pool costs.
➢ $8,748	Increase in Workers' Compensation Insurance.

Other Charges

➢ $82,605	Increase in County share of costs for operation of expanded Stockton Animal Shelter.

Revenues

➢ ($38,715)	Decrease in contribution from Rabies Fund Balance.

Program Discussion

The 2003-04 recommended Animal Control budget totals $1,149,467 which is an $88,157 increase from the previous year. This change mainly reflects increases in cost for operation of the recently expanded joint City/County Stockton Animal Shelter.

263—Animal Control

Environmental Protection

Due to the nature of their work, Animal Control staff often respond to situations that are unpredictable and sometimes dangerous. The recommended budget includes funding for officer safety training. This training will help employees identify potentially dangerous situations and respond accordingly.

License enforcement will also remain a high priority. Emphasis will be placed on continued neighborhood canvassing and public outreach in order to increase compliance with licensing requirements. If successful, these efforts should yield significant increases in future revenue.

The Animal Control Division continues its lead role in facilitating Countywide pet owner education and spay/neuter efforts. These efforts will continue in 2003-04.

2002-03 Accomplishments

1. Assumed lead role in conducting a Countywide, multiagency pet and education fair.
2. Continued evaluating diversion programs as an alternative to court appearances and fines.
3. Began training volunteers to facilitate educational programs throughout the County.

2003-04 Objectives

1. To provide additional safety training to staff.
2. To ensure that field officers have reliable and effective communication equipment.
3. To research software for tracking Animal Control and licensing data.
4. To increase licensing revenue by improving compliance with license requirements.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Licenses Sold	11,399	13,155	10,528	10,430	13,000
Animals Impounded	4,502	4,682	4,003	3,850	4,000
Complaints/Calls Responded To	13,911	11,020	11,256	11,780	13,000
Investigations (General)	3,540	3,434	5,075	4,333	4,500
Notices of Violation	3,173	5,444	1,835	2,250	2,700
Citations	277	272	457	300	300
Kennel Inspections	19	20	20	20	20
Humane Investigations	299	261	449	350	350
Animal Bites Reported	1,342	1,343	1,366	950	950

260—Emergency Services

Environmental Protection

Ronald Baldwin, *Emergency Operations Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$731,095	$793,667	$875,779	$875,779	$82,112
Services & Supplies	216,340	215,100	537,153	537,153	322,053
Fixed Assets	14,267	0	759,754	759,754	759,754
Total Appropriations	$961,702	$1,008,767	$2,172,686	$2,172,686	$1,163,919
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$25,358	$12,000	$12,000	$12,000	$0
Aid from Other Governments	118,926	125,477	1,270,179	1,270,179	1,144,702
Charges for Services	736,712	596,815	595,030	595,030	(1,785)
Miscellaneous Revenues	1,858	0	0	0	0
Total Revenues	$882,854	$734,292	$1,877,209	$1,877,209	$1,142,917
Net County Cost					
Support	$78,848	$274,475	$295,477	$295,477	$21,002
Allocated Positions	12.0	13.0	12.0	12.0	(1.0)
Temporary (Full-Time Equivalent)	0.0	0.0	0.2	0.2	0.2
Total Staffing	12.0	13.0	12.2	12.2	(0.8)

Purpose

The Office of Emergency Services (OES) coordinates emergency preparedness and disaster response activities. Its responsibilities include the County Emergency Operations Center, the Countywide Joint Hazardous Materials Team, and the regulation of hazardous material emergency planning by 2,400 County businesses. The OES function is mandated, with levels of service generally discretionary.

Major Budget Changes

Salaries & Employee Benefits

➢ $35,601	Negotiated salary and benefits adjustments.
➢ $59,076	Full-year cost of Emergency Planner position.
➢ ($46,544)	Delete a vacant Office Assistant position.
➢ $28,620	Increase in standby and overtime.
➢ $5,359	One-time extra-help for transfer of billing function to Environmental Health.

Services & Supplies

➢ $21,570	Increase in general office supplies and equipment reflecting Homeland Security activities.
➢ $2,800	Maintenance of new Homeland Security equipment.
➢ $10,078	Increase in centrally budgeted data processing and office automation charges.
➢ $64,000	Hazardous Materials contract services for inspections and website development
➢ $14,100	Increase in motor pool charges reflecting one-time cost for replacement of hazardous material vehicle deferred in 2002-03.

➢ $203,730	Homeland Security activities contracted with cities and local agencies.
➢ ($16,500)	Completion of State Fish and Game grant for hazardous material equipment.
➢ $10,950	Warden kits for Employee Emergency Preparedness Program and first aid kits for emergency trailer.

Fixed Assets

➢ $759,754	Homeland Security equipment specified in grant requirements.

Revenues

➢ $151,473	Federal Emergency Management Agency (FEMA) grant.
➢ $120,252	Federal Citizen Corps grants for federal fiscal years 2002, 2003, and 2004.
➢ ($48,912)	One-time Oil Spill Prevention grant from the California Department of Fish and Game.
➢ $913,454	Homeland Security grants for federal fiscal years 2001-02 and 2003-04.
➢ $8,435	Increase in FEMA planning grant.

Program Discussion

The OES 2003-04 budget totals $2,172,686 with a Net County Cost of $295,477. The increase in appropriations is primarily due to six new federal Homeland Security grants totaling $1,185,179. Approximately $754,454 of the Homeland Security grant funds are for the purchase of specialized response equipment that will be issued to first responders in the County.

The Office of Emergency Services has two divisions:

- The Hazardous Materials Division coordinates the preparation and submission of emergency plans and inventories by specified handlers of hazardous materials. The Division trains for and responds to hazardous materials incidents as part of the San Joaquin Joint Hazardous Materials Team. It is also cross-trained to respond to other types of disasters as part of the County Emergency Operations Center organization.
- The Operations Division performs disaster planning, training, and response preparedness activities for floods, earthquakes, weapons of mass destruction, multi-casualty incidents, and severe weather events.

On October 7, 2002, a new Hazardous Materials Management Plan compliance website was activated which allows the 2,200 County businesses regulated by this program to maintain required forms via the Internet. The new system

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Training/Drills	20	20	32	37	41
Employee Preparedness Project					
Evacuation Drills	N/A	N/A	9	9	13
Floor Warden Classes	N/A	N/A	2	2	2
Safety Classes	N/A	N/A	12	14	18
Disaster Response	0	0	0	N/A	N/A
Major Planning Projects	14	14	27	32	32
Hazardous Materials Incidents	202	204	289	100	180
Business Inspections	601	420	353	850	600

has simplified compliance and reduced compliance costs for the business community. The system has also made business information accessible by public safety agencies. The reduced administrative workload resulting from this system has allowed OES to eliminate one vacant support staff position and maintain the same program fees to businesses.

During 2003-04, OES will enter into the fourth year of the Employee Preparedness Program. The program is designed to improve departmental emergency preparedness, and develop an effective organizational emergency response system. The program consists of:

- Development of departmental emergency plans.
- Personal safety training for employees.
- Training of wardens and facility threat coordinators for each major County facility.
- Annual evacuation or shelter-in-place drills at each major County facility.

During 2002-03, the Employee Preparedness Program was implemented in the facilities housing Revenue & Recovery, Facilities Management, Registrar of Voters, Environmental Health, Treasurer, Community Development, Public Works, Agricultural Commissioner, and Local Agency Formation Commission (LAFCo). During 2003-04, the program will be expanded to include the Stockton Metropolitan Airport, San Joaquin General Hospital, Juvenile Detention, and outlying Court facilities.

During 2003-04, OES will implement six new federal Homeland Security grants, thereby, primarily focusing on performing Homeland Security planning activities and exercises in accordance with grant requirements. The six grants include:

- Federal fiscal year 2001-02 FEMA grant for emergency planning.
- Federal fiscal years 2001-02 and 2002-03 Homeland Security grants for equipment, exercises, and planning.
- Federal fiscal years 2002-03 and 2003-04 Citizen Corps and Community Emergency Response grants for the development of citizen disaster preparedness programs.

2002-03 Accomplishments

1. Extended the Employee Preparedness Program to four additional County facilities housing nine departments. Initiated new community preparedness programs in line with Federal Homeland Security initiatives by applying for a federal grant for Citizen Corps and Community Emergency Response programs.
2. Completed a State-funded project to improve County hazardous materials response capabilities in the Delta.
3. Replaced the OES electronic hazardous materials template program with an on-line compliance system.
4. Obtained a FEMA grant for emergency planning and processed the federal fiscal years 1999-00 and 2000-01 Domestic Preparedness Equipment grant providing additional response equipment to several County departments, city agencies, and some special districts. Submitted an application for federal fiscal years 2001-02 and 2002-03 Homeland Security grants in cooperation with cities, special districts, and County departments.
5. Participated in the development of an integrated logistical system with State and local agencies for supporting flood-fight activities, which included the development of a draft agreement establishing a basin-wide asset management system to improve resource management during major floods; and participated in a mass evacuation exercise in Yolo County testing a new regional mass evacuation plan.

2003-04 Objectives

1. To further develop the Hazardous Materials Management Plan Compliance website in an effort to reduce or maintain program costs and facilitate business compliance.
2. To add farm data and inventories to the primary Hazardous Materials database, thereby providing information to public safety agencies through the Hazardous Materials Management Plan Compliance website.
3. To successfully complete implementation of federal fiscal years 2001-02 FEMA grant, federal fiscal years 2001-02 and 2002-03 Homeland Security grants, and federal fiscal year 2001-02, 2002-03, and 2003-04 Citizen Corps and Community Emergency Response grants.
4. To extend the Employee Preparedness Program to the Stockton Metropolitan Airport, Hospital, Juvenile Detention, and outlying Court facilities, and maintain facilities currently in the program to include conduction of the annual evacuation drill.

265—Fish & Game

Environmental Protection

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

Fish & Game Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$0	$8,000	$22,751	$22,751	$14,751
Services & Supplies	1,559	3,408	5,249	5,249	1,841
Operating Transfers Out	6,000	7,000	7,000	7,000	0
Transfer to Reserve	148,567	0	0	0	0
Total Expenditures	$178,540	$18,408	$35,000	$35,000	$16,592
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$178,540	$17,908	$35,000	$35,000	$17,092
Aid from Other Governments	0	500	0	0	(500)
Total Revenues	$178,540	$18,408	$35,000	$35,000	$16,592
Net County Cost	$0	$0	$0	$0	$0

Purpose

The Fish and Game Program provides funding for staff to enforce the Fish and Game Code and protect/assist the propagation of natural resources.

Major Budget Changes

Services & Supplies

➢ $14,751	Increase in overtime.

Revenues

➢ $17,092	Increase in court fines for fish and game violations.

Program Discussion

The Fish and Game Program is a non-General Fund budget which is fully supported by Fish and Game revenue. The program operates at a level determined by available funding from fines for Fish and Game violations. There is no Net County Cost.

Since 1988, the Fish and Game Propagation Fund has supported the Trout Stocking Program at Oak Grove Regional Park. The funding level for 2003-04 will continue at $7,000, which will enable Parks and Recreation to provide weekly plants of 100 pounds of trout for 12 weeks in January, February, and March.

2002-03 Accomplishments

1. Continued to fund the annual "Youth Fishing Derby" at Oak Grove Regional Park.
2. Provided added emphasis on enforcement of Fish and Game violations within the Sheriff's Boating Safety Unit.
3. Supported the District Attorney's Office in environmental prosecution efforts.
4. Continued to provide staff support for the County Environmental Task Force.

2003-04 Objectives

1. To continue to fund the annual "Youth Fishing Derby" at Oak Grove Regional Park.
2. To provide added emphasis on the enforcement of Fish and Game violations within the Boating Safety Unit by adding equipment and technology.
3. To support the District Attorney's Office in environmental prosecution efforts.
4. To continue to provide staff support for the County Environmental Task Force.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Citations	45	11	14	40	45
Warnings	65	82	106	78	85
Licenses Checked	1,700	2,220	2,038	1,900	1,800

267—Local Agency Formation Commission

Environmental Protection

Bruce Baracco, ***LAFCo Executive Officer***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Other Charges	$100,000	$100,000	$100,000	$100,000	$0
Total Appropriations	$100,000	$100,000	$100,000	$100,000	$0
Earned Revenues By Source					
Charges for Services	$38,250	$0	$0	$0	$0
Total Revenues	$38,250	$0	$0	$0	$0
Net County Cost					
Mandated	$61,750	$100,000	$100,000	$100,000	$0

Purpose

The Local Agency Formation Commission is established under the provisions of the Cortese-Knox Local Government Reorganization Act (Sections 56000-57550 of the Government Code). This legislation was significantly revised by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. A Local Agency Formation Commission (LAFCo) is mandated in each California county. The purpose of LAFCo is to discourage urban sprawl and encourage orderly formation and development of local government agencies.

While the LAFCo operating budget is contained in a separate budget not governed by the Board of Supervisors, this budget provides the County contribution toward the operation of LAFCo.

Program Discussion

This budget assumes that Special District participation will not occur, thereby maintaining the 2003-04 allocation required from the County of San Joaquin and the seven cities, at $100,000 each. Efforts are continuing to add Special District representation on LAFCo, and to have Special Districts contribute to the costs of LFACo. Additional revenues will be derived from application filing fees, and charges to independent Special Districts for service reviews and Sphere of Influence updates.

The anticipated 2003-04 Work Program for LAFCo includes:

- Application processing.
- Conducting municipal service reviews and Sphere of Influence updates.
- Consolidation studies.
- Providing technical assistance to community organizations to form special districts (and in the case of Lockeford, to explore incorporation).

Staffing

LAFCo will continue to employ 2.6 FTE staff positions. An increase in both the size and complexity of development projects in San Joaquin County over 2002-03, in addition to meeting the new requirements under Assembly Bill 2838, necessitates maintaining the present staffing level. Various work tasks associated with new projects include:

- Public hearing notification to all property owners and registered voters within 300 feet of a proposal.
- Conducting Municipal Service Reviews on a regional, sub-regional, and local level as a pre-requisite to Sphere of Influence reviews.
- Developing procedures for addressing new housing and water supply factors to be considered when analyzing a proposal.
- Maintaining the LAFCo website, and acting as the hearing board for protest hearings.

Application Processing

Processing applications and associated activities still represents the major share of the LAFCo work program. LAFCo saw a major increase in the complexity of applications processed during 2002-03. The Workload Data applications are expected to increase in 2003-04.

Sphere of Influence Reviews

As required by the Reorganization Act, the Commission must review and update Spheres of Influence for cities and Special Districts every five years. While it is recognized that some Sphere updates will be quite simple, many (especially the cities and larger districts) may become quite complex. For 2003-04, LAFCo anticipates completing a Sphere Update for the cities of Manteca and Ripon, and 18 fire districts.

Service Reviews

Service reviews are required to be conducted before, or in conjunction with, Sphere of Influence Reviews. Preliminary work consisting of data collecting, mapping, and publishing district and city profiles, was completed in 2002-03. Conducting of actual Municipal Service Reviews will occur in 2003-04. The process will begin with data sheets tailored to city services and Special District services by type. The Commission adopted a Service Review schedule, which is tied to City General Plan updates, through the year 2005.

Reorganization Studies

In an effort to encourage orderly change, the Commission must be ready to assist local agencies with reorganization studies. Staff will continue to confer with Special Districts and community organizations to identify opportunities for reorganization studies. Discussions are currently ongoing within the Linden, Victor, Lockeford, and Morada communities. The successful consolidation of the Delta/Woodbridge Fire Departments has prompted discussion by other fire departments to consider consolidation/reorganizations within their Districts to maximize resources and to provide effective and efficient services.

Stockton Island Annexations

The City of Stockton continues to study the annexation of the unincorporated islands (75 acres or less), which qualify under the Special Provisions section of the Act. If these proposals come forward, additional staff work will be required for noticing, hearings and analysis, and if necessary, conducting elections within the unincorporated islands.

2002-03 Accomplishments

1. Processed 25 applications, including 14 city and 5 Special District annexations.
2. Revised and updated application forms and supporting material.
3. Consolidated Delta Fire Protection District into Woodbridge Rural Fire Protection District.
4. Upgraded the LAFCo website, including posting of agendas and minutes.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
City Annexations	8	8	6	14	18
District Annexations	14	2	5	5	8
*District Detachments**	5	4	1	1	2
Formations	1	0	1	0	1
Consolidations	1	1	0	1	2
Reconsiderations	0	0	0	1	0
Out-of-Agency Services	1	3	3	2	3
Sphere of Influence Updates	0	1	0	1	4
Total	30	19	16	25	38

** Does not include "simple detachments" included with city reorganizations.*

2003-04 Objectives

1. To process 38 applications, including 4 Sphere of Influence updates.
2. To develop procedures for addressing new housing and water supply factors when analyzing a proposal.
3. To continue to seek Special District representation on LAFCo.
4. To study the feasibility of consolidating Special Districts, including:

   a) Thornton Rural Fire Protection District into Woodbridge Rural Fire Protection District;

   b) Consolidation of six single-purpose Special Districts into Lockeford Community Service District;

   c) Consolidation of 16 single-purpose Special Districts into a new Community Service District for Morada.

Law & Justice

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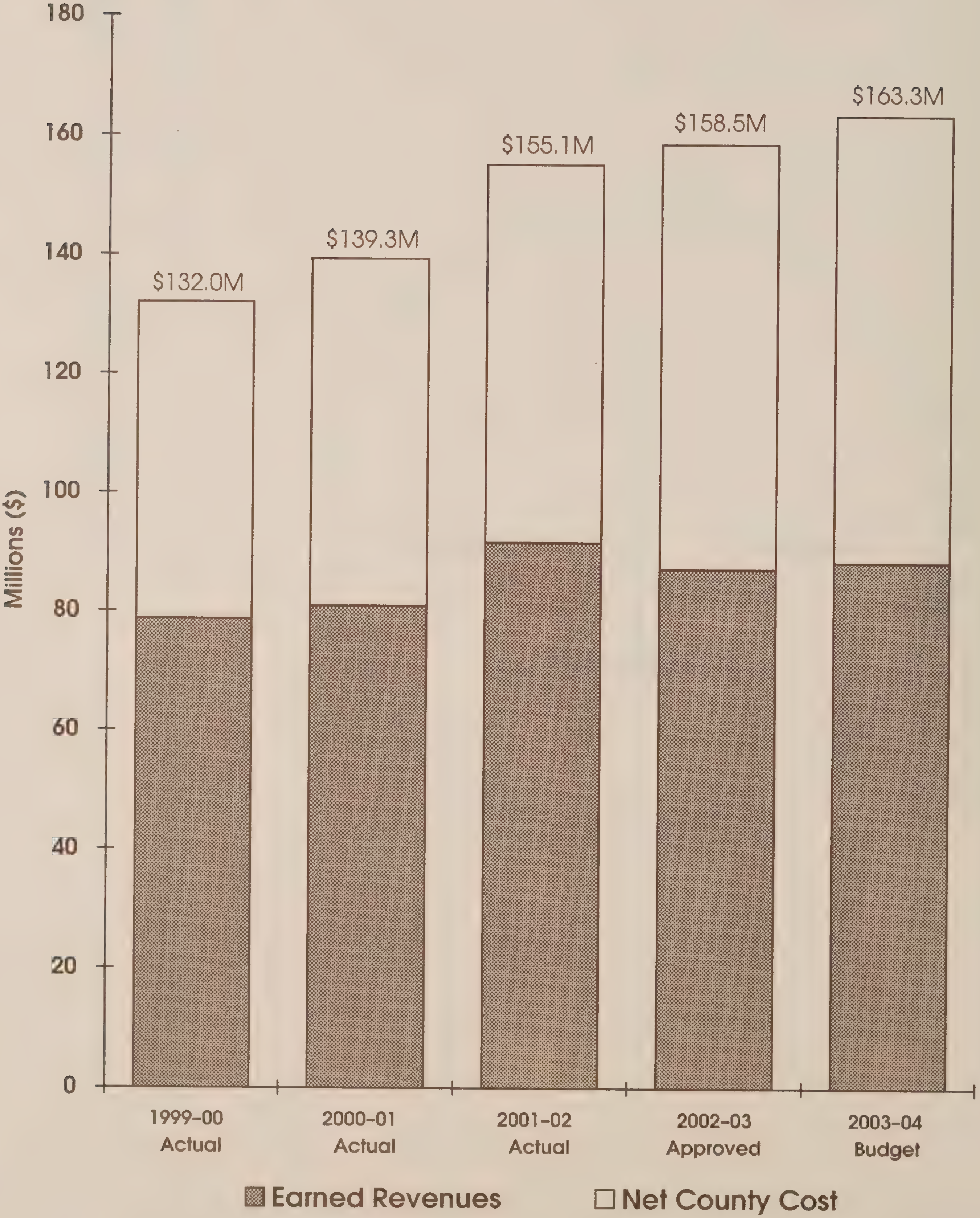
Change in Program Expenditures



Law & Justice

Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
District Attorney						
202	*District Attorney*	D-4	$12,220,525	$13,106,875	$12,695,102	$474,577
20201	*State OCJP Grants*	D-27	2,383,313	2,531,827	2,531,827	148,514
20202	*Real Estate Fraud*	D-8	0	146,294	146,294	146,294
20205	*Victim Assistance Center*	D-9	608,136	592,743	592,743	(15,393)
20209	*Child Abduction Unit*	D-11	483,401	199,201	199,201	(284,200)
20210	*Narcotics Enforcement*	D-13	232,000	60,000	60,000	(172,000)
20212	*Auto Insurance Fraud*	D-14	316,703	142,640	142,640	(174,063)
20215	*Spousal Abuse Prosecution*	D-16	120,000	0	0	(120,000)
20216	*Workers' Comp Insurance Fraud Prosecution*	D-17	451,865	298,235	298,235	(153,630)
20217	*Public Assistance Fraud Prosecution*	D-19	0	1,257,741	1,257,741	1,257,741
20219	*Auto Theft Prosecution*	D-21	347,050	428,129	428,129	81,079
20227	*DUI Prosecutor Training*	D-23	78,480	276,402	276,402	197,922
20230	*Project Sentry*	D-26	0	245,895	245,895	245,895
20301	*Child Support Services*	D-33	16,498,545	16,076,450	16,076,450	(422,095)
Public Defender						
204	*Public Defender*	D-38	8,233,954	9,030,001	8,874,812	640,858
20401	*Vertical Defense*	D-41	142,832	0	0	(142,832)
State COPS						
205	*Patrol AB 3229*	D-50	268,197	243,184	243,184	(25,013)
206	*Custody AB 3229*	D-51	202,806	202,806	202,806	0
207	*District Attorney AB 3229*	D-31	200,806	200,806	200,806	0
210	*Grand Jury*	D-42	54,984	54,348	54,348	(636)
21201	*Alcohol/Drug Alternative Program*	D-43	413,180	431,122	431,122	17,942
213	*County Assigned Counsel*	D-46	2,690,239	2,690,239	2,690,239	0
215	*New Directions*	D-47	374,652	386,994	386,994	12,342
Sheriff-Coroner-Public Administrator						
21601	*STC Training*	D-53	135,235	135,235	135,235	0
21602	*Boating Safety*	D-55	826,703	895,352	895,352	68,649
21604	*Operational Grants*	D-97	238,943	185,240	185,240	(53,703)
21606	*Special Fund Programs*	D-100	518,663	539,452	539,452	20,789
21616	*Hiring & Training Pool*	D-57	368,133	144,620	144,620	(223,513)
21620	*Patrol*	D-59	15,676,569	14,528,687	14,528,687	(1,147,882)
21622	*Communications*	D-63	3,510,901	3,698,418	3,698,418	187,517
21625	*Technology Projects*	D-66	209,882	0	0	(209,882)
21626	*Detectives*	D-68	4,118,154	4,290,163	4,290,163	172,009
21628	*Records*	D-71	2,389,469	2,608,822	2,608,822	219,353

Law & Justice

Appropriations

		Page Number	2002-03 Approved	2003-04 Recommend	2003-04 Recommend	Increase/ (Decrease)
21635	*Civil*	D-73	$1,076,800	$1,088,822	$1,088,822	$12,022
21640	*Coroner-Morgue*	D-76	817,584	882,011	882,011	64,427
21645	*Administration/Support*	D-79	3,633,769	3,619,026	3,619,026	(14,743)
21650	*Lathrop Police Contract*	D-82	1,519,802	1,704,428	1,704,428	184,626
21658	*Unified Court Services*	D-84	4,335,780	4,682,254	4,682,254	346,474
226	*Custody*	D-87	30,989,548	32,643,744	32,643,744	1,654,196
22620	*Work Programs*	D-93	763,310	1,044,558	1,044,558	281,248
257	*Public Administrator*	D-95	248,890	287,915	287,915	39,025
22621	*Correctional Health*	D-102	5,240,082	5,649,761	5,649,761	409,679
Probation						
227	*Juvenile*	D-106	4,606,650	4,246,122	4,246,122	(360,528)
22702	*Adult & Pretrial Services*	D-110	3,855,653	4,029,563	4,029,563	173,910
22714	*Local Law Enforcement Block Grant*	D-131	568,734	491,568	491,568	(77,166)
22745	*Administration/Support*	D-115	3,484,710	3,851,542	3,851,542	366,832
22760	*State Grants*	D-124	458,896	257,508	257,508	(201,388)
22781	*Juvenile Justice Crime Prevention Act*	D-127	2,013,467	2,041,848	2,041,848	28,381
228	*Juvenile Detention*	D-120	9,088,224	9,900,745	9,900,745	812,521
274	*County Support of the Courts*	D-135	11,515,311	11,780,008	11,780,008	264,697
	Total - Law & Justice		**$158,531,530**	**$163,829,344**	**$163,262,382**	**$4,730,852**

Summary

All District Attorney Budgets

John Phillips, *District Attorney*

	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$15,911,815	$17,675,773	$18,904,916	$18,493,143	$817,370
Services & Supplies	4,218,712	4,485,011	4,473,193	4,473,193	(11,818)
Other Charges	264,878	211,342	206,628	206,628	(4,714)
Fixed Assets	986,635	273,725	0	0	(273,725)
Operating Transfers Out	70,000	232,000	60,000	60,000	(172,000)
Total Expenditures	$21,452,040	$22,877,851	$23,644,737	$23,232,964	$355,113
Expenditure Reimbursements	(5,898,096)	(5,435,572)	(4,157,949)	(4,157,949)	1,277,623
Total Appropriations	$15,553,944	$17,442,279	$19,486,788	$19,075,015	$1,632,736
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$438,653	$467,848	$467,848	$467,848	$0
Interest/Rents	13,575	0	0	0	0
Aid from Other Governments	8,334,031	8,486,552	8,451,577	8,451,577	(34,975)
Charges for Services	218,096	788,608	840,608	840,608	52,000
Miscellaneous Revenues	63,623	254,901	82,765	82,765	(172,136)
Operating Transfers In	70,000	232,000	206,294	206,294	(25,706)
Total Revenues	$9,137,978	$10,229,909	$10,049,092	$10,049,092	($180,817)
Net County Cost					
Mandated	$6,606,461	$7,212,370	$8,179,955	$7,768,182	$555,812
Discretionary	(190,495)	0	1,257,741	1,257,741	1,257,741
Total Net County Cost	$6,415,966	$7,212,370	$9,437,696	$9,025,923	$1,813,553
Allocated Positions	218.0	217.0	192.0	190.0	(27.0)
Temporary (Full-Time Equivalent)	37.5	46.4	45.4	39.4	(7.0)
Total Staffing	255.5	263.4	237.4	229.4	(34.0)

This presentation is a summary of the 15 budgets administered by the Office of the District Attorney. These include:

➢ 202	District Attorney
➢ 20201	State OCJP Grant Programs
➢ 20202	Real Estate Fraud Prosecution
➢ 20205	Victim Assistance Center Program
➢ 20209	Child Abduction Unit
➢ 20210	DA Narcotics Enforcement
➢ 20212	Auto Insurance Fraud Prosecution
➢ 20215	Spousal Abuse Prosecution
➢ 20216	Workers' Comp Insurance Fraud
➢ 20217	Public Assistance Fraud Prosecution
➢ 20219	Auto Theft Prosecution
➢ 20227	DUI Prosecutor Training & Education
➢ 20228	DA Investigator Adult Protective Services
➢ 20230	DA Project Sentry
➢ 207	COPS (AB 3229)

202—District Attorney

Law & Justice

John Phillips, ***District Attorney***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$10,724,578	$11,143,879	$12,418,156	$12,006,383	$862,504
Services & Supplies	2,176,148	2,378,857	2,146,668	2,146,668	(232,189)
Fixed Assets	128,462	147,995	0	0	(147,995)
Total Expenditures	$13,029,188	$13,670,731	$14,564,824	$14,153,051	$482,320
Expenditure Reimbursements	(1,460,216)	(1,450,206)	(1,457,949)	(1,457,949)	(7,743)
Total Appropriations	$11,568,972	$12,220,525	$13,106,875	$12,695,102	$474,577
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$438,653	$467,848	$467,848	$467,848	$0
Aid from Other Governments	4,192,140	3,519,699	3,757,665	3,757,665	237,966
Charges for Services	218,096	788,608	840,608	840,608	52,000
Miscellaneous Revenues	22,860	0	0	0	0
Operating Transfers In	70,000	232,000	60,000	60,000	(172,000)
Total Revenues	$4,941,749	$5,008,155	$5,126,121	$5,126,121	$117,966
Net County Cost					
Mandated	$6,627,223	$7,212,370	$7,980,754	$7,568,981	$356,611
Allocated Positions	157.0	159.0	138.0	136.0	(23.0)
Temporary (Full-Time Equivalent)	24.0	27.7	33.7	27.7	0.0
Total Staffing	181.0	186.7	171.7	163.7	(23.0)

Purpose

The Office of District Attorney is a mandated function which initiates and conducts prosecutions for violations of State laws and local ordinances. The District Attorney investigates such offenses and conducts collaborative investigations with local law enforcement agencies; establishes policy and standards for filing of criminal complaints; institutes proceedings for the arrest of persons charged with, or reasonably suspected of, public offenses; attends and advises the Grand Jury; provides services and institutes criminal and/or civil proceedings to remedy consumer fraud and abate nuisances and environmental hazards; manages grant programs providing vertical prosecution; provides services to victims of crime and witnesses; and provides legal training for local law enforcement agencies.

Major Budget Changes

Salaries & Employee Benefits

➢ $1,524,643	Negotiated salary and benefits adjustments.
➢ $556,853	Reassignment of staff previously assigned to support various State grant-funded programs due to reduction or discontinuance of these grants.
➢ ($1,216,292)	Deleted 23 vacant positions.
➢ ($2,700)	Replaced a Senior Legal Stenographer with a Legal Technician.

Services & Supplies

➢ ($7,507)	Decrease in communications and radio maintenance from reduced cell phones.

➢ ($8,971)	Decrease in equipment rental and lease costs.
➢ ($35,388)	Decrease in travel costs based on actual experience.
➢ ($204,927)	Decrease in costs for professional services, court reporting transcription, and special departmental expense based on actual experience.
➢ ($27,952)	Decrease in data processing charges.
➢ $33,603	Increase in Workers' Compensation and Casualty Insurance.
➢ $45,653	Increase in utility costs based on actual experience.
➢ ($21,600)	Transfer Lodi office rental to Facilities Management.
➢ ($5,100)	Decrease in small tools and instruments purchases.

Expenditure Reimbursements

➢ $427,270	Increased reimbursements from the Public Assistance Fraud Protection program and other various grant programs for District Attorney main office support.
➢ ($47,193)	Decreased transfer from Auto and Workers' Compensation Fraud Programs.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Unified Court Filings					
Felony Filings					
Countywide	5,242	5,470	5,179	5,290	5,290
Stockton	2,851	3,695	3,598	3,893	3,893
Lodi	464	537	593	278	278
Manteca/Ripon/Escalon/Tracy	1,138	1,238	988	1,119	1,119
Misdemeanor Filings/Traffic					
Stockton	10,837	8,613	8,167	8,347	8,347
Lodi	1,798	1,994	2,126	1,224	1,224
Manteca/Ripon/Escalon/Tracy	2,543	3,003	3,149	2,638	2,638
Cases/Trials					
Cases Set for Jury Trial	1,000	448	757	477	449
Jury Trials	100	116	112	68	58
Court Trials	6	13	7	7	4
Investigations					
Cases Opened	3,757	3,794	3,906	3,888	3,945
Document Service	4,307	4,350	4,194	4,186	4,187
Other Cases	1,737	1,754	2,338	2,179	2,182

➢ ($372,334)	Decreased reimbursement from Family Support for District Attorney's main office support.

Revenues

➢ $325,876	Increased Proposition 172 revenue.
➢ ($94,000)	Elimination of State Peace Officers Standards and Training reimbursements and the deferral of State mandate reimbursements.
➢ $6,090	Increase in Bullet-proof Vest Grant.
➢ $52,000	Increase in anticipated recovery of investigative costs.
➢ ($172,000)	Decreased transfer from District Attorney's Narcotics Enforcement Special Revenue Fund.

Program Discussion

This is the main budget for the District Attorney's Office. Proposition 172 revenue of $3,747,575 supports 29% of the recommended $12,695,102 operating budget. Grant funding, earned revenue, and reimbursements offset an additional $1,378,546, or 11% of the Department's overall budget. The remaining $7,568,981 is funded by General Purpose Revenue.

Staffing

The recommended budget reflects the deletion of 23 vacant positions in order to mitigate the loss of $720,853 in grant service reimbursements and the deferral of $94,000 in State mandate reimbursements. The positions recommended for deletion are:

- 6 Deputy District Attorneys
- 2 District Attorney Investigators
- 6 District Attorney Investigator Trainees
- 1 Office Systems Analyst
- 1 Legal Stenographer
- 3 Legal Technicians
- 1 Accounting Technician
- 1 Legal Assistant
- 2 Office Assistants

An additional savings of $2,700 will occur by replacing a Senior Legal Stenographer position with a Legal Technician position. The Senior Legal Stenographer classification is being phased out and replaced with the Legal Technician classification as these positions become vacant.

No Civil Service staff will be laid off as a result of these deletions. However, eight extra-help staff (6 FTE) and one contract position, that were added mid-year, will not be renewed under the proposed budget recommendation.

Grant Funding

The District Attorney's Office receives grant funding from several State and federal agencies to conduct specialized vertical prosecution programs. A majority of these grants are provided by the State Office of Criminal Justice Planning and will continue to track grant-related expenditures through separate budget units established for each funding source.

During 2003-04, the District Attorney's Office will remain dependent on grant funding to underwrite a significant portion of the Department's operating budget. During 2002-03, the Board approved the establisment of the Real Estate Fraud Prosecution Program, which is funded by a $2 fee attached to certain real estate instruments, papers, and notices recorded in San Joaquin County. The District Attorney also received a federal grant of $245,895, from the Bureau of Justice Assistance, for Project Sentry to reduce juvenile-related gun violence.

In 2003-04, funding for the Spousal Abuse Prosecution Program and the District Attorney Investigator Adult Protective Services Program has been discontinued. No appropriations have been included in the proposed budget for these programs.

The reimbursement for expenditures incurred by the Child Abduction Unit, for providing mandated services, will be deferred by the State into unknown future years. Since the level of mandated services is discretionary, the District Attorney's Office proposes to reduce the staffing and service levels for this mandate. The recommended budget includes $199,201 of County resources to fund this mandated function until reimbursements are received from the State.

The District Attorney's Office anticipates receiving revenues or expenditure reimbursements from 20 grant programs in 2003-04 totaling $4,862,971.

Fourth and Fifth Floor Remodeling Project

The District Attorney anticipates occupying the fifth floor of the Courthouse during 2003-04. The original plan to occupy the fifth floor with investigative personnel has changed due to the overall increase in staff from the time the plans were finalized. The District Attorney now plans to occupy the fifth floor with attorneys and administrative staff; therefore, the 2003-04 recommended budget includes funding to continue renting office space for the District Attorney's Investigation Division.

Public Assistance Fraud Investigative Unit

In 2003-04, the District Attorney's Office will continue to provide welfare fraud investigative functions under a joint agreement between the Human Services Agency and the District Attorney's Office. The District Attorney's main budget unit will receive $869,475 in 2003-04 for administrative and staffing support to the Public Assistance Fraud Investigative Unit.

Family Support

On June 30, 2002, the Board approved the final separation of the Family Support Division, and released the District Attorney of all administrative and programmatic responsibilities for child support services in San Joaquin County. This separation resulted in a new County department now identified as the San Joaquin County Office of Child Support. The District Attorney's Office will continue to provide one Investigator and two Deputy District Attorneys to the Office of Child Support, for criminal investigations and prosecution services, for a reimbursement of $363,313 in 2003-04. This represents a decrease of $372,334 from 2002-03.

Supplemental Request

The District Attorney has requested supplemental funding of $411,773 to restore two Deputy District Attorney positions, 3.75 FTE District Attorney Investigator positions, 0.75 FTE District Attorney Investigative Assistant position, and 1.5 FTE Office Assistant positions.

- The Deputy District Attorneys are being requested to partially offset the loss of three senior prosecutors that were not replaced during 2002-03, in order to keep up with the County's growing population and crime rate.
- The 3.75 FTE extra-help Investigator and 0.75 Investigative Assistant positions are being requested to ensure that two large-scale fraud investigations can continue as well as the personal serving of subpoenas and the transportation to court of victims and witnesses.
- The 1.5 FTE Office Assistant positions are being requested to offset the deletion of eight vacant clerical positions and to ensure that the circuit court operations are not hindered.

The District Attorney's ability to fill allocated grant-funded positions has been hampered greatly by the continual rise in the cost of salaries and benefits, while grant funding has either declined or remained stagnant. In 2002-03, the District Attorney was able to alleviate some of the staff shortages with extra-help staff, when funding was available. The funding for additional extra-help positions is not recommended in the 2003-04 proposed budget. Based on the Board adopted Grant Funding Policy Guidelines, the approval of grant funded positions has always been with the condition that if a grant can no longer support the positions, then the positions will be deleted.

2002-03 Accomplishments

1. Designed, completed, and posted the District Attorney's web page.
2. Applied for and received a Project Sentry Prosecution grant from the Bureau of Justice Assistance.

2003-04 Objectives

1. To relocate District Attorney staff to the remodeled fifth floor of the Courthouse.
2. To continue to establish a cost effective records management, storage, and retrieval system that exports data from the Criminal Justice Information System.

20202—DA-Real Estate Fraud Prosecution

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$0	$0	$129,294	$129,294	$129,294
Services & Supplies	0	0	17,000	17,000	17,000
Total Appropriations	$0	$0	$146,294	$146,294	$146,294
Earned Revenues By Source					
Operating Transfers In	0	0	$146,294	$146,294	$146,294
Total Revenues	$0	$0	$146,294	$146,294	$146,294
Net County Cost	$0	$0	$0	$0	$0

Purpose

In 1995, the Governor signed into law Senate Bill 537. This legislation enacted Section 27388 of the California Government Code authorizing counties to impose a $2 recordation fee to be paid to the County at the time of recording certain real estate instruments. The fee is collected and placed into a trust fund to be distributed by the Real Estate Fraud Trust Fund Committee to the District Attorney's Office and eligible local law enforcement agencies. To be eligible for funds, a local law enforcement agency must have an established real estate fraud unit (one year) and apply for funding. These funds can be only used strictly for programs, which enhance the capacity of local district attorneys and local law enforcement, to deter, investigate, and prosecute crimes involving real estate fraud.

Program Discussion

Real estate fraud is commonly perpetrated against the elderly who are often unsophisticated and the most vulnerable members of the society. A single proficient thief can easily cause ruin for dozens of victims, stealing their life savings, stealing their homes, and harming them so profoundly that the victims can never recover financially. Because real estate fraud schemes can be extremely complicated, the successful prosecution of these cases requires investigators and prosecutors that are specially trained in the area of real estate fraud. In addition, expert witnesses are often needed to provide the specialized testimony needed for a successful prosecution.

The recommended budget of $146,294 will be used to pay for expert witnesses and to fund 40% of a Deputy District Attorney and 85% of a District Attorney Investigator position. The assigned positions are allocated in the District Attorney's main budget (#202).

2003-04 Objectives

1. To establish the Real Estate Fraud Prosecution Trust Fund Committee.
2. To prosecute 10 real estate fraud cases.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Real Estate Fraud Prosecution Cases	N/A	N/A	N/A	N/A	10

20205—DA-Victim Assistance Center

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$440,635	$560,037	$543,564	$543,564	($16,473)
Services & Supplies	41,447	48,099	49,179	49,179	1,080
Fixed Assets	44,772	0	0	0	0
Total Appropriations	$526,854	$608,136	$592,743	$592,743	($15,393)
Earned Revenues By Source					
Aid from Other Governments	$296,284	$608,136	$592,743	$592,743	($15,393)
Total Revenues	$296,284	$608,136	$592,743	$592,743	($15,393)
Net County Cost					
Discretionary	$230,570	$0	$0	$0	$0
Allocated Positions	11.0	12.0	12.0	12.0	0.0
Temporary (Full-Time Equivalent	0.5	3.0	0.7	0.7	(2.3)
Total Staffing	11.5	15.0	12.7	12.7	(2.3)

Purpose

The Victim Assistance Center provides claims verification services for the Victims-of-Crime Program. The Center assists victims file claims and provides expedited local verification of claims to ensure the timely issuance of payments to victims. This discretionary program was established through a joint powers agreement with the State Board of Control, now known as the Victims Compensation and Government Claims Board.

Major Budget Changes

Salaries & Employee Benefits

➤ ($16,473)	Decrease in contract and extra-help costs.

Services & Supplies

➤ $8,354	Increase in office and postage expenses.
➤ $2,973	Increase for rental of office space.
➤ ($7,940)	Decrease in rent and maintenance of equipment.
➤ ($3,200)	Decrease in Communications and travel costs.

Revenues

➤ ($15,393)	Decrease in revenue from the State.

Program Discussion

The State Victims Compensation and Government Claims Board reimburses all allowable costs under a standard agreement. The recommended budget for 2003-04 is $592,743. The program is staffed with one Victim Claims Supervisor, eight Victim Claims Specialists, three Office Assistants, and 75% of an extra-help Office Assistant. As in previous years, the cost of the Program Coordinator position is shared between the Victim/Witness Program and the Victim/Assistance Program.

The recommended budget includes $30,000 in continued funding for office space located in Cort Towers along with the District Attorney's Investigative Unit.

The demand for Victims-of-Crime claims verification continues to rise as crime increases. According to preliminary information released by the State, crimes Statewide continued to increase during 2002-03. San Joaquin County's Victim Assistance Center has continually exceeded its established performance goals and standards to remain a model program.

2002-03 Accomplishments

1. Processed and verified approximately 8,600 claims.
2. Continued to process claims for San Joaquin County and to act as a central processing location for Fresno, Amador, Merced, Calaveras, Mariposa, Madera, Stanislaus, and Tuolumne counties.
3. Continued to provide training for staff.

2003-04 Objectives

1. To process and verify a minimum of 8,600 claims.
2. To continue to process claims for San Joaquin, Fresno, Amador, Merced, Calaveras, Mariposa, Madera, Stanislaus, and Tuolumne counties.
3. To continue to provide training for staff.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Claims Verified	5,138	6,414	6,785	8,600	8,600

20209—DA-Child Abduction Unit

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$208,821	$385,289	$191,660	$191,660	($193,629)
Services & Supplies	38,627	84,612	7,541	7,541	(77,071)
Fixed Assets	45,960	13,500	0	0	(13,500)
Total Appropriations	$293,408	$483,401	$199,201	$199,201	($284,200)
Earned Revenues By Source					
Aid from Other Governments	$313,366	$483,265	$0	$0	($483,265)
Miscellaneous Revenues	804	136	0	0	(136)
Total Revenues	$314,170	$483,401	$0	$0	($483,401)
Net County Cost					
Mandated	($20,762)	$0	$199,201	$199,201	$199,201
Allocated Positions	2.0	2.0	2.0	2.0	0.0

Purpose

The District Attorney is mandated under Family Code Section 3130 to assist in gaining enforcement of custody and visitation decrees; locating and returning children unlawfully taken by a parent; proceeding with civil court action; and guaranteeing appearance of offenders in court.

Major Budget Changes

Salaries & Employee Benefits

➢ ($193,629)	Decrease in staff time assigned to the program.

Services & Supplies.

➢ ($37,911)	Decrease in travel and motor pool costs.
➢ ($12,096)	Decrease in rent and utilities.
➢ ($34,605)	Decrease in all other services and supplies.

Revenues

➢ ($483,401)	Deferral of State mandate reimbursement.

Program Discussion

The Child Abduction Program is one of many mandated functions that is reimbursable by the State. The program is responsible for ensuring the enforcement of local court orders throughout the nation as well as foreign countries that recognize the Hague Convention on International Child Abduction. The Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) requires staff to locate and return children who are unlawfully detained in this County to courts of other jurisdictions.

In 2003-04, the State will continue to defer reimbursement payments on certain State mandate programs. Since service levels are not mandated under this statute, the District Attorney proposes to reduce the staffing and service levels of this program until the State restores the reimbursement process.

The recommended budget of $199,201 will fund a District Attorney Investigator, a District Attorney Investigative Assistant, and an Office Assistant . The District Attorney Investigative Assistant and the Office Assistant are allocated in this budget, while the District Attorney Investigator is allocated in the District Attorney's main budget.

2002-03 Accomplishments

1. Conducted training with local law enforcement agencies on the implementation of the UCCJEA and developed protocols for missing and abducted children.
2. Developed a web page that includes tips for preventing child abduction and the procedures to be followed when a child is abducted. The web page also includes a 17-page printable child abduction questionnaire.
3. Developed a Good Cause Notification form to document incoming cases more efficiently.

2003-04 Objectives

1. To continue to provide training and to develop pamphlets in English and Spanish for law enforcement agencies and the public.
2. To publish missing children's pictures on the Child Abduction Unit website.
3. To update the Child Abduction Unit database.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Child Visitation Cases	21	19	278	234	250
Child Abduction Cases	84	97	91	77	80
Review Only/Letters	264	286	246	268	275
Notification/Good Cause Cases	18	24	37	22	25
Total New Cases	387	426	652	601	630
Children Recovered	32	115	15	9	12
Resolutions	382	404	462	270	300

20210—DA-Narcotics Enforcement

Law & Justice

John Phillips, *District Attorney*

DA Narcotics Enforcement Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Operating Transfers Out	$70,000	$232,000	$60,000	$60,000	($172,000)
Total Appropriations	$70,000	$232,000	$60,000	$60,000	($172,000)
Earned Revenues By Source					
Interest/Rents	$13,575	$0	$0	$0	$0
Miscellaneous Revenues	17,194	232,000	60,000	60,000	(172,000)
Fund Balance	39,231	0	0	0	0
Total Revenues	$70,000	$232,000	$60,000	$60,000	($172,000)
Net County Cost	$0	$0	$0	$0	$0

Purpose

This budget unit serves as a pass-through account for transferring funds from the District Attorney's Narcotics Enforcement Special Revenue Fund to the District Attorney's General Fund budget. The Special Revenue Fund holds the District Attorney's Office share of proceeds from the forfeiture of assets seized from narcotics dealers.

Program Discussion

The District Attorney proposes to use asset forfeiture proceeds to pay for one-time purchase and/or items which would otherwise not be acquired from the Department's General Fund budget. For 2003-04, funds will be used to purchase software upgrades and for subscriptions to research sites and services.

20212—DA-Auto Insurance Fraud Prosecution

Law & Justice

John Phillips, ***District Attorney***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$141,536	$245,138	$120,385	$120,385	($124,753)
Services & Supplies	49,263	58,065	22,255	22,255	(35,810)
Fixed Assets	12,493	13,500	0	0	(13,500)
Total Appropriations	$203,292	$316,703	$142,640	$142,640	($174,063)
Earned Revenues By Source					
Aid from Other Governments	$206,937	$316,703	$142,640	$142,640	($174,063)
Total Revenues	$206,937	$316,703	$142,640	$142,640	($174,063)
Net County Cost					
Discretionary	($3,645)	$0	$0	$0	$0
Temporary (Full-Time Equivalent)	1.0	1.0	0.0	0.0	(1.0)

Purpose

This State-funded program provides the District Attorney with the resources to investigate and prosecute automobile insurance fraud cases. Funds are provided through a special surcharge collected by the State Insurance Commission on all automobile insurance policies and may only be used for this purpose. Funding levels are based on the number of registered vehicles in each county.

Major Budget Changes

Salaries & Employee Benefits

➤ ($124,753)	Decrease in staff time charged to the program and eliminate funding of an extra help position.

Services & Supplies

➤ ($6,900)	Decrease in office expenses and communication costs.
➤ ($5,000)	Decrease in the lease and maintenance of equipment.
➤ ($6,000)	Decrease in motor pool costs.
➤ ($1,800)	Decrease in audit charges to the grant.
➤ ($18,535)	Decrease in administrative charges from the District Attorney's main budget.
➤ $836	Increase in Casualty and Workers' Compensation Insurance.
➤ ($3,000)	Decrease in law enforcement equipment expense.
➤ $4,589	Increase in office space rent.

Revenues

➤ ($174,063)	Decrease in anticipated revenue from the State Department of Insurance.

Program Discussion

The Auto Insurance Fraud Vertical Prosecution Program investigates and prosecutes automobile insurance fraud cases. Funding levels are based on the number of registered vehicles in each county and is anticipated to total $142,640 for 2003-04.

The grant provides funding for 50% of a Deputy District Attorney, 50% of a District Attorney Investigator positions, and 40% of a District Attorney Investigative Assistant. The grant also provides funds for 50% of the office space shared with the Workers' Compensation Insurance Fraud Program.

20212—DA-Auto Insurance Fraud Prosecution

2002-03 Accomplishments

1. Increased the coordination between agencies in the investigation of insurance fraud cases.
2. Established regular meetings with local fire chiefs to better identify auto insurance fraud cases involving arson.
3. Initiated investigations involving multi-disciplinary medical clinics and legal providers.

2003-04 Objectives

1. To develop with fire department investigators an expedited system for the investigation of cases involving both auto transponders and arson.
2. To develop, track, and improve the collection of restitution.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Auto Insurance Fraud Cases					
Referrals	75	51	63	60	70
Convictions	15	4	15	15	20
Declined Cases	5	42	18	10	10
Still Investigating	20	5	3	25	30

20215—DA-Spousal Abuse Prosecution

General Government

John Phillips, ***District Attorney***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$115,464	$113,610	$0	$0	($113,610)
Services & Supplies	4,598	6,390	0	0	(6,390)
Total Appropriations	$120,062	$120,000	$0	$0	($120,000)
Earned Revenues By Source					
Aid from Other Governments	$57,511	$120,000	$0	$0	($120,000)
Total Revenues	$57,511	$120,000	$0	$0	($120,000)
Net County Cost					
Discretionary	$62,551	$0	$0	$0	$0

Purpose

The Spousal Abuse Prosecution Program is funded by federal spousal abuse funds allocated by the State Department of Justice. This funding provides for the vertical prosecution of felony domestic violence cases. It also provides the resources to extend the Stockton-based domestic violence program to the outlying judicial districts. A 20% match is required to maintain grant funding. The match is incorporated into the District Attorney's main budget.

Major Budget Changes

Salaries & Employee Benefits

➢ ($113,610)	Elimination of staff time charged to the program.

Services & Supplies

➢ ($6,390)	Discontinuance of State funded Spousal Abuse Prosecution Program.

Revenue

➢ ($120,000)	Discontinuance of the Spousal Abuse Prosecution grant.

Program Discussion

The District Attorney was notified by the State Department of Justice that the funding for this grant would no longer be available for 2003-04, as a result of proposed State budget cuts. However, if funding is restored in the State's adopted budget, the District Attorney will request that the Board restore this program.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Cases Prosecuted	73	67	60	60	N/A

20216—DA-Workers' Comp Insurance Fraud

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$267,073	$371,829	$274,304	$274,304	($97,525)
Services & Supplies	66,776	66,536	23,931	23,931	(42,605)
Fixed Assets	26,588	13,500	0	0	(13,500)
Total Appropriations	$360,437	$451,865	$298,235	$298,235	($153,630)
Earned Revenues By Source					
Aid from Other Governments	$237,425	$451,865	$298,235	$298,235	($153,630)
Total Revenues	$237,425	$451,865	$298,235	$298,235	($153,630)
Net County Cost					
Discretionary	$123,012	$0	$0	$0	$0
Temporary (Full-Time Equivalent)	1.8	1.8	0.0	0.0	(1.8)

Purpose

This program is funded by the State Department of Insurance. The purpose of the program is to expand the investigation and prosecution of workers' compensation insurance fraud cases.

Major Budget Changes

Salaries & Employee Benefits

➢ ($57,052)	Decrease in staff time charged to the program.
➢ ($40,473)	Decrease in contract and extra-help costs.

Services & Supplies

➢ ($4,027)	Decrease in office supplies and communication costs.
➢ ($5,000)	Decrease in equipment lease and maintenance costs.
➢ ($6,000)	Decrease in motor pool costs.
➢ ($28,650)	Decrease in administrative charges from the District Attorney's main budget.
➢ ($3,000)	Decrease in clothing and personal expenses.
➢ $4,072	Increase in office space rent.

Revenues

➢ ($153,630)	Decrease in anticipated revenue from the State Department of Insurance.

Program Discussion

The Workers' Compensation Insurance Fraud Prosecution Program allows the District Attorney to expand and intensify the investigation and prosecution of businesses and individuals who commit workers' compensation insurance fraud. Funding from the State Department of Insurance is anticipated at $298,235 for 2003-04.

The grant provides funding for 1.25 FTE Deputy District Attorney IV positions, 95% of a District Attorney Investigator position, and 50% of an Investigative Assistant. The grant also provides funding for 50% of the office space shared with the Auto Insurance Fraud Program.

2002-03 Accomplishments

1. Increased outreach programs within the community to encourage local employers, insurance companies, and law enforcement agencies to prosecute workers' compensation insurance fraud cases and increased the number of referrals received, by over 13%.

20216—DA-Workers' Comp Insurance Fraud

Law & Justice

2003-04 Objectives

1. To implement AB 749 which targets employers who fraudulently avoid full payment of insurance premiums by under reporting their total payroll.
2. To develop procedures for monitoring and increasing the collection of restitution.
3. To reduce the time between the receipt of referrals and the filing of charges.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Workers' Compensation Cases					
Referrals	75	34	44	50	52
Convictions	20	4	8	15	8
Declined	5	20	21	10	10
Still Investigating	20	20	2	20	25

20217—DA-Public Assistance Fraud Prosecution

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$2,039,614	$2,652,002	$2,716,547	$2,716,547	$64,545
Services & Supplies	909,151	1,108,677	1,241,194	1,241,194	132,517
Fixed Assets	608,876	75,000	0	0	(75,000)
Total Expenditures	$3,557,641	$3,835,679	$3,957,741	$3,957,741	$122,062
Expenditure Reimbursements	(4,266,563)	(3,835,679)	(2,700,000)	(2,700,000)	1,135,679
Total Appropriations	($708,922)	$0	$1,257,741	$1,257,741	$1,257,741
Net County Cost					
*Discretionary**	($708,922)	$0	$1,257,741	$1,257,741	$1,257,741
Allocated Positions	36.0	33.0	30.0	30.0	(3.0)
Temporary (Full-Time Equivalent)	0.7	1.7	0.0	0.0	(1.7)
Total Staffing	36.7	34.7	30.0	30.0	(4.7)

** The 2003-04 Net County Cost represents unspent allocation already funded by the Human Services Agency in prior years.*

Purpose

The Public Assistance Fraud Prosecution Program investigates and prosecutes criminal welfare fraud, including AFDC, Food Stamp, and vendor fraud cases. The program is funded with federal/State welfare administration funds received by the Human Services Agency (HSA) for administering federal/State welfare programs at the local level.

Major Budget Changes

Salaries & Employee Benefits

➢ $315,061	Negotiated salary and benefits adjustments.
➢ ($227,520)	Deleted two vacant Investigator positions and one vacant Legal Technician position.
➢ ($46,505)	Decrease in contract and extra-help expense.
➢ $23,509	Increase in overtime charged to the grant.

Services & Supplies

➢ $17,196	Increase in office, periodical, and communication costs.
➢ ($18,000)	Decrease in rent and lease of equipment.
➢ ($1,000)	Decrease in transportation and motor pool costs.
➢ $22,826	Increase in professional services and special departmental expense.
➢ ($25,095)	Decrease in data processing charges and software and licensing costs.
➢ $20,000	Increase in law enforcement equipment expense.
➢ $1,000	Increase in bottled water expense.
➢ $13,286	Increase in Casualty and Workers' Compensation Insurance.
➢ $62,304	Increase in utilities and office space rent.
➢ $40,000	Increase in small tool and instrument costs.

Expenditure Reimbursements

➢ ($1,135,679)	Decreased reimbursements from HSA.

Program Discussion

The Public Assistance Fraud Prosecution Program investigates and prosecutes large-scale criminal welfare fraud, including AFDC, Food Stamp, and vendor fraud cases. The unit is currently comprised of two Deputy District Attorney positions, an Assistant Chief District Attorney investigator, tow District Attorney Investigator III positions, eight District Attorney Investigator I/II positions, three Investigator II positions, ten Investigator I positions, two District Attorney Investigative Assistants, and two Legal Technicians. In addition, this budget includes funding for a District Attorney Investigator III, 50% of a Department Information Systems Analyst position, and 25% of an Office Systems Analyst that are all allocated in the District Attorney's main budget.

The proposed budget recommends the deletion of two vacant District Attorney Investigator positions and one vacant Legal Technician position for a cost savings of $227,520. This unit continues to be housed in a separate facility, near the courthouse, due to the lack of space in the District Attorney's Main Office. This budget includes the cost of housing all personnel assigned to this unit.

During the first few years of the program the District Attorney's Office was unable to spend its full funding allocation from HSA, primarily due to the inability to fill all vacant positions during the start-up of the program. The unspent allocation from HSA has resulted in a residual fund balance of $1,257,741 by year-end 2002-03. This fund balance, coupled with $2,700,000 in funding for 2003-04, will allow the District Attorney to operate this program for one more year at nearly full-strength. The District Attorney is aware that absent a substantial increase in funding from HSA, the program will have to cut back dramatically starting in 2004-05.

In 2002-03, the Public Assistance Fraud Prosecution Program conducted several successful undercover sting operations. These sting operations netted 78 individuals, who were wanted on felony warrants, through a collaborative effort involving Welfare Fraud Investigators, the Stockton Police Department, San Joaquin County Probation Department, and local Parole Officers.

2002-03 Accomplishments

1. Collected over $300,000 in restitution to HSA.
2. Continued Food Stamp fraud investigations.
3. Set up a two-person unit devoted to welfare fraud warrants.
4. Conducted a warrant sting operation resulting in 78 arrests.

2003-04 Objectives

1. To recover $400,000 in aid obtained fraudulently.
2. To explore new ways to combat fraud involving the Electronic Benefits Transfer program that was implemented in June 2003.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Referrals	350	280	1,624	1,621	1,400
Convictions	150	95	199	212	200
Declined	27	22	24	12	6
Orders To Show Cause	88	40	58	103	110
DA Investigations	504	800	1,221	1,103	1,200
Ongoing Fraud	244	280	560	521	700
Duplicate AFDC Warrants	98	93	86	74	74
Arrest/Bench Warrants	300	250	174	86	100

20219—DA-Auto Theft Prosecution

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$325,161	$342,930	$397,552	$397,552	$54,622
Services & Supplies	11,156	4,120	30,577	30,577	26,457
Fixed Assets	23,435	0	0	0	0
Total Appropriations	$359,752	$347,050	$428,129	$428,129	81,079
Earned Revenues By Source					
Aid from Other Governments	$457,194	$347,050	$428,129	$428,129	$81,079
Total Revenues	$457,194	$347,050	$428,129	$428,129	$81,079
Net County Cost					
Discretionary	($97,442)	$0	$0	$0	$0
Temporary (Full-Time Equivalent)	1.7	2.7	1.7	1.7	(1.0)

Purpose

The Auto Theft Prosecution Program focuses exclusively on the prosecution of auto theft cases. The program is funded through an assessment fee of $1 on each new vehicle purchased and $1 to be added to the annual renewal of a vehicle's registration fee for automobiles registered in San Joaquin County. The revenue received for this program must be utilized exclusively to investigate and prosecute auto theft cases.

Major Budget Changes

Salaries & Employee Benefits

➢ $30,622	Negotiated salary and benefits adjustments.
➢ $24,000	Increase in overtime charged to the grant.

Services & Supplies

➢ $23,950	Increase in transportation and motor pool costs.
➢ $1,300	Increase in special services and court reporting costs.
➢ $1,207	Increase in Casualty and Workers' Compensation Insurance.

Revenues

➢ $81,079	Increase in anticipated revenue.

Program Discussion

The District Attorney's Auto Theft Prosecution program is a collaborative effort between local law enforcement and the California Highway Patrol. These agencies have joined together to establish the San Joaquin County Auto Theft Task Force. The task force investigates, arrests, and refers juveniles and adults to the District Attorney's Office for vertical prosecution of auto theft cases. During 2003-04, the unit will be staffed by two full-time Deputy District Attorneys, one full-time District Attorney Investigator, a contract Office Assistant, and a 0.75 FTE extra-help Investigative Assistant. All civil service positions are allocated in the District Attorney's main budget (#202). The $1 registration fee covers the entire cost of salaries, benefits, and supplies.

In 2003-04, the City of Stockton Police Department will no longer participate in the task force. The direct effect of this change is that the task force will not generate City of Stockton cases, but will continue to provide investigative support in the same manner previously provided to other local law enforcement.

20219—DA-Auto Theft Prosecution

Law & Justice

2002-03 Accomplishments

1. Identified repeat offenders and increased filings.

2003-04 Objectives

1. To expand the database to include repeat offenders and the resolution of circuit court cases.
2. To increase the rate of prosecution and convictions of reported auto thefts.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Auto Theft Cases Prosecuted	365	417	409	457	503

20227—DA-DUI Prosecutor Training Program

Law and Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$0	$5,350	$7,176	$7,176	$1,826
Services & Supplies	193,080	73,130	269,226	269,226	196,096
Total Appropriations	$193,080	$78,480	$276,402	$276,402	$197,922
Earned Revenues By Source					
Aid from Other Governments	$128,309	$78,480	$276,402	$276,402	$197,922
Total Revenues	$128,309	$78,480	$276,402	$276,402	$197,922
Net County Cost					
Discretionary	$64,771	$0	$0	$0	$0
Temporary (Full-Time Equivalent)	0.2	0.2	0.2	0.2	0.0

Purpose

The District Attorney's Office provides fiscal management and operational oversight for the Driving Under the Influence (DUI) Prosecutor Training and Education Program. The program provides educational materials and training for DUI prosecutors throughout the State. Funding for this program is provided by the State Office of Traffic Safety.

Major Budget Changes

Salaries & Employee Benefits

➢ $1,826	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $196,096	Increase in negotiated contract reimbursement to the California District Attorney's Association.

Revenues

➢ $197,922	Increase in the negotiated contract with the Office of Traffic Safety.

Program Discussion

This multilevel project provides California prosecutors with the resources they need to successfully prosecute DUI cases. This project established and maintains an Internet brief bank, provides sponsorship of Statewide training seminars, develops DUI prosecutor training materials, manuals, and other resources designed to assist DUI prosecutors Statewide.

The District Attorney provides operational oversight and fiscal administration, coordinates the Statewide DUI Prosecutor Training Seminars, and evaluates the effectiveness of the training program. The California District Attorney's Association (CDAA) produces and distributes the curriculum, training manuals, advertising, and recruitment materials. The CDAA also recruits presenters, collects articles for the prosecutor brief bank, coordinates seminar training with the District Attorney's Office, and provides additional staff support as necessary to meet the project's goals.

The Office of Traffic Safety will fund 20% of a Senior Office Assistant and all other expenses incurred to conduct the DUI Prosecutor Training Program. The partial position is allocated in the main District Attorney budget (#202).

2002-03 Accomplishments

1. Conducted three DUI Prosecutor Training Seminars.
2. Produced two prosecutor training manuals.

2003-04 Objectives

1. To conduct three additional DUI Prosecutor Training Seminars.
2. To continue to update and produce DUI prosecutor training materials.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Training seminars conducted	N/A	N/A	2	3	3

20228—DA-Investigator Adult Protective Services

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$53,041	$131,842	$0	$0	($131,842)
Services & Supplies	729	17,845	0	0	(17,845)
Fixed Assets	20,272	0	0	0	0
Total Expenditures	$74,042	$149,687	$0	$0	($149,687)
Expenditure Reimbursements	(171,317)	(149,687)	0	0	149,687
Total Appropriations	($97,275)	$0	$0	$0	$0
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	($97,275)	$0	$0	$0	$0
Allocated Positions	1.0	1.0	0.0	0.0	(1.0)
Temporary (Full-Time Equivalent)	0.6	1.0	0.0	0.0	(1.0)
Total Staffing	1.6	2.0	0.0	0.0	(2.0)

Purpose

The District Attorney Investigator Adult Protective Services Program investigates crimes committed against the elderly and dependent adults. Program costs are fully funded by the Human Services Agency.

Major Budget Changes

Salaries & Employee Benefits

➢ ($131,842)	Elimination of staff time charged to this program.

Services & Supplies

➢ ($17,845)	Elimination of all services and supplies.

Expenditure Reimbursements

➢ ($149,687)	Elimination of reimbursement from Human Services Agency.

Program Discussion

The District Attorney was notified by the Human Services Agency that the funding for this program would no longer be available for 2003-04, as a result of proposed State budget cuts.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Elder Abuse Cases Investigated	N/A	34	75	75	N/A

20230—DA- Project Sentry

Law & Justice

John Phillips, ***District Attorney***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$0	$0	$225,264	$225,264	$225,264
Services & Supplies	0	0	20,631	20,631	20,631
Total Appropriations	$0	$0	$245,895	$245,895	$245,895
Earned Revenues By Source					
Aid from Other Governments	$0	$0	$245,895	$245,895	$245,895
Total Revenues	$0	$0	$245,895	$245,895	$245,895
Net County Cost	$0	$0	$0	$0	$0

Purpose

The Office of Justice programs provides assistance to aggressively prosecute criminals who sell or commit violent acts with firearms. This program will support investigations, provide training, develop and promote community outreach efforts, and generally enhance the coordination among federal, State, and local law enforcement.

Program Discussion

Beginning in 2003-04, Project Sentry will award a two-year grant to the District Attorney's Office under the Project Safe Neighborhoods Program administered by the Office of Justice Programs' Bureau of Justice Assistance. The program focuses on preventing minors from obtaining illegal guns and reducing juvenile gun-related violence. The grant will be used to increase jurisdiction capabilities to arrest, detain, prosecute, and provide supervision to juveniles involved in gun-related crimes.

The recommended budget of $245,895 will be used to fund a Deputy District Attorney, a District Attorney Investigator, and all other expenses incurred to conduct the Project Sentry Program. The assigned positions are allocated in the District Attorney's main budget.

2003-04 Objectives

1. To increase the number of firearm/gun investigations.
2. To increase the number of firearm/gun prosecutions.
3. To establish a partnership with other law enforcement agencies, including the United States Attorney's Office.
4. To develop a Project Sentry database to collect and evaluate information.

20201—DA-State OCJP Grant Programs

Law & Justice

John Phillips, *District Attorney*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,481,058	$1,533,442	$1,682,392	$1,682,392	$148,950
Services & Supplies	720,987	638,529	642,807	642,807	4,278
Other Charges	264,878	211,342	206,628	206,628	(4,714)
Fixed Assets	75,777	0	0	0	0
Total Appropriations	$2,542,700	$2,383,313	$2,531,827	$2,531,827	$148,514
Earned Revenues By Source					
Aid from Other Governments	$2,244,059	$2,360,548	$2,509,062	$2,509,062	$148,514
Miscellaneous Revenues	22,765	22,765	22,765	22,765	0
Total Revenues	$2,266,824	$2,383,313	$2,531,827	$2,531,827	$148,514
Net County Cost					
Discretionary	$275,876	$0	$0	$0	$0
Allocated Positions	11.0	10.0	10.0	10.0	0.0
Temporary (Full-Time Equivalent)	3.0	3.3	5.7	5.7	2.4
Total Staffing	14.0	13.3	15.7	15.7	2.4

Purpose

The State Office of Criminal Justice Planning (OCJP) provides financial and technical assistance to agencies throughout California. OCJP's mission is to improve the quality of life for citizens of California by protecting the public's safety, supporting services for crime victims, and by developing policies to reduce crime and delinquency.

Major Budget Changes

Salaries & Employee Benefits

➢ ($4,939)	Decrease in time charged to the Career Criminal Prosecution Program.
➢ ($18,211)	Decrease in time charged to the Victim/Witness Program.
➢ $1,321	Increase in time charged to the Major Narcotics Vendor Suppression Program.
➢ ($2,838)	Decrease in time charged to the Violence Against Women Vertical Prosecution Program.
➢ $17,843	Increase in time charged to the Anti-Drug Abuse Program.
➢ $130,303	Reestablishment of time charged to the Statutory Rape Vertical Prosecution Program for 2002-03.
➢ $13,718	Increase in time charged to the Threat Assessment/Stalking Prosecution Program.
➢ $37,773	Increase in time charged to the Elder Abuse Prosecution Program.
➢ ($27,522)	Decrease in time charged to the Rural Crime Prevention Program.
➢ ($432)	Decrease in time charged to the Child Abuse Program.
➢ $1,944	Increase in time charged to the Elder Abuse Advocacy Program.

Services & Supplies

➢ $16,102	Increase in services and supplies charged to all OCJP grants combined.
➢ ($8,137)	Decrease in travel and motor pool costs charged to all OCJP grants combined.
➢ $5,350	Increase in communications expenses charged to the Victim/ Witness Program.
➢ ($8,706)	Decrease in administrative and other charges by the Probation Department to OCJP grants.
➢ $23,116	Increase in administrative and other charges by the Sheriff's Office to the Rural Crimes Prevention Program.
➢ ($5,146)	Decrease in administrative and other charges by the Sheriff's Office to the Anti-Drug Abuse Enforcement Program.
➢ ($18,301)	Decrease in administrative charges by the District Attorney's main budget to all OCJP grants combined.

Other Charges

➢ ($4,714)	Decrease in charges by local law enforcement agencies to the Anti-Drug Abuse Enforcement Program revenue.

Revenue

➢ $135,000	Reestablishment of funding for the Statutory Rape Vertical Prosecution Program.
➢ $13,514	Anticipated increase in revenues to all other OCJP grants combined.

Program Discussion

OCJP provides 11grants to the District Attorney's Office totaling $2,531,827 for 2003-04. The 11grant-funded programs are:

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Career Criminal Cases Prosecuted	52	43	45	40	40
Victim/Witness Program					
On-Site Crisis Interventions	1,147	2,225	1,276	2,200	2,200
Assist with Restraining Order	2,857	2,882	3,985	2,100	2,100
Service to Domestic Violence	3,122	3,469	4,175	3,400	3,400
Major Narcotic Vendor Cases Prosecuted	76	71	47	60	60
Violence Against Women Cases Prosecuted	80	100	76	85	70
Anti-Drug Abuse Offenders Arrested	133	194	177	155	155
Statuary Rape Cases Prosecuted	50	60	56	44	50
Threat Assessment/Stalking Cases Charged	19	30	38	35	35
Elder Abuse Vertical Prosecution Cases Prosecuted	N/A	48	36	55	55
Rural Crime Convictions	N/A	1	9	12	24
Child Abuse Cases Prosecuted	N/A	N/A	N/A	40	32
Direct Advocacy Services Provided	N/A	N/A	140	150	150

- **Career Criminal Prosecution Program -** This program vertically prosecutes habitual offenders. The program seeks to obtain longer sentences for repeat offenders and opposes plea-bargaining, trial continuances, and bail reductions for career criminals. The majority of cases prosecuted in this unit fall within the second and third strike sentencing provisions of Penal Code Section 1170.12.

  This grant funds 1.25 FTE Deputy District Attorney positions that are allocated in the District Attorney's main budget unit. The program budget of $161,057 is funded by $158,278 from OCJP with the remaining $2,779 provided from dedicated Proposition 172 revenue.

- **Victim/Witness Program** - This program provides support services to victims and witnesses of crimes. Among its activities: it responds to crime scenes with a mobile unit to provide on-call crisis intervention and emergency services to victims; provides victims with information and referrals to other service agencies; provides victims and witnesses with court support services - including emergency transportation, courtroom escorts, information on case status and disposition, and general orientation to the criminal justice system; and assists victims with claims for assistance from the California Restitution Fund. This is an optional program. The level of service is discretionary.

  This grant funds eight Victim/Witness Advocates, one Office Assistant III, and 50% of the Victim/Witness Program Manager. This program shares staff with other District Attorney's budgets that require the unique services provided by the Victim/Witness Advocates. The program budget of $590,256 is funded by $526,649 from OCJP, $40,842 provided from dedicated Proposition 172 revenue, and $22,765 from partial reimbursement by the Stockton Police Department.

- **Major Narcotic Vendor Suppression Program -** This program enhances the District Attorney's prosecution of narcotic vendors by augmenting the investigative efforts of the Department and by vertically prosecuting distributors of drugs. This program opposes the defendant's attempts to plea-bargain, obtain a pretrial release, delay or request trial continuances, or bail reduction efforts, while seeking to maximize the sentence for convicted defendants.

  This $123,145 grant funds 95% of a Deputy District Attorney position. This position is allocated in the District Attorney's main budget unit.

- **Violence Against Women Vertical Prosecution Program -** This program allows the District Attorney and the Probation Department to vertically prosecute and supervise individuals who commit violent acts and/or sexual assaults against women. This joint effort is an attempt to reduce the likelihood that serious offenders will inflict severe bodily harm against women and children of San Joaquin County.

  This $108,812 grant funds 35% of a Deputy District Attorney, 30% of an Investigative Assistant, 50% of a Probation Officer, and 20% of a Victim/Witness Advocate.

- **Anti-Drug Abuse Enforcement Program -** This program focuses on narcotics enforcement. In 1987, San Joaquin County law enforcement agencies established the Combined Rural and City Narcotics Enforcement Team (CRACNET). The District Attorney's Office serves as the lead agency, overseeing funds distribution and administration of the grant.

  This $574,432 grant provides funding for a Sheriff's Narcotic Officer, a Probation Officer, a Deputy District Attorney, a Legal Technician, and an Office Assistant. The funded positions are allocated in the main budget units of the Sheriff's Office, Probation Department, and the District Attorney's Office. The grant also funds the salaries and benefits of law enforcement personnel assigned to the task force from the Lodi, Stockton, and Manteca Police Departments.

- **Statutory Rape Vertical Prosecution Program -** In 2002-03, this program was established to prosecute adult males who have had sexual intercourse with minor females. The program places special emphasis on the prosecution of adult males who father children of minor mothers. In addition to criminal penalties, the program seeks to obtain financial support for the mother, medical and personal needs of the child, and reimbursement for any public assistance or aid received by the mother.

  The grant of $135,000 provides funding for 80% of a Deputy District Attorney, 20% of a District Attorney Investigator, and 25% of a Victim/Witness Advocate.

- **Threat Assessment/Stalking Prosecution Program -** This program vertically prosecutes individuals who stalk and/or threaten others. The major focus of this program involves training and community outreach to identify this behavior, which often involves multiple minor incidents that are often overlooked by law enforcement agencies.

This $140,000 grant provides funding for 50% of a Deputy District Attorney, 45% of a District Attorney Investigator, 30% of a Probation Officer, and 20% of a Victim/Witness Advocate. A 20% matching funds requirement is incorporated in the District Attorney's main budget.

- **Elder Abuse Vertical Prosecution Program -** This program investigates and vertically prosecutes physical and fiscal elder abuse cases referred by local law enforcement agencies.

  The grant of $155,000 provides funds for 1.25 FTE of Deputy District Attorney positions, and 15% of a District Attorney Investigator that are all allocated in the District Attorney's main budget.

- **Rural Crimes Prevention Program -** This program provides administrative oversight for the Rural Crimes Task Force through the District Attorney's Office. This task force includes the District Attorney, Sheriff, Agricultural Commissioner, rural property owners, and representatives from agricultural/grange associations. The mission of the task force is the education, loss prevention, recovery of property, and the prosecution of persons engaging in criminal activity in rural areas of the County.

  This $284,125 grant provides funds for 10% of a Deputy District attorney and 10% of a Chief Deputy District Attorney that are allocated in the District Attorney's main budget. The grant also provides funding to outside agencies for two Deputy Sheriffs, 19% of a Sheriff's Sergeant, 20% of a Sheriff's Office Assistant, and 20% of a contract Geographic Information Systems Developer from the Agricultural Commissioner's Office.

- **Child Abuse Vertical Prosecution Program -** This program will provide the resources to investigate and vertically prosecute felony child abuse cases referred by local law enforcement agencies.

  This $150,000 grant funds 87% of a Deputy District Attorney, 35% of a District Attorney Investigator, and 5% of a Supervision Deputy District Attorney that are all allocated in the District Attorney's main budget.

- **Elder Abuse Advocacy and Outreach Program -** This program is incorporated into the District Attorney's Victim/Witness Program to enhance the program's ability to provide elder/dependant adult abuse training and Victim/Witness services.

207—DA-COPS

Law & Justice

John Phillips, *District Attorney*

Supplemental Local Law Enforcement Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$114,834	$190,425	$198,622	$198,622	$8,197
Services & Supplies	6,750	151	2,184	2,184	2,033
Fixed Assets	0	10,230	0	0	(10,230)
Total Appropriations	$121,584	$200,806	$200,806	$200,806	$0
Earned Revenues By Source					
Aid from Other Governments	$200,806	$200,806	$200,806	$200,806	$0
Fund Balance	(79,222)	0	0	0	0
Total Revenues	$121,584	$200,806	$200,806	$200,806	$0
Net County Cost	$0	$0	$0	$0	$0
Temporary (Full-Time Equivalent)	4.0	4.0	3.4	3.4	(0.6)

Purpose

The State Citizens' Option for Public Safety (COPS) program provides $116 million for local law enforcement agencies. This budget represents the portion of program funding allocated by the State to District Attorney functions. The District Attorney utilizes the COPS allocation to prosecute misdemeanor cases.

Major Budget Changes

Salaries & Employee Benefits

- $8,197 Increase in staff time charged to the grant.

Services & Supplies

- $2,033 Increase in services and supplies charged to the grant.

Program Discussion

The California Legislature designated county sheriffs, county jails, local law enforcement agencies, and district attorney's offices to receive Citizens' Options for Public Safety funds. These funds must be used for front-line law enforcement efforts, county jails, and enhanced prosecution. These funds cannot supplant existing funding for law enforcement services provided by the local entities. The 2003-04 recommended budget continues to use these funds to underwrite the cost of 2.65 FTE contract Deputy District Attorney positions and 75% of a Records Management Technician.

Funding Threatened

The proposed budget assumes that State funding will continue at approximately the prior year level for jail operations. However, the Legislative Analyst's Office (LAO) recommended eliminating the entire $116.3 million appropriation for the COPS program, stating that the Statewide objective of this program is unclear. The LAO also stated that this funding "represents a small share of total local law enforcement expenditures and that, therefore, its impact on public safety, if any, is likely to be relatively small." An Assembly budget plan also proposed to eliminate the COPS program. If this recommendation is enacted by the Legislature, the District Attorney's Office will cancel the contract and extra-help positions related to this funding source.

Workload Data is incorporated into the main District Attorney budget #202.

2002-03 Accomplishments

1. Continued to improve prosecution training and case management of COPS Deputy District Attorneys.

2. Implemented a District Attorney Records Management system.

2003-04 Objectives

1. To continue to improve prosecution training and case management of COPS Deputy District Attorneys.
2. To improve the District Attorney Records Management system.

20301—Child Support Services

Law & Justice

Judith A. Grimes, *Director of Child Support Services*

Child Support Services	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$9,837,824	$13,525,097	$12,694,820	$12,694,820	($830,277)
Services & Supplies	4,717,674	2,902,648	3,303,465	3,303,465	400,817
Fixed Assets	94,137	70,800	78,165	78,165	7,365
Operating Transfers Out	1,387	0	0	0	0
Total Expenditures	$14,651,022	$16,498,545	$16,076,450	$16,076,450	($422,095)
Expenditure Reimbursements	(17,270)	0	0	0	0
Total Appropriations	$14,633,752	$16,498,545	$16,076,450	$16,076,450	($422,095)
Earned Revenues By Source					
Interest/Rents	$216,035	$0	$0	$0	$0
Aid from Other Governments	14,395,664	17,071,401	15,737,049	15,737,049	(1,334,352)
Miscellaneous Revenues	(3,465)	0	0	0	0
Operating Transfers In	17,500	0	0	0	0
Fund Balance	8,018	(572,856)	0	0	572,856
Total Revenues	$14,633,752	$16,498,545	$15,737,049	$15,737,049	($761,496)
Net County Cost					
Discretionary	$0	$0	$339,401	$339,401	$339,401
Allocated Positions	265.0	281.0	241.0	241.0	(40.0)
Temporary (Full-Time Equivalent)	6.8	5.2	0.0	0.0	(5.2)
Total Staffing	271.8	286.2	241.0	241.0	(45.2)

Purpose

The Department of Child Support Services collects, disburses, and accounts for child support payments under the Title IV-D Child Support Enforcement Program. In its enforcement capacity, the Department establishes legal paternity, establishes and enforces support orders, and collects reimbursements of County funds expended for support of juveniles in out-of-home placement.

Salaries & Employee Benefits

➢ $1,356,455	Negotiated salary and benefits adjustments.
➢ ($1,912,075)	Delete 40 vacant positions.
➢ ($143,438)	Delete extra-help positions.
➢ ($131,219)	Decrease in overtime to reflect minimal use.

Services & Supplies

➢ $131,205	Increase due to conversion to in-house mailing for checks. It is anticipated the in-house process will be significantly less expensive in the long-term than contracted services.
➢ $55,000	Increased use of digital copiers for printing of required notices and forms.
➢ ($80,000)	Decrease staff travel and development training due to cost reduction efforts. This includes returning six vehicles to the Motor Pool.
➢ $334,226	Increase in professional services. This item was significantly underbudgeted in 2002-03. This provides minimal service for genetic testing and process servers, and includes

the Plan of Cooperation (POC) with the District Attorney for services.

- ($21,657) Decrease for radio maintenance and equipment lease.
- ($59,347) Cost Allocation Plan adjustments.
- $19,600 Increase in equipment maintenance due to continued use of older equipment without replacement.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Total Active Case Load (End of Year)					
Welfare	28,246	23,539	10,991	10,460	10,570
Nonwelfare	15,794	22,716	28,066	26,690	27,930
Interstate Cases	2,288	1,857	2,226	2,350	2,500
Total	46,328	48,112	41,283	39,500	41,000
New Cases Opened					
Welfare	3,185	4,091	3,558	3,826	3,860
Nonwelfare	3,776	2,074	1,768	1,834	1,890
Total	6,961	6,165	5,326	5,660	5,750
Paternity Established					
Welfare	1,678	1,484	1,111	1,177	1,294
Nonwelfare	353	1,173	1,255	1,330	1,463
Total	2,031	2,657	2,366	2,507	2,757
Support Orders Established					
Welfare	3,878	2,883	2,344	2,504	2,698
Nonwelfare	2,319	2,785	2,873	3,071	3,434
Total	6,197	5,668	5,217	5,575	6,132
Enforcement Actions					
Welfare	9,916	7,804	5,516	6,067	6,670
Nonwelfare	7,252	7,965	6,697	7,367	8,100
Total	17,168	15,769	12,213	13,434	14,770
Collections of Support					
Welfare	$18,231,453	$18,446,270	$15,434,811	$15,897,855	$16,374,790
Nonwelfare	22,638,426	26,702,551	30,748,656	31,671,116	32,621,250
Total Collections	$40,869,879	$45,148,821	$46,183,467	$47,568,971	$48,996,040

➢ ($60,861)	Decrease in data processing charges.
➢ $35,300	Increase in facility maintenance to address significant ongoing need.
➢ $19,579	Increase in Workers' Compensation Insurance.
➢ ($50,000)	Reduction in outreach and advertising activities, court reporting services and membership due to cost reductions.
➢ $85,000	Increase in needed software licenses to upgrade networks.
➢ $7,100	Increase in communications costs for call center.

Fixed Assets

➢ $12,165	Folder Inserter.
➢ $60,000	Forty personal computers.
➢ $6,000	Two network printers.

Revenue

➢ ($1,334,352)	Reduction in State allocation, and commensurate reduction of federal share.
➢ $572,856	Elimination of fund balance.

Program Discussion

As a result of State Legislative reforms, the new County Department of Child Support Services (DCSS) was created July 1, 2002. Prior to the new legislation, California county child support programs were operated under the District Attorney's Office. The Local Child Support Agencies (LCSA) are now separate county departments.

The 2003-04 DCSS proposed budget totals $16,076,450, with a recommended Net County Cost of $339,401. Although the State allocation in 2002-03 was $15,657,112, the initial State allocation for 2003-04 has been reduced to $14,898,212, representing more that a 5.5% reduction in State funding for the Child Support Services program. In order to avoid layoffs, and allow DCSS to continue to provide services, a one-time General Fund contribution of $339,401 is recommended. This contribution will generate a 66% federal matching share, resulting in a total revenue of $998,278, which otherwise would not be available to DCSS.

DCSS continued to utilize the services of two Deputy District Attorneys and several District Attorney Investigators in 2002-03 under a POC. In 2003-04, DCSS will continue a POC with the District Attorney's Office at a reduced level. The number of investigators assigned to child support cases will be reduced.

The DCSS program has a major economic impact by providing vital assistance to some of the neediest famlies in the County. DCSS will have collected nearly $50 million by the close of 2002-03 for families and children. The total active caseload averaged 45,000 cases in 2002-03, and is expected to increase to 47,000 in 2003-04. The total number of new cases received in 2002-03 was 5,838; it is estimated that cases will increase by 6,130 during 2003-04. Enforcement staff took 14,000 legal actions to enforce child support orders for both aided and non-aided cases.

Staffing Changes

To align its expenses with available funding, the 2003-04 DCSS budget includes the deletion of 40 vacant permanent positions. Additionally all temporary, extra-help, and part-time staff are eliminated due to the severe budget constraints. DCSS will be subject to the Countywide hiring freeze policy during 2003-04 .

Facilities

DCSS currently leases space in the Greenhouse Building downtown to provide needed office space for its staff. Although this lease was initially planned as a temporary solution until additional office space could be developed adjacent to the primary facility at 826 North California Street, this lease will need to be extended for a longer period. The planning for the development of additional office space at the California Street site has been temporarily placed on hold due to the uncertain State and County budget climate.

Federal Penalties

The State of California continues to be penalized by the federal government for its failure to establish a Statewide automation system. Although local child support agencies are consolidating systems, that goal still has not been met. The Governor's May Revise for 2003-04, proposes to pass on 25% of this penalty to counties. It is unknown if this proposal will pass in the State Legislature. Efforts continue to educate legislators, the Governor's Office, and Congress, on both the potential negative impact to counties of the Governor's proposal, and the overall negative effect of the federal penalty on California's child support system reform efforts.

2002-03 Accomplishments

1. Drafted DCSS Information Technology Strategic Plan to align technology initiatives with business

needs including document imaging of closed case files.

2. Developed and implemented a Quality Assurance and Program Improvement Plan to improve the DCSS performance.
3. Held its first annual San Joaquin County Employers' Workshop, providing assistance to, and showing appreciation for area employers cooperating with DCSS programs.
4. Developed and implemented a State Licensing Match "buy-back" program to help restore driver licenses to noncustodial parents.
5. Partnered with the Construction Technology Program to modify child support orders for student/ noncustodial parents attending the construction program. Upon graduation and within a reasonable timeframe, the parent resumes regular or modified child support payments.

2003-04 Objectives

1. To develop and implement change management strategies to migrate from the present KIDZ child support automated system to the State mandated CASES system by midyear 2004.
2. To develop a strategy and implementation plan with the State Department of Child Support Services, for implementation of a Statewide Child Support System in 2005.
3. To continue improving program performance to meet or exceed State and federal performance requirements, within current budget constraints.
4. To continue working with Facilities Management to consolidate DCSS' operation into a single facility.

Summary

All Public Defender Budgets

Gerald L. Gleeson, *Public Defender*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$7,115,723	$7,744,732	$8,370,996	$8,215,807	$471,075
Services & Supplies	600,613	629,299	659,005	659,005	29,706
Fixed Assets	12,246	2,755	0	0	(2,755)
Total Appropriations	$7,728,582	$8,376,786	$9,030,001	$8,874,812	$498,026
Earned Revenues By Source					
Aid from Other Governments	$3,293,372	$2,777,745	$2,738,257	$2,738,257	($39,488)
Charges for Services	394,230	405,000	575,000	575,000	170,000
Total Revenues	$3,687,602	$3,182,745	$3,313,257	$3,313,257	$130,512
Net County Cost					
Mandated	$4,020,920	$5,156,567	$5,716,744	$5,561,555	$404,988
Required Match	20,060	37,474	0	0	(37,474)
Total Net County Cost	$4,040,980	$5,194,041	$5,716,744	$5,561,555	$367,514
Allocated Positions	88.0	89.0	87.0	85.0	(4.0)
Temporary (Full-Time Equivalent)	3.0	1.0	0.5	0.0	(1.0)
Total Staffing	91.0	90.0	87.5	85.0	(5.0)

This presentation is a summary of the two budgets administered by the Public Defender. These include:

➢ 20400	Public Defender
➢ 20401	Vertical Defense of Indigents

204—Public Defender

Law & Justice

Gerald L. Gleeson, ***Public Defender***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$6,987,528	$7,602,844	$8,370,996	$8,215,807	$612,963
Services & Supplies	599,730	628,355	659,005	659,005	30,650
Fixed Assets	12,246	2,755	0	0	(2,755)
Total Appropriations	$7,599,504	$8,233,954	$9,030,001	$8,874,812	$640,858
Earned Revenues By Source					
Aid from Other Governments	$3,184,354	$2,672,387	$2,738,257	$2,738,257	$65,870
Charges for Services	394,230	405,000	575,000	575,000	170,000
Total Revenues	$3,578,584	$3,077,387	$3,313,257	$3,313,257	$235,870
Net County Cost					
Mandated	$4,020,920	$5,156,567	$5,716,744	$5,561,555	$404,988
Allocated Positions	88.0	89.0	87.0	85.0	(4.0)
Temporary (Full-Time Equivalent)	3.0	1.0	0.5	0.0	(1.0)
Total Staffing	91.0	90.0	87.5	85.0	(5.0)

Purpose

Constitutionally and legislatively mandated criminal defense services are provided to indigents by the Public Defender at a competent, timely, and effective level of legal representation.

Major Budget Changes

Salaries & Employee Benefits

➢ $792,321	Negotiated salary and benefits adjustments.
➢ $142,832	Reassignment of staff previously assigned to the Vertical Defense of Indigents program due to the discontinuance of the State grant.
➢ ($78,045)	Decrease in extra-help and contractual salaries due to budget constraints.
➢ $9,365	Increase in overtime to cover anticipated short-term leave.
➢ ($245,208)	Delete three vacant Deputy Public Defender positions and a vacant Office Assistant position.
➢ ($8,302)	Replace a Legal Stenographer with a Legal Technician.

Services & Supplies

➢ ($21,090)	Decrease in the lease of office equipment to reduce budget.
➢ $44,178	Increase in professional and data processing charges.
➢ ($12,000)	Decrease in special departmental expense, software, and jury and witness expense.
➢ $21,942	Increase in Workers' Compensation and Casualty Insurance.

Revenues

➢ $242,870	Increase in Proposition 172 revenue.
➢ ($157,000)	Decrease in anticipated State mandate reimbursements.
➢ ($20,000)	Decrease in Mentally Ill Offender Crime Reduction grant.
➢ $170,000	Increase in anticipated reimbursement for indigent defense services.

Program Discussion

The Public Defender's Office provides mandated indigent defense services to the community and its justice system by furnishing services to a diverse caseload with competent and efficient advocacy across a broad range of matters. Proposition 172 revenue of $2,718,257 supports 30.6% of the recommended $8,874,812 operating budget. Grant funding, earned revenue, and reimbursements offset an additional $595,000 or 6.7% of the Department's overall budget. The remaining $5,561,555 is funded by General Purpose Revenue.

The recommended budget includes a savings of $297,379 for the deletion of three vacant Deputy Public Defender positions, a vacant Office Assistant position, and a half-time contract Deputy Public Defender. An additional savings of $8,302 will occur by replacing a Legal Stenographer with a Legal Technician. The Legal Stenographer classification is being phased out and replaced with the Legal Technician classification as these positions become vacant. Though staffing levels will be reduced in 2003-04, the Public Defender will continue to provide indigent defense services adequately, barring a dramatic increase in caseload, unanticipated policy changes by the courts or prosecution, new legislation, or any resource enhancements of the local police and/or prosecution.

The cost of providing State mandated services is anticipated to be $157,000 in 2003-04, with the State deferring all reimbursements into some unknown future year. In 2003-04, the Public Defender anticipates an increase in revenue of $170,000 from the collection of reimbursements for indigent defense services, when it is determined the client has the ability to pay. The increased collection for services is now possible with the cooperation of the courts to initiate a court order for payment, when appropriate. The Public Defender is anticipated to receive $20,000 to fund an experienced Deputy Public Defender to staff the Mentally Ill Offender Court. This

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Capital Cases (Pending)	4	10 (8)	(7)	(8)	8 (12)
Felony	4,034	3,740	3,392	4,610	4,750
DVI/CYA/NCWF	76	106	100	125	120
Superior Crt. Direct/Grand Jury	74	191	68	50	50
Violations of Probation (VOP), Other Superior Crt. Only Cases	2,723	2,914	2,920	3,700	3,700
Misdemeanor	8,245	10,299	10,353	13,000	13,000
Juvenile Dependency	811	741	761	700	750
Juvenile Delinquency	2,622	2,654	2,315	2,333	2,400
Habeas Corpus	262	238	256	200	225
Mental Health	N/A	567	684	630	650
Special Proceedings	741	945	1,064	1,600	1,600
Writs & Motions	350	394	23	25	25
Guardian & Ward	30	58	127	150	150
Civil, Appeal, Misc.	N/A	86	15	15	15
Expungement/Sealing/Pardon	291	596	586	771	800
SVP/W &I 1800 (Pending)	3	7 (13)	12 (4)	5 (16)	6 (10)
MICOR	N/A	N/A	84	100	150
Total	20,266	23,546	22,760	28,014	28,399

grant funding is not expected to be available after 2003-04.

The greatly reduced Vertical Defense of Indigents grant offered by the State Office of Criminal Justice Planning will not be accepted for 2003-04. This grant, which once funded 100% of a Deputy Public Defender position, has been reduced to fund only 15% of a position, while still requiring the services of a full-time attorney.

Supplemental Request

The Public Defender has requested $155,189 to restore a Deputy Public Defender, an Office Assistant, and a half-time contract Deputy Public Defender.

- The Deputy Public Defender is being requested to partially offset three current attorney vacancies and will handle a caseload of approximately 1,000 misdemeanors during 2003-04.
- The Office Assistant is being requested to provide the initial contact with clients in the reception area. A recent rise in caseload has also increased the volume of phone calls and office visits from clients, law enforcement agencies, witnesses, and the public, causing a strain on the reception staff.
- The half-time contract Deputy Public Defender has represented over 200 felony clients per year in felony preliminary hearings for the past 11 years. The loss of this contract attorney could result in the increased appointment of LRS attorneys, at a potentially greater cost to the County.

2002-03 Accomplishments

1. Invited Hispanic leaders to speak about cultural issues. Numerous office members have joined the NAACP and participated in branch activities. Staff has met with ASPARA officers and attended events to assist the Asian community.
2. Installed 40 leased replacement computers. Commenced wiring project and installed backup servers. Participated in Juvenile Justice Information System (JJIS) development.
3. Provided numerous hours of continuing legal education and used departmental training resources to send attorneys and investigators to trainings directly related to current workload.

2003-04 Objectives

1. To identify appropriate staff and prepare and implement a succession plan.
2. To continue and expand community outreach efforts to facilitate knowledge and appreciation of the Department's mission.

20401—Public Defender-Vertical Defense

Law & Justice

Gerald L. Gleeson, *Public Defender*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$128,195	$141,888	$0	$0	($141,888)
Services & Supplies	883	944	0	0	(944)
Total Appropriations	$129,078	$142,832	$0	$0	($142,832)
Earned Revenues By Source					
Aid from Other Governments	$109,018	$105,358	$0	$0	($105,358)
Total Revenues	$109,018	$105,358	$0	$0	($105,358)
Net County Cost					
Required Match	$20,060	$37,474	$0	$0	($37,474)

Purpose

This grant-funded Public Defender program provides vertical defense for some indigent defendants identified by the District Attorney for prosecution under its Career Criminal and Major Narcotics Vendor programs. Vertical defense allows a single attorney to handle a case from arraignment through sentencing, reducing delay and scheduling conflicts.

Major Budget Changes

Salaries & Employee Benefits

➢ ($141,888)	Elimination of staff time charged to this program.

Revenues

➢ ($98,858)	Discontinuance of the Vertical Defense of Indigents grant.
➢ ($7,119)	Proposition 172 revenue transferred to Public Defender's main budget.

Program Discussion

The greatly reduced Vertical Defense of Indigents grant offered by the State Office of Criminal Justice Planning will not be accepted for 2003-04. This grant, which once funded 100% of a Deputy Public Defender position, has been reduced to fund only 15% of a position, while still requiring the services of a full-time attorney.

2002-03 Accomplishments

1. Provided true vertical representation to identified career criminal and major narcotic vendor clients in alignment with the prosecutions grant.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Career Criminals	40	35	40	40	N/A
Major Narcotic Vendors	5	5	5	5	N/A
Total	45	40	45	45	N/A

210—Grand Jury

Law & Justice

Jeanne Millsaps, *Court Executive Officer*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$55,356	$54,984	$54,348	$54,348	($636)
Total Appropriations	$55,356	$54,984	$54,348	$54,348	($636)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Mandated	$55,356	$54,984	$54,348	$54,348	($636)

Purpose

Article I Section 23 of the California Constitution requires that a Grand Jury be summoned annually in each county. The Grand Jury investigates the operations of County and City governments; selectively examines the books, records, and the accounts of County offices; reports the findings to the Board of Supervisors in an annual report; investigates charges of public offenses committed or triable within the County, and may bring forth indictments.

Program Discussion

Money appropriated in this budget is used for office supplies, clerical support, Grand Juror training, travel expenses, and other costs incurred by the Civil Grand Jury members. This budget also includes appropriations for impaneling separate criminal grand juries. The District Attorney has been using criminal grand juries consistently since 1994-95.

Fiscal Year	Criminal GJ Cost	Total GJ Expenditures	% Share of Criminal GJ
1994-95	$9,545	$48,059	19.9%
1995-96	10,108	38,412	26.3%
1996-97	22,084	49,709	44.4%
1997-98	16,334	46,977	34.8%
1998-99	33,571	63,038	53.3%
1999-00	20,561	61,954	33.2%
2000-01	19,622	58,635	33.5%
2001-02	5,220	55,364	9.42%
2002-03 Est.	7,754	67,897	11.42%

In 2001-02 the criminal grand jury costs represented 9.42% of the total grand jury budget. In 2002-03, it is estimated that criminal grand jury costs will represent 11.42% of the total grand jury budget. The increase in the overall cost of the grand jury is due to a 50% increase in the fees payable to grand jury participants.

Using criminal grand juries is cost-effective. The process costs a fraction of preliminary hearings, saves time for both prosecuting and defending attorneys, and still gives due process to those who are charged.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Criminal Grand Juries					
Days Impaneled	22	23	24	17	Unknown
Indictments Issued	84	123	90	74	Unknown

21201—Alcohol/Drug Alternative Program

Law & Justice

Roger Speed, *Health Care Services Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$353,805	$502,311	$310,232	$310,232	($192,079)
Services & Supplies	115,746	209,734	133,133	133,133	(76,601)
Fixed Assets	12,453	0	0	0	0
Total Expenditures	$482,004	$712,045	$443,365	$443,365	($268,680)
Expenditure Reimbursements	(96,695)	(298,865)	(12,243)	(12,243)	286,622
Total Appropriations	$385,309	$413,180	$431,122	$431,122	$17,942
Earned Revenues By Source					
Aid from Other Governments	$113,539	$98,840	$108,254	$108,254	$9,414
Miscellaneous Revenues	17,122	25,000	25,000	25,000	0
Total Revenues	$130,661	$123,840	$133,254	$133,254	$9,414
Net County Cost					
Discretionary	$254,648	$289,340	$297,868	$297,868	$8,528
Allocated Positions	13.0	13.0	7.0	7.0	(6.0)
Temporary (Full-Time Equivalent)	2.5	0.0	0.0	0.0	0.0
Total Staffing	15.5	13.0	7.0	7.0	(6.0)

Purpose

The Alcohol/Drug Alternative Program (ADAP) is a discretionary program operated by the County to provide an alternative to incarceration by releasing persons from jail conditionally on their own recognizance provided they comply with program requirements.

Major Budget Changes

Salaries & Employee Benefits

➢ $36,529	Negotiated salary and benefits adjustments.
➢ ($226,608)	Transfer six Proposition 36 funded positions to the Office of Substance Abuse (OSA) budget (#406).

Services & Supplies

➢ ($40,000)	Decrease in rent costs.
➢ ($11,000)	Elimination of Delta College Work Study program.
➢ ($19,750)	Decrease in laboratory testing.
➢ ($4,000)	Decrease in employee training costs.

Expenditure Reimbursements

➢ $12,243	Increased reimbursement from the Office of Substance Abuse.
➢ ($298,865)	Decreased reimbursement from Proposition 36 funds primarily reflecting the transfer of staff to the OSA.

Revenues

➢ $9,414	Increase in Proposition 172 revenue.

Program Discussion

ADAP was created as a correctional alcohol and drug educational program to help relieve overcrowding at the Jail and provide substance abuse education to alcohol and drug offenders. As an alternative to incarceration, ADAP is an extension of confinement. Participants are required to attend classes five and one-half hours a day, seven days a week, and are subject to random testing for drug or alcohol abuse. Anyone failing the program through "dirty" drug/alcohol tests, excessive absences or tardiness, or non-cooperation is referred to the court. A participant holding a bona fide job may continue to work, but is subject to random drug/alcohol testing and must attend the program on days off.

ADAP educates participants on the physical and social consequences of substance abuse and provides referrals to treatment programs for those who need extra help. ADAP offers a General Education Diploma (GED) program for anyone who does not have a high school diploma. Occupational education is also available. Services offered through the occupational education component include job search, vocational schooling, and employment agency referrals.

During the start-up of Proposition 36, it was conceptualized that first-time drug offenders would be referred to ADAP as part of the Proposition 36 continuum. However, the ADAP program is a pre-sentencing program to be used as an alternative to incarceration for individuals who are awaiting a court date, or who have been released from jail and are being monitored until they appear in court. The Proposition 36 program is a post-sentencing program, which addresses first-time drug offenders utilizing drug treatment, counseling, and education, as well as the Drug Court component. Referrals from Proposition 36 are no longer incorporated into the ADAP program and are reflected in the OSA budget.

The OSA provides both pre- and post-sentence counseling services. The addition of this Proposition 36 component will enhance OSA's substance abuse prevention efforts. Six ADAP staff positions will be transferred to the OSA budget.0

2002-03 Accomplishments

1. Kept 85% of the ADAP clients from returning to the criminal justice system for one year.
2. Ensured that 83% of the ADAP clients made their first court date.
3. Provided HIV/STD education to all ADAP clients and tested 24% of the clients.
4. Enrolled 30% of the ADAP clients in parenting education.
5. Implemented the provisions of Proposition 36, and provided appropriate services to the new clients by establishing a separate Proposition 36 component.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Regular Caseload Referred by Court	2,594	2,352	2,358	2,722	2,994
Regular Admissions to Program	1,935	1,682	1,594	1,782	1,960
Average Daily Attendance	240	255	237	255	270
Percent of Program Completers Who Remained Crime-Free for One Year After ADAP	87%	82%	82%	85%	85%
Percent of Participants Who Are Employed, in School, or Actively Seeking Employment	54%	57%	54%	47%	50%
Percent of Participants Who Complete Program Requirements	64%	64%	40%	42%	45%
Proposition 36 Admissions to Program	N/A	N/A	118	220	N/A

2003-04 Objectives

1. To keep 85% of the ADAP clients from returning to the criminal justice system for one year.
2. To ensure that 80% of the ADAP clients make their first court date.
3. To offer HIV/STD education to all ADAP clients and test 25% of clients for HIV.
4. To enroll 40% of the ADAP clients in parenting education.
5. To have ADAP clients volunteer 500 hours of community service work.

213—Court Assigned Counsel

Law & Justice

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$2,541,405	$2,690,239	$2,690,239	$2,690,239	$0
Total Appropriations	$2,541,405	$2,690,239	$2,690,239	$2,690,239	$0
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Mandated	$2,541,405	$2,690,239	$2,690,239	$2,690,239	$0

Purpose

This budget provides funds for legal counsel in cases where the Public Defender has declared a conflict of interest.

Major Budget Changes

Services & Supplies

➤ $41,000	Increase in non-attorney expenses due to an increase in projected number of attorney hours and a $5 per hour rate increase effective January 1, 2003.
➤ ($43,000)	Decrease in witness fees and special departmental expenses.
➤ $2,000	Increase in negotiated administrative charges.

Program Discussion

Lawyer Referral Service (LRS) has been the sole provider of defense counsel in conflict of interest cases since 1989. The contract between the County and LRS expires on June 30, 2003. During 2002-03, LRS submitted a proposal to extend the agreement for another three years and would become effective on July 1, 2003, with the approval of the Board of Supervisors. After reviewing the proposal and consulting with the courts, on the effectiveness of the services performed by LRS, the County Administrator's Office will recommend to the Board to extend the agreement for another three years. The contract includes an annual 3% increase for all costs including LRS' administration of the program and attorneys' hourly compensation effective July 1, 2004 and July 1, 2005. The increase in attorney compensation is necessary to ensure the recruitment and retention of competent defense attorneys.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Juvenile Dependency	675	1,119	N/A	N/A	N/A
Juvenile Delinquency	609	584	535	524	550
Misdemeanor	235	263	316	400	440
Felony	1,044	877	980	1,073	1,130
Civil	45	76	47	45	45

215—New Directions

Law & Justice

Roger Speed, *Health Care Services Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Other Charges	$352,705	$374,652	$386,994	$386,994	$12,342
Total Appropriations	$352,705	$374,652	$386,994	$386,994	$12,342
Earned Revenues By Source					
Charges for Services	$320,801	$374,652	$386,994	$386,994	$12,342
Total Revenues	$320,801	$374,652	$386,994	$386,994	$12,342
Net County Cost					
Discretionary	$31,904	$0	$0	$0	$0

Purpose

New Directions is a residential substance abuse program which provides an alternative to prison and serves individuals who do not have access to conventional rehabilitation programs.

Major Budget Changes

Services & Supplies

➢ $12,342	Increase in contract with New Directions, Inc.

Revenues

➢ $12,342	Increase in reimbursement from the California Department of Corrections.

Program Discussion

New Directions is a joint venture between San Joaquin County and New Directions, Inc., a nonprofit corporation. The nonprofit corporation is responsible for the residential substance abuse program. The Office of Substance Abuse is responsible for monitoring the progress of the New Directions program. The program is relocated at 1981 Cherokee Road in East Stockton. The program serves men and women who are homeless, indigent, and do not have access to conventional substance abuse treatment programs.

New Directions is responsible for providing housing, food, substance abuse counseling, parenting and academic education, job readiness and procurement, and attainment of permanent housing. The program length is a minimum of six months. The New Directions total census averages 70 clients. Of those, 19 are currently funded through a contract between San Joaquin County and the California Department of Corrections (CDC).

The County will continue to receive 25-27 slots for court referrals in exchange for the sponsorship of the CDC contract. No direct County costs are incurred in this joint program.

2002-03 Accomplishments

1. Provided substance abuse treatment services for 27 Residential Multi-Service Center clients, 19 CDC clients, and 18 Housing and Urban Development (HUD) homeless clients, including over 25 slots for court referrals from San Joaquin County.

2. Established a formal General Education Diploma (GED) program with Delta College instructors.

3. Provided residential recovery services including individual, group and family counseling, skill/educational assessment, job training, anger management, parenting, placement assistance, and aftercare for 70 male and female clients.

2003-04 Objectives

1. To continue to improve the quality of the program, and develop more in-house services for clients such as GED and parenting.
2. To investigate the possibility for a culinary arts component on site.
3. To provide increased number of transitional housing slots through renovation of unused space for clients who have difficulty securing affordable and safe housing.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Admissions					
Parole	80	150	160	165	165
Probation - Presentenced	23	29	35	35	35
Probation - Sentenced	20	34	37	37	37
Housing and Urban Development (HUD)	N/A	60	60	60	60
Total	123	273	292	297	297
Discharges					
Parole	74	139	115	120	120
Probation	38	36	55	55	55
HUD	N/A	51	70	70	70
Total	112	226	240	245	245
Completions					
Parole	39	59	65	70	70
Probation	21	30	35	40	40
HUD	N/A	51	45	45	45
Total	60	140	145	155	155
Resident Capacity	48	70	72	72	72
Average Daily Census	48	70	72	72	72
Occupancy Rate	100%	100%	100%	100%	100%

Summary

All Sheriff Budgets

Baxter Dunn, *Sheriff-Coroner-Public Administrator*

	2001-021 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$55,384,258	$54,110,670	$55,905,260	$55,905,260	$1,794,590
Services & Supplies	17,437,082	18,000,474	17,877,787	17,877,787	(122,687)
Other Charges	112,574	8,000	0	0	(8,000)
Fixed Assets	3,521,147	902,312	212,484	212,484	(689,828)
Operating Transfers Out	6,000	7,000	7,000	7,000	0
Total Expenditures	$76,461,061	$73,028,456	$74,002,531	$74,002,531	$974,075
Expenditure Reimbursements	(729,365)	(602,626)	(510,894)	(510,894)	91,732
Total Appropriations	$75,731,696	$72,425,830	$73,491,637	$73,491,637	$1,065,807
Earned Revenues By Source					
Taxes	$194,882	$190,000	$190,000	$190,000	$0
Licenses/Permits/Franchises	10,069	10,600	9,300	9,300	(1,300)
Fines/Forfeitures/Penalties	226,371	57,908	75,160	75,160	17,252
Interest/Rents	1,551	2,500	900	900	(1,600)
Aid from Other Governments	31,252,945	24,945,509	24,774,662	24,774,662	(170,847)
Charges for Services	9,019,417	9,321,949	10,259,566	10,259,566	937,617
Miscellaneous Revenues	177,484	53,000	62,545	62,545	9,545
Operating Transfers In	1,015,796	1,860,964	1,758,706	1,758,706	(102,258)
Fund Balance	(40,568)	0	0	0	0
Total Revenues	$41,857,947	$36,442,430	$37,130,839	$37,130,839	$688,409
Net County Cost					
Mandated	$33,480,721	$35,929,697	$36,360,798	$36,360,798	$431,101
Discretionary	$393,028	$53,703	$0	$0	($53,703)
Total Net County Cost	$33,873,749	$35,983,400	$36,360,798	$36,360,798	$377,398
Allocated Positions	801.0	806.0	796.0	796.0	(10.0)
Temporary (Full-Time Equivalent)	25.9	21.3	21.2	21.2	(0.1)
Total Staffing	826.9	827.3	817.2	817.2	(10.1)

This presentation is a summary of the 21 budgets administered by the Sheriff's Department. These include:

- 205 COPS-Patrol
- 206 COPS-Custody
- 21601 STC Training
- 21602 Boating Safety
- 21604 Operational Grants
- 21606 Special Fund Programs
- 21620 Patrol
- 21622 Communications
- 21625 Sheriff's Technology Projects
- 21626 Detectives
- 21628 Records
- 21635 Civil
- 21640 Coroner/Morgue
- 21645 Administration & Support Services
- 21650 Lathrop Police Contract
- 21658 Court Services
- 226 Custody
- 22620 Work Programs
- 257 Public Administrator
- 265 Fish & Game
- 533 Burials

205—Sheriff-COPS Patrol

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

Supplemental Local Law Enforcement Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$267,195	$220,649	$233,362	$233,362	$12,713
Services & Supplies	3,704	7,831	9,822	9,822	1,991
Fixed Assets	40,718	39,717	0	0	(39,717)
Total Appropriations	$311,617	$268,197	$243,184	$243,184	($25,013)
Earned Revenues By Source					
Aid from Other Governments	$266,197	$294,980	$243,184	$243,184	($51,796)
Fund Balance	45,420	26,783	0	0	(26,783)
Total Revenues	$311,617	$321,763	$243,184	$243,184	($78,579)
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	4.0	3.0	3.0	3.0	0.0

Purpose

The State Citizens' Option For Public Safety (COPS) program provides $116 million for local law enforcement agencies. This budget represents the portion of program funding allocated by the State to Sheriff's law enforcement operations.

Major Budget Changes

Salaries & Employee Benefits

➢ $12,713	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $2,546	Increase in Workers' Compensation Insurance.

Revenue

➢ ($25,013)	Decrease in estimated revenue from State COPS funding.

Program Discussion

The State COPS program funds are to be used by local law enforcement agencies for front line law enforcement services, along with specific allocations to the District Attorney for enhanced prosecution efforts and to the Sheriff for jail operation/construction. The funds cannot supplant existing funding for law enforcement services provided by the local entities. The legislative intent of the COPS program is that the funding, which is allocated by State formula, will be ongoing. However, as with other State-funded programs, funding can only be appropriated on an annual basis. Its availability, therefore, will remain uncertain each year until a State budget is adopted.

COPS funds are utilized to fund three Deputy Sheriff positions allocated in the Patrol Division.

Workload data and goals/accomplishments for this budget are included in the Sheriff's Patrol budget #21620.

Funding Threatened

The Legislative Analyst's Office (LAO) recommended eliminating the entire $116.3 million appropriation for the COPS program, stating that the Statewide objective of this program is unclear. The LAO also stated that this funding "represents a small share of total local law enforcement expenditures and that, therefore, its impact on public safety, if any, is likely to be relatively small." An Assembly budget plan also proposed to eliminate the COPS program. If this recommendation is enacted by the Legislature, the Sheriff's Office will attempt to transfer the incumbents into vacant Deputy Sheriff positions within other divisions of the Sheriff's Office.

206—Sheriff-COPS Custody

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

Supplemental Local Law Enforcement Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$72,635	$64,568	$68,946	$68,946	$4,378
Services & Supplies	1,582	122,138	81,860	81,860	(40,278)
Fixed Assets	86,021	16,100	52,000	52,000	35,900
Total Appropriations	$160,238	$202,806	$202,806	$202,806	$0
Earned Revenues By Source					
Aid from Other Governments	$200,806	$202,806	$202,806	$202,806	$0
Fund Balance	(40,568)	0	0	0	0
Total Revenues	$160,238	$202,806	$202,806	$202,806	$0
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	1.0	1.0	1.0	1.0	0.0

Purpose

The State Citizens' Option for Public Safety (COPS) program provides $116 million for local law enforcement agencies. This budget represents the portion of program funding allocated by the State to the Sheriff's jail operations.

Major Budget Changes

Salaries & Benefits

➢ $4,378	Negotiated salary and benefits adjustments.

Services & Supplies

➢ ($24,177)	Decrease in professional and specialized services.
➢ ($15,000)	Decrease in software and related licenses.

Fixed Assets

➢ $12,000	Twelve portable radios.
➢ $40,000	Fifty printers.

Program Discussion

State COPS funds are to be used by local law enforcement agencies for front line law enforcement services, along with specified allocations to the District Attorney for enhanced prosecution efforts and to the Sheriff for jail operation/construction. The funds cannot supplant existing funding for law enforcement services provided by the local entities. The legislative intent of the COPS program is that the funding will be allocated by State formula, on an ongoing basis, to local law enforcement agencies. However, as with other State-funded programs, funding can only be appropriated on an annual basis. Its availability, therefore, will remain uncertain each year until a State budget is adopted.

The Custody allocation funds the salary and benefits of a Correctional Officer to perform inmate classification at the Honor Farm.

The Custody Information System (CUSINS) Single Source Entry project is near completion. Programming changes enhancing the security of CUSINS and the Criminal Justice Information System (CJIS) were implemented to meet State of California Department of Justice (DOJ) mandates for automated fingerprint identification. CUSINS was enhanced to meet new CJIS security requirements. Additional programming completed the Single Source Entry process, allowing the procedure to be ready for implementation in 2003-04. CUSINS will allow information sharing with allied law enforcement agencies in the County and access for Sheriff's field forces personnel via installed computers in patrol vehicles.

Funds have been budgeted to develop additional phases of CUSINS under consideration for 2003-04 that will create access through CUSINS to do a complete booking (a program called "Final Booking"). This will eliminate use of a 20-year-old "dumb terminal" system to access CJIS and old, unsupportable, dot matrix printers. Purchasing compatible printers will complete the implementation that was started in 2001-02 with the purchase of 55 personal computers.

Security staff must be able to communicate with Correctional Health Care and Inmate Program staff when they are in the facility but not in their offices. These radios are provided by the Sheriffs Office. Funds appropriated in this budget will provide radios to meet anticipated needs for both security staff and program providers.

A comprehensive new Memorandum of Understanding (MOU) between the Sheriff's Office and Correctional Health Care to ensure that the jail's health care services program meets all of the regulations governing the operations of adult detention facilities, as set forth in Title 15 of the California Code of Regulations and federal court case law, has been drafted by a correctional health care consultant. It is anticipated the MOU will be completed and implemented by the end of 2003-04.

Workload data is incorporated in the Sheriff - Custody Budget #226.

Funding Threatened

The proposed budget assumes that State funding will continue at approximately the prior year level for jail operations. However, the Legislative Analyst's Office (LAO) recommended eliminating the entire $116.3 million appropriation for the COPS program, stating that the Statewide objective of this program is unclear. The LAO also stated that this funding "represents a small share of total local law enforcement expenditures and that, therefore, its impact on public safety, if any, is likely to be relatively small." An Assembly budget plan also proposed to eliminate the COPS program. If this recommendation is enacted by the Legislature, the Sheriff's Office will attempt to transfer the incumbent into a vacant Correctional Officer position within the Custody Division.

2002-03 Accomplishments

1. Purchased new scheduling software and server to create a scheduling system that will meet current and future Custody Division scheduling, payroll, and policy and procedure needs.
2. Drafted a comprehensive new MOU between the Sheriff's Office and Correctional Health Care, with the assistance of a correctional health care consultant.
3. The CUSINS Single Source Entry project is near completion. Implementation of programming changes enhance the security of CUSINS and CJIS to meet State DOJ mandates for automated fingerprint identification.

2003-04 Objectives

1. To develop additional phases of CUSINS that will do a complete booking, eliminating the need to duplicate basic data entry on the same individual at multiple stations.
2. To purchase printers to complete the conversion from the existing CJIS "dumb terminals" to personal computers.
3. To purchase new radios for Correctional Health Care and Inmate Program staff.

21601—Sheriff-STC Training

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$17,996	$61,000	$61,000	$61,000	$0
Services & Supplies	114,671	74,235	74,235	74,235	0
Total Appropriations	$132,667	$135,235	$135,235	$135,235	$0
Earned Revenues By Source					
Aid from Other Governments	$124,077	$135,235	$0	$0	($135,235)
Total Revenues	$124,077	$135,235	$0	$0	($135,235)
Net County Cost					
Mandated	$8,590	$0	$135,235	$135,235	$135,235

Purpose

The Standards and Training for Corrections (STC) program provides State-reimbursable funding for the training of correctional officers not covered by the Peace Officer Standards and Training (POST) program for peace officers.

Program Discussion

The Sheriff-STC Training budget normally operates with no Net County Cost. The budget is funded by the State of California and assists the County in providing detention training mandated by law for jail staff. However, for 2003-04, it is anticipated that there will be no funding available from the State for STC training. The Governor's budget, as proposed, will eliminate the entire $16.5 million Statewide allocation from the Corrections Training Fund that is dedicated to STC funding.

STC-certified instructors do most of the Department's training in-house. A total of 262 officers and supervisors will meet their STC continuing education requirements during the year. In addition, two supervisors are expected to complete entry training.

The State reimbursement rates in recent years are shown below:

Reimbursement Per Officer

	2000-01	2001-02	2002-03	2003-04
Entry	$750	$773	$755	$0
Journey	$500	$515	$503	$0

2002-03 Accomplishments

1. Provided mandated training to all STC-eligible staff.
2. Conducted four correctional academies for new hires.
3. Completed evaluations for dual certifications with STC and POST for specific training courses.
4. Trained all staff in the use of new SurvivalLink automated external defibrillators.

2003-04 Objectives

1. To provide mandated training to all STC-eligible staff, despite anticipated lack of funding.
2. To provide computer transition training for Criminal Justice Information System (CJIS)/Personal Computer terminal conversion.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Total Hours of STC Training	15,564	19,820	21,532	29,050	14,112
Number of Officers Trained	234	253	258	262	262

21602—Sheriff-Boating Safety

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$718,560	$617,717	$648,372	$648,372	$30,655
Services & Supplies	222,228	200,386	246,980	246,980	46,594
Fixed Assets	41,545	8,600	0	0	(8,600)
Total Appropriations	$982,333	$826,703	$895,352	$895,352	$68,649
Earned Revenues By Source					
Taxes	$194,882	$190,000	$190,000	$190,000	$0
Aid from Other Governments	545,934	403,289	405,862	405,862	2,573
Total Revenues	$740,816	$593,289	$595,862	$595,862	$2,573
Net County Cost					
Mandated	$241,517	$233,414	$299,490	$299,490	$66,076
Allocated Positions	7.0	7.0	7.0	7.0	0

Purpose

The Sheriff's Boating Safety program enforces State and local laws and regulations on the County's waterways. In that capacity, assigned deputies also inspect vessels, aid injured persons, assist emergency medical personnel, perform search and rescue operations, and recover drowning victims.

Major Budget Changes

Salaries & Employee Benefits

➤ $19,042	Negotiated salary and benefits adjustments.
➤ $14,613	Increase in overtime expense.
➤ ($3,000)	Decrease in holiday pay based on historical experience.

Services & Supplies

➤ $27,581	Increase in Workers' Compensation and Casualty Insurance.
➤ $6,256	Increase in communications expenses based on historical experience.
➤ $13,082	Increase in rent for boat berths and office space.
➤ $1,250	Increase in transportation and travel expenses to attend an Emergency Aid Responder course.
➤ $1,000	Increase in special departmental expense for boat supplies.
➤ $2,882	Increase in small tools and instruments expenses based on historical experience.
➤ ($3,459)	Decrease in motor pool rate.

Program Discussion

To qualify for State/federal grant funding, County funding of the Sheriff's Boating Safety program costs must equal the County's share of unsecured property tax revenue on boats registered in San Joaquin County. Pursuant to Harbors and Navigation Code Section 663.7, if the County's revenue from boat taxes (plus fees for boat inspections) does not fully offset the costs of the program, the balance is intended to be funded by a State grant. Anticipated State funding for 2003-04 totals $376,279. Due to salary increases, coupled with stagnant State grant and unsecured property tax funding, Net County Cost support of the Boating Safety budget has grown over the last few years.

21602—Sheriff-Boating Safety

Law & Justice

The Lieutenant assigned to Boating Safety will be closely monitoring the use of overtime during the upcoming boating season to maintain tight control of expenditures, and make adjustments in staffing as needed. Staffing levels in the unit may also be reduced during off-peak months to cover overtime expenditures during the peak boating season.

In addition to the Net County Cost of $299,490, discretionary County property tax revenue of $190,000 is dedicated to this program to qualify for the State boating safety grant.

2002-03 Accomplishments

1. Used overtime deputies to continue to enforce ordinances adopted by the Board of Supervisors regarding speed and use of the Mokelumne River and Lodi Lake.
2. Continued rigorous enforcement of Boating Under the Influence (BUI) laws (both with enforcement and public education).
3. Continued juvenile boating education program by working with the Department's School Resources Officers.
4. Removed approximately 15 abandoned vessels with use of State grant funding and in cooperation with the Community Development Department.

2003-04 Objectives

1. To explore use of per-diem deputies in the Mokelumne River and Lodi Lake special use area.
2. To continue with rigorous enforcement of BUI laws and explore the possibility of using BUI checkpoints.
3. To continue removal of abandoned watercraft as State funding allows.
4. To explore an alternate summer schedule to eliminate the Wednesday buy-back for Boating Safety.
5. To continue efforts to prevent boating accidents through boater education and enforcement of boating laws.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Verbal Warnings	1,391	1,627	1,243	1,600	1,650
Citations Issued	252	449	481	460	500
Physical Arrests	27	30	37	35	35
Accident Investigations	91	87	83	60	60
Boating Presentations	N/A	N/A	36	24	24
Boating Presentations (# of persons attending)	N/A	N/A	2,700	2,500	2,500
Searches	31	25	14	20	20

21616—Sheriff-Hiring & Training Pool

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$360,991	$269,984	$111,252	$111,252	($158,732)
Services & Supplies	463,672	98,149	33,368	33,368	(64,781)
Total Appropriations	$824,663	$368,133	$144,620	$144,620	($223,513)
Earned Revenues By Source					
Aid from Other Governments	$0	$58,434	$0	$0	($58,434)
Total Revenues	$0	$58,434	$0	$0	($58,434)
Net County Cost					
Mandated	$824,663	$309,699	$144,620	$144,620	($165,079)
Allocated Positions	20.0	20.0	5.0	5.0	(15.0)

Purpose

The Sheriff's Hiring and Training Pool budget was created during 2001-02 to fund the expenses of hiring new officers and providing them with State-required training prior to placing them in permanent field patrol positions. The Hiring and Training Pool establishes a "pipeline" of new recruits that can fill anticipated future vacancies.

Major Budget Changes

Salaries & Employee Benefits

➢ ($167,540)	Deletion of 15 vacant Deputy Sheriff Trainee positions.
➢ $8,808	Decrease salary savings

Services & Supplies

➢ ($10,048)	Decreased number of participants in the Academy.
➢ ($54,029)	One-time production costs for recruitment video
➢ ($10,000)	Decreased advertising
➢ $9,296	Increased Workers' Compensation and Casualty Insurance.

Revenues

➢ ($58,434)	Elimination of State Peace Officers Standards and Training reimbursements.

Program Discussion

The Hiring and Training Pool budget was established in November 2001. At that time, the Sheriff's Office was facing an unprecedented confluence of events that caused a need for an extraordinarily high number of Deputy Sheriffs to be hired. The initial wave of retirements has subsided and the Department is returning to its normal rate of turnover.

The Hiring and Training Pool budget contains appropriations for salaries and benefits, expenses for pre-hire testing, academy tuition, lodging, meals, transportation expenses, and a $300 per trainee uniform allowance for the candidate's academy uniform. These provisions cover the costs for approximately five trainees to attend the six-month peace officer academy.

Hiring Deputy Sheriff Trainees is required when the Sheriff's Office is unable to find sufficient qualified candidates from the Deputy Sheriff II-Lateral Entry and Deputy Sheriff I-Academy Certified hiring lists. It has been the Department's strategy to hire first from the Deputy Sheriff II-Lateral Entry list. Once the list is exhausted, the Sheriff's Office then attempts to hire from the Deputy Sheriff I-Academy Certified list. This strategy is cost-effective because these candidates have already completed the required peace officer academy. Hiring Lateral Entry or Academy Certified candidates allows the Sheriff's Office to place new deputies in the field six months earlier, and saves the County the expense of sending a trainee through the peace officer academy.

21616—Sheriff-Hiring & Training Pool

Law & Justice

The proposed budget provides funding for five Deputy Sheriff Trainee allocations. This is a reduction from the 2002-03 level of 20 Deputy Sheriff Trainee allocations. This reduction is made possible due to the return to normal turnover rates. The Sheriff's Office will work with Human Resources to focus all recruiting efforts to hire Lateral Entry and Academy Certified candidates. To the extent suitable candidates can be found, the Sheriff's Office will limit the hiring of Deputy Sheriff Trainees.

2002-03 Accomplishments

1. Placed 10 Deputy Sheriff Trainees in a peace officer academy. The Patrol Division currently has 15 Academy graduates in the field training program.
2. Reduced the cost of recruiting by establishing an extensive eligibility list of 329 Deputy Sheriff Trainee candidates to fill vacancies.

2003-04 Objectives

1. To focus recruitment efforts on hiring Lateral Entry and Academy Certified candidates to eliminate the need to hire Deputy Sheriff Trainees.
2. To develop and use innovative methods of recruitment targeting Lateral Entry and Deputy Academy Certified candidates.

21620—Sheriff-Patrol

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$11,966,520	$12,090,401	$11,254,408	$11,254,408	($835,993)
Services & Supplies	3,154,094	3,456,238	3,299,379	3,299,379	(156,859)
Fixed Assets	23,646	181,930	4,900	4,900	(177,030)
Total Expenditures	$15,144,260	$15,728,569	$14,558,687	$14,558,687	($1,169,882)
Expenditure Reimbursements	(29,223)	(52,000)	(30,000)	(30,000)	22,000
Total Appropriations	$15,115,037	$15,676,569	$14,528,687	$14,528,687	($1,147,882)
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$47,831	$40,000	$40,160	$40,160	$160
Aid from Other Governments	5,825,840	5,114,468	5,257,437	5,257,437	142,969
Charges for Services	276,047	284,400	239,800	239,800	(44,600)
Miscellaneous Revenues	45,000	0	0	0	0
Total Revenues	$6,194,718	$5,438,868	$5,537,397	$5,537,397	$98,529
Net County Cost					
Mandated	$8,920,319	$10,237,701	$8,991,290	$8,991,290	($1,246,411)
Allocated Positions	158.0	154.0	153.0	153.0	(1.0)
Temporary (Full-Time Equivalent)	0.1	0.0	0.0	0.0	0.0
Total Staffing	158.1	154.0	153.0	153.0	(1.0)

Purpose

This division of the Sheriff's Department provides rural law enforcement services in the unincorporated area of the County.

Major Budget Changes

Salaries & Employee Benefits

➢ ($118,268)	Salary and benefits adjustments due to retirement of experienced Deputy Sheriffs and replacement with new trainees.
➢ ($603,000)	Salary savings for eight Deputy Sheriff positions to be held vacant.
➢ ($63,322)	Delete the vacant Abatement Coordinator position.
➢ ($30,500)	Expiration of recruitment bonus program.
➢ $15,000	Increase in extra-help expenses.
➢ ($35,903)	Elimination of sick leave cash payout allocation.

Services & Supplies

➢ ($410,096)	Decrease in anticipated motor pool expenses due to decrease in motor pool rate, decrease in number of take-home vehicles, and Deputy Sheriff positions to be held vacant.
➢ ($16,879)	Decrease in transportation and travel expenses.
➢ $327,171	Increase in Workers' Compensation Insurance.
➢ ($29,573)	Decrease in Casualty Insurance.

➢ ($69,708)	Decrease in law enforcement equipment purchases.
➢ $38,477	Increase in equipment maintenance, equipment rents and leases, communications expenses, and office expenses.
➢ $17,275	Increase in data processing direct charges.
➢ ($10,121)	Decrease in professional and outside services, memberships, clothing and personal supplies, ammunition, and canine supplies.

Fixed Assets

➢ $4,900	Two pair of night vision goggles.

Expenditure Reimbursements

➢ ($22,000)	Decrease in reimbursement from Human Services Agency for youth athletic programs.

Revenues

➢ $439,163	Increase in Proposition 172 revenue.
➢ ($25,200)	Decrease in State mandate reimbursements.
➢ ($280,000)	Decrease in Universal Hiring Program grant.
➢ ($3,000)	Decrease in reimbursement from the Army Corps of Engineers for patrolling Stanislaus River Parks.
➢ ($30,000)	Decrease in false alarm fees.
➢ $12,000	Increase in Bullet-Proof Vest grant.

Program Discussion

The Sheriff's Patrol Division is an entity comprised of one large work group providing security and services to the entire population of the unincorporated areas of the County. This large group has several smaller groups including Abatement Enforcement, Street Crimes, School Liaison, Administrative Support, and Aviation Services. Citizen volunteers such as Sheriff Reserve Deputies, Horse Posse, Sheriff's Team of Active Retired Seniors, and Search and Rescue complement the overall efficiency and effectiveness of this Division. These groups are managed and coordinated by District Patrol Lieutenants.

The Sheriff's Office remains committed to the principles of Community Oriented Policing and Problem Solving (COPPS). Due to 2003-04 budget shortfalls, a close working association with the community is imperative. The philosophy of COPPS interacts well with all of the units that make up the Patrol Division. With the increase in Deputies assigned to regular shifts, beat officers will now

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Service Population	130,000	133,000	135,000	144,805	155,000
Documented Calls For Service	92,385	108,875	115,386	130,639	139,000
SWAT/Hostage Negotiation Team Missions	15	19	11	16	18
Trainees In Field Training	23	29	71	14	9
Canine Searches	212	350	155	439	500
Missing Person Calls	521	506	506	841	900
Adult arrests	4,336	4,125	7,248	9,068	9,100
Juvenile arrests	238	277	917	923	950
Towed Vehicles Processed	1,847	1,882	2,205	2,450	3,000
Abated Properties	153	278	60	368	400

be able to participate in Neighborhood Watch meetings, community forums, and school activities, as well as other community policing and problem solving projects identified by citizen group meetings.

The Sheriff's Office will continue to provide law enforcement services to the Army Corps of Engineers' parks along the Stanislaus River, via a renewed contract which will result in continued operation at no Net County Cost. The proposed budget includes $35,000 in estimated revenue for these services.

Crime Analysis Unit

An Office Assistant was added to this unit in 2002-03. This addition has facilitated the production of crime analysis trend information that is provided to patrol staff regularly assigned to patrol beats where activity hot spots or trends are identified. The Street Crimes Unit also utilizes these reports to focus directed policing strategies to eliminate the identified criminal activity. This unit provides valuable statistical information for functional studies and analysis.

Case Management Unit

The 2002-03 budget also added two Sergeants to the Patrol Division in order to establish the Case Review and Management unit. These Sergeants review, critique, and route cases. This has allowed Patrol Sergeants the opportunity to directly supervise personnel and spend more time on the street. The duties of this unit are still under development as tasks continue to be identified that can be performed more efficiently by this unit while freeing up supervisors in other divisions.

Budget Reduction Actions

In light of declining revenues, many budget reduction strategies were considered during the preparation of the Patrol Division's budget. These include reductions in staff costs and motor pool charges, the deferment of fixed asset purchases, civilianization of functional positions, reduced use of the Sheriff's helicopter, and stricter division management. The following actions were taken to meet budget reduction goals:

Staff Cost Reductions

One vacant Abatement Coordinator position will be deleted for savings of $63,322. Since the Abatement Coordinator position became vacant, a Deputy Sheriff has been attending community revitalization meetings to represent the Sheriff's interests. This practice will continue in 2003-04.

Eight Deputy Sheriff positions will be held vacant during 2003-04 for a savings of $603,000. These positions are currently vacant; no layoffs will be necessary. Despite these eight vacancies, patrol strength will actually be increasing in 2003-04, as 30 Deputy Sheriff Trainees completed field training in May 2003 and will be qualified for solo patrol duties in 2003-04.

In addition, the Sheriff's Office will continue the deferment of new Deputy Sheriff and Sergeant positions identified in the Patrol Staffing Plan ,developed by the County Administrator's Office in conjunction with the Sheriff's Office, and adopted by the Board in April 2000. The staffing plan recommended adding 20 new Deputies over a three-year period ending in 2002-03. To date, only 10 of these positions have been staffed, 8 Deputy Sheriffs and 2 Sergeants, as delays to the staffing plan were implemented in both 2001-02 and 2002-03 due to lack of Universal Hiring Program (UHP) funds and the added expense of sending 60 trainees to the State mandated basic Peace Officer Academy. As originally identified, the actual implementation of the remaining 10 positions is contingent upon avoidance of adverse State and federal budget actions.

Motor Pool Cost Reductions

Motor pool costs will be reduced by way of three separate actions. The first is a reduction in mileage charges by reclassifying eight take-home vehicles in the Patrol Division to assigned vehicles. Second, the useful life of a patrol unit, currently 85,000 miles, will be extended to 110,000 miles as agreed to by the County and the San Joaquin County Deputy Sheriffs Association. Lastly, the decision to eliminate vehicle purchases in 2003-04 has resulted in a motor pool rate reduction of 5-cents per mile. These actions will result in approximately $410,096 in cost reductions for 2003-04.

Fixed Asset Purchase Deferment

Patrol Division management received over $334,000 in fixed asset requests from operational personnel for review and inclusion into the Division's 2003-04 budget. Only one item deemed absolutely critical; $4,900 for the purchase of two sets of night vision goggles was included in the Sheriff's Office budget request. This item is included in the 2003-04 proposed budget.

Helicopter Program

The 2002-03 budget included $90,000 for the creation of a pilot program for use of the Sheriff's helicopter for general law enforcement purposes unrelated to Methamphetamine cases. In November 2002, the Board approved the transfer of these appropriations from the Detectives budget to the Patrol budget due to a transfer in program supervision. The proposed budget eliminates these funds. The aviation program will be budgeted for a total of $27,000 in 2003-04, using federal asset seizure funds only. See the federal Narcotics Enforcement Fund under "Sheriff-Special Fund Programs."

Division Management

To maintain timelier budget oversight, Division Managers will be tracking the use of overtime, purchases, and training by their assigned units. This information will be reviewed twice monthly during the regular divisional staff meetings. This practice will provide Division Management the opportunity to respond sooner to potential cost overruns and make needed adjustments to meet adopted budgets.

2002-03 Accomplishments

1. Established the Case Review and Management Unit to review critique and route cases, freeing up Patrol Sergeants for direct supervision in the field.
2. The Specialized Investigations units, Homeland-Security, Parole at Large Task Force, and Auto Theft Task Force have completed in-house, in-service training department-wide.
3. Assigned a Deputy Sheriff as the Franklin High School Resource Officer for Stockton Unified School District.

2003-04 Objectives

1. To complete field training of the remaining nine Deputy Sheriff Trainees who are scheduled for graduation from Basic Academy in June 2003.
2. To provide full beat coverage on all shifts without the use of overtime as patrol strength increases with trainees completing field training being assigned to regular patrol teams.
3. To operate the Patrol Division within the established 2003-04 budget goals in cooperation with the County Administrator's Office through real time management oversight over all Division units.

21622—Sheriff-Communications

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2000-01 Actual	2001-02 Approved	2002-03 Request	2002-03 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$2,670,333	$2,611,672	$2,845,389	$2,845,389	$233,717
Services & Supplies	604,371	695,029	853,029	853,029	158,000
Fixed Assets	227,920	204,200	0	0	(204,200)
Total Appropriations	$3,502,624	$3,510,901	$3,698,418	$3,698,418	$187,517
Earned Revenues By Source					
Aid from Other Governments	$1,458,477	$1,272,627	$1,420,830	$1,420,830	$148,203
Charges for Services	55,409	30,000	66,000	66,000	36,000
Total Revenues	$1,513,886	$1,302,627	$1,486,830	$1,486,830	$184,203
Net County Cost					
Mandated	$1,988,738	$2,208,274	$2,211,588	$2,211,588	$3,314
Allocated Positions	43.0	44.0	44.0	44.0	0.0

Purpose

This division of the Sheriff's Department is responsible for all radio dispatching operations for field forces and for the Jail Central Control (electronic security and access) function at the Custody facility.

Major Budget Changes

Salaries & Employee Benefits

➢ $220,717	Negotiated salary and benefits adjustments.
➢ $13,000	Increase in extra-help and part-time health insurance expenses.

Services & Supplies

➢ $54,407	Increase in radio and communications charges.
➢ $63,545	Increase in workers' compensation charges.
➢ ($2,500)	Eliminate unneeded allocation for equipment rents and leases.
➢ $14,200	Increase in small tools and instruments based on historical experience.
➢ $8,070	Increase in motor pool expenses.
➢ $20,144	Increase in maintenance of equipment charges.

Revenues

➢ $121,203	Increase in Proposition 172 revenue.
➢ $27,000	New Emergency 911 Coordinator revenue.
➢ $36,000	Increase in revenue from the City of Lathrop.

Program Discussion

The Communications Division is staffed 24 hours per day, 7 days per week. Coverage is provided by five teams. Each team has a supervisor and a minimum of six dispatchers, four assigned to law dispatch and emergency 911 and two assigned to Jail Central Control (JCC). A Lieutenant and civilian Communications Center Manager provide Division management, which falls under the responsibility of the Patrol Division Captain. The Office Assistant also handles the responsibilities of serving as the Department's Public Safety Answering Point (PSAP) Coordinator. A Communications Dispatcher III is assigned as the Division's training coordinator.

The Sheriff's Communications Division has the primary responsibility to answer all emergency 911 calls originating in the unincorporated County areas. The Division provides dispatch duties for all calls for service to the Patrol Division, as well as security functions of egress and ingress to the jail facilities. The Communications Division is responsible for all communication matters for the Sheriff's Department. This includes: two-way radios, cellular phones, pagers, and desktop phones.

All 911 calls from any telephone outside a city limit zone is automatically routed to the Sheriff's Communications Center. Those requiring emergency medical services and/or fire response are forwarded to Stockton Fire Dispatch. Communications staff handles all other calls requiring a patrol response for services. Dispatch handles incoming calls referred to another agency or service provider. They also provide these services for the City of Lathrop. Dispatchers monitor and dispatch Patrol and other Sheriff's staff on three radio frequencies while they monitor several others.

This Division is the coordinator for all PSAPs in the County and is the alternate answering point for each of the other PSAPs. This would only be required during a crisis. The Communications Division also maintains a comprehensive Master Street Address Guide for the entire County. This automated file is the backbone to the emergency 911 system that routes inbound calls to the correct PSAP.

During 2002-03, the Communications Division began to receive reimbursement from the State of California Emergency Communications Office for the wages and travel expenses of the County's PSAP coordinator dedicated to Emergency 911 workload. The proposed budget includes $27,000 in increased revenue from this new source.

The JCC is located and operated within the Sheriff's Communications Center. Dispatch staff electronically control perimeter jail doors to permit authorized egress and ingress. An individual needing to enter or leave a jail area will alert Dispatch staff by pressing a button at the door. The Dispatcher activates a monitor, and after recognizing the authority of the person, will electronically open that door. They also monitor and dispatch Custody staff on five radio frequencies.

Dispatch functions are facilitated by a sophisticated Computer Aided Dispatch (CAD) system. All Patrol units are equipped with Mobile Data Computers (MDCs). Non-priority calls for service are now dispatched using MDCs. Text information regarding physical descriptions of missing children, adults at risk, missing persons, and suspects is simultaneously sent to all units' MDCs for reference.

The Communications Division is responsible for maintaining the geofile. Geofile source data is routed to the Sheriff's Department from the County Community Development Department (CDD). The Sheriff's Communications Division has become the external auditor of the geofile and notifications must be made on a regular basis to CDD. In addition, the Communications Division is responsible for converting this source data and loading the data on to the CAD server. If a location for call entry is in the geofile, it must be an exact match with the CAD server. If the location is not in the geofile, Real Time Mapping (RTM) will not work as designed and the location will be an override. The call for service will have to be viewable on the map and will adversely affect statistical information.

The Communications Division is also responsible for all CAD file maintenance. This includes updates to call signs, vehicle and radio numbers, MDC numbers, assigning operator numbers, and information files. There are many tables that must be maintained as well. Some of those tables are beats, reporting districts, unit histories, call

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
911 Calls Received	49,752*	50,496	52,010	53,302	54,368
Calls for Service	99,691	108,875	117,585	145,054	166,812
Incoming Calls	212,104*	217,022	222,447	224,554	226,799
Outbound Calls	84,472*	87,083	90,566	90,159	90,609

**Phone calls data incomplete prior to installation of E911 computer in 1999.*

histories, message groups, terminals, CLETS mnemonics, case numbers, and log files.

The proposed budget includes $119,637 for a contract with a private-sector vendor to provide software support and maintenance of the CAD system, the Records Management System, and the Automated Reporting System.

2002-03 Accomplishments

1. Completed and implemented the JCC security system upgrade.
2. Modified the RTM system to work in conjunction with the Automatic Vehicle Locator (AVL) system.
3. Updated and implemented the Dispatcher Training Manual.
4. Had Communication Dispatcher IV's attend a six-part leadership series provided by Human Resources to assist with the development of supervisory leadership skills.
5. Developed and implemented a policy and procedures manual specific to operations within the Communications Center.

2003-04 Objectives

1. To upgrade the Vesta software program utilized to receive 911 and non-emergency calls at 12 workstations. This is dependent upon E911 State funding that will pay the vendor directly for this upgrade.
2. To host courses presented by Public Safety Training Consultants in customer service, progressive discipline, and surviving dispatch stress.
3. To continue with customer service training of Communications staff.
4. To upgrade the mapping program, depending on grant funding, that integrates with the AVL.

21625—Sheriff-Technology Projects

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved*	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$203,756	$480,594	$0	$0	($480,594)
Fixed Assets	1,357,431	343,000	0	0	(343,000)
Total Appropriations	$1,561,187	$823,594	$0	$0	($823,594)
Earned Revenues By Source					
Aid from Other Governments	$1,436,538	$823,594	$0	$0	($823,594)
Total Revenues	$1,436,538	$823,594	$0	$0	($823,594)
Net County Cost					
Discretionary	$124,649	$0	$0	$0	$0

**The Board of Supervisors approved budget adjustments of $500,000 in November 2002 for the 2002 federal COPS-MORE grant, and $113,712 in February 2003 for the State's 2002 California Law Enforcement Equipment Program (CLEEP) grant. The figures are included above for comparison purposes.*

Purpose

Federal and State grant funds are being utilized to develop state-of-the-art information technology to enhance law enforcement activities of the Sheriff's Office.

Program Discussion

The Sheriff's Office began replacing the majority of its aging field forces technology in December 1999, after the Office was awarded a federal COPS-MORE 98 (Community Oriented Policing - Making Officer Redeployment Effective) technology grant. Since that award, the Sheriff's Office has continued to seek additional State and federal funds to complement the initial project.

In November 2002, the Sheriff's Office received a COPS-MORE 2002 grant that provided $500,000 for technology projects. In February 2003, the Board of Supervisors appropriated the California Law Enforcement Equipment Program (CLEEP) grant in the amount of $113,712 for the purchase of new equipment.

The Sheriff's Office will continue to use funds previously appropriated for completion of several previously-approved technology projects:

- Development of a local Automated Fingerprint Identification System (AFIS).
- Expansion of the wireless high-speed data network to additional sites in the County.
- Mobile booking, mobile mapping, and digital camera systems for patrol cars.

No new appropriations are requested at this time.

2002-03 Accomplishments

1. Will have installed 10-15 high-speed wireless data sites for community policing needs by the end of 2002-03.
2. Completed the installation and training of an imaging system for the Sheriff's Records Division.
3. Tested and selected digital camera systems for patrol cars.
4. Selected vendor for completion of the AFIS and community policing Mobile Mapping project.
5. Completed specific technology upgrades to the Mobile Command Bus.
6. Made significant progress on the Mobile Booking program.

2003-04 Objectives

1. To facilitate adding San Joaquin County mug shots to the Cal Photo program.
2. To install and activate ten additional high-speed wireless data sites at partnership locations.
3. To expand the use of the imaging system beyond the Records Division.
4. To fully implement digital camera systems and mobile booking for patrol cars.
5. To complete the local AFIS project and transfer to Remote Access Network Commission authority.

21626—Sheriff-Detectives

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,559,739	$3,337,396	$3,534,989	$3,534,989	$197,593
Services & Supplies	794,909	836,958	849,590	849,590	12,632
Fixed Assets	0	41,300	5,584	5,584	(35,716)
Total Expenditures	$4,354,648	$4,215,654	$4,390,163	$4,390,163	$174,509
Expenditure Reimbursements	(82,062)	(97,500)	(100,000)	(100,000)	(2,500)
Total Appropriations	$4,272,586	$4,118,154	$4,290,163	$4,290,163	$172,009
Earned Revenues By Source					
Aid from Other Governments	$1,379,219	$1,198,672	$1,305,879	$1,305,879	$107,207
Charges for Services	9,737	8,000	7,000	7,000	(1,000)
Miscellaneous Revenues	33,947	35,000	31,000	31,000	(4,000)
Operating Transfers In	0	80,000	50,000	50,000	(30,000)
Total Revenues	$1,422,903	$1,321,672	$1,393,879	$1,393,879	$72,207
Net County Cost					
Mandated	$2,849,683	$2,796,482	$2,896,284	$2,896,284	$99,802
Allocated Positions	45.0	46.0	45.0	45.0	(1.0)
Temporary (Full-Time Equivalent)	0.0	0.1	0.0	0.0	(0.1)
Total Staffing	45.0	46.1	45.0	45.0	(1.1)

Purpose

This division of the Sheriff's Office provides law enforcement investigative services in the unincorporated areas of the County as well as technical evidence services to the Department and other agencies.

Major Budget Changes

Salaries & Employee Benefits

➢ $231,466	Negotiated salary and benefits adjustments.
➢ ($33,873)	Delete one vacant Evidence Custodian position.

Services & Supplies

➢ ($43,000)	Decrease costs associated with one-time video production.
➢ $89,768	Increase in Workers' Compensation Insurance.
➢ ($46,944)	Decrease in radio maintenance, equipment lease costs, rents of structures and grounds, and Casualty Insurance.
➢ $36,200	Increase in communications costs for cellular modem access.
➢ ($90,000)	Delete helicopter services.
➢ $33,098	Increase motor pool expenses.
➢ $32,900	Increase in photography and film expenses, office expenses, small tools and instruments, and travel costs.

Fixed Assets

➢ $5,584	Recording equipment for interview rooms.

Expense Reimbursements

➢ $2,500	Increase in reimbursements from the Rural Crimes and Combined

Rural and City Narcotics Enforcement Team (CRACNET) grants.

Revenues

➢ $113,207	Increase in Proposition 172 revenue.
➢ ($30,000)	Decrease in operating transfers from the Cal-ID Automated Fingerprint trust fund.
➢ ($6,000)	Decrease in reimbursements from the Stanislaus County drug task force.
➢ ($4,000)	Decrease in estimated revenue from bad check collection program.

Program Discussion

The Detectives Division performs investigative police work on a wide range of crimes. Under the direction of a Sheriff's Captain and a Lieutenant, the allocated 22 detectives are divided into 5 specialized units and assigned as full-time participants of cooperative task forces.

- The Child Abuse and Sexual Assault (CASA) Unit investigates cases involving rape, sexual assaults, child/elder abuse, child neglect, child molestation, child abduction, and missing children. This Unit carries the responsibility for the application of Megan's Law, dealing with the identification and mandated registration of known pedophiles.
- The Persons Unit investigates homicides, suspicious deaths, robberies, assaults, domestic violence, kid-

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Homicide	10	19	N/A	N/A	N/A
Rape	45	75	N/A	N/A	N/A
Robbery	120	95	N/A	N/A	N/A
Aggravated Assault	519	597	N/A	N/A	N/A
Burglary	1,050	927	N/A	N/A	N/A
Arson	57	103	N/A	N/A	N/A
Felony Child Molesters	24	67	N/A	N/A	N/A
Felony Morals Violations	230	347	N/A	N/A	N/A
Child Abandonment/Beating/Neglect	274	445	N/A	N/A	N/A
Registered Sex Offenders	387	306	N/A	N/A	N/A
Tech/Service-Counter Traffic	3,604	3,393	4,000	4,080	4,200
Runaways	491	569	N/A	N/A	N/A
CPS Cross Reference	1,500	1,610	N/A	N/A	N/A
Elder Abuse	75	N/A	N/A	N/A	N/A
Child Abuse/Sexual Assault cases received	N/A	N/A	3,977	4,000	4,000
Property cases received	N/A	N/A	N/A	7,168	7,200
Narcotics cases received	N/A	N/A	N/A	1,461	1,500
Persons cases received	N/A	N/A	711	656	688
Tech Services/Requests from Patrol Deputies & Detectives	N/A	N/A	N/A	3,800	3,800

nappings, adult missing persons, officer-involved shooting incidents, and County Protocol case investigations.

- The Property Unit investigates burglaries, thefts, arson, explosives, fraud, bunco, checks and documents cases, and fiduciary crimes of elder abuse.
- The Narcotics Unit investigates street-level drug activities and handles drug asset forfeiture, intelligence, and confidential investigations. The unit also works in conjunction with the newly formed Governor's War on Methamphetamine (Cal-MMET) task force, which encompasses the CRACNET and the High Intensity Drug Trafficking Area (HIDTA) task forces.
- The Technical Services Division provides support to the entire Sheriff's Department in the form of photographs, evidence collection, evidence storage, fingerprinting of crime scenes and applicants, processing of blood and other chemical evidence, processing of latent prints, and assistance as requested to any other law enforcement agency through the Cal-ID program.

Cold Case Homicides

In 2001-02, the Board authorized funding for a new Deputy Sheriff to act as an investigator for old homicide cases. The Sheriff's Office estimated that there were approximately 65 "cold" homicide cases, accumulated over a 30-year period, that had viable leads which could be revisited with some likelihood of solving the case. Advancements in forensic science, especially in DNA testing, made revisiting some of these old cases worthwhile. The funding was provided as a two-year pilot program. The Sheriff's Office was expected to report to the Board of Supervisors in January 2003 and January 2004 regarding its progress in these cases. The Sheriff presented a report to the Board in February 2003 regarding the progress of the start-up year of the program. Funding is continued in 2003-04 for the second year of the pilot program. In January 2004, an evaluation will be completed to determine if the position needs to be continued.

Elder Abuse

In 2002-03, a new Deputy Sheriff position was created to investigate elder abuse cases and relieve some of the workload on other units of the Detectives Division. The new detective was assigned in August 2002. As of April 2003, 41 investigations have been completed or are under way. These investigations have resulted in 12 arrests and seven convictions with five court cases still pending. Arrest warrants have been issued for another two outstanding suspects. Ten of the investigations have been determined to be non-criminal.

The detective also consults with beat officers, reviews approximately 15 reports for content each week, and attends monthly meetings with representatives from other agencies that focus on adult protection.

Aviation Program

With the adoption of the 2002-03 Budget the Board approved a $90,000 pilot program using the Sheriff's helicopter for general law enforcement purposes unrelated to methamphetamine cases. In November 2002, the Board approved the transfer of these appropriations from the Detectives budget to the Patrol budget due to a transfer in program oversight. The aviation program for 2003-04 is discussed in the Patrol Division's budget, #21620.

2002-03 Accomplishments

1. Continued cross-training of detectives through on-the-job assignments.
2. Made two arrests as a result of investigations by the Cold Case Homicide detective.
3. Continued the assignment of a Deputy to the State Terrorist Task Force.
4. Continued to process the huge backlog of old adjudicated evidence by evidence room staff.

2003-04 Objectives

1. To develop an improved Detective Case Management process that will integrate with Patrol Case Management to further maximize the staffing resources available to investigate an increasing investigation workload.
2. To continue to cross-train Detective Investigators to work all Detective assignments.
3. To develop new procedures for processing found property and property taken for safekeeping to help clear backlog of evidence.

21628—Sheriff-Records

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$2,033,387	$2,087,108	$2,203,548	$2,203,548	$116,440
Services & Supplies	290,444	302,361	405,274	405,274	102,913
Fixed Assets	9,116	0	0	0	0
Total Appropriations	$2,332,947	$2,389,469	$2,608,822	$2,608,822	$219,353
Earned Revenues By Source					
Licenses/Permits/Franchises	$573	$600	$200	$200	($400)
Aid from Other Governments	1,439,295	1,255,951	1,375,565	1,375,565	119,614
Charges for Services	50,968	54,000	54,687	54,687	687
Total Revenues	$1,490,836	$1,310,551	$1,430,452	$1,430,452	$119,901
Net County Cost					
Mandated	$842,111	$1,078,918	$1,178,370	$1,178,370	$99,452
Allocated Positions	49.0	49.0	46.0	46.0	(3.0)

Purpose

This division of the Sheriff's Department performs specialized criminal and jail inmate record keeping functions.

Major Budget Changes

Salaries & Employee Benefits

➢ $198,284	Negotiated salary and benefits adjustments.
➢ ($162,634)	Delete two vacant Radio Communications Specialists and one vacant Office Assistant.
➢ $80,790	Increased extra help, based on historical experience.

Services & Supplies

➢ ($8,464)	Decreased radio and equipment maintenance, and office automation equipment leases.
➢ $7,850	Increased transportation and travel and small tools and instruments expenses.
➢ $59,222	Increased data processing charges.
➢ $46,005	Increased Workers' Compensation and Casualty Insurance.

Revenues

➢ $119,614	Increased Proposition 172 funding.

Program Discussion

The Records Division consists of two primary areas: 1) Criminal Records, which support patrol and detectives; and 2) Custody Records, which support the Custody Division.

Criminal records functions involve the processing of warrants, subpoenas, crime reports, sealing criminal offender records, data entry, and crime reporting to State and federal agencies. Criminal Records support Patrol on a 24-hour-a-day, seven-day-a-week basis with its radio, or "Control 5", positions. Based on the request of the officer, the radio clerk will search all local, State, and federal databases to extract any information needed to assist the officer. Special attention is given to officer safety issues, thereby warranting extreme efficiency and expeditious return of information

Custody Records functions involve the processing and maintenance of inmate records relating to booking, releases, court appearances, sentencing, and inmate monies. It is the responsibility of this unit to ensure that all records are accurate. A major responsibility is to determine when the inmates are ready for release to another agency or facility.

The Records Division continues to show an increase in workload that impacts the Division's ability to maintain a level of customer service necessary to assist others in their endeavors. For example, there has been a 17% increase in background checks for law enforcement since 2000-01, a 10% increase in documented reports (which includes a 22% increase in arrests and priority cases), a 22% increase in court dispositions processed, and a 7% increase in report to jail commitments as ordered by the court. Compounding the increase in workload is a continuing problem associated with recruitment and retention.

The Sheriff's Department will continue to seek funding to support the purchase of a digital recording and transcription system that will prove beneficial department-wide. The system will reduce the volume of problems associated with cassette tapes and old hand-held recorders used by patrol officers to record their cases. The Sheriff's Department will re-examine staffing levels when the new intake unit is occupied to determine its effect on the Records Division's workload.

2002-03 Accomplishments

1. Completed draft training outline for Radio Communication Specialist positions
2. Acquired the new imaging system. Testing and training began in early 2003.
3. Upgraded 19 allocated positions through a job study by Human Resources.
4. Upgraded the Automated Report Writing and Records Management System to the latest version.

2003-04 Objectives

1. To seek funding for a digital recording and transcription system.
2. To begin the second phase of the Radio Communications Specialist training manual. This phase will incorporate the processes behind each section of the manual.
3. To complete the imaging project.
4. To review records retention policy.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Warrant Checks	58,725	49,663	40,791	43,440	46,090
Warrants Identified	11,697	10,808	10,284	11,252	12,220
Restraining Orders	1,200	1,632	1,781	1,844	1,906
Report Pages	34,798	38,356	96,103	101,383	106,662
Reports Sold	1,461	1,221	1,542	1,570	1,600
Subpoenas for Records/Documents	33	35	45	58	70
Sealings	172	211	179	174	168
Court Dispositions	37,406	40,442	46,869	49,254	51,638
Jail Bookings	25,145	25,083	25,919	26,818	27,716
Documented Reports	28,357	28,765	28,955	31,646	34,336
Law Enforcement Backgrounds	1,332	2,053	2,341	247	2,472

21635—Sheriff-Civil

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,004,989	$897,148	$906,376	$906,376	$9,228
Services & Supplies	237,806	194,652	193,446	193,446	(1,206)
Fixed Assets	7,638	0	0	0	0
Total Expenditures	$1,250,433	$1,091,800	$1,099,822	$1,099,822	$8,022
Expenditure Reimbursements	(5,867)	(15,000)	(11,000)	(11,000)	4,000
Total Appropriations	$1,244,566	$1,076,800	$1,088,822	$1,088,822	$12,022
Earned Revenues By Source					
Aid from Other Governments	161,131	140,446	153,822	153,822	13,376
Charges for Services	519,287	520,000	555,000	555,000	35,000
Total Revenues	$680,418	$660,446	$708,822	$708,822	$48,376
Net County Cost					
Mandated	$564,148	$416,354	$380,000	$380,000	($36,354)
Allocated Positions	15.0	15.0	14.0	14.0	(1.0)

Purpose

This division of the Sheriff's Department provides process and legal notice service for the courts. Other responsibilities include enforcing Writs of Possession (evictions) and Writs of Execution (money judgments) by seizure and sale of property. The Division maintains trust funds for seizure of property, makes appropriate disbursements to litigants, and provides an accounting of all transactions to the Auditor-Controller.

Major Budget Changes

Salaries & Employee Benefits

➢ $59,420	Negotiated salary and benefits adjustments.
➢ ($46,192)	Delete one Senior Office Assistant position due to closure of branch offices.
➢ ($8,000)	Decrease in extra-help expenses.
➢ $4,000	Increase in overtime expenses.

Services & Supplies

➢ $15,344	Increased Workers' Compensation and Casualty Insurance.
➢ ($7,796)	Decreased equipment and radio maintenance expenses.
➢ ($8,739)	Decreased rents and leases.
➢ ($5,053)	Motor pool rate decrease.
➢ $5,438	Increase in software licensing expenses.

Expenditure Reimbursements

➢ ($4,000)	Decrease reimbursement for postage costs.

Revenues

➢ $13,376	Increase in Proposition 172 revenues.

- $35,000 Increase in civil charges revenue.

Program Discussion

Effective January 2003, Section 527.6 of the Code of Civil Procedures dictates that all Temporary Restraining Orders (TROs) for domestic violence and harassment must be served by the Sheriff's Office at no cost to the petitioner. As a result, workload appears to be soaring. Based upon the activity levels experienced by the Sheriff's Office during the first ten weeks of 2003, the Civil Division is facing a 62% increase in the number of TROs received for service. From January 1 through April 30, the Civil Division received 491 TROs compared with 303 last year during the same time period. Superior Court issues an average of 2,155 TROs each fiscal year. Historically, the Division receives approximately 45% of the TROs for service. So far this year, the Division has received approximately 63% of the issued TROs.

It is important to note that each TRO is date sensitive in that a court date is scheduled for both parties involved. The court date is set 26 days from the date of issuance of the TRO. This creates a demand on the Division to serve these orders immediately to ensure both the safety of the requesting party and adequate time for legal counsel on behalf of the party being served.

This legislation may have an impact on the Sheriff's Office in two ways. While the Civil Division has not requested additional staff to address the increased workload, it is possible once the full impact of this legislative change becomes more clear, that additional staff may be required to serve TROs in a timely manner. In addition, although the legislation (Chapter 1009, Laws of 2002) allows the Sheriff's Office to seek reimbursement from Superior Court for the cost of serving TROs and the cost of those reimbursements is included in the Governor's May Revise, the process will require staff time for record-keeping and billing.

Closure of Branch Offices

In the past, the Sheriff's Office has retained Civil offices in Lodi, Manteca, and Tracy. These outlying offices, although convenient for a small number of people who use civil services, are not cost-effective and are very expensive to maintain. The three outlying offices will be closed and two of the Office Assistants will be reassigned to the main office in French Camp. One Senior Office Assistant position will be eliminated for a savings of $46,192.

2002-03 Accomplishments

1. Began serving all civil processes from the main office in French Camp.
2. Expanded Civil's website to include public access to forms and publications.
3. Delayed, after research, the imaging program until such time that the courts will accept facsimile in place of the original writs.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Earning Withholding Orders	4,441	3,396	3,331	3,452	3,625
Evictions	2,329	2,215	3,670	3,956	4,153
Bank Levies	676	683	711	702	877
Keepers	46	91	40	66	75
Bench Warrants	85	129	201	150	160
Jury Duty Orders to Show Cause	220	1,040	1,040	1,040	1,040
TRO (No Fee Begin. 1/1/03)	N/A	657	974	1,194	1,253
Other Types of Service	3,364	5,389	4,297	3,786	3,975
Total Service Activity	11,161	13,600	14,264	14,346	15,158

2003-04 Objectives

1. To centralize all Civil services and to close the three Civil branch offices.
2. To research and initiate a program to e-mail receipts to customers and reduce postage expense.
3. To identify ways to expand and improve services to the public.

21640—Sheriff-Coroner/Morgue

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Adminstrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$334,204	$299,571	$314,612	$314,612	$15,041
Services & Supplies	551,279	518,013	567,399	567,399	49,386
Total Appropriations	$885,483	$817,584	$882,011	$882,011	$64,427
Earned Revenues By Source					
Aid from Other Governments	$16,339	$12,000	$0	$0	($12,000)
Charges for Services	61,790	72,000	61,000	61,000	(11,000)
Miscellaneous Revenues	14,390	17,000	10,700	10,700	(6,300)
Total Revenues	$92,519	$101,000	$71,700	$71,700	($29,300)
Net County Cost					
Mandated	$792,964	$716,584	$810,311	$810,311	$93,727
Allocated Positions	4.0	4.0	4.0	4.0	0.0

Purpose

This division of the Sheriff's Department is responsible for determining the circumstances, manner, and cause of all deaths reportable to the Coroner. Field death investigations, postmortem examinations, and related forensic tests are used to establish a medical cause of death.

Major Budget Changes

Salaries & Benefits

➢ $15,041	Negotiated salary and benefits adjustments.

Services & Supplies

➢ ($2,500)	Elimination of equipment maintenance expenses.
➢ $25,259	Increase in motor pool expenses based on historical experience.
➢ $56,000	Increase in radiologist and toxicology expenses based on historical experience.
➢ ($30,500)	Decrease in neuropathology and pathologist expenses based on historical experience.
➢ $11,500	Increase in cost of body removal contract.
➢ ($3,000)	Elimination of expenses for tissue block processing.
➢ $8,509	Increase in Casualty Insurance.

Revenues

➢ ($12,000)	Elimination of State mandate reimbursement.
➢ ($12,000)	Elimination of autopsy fees due to termination of contract with Sacramento County.
➢ $5,500	Increase in revenue for copies of coroner's reports per fee revision.
➢ ($11,800)	Decrease in tissue bank fee revenues.
➢ $1,000	Increase in removal and storage fee revenue.

Program Discussion

The Coroner's Division is heavily involved in training and evaluating newly hired deputies. At least 50 deputies will have completed a six-month training program during 2002-03. Part of the training is learning how to conduct a proper death investigation. To assist in the training process, a manual was prepared and given to each trainee. Many of the trainees have been assigned on a temporary basis to the Coroner's Division for first-hand training and experience including seven Sacramento County Jail deaths. All of these cases require additional time and direct involvement by Coroner's Division staff.

The caseload of the Coroner's Division has steadily increased over the last several years with the increase in the County's population. The number of cases reported to the Division has grown from 1,976 in 1998-99 to 2,343 in 2001-02. Radiology, pathology, microscopic, neuropathology, morgue, and toxicology services are all performed by third party vendors which are paid through the Coroner's Division. This increase in caseload has caused a direct increase in expenditures for these services.

The Division's five-year contract for body removal services recently ended. The Purchasing Department negotiated a new contract with the vendor which began in March 2003. The price per standard body removal has increased from $69 to $80. The proposed budget includes an increase of $11,500 to cover the higher costs.

The Coroner's Division handled many high-profile cases in 2001-02, both within this County and in cooperation with other agencies. These included several local homicides, jail suicides from Sacramento County, seven San Joaquin County multi-agency protocol (officer involved) incidents, and the Tuolumne County (New Melones Reservoir) cases.

Other counties have begun to move responsibility for initial death investigations from the patrol division to the Coroner's Division. This allows the deputy sheriffs in the coroner's office to develop expertise in this area of the law and conduct more thorough and more professional death investigations. It also allows the Coroner's Division to be involved in the case from start to finish, and frees up patrol deputies from getting involved in time-consuming death investigations. The Sheriff's Office is planning to continue studying the feasibility of increasing staffing within the Coroner's Division in order to assume responsibility for all death investigations in the County.

Fee Increases

Currently the Coroner's Division charges $10 for copy of both a Coroner's and autopsy report. This cost has not been adjusted in ten years. Based on a sampling of nearby counties and on the increase in personnel costs over the last ten years, it is recommended that the Board adopt a new fee schedule as follows:

	Coroner's Report	Autopsy Report
First copy to next of kin	No charge	No charge
Case within past 5 years	$10	$20
Archived case	$25	$35

The proposed budget includes an increase in estimated revenue of $5,500 for copies of Coroner's reports based on the new fee schedule.

The Coroner's Division is also proposing the establishment of a Body Storage fee. This fee would be imposed at a flat rate of $150 for any body stored at the morgue for longer than 72 hours. It is not anticipated that this fee will generate any substantial revenue, but rather would be used as a motivating factor for bodies to be removed from the morgue in a timely manner. Currently, the morgue is experiencing a critical lack of storage space which is compounded when a body is left for an extended period of time. Rather than make a substantial investment in additional storage space, it is anticipated that the establishment of the Body Storage fee will alleviate some of the problems being experienced.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Cases Reported	2,043	2,067	2,343	2,436	2,500
Actual Coroner Cases	586	604	646	724	750
Postmortem Examinations	452	485	526	599	625

21640—Sheriff-Coroner/Morgue

Law & Justice

2002-03 Accomplishments

1. Began to design and implement procedures for dealing with mass casualty incidents or matters involving weapons of mass destruction within the County.
2. Began to work with other coroner's offices within the mutual aid region on similar mass casualty/weapons of mass destruction disaster plans.
3. Initiated the feasibility study of increasing staffing levels in the Division so that the Coroner would handle all phases of the death investigation.

2003-04 Objectives

1. To continue with the action plans for mass casualty and weapons of mass destruction both within the County and the mutual aid region.
2. To continue with plans to transition responsibility of death investigations from the Patrol Division to the Coroner.
3. To design and produce a brochure and update the Coroner's website in order to provide timely information to families.

21645—Sheriff-Administration/Support Services

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$2,270,586	$2,416,168	$2,420,312	$2,420,312	$4,144
Services & Supplies	1,243,705	1,217,601	1,198,714	1,198,714	(18,887)
Fixed Assets	2,284	0	0	0	0
Total Appropriations	$3,516,575	$3,633,769	$3,619,026	$3,619,026	($14,743)
Earned Revenues By Source					
Aid from Other Governments	$1,067,528	$1,256,875	$878,244	$878,244	($378,631)
Charges for Services	0	4,900	1,000	1,000	(3,900)
Total Revenues	$1,067,528	$1,261,775	$879,244	$879,244	($382,531)
Net County Cost					
Mandated	$2,449,047	$2,371,994	$2,739,782	$2,739,782	$367,788
Allocated Positions	26.0	27.0	25.0	25.0	(2.0)

Purpose

This division provides departmental management and support services for the Sheriff's Department. Responsibilities include policy setting, budgeting, accounting, automated systems, training, background investigations, and internal affairs. The function of the County Sheriff is mandated by Section 24000 of the Government Code. The level of support services provided to other divisions of the Department is discretionary.

Major Budget Changes

Salaries & Employee Benefits

➢ $179,291	Negotiated salary and benefits adjustments.
➢ ($94,287)	Delete one vacant Information Systems Analyst and one Office Secretary positions.
➢ $69,140	Increase in extra-help expenses based on actual experience.
➢ ($150,000)	Decrease in Peace Officers Standards and Training (POST)-related overtime expenses.

Services & Supplies

➢ ($125,000)	Decrease in travel and training expenditures due to elimination of POST reimbursements.
➢ $46,637	Increased data processing charges.
➢ $74,640	Increased Worker's Compensation and Casualty Insurance.
➢ ($7,437)	Decreased rents and maintenance charges.
➢ ($7,727)	Motor pool rate decrease.
➢ ($20,000)	Decrease in contract background investigations expenses due to fewer new hires.
➢ $10,000	Increase in software and small tools expenses.

Revenues

➢ $76,369	Increased Proposition 172 revenue.
➢ ($393,000)	Elimination of State POST reimbursements.
➢ ($62,000)	Elimination of State Mandate reimbursements.
➢ ($3,900)	Decrease in reimbursement from City of Lathrop.

Program Discussion

The Personnel and Training Unit is responsible for managing the Department's hiring process, which includes the pre-employment steps of polygraph exams, background investigations, position requisitions/certifications, divisional hiring interviews, and physical and psychological exams. This unit also manages the Department's overall training process, which includes the preparation and presentation of the annual advanced officer core courses, travel and transportation to specialized training courses held off-site, development of on-site specialized training, overseeing officer range qualifications, maintenance of the Department's official training records, and management of the Department's POST training budget

POST Training Funds

Funding cuts from the State of California will have a significant impact on the 2003-04 budget. POST training reimbursements were eliminated effective March 1, 2003, and its status in the State's 2003-04 budget is uncertain. These funds are used to reimburse city and county law enforcement agencies for training costs incurred in meeting required POST training. Reimbursement served to encourage law enforcement agencies to provide the necessary training by reducing or eliminating net costs. Even with no reimbursement funding available, legal advisors have stated that certain POST training requirements must still be met in order to maintain the level of staff competency and eliminate potential liability for the County.

For 2003-04, the Sheriff's Office has reduced specialized training for officers to a minimum. The goal is to provide training in areas where both staff skills, knowledge, and Department liability concerns dictated a need. To meet ongoing training needs, the Personnel and Training Unit will work closely with the Patrol Division to develop in-house training courses for POST certification utilizing existing classroom space and identifying staff members who hold instructor certifications. Delivering annual training in this manner will maintain required POST training standards while keeping training costs to a minimal level. In addition, there are identified specialized training needs that cannot be delivered by the aforementioned method. These training needs for the 2003-04 budget year have been reassessed and limited to a level that provides training in critical areas only.

The estimated cost of the POST training is $100,000 in 2003-04 compared to $375,000 in 2002-03.

Department-Wide Budget Reduction Actions

State and federal budget actions have had a severe impact on the Sheriff's Office. Revenue losses and additional budget, are summarized below.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Backround Investigations					
Correctional Officr	279	146	177	143	175
Dispatcher	32	12	39	22	30
Deputy Sheriff	0	132	267	35	50
Reserve Deputy	0	0	6	1	0
Temporary Deputy	11	0	6	6	6
Non-Sworn Employee	70	70	87	36	60
Medical	33	39	50	35	42
Food Service Worker	8	9	34	29	31
Other	17	41	31	60	45
Total Service Activity	450	449	697	367	439

Revenue Losses

The Sheriff's Office faces revenue losses estimated at a total of $1,086,400 in 2003-04. These include $586,000 in POST and Standards and Training for Corrections (STC) for training reimbursements; $237,900 in deferred SB 90 State mandate reimbursement; and $262,500 in federal State Criminal Alien Assistance Program revenue.

Staffing Reductions

To compensate for revenue losses and meet budget reduction goals, the Sheriff's Office will delete six positions in addition to the two in the Administration Division: One Senior Office Assistant in the Civil Division, an Abatement Coordinator position in the Patrol Division, an Evidence Custodian position in the Detectives Division, one Office Assistant in the Records Division, and two Radio Communications Specialists in the Records Division. Eight Deputy Sheriff positions will be held vacant during 2003-04.

Motor Pool Expenses

Motor pool expenses will be reduced by a total of $388,012 due to a 5-cent reduction in the motor pool rate, an extension of the patrol vehicles' lifespan from 85,000 miles to 115,000 miles, and a reduction in take-home vehicles.

Aviation Program

The general law enforcement helicopter program will be reduced by $90,000 for 2003-04.

Postponement of Occupation Date for New Jail Housing Unit

The new 132-bed jail housing unit is scheduled to complete construction by August 2004, which normally would require hiring new Correctional Officers by May or June 2004 in order to complete required staff training by the unit's opening date. The Sheriff's Office is in discussions with the Board of Corrections to refurbish the old housing units, rotating inmates from the old housing units to the new unit during the process, and effectively postponing the opening date of the jail expansion until June 2005. Thus, no staffing costs will be incurred in 2003-04.

2002-03 Accomplishments

1. Hired 30 new Deputy Sheriff Trainees and provided Academy training.
2. Maintained Correctional Officer vacancies below ten by the end of 2002-03.
3. Successfully met POST annual training requirements for all sworn staff as verified through a POST training records audit.
4. Began the task of placing employee applicant archive files into an automated computer system.

2003-04 Objectives

1. To complete the task of placing employment applicant archive files into an automated computer system.
2. To research the possibility of civilian background investigator positions, allowing deputies to be released for peace officer duties.

21650—Sheriff-Lathrop Police Contract

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

Supplemental Local Law Enforcement Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$267,195	$220,649	$233,362	$233,362	$12,713
Services & Supplies	3,704	7,831	9,822	9,822	1,991
Fixed Assets	40,718	39,717	0	0	(39,717)
Total Appropriations	$311,617	$268,197	$243,184	$243,184	($25,013)
Earned Revenues By Source					
Aid from Other Governments	$266,197	$294,980	$243,184	$243,184	($51,796)
Fund Balance	45,420	26,783	0	0	(26,783)
Total Revenues	$311,617	$321,763	$243,184	$243,184	($78,579)
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	4.0	3.0	3.0	3.0	0.0

Purpose

This budget unit captures costs and reimbursements for the Sheriff's Department to provide contract law enforcement services to the incorporated City of Lathrop.

Major Budget Changes

Salaries & Employee Benefits

➢ $111,618	Negotiated salary and benefits adjustments.
➢ $43,597	Addition of a Deputy Sheriff position beginning in October 2003.

Services & Supplies

➢ $39,218	Increase in Workers' Compensation Insurance.

Revenues

➢ $184,626	Increase in reimbursements from the City of Lathrop.

Program Discussion

The Sheriff's Department provides municipal law enforcement services to the City of Lathrop under an agreement approved by the Board of Supervisors in June 1990. In 1998, the agreement was extended to June 2005.

All costs incurred by the Sheriff's Department are offset by reimbursements from the City of Lathrop. Actual direct and indirect costs are determined from County accounting and payroll records. The recoverable rates charged to the City are developed by the County Auditor-Controller. Invoices for services rendered are submitted to the City monthly.

Current staffing includes a Sheriff's Captain who serves as Chief of Police, an Administrative Lieutenant, one detective, one Community Resource Officer, 12 Patrol Officers, and one clerical position. The community has had a favorable response to the level and quality of law enforcement services provided by the Sheriff's Department.

The Proposed Budget includes the addition of one Deputy Sheriff position beginning October 2003. The addition of this position is dependent upon its approval by the Lathrop City Council.

2002-03 Accomplishments

1. Provided safe streets, neighborhoods, schools, and businesses for the citizens of Lathrop.
2. Fulfilled terms of the agreement for law enforcement services in the City of Lathrop.

3. Arrested 47 people for driving under the influence (DUI) of alcohol.
4. Impounded a total of 167 vehicles. Of these vehicles 115 were driven by a person whose license was suspended and 35 drivers had prior drunk driving convictions
5. Developed and implemented a "DriveSafe Lathrop" program aimed at lowering the speed in residential areas through citizen awareness and education.

2003-04 Objectives

1. To provide safe streets, neighborhoods, schools, and businesses for the citizens of Lathrop.
2. To fulfill terms of the agreement for law enforcement services in the City of Lathrop.
3. To implement City Council's goal of relocating the police facility from the overcrowded City Hall to a new location in the central business district that will be closer to the city's main residential area.
4. To continue to improve traffic and pedestrian safety by the use of speed enforcement and DUI arrests.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Crime Reports	2,099	2,507	3,129	3,442	3,786
Calls for Service	5,983	6,791	8,107	8,918	9,810
Traffic Citations	1,303	1,182	1,329	1,462	1,608
Parking Citations	1,081	954	926	1,019	1,121
Total Activity	10,466	11,434	13,491	14,841	16,325

21658—Sheriff-Court Services

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$4,190,743	$4,111,021	$4,181,848	$4,181,848	$70,827
Services & Supplies	301,361	383,008	500,406	500,406	117,398
Fixed Assets	15,857	0	0	0	0
Total Expenditures	$4,507,961	$4,494,029	$4,682,254	$4,682,254	$188,225
Expenditure Reimbursements	(251,035)	(158,249)	0	0	158,249
Total Appropriations	$4,256,926	$4,335,780	$4,682,254	$4,682,254	$346,474
Earned Revenues By Source					
Charges for Services	$4,275,476	$4,290,561	$4,631,118	$4,631,118	$340,557
Total Revenues	$4,275,476	$4,290,561	$4,631,118	$4,631,118	$340,557
Net County Cost					
Mandated	($18,550)	$45,219	$51,136	$51,136	$5,917
Allocated Positions	50.0	51.0	51.0	51.0	0.0
Temporary (Full-Time Equivalent)	6.5	6.0	6.0	6.0	0.0
Total Staffing	56.5	57.0	57.0	57.0	0.0

Purpose

The Sheriff's Unified Court Services unit provides courtroom safety and security for Superior Court.

Major Budget Changes

Salaries & Employee Benefits

➢ $234,036	Negotiated salary and benefits adjustments.
➢ ($153,028)	Replace four Deputy Sheriff positions with four Security Worker positions for weapons screening.
➢ ($33,288)	Replace three Deputy Sheriff positions with three Correctional Officer positions for supervision of holding cells.
➢ $23,107	Replace one Sergeant position with one Lieutenant position transferred from Custody budget (#226).

Services & Supplies

➢ ($14,181)	Decrease in radio maintenance charges.
➢ $133,778	Increase in Workers' Compensation Insurance.

Intrafund Transfers

➢ ($158,249)	Decrease in reimbursement due to elimination of civil functions by Court Services staff.

Revenues

➢ $340,557	Increase in Superior Court reimbursement.

Program Discussion

The Court Security Unit provides court security services to all courtrooms and weapons screening at the entrances of the downtown Stockton courthouse. With one exception, all costs incurred by the Sheriff in this budget are reimbursed either by Superior Court (for allowable costs under Trial Court Funding), or by the Local Law Enforcement

Block Grant for juvenile drug court. The Net County Cost represents the cost of one clerical position which is fully dedicated to the court security function.

Superior Court Law Enforcement Act of 2002

Due to a number of inconsistencies in interpretation of existing regulations across the State, the Legislature enacted the Superior Court Law Enforcement Act of 2002 (Chapter 1010, Laws of 2002). This legislation clarifies allowable and unallowable costs under trial court funding. In the past, the State's trial court funding criteria failed to recognize support positions, such as the clerical position mentioned above, as part of the cost of providing court security. The Superior Court Law Enforcement Act will now recognize support staff as long as their costs do not exceed 6% of total allowable costs for law enforcement security personnel services. However, because this change increases costs for Superior Court, the Court indicates that it cannot fund the position until the local court security plan can be reviewed and approved by Judicial Council. It is also dependent upon the outcome of the State budget process. When it becomes possible for Trial Court Funding to pick up the cost of the clerical position, the County Administrator's Office will return to the Board with a revised budget recommendation.

Staffing Modifications

The State's Trial Court Fund will be experiencing a 10% budget cut for 2003-04. As a result, the San Joaquin County Superior Court notified the Sheriff's Office, it is no longer able to fund the Stockton Courthouse weapons screening operation utilizing Deputy Sheriffs. After extensive consultation with the Superior Court and Human Resources, the Sheriff's Office has requested Human Resources to establish a new security officer classification to operate the Stockton Courthouse weapons screening process. Therefore, the proposed budget temporarily converts four Deputy Sheriff positions to Security Worker positions.

In addition, Superior Court and the Sheriff's Office have agreed that the functions revolving around security of the Courthouse holding cells and escorting inmates between the holding cells and the courtrooms can be performed by Correctional Officers rather than Deputy Sheriffs. This change converts three Deputy Sheriff positions to Correctional Officer positions. For both staffing modifications, incumbents in the Deputy Sheriff positions will be transferred to existing vacancies in other divisions of the Sheriff's Office.

The last staffing modification involves transferring the Lieutenant position that oversees the court security function from the Custody budget to the Court Security budget where it is more appropriately placed. A vacant Sergeant position that is not needed will be deleted.

Possible State Budget Impacts

Court security costs represent approximately 20% of Superior Court's total operational budget. The Superior Court of San Joaquin is facing a 5-9% cut in State funding. If funding cuts are too severe, Superior Court indicates that it will need to reduce weapons screening costs and reduce the number of public entrances at the downtown Stockton Courthouse from two to one.

2002-03 Accomplishments

1. Utilized the Court Security Training Coordinator to complete training mandates at a lower cost; e.g., First Aid and CPR.
2. Provided Superior Court with an adequate number of part-time Deputy Sheriffs, virtually eliminating overtime costs.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Average Daily Security 8-hour Shifts	43	43	48	56	52
Allocated Judicial Positions	28	29	29	29	30
Number of Judicial Court Days	19.9	20.0	21	21	21

3. Consolidated all civil functions previously located in the branch courts to the main Civil office in French Camp, relieving court security personnel of all civil process duties.
4. Relocated the Lodi court security operations and renovated the facility to accommodate the construction of the new Lodi Police Department facility.
5. Completed a fencing project around the Tracy Courthouse facility to provide appropriate perimeter security.
6. Provided full-time security at the San Joaquin County Mental Health Facility. All costs for this operation are reimbursed by Mental Health Services.

2003-04 Objectives

1. To complete new State training mandates in a seamless, economical fashion.
2. To continue to maintain a pool of qualified part-time Deputy Sheriffs to meet staffing requirements.
3. To continue to work with Superior Court on court scheduling to reduce operating costs.
4. To continue to work with the State Sheriff's Association and Superior Court to further identify allowable costs under the Superior Court Law Enforcement Act of 2002.

226—Sheriff-Custody

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$22,752,316	$22,443,812	$24,153,328	$24,153,328	$1,709,516
Services & Supplies	8,144,591	8,665,341	8,696,385	8,696,385	31,044
Other Charges	112,574	8,000	0	0	(8,000)
Fixed Assets	131,863	0	0	0	0
Total Expenditures	$31,141,344	$31,117,153	$32,849,713	$32,849,713	$1,732,560
Expenditure Reimbursements	(97,362)	(127,605)	(205,969)	(205,969)	(78,364)
Total Appropriations	$31,043,982	$30,989,548	$32,643,744	$32,643,744	$1,654,196
Earned Revenues By Source					
Aid from Other Governments	$15,057,167	$12,703,475	$13,377,738	$13,377,738	$674,263
Charges for Services	1,489,060	1,551,641	1,774,932	1,774,932	223,291
Miscellaneous Revenues	78,261	0	0	0	0
Operating Transfers In	929,298	1,309,564	1,217,000	1,217,000	(92,564)
Total Revenues	$17,553,786	$15,564,680	$16,369,670	$16,369,670	$804,990
Net County Cost					
Mandated	$13,490,196	$15,424,868	$16,274,074	$16,274,074	$849,206
Allocated Positions	330.0	336.0	332.0	332.0	(4.0)
Temporary (Full-Time Equivalent)	16.8	12.7	12.8	12.8	0.1
Total Staffing	346.8	348.7	344.8	344.8	(3.9)

Purpose

This division of the Sheriff's Department provides for the secure detention of adults awaiting criminal trial or sentenced by the courts to time in the County Jail.

Major Budget Changes

Salaries & Employee Benefits

➢ $2,026,349	Negotiated salary and benefits adjustments.
➢ ($120,493)	Transfer one Lieutenant position to Court Security function.
➢ ($171,123)	Transfer one Lieutenant and one Accounting Technician position to Work Programs.
➢ ($45,217)	Delete one vacant Senior Office Assistant position.
➢ ($15,216)	Elimination of allocation for sick leave cash payout.
➢ ($243,442)	Elimination of contract positions.
➢ $278,658	Increase in overtime and extra-help expenses based on historical expenditures.

Services & Supplies

➢ $421,055	Increase in Workers' Compensation and Casualty Insurance.
➢ $13,000	Increase in office expenses.
➢ $35,000	Increase in communications expenses.
➢ $50,000	Increase in equipment maintenance.
➢ $10,000	Increase in propane fuel.
➢ ($21,560)	Decrease in radio maintenance expenses.

$62,330	Increase in equipment rents and leases.
($17,000)	Decrease in transportation and travel.
($56,500)	Decrease in contract prisoner transportation costs due to creation of inter-County cooperative transportation program.
$11,776	Increase in motor pool expenses.
($148,025)	Decrease in data processing charges.
($30,000)	Decrease in booking photography expenses and consulting services.
($50,000)	Decrease in Mentally Ill Offender Crime Reduction (MIOCR) grant training expenses.
$30,000	Increase in inmate clothing due to population increase and low inventory.
($71,783)	Decrease in contract food service expense.
($39,000)	Decrease in janitorial service and maintenance of structures and grounds expenses based on historical experience.
($10,000)	Decrease in small tools and instruments.
($158,249)	Decrease in indirect costs due to realignment of personnel to budget units directly related to their duties.

Revenues

$1,156,263	Increase in Proposition 172 revenue.
($45,000)	Decrease in Caltrans revenue, transferred to the Inmate Welfare Fund (IWF).
($8,000)	Decrease in transfers from Jail Industries Fund.
($138,700)	Decrease in State mandate reimbursement.
$14,200	Increase in Supplemental Security Income Suspension Reporting revenue.
($262,500)	Decrease in Federal/State Criminal Alien Assistance Program (SCAAP) revenue.
$14,932	Increase in booking fees.
$300,000	Increase in Sacramento County medical inmates revenue.
($103,641)	Decrease in reimbursement from Superior Court due to transfer of Lieutenant position to Court Security budget.
$25,000	Increase in transfers from commissary.
($109,564)	Decrease in transfers from IWF.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Average Daily Inmate Population	1,204	1,231	1,195	1,208	1,340
Monthly Averages					
New Bookings	2,067	2,076	2,106	2,260	2,414
Releases	2,032	2,225	2,321	2,417	2,500
Visitors	6,456	6,315	5,685	6,500	7,500

Program Discussion

Jail Population Management

The Custody Division is still operating under the auspices of the Superior Court Consent Decree, now in its 15th amended version. This court order limits the total number of inmates that can be housed in the jail. Almost 2,500 inmates were released in 2002 as a result of the consent decree, based upon where they are required to be housed, not necessarily based upon criminal charges. An additional 60+ inmates daily were housed in State prisons, further reducing the needed bed space by over 20,000 beds per year. For the years 1996-2000, the jail averaged 4,903 inmates double bunked (in single person cells). In 2001-02 the average skyrocketed to 11,835 inmates per year living in crowded conditions. Even with use of the Consent Decree, State prison housing and utilization of existing diversion programs to keep inmates out of custody, the jail will still exceed available bed space by over 19,700 beds per year.

Jail Construction

The Sheriff's Department is proceeding with construction of the $10 million Jail Core 3 and 4 housing units. The Board of Supervisors awarded the construction bid in March 2003, and construction started in May 2003. The project was made possible by an $8 million Violent Offender Incarceration Grant from the Board of Corrections (BOC). The design and infrastructure are fully compliant with BOC's requirements under California Code of Regulations Title 15 and Title 24. This 132-bed maximum security facility is consistent with phase two of the Jail Master Plan long-term facilities and operational design requirements and meets the original operations plan for intake, classification, female housing, and inmate discipline. Construction is anticipated to take approximately 15 months, with completion currently estimated for August 2004.

Under the terms of the Violent Offender Incarceration Grant received from the State, the County would normally occupy the new housing unit within 90 days of completion of construction. However, the Sheriff's Office has made a proposal to BOC to allow refurbishment of the older housing units. Once the new Intake Unit is completed, the Sheriff's Office will move 132 inmates from one of the older housing units to the new one. County Facilities Management staff or contractors, will then refurbish the now-vacant 10-year-old housing unit with new paint and carpeting, and repair any structural damage. The Sheriff's Office will then move inmates from another of the older housing units to the newly-refurbished unit, and continue to rotate inmates until all eight of the existing housing units have been refurbished. Refurbishing each unit is anticipated to take approximately four weeks.

Correctional Officers normally need to be hired six months in advance to allow for mandated training time. It has been estimated that the new housing unit will require an additional 15 Correctional Officers to operate. This refurbishment plan will delay expansion of the jail's total population capacity until June 2005, and will delay the need to hire new Correctional Officers until December 2004. Under the original timeline, the County would have needed to hire Correctional Officers in May or June of 2004. Thus, costs for staffing the new housing unit will not be incurred until midyear 2004-05. The Sheriff's Office indicates that BOC favors the refurbishment proposal.

An additional advantage of this plan is that refurbishment costs will be less expensive than they would be in an occupied housing unit because the Sheriff's Office will not need to provide additional security staff while contractors attempt to work with inmates present. The Sheriff's Office is currently working with Facilities Management to develop an estimate of the refurbishment costs, and to determine if it would be more cost-effective to use Facilities Management staff, independent contractors, or if inmate labor could be utilized to some extent.

Honor Farm Staffing

From 1995 to present, due to the Court Consent Decree, the Honor Farm has had to house more unsentenced inmates. Despite classification efforts, the Custody Division has noticed rising trends in inmate assaults, drug usage, escapes, and gang-involved incidents as the Honor Farm population has increased.

During the last several biennial inspections by BOC, the County has been criticized for understaffing the Honor Farm's Housing Unit 124. Five new Correctional Officer positions were originally slated to be hired in January 2002. Due to an agreement reached between the County Administrator's Office and the Sheriff's Department, the hiring of these positions was delayed until 2002-03. The staffing-to-inmate ratio in Unit 124 improved from one officer for 124 inmates to a 1:62 officer/inmate ratio.

Enhancing the Correctional Officer Career Series – First Correctional Lieutenant Promotion

Over a ten-year period, Deputy Sheriff positions within Custody were replaced through attrition with Correctional Officers. A total of 18 Correctional Officers have successfully competed for Correctional Sergeant positions. During 2001-02, the Correctional Officer career series was expanded to the management level with the first promotion to Correctional Lieutenant in April 2002. It is anticipated that additional Correctional Lieutenants will soon follow.

Correctional Officers - New Staffing Challenges

Although the conversion from Sheriff's Deputies to Correctional Officers was completed in 2000-01, it is anticipated that Correctional Officer vacancies will continue as current Correctional Officers compete for Deputy Sheriff Trainee positions. This will intensify the need for continued focus on hiring new Correctional Officers and Correctional Officer Trainees.

The Custody Division will continue its priority efforts to fill vacant positions in 2003-04. There will be a concerted effort to work within the County hiring system to hire as many new positions as the in-house academy can train. Once full staffing is achieved, the seven-position Correctional Officer hiring/training pool would allow the Division to maintain staffing near the authorized level. Overtime usage will drop significantly once the remaining vacancies are filled.

Booking Fee Adjustment

Per the County's negotiated agreement with other local law enforcement agencies, jail booking fees are reviewed each year. Under the agreement, a complete review of the fee structure is conducted every two years. In the interim years, the rate is adjusted based on changes in the California Consumer Price Index (CPI). The 2003-04 rate will increase the booking fee from $138 to $140, and increase the book-and-release fee from $14 to $21. These rate increases were established by analyzing actual costs incurred in 2001-02 and adjusting the rate accordingly.

Inmate Welfare Fund (IWF)

IWF revenue is generated from sales of commissary items to inmates and pay phone calls made by inmates while in custody.

Beginning in 2003-04, the IWF will be expanding educational opportunities for inmates in Intake II. The Inmate Programs Division, in conjunction with Manteca Adult School, will be providing Adult Basic Education/GED and Independent Study/High School Diploma opportunities for the women who are housed in Intake II. These programs were previously provided only to inmates housed in the main jail.

Along with providing more educational opportunities for the women, the Inmate Programs Division will continue with last year's newly designed program called MOMS (Maximizing Opportunities for Mothers to Succeed). The program provides Parenting, Substance Abuse, Tobacco Free, and Health Education classes that are specifically designed for women. The MOMS program uses several County agencies such as the Community Medical Center, Office of Substance Abuse, and the Child Abuse Council. By using County agencies, inmate programs are providing inmates positive resources which they will be able to continue to utilize upon release.

The Inmate Programs Division will continue to provide quality educational opportunities for the General Population inmates at the south jail facility. Inmates have the opportunity to achieve their GED, participate in art, parenting, and a re-entry program designed to provide resources along with a pre-release planning guide.

The IWF will continue to provide the GED and the High School Diploma program at the Honor Farm facility along with classes such as Parenting, Creative Conflict, Breaking Barriers, Transitions, Substance Abuse, Job Readiness, and an art class. These classes are provided for the inmates in order to better their life skills and to help provide positive resources for them when they are released back into the community.

The IWF will also provide support funds to the Community Corps Program, as discussed below.

Community Corps

Since 1996, the Sheriff's Department Community Corps has been providing inmate labor to community nonprofit programs as well as several different County agencies to perform services to the public that are unfunded. These programs and services include community revitalization, graffiti removal, and community projects.

The Community Corps program has grown from a small inmate labor program, staffed by volunteers from the Sheriff's Team of Active Retired Seniors program, to a vital part of community services. Up to 140 inmates per day are placed into the community to provide services.

To help sufficiently supervise the inmate work crews in the Community Corps program and to stabilize the employee workforce, the Board of Supervisors approved the conversion of a number of contract and temporary positions to full-time Sheriff Inmate Labor Specialist positions during 2001-02. The conversion was completed during 2002-03 and the unit continues to provide over 30,000 inmate workdays per year to the community.

To help offset costs of the program, the Community Corps receives reimbursements from cities and County agencies.

Recidivism Reduction Through Job Training

Jail Industries continues to train inmates in the Upholstery and Auto Body Repair programs with job placements from each program occurring on a regular basis. The response to the Sheriff's inmate trainees has been enthusiastic by the local business community, as both industries face chronic recruitment problems. In cooperation with the County's CalWORKs job placement program, the transition from inmate trainee to productive citizen and taxpayer continues to be a smooth one.

The Sheriff's Office continues to operate the Upholstery Training Program in spite of losing grant funding from the County's Human Services Agency (HSA). Revenue from the Upholstery Program continues to increase steadily, in part due to the direction of the Board of Supervisors to have all County departments utilize the shop.

Further expansion of the Jail Industries has been temporarily put on hold to focus on managing the current programs to make them self-sufficient. Due to the loss of funding support from HSA and unchanged pricing in the Auto Body Program since its inception, pricing increases for Jail Industries services were necessary and have been put into effect. Despite the price increases, the prices charged by Jail Industries remain a good value to the County and other government agencies served.

Sacramento County Inmate Supervision Contract

Under a three-way agreement among San Joaquin General Hospital (SJGH), the San Joaquin County Sheriff's Department, and the Sacramento County Sheriff's Department, SJGH provides inpatient care for some Sacramento County Jail inmates. Under the agreement, San Joaquin County Deputies guard these inmates during their stay at the Hospital. Sacramento County reimburses all costs incurred under the contract.

Management staff from the Sheriff's Office, SJGH, and the Sacramento County Sheriff's Department meet regularly to ensure efficiencies are achieved and opportunities for income generation are maximized. The benefits of this arrangement include added patient revenue days for SJGH and reduced costs for the Sheriff's Department when it has inmates in custody at SJGH concurrently with Sacramento County inmates.

Reduction of SCAAP Funding

The SCAAP is designed to reimburse local governments for the cost of incarcerating criminal illegal aliens while they await court action and possible deportation. The Sheriff's Department attributes more than 78 of its average daily population to illegal aliens.

The proposed budget anticipates more than an 85% reduction in SCAAP revenue, from $300,000 to $37,500. Two factors have contributed to the decline. First, the federal appropriation for the SCAAP program was reduced from $565 million to $250 million, a 56% decrease. The proposed budget assumes that the County will share proportionately in the national decrease.

In addition, the federal Bureau of Justice Assistance has reinterpreted the legislation regarding which types of costs are eligible for reimbursement. According to the new interpretation, only the costs associated with *convicted* illegal aliens are eligible for reimbursement. Since the San Joaquin County Jail, like most county jails, houses primarily pretrial inmates, the Sheriff's Office has estimated that approximately 75% of its costs will no longer be eligible for reimbursement under the new regulations. The combination of these two factors results in a $262,500 reduction in estimated SCAAP revenue.

Transportation Officers Participating in Cooperation (TOPIC)

The Sheriff's Office periodically needs to transport inmates to and from other counties. In the late 1980s, a group of Transportation Deputies noticed that they repeatedly met the same people from other counties arriving at the same location for inmate pick-ups. As a result, a handful of counties developed TOPIC, a mutual coordination and cooperation agreement for inmate transportation that saves participating jurisdictions significant dollars each year. Approximately 35 of the 58 counties in California currently participate in TOPIC. Until August 2002, the Sheriff's Office used a private vendor, Tri-County Extradition, for inmate transportation. When Tri-County Extradition increased its fees and it appeared that its charges to the County were going to exceed its budgeted amount by 21%, the Sheriff's Office began participating in TOPIC. The Sheriff's Office estimates that it will have saved $100,000 in inmate transportation costs by the end of 2002-03 as a result. For 2003-04, inmate transportation costs have conservatively been reduced by $56,500.

Personnel Transfers

Since the passage of the Trial Court Funding Act of 1997, the cost of one Lieutenant position that supervises the Court Security function has been reimbursed by Superior Court. For 2003-04, the Lieutenant position has been transferred to the Court Security budget #21658 to place this position in its appropriate budget unit. A total of $120,493 in expenses and related reimbursements has also been transferred to the Court Security budget.

In addition, one Lieutenant and one Accounting Technician position that are fully dedicated to Work Programs tasks have been transferred to the Work Programs budget #22620. Related expenses of $171,123 have also been transferred.

2002-03 Accomplishments

1. Utilized the Institute for Medical Quality to develop a Memorandum of Understanding (MOU)

with Health Care Services to ensure that the County's inmate health delivery system meets State Title XV standards and regulations for correctional institutions.

2. Completed the energy reduction retrofit lighting project through Facilities Management, thereby reducing energy costs.
3. Continued developing plans through Facilities Management for replacement of the Jail kitchen.
4. Continued to develop the use of Custody Information System (CUSINS) to manage the inmate population.
5. Continued development of the new 132-bed housing unit. Construction is scheduled to begin in May 2003.

2003-04 Objectives

1. To finalize the MOU with Health Care Services to provide high quality medical care that meets State Title XV standards for the County's inmate population.
2. To effectively control costs through economical utilization of personnel, materials, and equipment.
3. To continue to support the development of CUSINS to manage the inmate population.
4. To contain costs and improve revenues in the IWF.

22620—Sheriff-Work Programs

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$535,924	$613,773	$844,972	$844,972	$231,199
Services & Supplies	125,474	149,537	199,586	199,586	50,049
Total Appropriations	$661,398	$763,310	$1,044,558	$1,044,558	$281,248
Earned Revenues By Source					
Aid from Other Governments	$26,425	$23,424	$25,655	$25,655	$2,231
Charges for Services	486,466	775,600	1,000,000	1,000,000	224,400
Total Revenues	$512,891	$799,024	$1,025,655	$1,025,655	$226,631
Net County Cost					
Mandated	$148,507	($35,714)	$18,903	$18,903	$54,617
Allocated Positions	12.0	12.0	14.0	14.0	2.0
Temporary (Full-Time Equivalent)	2.5	2.5	2.5	2.5	0.0
Total Staffing	14.5	14.5	16.5	16.5	2.0

Purpose

Three programs operated by the Sheriff's Department provide alternatives to incarceration in the County Jail for eligible individuals who have been sentenced by the courts. These programs are effective means of reducing jail overcrowding.

Major Budget Changes

Salaries & Employee Benefits

➢ $41,576	Negotiated salary and benefits adjustments.
➢ $171,123	Transfer of one Lieutenant and one Accounting Technician position from Custody Division.
➢ $18,500	Increase in extra-help expenses.

Services & Supplies

➢ $60,000	Increase in worksite Community Corps charges.
➢ $7,878	Increase in Workers' Compensation Insurance.
➢ ($6,000)	Decrease in indirect costs due to reassignment of personnel to budget units directly related to their duties.
➢ $5,463	Increase in leases of office automation equipment and office supplies expense.
➢ ($10,000)	Decrease in electronic monitoring contract expenses.

Revenues

➢ $60,000	Increase in Electronic Monitoring Program revenues.
➢ $10,000	Increase in Work Furlough Program revenues.
➢ $154,400	Increase in Alternative Work Program (AWP) revenues.

Program Discussion

The Sheriff's Department employs three different types of programs as alternatives to incarceration through the Work Programs budget: AWP, Work Furlough, and Electronic Monitoring.

The Work Furlough Program allows participants to work at their normal paying jobs during the day, but they spend evenings and weekends in custody.

AWP requires participants to serve two to five days per week in community service in lieu of being in custody.

In 1997-98, AWP began utilizing the resources of the Sheriff's Community Corps to provide weekend work supervision. This program provides needed access to additional work-sites during times when many people are eligible to complete their sentences without conflicting with their normal work schedules. More recently, this program has expanded to include weekdays.

During 1998-99, the Home Detention Program established an active ankle bracelet system, or electronic monitoring. This system notifies Sheriff's staff automatically if a participant moves beyond a pre-determined range from the monitoring system's base unit in the home. Due to the relatively small number of participants in the program, agreements with private electronic monitoring companies were discontinued in 2002-03, and all participants are supervised through the Sheriff's Office.

Personnel Transfers

One Lieutenant and one Accounting Technician position that are fully dedicated to Work Programs tasks have been transferred from Custody to the Work Programs budget. The associated expenses of $171,123 are included in this budget unit.

Fee Increases

The Sheriff's Office proposes fee increases for these programs in 2003-04 as follows:

	Current	Proposed
Administration Fee	$50	$55
Re-Schedule Fee	25	35
AWP Daily Fee	6	8
EMP Daily Fee	13	15

The fee adjustments are estimated to increase revenues by $200,000.

2002-03 Accomplishments

1. Increased the level of training for Inmate Labor Specialists.
2. Reviewed and updated Community Corps labor contracts, increasing annual revenue by $36,000.
3. Re-evaluated criteria utilized to qualify participants for the Electronic Monitoring Program.

2003-04 Objectives

1. To emphasize additional training to prepare work programs' staff for future needs and to better utilize available informational systems.
2. To promote better communication among Work Programs' staff, the courts, and Sheriff-Custody Records' staff to better manage inmate population.
3. To review and update Work Programs' policies and procedures based on the needs of the facility and inmate population.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Daily Average Inmates:					
Alternative Work Program	147	186	153	160	161
Work Furlough Program	10	24	14	14	14
Electronic Monitoring Program	30	24	16	25	39

257—Public Administrator

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$202,450	$223,385	$253,222	$253,222	$29,837
Services & Supplies	23,458	25,505	34,693	34,693	9,188
Total Appropriations	$225,908	$248,890	$287,915	$287,915	$39,025
Earned Revenues By Source					
Charges for Services	$132,639	$60,000	$80,000	$80,000	$20,000
Total Revenues	$132,639	$60,000	$80,000	$80,000	$20,000
Net County Cost					
Mandated	$93,269	$188,890	$208,585	$208,585	$19,695
Allocated Positions	4.0	4.0	4.0	4.0	0.0

Purpose

The Public Administrator is mandated under California law to take charge of estates when no other person qualifies. This includes locating and determining heirs; marshaling, protecting, and liquidating assets as required; paying estate debts; managing and selling real and personal property; clearing tax obligations of estates; preparing estate financial reports; and distributing residue to those entitled.

Major Budget Changes

Salaries & Employee Benefits

➢ $29,837	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $5,800	Increase in equipment rents and leases.
➢ $4,570	Increase in motor pool expenses.
➢ ($1,700)	Decrease in professional and specialized services.

Revenues

➢ $20,000	Increase in estate fee revenues.

Program Discussion

Every county in California is required to have a Public Administrator. The Public Administrator is appointed by the probate court to administer estates when an executor is not able to serve, and where no person having priority of appointment over the Public Administrator can be, or is willing to be, appointed as administrator.

In some cases, the Public Administrator serves to administer the estate to its conclusion; in others, the Public Administrator's Office serves as caretakers until the family is located, and then refers the case to the family for completion. In these cases, the Public Administrator's Office helps the public navigate through the probate procedures by answering questions and providing forms to help citizens in administering a family member's estate. The Public Administrator is not an attorney, and therefore does not offer legal advice; the services of the County Counsel are employed for legal work.

The Public Administrator is charged with protecting and preserving assets of the decedent's estate. Duties of the office include oversight of funeral and other final arrangements. The Public Administrator's Office is paid statutory fees for its work.

The Public Administrator receives cases from the following sources: the Coroner's Division of the Sheriff's Office; private attorneys; surviving family members; mortuaries; nursing homes; hospitals; the Public Conservator and Guardian; the probate court (either will contests or successor conflicts); the Treasurer-Tax Collector; and the

California Department of Health Services (Medi-Cal referrals).

The proposed budget includes $6,000 to lease a compact pickup for use by the Public Administrator's staff when they are required to haul items from an estate.

2002-03 Accomplishments

1. Continued to work on closing the last case inherited from the prior Public Administrator.
2. Continued to work on developing a written Policy and Procedure manual (approximately 50% complete).
3. Instituted a procedure to initiate probate for cases referred by the Treasurer-Tax Collector and by the California Department of Health Services' Medi-Cal Division.

2003-04 Objectives

1. To close the last case inherited from the previous Public Administrator.
2. To complete the Policy and Procedures manual.
3. To reduce the number of real properties under management.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Decedent Estates	100	132	130	131	130
Estates with Real Estate	N/A	N/A	8	21	20
Re-opened cases	N/A	N/A	1	4	5
Cases referred to family members	N/A	N/A	29	20	20
Average number open cases	N/A	N/A	44	72	75

Sheriff-Operational Grants

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

General Fund	2001-02 Actual	2002-03 Approved*	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$980,668	$1,452,147	$328,128	$328,128	($1,124,019)
Services & Supplies	547,189	925,322	21,037	21,037	(904,285)
Fixed Assets	1,554,694	(133,527)	0	0	133,527
Total Expenditures	$3,082,551	$2,243,942	$349,165	$349,165	($1,894,777)
Intra Fund Transfers	(263,816)	(152,272)	(163,925)	(163,925)	(11,653)
Total Appropriations	$2,818,735	$2,091,670	$185,240	$185,240	($1,906,430)
Earned Revenues By Source					
Aid from Other Governments	$2,425,707	$2,037,967	$185,240	$185,240	($1,852,727)
Total Revenues	$2,425,707	$2,037,967	$185,240	$185,240	($1,852,727)
Net County Cost					
Discretionary	$393,028	$53,703	$0	$0	($53,703)
Allocated Positions	16.0	17.0	15.0	15.0	(2.0)

**The Board of Supervisors approved budget adjustments of $68,267 in August 2002 for the Stocktion Unified School District School Resource Officer grant, an increase of $1,790,388 in December 2002 and a decrease of $83,928 in May 2003 for the Cal-MMET Governor's Methamphetamine Initiative grant, and $78,000 in December 2002 for the Off-Highway Enforcement Grant; the figures are included above for comparison purposes.*

Purpose

The Sheriff's Department currently receives eight State grants which add Sheriff's Deputies for specialized areas of law enforcement. This discussion includes the grant budgets for the Stockton Unified School Resource Officer (#21603), Linden School Resource Officer (#21604), Lincoln School Resource Officer (#21605), Abandoned Watercraft Grant (#21608), Cal-MMET (#21609), High-Tech Crime Task Force (#21613), Rural Crime Task Force (#21614), and the Off-Highway Enforcement Grant (#21617).

Major Budget Changes

Salaries & Employee Benefits

➢ $21,245	Negotiated salary and benefits adjustments for the High-Tech Crime Task Force and Rural Crime Task Force Grants.
➢ $82,601	Full-year cost of Deputy Sheriff position added mid-year for the Stockton School Resource Officer program.
➢ ($75,975)	Delete Deputy Sheriff position associated with the Linden School Resource Officer grant.
➢ ($74,494)	Delete Deputy Sheriff position associated with the Lincoln School Resource Officer grant.
➢ ($1,077,396)	Salaries and benefits associated with Cal-MMET and Off-Highway Enforcement Grants that are expected to be renewed later in the fiscal year.

Service & Supplies

➢ $3,399	Increase in Workers Compensation and Casualty Insurance.

($908,174)	Various Services & Supplies expenses associated with Cal-MMET and Off-Highway Vehicle Enforcement Grants

Revenues

$84,601	Grant revenue from the Stockton School Resource Officer program.
($75,975)	Loss of the Linden School Resource Officer grant.
($75,070)	Loss of the Lincoln School Resource Officer grant.
$12,741	Increase in revenue from Sacramento County for the High-Tech Crime Task Force grant.
$11,653	Increase in fund transfers from District Attorney's Office for the Rural Crime Task Force grant.
($1,780,388)	Decrease in Cal-MMET grant revenue.
($78,000)	Decrease in Off-Highway Vehicle Enforcement grant revenue.

Program Discussion

School Resource Officers

The School Resource Officer (SRO) program consists of a partnership between the Sheriff's Office and a participating school district to deal with juvenile problems such as vandalism, graffiti, gang, and drug activity. At the end of 2002-03, the Sheriff's Office will have lost two grant funded deputy positions for the Linden and Lincoln Unified School Districts, as their grant funding was not renewed. These deputies were removed from their SRO assignments and returned to regular duties. The SRO for Stockton Unified School District (SUSD) working at Franklin High School was approved by the Board in August 2002. This three-year cooperative SUSD grant funds the salaries and benefits of one Deputy Sheriff. The Sheriff's Office provides operational costs such as motor pool expenses from its own resources. This grant is expected to continue into 2003-04.

Cal-MMET Governor's Methamphetamine Initiative

In September 2001, the Sheriff's Office received $3,632,974 to strengthen efforts to combat and eliminate the manufacture and distribution of methamphetamine in the Central Valley. In December 2002, the Board approved an additional $1,790,388 in grant funding and an extension of the program to October 31, 2003. This grant funds 12 County positions in the Cal-MMET Task Force consisting of a Deputy District Attorney, and 11 personnel within the Sheriff's Office. It also funds four police officers from three cities, two in Stockton and one each in Manteca and Tracy. In addition to personnel, the grant funded the purchase of start-up equipment for the Task Force and a helicopter and a fixed-wing aircraft.

Although the Office of Criminal Justice Planning (OCJP) plans to distribute additional funds for a third year, the State has made no commitment to fund the program beyond October 31, 2003. The Sheriff's Office will continue to utilize funds previously appropriated until notification of additional funding from the State is received. Therefore, no new appropriations are requested at this time.

During its first year of operation the Cal-MMET Task Force investigated 41 methamphetamine laboratories, 24 methamphetamine laboratory dump sites, arrested 177 individuals involved in the manufacture of methamphetamine, seized 55 weapons, confiscated in excess of 25 pounds of methamphetamine, and enough chemicals to produce an additional 300 pounds or more of methamphetamine.

Off-Highway Enforcement Grant

In March 2002, the Sheriff's Office received $77,000 from the California Department of Parks and Recreation to fund the overtime salaries of deputies performing off-highway vehicle law enforcement patrol and to purchase off-highway law enforcement vehicles and equipment. In December 2002, an additional $78,000 was received for these same purposes. The Sheriff's Department is currently working on an application for funding in 2003-04; however, it is unknown if the funding request will be approved. Therefore, no new appropriations are requested at this time. The Sheriff's Office will continue to utilize funds previously appropriated.

High-Tech Crime Task Force

The Sacramento Valley High-Tech Crimes Task Force, coordinated by the Sacramento County Sheriff's Department, has passed through a portion of its OCJP grant to fund one Deputy Sheriff to combat high-tech crimes in San Joaquin County. This County is one of 18 agencies participating in the Sacramento Valley High-Tech Crimes Task Force.

This grant was originally awarded in May 2000. It is expected to continue into 2003-04 at a funding level of $100,639. No County match is required.

Rural Crimes Task Force Grant

In August 2000, the Board of Supervisors accepted an OCJP grant to fund two Deputy Sheriff positions to fight rural crime. These officers investigate reported rural crimes and follow-up on information regarding suspected crime rings. They also attend community meetings to inform the public about the Rural Crime Task Force, and to learn community perceptions of rural crime issues.

The grant is expected to continue into 2003-04 at a funding level of $163,925. No County match is required.

Abandoned Watercraft Grant

The Sheriff's Office received a $55,000 grant from the California Department of Boating and Waterways in January 2001 to remove abandoned watercraft from Delta Waterways. This was augmented by an additional grant of $93,000 in December 2001, for a total of $148,000. Grant monies fund overtime expenses for Sheriff's Deputies to tag abandoned watercraft found in Delta Waterways. Once the notice time has expired, the Sheriff's Office notifies a private contractor, who pulls the derelict boats out of the Delta and destroys them.

The majority of these grant funds have been spent. It is anticipated the remaining funds will be exhausted by the end of 2002-03. At that time the Sheriff's Department may proceed with an application for a second round of funding and will return to the Board for its approval. No new appropriations are requested at this time.

Sheriff-Special Fund Programs

Law & Justice

Baxter Dunn, *Sheriff-Coroner/Public Administrator*

Narcotics Enforcement & General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Employee Benefits	$48,951	$0	$0	$0	$0
Services & Supplies	280,401	377,270	389,452	389,452	12,182
Fixed Assets	0	141,393	150,000	150,000	8,607
Total Appropriations	$329,352	$518,663	$539,452	$539,452	$20,789
Earned Revenues By Source					
Interest/Rents	$1,551	$2,500	$900	$900	($1,600)
Aid from Other Governments	19,743	44,763	27,001	27,001	(17,762)
Miscellaneous Revenues	5,439	0	19,845	19,845	19,845
Operating Transfers In	86,498	471,400	491,706	491,706	20,306
Total Revenues	$113,231	$518,663	$539,452	$539,452	$20,789
Net County Cost					
Discretionary	$216,121	$0	$0	$0	$0

Purpose

The Sheriff's Office receives asset forfeiture funds from both the State and federal governments as the result of narcotics-related arrests. The Department also receives dedicated funding through the Automated Fingerprint ID program. This discussion includes three budget units: the State Narcotics Enforcement Fund (#21606), the Federal Narcotics Enforcement Fund (#21607), and the Automated Fingerprint Identification Fund (#21610).

Major Budget Changes

Services and Supplies

➢ $11,010	Increase in equipment maintenance costs for Mobile Law Enforcement Center.

Fixed Assets

➢ $150,000	Automated Fingerprint ID program equipment.

Program Discussion

State Narcotics Enforcement Fund

In 1988, the State of California enacted amendments to Section 11489 of its Health and Safety Code to bring California's narcotic-related asset forfeiture laws into alignment with parallel federal asset forfeiture laws. The law established procedures regarding the forfeitures and distribution of property used in the commission of controlled substance offenses. The rules and regulations regarding the transfer of forfeited property require that all transferred property, including cash or proceeds, be used for law enforcement purposes.

For 2003-04, a total of $20,745 will be budgeted. Of that, $7,500 will be used to replenish a "buy fund" for narcotics investigations, and $1,263 will be used for radio maintenance. The remaining $11,982 will be utilized for the operation and maintenance of the Sheriff's Mobile Law Enforcement Center.

Federal Narcotics Enforcement Fund

In 1986, the Board of Supervisors authorized the establishment of the Sheriff's Narcotics Enforcement Fund. Under the provision of the United States Code, Title 21, Section 881, any asset used or intended for use in a drug crime, or any proceeds of a drug crime, becomes federal property. Additionally, a portion of the seized asset is to be transferred to the local law enforcement agency to reflect the contribution of the local law enforcement agency in activities to the seizure.

A Federal Equitable Sharing Agreement is a requirement for participation in the Federal Equitable Sharing Program, and similar agreements have been approved by the Board since 1997. The Annual Certification Report must be submitted within 60 days after the close of the fiscal year. Receipt of these documents is a prerequisite to receiving any future equitably shared cash, property, or proceeds.

In 2003-04, $27,001 will be used for support of the Sheriff's Aviation Program.

Automated Fingerprint ID

Penal Code Section 1112 established the California Identification (CAL-ID) System/Remote Access Network The CAL-ID program is the development of a computerized database consisting of over five million fingerprint cards and the installation of an automated fingerprint matching system. Local law enforcement agencies access this system by installing equipment in each county, which enables them to enter latent fingerprints for automated searches.

In 1987, legislation authorized the establishment of a County Automated Fingerprint Identification Fund by the Board of Supervisors of each county. It allows an assessment to be added to various fines, penalties, or forfeitures to be deposited into this fund. The Board of Supervisors approved a resolution establishing the County's Automated Fingerprint Identification Fund in 1987. The Fund receives ongoing revenues of between $192,000 and $288,000 annually.

Also in 1987, the Board of Supervisors approved the formation of the Remote Access Network (RAN) Committee, composed of one member of the Board of Supervisors, the Sheriff, the District Attorney, two city police chiefs, the mayor of one of the local cities, and a member-at-large. The CAL-ID RAN Committee makes recommendations to the Board of Supervisors for purchases of equipment from the County Automated Fingerprint Identification Fund. Any sharing of these funds is determined by the needs of the County and related cities as assessed by the RAN Committee.

California law specifies that the monies in the Automated Fingerprint ID Fund shall be used only for the purchase, lease operation (including personnel and related costs), and maintenance of automated fingerprint equipment, the replacement of existing automated fingerprint equipment, or for the reimbursement of local agencies within the County which have previously leased or purchased automated fingerprint equipment from other funding sources.

In 1997, new legislation authorized the Department of Motor Vehicles to collect an extra $1.00 per vehicle registration in any county that has adopted a resolution to that effect. In 1998, the Board adopted a resolution allowing the collection of this fee in San Joaquin County. Revenue from this fee is approximately $405,000 annually, and is expected to sunset in 2005.

In 2003-04, a total of $491,706 is being budgeted. The bulk of this amount will be used to continue annual maintenance contracts on the County's 16 Identix Live-Scan Machines, the Printak Video Mug Shot System, and the AFIS 21 NEC System. In addition, funds are used to upgrade automated fingerprint equipment used by County departments and by the local cities.

22621—Correctional Health Services

Law & Justice

Roger Speed, ***Health Care Services Director***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,498,009	$3,722,003	$3,875,122	$3,875,122	$153,119
Services & Supplies	2,039,860	1,877,706	2,134,266	2,134,266	256,560
Fixed Assets	31,999	0	0	0	0
Total Expenditures	$5,569,868	$5,599,709	$6,009,388	$6,009,388	$409,679
Expenditure Reimbursements	(349,881)	(359,627)	(359,627)	(359,627)	0
Total Appropriations	$5,219,987	$5,240,082	$5,649,761	$5,649,761	$409,679
Earned Revenues By Source					
Aid from Other Governments	$34,662	$140,342	$140,342	$140,342	$0
Charges for Services	301,107	33,000	33,000	33,000	0
Miscellaneous Revenues	14,179	10,000	10,000	10,000	0
Total Revenues	$349,948	$183,342	$183,342	$183,342	$0
Net County Cost					
Mandated	$4,870,039	$5,056,740	$5,466,419	$5,466,419	$409,679
Allocated Positions	45.0	47.0	45.0	45.0	(2.0)
Temporary (Full-Time Equivalent)	27.3	22.0	20.5	20.5	(1.5)
Total Staffing	72.3	69.0	65.5	65.5	(3.5)

Purpose

Correctional Health Services (CHS) provides health care to the inmates of the County's adult and juvenile detention facilities. CHS continues to provide services based on the community standard for medical and mental health care to the incarcerated population. This care is mandated by Title 15, Division I, Sub-Chapter IV of the California Regulatory code. While fulfilling its mission, CHS will provide services to the detention facilities at the lowest possible cost to the County.

Major Budget Changes

Salaries & Employee Benefits

➤ $297,053	Negotiated salary and benefits adjustments.
➤ ($90,627)	Delete two positions, a Storekeeper and a Stock Clerk.
➤ ($28,500)	Decrease in overtime costs.
➤ ($36,047)	Decrease in extra-help.

Services & Supplies

➤ $200,000	Increase in pharmaceutical costs.
➤ $56,484	Increase in Workers' Compensation Insurance.

Program Discussion

Since acquiring a new Medical Director, staffed at San Joaquin General Hospital (SJGH), CHS is able to accommodate patients on-site with a higher acuity level. This has significantly diminished the volume and length-of-stay for Hospital admissions as well as transfers to SJGH Special Care Clinic and Emergency Room. However, inpatient costs continue to increase for CHS due to more comprehensive treatment.

In 2003-04, CHS will continue the full-time morning and evening nurse at the Honor Farm. The Honor Farm nurse is responsible for completing the health assessments on commitments, the walk-in clinic, and scheduled triage. A part-time nurse conducts the morning medication pass, which allows inmates on psychotropic medications to be housed at the Honor Farm, thus alleviating some of the overcrowding at the main jail. Operating a walk-in clinic assures that inmates from work crews are sent to work immediately if, in the assessment of the nurse, they are able to do so. Performing triage in the morning decreases the number of inmates seen on the evening shift allowing a more thorough review of symptoms and decrease the number of inmates sent to the Emergency Room. Funding last year provided for a full-time nurse on P.M. shift to address issues of P.M. sick calls and allow for two medication passes a day at the Honor Farm which fulfills Title 15 requirements.

In 2002-03, a consultant was hired to develop a Memorandum of Understanding (MOU) which outlines the level of care, staffing, and required services for CHS to ensure Title 15 regulations are met. The MOU serves as a monitoring tool and provides a baseline measurement in determining the staffing levels and services delivered by CHS.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Sick Call					
Pod	346	356	636	527	550
Intake	997	958	589	498	500
Sheltered	2,147	1,888	1,590	1,535	1,550
Peterson Hall	537	439	271	351	375
Honor Farm	270	402	400	387	400
Total	4,297	4,043	3,486	3,152	3,375
Triage					
Pods	2,958	3,128	2,052	3,514	3,800
Booking	4,117	3,961	4,035	484	500
Intake	3,265	2,334	2,391	1,971	2,000
Sheltered	5,979	4,002	1,156	992	1,050
Honor Farm	3,722	4,231	5,318	2,810	3,000
Total	20,041	17,656	14,952	9,771	10,350
Health Assessments	12,213	14,793	17,533	17,087	17,500
Kitchen Clearances	7,530	7,660	8,081	7,654	7,700
Inmates to CHS Clinics	3,582	3,715	4,007	3,905	4,000
Inmates to SJGH OP Clinics	459	418	393	499	500
Emergency Room Visits	325	481	255	245	250
Admissions to Infirmary	1,735	1,655	1,833	1,908	2,000
Total Patient Days	7,003	5,157	8,920	9,958	10,000
Hospitalized Inmates at SJGH	59	73	62	71	75
# of Days Hospitalized	204	263	167	313	350
Prescriptions Filled	32,961	44,137	50,814	50,334	51,000

The Sheriff's Office and CHS staff worked jointly on developing the MOU. The MOU sets the stage for possibly moving toward accreditation in the future. The review also identified some areas that are helpful for CHS to address such as Quality Assurance and some specific policies and procedures. The Medical Director is working with the Nursing Department Manager on implementing a Quality Assurance Program modeled after the program at SJGH. This process will help CHS to better critique the delivery of services for inmates.

During 2002-03, CHS and Mental Health Services continued implementation of the Mentally Ill Offender Crime Reduction Grant (MIOCR). Unspent grant funds can sustain the program for one more year, which will enable staff to continue case management of mentally ill offenders rather than incarceration. The program will end in June 2004.

Completion of health assessments continues to be a priority for the nursing staff. These assessments are used not only to detect acute and chronic medical conditions, but also to screen for communicable diseases and an instrument to clear inmates for various work and housing assignments. There is a direct impact on Custody's population management efforts throughout the facility.

Collaboration Efforts

CHS continues a cooperative and professional association with the Sheriff's Office. Policies and procedures for each department are being revised to be congruent and comprehensive.

Technological improvements have been made with the purchase of new computers. This has enabled staff to access patient care information, implement online ordering, and interface more efficiently with all facility operations and other County departments.

The 2002-03 proposed budget included a supplemental request for additional staff. The Board approved one additional nurse position for the main jail and directed Health Care Services and the Sheriff's Office to meet and review staffing needs. After several meetings in November through January, it was agreed that a nursing position was needed for the P.M. shift at the Honor Farm because of the high census in the unit. An Office Assistant is also needed at the Honor Farm. The position would have the responsibility to maintain charts for inmates and to ensure that all of the appropriate medical documentation is maintained. CHS and the Sheriff's Office will continue to review staffing needs in 2003-04.

CHS and Public Health Services continue to work together in detecting and tracking patients diagnosed with, or at risk for developing, communicable diseases. Twice a year, tuberculosis (TB) skin testing is performed on all medical and Custody staff in an effort to promote early intervention in the case of previously unknown exposure. A TB task force including Public Health Services, CHS, and the Sheriff's Office staff is developing a comprehensive TB exposure control plan for the jail. All inmates are screened for TB at intake.

Juvenile Hall

The juvenile justice facility includes expanded medical and mental health treatment areas. A full-time Psychiatric Technician, as well as a full-time Mental Health Clinician, are available through County Children's Mental Health. This has allowed both the day-and P.M.-shift nurses to fully focus on medical care, thus improving the timely completion of intake exams and addressing specific complaints.

The 2003-04 recommended budget does not include any funding for catastrophic patient care provided at SJGH, for any other inpatient facility, or for any equipment replacement. The budget maintains the current level of services. If there are unforeseen expenditures or significant increases in inmate census, CHS and the Sheriff's Office will return to the Board of Supervisors to request additional funding and staff as needed.

2002-03 Accomplishments

1. Installed computer systems and established on-line access and procurement.
2. Provided staff development and training for all staff.
3. Continued recruitment efforts to build a nursing pool to reduce overtime costs.
4. Recruited and hired a Nursing Department Manager to supervise nursing staff and to ensure all nursing staff follow standardized procedures and protocols.

2003-04 Objectives

1. To control staff scheduling and reduce overtime costs.
2. To fully draft and implement a CHS Quality Assurance Plan.
3. To improve medical records procedures in accordance with HIPAA regulations.
4. To improve patient care and education.
5. To comply with the MOU between CHS and the Sheriff's Office.

Summary

All Probation Budgets

Christopher Hope, *Chief Probation Officer*

	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$14,828,720	$17,994,417	$18,177,405	$18,177,405	$182,988
Services & Supplies	4,597,782	4,906,674	5,297,586	5,297,586	390,912
Other Charges	1,099,502	995,193	918,535	918,535	(76,658)
Fixed Assets	359,900	16,500	16,500	16,500	0
Total Expenditures	$20,885,904	$23,912,784	$24,410,026	$24,410,026	$497,242
Expenditure Reimbursements	(608,214)	(748,442)	(478,246)	(478,246)	270,196
Total Appropriations	$20,277,690	$23,164,342	$23,931,780	$23,931,780	$767,438
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$175,550	$160,000	$160,000	$160,000	$0
Aid from Other Governments	10,545,929	10,408,889	10,301,279	10,301,279	(107,610)
Charges for Services	1,334,621	1,227,145	1,174,475	1,174,475	(52,670)
Miscellaneous Revenues	7,486	7,220	5,724	5,724	(1,496)
Operating Transfers In	75,594	0	0	0	0
Fund Balance	279,748	(68,532)	33,279	33,279	101,811
Total Revenues	$12,418,928	$11,734,722	$11,674,757	$11,674,757	($59,965)
Net County Cost					
Mandated	$7,793,055	$11,371,332	$12,205,565	$12,205,565	$834,233
Discretionary	$65,707	$58,288	$51,458	$51,458	($6,830)
Total Net County Cost	$7,858,762	$11,429,620	$12,257,023	$12,257,023	$827,403
Allocated Positions	320.0	325.0	310.0	310.0	(15.0)
Temporary (Full-Time Equivalent)	40.0	39.7	27.4	27.4	(12.3)
Total Staffing	360.0	364.7	337.4	337.4	(27.3)

This presentation is a summary of the seven budgets administered by the Probation Department. These include:

- 227 Juvenile Probation
- 22702 Adult Probation & Pretrial Services
- 22714 Local Law Enforcement Block Grant
- 22745 Administration, TANF, & STC Training
- 22760 State Grants
- 22781 Juvenile Justice Prevention Act
- 228 Juvenile Detention

227—Probation-Juvenile

Law & Justice

Christopher Hope, ***Chief Probation Officer***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$2,792,617	$3,268,863	$2,887,006	$2,887,006	($381,857)
Services & Supplies	362,624	424,196	447,012	447,012	22,816
Other Charges	1,092,602	988,104	912,104	912,104	(76,000)
Fixed Assets	21,382	0	0	0	0
Total Expenditures	$4,269,225	$4,681,163	$4,246,122	$4,246,122	($435,041)
Expense Reimbursements	(53,018)	(74,513)	0	0	74,513
Total Appropriations	$4,216,207	$4,606,650	$4,246,122	$4,246,122	($360,528)
Earned Revenues By Source					
Aid from Other Government	$3,139,394	$3,357,179	$3,413,021	$3,413,021	$55,842
Charges for Current Services	75,826	89,500	89,500	89,500	0
Total Revenues	$3,215,220	$3,446,679	$3,502,521	$3,502,521	$55,842
Net County Cost					
Mandated	$1,000,987	$1,159,971	$743,601	$743,601	($416,370)
Allocated Positions	55.0	54.0	48.0	48.0	(6.0)
Temporary (Full-Time Equivalent)	13.0	13.0	6.0	6.0	(7.0)
Total Staffing	68.0	67.0	54.0	54.0	(13.0)

Purpose

The Juvenile Division of the Probation Department serves and assists the Court in matters concerning juvenile delinquents, stepparent adoptions, minority marriage consents, actions to declare minors free from the custody and control of their parents, record sealings, and other special investigations ordered by the Court. Welfare and Institutions (W&I) Code Sections 281, 626, 654, 725, and 727 mandate these services. The Division also provides varying levels of Probation supervision services to juvenile offenders as ordered by the Court.

Major Budget Changes

Salaries & Employee Benefits

➢ $148,075	Negotiated salary and benefits adjustments.
➢ ($112,555)	Delete 2.75 FTE Office Assistants.
➢ ($8,000)	Decrease overtime expenses due to fewer vacancies.
➢ ($117,794)	Delete two Probation Officers I/II: one due to elimination of Mental Health Services (MHS) System of Care Program and one due to declining caseloads at the Tracy Co-op.
➢ ($291,583)	Delete one Probation Officer III, one Probation Officer I/II, and 6.2 FTE part-time Probation Officer Assistants due to County Office of Education (COE) Project 654 program funding reduction.

Services & Supplies

➢ ($16,000)	Decrease Probation Officer travel to placements and transportation costs for juveniles.
➢ ($19,964)	Reduce motor pool charges due to motor pool rate decrease and by returning four vehicles to Motor Pool.
➢ $3,000	Increase telephone charges

➢ ($5,000)	Decrease cell phone usage.
➢ ($5,000)	Eliminate Federal Work Study Program intern expenses.
➢ $43,163	Increase Workers' Compensation and Casualty Insurance.
➢ $3,740	Increase household expenses and bottled water.
➢ $19,540	Increase rent and utility costs for the North and South Stockton Co-ops.
➢ $1,420	Increase alarm costs: $1,000 for Juvenile Facility, $420 for South Stockton Co-op.
➢ ($1,100)	Decrease small tools purchases.

Other Charges

➢ ($76,000)	Decrease California Youth Authority (CYA) charges based on historical experience.

Expense Reimbursements

➢ ($74,513)	Elimination of MHS System of Care program funding.

Revenues

➢ $97,525	Increase in Proposition 172 revenue.
➢ $1,976	Increase in Stockton Unified School District grant reimbursement.
➢ $164,820	Increase in Title IV-E revenue.
➢ ($208,479	Decrease in COE Project 654 program funding.

Program Discussion

The Juvenile Division is divided into three functional units:

- The Investigation Unit prepares a social history court report and recommendations for each case in which the Juvenile Court finds a minor responsible for a law violation and continues the data gathering process for case plans. Additionally, the unit investigates and prepares a report and recommendations for 707 W&I Code Fitness Hearings. Court officers from this unit represent the Department in Juvenile Court hearings. This unit also investigates and

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Referrals	8,827	8,333	8,614	8,500	8,650
No. of Referrals Diverted from System	3,864	3,256	3,061	3,200	3,500
Investigations	1,625	1,760	1,674	1,780	1,850
Victim Restitution Collected	$82,878	$88,271	$105,442	$96,577	$100,000
Caseload					
Regular supervision	785	691	613	400	450
Bank	641	772	822	690	700
Placement	189	124	123	135	140
Intensive Supervision	42	41	28	30	35
Gang Suppression Unit	88	71	48	50	50
KADAP	27	19	13	30	30
Total Case Load	1,772	1,718	1,647	1,335	1,405

makes recommendations on petitions for stepparent adoptions.

- The Supervision Unit supervises juveniles who are adjudged wards of the Juvenile Court or placed on informal probation. Probation Officers from this unit work with the police departments in Lodi, Manteca, Tracy, and Stockton in Probation-Police Cooperatives (Co-ops). Co-op officers provide delinquency prevention, crisis intervention, and probation services.
- The Placement Unit assesses the needs of minors and places minors in appropriate facilities when the Juvenile Court orders them to be removed from their homes. As part of the Placement Unit, the Intensive Supervision Team provides services to minors and their families who are at risk of out-of-home placement. This program is designed to reduce the number of minors in placement, thereby reducing the County's cost of placements in outside facilities.

California Youth Authority Costs

To help close the State's budget gap, the Governor's proposed budget has recommended increases in the charges to counties for juveniles placed in the CYA. The proposal anticipates that the State will receive $7.1 million from county governments through this mechanism. A similar plan was proposed last year by the Legislative Analyst's Office; that proposal would have increased the County's CYA charges by approximately $150,000 annually. Because the increases are merely a proposal and not a certainty, the proposed increases in CYA costs have not been included in the proposed budget for 2003-04. If increases are implemented, the Probation Department may return to the Board requesting midyear budget adjustments.

Community-Based Collaborative Services

The Juvenile Division continues to improve service delivery to the courts, clients, and community by redeploying probation officers from the main facility in French Camp to community-based offices. In addition to the co-ops operating in the major cities, the Juvenile Division participates in the Manteca Family Assistance Team, the County Office of Education Community Schools program, the Peacekeepers initiative, the Neighborhood Service Centers program, the Edison High School Program, and the Stockton Police Department's Gang Unit. The Juvenile Division supervises grant-funded programs such as Gang Violence Intervention, the South Stockton Co-op, the Kids' Alcohol & Drug Alternative Program, Youth Accountability Boards, Positive Youth Alternatives, Community Justice Conferencing, Probation Officers on Campus, and Crossroads. Many of these programs are discussed in more detail in the "Probation - State Grants", "Juvenile Justice Crime Prevention Act", and the "Local Law Enforcement Block Grants" narratives.

Gang Unit

The Gang Unit was formed with officers from both the Adult and Juvenile Divisions to address the problem with gangs in Stockton. The unit is housed at the Stockton Police Department (SPD) and works with SPD gang officers. Probation provides specialized supervision for adults and minors on probation who have been documented as gang members. The officers monitor conditions of probation, conduct searches, and are involved in Peacekeeper operations. The Juvenile Division Probation Officer is funded through a Local Law Enforcement Block Grant.

Family Assistance Team

In 1997-98, the Juvenile Division began a collaboration with the Manteca Unified School District to create a Family Assistance Team program. Probation provides one Probation Officer Assistant to the team, which works with families with minors at risk of juvenile delinquency. Probation costs are fully reimbursed.

Juvenile Justice Information System

The juvenile justice area has been the only part of the County criminal justice system which operated without an integrated information system. Each department (Probation, the Courts, District Attorney, and Public Defender) used its own internal juvenile case tracking system. The Probation Department led the effort to develop a fully automated, integrated system called the Juvenile Justice Information System (JJIS). The initial Juvenile Probation and Institutions modules went on-line in April 2001. The second phase of the project, which will add the District Attorney, Public Defender, and Courts to JJIS, will be completed in the summer of 2003. Long-range plans include providing appropriate secure access to other agencies providing services to minors.

Case Plans

Recent legislation and regulations from both the federal and State governments has mandated the early completion of case plans for minors who are at-risk of being removed from the home. Additional information must be collected and included in the case plan in an earlier time frame. By working with the California Department of Social Services, the Probation Department received approval for the San Joaquin County case plan. The Probation Department has also contracted with the JJIS vendor to fully automate the case plan function. These mandates place significant new workload demands on staff.

North Stockton Co-op

On January 31, 2003, the Stockton Police Department notified the Probation Department that it could no longer fund the facility costs of the North Stockton Co-op. The facility is vital for housing probation officers from several programs and providing services to the North Stockton area. On February 25, 2003, the Board of Supervisors approved a month-to-month lease authorizing Probation to use the facility at least through June 30, 2003.

The Probation Department believes this facility is vital to providing services and has budgeted $20,000 to fund the cost of rent and utilities in the 2003-04 budget.

Budget Reductions

Due to unfunded State mandates and the loss of other revenues, the Probation Department is required to cut positions and services. Reductions are made as shown below. No layoffs are anticipated as a result of these reductions.

County Office of Education: Project 654

In 1994-95, the Probation Department and the County Office of Education (COE) began a cooperative effort through the community schools program for at-risk minors. The program, Project 654, provides probation services to juveniles in an educational setting.

In 2002-03, funding for the program was cut in half, and Probation reduced the level of its services accordingly. This funding reduction will be continued in 2003-04. Effective July 1, 2003, one Probation Officer III, one Probation Officer I/II, and 6.2 FTE part-time Probation Officer Assistant positions will be deleted.

Remaining Probation staffing dedicated to the program includes a Probation Unit Supervisor and seven part-time Probation Officer Assistants providing intervention/diversion services for over 800 minors, and one part time Office Assistant. COE fully reimburses the Probation Department for the cost of services provided.

Mental Health System of Care

In 2001-02, MHS provided funding for one Probation Officer and associated costs through the State Children's System of Care program to coordinate services for minors with mental health issues in out-of-home placement and intensive supervision. In 2002-03, that funding was reduced by 50%, and Probation provided services to Mental Health for only six months. In 2003-04, funding will be eliminated altogether, causing the loss of one Probation Officer I/II position which coordinated services for minors in out-of-home placement and intensive supervision with mental health issues.

Federal Work Study Interns

For a number of years, the federal government has provided funding for qualifying students at San Joaquin Delta College to work up to 20 hours a week at appropriate agencies. The Probation Department has utilized students working towards a criminal justice major to assist with paperwork in both the Adult and Juvenile Probation Divisions. The students learn more about jobs in the criminal justice field, while the federal government pays approximately two-thirds of their salary. San Joaquin Delta College is suspending its federal work-study program for 2003-04. Therefore, two FWS students will not work at the Juvenile Division 20 hours a week each.

Tracy Co-op

The Probation Officers on Campus program, funded by the Juvenile Justice Crime Prevention Act, has reduced caseloads significantly at the Tracy Co-op. A Probation Officer I/II position will be deleted.

Additional Budget Reductions

To meet budget reductional goals, two vacant Office Assistant positions will be deleted. Services and supplies will also be reduced, specifically $5,000 for cell phone charges, $5,000 in travel costs for Probation Officers to visit minors, and the deletion of four motor pool vehicles.

2002-03 Accomplishments

1. Finalized the case plan and dispositional reports for implementation on JJIS.
2. Continued the collaboration with multi-agency teams at the Neighborhood Service Centers.
3. Provided probation services to four additional school sites

2003-04 Objectives

1. To work with the Juvenile Court to develop protocols for the implementation of Phase 2 of JJIS.
2. To continue to provide community-based services at the North Stockton Co-op.
3. To enhance security at the Juvenile Probation facility by adding an alarm system and locked parking for County vehicles.

22702—Probation-Adult & Pretrial Services

Law & Justice

Christopher Hope, ***Chief Probation Officer***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,479,773	$3,962,704	$3,997,905	$3,997,905	$35,201
Services & Supplies	343,054	388,260	380,222	380,222	(8,038)
Fixed Assets	8,772	0	0	0	0
Total Expenditures	$3,831,599	$4,350,964	$4,378,127	$4,378,127	$27,163
Intrafund Transfers	(334,560)	(495,311)	(348,564)	(348,564)	146,747
Total Appropriations	$3,497,039	$3,855,653	$4,029,563	$4,029,563	$173,910
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$175,550	$160,000	$160,000	$160,000	$0
Aid from Other Governments	1,539,144	1,119,923	1,150,392	1,150,392	30,469
Charges for Services	846,907	909,250	839,250	839,250	(70,000)
Miscellaneous Revenues	2,008	2,500	2,500	2,500	0
Total Revenues	$2,563,609	$2,191,673	$2,152,142	$2,152,142	($39,531)
Net County Cost					
Mandated	$933,430	$1,663,980	$1,877,421	$1,877,421	$213,441
Allocated Positions	79.0	80.0	75.0	75.0	(5.0)
Temporary (Full-Time Equivalent)	2.1	2.1	2.1	2.1	0.0
Total Staffing	81.1	82.1	77.1	77.1	(5.0)

Purpose

This budget narrative includes descriptions of both the Adult Probation (#22702) and Pretrial Services (#212) budget units.

The Adult Division of the Probation Department serves and assists the court in matters concerning supervision of adult offenders and performs other investigations as ordered by the court. Section 1203 of the Penal Code mandates adult probation services; Section 131.3 of the Code of Civil Procedure describes additional responsibilities.

The Probation Department's Pretrial Services (PTS) unit provides information to the courts on defendants booked at the County Jail and is a major component in the management of the jail population. Pretrial Services also provides these other services to the courts: 1) processes and screens misdemeanants pursuant to Penal Code Section 853.6 for possible release on citation, and 2) provides screenings for probable cause hearings on all non-warrant arrests.

Major Budget Changes

Salaries & Employee Benefits

➢ $265,811	Negotiated salary and benefits adjustments.
➢ ($62,711)	Delete one Probation Officer I/II due to loss of Cal-MMET (Governor's War on Methamphetamine) funding.
➢ ($125,422)	Delete two Probation Officers I/II due to loss of CalWORKs program funding.
➢ ($3,000)	Decrease overtime expense in Adult Probation.
➢ $39,477	Full-year cost of one Office Assistant added midyear for Proposition 36 program.
➢ ($78,954)	Delete two vacant Office Assistant positions in Adult Probation.

Services & Supplies

➢ ($7,516)	Decrease office supplies, travel, drug testing, and tax intercept charges.
➢ $2,754	Increase radio maintenance.
➢ ($8,000)	Decrease ten telephone lines and cell phone usage.
➢ ($12,061)	Decrease motor pool expenses.
➢ ($3,000)	Eliminate federal work-study program expense.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Adult Division					
Referrals					
Regular	4,305	4,735	3,863	4,150	4,300
Drunk Driving	1,996	2,160	2,699	2,725	2,900
Conditional Restitution	1,161	986	1,025	1,000	1,100
Domestic Violence	1,529	1,616	1,443	1,450	1,500
Deferred Entry of Judgment	1,557	1,780	1,713	2,200	2,300
Proposition 36	N/A	N/A	856	1,000	1,100
Total Referrals	10,548	11,277	11,599	12,525	13,200
Reports for Court	11,769	12,800	12,262	16,200	16,500
Caseloads					
Regular Supervision	1,408	1,520	1,607	1,750	1,800
Special Supervision	2,673	3,090	2,969	2,900	3,000
Family Violence Intervention	295	366	271	350	400
Drunk Driving	9,245	9,167	10,366	10,850	11,000
Bank Caseload	3,354	3,349	3,494	3,550	3,600
Unsupervised	0	0	0	0	0
Conditional Restitution	1,265	1,540	1,973	2,150	2,150
Diversion	0	0	0	0	0
Deferred Entry of Judgment	698	662	864	800	900
Proposition 36 Drug Oversight	N/A	N/A	848	1,770	2,506
Adult Gangs	161	159	174	175	200
Total Adult Caseload	19,099	19,853	22,566	24,295	25,556
Pretrial Services					
Felony Interviews	6,637	6,889	7,127	7,377	7,750
Total Felony Releases/Percent	884/13%	827/12%	855/12%	959/13%	1,007/13%
Citation Release Evaluations	8,861	8,198	8,472	8,772	9,425
Total Citation Releases/Percent	6,836/77%	6,466/79%	6,693/79%	6,754/77%	7,257/77%
Probable Cause Hearings	1,582	1,650	1,923	2,223	2,450

$64,146	Increase in Workers' Compensation and Casualty Insurance.
($45,361)	Eliminate funding for Office of Substance Abuse counseling services.

Intrafund Transfers

$3,921	Increase revenue from CRACNET program.
$3,921	Increase revenue for Violence Against Women grant.
($154,853)	Eliminate CalWORKs reimbursement.
$60,254	Increase Proposition 36 reimbursement.
($59,990)	Eliminate Cal-MMET Grant revenue.

Revenues

96,469	Increase in Proposition 172 revenue.
($75,000)	Decrease fee collections due to AB 3000.
($61,000)	Eliminate State mandate reimbursements.

Program Discussion

Adult Probation

The Adult Division is divided into seven functional units:

- The Investigation Unit prepares pre-plea and mandated pre-sentence reports prior to the sentencing of felons and reports on deferred entry of judgments.
- The Regular Supervision Unit monitors compliance with the conditions of probation for those probationers with the highest risk of re-offending and the greatest risk to public safety other than domestic violence offenders. This unit also provides one probation officer to CRACNET, the Countywide narcotics enforcement team.
- The Specialized Supervision Unit monitors probationers with grants of probation for domestic violence. This unit also monitors minimal supervision (bank) cases which include property offenders and probationers who have not offended for a period of time after the court has granted probation.
- The Family Violence Intervention Team, funded through TANF, supervises probationers who are on grants of probation for domestic violence and child abuse where there are children in the probationer's home. This unit also provides one probation officer to the Stalking and Threat Assessment Team and the Violence Against Women Team, both of which are a partnership with the District Attorney's office.
- The DUI/Fiscal Unit monitors the drunk driving caseload for program enrollment compliance and the collection of fines. The fiscal staff maintains the accounts receivable system and collects and distributes fines and fees for the entire Adult Division.
- The Family Focused Intervention Team (FFIT), funded through JJCPA, provides supervision and case management for families in which a parent is on probation and there are significant risk factors to children in the home from prenatal to age ten. The probation officers work directly with Child Protective Services, local elementary schools, Neighborhood Service Center Family Success Teams, the Child Abuse Prevention Council, and the Safe From the Start programs to intervene and provide services that specifically address the needs of the families.
- The Probation's Proposition 36 unit works collaboratively with the Office of Substance Abuse (OSA), the Court, District Attorney, Public Defender and State Parole to divert drug related offenders from incarceration and provide them with drug treatment services. Probation Officers work as a team with substance abuse counselors to make assessments and refer eligible clients to substance abuse counseling providers. They monitor program compliance and inform the Court of the defendant's progress. Costs are reimbursed through OSA as the lead agency for the County's Proposition 36 plan.

Collaborative Services

The Adult Division continues to collaborate with other agencies to improve the delivery of services to the courts, clients, and community. The Adult Division participates in CRACNET, the Stalking and Violence Against Women grant (VAWA), and helps maintain the Statewide DNA data bank at the County level.

Gang Unit

A Gang Unit was formed with officers from both the Adult and Juvenile Divisions to address the problem with gangs in Stockton. The unit is housed at the Stockton Police Department (SPD) and works with SPD's gang officers. Probation provides specialized supervision for adults and minors on probation who have been validated as gang members. The officers monitor conditions of probation, do searches, and are involved in Peacekeeper operations. The Adult Division's Probation Officers are funded through the TANF budget.

Proposition 36

Proposition 36, the Substance Abuse and Crime Prevention Act of 2000, provides drug treatment services rather than incarceration to drug offenders. San Joaquin County expects to receive approximately $3.3 million in 2003-04 to implement the program. Of that amount, $216,142 will be dedicated to the Adult Division to provide additional oversight of drug offenders. This amount funds two Probation Officers, an Office Assistant, plus a second Office Assistant that was added midyear 2002-03.

Revenue Losses

State actions have caused a loss of $136,000 of revenue for 2003-04.

Legislation enacted by the State of California in 2002 (AB 3000, or Chapter 1124) changes the distribution of fines and fees collected by the Probation Department. A 20% State surcharge was added which is payable before all fines. All Probation fees are to be collected last. The State Controller has not yet issued guidelines on the distribution of fines and fees, however, the Probation Department estimates a potential loss of $75,000 in the collection of fees.

The State of California suspended payment of State mandate reimbursement claims for three years beginning 2002-03. For 2003-04, there will be a $61,000 reduction in revenue to the Adult Probation budget.

Staffing and Budget Reductions

Due to unfunded State mandates and the loss of other revenues, the Probation Department has to cut positions and services. The following reductions were made in the Adult Probation Division:

CalWORKs Program

In 2001-02, the Probation Department began receiving funding through the CalWORKs program to provide additional case management services to clients on probation who were also enrolled in the CalWORKs program. Two Probation Officers were funded to ensure that probationers continued in the CalWORKs training programs with the goal of becoming self-sufficient through unsubsidized employment.

The Human Services Agency eliminated funding for the CalWORKs program for 2003-04. Two vacant Probation Officer I/II positions will be deleted effective July 1, 2003.

Cal-MMET Governor's War on Methamphetamine Program

In 2001-02, the State appropriated $20 million to combat the production and distribution of methamphetamine in California. San Joaquin County received approximately $3.7 million of this funding the first year. The County's Cal-MMET program included funding for one Probation Officer to participate in anti-methamphetamine activities.

The Sheriff's Office will no longer be passing Cal-MMET funding through to Probation for a Probation Officer I/II position to provide a Probation component to the Cal-MMET program. One vacant Probation Officer I/II position will be deleted effective July 1, 2003.

Federal Work Study Interns

For a number of years, the federal government has provided funding for qualifying students at San Joaquin Delta College to work up to 20 hours a week at appropriate agencies. The Probation Department has utilized students working towards a criminal justice major to assist with paperwork in both the Adult and Juvenile Probation Divisions. The students learn more about jobs in the criminal justice field, while the federal government pays approximately two-thirds of their salary. San Joaquin Delta College is suspending its federal work-study (FWS) program for 2003-04. Therefore, two FWS students will not work at the Adult Division 20 hours a week each. The cost reduction is $3,000.

Counseling Services

The Probation Department has been funding some counseling services by the Office of Substance Abuse for substance abuse clients. This expense in the amount of $45,361 will be eliminated for 2003-04. No service impacts are expected as a result of this action.

Other Budget Reductions

The Adult Division will also delete two vacant Office Assistant positions, reduce expenditures for telephone lines and cell phones by $8,000, and reduce motor pool expenses by $12,061.

Pretrial Services

The Pretrial Services program expedites the release of eligible defendants from the jail on his/her own recognizance by verifying and providing to the courts information about each defendant's community ties, prior arrest history, and failures to appear. The unit also provides information to Probation Officers for the purpose of placing violation of probation holds, and networks with State and local law enforcement.

PTS is a 24-hour, seven-day-per-week operation located at the jail. In addition to interviewing both felony and misdemeanor defendants and operating the cite and release program, PTS implements the probable cause hearing process for each defendant booked for new charges who would not go to court within 48 hours of his/her booking. The unit is responsible for locating, abstracting, and adding all outstanding warrants for Sheriff's Office and California Highway Patrol bookings.

Since 1993, PTS has made felony release determinations under the auspices of the Jail Population Court Cap Order. PTS releases felons who meet predetermined criteria without contacting an on-call judge. Approximately 69 such releases are made per month. Additionally, PTS processes all referrals to the Alcohol/Drug Alternative Program and monitors drug-related deferred entry of judgment cases.

2002-03 Accomplishments

Adult Probation

1. Expanded the DNA testing program to comply with legislative mandates.
2. Worked with Information Systems Division to update and enhance CJIS by flagging new complaints filed on active probationers not in custody and other changes.
3. Worked with ISD to have the Accounts Receivable System calculate interest on restitution account when ordered by the Court.
4. Updated procedural manuals for the four Supervision Units.
5. Developed a procedural manual for the Proposition 36 program.

Pretrial Services

1. Automated PTS functions by installing two personal computers with CJIS and CLETS access, upgraded printers from impact to laser, and automated the daily logs, probable cause forms, and felony interview lists.
2. Collaborated with the Sheriff's information systems analyst to implement a backup emergency process for CLETS.
3. Completed diversity and sexual harassment training and new employees' orientation through Human Resources as well as the Probation Department's new employee orientation program.
4. Standardized the own recognizance forms used by PTS and the Sheriff's Office for consistency.
5. Initiated a classification study of the Pretrial Services Interviewer series. Human Resources completed the study and took recommendations to the Civil Service Commission.

2003-04 Objectives

Adult Probation

1. To further prioritize the provision of Adult Division Probation services, emphasizing those that are legally mandated.
2. To work with ISD to continue to explore replacing the Accounts Receivable System that is on the Unisys platform.
3. To update procedural manuals for the Clerical Support, DUI, and Fiscal units.

Pretrial Services

1. To implement the Pretrial Services classification study conducted by Human Resources.
2. To work with Human Resources to review and revise the Pretrial Services Interviewer examination.
3. To improve recruitment and retention to increase staffing levels.
4. To develop a standard training program for new employees at PTS.

22745—Probation-Administration/Support Services

Law & Justice

Christopher Hope, ***Chief Probation Officer***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,982,712	$2,274,082	$2,412,841	$2,412,841	$138,759
Services & Supplies	1,295,792	1,304,946	1,533,019	1,533,019	228,073
Fixed Assets	131,156	16,500	16,500	16,500	0
Total Expenditures	$3,409,660	$3,595,528	$3,962,360	$3,962,360	$366,832
Expenditure Reimbursements	(177,400)	(110,818)	(110,818)	(110,818)	0
Total Appropriations	$3,232,260	$3,484,710	$3,851,542	$3,851,542	$366,832
Earned Revenues By Source					
Aid From Other Governments	$2,011,233	$1,975,461	$1,802,474	$1,802,474	($172,987)
Charges for Services	2,316	3,000	3,000	3,000	0
Total Revenues	$2,013,549	$1,978,461	$1,805,474	$1,805,474	($172,987)
Net County Cost					
Mandated	$1,218,711	$1,506,249	$2,046,068	$2,046,068	$539,819
Allocated Positions	34.0	37.0	35.0	35.0	(2.0)
Temporary (Full-Time Equivalent)	0.8	0.8	0.8	0.8	0.0
Total Staffing	34.8	37.8	35.8	35.8	(2.0)

Purpose

This narrative includes discussion on funding and operation of three budget units: Probation Administration (#22745), Temporary Assistance to Needy Families (TANF) Programs (#22755), and State Standards and Training for Corrections (STC) Training (#22708).

The Administration budget funds management and support services for the Probation Department's three functional divisions--Juvenile, Adult, and Juvenile Detention. Services provided include budgeting, accounting, personnel, training, planning/research, grants management, and automated systems. The Probation Officer function is mandated by the California Welfare and Institutions Code Section 270.

The Comprehensive Youth Services Act of 1997 passes federal TANF dollars to county probation departments to expand preventive services to target populations that include youth who are habitual truants, runaways, or at risk of being adjudicated as wards of the court. The intent of the Legislature is to provide a continuum of family-focused case-specific services in a community-based setting that addresses the full spectrum of child and family needs, including services provided in county-operated residential care facilities.

The Probation Training Program provides for the training of Probation Officers and Juvenile Detention Officers.

Major Budget Changes

Salaries & Employee Benefits

➢ $266,494	Negotiated salary and benefits adjustments.
➢ ($64,982)	Delete one Probation Officer III from the TANF Gangs program.
➢ ($54,005)	Delete one Juvenile Detention Officer from the TANF Juvenile Detention program.
➢ $2,850	Increase extra-help expenses.
➢ ($23,468)	Decrease overtime expenses.
➢ ($5,889)	Decrease contractual expenses in Administration Division for staff training.
➢ ($6,000)	Eliminate TANF Holiday Pay.

➢ $25,484	Eliminate salary savings in TANF program.

Services and Supplies

➢ $46,517	Increase in office automation lease and equipment maintenance costs.
➢ ($17,180)	Decrease in Administration and STC-related training and travel expenses.
➢ ($20,000)	Eliminate contract for grant-writing services.
➢ ($16,961)	Decrease pre-hire expenditures for fingerprinting and psychological exams.
➢ $243,543	Increase data processing direct charges.
➢ ($3,385)	Decrease in Workers' Compensation and Casualty Insurance.
➢ ($5,222)	Decrease motor pool costs for TANF program.

Revenues

➢ $27,013	Increase Proposition 172 revenue.
➢ ($50,000)	Elimination of State mandate reimbursement.
➢ ($150,000)	Elimination of Standards and Training for Corrections (STC) reimbursement.

Program Discussion

Probation continues to be the County's most widely used alternative to incarceration for criminal offenders. Over the past decade, the profile of the typical juvenile and adult offender supervised by the Probation Department has changed dramatically. Probation officers now supervise serious and hardened offenders in the community.

Over the past five years, the Department has worked aggressively to implement a probation services model, which shares much of the Community Oriented Policing philosophy. Additionally, the Department has focused on working collaboratively with other agencies to coordinate efforts to positively affect public safety in San Joaquin County.

This budget discussion encompasses Administration, TANF, and STC Training. The recommended budget includes $2,227,905 for Administration, less $316,657 in revenues, for a Net County Cost of $1,911,248. TANF is fully funded by federal funds in the amount of $1,488,817. STC has traditionally been State-funded, but it is anticipated that State funding will be eliminated this year, resulting in both total expenditures and a Net County Cost of $134,820.

Administration

One of the ongoing challenges facing the Probation Department is recruitment and retention of staff. Statewide, probation departments have struggled with filling vacant positions. Additionally, enhanced retirement benefits have led to a significant number of senior staff retiring, resulting in a high number of vacancies. Staffing resources were reassigned during the past year to support the increased demands for recruitment and retention of staff. Authorization was obtained to use the Rule of the List method of recruiting and hiring sworn officers in the Deputy Probation Officer and Group Counselor (now Juvenile Detention Officer) classes. While this change has been successful for filling vacant Deputy Probation Officer positions, the Department continues to experience high numbers of vacant Juvenile Detention Officer positions in Juvenile Detention. Staffing the housing units at Juvenile Hall has been a challenging issue during 2002-03.

Automated Information Systems

Development work on phase two of the Juvenile Justice Information System (JJIS) is nearing completion. The first phase, which became operational in April 2001, provides Juvenile Probation case management and Juvenile

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Number of Staff Trained	186	196	197	220	257

Detention information modules. The second phase will bring the Juvenile Courts, District Attorney, and Public Defender into the integrated system. When fully implemented, JJIS will automate the complete juvenile justice system process for all entities involved in its daily operation.

Department-Wide Revenue Losses and Budget Reduction Actions

Revenue Losses

The Probation Department faces revenue losses estimated at a total of $841,835 in 2003-04. These include $150,000 in [illegible] training reimbursements; $111,000 in state mandate [illegible] 90 reimbursements; $75,000 due to provisions included in AB 3000 of 2002; and a total of $505,835 in grant funding from Mental Health Systems of Care, County Office of Education Project 654, Federal Work-Study, CalWORKs, and Cal-MMET.

Staffing Reductions

To compensate for revenue losses and to meet budget reduction goals, the Probation Department will delete 17.0 FTE positions in its General Fund budget units: four Probation Officers in Juvenile Probation and three in Adult Probation; 6.25 FTE Probation Officer Assistants in Juvenile Probation; plus 2.75 FTE Office Assistants in Juvenile Probation and two in Adult Probation. In addition, four part-time work-study students will be eliminated: two in Juvenile Probation and two in Adult Probation. All of these positions are currently vacant; no layoffs will be necessary to implement the budget reduction actions.

Due to stagnant or declining grant funding, positions are also being deleted in two grant-funded budget units: one Probation Officer III and one Juvenile Detention Officer in the TANF budget and one contract Case Manager in the Crossroads program will be deleted. These positions are also currently vacant.

Other Reductions

Other reductions include the elimination of $20,000 for a grant-writing contract, a reduction of $5,889 in a staff training contract, a reduction of $16,961 in pre-hire costs, elimination of a $45,361 contribution to the Office of Substance Abuse for counseling services, and reductions in travel, cellular phones and motor pool expenses.

TANF Programs

Probation departments throughout the State increased California's block grant of TANF funds through claiming for emergency services to minors through Title IV-A of the Social Security Act. This increase was dedicated to Probation programs to expand services to juveniles and their families. The Juvenile Justice Coordinating Council reviews the Chief Probation Officer's recommendations on how to use these funds. The plan reviewed by the Council, and approved by the Board of Supervisors, includes the following components:

- *The Family Violence Intervention Team* provides offender lethality assessments, case management, and referral to services for all the members of families in which sexual crimes, child abuse, or domestic violence have been identified. Officers in the community also provide intense supervision and family case plans. The purpose of the program is to protect families from violence and provide services to break the cycle of violence for children in violent families. There are one Probation Unit Supervisor, one Probation Officer III, four Probation Officer I/II, and 1.75 FTE Office Assistant positions in this program. The cost is $472,250.

- *The Referral and Crisis Intervention Program* links families, which have minors before the court, to services in the community and provides information to other families in crisis. The program also monitors juveniles who are transitioning from regular probation to less intensive levels of supervision. The purpose of the program is to provide more information to families, monitor minors who would not have received services, and enhance services for families. These services are provided through the Probation-Juvenile Division through the addition of two Probation Officers. The cost is $170,356.

- *The Juvenile Detention Program* provides aftercare services to minors as they leave the Juvenile Camp. The purpose of the program is to transition minors from the Juvenile Camp to their homes. There is one Probation Officer I/II in this budget providing services. There are also five Juvenile Detention Officer positions in Juvenile Hall to increase programs to minors in detention. This represents a decrease of one Juvenile Detention Officer from 2002-03. The purpose is to provide fully-trained staff to impact the lives of minors in Juvenile Hall in the area of gangs and sex education. The cost is $389,529.

- *TANF Support for Existing Programs* provides ongoing support for programs that received additional County General Fund revenue when Title IV-A funding was discontinued. The cost is $110,818.

- *TANF - Gangs*. This program allocates one Probation Unit Supervisor and one Probation Officer II from the Adult Division. This staffing level represents a decrease of one Probation Officer III from 2002-03. The intent of the program is to provide enhanced supervision to gang members over the age of 18, and reduce the recruitment of younger gang members. The probation officers are housed at the Stockton Police Department (SPD) and coordinate cases with SPD's Juvenile Gun/Gang Violence Reduction Program and Probation's Youth Gang Intervention Program (both funded by Local Law Enforcement Block Grant). The cost is $148,691.
- *TANF-Administrative Services*. In addition to the programs mentioned above, the Comprehensive Youth Services Act authorizes the use of up to 15% of total grant funds for administrative costs related to claiming and case maintenance. One Probation Unit Supervisor, one Accountant Auditor, and one Office Manager support the claiming and administrative functions. The cost is $197,173, which is 13% of the total funds.

TANF Staffing

The TANF funding allocation to Probation has remained unchanged since the program's inception in 1997-98. Each year, the staff salary and benefit costs have increased. In order to meet the 2003-04 allocation, one Probation Officer III for the Gangs program and one Juvenile Detention Officer for the Juvenile Detention program will be deleted effective July 1, 2003. Both positions are currently vacant; therefore, the deletion of these positions will not result in the layoff of staff.

STC Training

This budget appropriates funds for training Probation Officers and Juvenile Detention Officers through the State Standards and Training for Corrections (STC) program. Core (initial) training for new employees is 214 hours for Probation Officers and 174 hours for Juvenile Detention Officers. Annual training requirements are 40 hours for Probation Officers and supervisory Juvenile Detention Officers and 24 hours for regular Juvenile Detention Officers. The reimbursement rate for Core training was $755 per trainee and was $503 per trainee for annual training in 2002-03. When Juvenile Detention staff are trained, this budget normally reimburses the Probation Department for the cost of providing staff replacements for fixed post positions.

Due to the State budget crisis, the Governor has proposed eliminating any reimbursement funding for the STC program. The proposed budget includes a total of $134,820 for STC training costs, which represents a reduction of $15,180 from the prior year level. The proposed budget assumes that the Governor's proposal will be adopted, and that there will be no State reimbursement for this purpose.

2002-03 Accomplishments

Administration

1. Completed the Group Counselor series reclassification study, which was adopted by the Board of Supervisors in May 2003.
2. Completed the Pretrial Services Interviewer series reclassification study.
3. Worked with Human Resources to mitigate recruitment issues.

TANF

1. Claimed the 2002-03 TANF allocation.
2. Added music and art appreciation programs for minors in detention.
3. Trained two Juvenile Detention staff to lead life skills and other programs.

STC Training

1. Met State requirements for certification.
2. Trained 100% of all required eligible staff.

2003-04 Objectives

Administration

1. To complete the Probation Officer classification study and other studies now on hold due to the suspension.
2. To complete development and implementation of the Juvenile Justice Information System (JJIS).
3. To continue to provide community-based probation services at reduced levels of funding.
4. To continue to operate the Department's training program at mandated levels for sworn officers after loss of State training reimbursements.
5. To further strengthen the training program for field officers and Juvenile Detention staff.
6. To explore the feasibility of document imaging technology for the Adult Division in conjunction

with the Criminal Justice Information System (CJIS).

TANF

1. To claim the 2003-04 TANF allocation.
2. To add additional programs for minors in juvenile detention.

STC Training

1. To continue to meet State-mandated training requirements for sworn officers despite the loss of State funding.

228—Juvenile Detention

Law & Justice

Christopher Hope, *Chief Probation Officer*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$5,361,494	$6,742,357	$7,274,662	$7,274,662	$532,305
Services & Supplies	2,137,772	2,413,667	2,644,947	2,644,947	231,280
Other Charges	67	0	0	0	0
Fixed Assets	9,536	0	0	0	0
Total Expenditures	$7,508,869	$9,156,024	$9,919,609	$9,919,609	$763,585
Expenditure Reimbursements	(43,236)	(67,800)	(18,864)	(18,864)	48,936
Total Appropriations	$7,465,633	$9,088,224	$9,900,745	$9,900,745	$812,521
Earned Revenues By Source					
Aid from Other Governments	$2,442,690	$2,289,201	$2,441,816	$2,441,816	$152,615
Charges for Services	409,572	225,395	242,725	242,725	17,330
Miscellaneous Revenues	5,478	4,720	3,224	3,224	(1,496)
Total Revenues	$2,857,740	$2,519,316	$2,687,765	$2,687,765	$168,449
Net County Cost					
Mandated	$4,607,893	$6,568,908	$7,212,980	$7,212,980	$644,072
Allocated Positions	129.0	130.0	130.0	130.0	0.0
Temporary (Full-Time Equivalent)	15.8	15.0	13.0	13.0	(2.0)
Total Staffing	144.8	145.0	143.0	143.0	(2.0)

Purpose

Peterson Juvenile Hall is San Joaquin County's secure detention facility for minors up to age 18 who have been arrested for violations of the law or the orders of Juvenile Court. The facility provides humane, temporary, and secure care of minors whose cases are pending disposition in the Juvenile Court. Probation also operates a Juvenile Camp program for offenders committed by the Court. As an alternative to detention, the Juvenile Court Work Project provides supervised community work experience. Electronic monitoring and home supervision are also used as alternatives to detention for some juveniles.

Section 850 of the California Welfare and Institutions Code mandates counties to provide a juvenile hall, that it not be connected with any jail or prison, and that it be managed and controlled by the Chief Probation Officer. Title 15 of the California Administrative Code specifies that there must be one staff member on duty for every ten minors in detention. The Juvenile Court Work Project operates with a ratio of one staff member to every 15 minors in the program.

Major Budget Changes

Salaries & Employee Benefits

➢ $594,088	Negotiated salary and benefits adjustments.
➢ ($53,783)	Delete two FTE part-time Juvenile Detention Officer Assistants.
➢ ($8,000)	Reduce overtime costs.

Services & Supplies

➢ ($9,650)	Decrease office supplies and postage costs.
➢ $9,839	Increase land line phone costs based on usage.
➢ $7,295	Increase training costs.

➢ ($1,500)	Decrease equipment maintenance.
➢ $7,220	Increase radio lease and maintenance expenses.
➢ ($11,953)	Decrease motor pool expenses due to deletion of three vehicles and motor pool rate decrease.
➢ ($1,500)	Decrease shredding costs.
➢ $118,712	Increase Workers' Compensation Insurance.
➢ ($3,150)	Decrease Casualty Insurance costs.
➢ $26,100	Increase Correctional Health laboratory costs.
➢ ($2,303)	Eliminate furniture purchases.
➢ $70,000	Increase in per-meal food costs.
➢ $30,000	Increase in utility costs for full-year operation of new 30-bed unit.

Expenditure Reimbursements

➢ ($63,600)	Eliminate Standards and Training for Correction (STC) reimbursement for training.
➢ $14,664	Increase reimbursement from Kid's Alternative Drug and Alchol Prevention (KADAP) for electronic monitoring.

Revenues

➢ $159,535	Increase in proposition 172 revenue.
➢ ($6,920)	Decrease in meal reimbursement.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Juvenile Hall					
Average Daily Population (ADP)	162	157	145	161	170
Admissions	2,851	3,142	2,805	2,838	2,838
Average Length of Stay (Days)	22	22	25	32	30
Commitments (% of ADP)	29%	29%	28%	28%	28%
Juvenile Camp Program					
Average Daily Population	37	40	36	40	40
Total Detention Facilities ADP	199	197	181	201	210
Juvenile Court Work Project					
Average Daily Attendance	41	37	22	30	30
Electronic Monitoring					
Regular Avg. Daily Caseload	101	117	102	77	100
KADAP Avg. Daily Caseload	18	8	4	7	7
Home Supervision					
Regular Avg. Daily Caseload	39	62	39	23	26
KADAP Avg. Daily Caseload	1	1	0	0	0

➢ $17,330	Increase in reimbursement from Alameda and Tuolumne counties.
➢ ($1,496)	Decrease in vending machine revenue.

Program Discussion

The Juvenile Detention budget funds the operation of the County's Juvenile Hall, Juvenile Camp, the Intake Unit, and several programs which serve as alternatives to detention.

Juvenile Hall consists of three units completed in 1983, housing a total of 89 minors in single cells and two 30-bed single cell units opened in April 2000. An additional 30-bed single cell unit opened in March 2002, bringing the capacity to 179 secure beds.

The Juvenile Camp program, in operation since 1998, has a rated capacity of 45 minors. The two-dormitory, minimum security facility is adjacent to Juvenile Hall. The Camp serves as an alternative to out-of-home placements for moderate offenders who are at risk of increased delinquency. The 180-day program is structured in five phases and includes a follow-up aftercare program in which wards are supervised intensively by two probation officers. The Camp program includes the award winning "Dignity Garden" program in which Camp wards raise produce for donation to a local food bank and St. Mary's Dining Hall.

As part of Probation's continuum of graduated sanctions, Juvenile Hall operates three programs which serve as alternatives to detention: Electronic Monitoring, Home Supervision, and the Juvenile Court Work Project. The three programs supervise a slightly larger number of minors in the community than are detained in the Hall. The Juvenile Court Work Project, in conjunction with the City of Stockton, operates a graffiti abatement program.

Intake Unit

The Juvenile Probation Intake Unit is comprised of one Probation Unit Supervisor and three Probation Officers. The Intake Unit receives and reviews all bookings to Juvenile Hall and determines whether a minor should remain detained or be released from custody. This unit also processes the juvenile record sealings, marriage consents for minors, and starts the data gathering process for federally-mandated case plans. This unit also has responsibility for population management at Juvenile Hall.

Recruitment

It has been difficult to recruit and retain staff at the Juvenile Detention Officer/Assistant level leading to an average of 22% of entry level positions unfilled. Juvenile Detention covers those unfilled shifts using existing staff working overtime, part-time staff, and probation officers working overtime. In 2002-03, the Department redesigned its hiring process reducing the amount of time it takes to hire new staff by using the Rule of the List and pre-employment orientation sessions for groups of candidates.

Operational Costs

The cost to operate the Juvenile Hall and Juvenile Camp increases regularly. The 30-bed addition to Juvenile Hall was opened April 1, 2002. The 2002-03 budget was prepared at approximately the same time. As there was no history of expenditures for the new space, costs were projected. After approximately one year of operation, the Probation Department estimates that full-year utilities costs will be $30,000 greater than anticipated.

The Probation Department was notified in March 2003 that San Joaquin General Hospital would have to increase the cost of meals provided to Juvenile Detention by approximately 15% from $2.64 per meal to $3.05 per meal. The cost for snacks has not increased. The total cost increase to Juvenile Detention is approximately $70,000 for 2003-04.

The proposed budget includes $100,000 for these purposes. The Juvenile Detention budget also absorbed cost increases for housekeeping services, laundry services, Correctional Health costs, and French Camp Fire District costs.

2002-03 Accomplishments

1. Continued sending Juvenile Detention Supervisors to STC Supervisor Core Training, and part-time Juvenile Detention Officer Assistants to STC Juvenile Institution Core Training.
2. Continued to train staff on the new Juvenile Justice Information System (JJIS).
3. Enhanced institutional security by initiating the Detex Wand system for verifying room safety checks.
4. Streamlined the hiring process for new employees.
5. Instituted new procedures to improve employee punctuality in conjunction with the Department's Labor/Management Committee.
6. Expanded participation in the Northern California Juvenile Camp Athletic Leagueand added a field trip incentive program.

7. In partnership with the County Office of Education, Juvenile Camp applied for and obtained grant funding for a literacy improvement program. Camp residents in the Corrective Reading program have increased their reading grade level an average of three school grades.

2003-04 Objectives

1. To install security enhancements to maximum-security Unit 3: Administrative Segregation.
2. To repaint sleeping rooms in Units I-III.
3. To continue to develop new programming modules for minors in the facilities and to train line staff to lead those programs.
4. To increase staff proficiency in use of evolving features of JJIS.
5. To develop and implement an assessment and case plan process to meet State requirements as JJIS functionality improves.

Probation - State Grants

Law & Justice

Christopher Hope, ***Chief Probation Officer***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$279,485	$391,050	$227,899	$227,899	($163,151)
Services & Supplies	47,099	60,757	23,178	23,178	(37,579)
Other Charges	6,833	7,089	6,431	6,431	(658)
Total Appropriations	$333,417	$458,896	$257,508	$257,508	($201,388)
Earned Revenues By Source					
Aid from Other Governments	$310,756	$445,463	$245,914	$245,914	($199,549)
Total Revenues	$310,756	$445,463	$245,914	$245,914	($199,549)
Net County Cost					
Discretionary	$22,661	$13,433	$11,594	$11,594	($1,839)
Allocated Positions	5.0	5.0	3.0	3.0	(2.0)
Temporary (Full-Time Equivalent)	3.3	3.3	1.8	1.8	(1.5)
Total Staffing	8.3	8.3	4.8	4.8	(3.5)

Purpose

The State of California, through the Office of Criminal Justice Planning (OCJP), provides a number of grants aimed at juvenile crime prevention. This discussion includes three such programs: the Juvenile Accountability Incentive Block Grant (JAIBG)/South Stockton Co-op (#22760), Community Justice Conferencing (CJC) (#22765), and Positive Youth Alternatives (PYA) (#22770).

Major Budget Changes

Salaries & Employee Benefits

➢ $9,202	Negotiated salaries and benefits adjustments.
➢ ($172,353)	Reduction in salaries and benefits associated with suspension of CJC program.

Services & Supplies

➢ ($4,002)	Decrease in motor pool and cellular phone allocations in JAIBG Program.
➢ ($27,635)	Reduction in services and supplies associated with suspension of CJC program.
➢ ($4,791)	Decrease in communications, travel, and motor pool expenses for PYA Program.

Revenues

➢ ($10,626)	Decrease in JAIBG funds.
➢ $11,065	Increase in PYA grant revenue.
➢ ($199,988)	Suspension of CJC grant funding.

Program Discussion

JAIBG South Stockton Co-op Program

In 1999-00, the Probation Department received grant funding from the State of California Office of Criminal Justice Planning to implement enhancements to the Peacekeepers Program in the South Stockton Co-op.

The JAIBG-South Stockton Co-op funding provides for the addition of one probation officer housed at the South Stockton Co-op. This reduces the caseloads at that site, which were double the size of the caseloads at other Co-ops within the County.

Traditionally, the JAIBG probation officer provided both intake and supervision services. The probation officer deals with minors who are issued a citation by a law enforcement agency and, after completing an intake interview, makes the appropriate determination of how that case should be handled. The focus is on diverting juvenile offenders at the intake level, by addressing their needs and making referrals to appropriate services while still holding them accountable for their actions. Referrals are made to the Shoplifter Education Program, community service, Juvenile Court Work Project, substance abuse counseling, anger management counseling, family counseling, the Probation Department's Parenting Program, and job placement services.

The JAIBG probation officer also supervises a caseload of minors who are on formal probation. The duties include enforcing the orders of the court and monitoring for compliance with these orders. This includes monitoring the juveniles' performance at home and at school, conducting probation searches, conducting curfew checks, and performing random drug tests. This officer also participates in Nite-Lite Missions and Peacekeeper forums.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
South Stockton Co-op					
Average Caseload Size	N/A	N/A	83	65	65
No. of Home Visits	N/A	N/A	N/A	200	300
CJC Program*					
Screened for CJC	N/A	N/A	85	92	75
Referred by the Court	N/A	N/A	39	50	40
No. of cases conferenced	N/A	N/A	30	55	49
No. of successful completions	N/A	N/A	17	33	30
No. of unsuccessful completions	N/A	N/A	3	11	7
No. re-offended	N/A	N/A	1	3	2
Positive Youth Alternatives					
Caseload					
Formal Wards	N/A	10	67	139	103
Informal	N/A	11	55	96	75
Program Results					
Successful Completion (Formal)	N/A	2	15	43	29
Successful Completion (Informal)	N/A	N/A	29	52	40
Minors-offences (Formal)	N/A	2	4	6	5
Minors-Reoffenses (Informal)	N/A	N/A	4	3	3

**CJC Program is expected to receive funding for approximately nine months in 2003-04. The workload figures reflect this adjustment.*

The total cost of the JAIGB-South Stockton Co-Op Program for 2003-04 is $58,063.

Community Justice Conferencing

In 2000, the Probation Department received grant funding from OCJP to implement the Community Justice Conferencing (CJC) Program. CJC mediation is a restorative justice model that: 1) imposes sanctions on the offender; 2) addresses the needs of the victim, and 3) restores justice to the community through a mutually agreed upon course of action.

The Community Justice Conferencing Program is funded by a federal Challenge Grant that is passed through the State to the counties. The Probation Department has been notified by OCJP that, due to a delay in receiving federal funding, CJC funding will not be available until at least October 2003. OCJP will not allow retroactive expenditures to July 1; expenditures cannot begin until the new grant is approved in October. Therefore, no new appropriations are being budgeted at this time. The CJC program will be suspended beginning July 1, 2003, until such time as a new grant award is received. When the Probation Department receives a grant award from the State, they will return to the Board with a revised budget recommendation.

The two Probation Officers funded by the CJC program will be transferred to existing vacancies elsewhere in the Probation Department. No layoffs of personnel will be necessary.

Positive Youth Alternatives

In 2000, the Probation Department also received grant funding from OCJP to implement the PYA Program. PYA represents an intensive supervision and skills-building strategy for dealing with youth on probation. PYA is modeled on the Community Policing model, whose success has been well-documented. The program links two probation officers and a youth advocate to a problem-solving team in a well-defined geographic area that also includes community police officers and representatives of public and private agencies, enabling them to more quickly and efficiently address the multiple and complex problems that probationers experience. Providing intensive supervision and support for youth on probation and their families in the community is a practical and cost-effective approach to deal with youthful offenders before their crimes escalate into more violent behavior.

PYA introduces the following five components in the West Lane Oaks area of northeast Stockton: 1) Intensive Probation Supervision linked to a family success team; 2) Anger Management training; 3) Parenting Skills training; 4) Life Skills training; and 5) Victim Awareness class. The staff is housed at the West Lane Oaks Neighborhood Center. Each probation officer is responsible for intensive supervision of approximately 15 youth at any one time. Most of the youth participate in one or more of the classes. One hundred other youth, who have been handled informally by the Probation Department, or referred by a partner agency, participate in one or more skills-building classes per year.

The total cost of the PYA Program for 2003-04 is $199,445.

2002-03 Accomplishments

1. Fully staffed the CJC and PYA Programs.
2. Trained 30 volunteers to be CJC mediators.
3. 65% of the participants in PYA Anger Management classes have completed the 12-week course.
4. 75% of the participants in the PYA Life Skills classes have completed the 12-week course.
5. 70% of the participants have completed the PYA 12-week Parenting classes.

2003-04 Objectives

1. To regain funding for continuation of the CJC program.
2. To implement a Victim Awareness class in the PYA program.
3. To continue to maintain a low recidivism rate (less than 10%) for violent offenders in the PYA program.
4. To continue to have 65% of the participants in PYA's Anger Management classes complete the 12-week course.

Juvenile Justice Crime Prevention Act

Law & Justice

***Christopher Hope,* Chief Probation Officer**

Supplemental Local Law Enforcement Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$596,314	$942,138	$987,325	$987,325	$45,187
Services & Supplies	317,308	279,524	260,337	260,337	(19,187)
Other Charges	812,124	791,805	794,186	794,186	2,381
Fixed Assets	189,054	0	0	0	0
Total Revenues	$1,904,800	$2,013,467	$2,041,848	$2,041,848	$28,381
Net County Cost	0	0	0	0	0
Total Staffing	$16	$18	$17	$17	($1)
Fund Balance	(35,161)	(119,366)	0	0	0
Total Revenues	($35,129)	($119,331)	$33	$33	$119,364
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	12.0	13.0	13.0	13.0	0.0
Temporary (Full-Time Equivalent)	4.2	4.7	3.7	3.7	(1.0)
Total Staffing	16.2	17.7	16.7	16.7	(1.0)

Purpose

The California Juvenile Justice Crime Prevention Act (JJCPA), enacted as Chapter 353 of 2000, funds four programs: Neighborhood Service Centers (#223); Crossroads (#22781), Probation Officers on Campus (#22782), and Family-Focused Intervention Teams (#22783).

Major Budget Changes

Salaries & Employee Benefits

➢ $89,919	Negotiated salaries and benefits adjustments.
➢ ($44,732)	Decrease of one contract Case Manager in Crossroads program.

Services & Supplies

➢ ($7,000)	Decrease of two motor pool vehicles from Crossroads program.
➢ ($3,000)	Decrease participant incentives in Crossroads program.
➢ $1,600	Increase in rent and utilities costs for Crossroads program.
➢ ($10,395)	Decrease in cellular telephone, photocopier, travel, and overhead expenses in Crossroads program.
➢ $1,956	Increase radio maintenance and insurance costs for Probation Officers on Campus program.
➢ ($3,585)	Decrease office supplies, cellular telephone, and overhead expenses in Probation Officers on Campus program.
➢ $4,333	Increase in telephone, radio maintenance, and motor pool expenses for the Family-Focus Intervention Teams program.

Other Charges

➢ $2,381	Increase in support of Neighborhood Service Centers program.

Revenues

➢ ($90,985)	Decrease in JJCPA revenue.

Program Discussion

Crossroads

Crossroads helps youth become independent and successful while preventing self-destructive and socially negative behavior, such as substance abuse, truancy, and family dysfunction.

During weekdays, youth are in school, attending job preparation classes or working, or enrolled in substance abuse treatment. In the afternoons and evenings, they attend structured programs and are linked, as appropriate, to individualized family services (e.g. family counseling). Once participants have completed their program plan, they may continue to access counseling and support groups through Crossroads. Crossroads staff facilitate youth becoming

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Crossroads					
No. of minors referred	N/A	576	597	620	609
No. of minors completing prog.	N/A	206	204	250	227
Probation Officers on Campus					
Average Caseload Size:					
Franklin High School	N/A	N/A	28	35	35
Lodi High School	N/A	N/A	15	11	15
Liberty Continuation	N/A	N/A	37	36	35
Stagg High School	N/A	N/A	24	35	35
Edison High School	N/A	N/A	51	50	50
Bear Creek High School	N/A	N/A	N/A	N/A	20
Plaza Robles High School	N/A	N/A	N/A	N/A	20
Tracy High School	N/A	N/A	N/A	30	25
Manteca Day Continuation	N/A	N/A	N/A	4	5
Calla High School	N/A	N/A	N/A	7	10
West High School	N/A	N/A	N/A	9	15
Total	N/A	N/A	155	217	265
Intakes Processed	N/A	N/A	177	570	600
Walk-In Contacts	N/A	N/A	197	629	700
Family Focused Intervention Teams					
Probation Families in Program	N/A	N/A	184	200	200
Children Served	N/A	N/A	311	370	374
Face-to-Face Probation Contacts with Families	N/A	N/A	905	2,024	2,472
Neighborhood Service Centers					
No. of Neighborhood Centers	N/A	1	5	5	5

volunteers in community programs, which enhances self-confidence and self-esteem.

The program staff includes one Probation Unit Supervisor, one Probation Officer, three Crossroads Case Managers, one Probation Officer Assistant, and one Office Assistant. Additionally, Mental Health Services and the Office of Substance Abuse each provide one employee to the program. These staff members act as case managers as well as add expertise from each discipline to the overall program. The amount of the increased State allocation did not match the increase in salaries and benefits for 2003-04; therefore, the Proposed Budget recommends the deletion of one Crossroads Case Manager from this program, effective July 1, 2003.

The total cost of the Crossroads program for 2003-04 is $510,814, a reduction of $46,953 from 2002-03.

Probation Officers on Campus (POOC)

POOC is modeled after successful programs in other areas of the State and nation. A juvenile probation officer is assigned to a school site to do what probation officers have always done - supervise their wards. However, their role and relationship to the wards they supervise changes once they move onto the campus. While standard probation supervision may require no more than one or two scheduled meetings a month, the link between the probation officer and the students at the school site allows for more intensive interaction.

The total cost of the POOC program for 2003-04 is $301,485, which funds one Probation Unit Supervisor and three Probation Officers. Each probation officer carries a caseload of up to 50 wards, plus additional students at each site on informal probation. They provide intensive supervision, including monitoring attendance, handling disciplinary problems, and working with school staff to ensure that mental health, substance abuse, and other issues, that may be relevant to the behaviors of the ward, are addressed. School site probation officers also conduct their own intake interviews of students referred for law violations.

The Probation Department received separate funding for a probation officer to serve at Edison High School, to be supervised by the same Probation Unit Supervisor. The Accomplishments and Objectives and Workload Data reflect this position as well.

Family-Focused Intervention Teams (FFIT)

JJCPA funds the FFIT, which is modeled after other wraparound, case-managed programs, including the Temporary Assistance to Needy Families (TANF)-funded Family Violence Intervention Team. The program targets families in which a parent is on probation, and significant risk factors exist for the children in the home. The long-term goal of the program is to intervene in these high-risk families to prevent/reduce violence in the home, and provide case-managed services that directly address the needs of the families. The program assists probationers in providing an appropriate environment in which to raise children, and remain crime free while offering appropriate supervision and support for these high-risk families. The integrated case management team approach is used to link families to services.

The FFIT is comprised of one Probation Unit Supervisor, four Probation Officers, and one Office Assistant. Each probation officer has a caseload of no more than 50 families. The officers work in close contact with law enforcement, the courts, treatment providers, and Child Protective Services. Officers provide monitoring which includes home checks, child welfare checks, and program and field visits. The total cost of the program for 2003-04 is $435,363.

Neighborhood Service Centers

Neighborhood service centers co-locate needed services, supports, and opportunities for families in under-served high-risk neighborhoods. In doing so, the centers feature a wide range of services and activities, from integrated service teams to food pantries to after-school tutoring and recreation programs. Each neighborhood service center is designed to serve a well-defined geographic service area of approximately 15,000-20,000 residents.

Five neighborhood service centers have been established: 1) the West Lane Oaks Neighborhood Place in northeast Stockton; 2) the Coalition United for Families Center at 2326 South Airport Way in southeast Stockton; 3) the Lodi Boys and Girls Club Center, located at Blakely Park in east Lodi; 4) the Diamond Cove Center serving the Carrington Circle area in central Stockton; and 5) the Fremont Family Center at Fremont Middle School in Stockton.

The overarching goal of this initiative is to improve specific health, education, economic, and public safety outcomes for children, youth, and families. The effort focuses on the short-term goal of reducing juvenile crime, and a long-term investment in reducing the number of children that ultimately come to the attention of the juvenile justice system and other "high end" social service systems. The program aims to provide preventive services so that children and families will get help before their problems become so complex and serious that their opportunity to lead healthy, rewarding, and self-sufficient lives is severely compromised, and before service responses become exceedingly expensive.

In 2002-03, approximately 5,000 families utilized services, support, activities, and opportunities provided through these centers. Of these, comprehensive services were provided to approximately 250 families through integrated service teams at the centers. That figure is expected to double in 2003-04. A total of $794,186 will be used to continue the operations of the existing centers and to develop additional services in other high-need areas.

Funding Threatened

The Legislative Analyst's Office recommended suspending the entire $116.3 million appropriation for the Juvenile Justice Crime Prevention Act program, pending completion of program evaluations currently underway. The Assembly Republican budget plan also includes a one-year suspension of JJCPA funding. If the LAO's recommendation is enacted by the Legislature, 2003-04 could be the last year for the County's four JJCPA programs, unless the State reinstates JJCPA funding in 2004-05. Funding for the County's JJCPA programs through 2003-04 is assured because the JJCPA programs mentioned above are relying on State funding that was appropriated and received in 2002-03.

2002-03 Accomplishments

Crossroads

1. Provided services to 412 youth and their families.
2. Achieved a rate of 88% of the Crossroads participants that were not arrested 120 days after the program.

Probation Officers On Campus

1. Stationed an additional Probation Officer to service four school sites in Tracy and Manteca.
2. Developed and implemented an "Attendance Incentive Program" at Stagg High School.
3. Successfully supervised 217 wards and conducted 570 intakes at the program school sites.

Family Focused Intervention Team

1. Made two or more face-to-face contacts monthly with each of the FFIT Program families.
2. Made 126 community resources referrals for FFIT participant families.
3. Worked collaboratively with Child Protective Services on mutual open cases to provide coordinated family case management.

Neighborhood Service Centers

1. Provided activities, services, support, and opportunities to approximately 5,000 families through five Neighborhood Service Centers.
2. Provided comprehensive services through integrated service teams to 250 families.

2003-04 Objectives

Crossroads

1. To provide services to 420 youth and their families.
2. To expand collaboration with school districts to include Anger Management and Peer Pressure Groups.
3. To improve the school attendance rate of Crossroads participants.

Probation Officers On Campus

1. To assign and station an additional probation officer to serve two additional school sites at Bear Creek and Plaza Robles High Schools.
2. To implement an "Attendance Incentive Program" at Bear Creek and Plaza Robles High Schools, and evaluate the effect of these programs on school attendance.
3. To identify and serve 250 wards and conduct 300 intakes at the program school sites.

Family Focused Intervention Team

1. To increase the number of visits to participant family homes to ensure a healthy and safe living environment for the children.
2. To increase the number of supportive community resources referrals for FFIT families.
3. To continue to collaborate with the Neighborhood Service Centers and the Family First Committee to identify individual family needs and local community resources to address these needs.

Neighborhood Service Centers

1. To continue to provide services, support, activities, and opportunities to high-risk families through the five existing Neighborhood Service Centers.
2. To increase the number of families that receive comprehensive services through integrated service teams from 250 to 500 per year.
3. To develop additional services in other high-need areas.

Local Law Enforcement Block Grants

Law & Justice

Christopher Hope, *Chief Probation Officer*

Local Law Enforcement Block Grant Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$441,076	$519,015	$493,509	$493,509	($25,506)
Services & Supplies	120,828	49,719	(1,941)	(1,941)	(51,660)
Total Appropriations	$561,904	$568,734	$491,568	$491,568	($77,166)
Earned Revenues By Source					
Aid from Other Governments	$50,000	$669,963	$442,411	$442,411	($227,552)
Operating Transfers In	96,687	0	0	0	0
Fund Balance	359,027	(158,102)	0	0	158,102
Total Revenues	$505,714	$511,861	$442,411	$442,411	($69,450)
Net County Cost					
Discretionary	$56,190	$56,873	$49,157	$49,157	($7,716)
Allocated Positions	6.0	6.0	6.0	6.0	0.0
Temporary (Full-Time Equivalent)	0.8	0.8	0.0	0.0	(0.8)
Total Staffing	6.8	6.8	6.0	6.0	(0.8)

Purpose

The U.S. Department of Justice, through the Office of Juvenile Justice Delinquency Prevention, funds the Local Law Enforcement Block Grant (LLEBG) program, which provides grants to local governments for a variety of law enforcement purposes. A 10% local cash match is required.

Working cooperatively with the City of Stockton, the local LLEBG spending plan funds four programs administered by the Probation Department, one administered by the District Attorney's Office, and one that is administered by Superior Court. All of the programs were designed to enhance the County's efforts in preventing juvenile crime. These programs include: DA Gun/Gang Violence Prosecution Program (#20224); Gang Violence Intervention Program (#22714); Kids' Alcohol & Drugs Alternative Program, or KADAP (#22724); Youth Accountability Boards, or YAB (#22733); the South Stockton Co-op (#22734); and the Juvenile Drug Court Program (#27524).

Major Budget Changes

Salaries & Employee Benefits

➢ ($25,506)	Decrease in salaries and benefits due to reduction in funding.

Services & Supplies

➢ ($40,170)	Decrease in various services and supplies accounts due to reduction in funding.
➢ ($10,950)	Cost allocation plan adjustment.

Revenue

➢ ($227,552)	Decrease in federal LLEBG grant.

Program Discussion

Congress funded the LLEBG program to help local governments combat crime and improve public safety. The funds were allocated by legislative formula to local governments across the nation. Seven specific law enforcement-related categories of programs were established for the allowable use of the funds.

As required under the Block Grant, the City of Stockton and the County participated in a joint planning process for the use of the grant funds. Early in the collaborative planning process, a consensus was reached that all of the funds should be devoted to the needs of the Juvenile Justice System.

Local Law Enforcement Block Grants

Law & Justice

Federal Funding Decrease

For the federal fiscal year that began October 1, 2002 (federal fiscal year 2003), Congress continued funding of the LLEBG program at $400 million nationwide. Federal funding is typically allocated to the local jurisdictions the following summer. The budgeted figures for 2003-04 shown above were appropriated during the federal fiscal year that began October 1, 2001 (federal fiscal year 2002). This represents a $123 million (or 23.5%) reduction from its former peak of $523 million. The program allocations shown below provide sufficient funding for only nine months of operations. Thus, funding is only assured through approximately March 2004. During the summer of 2003, the County and the City of Stockton will be notified of their respective funding allocations for the following year. At that time, revised budget recommendations will need to be brought to the Board of Supervisors to allow the programs to complete 2003-04. Program reductions will need to be made in 2004-05.

District Attorney's Gun/Gang Violence Prosecution Unit

A portion of one full-time Deputy District Attorney is assigned all gang-related cases for prosecution. This position is allocated in the main District Attorney budget (#202). The goal is to take these types of offenders off the street. The District Attorney's Office has added new probation conditions as the result of this program. For example, gang members on probation are prohibited from associating with other gang members, and are prohibited

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Gang Violence Intervention					
Number of Gang Members	2,675	2,600	2,500	1,919	1,950
Number of Gangs	95	90	90	90	90
Unit Average Caseload	185	270	250	250	250
KADAP					
Number of minors accepted in program	47	51	20*	20	30
Number who were wards /%	35/74%	48/94%	28/93%	28/93%	28/93%
Number of drug tests /% drug free	2,437/93%	1,738/93%	1,136/95%	1,824/95%	1,913/95%
Youth Accountability Boards					
Minors diverted from the justice system	215	221	242	250	246
Minors not completing the program /%	16/12%	14/6%	33/13%	35/14%	31/13%
Hours of community service	5,098	3,714**	7,493	5,025	6,259
South Stockton Juvenile Co-op					
Referrals	1,248	1,416	1,061	1,150	1,200
Affidavits to District Attorney	227	211	162	150	160
Average Caseload Size	72	46***	69	65	65

**Funding and staffing cuts in 2001-02 caused a decrease in the KADAP program's client capacity.*

***Community service hours decreased as minors completed hours in other Probation classes such as Shoplifters Education Program and Anger Management.*

****Caseload sizes declined due to the one year assignment of a probation officer to the City of Stockton Auto-Theft Task Force. This officer carried approximately 100 cases. Effective 2001-02 this assignment was curtailed.*

from possessing gang-related clothing and paraphernalia. They are prohibited from being present at court unless they are subpoenaed or are the subject of a petition for wardship.

Over the last several years, the juvenile gang prosecutor has seen a decrease in firearms-related juvenile crime alongside an increase in assaults using other weapons such as knives, bats, hands, and feet. This switch to less lethal types of weapons contributes to a decline in gang-related deaths.

Total funding for this program for 2003-04 is $69,146.

Gang Violence Intervention Program

The Gang Violence Intervention Program began with LLEBG funding and has since been expanded. The Gang Violence Intervention Program funds one Probation Officer who focuses on juvenile gang members. The TANF budget (#22755) contributes one Probation Unit Supervisor and two Probation Officers to provide services to adults. Collectively, these officers are housed at the Stockton Police Department and work in collaboration with five police officers. The team provides intensive supervision and surveillance of identified gang members, conducts probation search missions, and participates in Peacekeepers operations.

When Probation Officers conduct home visits, they provide counseling regarding the consequences of continued gang involvement, referrals to drug, alcohol, domestic violence, or other programs, as needed, as well as dissemination of information concerning job opportunities.

The Probation Officers participate in Nite-Lite missions through the Peacekeepers program on an average of at least twice a month. These missions consist of evening hour visits to gang members on probation, for purposes ranging from curfew checks to probation searches and warrant services.

Total funding for the Gang Violence Intervention program for 2003-04 is $81,719.

Juvenile Drug Court

San Joaquin County's Juvenile Drug Court combines the efforts of the Probation Department, Juvenile Court, the Office of Substance Abuse, and the San Joaquin County Office of Education's Alternative Education Office to carry out a multiagency program aimed at eliminating the drug and alcohol abuse problems, which are the underlying cause of many juvenile offenses. A single judicial officer hears all drug-related cases. The LLEBG program provides $34,734 for 2003-04, which funds a portion of the Juvenile Drug Court's court referee, court reporter, and court security costs.

Kids' Alcohol & Drug Alternative Program (KADAP)

Juvenile Drug Court refers minors with drug-related offenses to KADAP for treatment. Prior to the creation of the KADAP program, there were no comprehensive programs in the County that targeted delinquents with substance abuse issues. These minors frequently have academic problems and become increasingly involved in crime. The program is housed at 3100 Mt. Diablo Street, and provides probation services, a classroom, and drug and alcohol counseling all at one location. The intent is to foster success in all areas, and to address personal, family, and community issues.

The KADAP program funds one Probation Officer and .75 full-time equivalent (FTE) Probation Officer Assistant. This grant also funds one Substance Abuse Worker through the Office of Substance Abuse (OSA) to provide substance abuse counseling, education, and referrals to other OSA programs for juveniles. The County Office of Education (COE) augments this staffing by providing a classroom teacher on-site through its own funding sources.

Due to LLEBG funding cuts, program capacity was reduced from 40 to 20 participants in 2001-02. However, the program will be expanded to handle 30 participants in 2003-04 with no change in Probation staffing. The costs will be borne within the existing budgets of KADAP, OSA, and COE. Total funding for the KADAP program for 2003-04 is $76,638.

Youth Accountability Boards (YAB)

The YAB program funds one Probation Unit Supervisor and one Office Assistant to recruit, train, and coordinate YAB panels. Funds are also budgeted to pay for overtime for additional probation officers to staff the YAB panels.

YABs are community or neighborhood-based juvenile justice diversion programs. Composed of a cross-section of local volunteers, YABs attempt to resolve juvenile offender referrals in the community or neighborhood where the victim and accused minor reside. Youth, generally first-time or less serious offenders, are referred by the Probation Department immediately after arrest.

When a minor is referred, the YAB panel meets and evaluates the minor and circumstances surrounding his/her arrest. Usually, a panel member will conduct a preliminary meeting with the minor, family, and victim, to gather and assess relevant information. This information is presented to the entire panel at a hearing which the minor and family attend. Victims are also invited to this hearing.

If the YAB panel believes the minor would benefit from an opportunity to be diverted from the juvenile justice system, they will require that the minor perform specific tasks that address his/her misconduct and "pay back" the victim and community. Usually, one YAB panel member or local agency representative serves as a mentor/monitor for the youth, providing counseling and monitoring his/her compliance with the contract. The YAB panel reviews the progress of each youth and may hold additional hearings if the minor is not meeting terms of his/her contract.

When a contract is satisfactorily met, the YAB panel returns the matter to the Probation Department for closure. If the minor fails to comply with the contract, the YAB panel may return the case to Probation for traditional juvenile justice processing.

When the program began in 1997, there were two YAB panels initially developed. Currently, there are 15 panels in operation in specific communities within Stockton, Manteca, Tracy, Lodi, and Linden, as well as the unincorporated areas of the County.

Total funding for YAB for 2003-04 is $121,005.

South Stockton Co-op

Prior to 1997-98, the Probation Department had established Probation/Police Cooperatives (Co-ops) in Manteca, Lodi and Tracy. LLEBG funding allowed the establishment of a Co-op in the south Stockton area. The purpose of a Co-op is to have police and Probation Officers work together in local communities. The Probation Officers provide delinquency prevention, crisis intervention, and probation services to the people in the area.

In addition to the two LLEBG-funded Probation Officers, the Probation Department moved three additional Probation Officers to the South Stockton Co-op. In 1999-00, a sixth Probation Officer was added through JAIBG funding (described in "Probation - State Grants") to reduce caseload sizes and to participate in the Peacekeepers program.

The South Stockton Juvenile Co-op program is currently housed in a separate site at 902 East Weber Street. The cost of the lease and associated services is budgeted in the Juvenile Probation budget (#227).

The total amount of LLEBG funding for the South Stockton Co-op program in 2003-04 is $119,179.

2002-03 Accomplishments

1. Increased referrals to existing YAB panels from 214 to 245.
2. Established and trained YAB volunteers for the new Sierra Vista and Ripon panels.
3. A total of 99 offenders completed the monthly Shoplifter's Education program at the South Stockton Co-op.
4. Continued the Bicycle Conversion Program at the South Stockton Co-op and provided 21 repaired bicycles to minors.
5. Conducted the Conflict Awareness Class monthly at the South Stockton Co-op; a total of 158 offenders completed the program.
6. Urinalysis drug tests were 95% drug free in the KADAP program.
7. An average of 12-15 high school credits were earned by 90% of the participants in the KADAP program.

2003-04 Objectives

1. To continue to have Probation Officers from the Gang Intervention Program participate in Nite-Lite missions in collaboration with the Stockton Police Department's GSET (Gang Suppression Enforcement Team) unit at least twice monthly.
2. To recruit additional volunteers for the Ripon YAB panel.
3. To continue to operate the Bicycle Conversion Program at the South Stockton Co-op and increase the number of bicycles distributed to juvenile offenders.
4. To continue to have South Stockton Co-op staff divert appropriate youth from the Juvenile Justice System, while at the same time holding them accountable for their actions.
5. To continue to have 90% of KADAP participants earn an average of 12-15 high school credits.

274—County Support of the Courts

Law & Justice

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$16,376	$17,400	$21,300	$21,300	$3,900
Services & Supplies	11,502,269	11,497,911	11,758,708	11,758,708	260,797
Total Appropriations	$11,518,645	$11,515,311	$11,780,008	$11,780,008	$264,697
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$4,308,044	$4,307,000	$4,204,000	$4,204,000	($103,000)
Aid from Other Governments	76,210	26,000	0	0	(26,000)
Charges for Services	3,319,549	3,243,000	2,069,000	2,069,000	(1,174,000)
Miscellaneous Revenues	91,383	0	110,000	110,000	110,000
Total Revenues	$7,795,186	$7,576,000	$6,383,000	$6,383,000	($1,193,000)
Net County Cost					
Mandated	$3,723,459	$3,939,311	$5,397,008	$5,397,008	$1,457,697

Purpose

This budget provides the County's maintenance-of-effort (MOE) payment to the State for the operation of the courts and funds court-related costs which are not recognized by the State under its definition of "court operational costs".

Major Budget Changes

Salaries & Employee Benefits

➢ $3,900	Increase in estimate of benefits provided to former Municipal Court judges.

Services & Supplies

➢ $50,000	Increase in indigent defense costs for capital cases reflecting actual experience.
➢ $204,958	Cost Allocation Plan adjustment.
➢ $4,439	Increase in Casualty Insurance costs.
➢ $1,400	Increase in juror parking and bus pass costs.

Revenues

➢ ($194,000)	State revenue sharing adjustments.
➢ $91,000	Increase in fines, forfeitures, and penalties.
➢ ($26,000)	Elimination of State SB 90 reimbursement for legal representation of accused sexually violent predators.
➢ ($1,453,000)	Anticipated loss of civil assessment revenue.
➢ $279,000	Increase in other charges for services.
➢ $110,000	Increase in refunds from unspent capital case indigent defense costs.

Program Discussion

The County and Superior Court are entering into the seventh year of transition which began with the passage of the Trial Court Funding Act of 1997. Transition issues which continue to face the County are the Court Facilities Act of 2002, the Governor's budget proposal to shift disposition of court revenues left unaddressed by the Trial Court Funding Act from the counties to the State, and Superior Court's lessening reliance on County services. These are discussed in more detail as follows.

Court Facilities Act of 2002

The Trial Court Funding Act of 1997 created the Task Force on Trial Court Facilities to deal with the lingering issue concerning which entity should have responsibility for the provision of court facilities. The Task Force on Trial Court Facilities issued its Final Report in October 2001. The Task Force's recommendations were incorporated into SB 1732, which was passed by the Legislature and became the Court Facilities Act of 2002.

The key provision of the Court Facilities Act is that there will be a transition of responsibility for trial court facilities from the counties to the State. If County court facilities meet specified seismic and safety standards, counties can transfer responsibility for those facilities to the State. The County will be required to make a maintenance-of-effort payment to the State equivalent to its recent historical expenditures for maintenance of any transferred building, and a proportionate share of the County's unobligated balance in its Courthouse Construction Fund will transfer to the State. However, the County will then be permanently relieved of its responsibility to maintain, renovate, and replace the transferred court facility.

To implement the Court Facilities Act, counties will enter into negotiations with the State beginning July 1, 2003, to determine which buildings will be transferred, and on what terms. The final transfer of court facilities will occur no later than June 2007. The title to shared buildings such as the main courthouse in Stockton may or may not be transferred to the State.

Proposed Shift of Undesignated Revenues

The Trial Court Funding Act specified which court-generated revenues should be retained by the State, and which should remain with the counties. However, several dozen court-generated revenue sources were left unaddressed by the Trial Court Funding Act. By necessity, county-by-county negotiations have occurred since the passage of the Trial Court Funding Act to determine the disposition of these "undesignated revenues." Some court revenues accrue to the local Superior Court, but most accrue to the County. Civil assessment revenues represent the largest single undesignated revenue source under dispute. The Governor's 2003-04 budget proposes to shift undesignated revenues from the counties to the State. Revenues from these sources are estimated at $1,350,000 in 2003-04. The proposed budget reflects this revenue loss.

Provision of County Services to Superior Court

The Trial Court Funding Act allowed the County to state that it wishes to discontinue providing its traditional services to the Court, or for the Court to declare that it wishes to discontinue receiving specific services traditionally provided by the County, after giving proper advance notification of the change. In March 2003, pursuant to the legislation, Superior Court notified the County that Superior Court will no longer participate in the County's workers' compensation program and that it wished to discontinue using County-provided payment services for juror payroll.

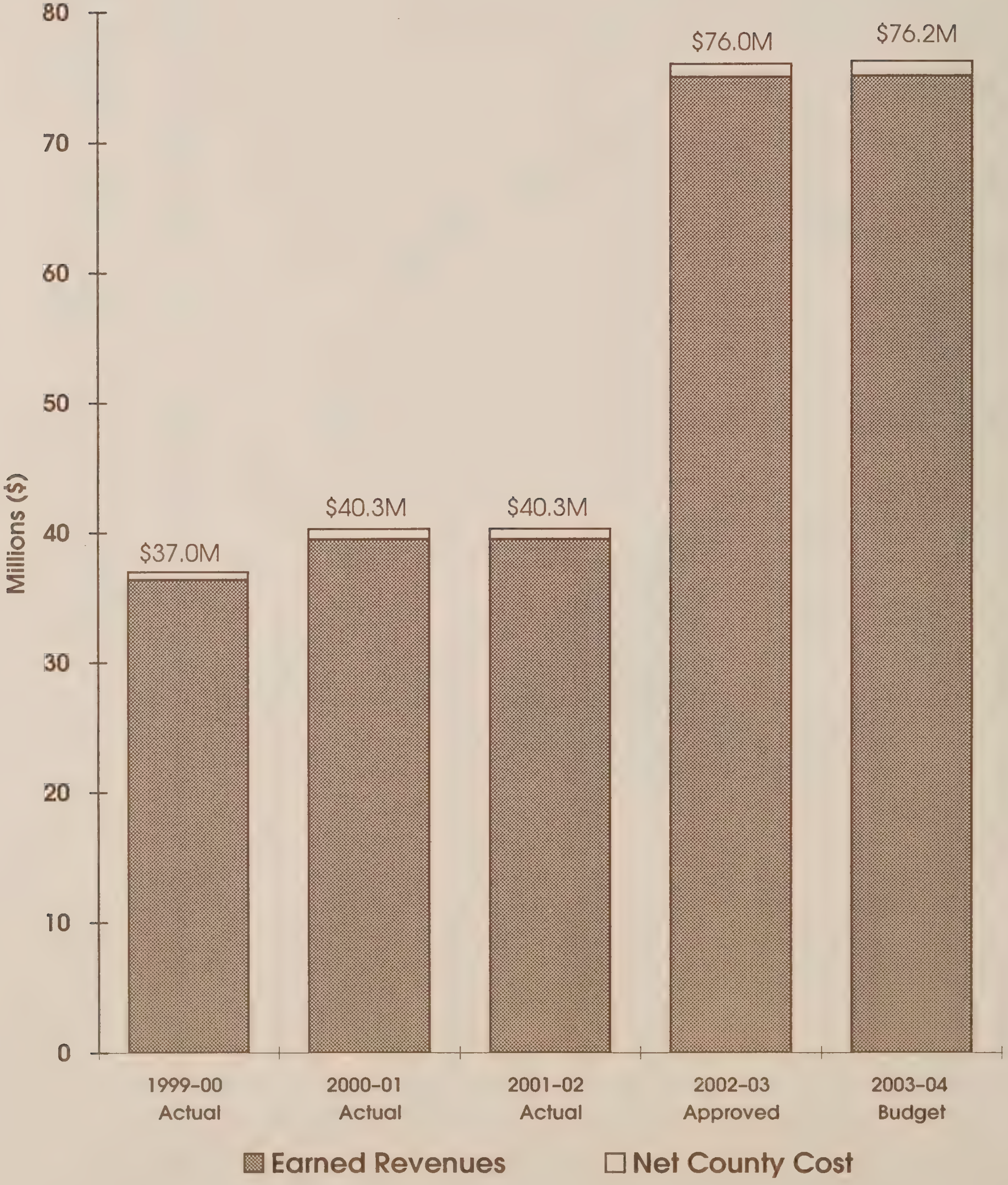
Capital Case Expenditures

This budget unit includes a line item for those extraordinary expenditures associated with death penalty capital cases. Costs charged to this budget unit by the Public Defender and some Court Assigned Counsel are primarily for expert witnesses and investigative expenses related to capital cases. The proposed budget includes an appropriation of $350,000, which represents a $50,000 increase from the prior year.

Roads & Facilities

Roads & Facilities

Change In Program Expenditures



Roads & Facilities

Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Public Works						
30101	*Administration*	E-5	$2,616,197	$2,851,503	$2,851,503	$235,306
30103	*Engineering*	E-8	8,435,127	7,777,868	7,777,868	(657,259)
30104	*Equipment.Maintenance*	E-12	1,192,623	922,937	922,937	(269,686)
30105	*Road Maintenance*	E-14	9,482,155	10,122,311	10,122,311	640,156
30106	*Construction*	E-17	27,557,593	20,528,720	20,528,720	(7,028,873)
30108	*Development*	E-21	899,098	1,640,261	1,640,261	741,163
Road Districts						
313	*Road District #1*	E-29	792,571	714,523	714,523	(78,048)
314	*Road District #2*	E-29	2,702,258	2,948,782	2,948,782	246,524
315	*Road District #3*	E-29	978,404	995,437	995,437	17,033
316	*Road District #4*	E-29	3,664,410	3,421,698	3,421,698	(242,712)
317	*Road District #5*	E-29	2,286,560	2,455,928	2,455,928	169,368
302	*Road & Airport Contributions*	E-30	863,234	616,006	616,006	(247,228)
399	*Community Infrastructure*	E-31	8,125,100	11,010,759	11,010,759	2,885,659
Airport Enterprise Fund		E-33	6,454,424	10,232,025	10,232,025	3,777,601
Total - Roads & Facilities			**$76,049,754**	**$76,238,758**	**$76,238,758**	**$189,004**

Summary

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$19,317,119	$23,124,985	$25,331,601	$25,331,601	$2,206,616
Services & Supplies	33,422,314	57,778,227	52,022,789	52,022,789	(5,755,438)
Other Charges	5,265,097	5,380,900	7,918,930	7,918,930	2,538,030
Fixed Assets	1,814,084	1,964,000	1,670,250	1,670,250	(293,750)
Operating Transfers Out	(4,600)	0	0	0	0
Total Expenditures	$59,814,014	$88,248,112	$86,943,570	$86,943,570	($1,304,542)
Expenditure Reimbursements	(5,679,020)	(5,970,124)	(6,550,079)	(6,550,079)	(579,955)
Interfund Transfers	947,000	883,294	969,860	969,860	86,566
Total Appropriations	$55,081,994	$83,161,282	$81,363,351	$81,363,351	($1,797,931)
Earned Revenues By Source					
Taxes	$9,211,712	$22,791,112	$21,212,414	$21,212,414	($1,578,698)
Licenses/Permits/Franchises	93,282	180,000	138,000	138,000	(42,000)
Interest/Rents	1,538,717	1,612,400	851,990	851,990	(760,410)
Aid from Other Governments	16,354,988	28,298,846	23,189,836	23,189,836	(5,109,010)
Charges for Services	16,818,238	20,341,733	24,960,892	24,960,892	4,619,159
Miscellaneous Revenues	3,333,390	1,542,400	1,926,600	1,926,600	384,200
Operating Transfers In	1,101,923	1,740,500	1,909,134	1,909,134	168,634
Fund Balance	6,234,315	6,362,149	6,534,179	6,534,179	172,030
Total Revenues	$54,686,565	$82,869,140	$80,723,045	$80,723,045	($2,146,095)
Net County Cost					
Mandated	$65,429	$172,142	$140,306	$140,306	($31,836)
Discretionary	330,000	120,000	500,000	500,000	380,000
Total Net County Cost	$395,429	$292,142	$640,306	$640,306	$348,164
Allocated Positions	380.0	391.0	399.0	399.0	8.0
Temporary (Full-Time Equivalent)	22.0	23.3	15.1	15.1	(8.2)
Total Staffing	402.0	414.3	414.1	414.1	(0.2)

This is a summary of the 19 budgets administered by the Director of Public Works. These include:

➢ 160	Surveyor
➢ 241	Flood Channel Maintenance
➢ 30101	Administration
➢ 30103	Engineering
➢ 30104	Equipment Maintenance
➢ 30105	Road Maintenance
➢ 30106	Construction
➢ 30108	Development Services
➢ 304	Flood Control Engineering
➢ 306	Water Resources
➢ 313	Road District #1
➢ 314	Road District #2
➢ 315	Road District #3
➢ 316	Road District #4
➢ 317	Road District #5
➢ 408	Utility Districts
➢	Solid Waste Enterprise Fund
➢	Solid Waste Closure Fund
➢	Motor Pool

Summary

Public Works—Road Fund

Thomas R. Flinn, ***Public Works Director***

Road Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$11,971,823	$13,698,913	$14,441,654	$14,441,654	$742,741
Services & Supplies	22,747,067	38,317,180	31,150,466	31,150,466	(7,166,714)
Other Charges	46,593	7,000	409,130	409,130	402,130
Fixed Assets	753,536	701,700	261,850	261,850	(439,850)
Total Expenditures	$35,519,019	$52,724,793	$46,263,100	$46,263,100	($6,461,693)
Expenditure Reimbursements	(2,863,002)	(2,542,000)	(2,419,500)	(2,419,500)	122,500
Total Appropriations	$32,656,017	$50,182,793	$43,843,600	$43,843,600	($6,339,193)
Earned Revenues By Source					
Taxes	$5,309,518	$18,904,817	$16,793,723	$16,793,723	($2,111,094)
Licenses/Permits/Franchises	93,282	180,000	138,000	138,000	(42,000)
Interest/Rents	704,391	600,000	350,000	350,000	(250,000)
Aid from Other Governments	16,280,990	28,219,341	23,112,859	23,112,859	(5,106,482)
Charges For Current Services	662,038	589,100	719,000	719,000	129,900
Miscellaneous Revenues	1,909,117	23,500	23,500	23,500	0
Operating Transfers In	488,641	1,349,400	1,136,634	1,136,634	(212,766)
Fund Balance	6,878,040	196,635	1,069,884	1,069,884	873,249
Total Revenues	$32,326,017	$50,062,793	$43,343,600	$43,343,600	($6,719,193)
Net County Cost					
Discretionary	$330,000	$120,000	$500,000	$500,000	$380,000
Allocated Positions	222.0	221.0	220.0	220.0	(1.0)
Temporary (Full-Time Equivalent)	16.4	17.7	10.9	10.9	(6.8)
Total Staffing	238.4	238.7	230.9	230.9	(7.8)

Major Budget Changes

The following section includes a detailed review by budget, of the 2003-04 appropriations for each division within the Public Works Road Fund Department.

Revenues

➢ $873,249	Fund balance.
➢ $35,000	Gasoline sales tax: bicycle paths, and pedestrian walkways.
➢ ($1,264,547)	Measure K sales tax.
➢ $341,339	Measure K congestion relief projects.
➢ $258,354	Measure K bicycle projects.
➢ ($1,481,240)	Measure K railroad safety crossing program.
➢ ($42,000)	Franchises and permits.
➢ ($250,000)	Interest.
➢ $700,000	State Highway Users Tax.
➢ ($440,000)	State Transportation Improvement Program.
➢ ($2,100,000)	State Streets and Highway Code Section 2182 (AB 2928).

Summary
Roads & Facilities

($4,000,000)	State Railroad Grade Separation Program.
($501,000)	Federal Construction Seismic Retrofit Program.
($465,232)	Federal Surface Transportation Project.
($269,100)	Federal Safety Improvement Program.
$1,001,091	Bridge Replacement Program.
$967,845	Environmental Protection Agency grant for East Stockton Storm Drainage Improvement project.
$129,900	Revenue from charges for services.
$372,234	Increase in transfers from the Community Infrastructure Fund.
($205,000)	Decrease in operating transfers from road districts.

Net County Cost

$380,000	Increase funding allocation from Tobacco Settlement Fund.

30101—Public Works-Administration

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

Road Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,530,138	$1,881,591	$2,115,409	$2,115,409	$233,818
Services & Supplies	1,214,536	1,629,106	1,804,094	1,804,094	174,988
Other Charges	46	0	0	0	0
Fixed Assets	111,222	149,500	0	0	(149,500)
Total Expenditures	$2,855,942	$3,660,197	$3,919,503	$3,919,503	$259,306
Expenditure Reimbursements	(724,626)	(1,044,000)	(1,068,000)	(1,068,000)	(24,000)
Total Appropriation	$2,131,316	$2,616,197	$2,851,503	$2,851,503	$235,306
Earned Revenues By Source	*See Public Works-Road Fund Summary Page*				
Allocated Positions	28.0	28.0	28.0	28.0	0.0
Temporary (Full-Time Equivalent)	3.0	3.0	3.0	3.0	0.0
Total Staffing	31.0	31.0	31.0	31.0	0.0

Purpose

The Department of Public Works is charged with the responsibility to plan, design, construct, operate, and maintain the public roads, bridges, water, wastewater systems, flood control, and solid waste systems of the County. Additionally, staff support is provided to the Planning Commission and the County Advisory Water Commission. The overall mission is to protect the health and welfare of the public and preserve the County's infrastructure investments.

Major Budget Changes

Salaries & Employee Benefits

➢ $219,418	Negotiated salary and benefits adjustments.
➢ ($38,605)	Delete an Office Assistant position.
➢ $53,005	Add an Information Systems Specialist position.

Services & Supplies

➢ $171,155	Cost Allocation Plan adjustment.
➢ $10,000	Increase in office supplies necessary to support departmental responsibilities.
➢ ($18,500)	Decrease in maintenance of equipment.
➢ $9,600	Increase in Internet access to the County's Wide Area Network -- previously budgeted costs throughout all Public Works' budgets.
➢ $23,727	Increase in office automation leases.
➢ ($3,000)	Decrease in Motor Pool rental rates.
➢ ($57,000)	Decrease in consultant services for Geographic Information Systems (GIS) and remodel design.
➢ ($29,700)	Decrease in software, licenses, and small tools.
➢ $5,000	Increase purchases for enhanced facility security.
➢ $9,000	Increase in cost of utilities.
➢ ($13,881)	Decrease in Workers' Compensation Insurance.
➢ $56,630	Increase in Casualty Insurance.

Expenditure Reimbursements

➢ $60,000	Increase transfer from Flood Control.

➤ ($41,000)	Decrease transfer from Motor Pool Internal Services Fund.
➤ $69,000	Increase reimbursement from Special Districts.
➤ ($60,000)	Decrease for National Pollutant Discharge Elimination System (NPDES).

Program Discussion

The Public Works Administration Budget funds support services for all 19 functional areas of the Department. Support services include management, personnel, payroll, information services, clerical, fiscal services, records management, and office supplies activities. Areas of concern and focus for the Department in the upcoming fiscal year include:

Staff Recruitment & Retention

The Department is experiencing extraordinary problems in filling vacancies in the critical leadership/senior technical levels. Positions such as Senior Engineer, Environmental Coordinator, Traffic Engineer, and Deputy County Surveyor, have been vacant for over two years. Of the 23 leadership positions (managers and program supervisors) in the Department, 4 are vacant, and for the 19 that are filled, the average tenure is 18 months. Moreover, the vast majority of the persons filling those positions have been promoted from within. During 2003-04, Public Works will work with Human Resources to review the classification of the Senior Engineer and Senior Planner positions, and to develop outreach recruitment strategies for these positions.

NPDES

During 2003-04, the County will begin implementation of Phase II of the NPDES. As part of that effort, which will eventually involve the Community Development and Environmental Health Departments, Public Works, utilizing limited funding available through County Service Area (CSA) 54, will conduct training of staff from the affected departments, provide community education and outreach, develop programs to comply with the upcoming State regulations, and conduct overall program planning to provide the information necessary for the County to come into compliance with this federal mandate. However, the critical issue facing the County with respect to NPDES is funding. There is currently no dedicated funding source to implement Phase II of the NPDES program, which is outside of the boundaries of CSA 54. Please refer to Budget Unit #241, Flood Channel Maintenance, for a more complete description of the NPDES issue.

Departmental Information Technology

The Department currently maintains over 180 desktops and multiple servers that operate a Wide Area Network, Local Area Network, and support a dedicated cost accounting system necessary to comply with State requirements. For 2003-04, funds will be utilized to standardize all servers and desktops on the Windows 2000 Professional operating system and Microsoft Exchange mail system, for enhanced system stability and reduced maintenance costs.

Special District Administration

During 2003-04, Public Works conducted surveys in an attempt to obtain property owner endorsement of the assessment increases needed to cover actual and projected deficits for 17 Street Lighting and/or Drainage Districts. During 2003-04, the long-term financial health of the balance of the Special Districts administered by Public Works will be assessed in conjunction with local Municipal Advisory Committees, where they exist. Based on the findings and as appropriate, property owners will be surveyed, and action plans developed, to ensure the Districts are operating within budget.

2002-03 Accomplishments

1. Recruited and filled the GIS Analyst position.
2. Dedicated a full-time Management Analyst to oversee Special District fiscal control, and initiated steps to solve the actual and projected funding deficits of 17 lighting or drainage districts.
3. Determined that electronic routing and approval of financial documents was cost-effective, but deferred any changes in current practices until completion of the implementation of the County Accounting and Payroll System (CAPS).
4. Achieved the goal of paying 100% of vendors within 30 days, for portions of the Department, including the Motor Pool and Solid Waste Management.
5. Achieved partial completion of the establishment of a training matrix for Department staff, due to the non-availability of the Training Coordinator for a portion of the year.

2003-04 Objectives

1. To develop and implement outreach strategies for the recruitment and retention of critical management/technical positions.

2. To complete the financial analysis and development of a long-range strategy for the financial stability of all Special Districts administered by the Department.
3. To convert 20% of the existing closed files into an electronic format to reduce storage requirements.
4. To complete a facility security assessment and plan that integrates building locking mechanisms with electronic security, and allows better access management.
5. To transition from the current Bi-Tech road fund accounting system onto the CAPS project costing system to eliminate the duplication of data entry, system support, and reconciliation efforts.

30103—Public Works-Engineering

Roads & Facilities

Thomas R. Flinn, ***Public Works Director***

Road Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,230,734	$4,017,795	$4,089,946	$4,089,946	$72,151
Services & Supplies	2,550,022	4,421,532	4,008,572	4,008,572	(412,960)
Fixed Assets	181,860	101,800	5,850	5,850	(95,950)
Total Expenditures	$5,962,616	$8,541,127	$8,104,368	$8,104,368	($436,759)
Expenditure Reimbursements	(280,025)	(106,000)	(326,500)	(326,500)	(220,500)
Total Appropriations	$5,682,591	$8,435,127	$7,777,868	$7,777,868	($657,259)
Earned Revenues By Source	*See Public Works - Road Fund Summary Page*				
Allocated Positions	53.0	56.0	56.0	56.0	0.0
Temporary (Full-Time Equivalent)	2.5	4.0	1.5	1.5	(2.5)
Total Staffing	55.5	60.0	57.5	57.5	(2.5)

Purpose

The Public Works-Engineering budget consists of the Design, Field, Bridge, Special Projects, Traffic, and Transportation Planning Divisions and provides services related to the planning, design, and inspection of construction projects for the County's transportation, utility infrastructure systems, and solid waste. Engineering studies are performed that recommend safety, operational, development, and facilities planning actions.

Major Budget Changes

Salaries & Employee Benefits

➢ $250,290	Negotiated salary and benefits adjustments.
➢ ($178,139)	Decrease in extra-help and overtime.

Services & Supplies

➢ $1,800	Increase in office postage due to volume and rates.
➢ ($2,366)	Decrease in communications due to reduction in cellular service.
➢ $5,000	Increase in rents and leases of equipment for construction rentals.
➢ ($45,350)	Decrease in leases for office automation equipment and purchases of software.
➢ ($30,600)	Decrease in travel, training, and motor pool charges.
➢ ($310,250)	Decrease in consultant services reflecting delays in State funding.
➢ ($1,000)	Decrease in photography due to digital equipment utilization.
➢ ($1,927)	Decrease in Casualty and Workers' Compensation Insurance.
➢ $1,000	Bottled water for Field Division modular unit.
➢ ($30,000)	Postponed office remodeling.

Fixed Assets

➢ $5,850	Two printers.

Expenditure Reimbursements

➢ $147,000	Increased reimbursement of engineering labor costs for Community Development Block Grant projects.
➢ $34,000	Increase in charges to Solid Waste Enterprise Fund for engineering services for construction projects.
➢ $8,000	Increase in charges to the Airport Enterprise Fund for engineering

	services for airport roadway construction project.
➢ $32,500	Increase in charges to Special Districts for engineering services.

Program Discussion

Due to the State budget crisis, the Governor proposed to suspend the 2003-04 Traffic Congestion Relief Program (TCRP) funding in the amount of $2 million for local street and road maintenance. This impacts the Enhanced Contract Resurfacing Program, which has been making major strides toward enhancing safety and reducing the roadway maintenance backlog. Every effort is being made to reduce the increasing rate of the County's maintenance backlog, which is primarily comprised of low-volume rural and residential roads.

Statewide budget constraints have adversely impacted the environmental processing of projects. The increased environmental mandates, coupled with State agency hiring freezes, have significantly increased the review and consultation timelines from the approving resource agencies. Project delays are becoming an increasing trend due to extensive environmental reviews and requirements to meet both the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA). These reviews typically require consultation, review, and coordination with the State Department of Transportation, Federal Highways Administration, State Department of Fish and Game, United States Fish and Wildlife Service, National Marine Fisheries Service, and State Historic Preservation Office, which are all considerably understaffed due to budget constraints. Delays in securing environmental clearance on several federally funded roadway and bridge projects, have resulted in projects being deferred to the subsequent construction season. Public Works will continue to advocate for an improved environmental streamlining process that will meet the intent of environmental regulations while allowing for timelier project delivery.

Engineering efforts continue to strive toward the delivery of an enhanced Measure K Local Street Repair, Surface Transportation Program, B Street Improvements, and provide engineering support for the Solid Waste Capital Improvement Program, and complex large-scale Measure K Congestion Relief projects. The multiple segments of the Lower Sacramento Road Corridor Improvements will continue development. The Turner Road to Woodbridge Road segment, and the Harney Lane Curve Segment will continue through the environmental, right-of-way, and design activities. Other segmented phases along Lower Sacramento Road, as well as the McHenry Avenue corridor and Pershing Avenue widening, will begin preliminary design activities. A grant from the Environmental Protection Agency will allow for the construction of storm drainage improvements in the East Stockton area, and with the addition of Tobacco Settlement Trust Funds, the project's service area can be expanded.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Projects Designed & Constructed	33	33	44	43	50
Engineering Studies	91	199	181	150	150
Permits Inspected	558	599	600	550	650
Subdivisions Inspected	5	6	7	8	9
Bridges Inspected	64	61	50	60	60
Environmental Referrals	70	72	81	85	85
Environmental Coordinations	65	60	66	55	55
Property Acquisitions/Dispositions	15	15	6	10	25
Property Appraisals	20	20	16	35	10
Property Abandonments	3	5	13	8	10

30103—Public Works-Engineering

Roads & Facilities

The County's local roadway network includes numerous bridges that are eligible candidates for rehabilitation or replacement in the next decade. Bridge improvements and replacements are needed to maintain the vital connectivity for the County's transportation system. The enhanced bridge program will aggressively continue the nomination of eligible bridge projects in an effort to secure federal Highway Bridge Replacement and Rehabilitation funding. After extensive reviews, three bridges have received environmental clearance, and proceed with final design and construction under the federal bridge program.

Consultant services continue to play a large role in the design, environmental, and construction management of large multi-faceted projects. Overall, the use of consultant services will decrease from 2002-03 due to delayed funding from the State Transportation Improvement Program, and the anticipated suspension of the Governor's Traffic Congestion Relief Program funding for 2003-04.

Program Activities

Engineering staff will concentrate on the delivery of federal, State, and local transportation construction programs, outlined in the Construction budget, and continue to pursue competitive transportation funding opportunities and preservation strategies to assure safety and preservation of the County-maintained roadway network.

Tobacco Settlement Trust Fund

- Funds are allocated on a multi-year general allocation formula for funding roadway safety, rehabilitation, pedestrian, and drainage improvement programs.

Community Development Block Grant

- Projects for community systems, water facilities, sanitary sewer facilities, and storm drainage improvements.

Regional Planning

- Includes the State Route 99 Widening in north Stockton, and State Route 99/Hammer Lane Interchange reconstruction, Arch-Sperry Road Improvements, Eleventh Street Special Purpose Plan, State Route 88 Bypass Feasibility Study, March Lane Extension Specific Plan, Charter Way Improvements, State 99 Widening in south Stockton, and State Route 12 Improvements.

Improvement and Preservation Strategies

- Conversion of existing bridge inventory data into the automated Bridge Inventory and Inspection System.
- Develop and implement a program to measure and inventory the reflective properties of road signs and pavement markings for ongoing maintenance.
- Implement use of new Caltrans dual unit Standard Specifications and Plans for all Public Works construction contracts.
- Continue survey monumentation activities in response to legislation and regulations.
- Continue to seek funding sources to address pedestrian safety and system preservation needs for the County-maintained roadway system.

2002-03 Accomplishments

1. Awarded 46 contracts – including five major Surface Transportation Program projects, one major Grade Separation project, five Bridge Barrier Rail projects, deck sealed five Concrete Bridges, one major Measure K Congestion Relief project, two Safe Route To School projects, and first phase of Tobacco Settlement Trust Fund Sidewalk Safety Gap program.
2. Secured initial funding and initiated Request for Proposal for feasibility and alternative studies to replace Woodward Island Ferry Ramp Boat System across Middle River with a bridge. Initiated the first phase of securing federal funding for the McHenry Avenue Bridge over the Stanislaus River under the Highway Bridge Replacement and Rehabilitation Program.
3. Initiated discussions with the Regional Transportation Agency to secure funding support for the West Lane Grade Separation project, while the City of Stockton has reinforced its intentions to participate in the project.
4. Initiated planning efforts on the Lockeford Bypass Feasibility Study by holding community meetings, initiated a request for proposal, securing a professional consultant contract, and initiated planning efforts on the Feasibility Study. Continued planning efforts on the Eleventh Street Special Purpose Plan by identifying needed traffic safety and operational improvements.

5. Secured a Memorandum of Understanding with the State Department of Fish and Game, which establishes procedures for ensuring environmental compliance on Public Works Department activities. The Memorandum of Understanding identifies classifications for stream-type habitats throughout San Joaquin County and the appropriate levels of maintenance and operational work that are acceptable in lieu of obtaining individual permits.

2003-04 Objectives

1. To award 37 contracts – including three major Surface Transportation Program projects, one major congestion relief project, one major Congestion Mitigation and Air Quality project, one Hazard Elimination Safety project, second phases of the Sidewalk Accessibility and Sidewalk Safety Gap program, one major Environmental Protection Agency project, one Seismic Retrofit Project, and three Bridge Replacement and Rehabilitation projects.
2. To identify and select bridge type alternatives and secure federal funding for the replacement of the Woodward Island Ferry Ramp Boat System. To secure federal funding for the McHenry Avenue Bridge over the Stanislaus River, by performing cost analysis and justification to demonstrate that a bridge replacement is the most cost-effective solution.
3. To complete the State Highway Route 88 Bypass Feasibility Study that will identify feasible bypass alignments of the communities of Lockeford and Clements. Initiate the State Highway Route 88 Bypass Phase II Study that will entail preparation of a Project Study Report and Preliminary Environmental Analysis Report.
4. To continue the environmental, right-of-way, and design activities of the Lower Sacramento Road Improvements in the Woodbridge community (Turner Road to Woodbridge Road), and for the segment south of the Harney Curve to the Harney Lane intersection.
5. To update and implement formal standards for the Department's policies and procedures related to real property transaction activities, as well as the solicitation and selection of professional engineering consultant services.

30104—Public Works-Equipment Maintenance

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

Road Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$836,811	$736,235	$783,202	$783,202	$46,967
Services & Supplies	1,401,007	555,988	385,735	385,735	(170,253)
Fixed Assets	41,891	50,400	12,000	12,000	(38,400)
Total Expenditures	$2,279,709	$1,342,623	$1,180,937	$1,180,937	($161,686)
Expenditure Reimbursements	(588,815)	(150,000)	(258,000)	(258,000)	(108,000)
Total Appropriations	$1,690,894	$1,192,623	$922,937	$922,937	($269,686)
Earned Revenues By Source	*See Public Works - Road Fund Summary Page*				
Allocated Positions	17.0	13.0	13.0	13.0	0.0

Purpose

The Equipment Maintenance budget provides funding for maintenance of heavy equipment used by the Department of Public Works (Road Maintenance, Channel Maintenance, Solid Waste, and Utility Maintenance Divisions) and other County departments.

Major Budget Changes

Salaries & Employee Benefits

➢ $46,967	Negotiated salary and benefits adjustments.

Services & Supplies

➢ ($200,000)	Decrease in shipyard repair due to the completion of ferry overhaul.
➢ ($1,710)	Decrease in rental of office automation equipment.
➢ $33,428	Increase in Workers' Compensation Insurance.
➢ $2,600	Increase in utilities.
➢ ($3,200)	Decrease in travel, training, and motor pool services.

Fixed Assets

➢ $12,000	Heavy equipment tire balancer.

Expenditure Reimbursements

➢ ($108,000)	Decrease in time and material repairs and maintenance work for various departments.

Program Discussion

The Equipment Maintenance activities include servicing, repairing, and rebuilding heavy-duty trucks, construction equipment, ferryboats, and movable bridges. Major repairs and overhauls are sublet to outside contractors on an as-needed basis.

Commercial Equipment Inspections

The Equipment Maintenance Division performs quarterly safety inspections of vehicles weighing over 25,000 pounds, as required by the California Highway Patrol. Smog and smoke inspections are also performed in accordance with the Bureau of Automotive Repair and California Air Resources Board requirements.

Equipment Maintenance

Preventive maintenance (PM) services are performed at specific mile or hour intervals with repairs as needed to ensure reliability of equipment during peak usage periods. Annual overhaul services are conducted on specialized construction equipment that includes the dismantling and rebuilding of major components. Unscheduled repairs are conducted on a priority basis, including repairs at the equipment/job site. Other services include preparation of new vehicles for service and preparing old vehicles for sale.

Ferry Maintenance

The County provides ferry services to Venice Island and Woodward Island. Maintenance services are provided for the two in-service ferries and a third standby ferry. All three ferries are over 40 years old and have been recently overhauled. Service calls and cost of operations are expected to decrease significantly over the next several years.

Time-and-Material Equipment

In addition to maintaining the Road Maintenance construction and heavy equipment, the Equipment Maintenance Division also services equipment owned and operated by several County departments. These pieces of equipment are referred to as "time-and-material" vehicles. The inventory of time-and-material vehicles continues to grow by the County accepting donations and agreeing to minimal purchases from other governmental surplus agencies. Resources are being utilized to maintain these vehicles in safe and functional condition. This program needs to be monitored for cost-effectiveness prior to the time when the request is made to accept equipment into the fleet. Fleet Administration will continue to provide the additional assessment as requested by departments.

2002-03 Accomplishments

1. Completed the hull replacement and machinery upgrade to the Woodward Ferry. Service calls have been reduced, and expected service life has been re-evaluated to ten more years.

2. Coordinated with Purchasing and departments acquiring heavy equipment; and developed agreements on standard equipment specifications. This will ensure future reliable sources for replacement parts and extend the serviceability of the equipment.

3. Analyzed and adjusted optimum PM cycle to maximize cost-effectiveness. Heavy equipment fleet will be monitored and adjustments made as needed.

2003-04 Objectives

1. To establish network communication with manufacturers of heavy equipment to support the ongoing effort to standardize equipment specifications and ensure quality equipment purchases.

2. To review feasibility of combining fleet operations into one centralized fleet by transferring the heavy equipment mechanics, welder, and foreman into the Motor Pool Division, and eliminating duplicate budgeting items, simplifying accounting, and billing systems.

3. To evaluate the parts acquisition methods for heavy equipment, and determine cost-savings potential by sole-sourcing, out-sourcing, or other concepts related to procurement of parts.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
*90-Day CHP Inspections**	242	193	182	385	385
*Annual Services**	50	57	17	53	55
*Preventive Maintenance**	325	285	208	514	550
*Other Repair Services**	1,600	2,217	1,647	2,300	2,000
Heavy Equipment Inventory	260	266	290	295	300

**Based on number of services or inspections performed.*

30105—Public Works-Road Maintenance

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

Road Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$5,182,901	$5,758,410	$6,265,981	$6,265,981	$507,571
Services & Supplies	2,598,608	3,847,745	4,158,330	4,158,330	310,585
Other Charges	6,476	7,000	7,000	7,000	0
Fixed Assets	416,838	400,000	244,000	244,000	(156,000)
Total Expenditures	$8,204,823	$10,013,155	$10,675,311	$10,675,311	$662,156
Expenditure Reimbursements	(700,856)	(531,000)	(553,000)	(553,000)	(22,000)
Total Appropriations	$7,503,967	$9,482,155	$10,122,311	$10,122,311	$640,156
Earned Revenues By Source	*See Public Works - Road Fund Summary Page*				
Allocated Positions	105.0	106.0	106.0	106.0	0.0
Temporary (Full-Time Equivalent)	7.7	7.7	6.0	6.0	(1.7)
Total Staffing	112.7	113.7	112.0	112.0	(1.7)

Purpose

The Public Works Road Maintenance budget provides funding for the maintenance of County road and bridge systems to safeguard the traveling public and preserve the County's capital investment in the systems.

Major Budget Changes

Salaries & Employee Benefits

➢ $497,571	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $38,000	Increase in equipment and signal maintenance due to increased vendor costs, and more intersections with signals.
➢ ($110,000)	Decrease in fuel use, repairs, parts, and accessories based on actual experience and projected reduced use.
➢ $14,700	Increase in transportation and travel, primarily for projected vehicle maintenance.
➢ $11,806	Increase in Radio Maintenance Internal Service Fund (ISF).
➢ ($15,000)	Decrease in anticipated need for contracted services.
➢ $24,000	Increase in Sheriff/Community Corp support costs for roadside cleaning.
➢ $25,000	Increase in refuse disposal charges.
➢ $38,000	Increase in lumber, plant mix, weed control materials, sand and gravel due to increased costs.
➢ ($1,000)	Decrease in licenses, permits, and hardware.
➢ $204,628	Increase in Workers' Compensation and Casualty Insurance.
➢ $11,000	Increased cost of work boots and other clothing required by the Memorandum of Understanding.
➢ $25,000	Increase in household expenses based on actual experience.
➢ $6,000	Increase in storm pump utilities costs.
➢ $30,000	Increase in traffic lights utilities costs.

Fixed Assets

➢ $10,000	Sanding unit.

➢ $74,000	Bobtail truck.
➢ $160,000	Street sweeper.

Expenditure Reimbursement

➢ ($22,000)	Decrease in reimbursement for flood control.

Program Discussion

Maintaining San Joaquin County's 1,658-mile roadway network, 272 bridges, 364 minor structures, and related facilities will continue to present a significant challenge. Roadway mileage is one mile less than previous year, and bridges are five less, due to annexation to cities.

Public safety and convenience continues to be the primary goal of this Division. Significant roadway maintenance programs include: surface restoration; chip seal; maintenance of traffic signs; roadway striping/legends; clearing drainage structure objections; roadside vegetation control; safety trimming, and removal of unsafe roadside trees; shoulder maintenance program; sidewalk safety repairs and replacements; roadside debris removal; bridge, ferry ramp, and bridge guardrail maintenance.

The Division will continue with the safety and environmental programs implemented in 2002-03:

- Measure and improve the retro-reflectivity of traffic signs and roadway delineations to improve overall roadway safety.
- Sidewalk maintenance program, targeting areas of sidewalk with significant vertical displacement, significant vertical displacements to eliminate tripping hazards, and improve the appearance of pedestrian walkways.
- Enhanced street sweeping program (requires the Division to double the County's street sweeping schedule in target areas) to comply with National Pollutant Discharge Elimination System (NPDES) requirements, and project-specific compliance evaluations.

The most significant fiscal changes anticipated in the Road Maintenance Division are increases in fuel cost due to rapidly rising fuel prices (both gasoline and diesel). The upward trend in the price of petroleum-based products will also affect some of the material cost such as asphalt, cement, and patching materials. This Division is dependent on gasoline tax as a primary source of funding. Although there is a slight increase in those funds available in 2003-04, it does not keep pace with the increasing costs to operate the Division. Unless the current gasoline tax statutes are reformed to substitute sales tax for current fixed excise taxes, or additional support or cost

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Maintenance Reconstruction (miles)	16	18	9	15	15
Chip-Sealing (miles)	180	187	160	150	190
Shoulder Weed Control (miles)	2,100	2,100	2,100	2,100	2,000
Shoulder Grading (miles)	80	275	275	200	200
Traffic Sign Maintenance (each)	9,500	15,000	15,000	18,000	16,000
Pavement Striping (miles)	1,700	1,570	2,000	2,000	2,000
Pavement Legends (each)	11,000	18,000	21,000	25,000	20,000
Raised Pavement Markers (each)	51,400	51,390	58,000	60,000	60,000
Tree Maintenance (each)	2,994	3,000	3,000	3,000	3,000
Roadside Mowing (miles)	1,100	1,200	1,300	1,300	1,300
Sidewalk Repair (square feet)	0	0	7,500	13,100	6,500

efficiencies are identified, the backlog of needed maintenance will continue to grow.

Material cost for routine road maintenance functions are shared by the Road Fund (25%) and Road Districts (75%), except for vegetation management products, which are funded exclusively by Road Districts. The following table presents a summary of the estimated costs to be shared between the Road Fund and Road District in 2003-04.

Description	Road Fund	Road Districts	Total Costs
Signal Maintenance	$30,000	$90,000	$120,000
Asphalt & Concrete	40,500	121,500	162,000
Rock, Sand, & Gravel	6,250	18,750	25,000
Bitumens	5,000	15,000	20,000
Vegetation Mgmt.	0	130,000	130,000
Signs	87,500	262,500	350,000
Paint	85,500	256,500	342,000
Storm Pumps	3,000	9,000	12,000
Traffic Lights	40,000	120,000	160,000
Total	**$297,750**	**$1,023,250**	**$1,321,000**

Interest earnings from Road District accounts provide funding for the replacement of Road Maintenance heavy equipment.

2002-03 Accomplishments

1. Performed surface restoration and resurfacing on 15 miles of County roads.
2. Chip-sealed 150 miles of County roads.
3. Performed 200 miles of roadway shoulder grading.
4. Replaced 13,100 square feet of sidewalk at 135 locations, using one-time special funding.
5. Implemented improvements to Division technology for Geographic Information Systems and the development of a service request management system.

2003-04 Objectives

1. To perform surface restoration and resurfacing on 15 miles of County roads.
2. To chip-seal 190 miles of County roads.
3. To perform 200 miles of roadway shoulder grading.
4. To replace 6,500 square feet of sidewalk at 60 locations.
5. To implement utilization of an automated service request management system.

30106—Public Works-Construction

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

Road Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$12,482,642	$27,557,593	$20,528,720	$20,528,720	($7,028,873)
Total Appropriations	$12,482,642	$27,557,593	$20,528,720	$20,528,720	($7,028,873)
Earned Revenues By Source	*See Public Works - Road Fund Summary Page*				

Purpose

The Construction budget provides funding for the planning, design, and construction of County public roads, bridges, and related facilities. Projects financed exclusively by Road Districts and Traffic Impact Mitigation Fees are not included in this budget.

Program Discussion

The construction work program will focus on the enhanced roadway rehabilitation program, bridge rehabilitation, "B" Street Improvements, East Stockton Storm Drain Improvements, and the second phase of the Lower Sacramento Road Improvements along with the following federal, State, and locally funded programs.

Federal Programs

Surface Transportation Program (STP)

This is a flexible block grant administered by the Council of Governments (COG). A one-time policy decision was made to base funding allocations on road maintenance needs rather than competitively based applications.

Safe Routes to School Program (SR2S)

This program has been extended to January 1, 2005, and allocates funding to projects that solve safety programs based upon accident data, the potential for accidents, or enhance pedestrian and/or bicycle travel.

Federal Highway Bridge Replacement and Rehabilitation Program (FHBRR)

Caltrans establishes Statewide lists of deficient bridges, based on inspection reports, which are eligible for replacement, rehabilitation, and painting. State funding allocated to the Barrier Rail Replacement Program has been deferred to the Bay Area Rapid Transit Seismic Retrofit Project.

Seismic Retrofit Program

The Seismic Retrofit Program was established after the Loma Prieta earthquake of 1989. Bridges with a substantial seismic risk factor may be retrofitted in order to avoid a total collapse during an earthquake.

Federal Hazard Elimination Safety Program (HES)

HES funds are provided on a competitive Statewide basis and can only be used for the reconstruction or alteration of facilities to reduce the number and severity of accidents to motorists.

Federal Railroad-Highway Crossing Protection Program

This program provides funding Statewide on a first-come/first-serve basis to improve railroad-highway crossings. Crossings must be included in a list established by the California Public Utilities Commission (CPUC).

Congestion Mitigation & Air Quality Program (CMAQ)

CMAQ funds are competitively allocated by COG, and are directed to transportation projects and programs, which reduce emissions and mitigate congestion.

Environmental Protection Agency (EPA)

The program provides grant funding for the rehabilitation of water, sewer, storm drains, and surface infrastructure. Project contributions from Capital Improvements and the County Tobacco Settlement Fund will serve as the local match and allow expansion of the service area for the East Stockton Drainage Project.

State Programs

State Transportation Improvement Program (STIP)

During 2001-02, the County was successful in obtaining $7.5 million in the 2002 STIP for rehabilitation and capacity enhancement projects, with $6 million requested to be programmed in the initial two years of the five-year STIP cycle, in order to immediately and proactively address roadway maintenance needs. Due to overstated fiscal forecasting by the State and dwindling fund balance, the STIP funds requested for programming for the initial years of the cycle have been reprogrammed by the State in the latter years of the STIP (2006 and 2007). It is anticipated that these 2002 STIP funds are at risk for further delays due to the State's current fiscal situation.

Traffic Congestion Relief Program (TCRP)

As a result of Assembly Bill 2928, enacted on July 6, 2000, the State was estimated to allocate $1.5 billion over five years (2001-02 through 2005-06) to local agencies specifically for preservation of their local road systems. The County was to receive approximately $2.2 million annually through 2006. The Governor's program was extended with the passage of Proposition 42 that permanently dedicates gasoline sales tax to roadway rehabilitation and transportation improvements. Due to the current State fiscal crisis, the Governor has proposed to suspend the 2003-04 disbursement.

State Highway-Railroad Grade Separation Program

This program is to improve safety and to expedite the movement of vehicles by eliminating highway-rail crossings at grade. Projects eligible for funding include those that alter or reconstruct existing grade separations, construction of new grade separations, or eliminate existing grade crossings by relocating tracks or roads.

Local Programs

Measure K - Local Street Repair

Local Street Repair Program funds are used for the design and construction of County roadway rehabilitation projects as identified by the Pavement Management System, railroad grade crossing improvements not on the CPUC list, roadway safety programs, and local matching funds for federal aid projects.

Measure K - Congestion Relief Program

Congestion Relief Program funds are used for County roadway improvement projects specified in Measure K that provide capacity enhancing features, additional travel lanes, signalization, and channelization.

Measure K - Railroad Safety Crossing Program

Railroad Safety Crossing Program funds are used to finance grade separation projects involving local roadways and railroads as set forth in Measure K.

Tobacco Settlement Trust Fund

Funds are allocated on a multi-year general allocation formula for funding roadway safety, rehabilitation, pedestrian, and drainage improvement programs. The 2003-04 funding has been dedicated towards the EPA grant funded East Stockton Drainage Project allowing for an expanded service area, and the Road Safety, Sidewalk Accessibility, and Sidewalk Safety Gap Programs.

2002-03 Accomplishments

The 2002-03 Construction budget funded the following road and bridge projects.

Projects Constructed - $14,644,261

Road Resurfacing and Reconstruction, Bridge Barrier Rail Replacements

1. West Lane Resurfacing (Eight Mile Road to Armstrong Road).
2. French Camp Road Resurfacing (South El Dorado Street to Airport Way).
3. Peltier Road Resurfacing (State Route 99 to Bruella Road).
4. Benjamin Holt Drive and Harrisburg Place traffic signal (intersection).
5. Austin Road Resurfacing (200 feet south of Arch Road to French Camp Road).
6. School Sign Replacement (Countywide).
7. Davis Road Resurfacing (Woodbridge Road to Peltier Road).
8. Manthey Road Resurfacing (Roth Road to Mathews Road).
9. New Hope Road and Sacramento Boulevard Resurfacing (Walnut Grove Road to New Hope Road; Thornton Road to Sacramento County).
10. Corral Hollow Road Resurfacing (Tracy City Limits 0.5 mile south of Valpico Road to Tracy City Limits 0.1 mile north of Valpico Road).
11. Lower Sacramento Road Corridor Improvements (Woodhaven Lane, Chestnut Street, Mokelumne Street).
12. Davis Road Improvements (State Route 12 to Turner Road).

13. Wilson Way Improvements (Alpine Avenue to 600' north of McAllen/Newton Roads).
14. Schulte Road Resurfacing (MacArthur Drive to Chrisman Road).
15. Willow Street Resurfacing ("D" Street to Filbert Street).
16. Concrete Deck Seal 2002 (various sites).
17. East Stockton Streets, Phase 3 (East Main Street to Myrtle Street).
18. West Country Club Reconstruction, Phase 1 (Modoc Avenue, Wendell Avenue, Mendocino Avenue, and Monterey Court).
19. Cometa Road Resurfacing (Dodds Road to Victory Road).
20. South 99 Frontage Road (East) Resurfacing Marfargoa Road to Mariposa Road).
21. Marine Avenue Improvements (Inman Avenue to Telegraph Avenue).
22. Escalon-Bellota Road Resurfacing (1 mile south of Flood Road to State Route 26).
23. Bruella Road Resurfacing (State Route 12 to Peltier Road).

Seismic Retrofit Program

1. Walnut Grove Road Bridge Seismic Retrofit (South Fork Mokelumne River).
2. Manthey Road Bridge Seismic Retrofit (Paradise Cut).

Grade Separation

1. Jack Tone Road Grade Separation at Burlington Northern Santa Fe Railroad.

Contracts Awarded - $4,741,000.

Road Resurfacing and Reconstruction

1. North 99 Frontage Road (East and West) Resurfacing (Calaveras River to Hammer Lane).
2. Oakridge Subdivision Streets (Edan Street, Caran Street, Leaf Street, Joan Street, Carolo Avenue, and Andrea Avenue).
3. Corral Hollow Road Resurfacing (Interstate 580 to Alameda County).
4. Elliott Road Resurfacing (Peltier Road to Liberty Road).
5. Delaware Avenue Resurfacing (Michigan Avenue to Alpine Avenue).
6. Mountain House Parkway Resurfacing (500' south of Interstate 580 to Interstate 205).
7. Sidewalk Safety Gap, Phase 1 (Various Sites).
8. North 99 Frontage Road West (Peltier Road to Liberty Road).
9. Eight Mile Road Resurfacing (Rio Blanco Road to City Limits).

Projects Designed

Road Resurfacing and Reconstruction

1. Kettleman Lane Resurfacing (State Route 88 to Jack Tone Road).
2. Sidewalk Accessibility Program, Phase 2 (various sites).
3. "B" Street Improvements (Ralph Avenue to Charter Way).
4. Mariposa Road Resurfacing (Austin Road to Gawne Road).
5. El Dorado Street Resurfacing (Interstate 5 to 2,300' north of French Camp Road).
6. River Road/Henry Road Resurfacing (Santa Fe Road to Henry Road; Santa Fe Road to River Road North).

Bridge Replacement and Rehabilitation, Barrier Rail Replacement.

1. Escalon-Bellota Road Bridge (Across Channel B).
2. Escalon-Bellota Road Bridge (Across Channel C).
3. Lower Sacramento Road Bridge Replacement (Pixley Slough).
4. Jack Tone Road Bridge Barrier Rail Replacement (Across Calaveras River).
5. Elliott Road Bridge Barrier Rail Replacement (Mokelumne River).

Projects Under Design

Road Resurfacing and Reconstruction

1. Fairchild Lane Improvements (1,900 feet east of Vignolo Road).
2. Jack Tone Road Resurfacing (Mariposa Road to State Route 26).
3. West Country Club, Phase 2 (Moon Avenue, Sonoma Avenue, Mendocino Avenue, and Lassen Avenue).
4. Armstrong Road Resurfacing (West Lane to State Route 99).
5. Grant Line Road Resurfacing (Mountain House Parkway to Byron Road).
6. Carpenter Road Resurfacing (South 99 Frontage Road to east end).
7. Lower Sacramento Road Corridor Improvements (Turner Road to Woodbridge Road).

Seismic Retrofit Program

1. Tracy Boulevard Bridge Seismic Retrofit (Grant Line Canal).

Bridge Replacement and Rehabilitation

1. River Road Bridge Replacement (Across San Joaquin Irrigation District Canal).
2. Waverly Road Bridge Replacement (Duck Creek Branch).
3. Bethany Road Bridge Replacement (Westside Irrigation District).
4. Wilson Way Bridge Rehabilitation (Diverting Canal).
5. Lone Tree Road Bridge (Across Lone Tree Creek).
6. Concrete Deck Seal Program 2003 (various sites).

2003-04 Objectives

The following programs, listed by funding source, will fund 2003-04 construction activities:

Federal Programs	
Surface Transportation (STP)	$3,300,000
Safety Program (HES)	450,000
Bridge Replacement and Rehabilitation (FHBRR)	2,840,000
Seismic Retrofit Program	700,000
Congestion Mitigation and Air Quality (CMAQ)	1,400,000
Environmental Protection Agency (EPA)	1,450,000
Federal Subtotal	$10,140,000
Local Program	
Measure K	
Local Street Repair	$7,000,000
Congestion Relief Program	2,050,000
Measure K Subtotal	$9,050,000
Tobacco Settlement Trust Fund	
Sidewalk Accessibility	$480,000
Sidewalk Safety Gap Program	80,000
Roadway Safety	25,000
Roadway Drainage	90,000
Tobacco Settlement Subtotal	$675,000
*****2003-04 Construction Total***	**$19,865,000**

***Does not include the "Major Roadway Resurfacing Projects" line account.*

30108—Public Works-Development Services

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

Road Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,191,239	$1,304,882	$1,187,116	$1,187,116	($117,766)
Services & Supplies	2,500,252	305,216	265,015	265,015	(40,201)
Other Charges	40,071	0	402,130	402,130	402,130
Fixed Assets	1,725	0	0	0	0
Total Expenditures	$3,733,287	$1,610,098	$1,854,261	$1,854,261	$244,163
Expenditure Reimbursements	(568,680)	(711,000)	(214,000)	(214,000)	497,000
Total Appropriations	$3,164,607	$899,098	$1,640,261	$1,640,261	$741,163
Earned Revenues By Source	*See Public Works - Road Fund Summary Page*				
Allocated Positions	19.0	18.0	17.0	17.0	(1.0)
Temporary (Full-Time Equivalent)	3.2	3.0	0.4	0.4	(2.6)
Total Staffing	22.2	21.0	17.4	17.4	(3.6)

Purpose

The Development Services Budget consists of the Infrastructure Planning and Public Services Division and provides services related to the review of private development projects; issuance of encroachment and transportation permits; preparation of master plans for future construction of infrastructure; and special district administration for new developments. Development Services programmatic areas include: traffic and water impact mitigation fees, utilities franchises, underground utilities district formations and the Surface Mining Permit Program (SMARA) annual inspections.

Major Budget Changes

Salaries & Employee Benefits

➢ $101,391	Negotiated salary and benefits adjustments.
➢ ($219,280)	Transfer three National Pollutant Discharge Elimination Systems (NPDES) support positions to Flood Control budget #304 .
➢ $123	Convert two extra-help to Civil Service positions (Engineering Assistant and Office Assistant).

Services and Supplies

➢ $2,900	Increase in printing and mailing expense due to implementation of Proposition 218 (ballots, notices, and publications).
➢ ($3,000)	Decrease in transportation, travel, and training reflecting reduced attendance at conferences and greater reliance on in-house training.
➢ ($31,900)	Decreased use of contracted engineering services.
➢ ($4,350)	Decrease in small tools and engineering supplies.

Other Charges

➢ $402,130	Increase in expenditures for development mitigation measures. These expenditures are offset by contributions from private parties.

Expenditure Reimbursements

➢ ($497,000)	Transfer of NPDES program to Flood Control budget #304.

30108—Public Works-Development Services

Roads & Facilities

Program Discussion

Program Activities

The level of activity for private development during 2003-04 is anticipated to remain the same as 2002-03. This level of activity will continue to impact the workload of the Public Services Division, primarily in the review of development applications and issuance of permits. A slight increase in encroachment and transportation permits is expected for next year and will continue to have an impact on the workload in the Division. There will be an increased workload in the area of field reviews and monitoring compliance of permit operations due to the start-up of several new project developments.

The Permit Section issues encroachment, transportation, and geophysical exploration permits. The Public Services Division will continue to give emphasis to the implementation of automating the permit process via electronic communication technology.

Two major encroachment permit projects are currently being reviewed: South San Joaquin Irrigation District (SSJID), and the East Bay Municipal Utility District (EBMUD). The SSJID project will supply water to the cities of Escalon, Manteca, Lathrop, and Tracy. The EBMUD Project will deliver water from the Sacramento River, within the County of Sacramento, to the EBMUD pipe delivery system for the Bay Area during years of drought.

Infrastructure Planning

During 2003-04, the Infrastructure Planning Division will continue to experience an increased workload due to the need to implement the Proposition 218 provision for Special District assessments due to new developments. The Division will continue to administer the Traffic and Water Impact Fee program, the Community Development Block Grant program, and the Surface Mining Permit Inspection (SMARA) Program. The number of Underground Utility Districts formed each year is dependent upon the

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Com Develop Referral Reviews	240	260	338	358	350
Subdivision Plan Reviews	4	4	12	6	10
Transportation Permits	1,223	1,350	1,819	1,990	1,950
Encroachment Permits	462	520	657	631	650
Utility System Evaluations	20	20	20	15	10
Flood Zone Reviews	1,200	1,350	1,063	1,335	1,200
Plot Plans	1,300	1,350	942	1,010	1,000
Underground Utility Reviews	2	3	3	1	5
Facility Plan Reviews	3	5	5	2	5
Transportation Impact Studies	14	7	8	8	10
Process Special Dist Annexations	4	2	2	2	5
Surface Mining Permit Admin.	N/A	25	25	26	30
Process Franchise Agreement	N/A	2	4	2	5
Building Permit Reviews	N/A	N/A	850	747	800
Process Special District Formation/Transfers	N/A	N/A	N/A	7	10
Business Licenses Issued	N/A	N/A	399	398	400
Will-Serve Letters Issued	N/A	N/A	184	198	200
Annexations Processed	N/A	N/A	7	13	10

allocation of funds from the Pacific Gas and Electric Company. There will be an increased workload in the area of monitoring compliance of mining operations due to the start up of several new mining sites.

The Division is responsible for the review of several major projects that will enhance the infrastructure development of the County. The Stockton System 9 Project is a proposed wastewater/sewer project that the City of Stockton plans to construct in phases during 2003-2005. Infrastructure Planning is reviewing the geographic and fiscal impact to the County. The Division will assist in the development of infrastructure for the Airport East Project, which will include water and sewer services from the City of Stockton. The County is also working to renew Sanitary Sewer Wastewater Discharge Permit to Flag City.

Infrastructure Planning will continue to administer the Community Development Block Grant Program. Proposed projects will provide reliable water service and drainage system for residents located in an area that qualifies as low-to-moderate income.

The Division will continue to perform traffic studies, and provide technical support to the NPDES Program and Special Districts. Consultant services will continue to play a large role in the management of moderate-to-large multifaceted projects. Overall, the use of consultant services will decrease from the previous year, due to increased use of in-house services.

Staffing

Due to the State Budget crisis every effort is being made to reduce expenditures and streamline processes without affecting the Department's ability to provide efficient and effective service. In an effort to better utilize Department resources, the administration function for the County NPDES is being transferred out of the Development Services budget unit. The transfer of three NPDES staff positions results in a savings to salary and benefits costs of approximately $219,000. The Department is requesting to convert two part-time position to permanent positions. One new Engineering Assistant position is recommended to assist the Infrastructure Planning Division in providing technical direction, perform computing, and check field operations as related to the layout and construction of sanitary, drainage, water, and street lighting systems. One Office Assistant is recommended to assist the Public Services Division with administrative program requirements. Associated cost is approximately $99,920. This cost is offset by the reduction of the extra help and part-time positions and associated salary and benefits in the amount of $99,797.

2002-03 Accomplishments

1. Developed Internet access for electronically processing encroachment and transportation permits.
2. Completed 10% of the process to create a Geographic Information System (GIS) map for encroachment permits.
3. Initiated the revision of the Storm Water Management Plan for the NPDES in the Stockton urban area, and started to coordinate the implementation with the affected County departments based on new permit requirements.
4. Established and started to implement an inspection program for construction and industrial activities for the NPDES in the Stockton Urban Area, Phase I Permit.
5. Initiated and coordinated the preparation of the NPDES, Phase II Program for the specified unincorporated areas of the County.

2003-04 Objectives

1. To address the incorporation of plans, specifications, digital signatures, and other pertinent information problems in order to implement Internet processing of final encroachment and transportation permits.
2. To complete development of the GIS map for encroachment permits.
3. To coordinate the permit application processing with the Community Development Department to improve customer service and efficiency.
4. To update the street lighting inventory database that consists of 60 districts with lights (Maintenance Districts or County Service Areas), and the mapping of 92 County special districts.
5. To initiate a facilities replacement program for water, sewer, and storm drainage systems for approximately 60 special districts.

304—Flood Control Engineering

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$288,857	$327,826	$603,188	$603,188	$275,362
Services & Supplies	1,087	803	1,586	1,586	783
Total Expenditures	$289,944	$328,629	$604,774	$604,774	$276,145
Expenditure Reimbursements	(284,009)	(328,629)	(604,774)	(604,774)	(276,145)
Total Appropriations	$5,935	$0	$0	$0	$0
Earned Revenues By Source					
Charges for Services	$3,129	$0	$0	$0	$0
Total Revenues	$3,129	$0	$0	$0	$0
Net County Cost					
Support	$2,806	$0	$0	$0	$0

Purpose

The Flood Control Engineering budget provides funding for personnel who perform engineering and planning services to the Storm Water Management Division.

Major Budget Changes

Salaries & Employee Benefits

➢ $38,855	Negotiated salary and benefits adjustments.
➢ $198,660	Transfer of three National Pollutant Discharge Elimination System (NPDES) staff from Development Services budget (#30108).
➢ $37,847	Add a new Office Assistant position, primarily to support NPDES.

Program Discussion

This Division provides technical and engineering support assistance to various agencies and the public in the investigation of projects for improved flood protection in flood prone areas. This includes support and coordination efforts to government agencies in the development of Phase II of the Stockton Metropolitan Area Flood Control Alternative Study and the Army Corp of Engineers study of flooding remedies on the lower San Joaquin and Sacramento Rivers.

The Division will continue to monitor and maintain the Countywide flood warning system (ALERT System), manage watercourse encroachment permits as specified in County ordinances, provide Floodplain Management services, monitor and prepare reports of Countywide groundwater levels, assist area agencies and engineers in the use of the Countywide Hydrology Manual, and coordinate permitting and regulatory actions with various State and federal agencies.

In 2003-04 the responsibilities for the County NPDES program will be transferred from the Development Services Division of Public Works to the Storm Water Management Division. The proposed budget reflects the transfer of three full-time positions into the Division and the addition of an Office Assistant.

In October 2002 the Regional Water Quality Control Board issued a new Phase I Permit for the Stockton Urbanized Area. This permit will require the County to increase expenditures by an estimated 300-400% on pollution prevention in the County Permit Area. Similarly, the new Phase II of the NPDES program will be in effect as of July 2003. This will require additional efforts in maintenance and other storm water activities in the French Camp, Manteca, Woodbridge, and Tracy areas and expand permit coverage in the Stockton area.

These enhanced NPDES requirements are essentially new unfunded mandates. Proposition 218 requires that any new storm water fee or an increase in an existing fee be approved by a majority of the property owners in a Special District. This approval is considered unlikely. A State constitutional amendment has been proposed, but not yet enacted to exempt user fees for storm water services from voter approval, similar to the exemptions in Proposition 218 for solid waste, sewer, and water charges. Increased fees for new development, commercial and industrial sites will partially offset the increased costs mandated by the NPDES program. Efforts are underway to identify funding sources for implementation in existing residential, commercial, and industrial areas.

Due to the growing complexity, cost, multi-departmental impact, and revenue challenges facing the NPDES program, the development of a stand-alone fund and budget unit will be reviewed and evaluated in 2003-04. This measure will allow consolidated cost and revenue centers within a single budget unit.

2002-03 Accomplishments

1. Initiated an Engineering Services Contract to study the feasibility of utilizing old quarry sites for flood control storage and groundwater recharge in the Tracy area.
2. Initiated an Engineering Services Contract to study flood control options in the Woodbridge Road/Gill Creek area.
3. Prepared Geographic Information Systems (GIS) layers detailing the boundaries of Flood Control Zones 9 and 10 and area Reclamation Districts for use with the GIS Countywide stream map.
4. Expanded the localized drainage problem areas database to include small streams and areas affecting County roadways.

2003-04 Objectives

1. To update Department Flood Operations Manual to reflect current Office of Emergency Services procedures.
2. To create a website providing Real Time Rainfall and Stream Gauges information for public access.
3. To coordinate implementation of Phase I and Phase II NPDES Permit requirements with affected cities and County departments.
4. To establish a database for tracking waterway encroachment permits.
5. To evaluate and coordinate establishment of a new fund and budget unit to specifically address NPDES funding.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Review Environmental Documents	70	73	78	66	70
Respond to Flood Zone Status Inquiries	899	617	869	902	900
Maintenance of Flood Warning Gauging Station	34	55	55	80	55
Remedial Drainage Studies	21	18	12	15	20
City/County Development Proposal	201	275	222	207	230
State Reclamation Board Permits	20	16	7	9	10
Corps of Engineers Permits	8	7	15	17	20
County Channel or Levee Encroachment Permits	5	11	17	13	15
NPDES Industrial Site Inspections	N/A	N/A	N/A	35	50
NPDES Enforcement Actions	N/A	N/A	N/A	20	40
NPDES Complaint Response	N/A	N/A	N/A	12	12
Public Outreach Activities	N/A	N/A	N/A	35	40
Measure Depth of Water in Wells Twice a Year	594	594	594	594	594

306—Water Resources

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$236,882	$412,540	$529,662	$477,743	$65,203
Services & Supplies	242	1,065	867	867	(198)
Total Expenditures	$237,124	$413,605	$530,529	$478,610	$65,005
Expenditure Reimbursements	(236,886)	(413,605)	(530,529)	(478,610)	(65,005)
Total Appropriations	$238	$0	$0	$0	$0
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost	$238	$0	$0	$0	$0
Allocated Positions	5.0	5.0	6.0	5.0	0.0
Temporary (Full-Time Equivalent)	1.0	1.0	0.5	0.5	(0.5)
Total Staffing	6.0	6.0	6.5	5.5	(0.5)

Purpose

The Water Resources Budget provides funding for staff who perform planning services within the Water Resources Division. Costs are fully reimbursed from Water Investigation Zone No. 2.

Salaries & Employee Benefits

➢ $75,885	Negotiated salary and benefits adjustments.
➢ ($10,682)	Decrease in extra help expenditures.

Expenditure Reimbursements

➢ $65,005	Increased reimbursement from Water Investigation Zone No. 2.

Program Discussion

In 2003-04, the Water Resources Division, in coordination with the County Advisory Water Commission and the County Board of Supervisors' Water Committee, will continue to perform and develop the goal activities and programs adopted by the Board of Supervisors. These activities and programs provide groundwater and surface water supply planning, coordination, and management priorities.

Staff activities will focus on Countywide programs recommended by the County Advisory Water Commission and the Board of Supervisors' Water Committee. These programs will address specific issues including supplemental surface water supplies through development of water right and Federal Energy Regulatory Commission Applications by the Mokelumne River Water and Power Authority, and San Joaquin County on the Mokelumne and American Rivers; evaluation of threats to water and groundwater quality with the installation and monitoring of groundwater wells; exploration of water management alternatives through the implementation of the San Joaquin County Water Management and the Northeastern San Joaquin County Groundwater Banking Authority System Plans, and protection of San Joaquin County water interests at the regional, State and federal levels. All programs are funded through Water Investigation Zone No. 2.

Supplemental Request

The Public Works Department is requesting an additional Management Analyst I/II position for the Water Resources Division. While the current staff level has proven adequate to meet existing workload, several major and significant projects are moving from planning to an implementation phase at this time. Among those projects is the Mokelumne River Regional Water Storage and Conjunctive Use (MORE Water) Project, development of a Groundwater Management Plan, groundwater monitoring for saline intrusion and aquifer status, and the Freeport Interconnect project. The proposed responsibilities for this position will include the development and negotiation of funding alternatives with local, State and federal officials, administration of the Water Investigation Zone 2 Special District assessment activities, which is currently performed by an outside consultant, and research and advocacy efforts necessary to increase the water supply and storage capacity along with eliminating groundwater overdraft. The position will increase the Water Resources budget appropriation by $51,919, which will be offset by revenue from Water Investigation Zone 2.

The position is not recommended at this time due to insufficient justification submitted to support the level of position requested, and overall goal of maintaining only positions for which there is a current need, rather than allocating positions based on future need.

2002-03 Accomplishments

1. Promoted the implementation of the San Joaquin County Water Management Plan (Plan) by completing an Assessment Report developed in association with the State Department of Water Resources and by supporting local agency projects identified in the Plan.
2. Worked to complete Water Right Applications for the Mokelumne River Regional Water Storage and Conjunctive Use Project (MORE WATER Project) by responding to the State Water Resource Control Board on the availability of unappropriated water, local support, funding, and with the selection of the project consultant for the Engineering Feasibility and Environmental Analysis required for the Applications.
3. Implemented enhancements of the San Joaquin County Groundwater Monitoring Program by installing six monitoring wells at two locations in order to evaluate saline water intrusion into the Eastern San Joaquin County Groundwater Basin. This activity was completed with assistance of the California Department of Water Resources.
4. Continue to support and facilitate the activities of the Northeastern San Joaquin County Groundwater Banking Authority related to water rights and groundwater investigations through initiating the development of a Groundwater Management Plan and performing technical analysis involved in the San Joaquin Freeport Interconnect Project.
5. Supported the implementation of Stockton East Water District Farmington Groundwater Recharge and Seasonal Habitat Project through the development of a $10 million Proposition 13 grant application to be submitted by Stockton East Water District to the State.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Prepare and Submit Grant Applications	0	0	1	3	5
Conduct Groundwater Monitoring Investigations	0	0	1	6	10
Provide Staff Support for Water Resources Related Commission, Committee and Board Meetings	0	0	64	77	92
Perform Water Resource Project Feasibility Analysis and Assessments	0	0	2	10	12
Prepare Water Resource Project Implementation Plans	0	0	1	2	3
*Manage Water Resource Interaction with County, State and Federal Agencies**	N/A	N/A	N/A	53	74
*Review Environmental and Permit Applications**	N/A	N/A	N/A	119	125

** These activities have been performed in previous years; however, this is the first occasion where these items are included to reflect Workload Data categories.*

2003-04 Objectives

1. To promote public awareness and support implementation of projects outlined within the San Joaquin County Water Management Plan.
2. To complete Phase I of the engineering feasibility studies and environmental analysis for the Mokelumne River Regional Water Storage and Conjunctive User Project (MORE WATER Project) in order to complete Water Right and FERC Applications submitted by the Mokelumne River Water and Power Authority.
3. To continue a groundwater monitoring well program by placing a total of nine more wells in three locations to sample and investigate saline water intrusion in the Eastern San Joaquin County Groundwater Basin through local, State and federal partnerships.
4. To facilitate and assist planning activities of the Northeastern San Joaquin County Groundwater Banking Authority in the development of a Groundwater Management Plan, pursuant to Senate Bill 1938, and to provide an environment of collaboration and cooperation with the member agencies
5. To amend the American River Water Right Application and initiate studies identified in the work plan for the Freeport Interconnect Project, and to secure local, State and federal partnerships for the Project.

313-317—Road Districts

Roads & Facilities

Thomas R. Flinn, *Public Works Director*

Road Districts	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Road District 1	$442,719	$792,571	$714,523	$714,523	($78,048)
Road District 2	336,867	2,702,258	2,948,782	2,948,782	246,524
Road District 3	583,765	978,404	995,437	995,437	17,033
Road District 4	1,395,452	3,664,410	3,421,698	3,421,698	(242,712)
Road District 5	1,035,078	2,286,560	2,455,928	2,455,928	169,368
Total Appropriations	$3,793,881	$10,424,203	$10,536,368	$10,536,368	$112,165
Earned Revenue by Source					
Taxes	$3,902,194	$3,886,295	$4,418,691	$4,418,691	$532,396
Interest/Rents	243,828	270,000	154,000	154,000	(116,000)
Aid from Other Governments	73,998	79,505	76,977	76,977	(2,528)
Miscellaneous Revenues	3,554	500	500	500	0
Fund Balance	(429,693)	6,187,903	5,886,200	5,886,200	(301,703)
Total Revenues	$3,793,881	$10,424,203	$10,536,368	$10,536,368	$112,165
Net County Cost	$0	$0	$0	$0	$0

Purpose

Road District budgets provide funding, primarily from property taxes, for construction projects and road maintenance materials within the five County Road Districts. The County Ordinance Code established the five Road Districts under the authority set forth by the California Streets and Highways Code.

Program Discussion

Road District funds are used to supplement the Public Works Road Fund to provide basic road related services within the individual Road Districts. Monies raised in the particular Road District are expended on the road system within the district. Based upon recommendations from the Director of Public Works, Board members approve the work that is to be performed in their respective districts.

The Road District expenditures fund the following road-related activities:

- Preventive maintenance: chip seal, slurry seal, and surface restoration programs.
- Road maintenance materials: signs, striping, bridge and pavement repairs.
- Ferry operations (where applicable).
- Replacement of road maintenance equipment.
- Contract resurfacing and reconstruction.

Roadway repairs and preventative maintenance work will continue to be a high priority due to the deferred maintenance backlog.

302—Road & Airport Contributions

Roads & Facilities

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$70,000	$64,400	$45,080	$45,080	($19,320)
Operating Transfers Out	720,783	798,834	570,926	570,926	(227,908)
Total Appropriations	$790,783	$863,234	$616,006	$616,006	($247,228)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$790,783	$863,234	$616,006	$616,006	($247,228)

Purpose

This budget provides for contributions from the County's General Fund to the Road Fund and the Airport Enterprise Fund.

Program Discussion

Contributions to the Road Fund provide the Department of Public Works with monies to support non-Road Fund related project costs. Contributions to the Airport represent the difference between expenses and revenues with the Airport Enterprise Fund.

Road Fund

It is recommended that the General Fund allocate a base amount of $45,080 to provide reimbursement to the Road Fund for 2003-04. This represents a 30% decrease from 2002-03 commensurate with other reductions County-wide. Road Fund costs to maintain specific non-road related programs have not been itemized but they are anticipated to be met within the base reimbursement amount.

Airport Enterprise Fund

The recommended 2003-04 contribution to the Airport Enterprise Fund for operations is $570,926. While this represents a decrease of $227,908, after consideration of possessory interest and personal property tax transferred from the General Fund to the Airport Enterprise Fund, this amount reflects a 5% reduction to the Airport Enterprise Fund from the 2002-03 level. For a more detailed discussion, see the Airport Enterprise Fund budget.

399—Community Infrastructure Program

Roads & Facilities

Manuel Lopez, *County Administrator*

Community Infrastructure Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$640,952	$7,245,350	$10,162,647	$10,162,647	$2,917,297
Operating Transfers Out	138,401	879,750	848,112	848,112	(31,638)
Total Appropriations	$779,353	$8,125,100	$11,010,759	$11,010,759	$2,885,659
Earned Revenues By Source					
Interest/Rents	$305,001	$280,000	$190,000	$190,000	($90,000)
Charges for Services	2,748,835	2,535,700	2,157,825	2,157,825	(377,875)
Fund Balance	(2,274,483)	5,309,400	8,662,934	8,662,934	3,353,534
Total Revenues	$779,353	$8,125,100	$11,010,759	$11,010,759	$2,885,659
Net County Cost	$0	$0	$0	$0	$0

Purpose

The Community Infrastructure Program budget provides funding for the administration and management of the County's development impact fee programs. Currently, impact fees are collected for traffic mitigation, fire facilities, and water facilities.

Major Budget Changes

Services & Supplies

➢ $3,077,172	Increase in Traffic Mitigation expenditures.
➢ ($61,875)	Decrease in fire facilities fee disbursements.
➢ ($98,000)	Decrease in water fee disbursements.

Operating Transfers Out

➢ ($31,638)	Decrease in funds transferred to Road Fund.

Revenues

➢ ($90,000)	Decrease in interest income.
➢ ($290,750)	Decrease in traffic fees.
➢ ($60,875)	Decrease in fire facility fees.
➢ ($26,250)	Decrease in water fees.

Program Discussion

Development Impact Fees provide a method to equitably assess new development for the impact on community infrastructure. The Department of Public Works collects fees for traffic and water, and the Community Development Department collects the fees for fire.

Traffic Mitigation

Traffic Impact Mitigation Fees (TIMF) are collected from 12 different planning areas in the County and provide funding for transportation system improvements needed to accommodate the impact of new development. Since many of the projects targeted for TIMF funding are multiyear projects, fund balances that remain at the end of the year (minus administrative costs) are retained in the program for completion of any projects that are planned. In 2001, several projects were targeted for funding with construction to begin 2001 and 2004. As of June 30, 2002, the balance of funds was $9,894,216. For 2003-04, collections for the TIMF Program are projected at $1,699,700, with expenditures estimated at $10,382,634. The County began collecting TIMF on May 1, 1990.

Water Development

Water facilities fees are collected on behalf of the Stockton East Water District. Water facilities fees fund the County's share of the costs of water conveyance facilities, and are disbursed to the Stockton East Water District on a quarterly basis. As of June 30, 2002, the balance of funds was $119,496. For 2003-04, water fee collections are projected to be $315,000, with disbursements projected at $295,000. Water facilities fees became effective on July 1, 1991.

Fire Facilities

Fire protection facilities fees are collected on behalf of a number of independent fire districts, which include Manteca, Lathrop, Escalon, Ripon, Delta, Clements, Waterloo-Morada, Mokelumne, Tracy, and Woodbridge. The fees are levied under the County's authority to regulate land use and are distributed to each respective district. For 2003-04, fire facilities fee revenues and expenditures are projected to be $333,125. The County began collecting fire facilities fees on April 1, 1989.

Airport Enterprise Fund

Roads & Facilities

Barry A. Rondinella, *Airport Director*

Airport Enterprise Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$584,610	$676,460	$737,059	$737,059	$60,599
Services & Supplies	773,127	987,189	1,103,466	1,103,466	116,277
Other Charges	354,812	354,812	354,812	354,812	0
Fixed Assets	544,939	4,435,963	8,036,688	8,036,688	3,600,725
Total Appropriations	$2,257,488	$6,454,424	$10,232,025	$10,232,025	$3,777,601
Earned Revenues By Source					
Property Tax Transfer	$0	$0	$190,000	$190,000	$190,000
Interest/Rents	867,365	957,230	997,271	997,271	40,041
Aid from Other Governments	568,747	4,146,525	7,533,425	7,533,425	3,386,900
Charges for Services	226,964	231,835	349,041	349,041	117,206
Fund Balance	(126,371)	320,000	591,362	591,362	271,362
Total Revenues	$1,536,705	$5,655,590	$9,661,099	$9,661,099	$4,005,509
Net County Cost					
Discretionary	$720,783	$798,834	$570,926	$570,926	($227,908)
Allocated Positions	9.0	9.0	9.0	9.0	0.0
Temporary (Full-Time Equivalent)	0.0	2.0	2.0	2.0	0.0
Total Staffing	9.0	11.0	11.0	11.0	0.0

Purpose

The Stockton Metropolitan Airport serves the current and future commercial, corporate business, and general aviation needs of San Joaquin County; plans, operates, and maintains the safety and appearance of the Airport to meet the highest standards; manages numerous tenant agreements and facilities located on Airport land; and promotes the development of Airport land and facilities for future aviation and commercial related services.

Major Budget Changes

Salaries & Benefits

➢ $60,599	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $28,378	Increase in centrally allocated costs.
➢ $78,500	Increase in Airport marketing activities.
➢ $1,766	Increase in Workers' Compensation Insurance.
➢ ($24,479)	Decrease in Casualty Insurance.
➢ $1,920	Increase in household expense.
➢ $35,000	Increase in cost of utilities.
➢ ($5,300)	Decrease in maintenance to buildings and grounds.

Fixed Assets

➢ $8,036,688	Terminal and runway improvements funded primarily through Federal Aviation Administration grant projects.

Revenues

➢ $190,000	Transfer of possesory interest and personal property tax from the

	County General Fund to the Airport Enterprise Fund.
➢ 64,706	Increase in projected landing area revenue.
➢ $39,585	Increase in terminal area revenue.
➢ $52,500	Increase in reimbursement under the Transportation Security Act for Airport law enforcement.
➢ $3,386,900	Federal Aviation Administration (FAA) grant.
➢ $271,362	Increase in available fund balance, due to receipt of various project grants and assistance not yet paid out, and the midyear closure of a trust account reverted to the Airport Enterprise Fund.

Program Discussion

The Department of Aviation's 2003-04 budget reflects a Net County Cost of $570,926. This contribution is recommended to maintain Airport operations, including $140,000 budgeted for the further development of new aviation-compatible businesses and sustainable revenues for the Airport.

Income Development

Emery Air Freight began serving Stockton Metropolitan Airport in March 2003. This projected revenue, when combined with new sources of revenue currently being developed, including the Airport East development, may enable the Airport to become self-sufficient by 2007-08.

Operational Activities

The workload statistics reflect only a segment of the total operational activities required by the Department of Aviation at the Stockton Metropolitan Airport. The Airport is also responsible for a variety of other business activities, including: maintenance and development of the Airport facility; promotion of services; obtaining and administering Federal Aviation Administration grants; drafting and revising numerous Airport lease agreements and commercial permits; and review of all development proposals within the Airport's sphere of influence to ensure compatibility with federal, State, and local noise and obstruction clearance standards.

The Department of Aviation continues to negotiate new lease agreements and/or modify existing agreements to reflect the best possible business transactions on behalf of the County. To this end, the Department continues to maximize revenues while monitoring operational costs. This includes renting vacant facilities quickly, attempting to secure collections promptly, and negotiating various lease agreements to enhance and protect the Airport's financial position.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Commercial Passengers					
Enplanements	320	8,278	23,086	24,000	33,000
Deplanements	220	8,069	21,833	24,000	33,000
Total	540	16,347	44,919	48,000	66,000
Aircraft Operations					
Air Carrier	50	33	10	20	50
Air Taxi	620	983	1,380	1,500	2,000
Military	4,293	2,795	3,790	4,000	4,000
General Aviation	78,438	66,310	80,514	90,000	92,000
Total	83,401	70,121	85,694	95,520	98,050

The 2003-04 budget supports a continued commitment to provide quality service in a cost-effective manner. The majority of activity at Stockton Metropolitan Airport revolves around five major work functions:

- Promoting and marketing of Stockton Metropolitan Airport services.
- Conducting business and operational activities related to air cargo, passenger, and general aviation activity.
- Maintaining and developing Airport facilities.
- Continuing efforts to make the Airport Enterprise Fund financially self-sufficient over time.
- Increasing efforts toward protecting and maintaining operational environs by implementing Noise Compatibility Planning Study recommendations.

The Aviations and Transportation Security Act, through Transportation Security Act, Security Directive 1542-02-01, requires posting of at least one uniformed law enforcement officer (LEO) at each screening checkpoint during the time the checkpoint is screening passengers. Until the Transportation Security Administration can take over this function, which was originally met through the National Guard, the Airport will meet this requirement through use of temporary LEOs. The Airport is reimbursed by the Transportation Security Administration for the cost of providing this additional security.

Revenue Projections

For 2003-04, revenues are projected at $9,661,099. A breakdown of these revenues by source and a comparison with 2002-03 follows:

	2002-03 Approved	2003-04 Recom.	Inc./Dec.
Operating Revenue			
Airfield Areas	$217,835	$282,541	$64,706
Hangar/Bldg Area	635,750	627,646	(8,104)
Industrial Area	134,420	142,980	8,560
Terminal Area	172,060	211,645	39,585
Safety Division	10,000	62,500	52,500
Property Taxes.	4,000	194,000	190,000
Interest Earned	15,000	15,000	0
Capital Contributions	4,146,525	7,533,425	3,386,900
Subtotal	$5,335,590	$9,069,737	$3,734,147
Fund Balance Available	320,000	591,362	271,362
Total Revenues	$5,655,590	$9,661,099	$4,005,509
County Contribution	798,834	570,926	(227,908)
Total Funds Available	$6,454,424	$10,232,025	$3,777,601

As a result of the severe financial constraints placed on the Airport Enterprise Fund, contributions from the County General Fund will be required until the Airport realizes the benefit of current and future investments

As part of the proposed Airport funding for 2003-04, it is recommended that the Possessory Interest revenues from Airport leases and Personal Property Tax, which is a tax on revenue from aircraft located at the Airport, be allocated to the Airport Enterprise Fund, rather than placed into the General Fund as is currently done. This proposed budget incorporates the estimated amount of this tax and interest at $190,000. Capital Development

The Airport capital budget provides funding for construction projects and fixed asset purchases. The construction projects, funded by the Federal Airport Improvement Program and the County Airport Enterprise Fund budget, serve to improve the Airport's competitiveness and efficiency, both of which are vital to Stockton and San Joaquin County's economy. The Airport has received an FAA grant in the amount of $4,356,705 for 90% funding to construct north side Stage 1 apron, including taxiway and upgrade security requirements. Another grant in the amount of $1,300,000 has been approved in the 2003 federal omnibus appropriations bill and designated as a high-priority Airport project. The funds will be used for development of another side cargo apron. An additional grant for development of an Airport Master Plan is anticipated in the amount of $900,000.

The estimated cost and project funding are as follows:

Funding Sources	Amount	% of Total
Federal Aviation Administration	$6,556,705	90%
Local Funding	728,523	10%
Total Project Cost	$7,285,228	100%

Strategic Business Plan

The Airport is positioned to capitalize on the growing demand for air cargo facilities and to create a major new center for the assembly and distribution of goods and materials both nationally and internationally. The creation of a unique transportation, industrial, and business center at the Airport not only will provide additional jobs and support for important regional transportation objectives, it also will aid in a long-term plan to provide growth and stability of Airport revenue.

To capitalize on San Joaquin County's vast transportation and distribution network, a dedicated Airport Promotions and Marketing Account has been established to earmark consultant services appropriations for passenger and air cargo development. For 2003-04, $150,000 has been budgeted for continuation of the Air Service and Air Cargo Development Program.

Airport Enterprise Fund

Roads & Facilities

2002-03 Accomplishments

1. Contructed and occupied more than 100,000 square feet of buildings and hangars, and created more than 30 jobs.
2. Assisted America West Airlines to reach a monthly load factor as high as 85%, and an average monthly load factor of 64%.
3. Completed construction of a 1,000-foot runway extension.
4. Developed Airport Ordinance and Minimum Standards which were adopted by the Board of Supervisors.

2003-04 Objectives

1. To continue to develop high quality commercial, business aviation, and industrial activity for the Airport and for San Joaquin County.
2. To make formal presentations to at least two prospective air carriers.
3. To complete the first phase of the air cargo taxiway system and parking ramp project.
4. To enhance revenues and monitor expenses resulting in a 10% annual reduction of County contribution to the Airport.

Southern Water Internal Service Fund

Roads & Facilities

Manuel Lopez, *County Administrator*

Southern Water ISF	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Loan Repayment	$59,732	$59,732	$59,732	$59,732	$0
Total Appropriations	$59,732	$59,732	$59,732	$59,732	$0
Earned Revenues By Source					
Charges for Services	$59,732	$59,732	$59,732	$59,732	$0
Total Revenues	$59,732	$59,732	$59,732	$59,732	$0
Revenues Over/(Under) Expenses	$0	$0	$0	$0	$0

Purpose

The Southern Water Internal Service Fund provides an accounting of depreciation and interest payments due to the Capital Outlay Fund for prior capital improvements to the Southern Water System. Effective July 1, 1989, the City of Stockton assumed operation and maintenance of the Southern Water System. These payments are collected by the City of Stockton as part of the service charges to its customers.

Program Discussion

The system was previously operated and maintained by the Utility Districts Division of the Department of Public Works. The system continues to provide potable water and fire protection for the Stockton Metropolitan Airport, Air Metro Industrial Park, and surrounding Airport facilities. It also serves San Joaquin General Hospital, the County Jail Complex, the Juvenile Justice Center, a migrant labor camp, and other facilities in the area collectively referred to as the Mathews Road Complex.

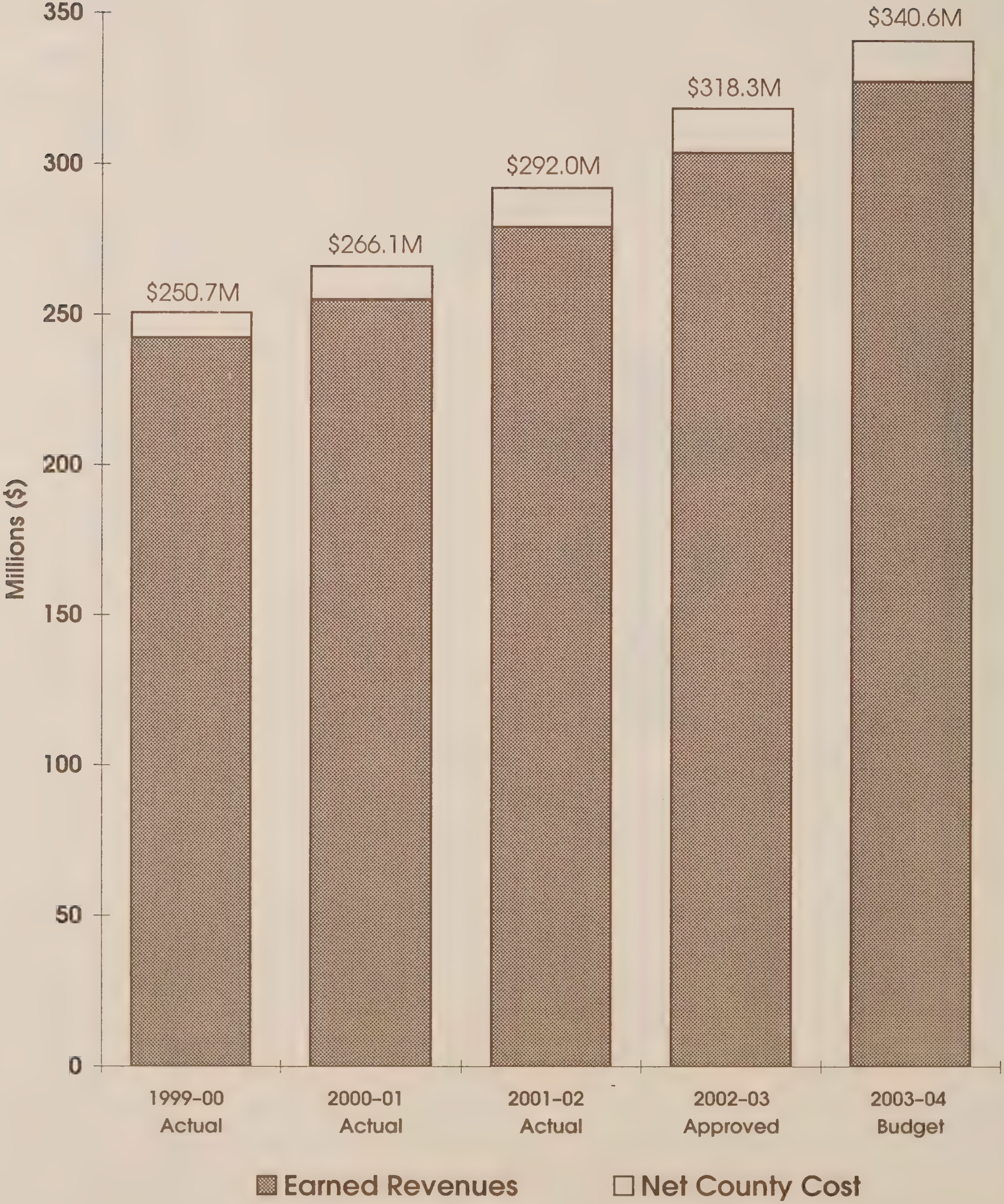
On May 15, 1989, an agreement was executed between the City of Stockton and San Joaquin County for City operation of the Southern Water System. Under the terms of the agreement, the City has the right to use the facilities of the Southern Water System to supply and transport water to City service areas. In consideration of this right, in addition to supplying water to Southern Water System customers at City water rates, the City provided much needed capital improvements at no cost to the County. These improvements included a second transmission line between the Airport and the Mathews Road Complex, production and storage facilities, and a pipeline to the Stockton East Water District treatment plant.

A portion of the water rate for the Southern Water System is for repayment of funds advanced from the Capital Improvement budget for prior system improvements. The City collects an appropriate surcharge on its rates to fund the repayment to the County's Capital Improvement budget. The cost of capital improvements totaled $671,346 through 1988-89. Payments amortized over a 30-year period were initiated in 1987-88. The principal balance due the Capital Improvement budget is $492,445 as of June 30, 2003.

Health Services

Health Services

Change In Program Expenditures



		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
403	*Mental Health Pharmacy*	F-16	$6,358,309	$7,022,316	$7,022,316	$664,007
405	*Mental Health Services*	F-18	54,319,559	54,588,487	54,588,487	268,928
406	*Substance Abuse Services*	F-24	12,971,357	12,944,803	12,944,803	(26,554)
410	*Public Health Services*	F-29	21,255,021	23,702,399	23,702,399	2,447,378
416	*Substance Abuse & Crime Prevention (Prop 36)*	F-33	3,812,851	3,322,067	3,322,067	(490,784)
420	*Environmental Health*	F-38	5,464,423	6,164,118	6,164,118	699,695
491	*Children & Families Program (First 5)*	F-45	635,965	677,575	677,575	41,610
494	*Operating Transfer to Health Care Services*	F-2	55,007,694	58,306,882	58,306,882	3,299,188
495	*Community Health Access*	F-36	500,000	500,000	500,000	0
Hospital Enterprise Fund		F-6	142,944,526	156,195,166	156,195,166	13,250,640
Solid Waste Enterprise Fund		F-50	14,574,411	16,803,049	16,803,049	2,228,638
Solid Waste Closure Enterprise Fund		F-54	448,500	355,490	355,490	(93,010)
	Total - Health Services		**$318,292,616**	**$340,582,352**	**$340,582,352**	**$22,289,736**

494—Operating Transfer to Health Care Services

Health Services

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Other Charges	$14,699,595	$29,700,000	$31,500,000	$31,500,000	$1,800,000
Operating Transfers Out	28,187,333	25,307,694	26,806,882	26,806,882	1,499,188
Total Appropriations	$42,886,928	$55,007,694	$58,306,882	$58,306,882	$3,299,188
Earned Revenues By Source					
Aid from Other Governments	$20,971,803	$18,112,347	$19,752,382	$19,752,382	$1,640,035
Operating Transfers In	14,699,595	29,700,000	31,500,000	31,500,000	1,800,000
Total Revenues	$35,671,398	$47,812,347	$51,252,382	$51,252,382	$3,440,035
Net County Cost					
Required Match	$4,335,379	$4,335,379	$4,335,379	$4,335,379	$0
Discretionary	2,880,151	2,859,968	2,719,121	2,719,121	(140,847)
Total Net County Cost	$7,215,530	$7,195,347	$7,054,500	$7,054,500	($140,847)

Purpose

This budget provides the General Fund contribution to Health Care Services, consisting of the Health Trust, the Mental Health Services Trust, the Hospital Enterprise Fund, and the Mental Health/Substance Abuse Fund.

Major Budget Changes

Other Charges

➢ $1,800,000	Increase in intergovernmental transfers (IGT's) for Disproportionate Share Hospital (DSH) Program, fully offset by revenue.

Operating Transfers Out

➢ $1,640,035	Increased match for vehicle license fees used to fund Health and Mental Health Trusts.
➢ ($135,621)	Decreased overmatch for Substance Abuse Services.
➢ ($5,226)	Decreased overmatch for Mental Health Services.

Revenues

➢ $1,800,000	Increase in State DSH Program payments as match to County's IGT's.
➢ $1,640,035	Increased Realignment vehicle license fees for Health and Mental Health Trusts based on actual experience.

Program Discussion

The recommended 2003-04 Operating Transfers to Health Care Services budget totals $58,306,882, an increase of $3,299,188 from 2002-03, with a Net County Cost of $7,054,500. As shown in the chart on the next page, $4,335,379 of the recommended Net County Costs represents the required matches for the Hospital, Public Health, Mental Health, and Substance Abuse Services programs. The remaining $2,719,121 represents the discretionary County contribution of $2,500,000 to the General Hospital, $15,689 for one community-based program contained in Mental Health Services, and a recommended $203,432 to Substance Abuse Services for operations. The discretionary contribution to the Hospital includes the continuation of $500,000 for information technology and a recommended $2,000,000 for operations.

494—Operating Transfer to Health Care Services

Health Services

	2002-03 Approved Budget	2003-04 Recommended Budget	Increase/ (Decrease)
Appropriations			
Hospital			
Health Trust Match-W&I 17608.10(a)	$2,138,053	$2,138,053	$0
Health Trust Match-W&I 17608.10(b)	13,289,880	14,061,427	771,547
SB 855	29,700,000	31,500,000	1,800,000
Discretionary-Integrated Information System	500,000	500,000	0
Discretionary-Ongoing Operations	2,000,000	2,000,000	0
Total Hospital	$47,627,933	$50,199,480	$2,571,547
Mental Health			
Mental Health Trust Match-W&I 17608.10(c)	$4,374,617	$5,217,105	$842,488
Mental Health Trust Match-W&I 17608.05	1,610,759	1,610,759	0
Discretionary-Community Based Organizations	20,915	15,689	(5,226)
Total Mental Health	$6,006,291	$6,843,553	$837,262
Substance Abuse Services			
Required Match	$254,686	$254,686	$0
Discretionary-Ongoing Operations	339,053	203,432	(135,621)
Total Substance Abuse Services	$593,739	$458,118	($135,621)
Public Health			
Health Trust Match-W&I 17608.10(a)	$331,881	$331,881	$0
Health Trust Match-W&I 17608.10(b)	447,850	473,850	26,000
Total Public Health	$779,731	$805,731	$26,000
Total Appropriations	**$55,007,694**	**$58,306,882**	**$3,299,188**
Revenues			
VLF-Mental Health-W&I 17604(c)	$4,374,617	$5,217,105	$842,488
VLF-Health-W&I 17604	13,737,730	14,535,277	797,547
SB 855	29,700,000	31,500,000	1,800,000
Total Revenues	**$47,812,347**	**$51,252,382**	**$3,440,035**
Net County Cost			
Required Match	$4,335,379	$4,335,379	$0
Discretionary	2,859,968	2,719,121	(140,847)
Total Net County Cost	**$7,195,347**	**$7,054,500**	**($140,847)**

494—Operating Transfer to Health Care Services

Health Services

This budget contains $31.5 million as the County's contribution to participate in the SB 855 program, State/County Intergovernmental Transfers, to bring additional federal funds to San Joaquin General Hospital as a Disproportionate Share Hospital facility. It is anticipated that the SB 855 program will continue in 2003-04. While continuation of the SB 855 program and its level of funding is still subject to debate and negotiation, the recommended budget assumes that:

- The partial postponement of 2002-03 base program will be funded at $7 million. The postponement is due to delay by the State pending final determination of the Statewide DSH allocations to eligible hospitals. This does not represent new allocation to San Joaquin General Hospital, but rather a rebudgeting of DSH payments from 2002-03 to 2003-04.
- The 2002-03 supplemental funding will be at $2 million. The supplemental funding represents the residual federal allocation to California that was not claimed through the 2002-03 base program; and
- The 2003-04 base program will be funded at $22.5 million reflecting federal DSH funding at the current level.

The proposed budget also anticipates an increase of $1,640,035 in Realignment vehicle license fees for the Health and Mental Health Trusts. This increase reflects the 2002-03 actual performance.

Summary

All Health Care Services Budgets

Roger Speed, *Health Care Services Director*

	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$115,457,003	$122,562,168	$134,447,161	$134,214,133	$11,651,965
Services & Supplies	83,968,746	95,235,278	110,328,167	110,328,167	15,092,889
Other Charges	10,065,901	10,528,574	11,030,888	11,030,888	502,314
Fixed Assets	2,652,485	5,533,848	2,170,225	2,170,225	(3,363,623)
Operating Transfers Out	811,979	1,928,500	0	0	(1,928,500)
Total Expenditures	$212,956,114	$235,788,368	$257,976,441	$257,743,413	$21,955,045
Expenditure Reimbursements	(1,694,141)	(8,146,156)	(9,724,745)	(9,724,745)	(1,578,589)
Transfer to Reserve	15,529,158	0	337,777	337,777	337,777
Total Appropriations	$226,791,131	$227,642,212	$248,589,473	$248,356,445	$20,714,233
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$106,451	$305,700	$304,000	$304,000	($1,700)
Interest/Rents	1,541,924	1,437,583	1,483,756	1,483,756	46,173
Aid from Other Governments	131,463,254	129,363,142	143,498,474	143,498,474	14,135,332
Charges for Services	68,888,092	63,687,718	68,803,163	68,803,163	5,115,445
Miscellaneous Revenues	3,150,671	2,501,761	2,913,325	2,913,325	411,564
Operating Transfers In	7,043,958	4,950,433	5,621,395	5,621,395	$670,962
Transfer from Reserve	0	5,741,546	7,515,142	7,515,142	1,773,596
Fund Balance	(1,487,666)	1,928,500	0	0	(1,928,500)
Total Revenues	$210,706,684	$209,916,383	$230,139,255	$230,139,255	$20,222,872
Net County Cost					
Mandated	$8,856,307	$10,094,806	$10,799,571	$10,566,543	$471,737
Required Match	4,276,746	4,366,812	4,342,552	4,342,552	(24,260)
Discretionary	2,441,738	3,264,211	3,308,095	3,308,095	43,884
Total Net County Cost	$15,574,791	$17,725,829	$18,450,218	$18,217,190	$491,361
Allocated Positions	2,006.0	2,165.0	2,185.0	2,180.0	15.0
Temporary (Full-Time Equivalent)	674.4	606.7	567.1	567.1	(39.6)
Total Staffing	2,680.4	2,771.7	2,752.1	2,747.1	(24.6)

This is a summary of the eleven budgets administered by the Health Care Services Agency. These include:

- Hospital Enterprise Fund
- 215 New Directions
- 21201 Alchohol/Drug Alternative Program
- 22621 Correctional Health Care Services
- 403 Mental Health Pharmacy
- 405 Mental Health Services
- 406 Substance Abuse Services
- 410 Public Health Services
- 412 Conservatorship Office
- 416 Substance Abuse & Crime Prevention
- 495 Community Health Access

Hospital Enterprise Fund

Health Services

Roger Speed, ***Health Care Services Director***

Hospital Enterprise Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$70,652,377	$75,422,820	$86,042,227	$86,042,227	$10,619,407
Services & Supplies	60,186,526	58,351,978	61,491,567	61,491,567	3,139,589
Other Charges	7,372,387	7,419,728	7,411,372	7,411,372	(8,356)
Fixed Assets	2,415,905	1,750,000	1,250,000	1,250,000	(500,000)
Total Expenditures	$140,627,195	$142,944,526	$156,195,166	$156,195,166	$13,250,640
Transfer to Reserve	2,139,794	0	0	0	0
Total Appropriations	$142,766,989	$142,944,526	$156,195,166	$156,195,166	$13,250,640
Earned Revenues By Source					
Aid from Other Governments	$96,616,570	$92,780,289	$93,651,876	$93,651,876	$871,587
Charges for Services	39,842,389	36,030,603	47,678,654	47,678,654	11,648,051
Miscellaneous Revenues	1,669,976	1,980,438	1,026,074	1,026,074	(954,364)
Transfser from Reserves	0	7,515,142	9,200,508	9,200,508	1,685,366
Total Revenues	$138,128,935	$138,306,472	$151,557,112	$151,557,112	$13,250,640
Net County Cost					
Required Match	$2,138,054	$2,138,054	$2,138,054	$2,138,054	$0
Discretionary	2,500,000	2,500,000	2,500,000	2,500,000	0
Total Net County Cost	$4,638,054	$4,638,054	$4,638,054	$4,638,054	$0
Allocated Positions	1,104.0	1,151.0	1,136.0	1,136.0	(15.0)
Temporary (Full-Time Equivalent)	333.0	357.5	342.8	342.8	(14.7)
Total Staffing	1,437.0	1,508.5	1,478.8	1,478.8	(29.7)

Purpose

Section 17000 of the California Welfare and Institutions Code mandates the provision of medical care to the indigent population of the County. The Board of Supervisors can determine the level of service provided under this section. Although the County is not mandated to own and operate a hospital, once the institution is established, services must be delivered according to various laws and regulations.

San Joaquin General Hospital (SJGH) provides comprehensive and accessible health care services to citizens of San Joaquin County, specialized health care delivery programs not otherwise available in the community, preventative and collaborative health care programs, care and treatment for institutionalized persons, education and training programs for physicians and paramedical personnel; initiates and participates in community-wide health care planning; ensures effective business management and operates in a cost-effective manner; maximizes collections for services rendered; develops and provides organized health care programs and services for public and private employers and their employees.

Major Budget Changes

Salaries & Employee Benefits

➢ $9,660,259	Negotiated salary and benefits adjustments.
➢ $2,704,619	Increase in staffing costs to support higher inpatient and outpatient utilization, and increased operational support activities.
➢ ($438,859)	Eight human resource (HR) support positions transferred midyear.

➢ ($1,306,684)	29.7 full time equivalent (FTE) positions deleted.

Services & Supplies

➢ $617,000	Increase in physician staffing costs to support anesthesia, surgery, and specialty coverage.
➢ ($2,986,000)	Decrease in contract and registry staff.
➢ $614,000	Increase in physician compensation and benefits adjustments.
➢ $2,725,000	Increase in costs for pharmaceuticals, food, and medical supplies due to increases in prices and volume.
➢ $1,486,000	Increase in support services from other County departments; HR function transferred to downtown.
➢ $656,000	Increase in costs for outside purchased services.
➢ ($886,000)	Decrease in medical malpractice and general liability insurance.
➢ $892,000	Increase in Workers' Compensation Insurance.

Fixed Assets/Capital Projects

➢ $1,000,000	Medical and non-medical equipment.
➢ $250,000	Renovation and remodeling projects (see Program Discussion).

Revenues

➢ $8,837,000	Increase in net patient revenue due to increased patient utilization, changes in payor mix, and

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Inpatients (Average Daily Census)					
Medical/Surgical	39.4	44.2	48.9	53.8	53.0
Intensive Care/Cardiac Care	11.0	13.2	14.7	15.6	16.0
Physical Medicine & Rehab.	7.2	6.7	7.4	5.7	6.0
Pediatrics	6.6	6.7	6.6	6.3	7.0
Obstetrics	12.1	15.1	16.1	15.9	16.0
Intensive Care Nursery	14.2	16.8	17.0	17.5	18.0
Progressive Care Unit	18.3	21.3	22.7	24.6	24.0
Total Inpatients	108.8	124.0	133.4	139.4	140.0
Newborn Nursery	8.0	9.8	10.4	10.1	10.0
Outpatient (Visits)					
Emergency Room	49,014	50,386	46,092	45,000	45,000
Main Outpatient Clinics	72,782	78,836	80,794	73,730	74,000
Family Practice/Employee Health	32,569	30,581	31,578	39,333	40,000
Pediatrics & Satellite Clinic	59,248	61,420	59,309	66,982	62,000
Dialysis	11,035	12,985	14,712	14,794	14,500
Rehab. Therapies	12,639	12,383	12,957	11,693	12,000
Total Outpatients	237,287	246,591	245,442	251,532	247,500

	improvements in contract rates and reimbursement.
➢ $67,000	Increase in professional fee revenue collected due to increased patient utilization, reimbursement rate increases, and improvements in billing and accounts receivable of physicians' services.
➢ $1,277,000	Increase in other operating revenue.
➢ ($250,000)	Decrease in Prop 99/California Health Care for Indigents Program (CHIP) funding.
➢ $1,500,000	Increase in projected SB 1255 funding.
➢ $1,685,366	Increase in budgeted transfer from Hospital Trust to balance projected operating deficit and to fund investments in capital equipment and remodeling expenditures.

Program Discussion

The 2003-04 fiscal plan for San Joaquin General Hospital reflects the challenge of responding to the increased demand for inpatient and outpatient services, the continued workforce shortage of clinically trained staff, and the impact of reduced financial support from both the State and federal governments. The 2003-04 fiscal plan will reflect the Hospital's efforts to maximize revenue, minimize operating expenses through more efficient staffing in key Hospital departments, and more closely align support services in the response to reductions in the scope of clinical services provided. The Hospital will attempt to offset ongoing cost escalation through more tightly controlled staffing, reductions in support staffing, improvements in staff productivity, and the elimination of services that can no longer be provided in a fiscally constrained environment.

The 2003-04 fiscal plan anticipates funding reductions through the Medicare and Medi-Cal programs. During 2003-04, the Hospital will be impacted by the regulatory changes at the federal level including the implementation of the federal Disproportionate Share Hospital (DSH) reduction, the implementation of the eight-year transition period reducing overall Medi-Cal funding as part of the Upper Payment Limit (UPL), and potential reductions in Medicaid funding as Congress attempts to restructure the Medicare program to incorporate a prescription drug benefit while remaining fiscally neutral. Existing programs, such as Realignment funding, the State DSH Program, and Medi-Cal provider reimbursement levels, may be at risk for further reductions as part of the State budget resolution. In addition, changes to the Medi-Cal eligibility requirements to decrease the overall number of individuals qualified under Medi-Cal may result in an increase in the number of uninsured patients treated by the Hospital due to the loss of Medi-Cal coverage.

The 2003-04 proposed budget for inpatient services is based upon a 140 average daily census and an outpatient workload of approximately 247,000 visits. The General Fund contribution to the Hospital is recommended to continue at $4,638,054. This includes the minimum amount of $2,138,054 required by State regulations, the continuation of $2 million to support Hospital operations, and $500,000 for information technology improvements.

Supply costs for 2003-04 include an increase of approximately $2.7 million, primarily due to the increased cost of medical supplies, pharmaceuticals, and purchased medical services reflecting both higher patient utilization and price escalation. The Hospital is continuing to explore strategies to reduce the overall cost of pharmaceuticals including continued expansion of the Indigent Drug Rebate Program and participation in group purchasing programs that may provide a lower negotiated cost of pharmaceuticals.

The cost of physicians' professional services is forecasted to increase by $1.2 million as compared to 2002-03 budget reflecting the implementation of negotiated compensation changes which resulted from the first Memorandum of Understanding (MOU) established with the Union of American Physicians and Dentists. During 2002-03, the use of locum tenens physicians to provide temporary coverage for vacant positions exceeded $600,000. The 2003-04 budget assumes that locum tenens staffing costs will be kept to an absolute minimum with stable staffing to be provided in each clinical area.

During 2003-04, SJGH will continue to explore strategies to respond to the increased demand for inpatient services while continuing to evaluate the reduction of targeted services and programs not viewed as part of the core services of the Hospital. During most of 2002-03, the Hospital operated at over 80% occupancy based upon 172 beds being set up and staffed for services. Due to the frequent occurrence of holding patients admitted to the Hospital in the Emergency Room while waiting for inpatient beds to become available, the Hospital will explore alternative concepts to accommodate patients requiring short-term observation in lieu of admission, opening of the Tower 2 nursing unit when nurse staffing is consistently available, and improvements to the discharge planning process to place patients at lower levels of care within the community. With San Joaquin County currently having available less than 1.8 licensed beds per 1,000 population, as compared to a national average of 2.9 beds per 1,000, the entire health care community has struggled to provide sufficient inpatient capacity to meet the demand for services.

As part of addressing the fiscal problems faced in 2003-04, the Hospital will pursue targeted reductions in the scope of services and provider locations to reduce overall operating costs while attempting to minimize the impact on patient access to services. Based on staff review of the clinic, operating data, and the ability to direct patients to other near by locations, the Hospital has recommended the closure of the Conway Housing Authority Clinic and the Public Health Healthy Beginnings Clinic, and restructuring the services of Acute Medicine Extended-Hours Clinic and the Elementary school-based clinics. The Hospital will work with community organizations to utilize the Health Access program and use of the mobile health van to continue to provide access to primary care and health screening services in the affected locations.

The 2003-04 proposed budget reflects limiting the capacity of inpatient services due to the continuing shortage of requested nursing staff. The proposed daily average census of 140 patients assumes that the additional licensed beds available on the Tower 2 Nursing Unit will not initially be available due to the lack of sufficient nursing staff to operate the unit on a continuous basis. As inpatient activity increases, expansion of inpatient services must be approached on a cost-effective basis utilizing nursing staff hired by the Hospital, rather than traveling nurses or contract registry. If sufficient nursing staff can be recruited, and the Hospital can meet the State mandated nursing-staff ratios scheduled for implementation in January 2004, the Hospital will evaluate the opening of the Tower 2 Nursing Unit to better respond to the high demand for inpatient services.

Capital Equipment & Renovation

In 2003-04, SJGH anticipates investing approximately $500,000 in replacing capital equipment, $500,000 in computer equipment, and approximately $250,000 in renovation and construction. During 2003-04, SJGH will pursue continuing development and construction of several renovation projects including:

- Expansion of the Outpatient Chronic Dialysis Unit from 11 to 14 treatment stations.
- Possible development of vacant space in the basement of the Phase I Hospital Building to address increased demand for bulk storage of medical supplies and equipment.
- Demolition and renovation of the fire damaged areas of the fifth floor of the Patient Towers Building remains unresolved.
- Completion of repairs and maintenance to the Mobile Shelving System within the Hospital Medical Records Department, which was initiated in 2002-03.
- Development of final plans to replace the flatwork steam ironer and folding system in the Hospital Laundry.

Hospital Trust

The Hospital Trust Fund is projected to have a balance of approximately $37.5 million by June 30, 2003. By Board direction, $8 million has been set aside as reserve for the debt service payments for Phase I. The initial financial plan presented to the Board in September 2000 for Phase II of the Hospital Replacement Project identified $7 million from the Trust to support the purchase of furnishings and equipment for the Phase II Project. In addition, approximately $15 million is currently used as the working cash flow for the Hospital.

For 2002-03, $7.5 million was estimated to be necessary from the Hospital Trust Fund to balance the Enterprise Fund operating expenses. Due to changes in State and federal reimbursements, it is anticipated that a transfer of $6.5 million from the Trust Fund will be required for 2002-03. Based upon the projected 2003-04 budget increases in operating expenses and changes in revenue from State and federal funded programs, the proposed budget anticipates a required transfer from reserves of $9.2 million. The following table summarizes the anticipated uses of the Hospital Trust Fund:

Uses of Hospital Trust	Amount
Reserve for Phase I Debt Service Payment (B-99-501)	$8.0 M
Earmarked for Phase II Project Equipment and Furnishings	7.0 M
Projected Transfer in 2003-04 (Capital Expenses/Operating Deficit)	9.2 M
Funds Available for Cash flow Needs	13.3 M
Total	$37.5 M

The Hospital cannot rely indefinitely upon the Hospital Trust to support both operating deficits and capital investments. Other funding alternatives must be explored and evaluated on a year-to-year basis, subject to legislative changes and improvement in the State and national economy.

Patient Revenues

Net patient revenue, the reimbursement received for patient services provided, has significantly increased in 2002-03 due to several important factors:

- ***Number of High Admissions*** - The increased average daily census has provided an estimated increase of $7.2 million of net patient revenue during 2002-03.

- ***Third Party Inpatient Per Diem Reimbursement*** – SJGH was successful in re-negotiating the Medi-Cal inpatient per diem rates. In addition, the Hospital re-negotiated reimbursement rates with one other third-party payor and will continue negotiations with other payors.

- ***Patient Mix*** - The mix of patients by financial class has shifted during 2002-03. The volume of services provided to fee-for-service Medi-Cal patients has continued to decrease. Self-pay and indigent patients now represent 23.9% of all admissions and 25.3% of all patient days, an increase from 21.3% in 2001-02.

- ***Outpatient Services*** - As part of the State settlement agreement for the Medi-Cal outpatient lawsuit, the Hospital has received a retroactive lump sum reimbursement of approximately $1.7 million for outpatient services provided during 1993 through 2000. It is anticipated that the final distribution of the federal share will result in June 2003. An estimate of $650,000 has been included in the 2003-04 Hospital budget.

During August 2002, the California Association of Public Hospitals (CAPH) worked with members of the State Legislature to secure passage of AB 915 that created the Medi-Cal Outpatient Reimbursement program. The new reimbursement program will allow public hospitals to claim federal matching funds for the unreimbursed cost of providing outpatient services to the Medi-Cal population. Following passage of the legislation, Department of Health Services (DHS) submitted to the federal government, an amendment to the State Medicaid plan creating the opportunity to file claims for federal reimbursement under the new outpatient program. The State is currently waiting final federal approval of the State plan amendment to begin the process of developing a payment methodology for the outpatient services.

Non-Patient Revenue

Revenue received by the Hospital through federal, State, and local funding sources not directly related to patient care increased to 39.7% of the Hospital's total revenue. This increase is due to a $3 million SB 1255 supplemental payment. Offsetting decreases are due to an increase in patient services and net patient revenue collected, and the impact of several significant changes in specific funding programs including implementation of the federal DSH reduction, increase in the State administrative fee for the DSH program, reductions in Prop 99 funding for indigent health care, and reductions in Realignment funding due to the down-turn in the economy. As illustrated in the summary table below, the Hospital remains critically

Summary of Non–Patient Revenue
(From Accrued Audited Financial Statements)

	Actual				Est./Act.
	1998-99	**1999-00**	**2000-01**	**2001-02**	**2002-03**
Total Hospital Revenue	$106,762,657	$112,366,530	$129,582,238	$145,091,959	$142,487,786
Non–Patient Revenue					
Capitation	$4,228,840	$6,933,492	$7,809,414	$6,679,411	$6,144,876
SB 855	12,746,308	10,681,067	12,323,505	9,991,413	9,745,004
SB 1255	5,000,000	6,000,000	7,000,000	7,000,000	10,000,000
SB 1732	3,979,778	3,321,713	5,396,965	4,276,142	3,958,907
Prop 99	2,481,496	1,552,960	1,500,000	1,101,068	1,200,000
Realignment	16,227,417	17,993,293	20,062,618	23,360,705	20,919,936
County Contribution	2,138,053	2,638,053	3,638,053	4,638,053	4,638,053
Total Non–Patient Revenue	$46,801,892	$49,120,578	$57,730,555	$57,046,792	$56,606,776
% of Total Hospital Revenue	43.8%	43.7%	44.6%	39.3%	39.7%

dependent upon non-patient care revenue and is easily impacted by changes in the State and federal economy, legislative changes in health care funding programs, and the potential impact of federal and State budget solutions for 2003-04.

SB 855 – DSH Program

With each passing year, it becomes increasingly difficult to forecast the anticipated revenue to be received by SJGH through the SB 855 Program. During 2002-03, the federal government implemented the provisions of the Balanced Budget Act of 1997 that reduced total payments under the SB 855 program to California by approximately 18%. Without legislative action, the 2002-03 funding cycle will be carried out on the reduced basis with payments to SJGH decreased by almost $2 million. Adding additional pressure to the problem is the recent passage of the Budget Appropriations Bill by the House of Representatives. This bill targets a 1% reduction in Medicare and Medicaid spending in 2003-04, and for an overall period of ten fiscal years. The impact of the proposed reduction has been estimated to be approximately $9.6 billion over the ten-year period. The Senate Budget Resolution did not include the same reduction, so the issue will be resolved through the Budget Conference Committee.

Within California, it is unclear whether further reductions in the DSH funding program will occur as part of the development of budget solutions for the State. In 2002-03, the State Administrative Fee was increased from $30 million to $86.2 million, resulting in a loss of funding to SJGH of approximately $900,000 in 2002-03. As 2002-03 reflects the lowest level of funding to be received following implementation of the federal DSH cliff, the Hospital has developed the preliminary budget with a revenue estimate for the DSH program equal to the estimated funding of $9.2 million to be received in 2002-03. This includes both the base and supplemental payment cycles. The budget also assumes no additional impact from modifications to the State Administrative Fee.

SB 1255 – Emergency Services and Supplemental Payment Fund

During 2002-03, the Hospital estimated that approximately $7 million of funding would be received through the SB 1255 program. For almost two years, the SB 1255 program has essentially been frozen due to the ongoing negotiations between DHS and the Federal Centers for Medicare and Medicaid Services (CMS).

In February 2003, DHS reached agreement with CMS regarding the final provisions of the SPCP Waiver. The final waiver agreement addressed the following critical issues, which will determine the future level of funding available through the inpatient per diem contracting program and several supplemental payment programs currently used by the State:

- ➢ Methodology for calculating the cost-effectiveness of the program.
- ➢ Establishment of a revised Upper Payment Limit (UPL) for inpatient reimbursement in California.
- ➢ Approval of the SPCP Waiver.
- ➢ Approval of the federal portion of the Medi-Cal outpatient lawsuit filed by hospitals against the State for providing insufficient reimbursement for Medi-Cal outpatient services.

As a result of the federal approval of the SPCP Waiver, SJGH has pursued negotiations with CMAC for increased reimbursement under the second cycle of funding through the SB 1255 program. As a result of those negotiations, SJGH will receive an overall increase of approximately $3 million over the 2002-03 budgeted amount.

In conjunction with those negotiations, SJGH has continued to pursue negotiated increases in the base inpatient per diem reimbursement rates for Medi-Cal patients, which, when increased, provide the most significant benefit to the ongoing finances of the Hospital.

SB 1732 Program/Debt Financing

The plan for retiring the debt financing of Phase I of the Hospital Replacement Project combines Hospital funds with federal and State funds provided through the SB 1732 Program. The SB 1732 payments are based upon the Medi-Cal inpatient utilization of the Hospital whereby the State pays a percentage of the debt service equal to the percentage of inpatient days provided to the Medi-Cal eligible patients. During the past eight years, the SB 1732 payments have ranged from between 50% and 54% of the annual debt service payments. For 2002-03, the State will provide approximately $3.9 million or 50% of the annual debt service payment. Ongoing State payments are expected to continue within that range of reimbursement during 2003-04.

Prop 99 – Tobacco Tax Fund

The Hospital has experienced a reduction in funding through the Prop 99 Tobacco Tax program due to declining tobacco tax revenue. In 2002-03, funding was reduced by approximately $150,000 from the original budget of $1,350,000. For 2003-04, the Hospital has forecasted Prop 99 funding at $950,000, a decrease of $250,000 from 2002-03 estimated revenue.

Realignment Program Transfer

The forecasted revenue through the Realignment Funding Program is expected to remain unchanged in 2003-04 as a result of the flat economy within California. As 2002-03 receipts from sales tax and Vehicle License Fee (VLF) remain well below the growth experienced in previous fiscal years, the Realignment forecast for 2003-04 does not anticipate any growth or equity payments and provides only funding at the current base level.

During the past five years, reductions in patient and support revenue for Hospital operations, as well as the ongoing provision of services to dual diagnosis patients with physical and mental health needs, have required the redirection of funds from the Mental Health Realignment Trust to the Hospital. For 2003-04, $1.8 million of annual Realignment revenue for Mental Health Services is recommended to be transferred to the Hospital. The 2003-04 proposed budget includes a total revenue estimate of $21 million of Realignment funding.

Funding Sources to be Evaluated

The Hospital and the Health Care Services Agency (HCSA) will continue to explore other sources of funding to support operations and future capital expenditures including the programs noted below:

- ➢ ***Conversion of Ambulatory Clinics to Federally Qualified Health Center Status*** – The benefit of converting the outpatient clinics to FQHC status is that both Medicare and Medi-Cal would provide a higher perspective payment approaching a cost based reimbursement for the services provided. HCSA will present a report for review by the Board of Supervisors outlining the steps necessary to convert the ambulatory clinic system to FQHC status and the financial benefits that could be provided. Conversion of the clinics could provide an increase in outpatient reimbursement in excess of $3-$4 million per year depending upon the volume of clinic visits provided to Medicare and Medi-Cal patients.

- ➢ ***Medi-Cal Managed Care Supplemental Payment Program*** – As part of ongoing efforts to identify sources of new revenue to support the delivery of services to low income and uninsured patients, the local health plans, including the Health Plan of San Joaquin, are currently working with DHS to develop a supplemental funding program for managed care services provided to the Medi-Cal population.

Best Practices

During 2002-03, the Hospital continued to focus on a variety of improvement opportunities and to continue efforts in establishing "Best Practices" in specific areas of the Hospital. A summary of the best practices efforts is provided below:

- ➢ ***Revenue Improvement Projects*** - During 2002-03, the revenue cycle process improvement has continued to identify issues and solve root problems associated with the efficient and accurate collection of funds for services rendered.

  The major focus during 2002-03 has been the implementation of the new patient accounting system, PatCom Plus, and the corresponding changes to Hospital operations to maximize the improved functionality of the new system.

  Revenue improvement projects for 2003-04 include the development of a Medically Indigent Assistance (MIA) eligibility office, improvement in front-line staff training to ensure accurate collection of data, and the implementation of a check out process for emergency department patients.

- ➢ ***Benchmarking of Individual Departments*** - SJGH has subscribed to an outside benchmarking organization for the last two years. This service has allowed the Hospital to compare its operational efficiency against similar organizations and to establish targets for operational expense reductions.

- ➢ ***Information Management*** - The Hospital has continued to implement its strategic plan for information management. A key component of this plan was the installation of PatCom Plus described above. Other projects undertaken in 2002-03 include the installation of a new case management system, a new patient scheduling system, and the upgrade of the medical transcription system to allow for on-line access to transcribed patient reports.

Trauma System/Trauma Center

During 2001-02, the California Legislature passed AB 430, which allocated $5 million in trauma planning funds to 13 counties that did not have an organized trauma system. San Joaquin County received a $365,870 grant to cover trauma-planning expenses.

The California Emergency Medical Services (EMS) Authority requires that all grant recipients submit a completed trauma plan by December 31, 2003. To accomplish this goal, the EMS Agency staff has divided the work into five overlapping phases:

- Phase I: Creation of a Planning Structure
- Phase II: Development of the Trauma Plan and System Standards
- Phase III: Analysis of Financial Feasibility
- Phase IV: Obtain Community Input and State Approval for a Trauma Plan
- Phase V: Implementation of a Trauma Plan

The EMS Agency has appointed a 20-member trauma steering committee to guide the planning process. It is anticipated that a draft Trauma Plan will be completed by July 2003. The public comment period is scheduled for the summer months, with an initial presentation to the Board of Supervisors by October 2003, and submission of a trauma plan to the California EMS Authority by December 2003.

Major Facility Development Planning

During 2002-03, SJGH continued a variety of planning and development activities related to several major facilities' development projects:

- ***Hospital Seismic Safety Requirements*** - As required by SB 1953 (the amendments to the Hospital Seismic Safety Act), the Hospital has continued to work with consulting architects and engineers to complete the seismic evaluation and compliance plans for the Hospital facilities. The final report submitted to OSHPD in December 2001, identified the proposed project plans to address the structural deficiencies associated with the 1930's inpatient facility, Dietary building, Laboratory portion of the outpatient facility, and two small buildings housing emergency generators. Once approved by OSHPD, the compliance plan will be used as a project-planning schedule for development of the retrofit plans and facility replacement projects to address the 2008 seismic requirements.
- **Hospital Replacement Project, Phase II**: Phase II of the Hospital Replacement project is currently proceeding as five separate construction components which include the Diagnostic Imaging expansion, Central Plant upgrade, replacement Laboratory, the Phase II inpatient areas, and the post-occupancy remodeling.

  The final construction plans for the Phase II inpatient areas have been completed as of December 2002. The final plans will be submitted to OSHPD subject to approval of a financing plan by the Board of Supervisors. Once submitted, the main project plans will require approximately one year for review, and will require that the Hospital pay a permit application fee of almost $1 million.

  Construction documents for the replacement Laboratory were submittal to OSHPD in May 2003. During 2003-04, the Hospital should receive final approval for construction of the Diagnostic Imaging expansion, Central Plant upgrade, and the replacement Laboratory. Following approval of the construction plans by OSHPD and approval by the Board of Supervisors, the projects will be released for bid, and construction can begin.

  To date, the Board of Supervisors has appropriated approximately $17.1 million of tobacco settlement funds for the Phase II projects. In addition, the Hospital has identified $7 million of Hospital Trust Funds for furnishings and equipment. Based upon the expenditures incurred to complete the project designs, and the construction cost estimates developed for each component of the project, Hospital and County staff estimate that the cost to complete the construction of the first three components of the Phase II project is approximately $15.4 million.
- **Medical Office Complex:** The combined development of a medical complex, in conjunction with the Health Plan of San Joaquin, could provide opportunities for developing a long-term solution for the Hospital Chronic Dialysis Unit, medical office space to support recruitment of critical medical specialists to the community, and the development of infrastructure to support other medical programs and services in the long term.

State & Federal Budget/Legislative Issues

It is not clear at this time how the State or federal government will resolve certain funding issues in conjunction with developing the final State and federal budgets for 2003-04. Identified below are the major budget and legislative issues that may impact the Hospital.

State Budget/Legislative Issues

The Governor's January proposed budget includes several program changes that could impact funding for HCSA programs:

- The Governor's budget proposes to reduce the Medi-Cal provider rates by 15%. SJGH bills the Medi-Cal program for professional fee reimbursement for each of the satellite outpatient clinics. The estimated impact would be up to $600,000 per year.
- The Governor's budget proposes to reinstate quarterly eligibility redeterminations, and would tighten the Medi-Cal eligibility thresholds for programs

such as the 1931B redetermination process. It is anticipated that these changes would reduce the number of individuals eligible for the Medi-Cal program by approximately 300,000 throughout California, thereby increasing the overall number of uninsured. The specific impact within San Joaquin County and on SJGH cannot be determined.

- In January 2002, the Governor released proposed nurse-to-patient staffing ratios as required by State Law (AB 394, 1999). The final regulations and the implementation and monitoring plan should be released during late Summer or Fall 2003. With the exception of staffing for the night shift of some inpatient areas, SJGH generally meets the proposed staffing ratios; however, the interpretation of how hospitals must meet the minimum staffing ratios is an issue with DHS. Compliance with the current interpretation of required staffing coverage has already created significant financial implications for the Hospital at a cost exceeding $1 million per year.

Federal Legislative Issues

Several issues are currently being monitored at the federal level as Congress continues the development of the 2003-04 federal budget:

- In February 2003, CMS and DHS reached agreement resulting in the approval of the SPCP Waiver for the Medi-Cal program through 2004. Under the agreement, the UPL for the Medi-Cal program was increased by approximately $250 million of new federal funds over two years; however, a substantial portion of the increased funding level was specifically targeted for LA County. In addition, CMS approved the legal settlement of the Medi-Cal outpatient lawsuit, and will provide the required federal matching funds, permitting the full settlement to be implemented.

  Redetermination of the UPL for the Medicaid program in California established a maximum level of Medi-Cal funding, and begins the eight-year transition period, which could reduce funding available through the SB 1255 program by 30% to 40%.

- The Balance Budget Act of 1997 includes a 20% reduction in Medicaid DSH funds to all states phased in over five years. Based upon current program funding for 2002-03, reduction to SJGH is estimated at approximately $1.6 to $2 million. Hospital staff will continue to work with CAPH and NAPH to advocate for legislation to appeal the DSH reductions.

- During the last week of March, the House of Representatives approved their final budget resolution, which included approximately $93 billion in Medicaid payment reductions over ten years. On March 26th, the Senate passed its budget resolution, which did not contain spending reductions to the Medicaid program. Hospital staff will work with all health care advocacy groups to support the Senate version of the budget resolution.

2002-03 Accomplishments

1. Developed and implemented a comprehensive recruitment and retention program to address critical staffing needs. The program has reduced the use of temporary, contract, and registry nurses by over 65%.
2. Continued the implementation of the Revenue Cycle Redesign process including the implementation of PatCom Plus and contract management systems. Development of a revised MIA and Patient Liability Policy has been initiated and will be implemented in 2003-04. Continued the process of redesign for professional billing services
3. Benchmarking data allowed the Hospital to compare its operational efficiency against similar organizations to establish targets for operational expense reductions.
4. Initiated a consultant study of the potential operational and financial impact of converting the Hospital-based clinics to a FQHC.
5. Continued to pursue legislative relief for various funding programs (State and federal DSH programs, federal UPL legislation, State Realignment backfill, as well as trauma and emergency system funding).
6. Completed construction documents for several components of the Phase II projects and submitted them for OSHPD review.
7. Initiated the grant funded Trauma Planning study to evaluate the feasibility of creating a trauma system in San Joaquin County and the potential development of a trauma center.

2003-04 Objectives

1. To continue an aggressive recruitment and retention program for nurses and key clinical staff to eliminate the use of contract and traveling registry staffing.

2. To continue the revenue cycle improvement process to maximize the billing and collection for services provided. Specific efforts to be focused on the review of the professional fee billing process with the goal of establishing an in-house billing process rather than using a contracted third party.
3. To revise the patient liability policy and financial screening process to establish residency and income verification requirements. To establish a separate financial services unit to review and certify patient eligibility for the Prop 99 – CHIP and MIA programs.
4. To review the scope and depth of clinical services provided to improve the financial performance of the Hospital, while minimizing the impact to patients and staff members.
5. To complete the feasibility analysis of converting the Hospital-based clinics to FQHC status and, subject to Board approval, develop and file an application for conversion with CMS.
6. To continue departmental benchmarking efforts to target key departments in order to achieve financial and operational improvements.
7. To continue to pursue legislative relief for various funding programs (State and federal DSH programs, UPL regulations, State Realignment, and trauma funding).
8. To continue the development of potential funding scenarios for Phase II projects.

403—Mental Health Pharmacy

Health Services

Roger Speed, ***Health Care Services Director***

Mental Health & Substance Abuse Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$754,640	$920,352	$1,151,972	$1,151,972	$231,620
Services & Supplies	5,174,406	5,447,962	5,938,344	5,938,344	490,382
Fixed Assets	0	22,995	0	0	(22,995)
Total Expenditures	$5,929,046	$6,391,309	$7,090,316	$7,090,316	$699,007
Expenditure Reimbursements	(41,323)	(33,000)	(68,000)	(68,000)	(35,000)
Transfer to Reserve	674,453	0	0	0	0
Total Appropriations	$6,562,176	$6,358,309	$7,022,316	$7,022,316	$664,007
Earned Revenues By Source					
Charges for Services	$6,562,176	$6,358,309	$7,022,316	$7,022,316	$664,007
Total Revenues	$6,562,176	$6,358,309	$7,022,316	$7,022,316	$664,007
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	12.0	12.0	12.0	12.0	0.0
Temporary (Full-Time Equivalent)	4.0	2.0	3.8	3.8	1.8
Total Staffing	16.0	14.0	15.8	15.8	1.8

Purpose

The Welfare and Institutions Code mandates the existence of community mental health services and regulates those services. The purpose of the Mental Health Pharmacy is to provide psychotropic medication for Mental Health Services' clients.

Major Budget Changes

Salaries & Employee Benefits

➢ $190,687	Negotiated salary and benefits adjustments.
➢ $40,933	Increase in extra help.

Services & Supplies

➢ $596,431	Increase in drug costs due to increases in price and volume.
➢ ($62,100)	Decrease in outside services for the cost of relief pharmacists.

Revenues

➢ $1,312,952	Increased Medi-Cal revenue.
➢ ($200,000)	Decrease in Health Plan of San Joaquin revenue.
➢ ($792,174)	Decrease in Short-Doyle revenue.
➢ $251,957	Increase in Prescription Card Services Health Systems revenue.
➢ $150,000	Increase in Mental Health Clinic revenue.

Program Discussion

The recommended 2003-04 budget for the Mental Health Pharmacy totals $7,022,316. This represents an increase of $664,007, or 10.4% from 2002-03. This is primarily attributed to increases in drug costs reflecting increases in price and volume.

Short-Doyle revenue is billed for clients that do not have Medi-Cal or other insurance. Medi-Cal revenue is increasing in 2003-04, subsequently this decreases the amount billed for Short-Doyle revenue.

2002-03 Accomplishments

1. Purchased the automated robotic dispensing system with installation of system scheduled for 2003-04.
2. Initiated digital signature capability into the computerized pharmacy system.
3. Continued discussions to establish the pharmacy refill authorization protocol.

2003-04 Objectives

1. To complete the pharmacy remodeling project.
2. To revitalize the Pharmacy and Nursing Forum.
3. To publish a new and more useful formulary guide for physicians and nurses.
4. To implement a computerized "Pharmacy Communication Form" that will improve communication between pharmacists, nurses, and physicians.
5. To design a useful guide for selecting the most cost effective dose of high cost medications.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Prescriptions	76,665	79,954	80,151	86,304	88,893

405—Mental Health Services

Health Services

Roger Speed, ***Health Care Services Director***

Mental Health & Substance Abuse Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$25,227,349	$26,320,228	$30,119,840	$30,119,840	$3,799,612
Services & Supplies	24,704,350	27,764,224	23,961,504	23,961,504	(3,802,720)
Other Charges	1,987,322	2,644,878	2,697,935	2,697,935	53,057
Fixed Assets	1,274,879	236,000	398,000	398,000	162,000
Operating Transfers Out	3,418,350	0	0	0	0
Total Expenditures	$56,612,250	$56,965,330	$57,177,279	$57,177,279	$211,949
Expenditure Reimbursements	(2,520,622)	(2,645,771)	(2,588,792)	(2,588,792)	56,979
Transfer to Reserve	0	337,777	0	0	(337,777)
Total Appropriations	$54,091,628	$54,657,336	$54,588,487	$54,588,487	($68,849)
Earned Revenues By Source					
Interest/Rents	$1,159,855	$1,483,756	$483,756	$483,756	($1,000,000)
Aid from Other Governments	23,948,260	26,031,837	24,465,997	24,465,997	(1,565,840)
Charges for Services	16,543,774	21,131,313	21,164,535	21,164,535	33,222
Miscellaneous Revenues	55,734	4,139	4,139	4,139	0
Operating Transfers In	5,367,939	4,374,617	4,374,617	4,374,617	0
Fund Balance	5,384,392	0	2,468,995	2,468,995	2,468,995
Total Revenues	$52,459,954	$53,025,662	$52,962,039	$52,962,039	($63,623)
Net County Cost					
Required Match	$1,610,759	$1,610,759	$1,610,759	$1,610,759	$0
Discretionary	20,915	20,915	15,689	15,689	(5,226)
Total Net County Cost	$1,631,674	$1,631,674	$1,626,448	$1,626,448	($5,226)
Allocated Positions	446.0	460.0	430.0	430.0	(30.0)
Temporary (Full-Time Equivalent)	174.4	148.9	147.9	147.9	(1.0)
Total Staffing	620.4	608.9	577.9	577.9	(31.0)

Purpose

Mental health treatment priorities are identified in legislation and require services to persons with persistent mental illness. Mental Health Services provides an array of programs to all age groups. It also operates the Mental Health Plan, a Medi-Cal Managed Care Plan for all eligible in San Joaquin County, the Conservatorship Office, the Employee Assistance program, Adult Activity Center, the Custody Psychiatric Service, and provides financial and data support services for the Office of Substance Abuse.

Major Budget Changes

Salaries & Employee Benefits

➢ $117,738	Full-year impact for two positions added midyear 2002-03.
➢ $3,681,874	Negotiated salary and benefits adjustments.

Services & Supplies

➢ ($1,766,429)	Decrease in Regional Youth Services program.

- ($1,715,148) Decrease in outside services contracts related to grant revenue reductions.
- ($310,817) Decrease in rent costs due to the opening of the Family Health Center in Fall 2003.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Adult Services (Days)					
Psychiatric Health Facility	10,442	10,329	10,911	8,443	8,400
State Hospital	730	730	913	1,643	1,460
Crisis Residential	3,621	3,874	3,638	3,418	3,528
Adult Transitional	5,290	5,286	7,139	12,286	12,900
Crisis Stabilization (Hours)					
Psychiatric Emergency Services	N/A	N/A	129	32,932	34,579
Child/Adoles. 24-Hour Services (Days)					
Regional Adolescent Program/Victor Residential	13,907	14,276	14,243	14,356	14,291
Day Treatment (Days)					
Adults	6,356	6,996	6,194	7,118	7,981
Older Adults	5,878	6,261	7,647	8,846	10,139
Children	3,502	3,698	2,843	2,896	2,949
UOP Socialization	28,909	23,528	17,547	18,814	20,081
Regional Adolescent Program/Victor Residential	9,276	9,528	8,256	9,845	9,889
Mental Retardation	39,879	39,323	38,010	36,174	34,599
Outpatient (Hours)					
Adult Outpatient/Crisis	47,058	49,864	53,678	55,831	58,814
Older Adults	3,601	5,080	3,895	5,787	6,140
Lodi Clinic	4,472	4,940	6,057	5,701	6,461
Children's Services	32,031	41,662	66,094	67,416	67,764
Jail Services	695	396	423	555	635
UOP Re-entry & Eden Park	1,296	1,477	4,475	4,015	5,119
Outpatient Managed Care	N/A	2,637	2,286	1,542	994
Conservatorship (Hours)	19,492	24,763	20,831	19,688	20,750
Community Services (Hours)					
Prevention, Intervention, Outreach, Community Consultation	104,331	67,880	94,388	90,787	95,000
Employee Assistance (Clients Served)					
County Employee Sessions	1,062	988	1,052	1,184	1,284
County Training Attendance	685	174	170	150	136
Contract Services Employee Sessions	233	454	569	467	480
Contract Services Training Attendance	120	244	285	234	274

$181,974	Increase in utility costs.
$291,763	Increase in Workers' Compensation Insurance.
($161,678)	Decrease in clinic drug costs.

Fixed Assets

$65,000	Remodeling furniture and fixtures.
$80,000	Automation-computer equipment.
$253,000	Computer equipment for Data Center project.

Revenues

($1,000,000)	Decrease interest on fund balance reflecting lower investment rates and smaller amount of fund balance.
($1,147,736)	Decrease in Regional Youth Services program due to the dissolution of the multi-county facility consortium.
$1,076,195	Increase in Early Periodic Screening, Diagnosis, and Treatment (EPSDT) funding.
($500,000)	Deferral of State mandated reimbursments.
$2,468,995	Fund balance transfer.
($717,480)	Decrease in Children's System of Care.
($772,928)	Delete Dual Diagnosis grant; program ended June 2003.
$502,146	Increase in Managed Care Consolidation funding.

Program Discussion

The 2003-04 recommended budget for Mental Health Services totals $54,588,487 with a Net County Cost of $1,626,448. This is an overall reduction of $68,849 from the 2002-03 budget of $54,657,336.

Realignment and Reserve Fund

As permitted in the Realignment legislation, $1.8 million will again be redirected from Mental Health Realignment to support San Joaquin General Hospital (SJGH) in 2003-04.

The Mental Health Services fund balance is being utilized to finance the Capital Projects program, including both the expansion project, which is nearing completion, and the remodeling project. Additional uses of the fund balance include the cash flow needs of Mental Health, Substance Abuse, managed care risk, cost report adjustments, Activity Center capital projects, and to temporarily replace mandated funds that are being held in suspense by the State. The fund balance is projected at approximately $6 million by June 30, 2003.

State Suspension of Mandate Payments

County mental health departments are mandated by State law to provide free services to pupils who have mental health needs identified as part of their Individual Education Plans (IEP). Reimbursement to Mental Health Services has been in the form of an AB 3632 allocation from the California Department of Mental Health in the amount of $260,686 and billing the State for the balance through the State mandate claiming process. The average mandate claim is $500,000 per year.

Effective 2002-03, the State suspended mandate payments with the promise to pay suspended mandate claims beginning 2004-05. Until mandate payments are resumed, the funds will be transferred from the Mental Health fund balance and the mandate claim tracked as an accounts receivable. When mandate payment is eventually received from the State, the funds will be returned to the Mental Health fund balance.

Revenue Enhancement

To the extent that Mental Health Services can increase revenue from Medi-Cal and other sources, it can resolve some of the fiscal pressure. Steps that are being taken include:

- Discussions have been initiated with the Human Services Agency to outstation an Eligibility Worker at Mental Health Services to facilitate the process of obtaining Medi-Cal eligibility for clients.
- A monthly productivity report is being provided for each staff member of Mental Health Services and the contract agencies. Minimum productivity standards for billable services have been set, and staff who fall below those standards will receive additional training, support, and supervision. Increased productivity directly affects the Medi-Cal claim and subsequent payment of the federal portion of Medi-Cal.
- Measures are being implemented to gain more comprehensive and accurate information regarding each client's financial situation, such as income, insurance coverage, etc. to enhance billing and collections efforts.
- A new contract has been negotiated with Kaiser for Crisis and Psychiatric Health Facility services. This

contract is at competitive rates and will result in additional revenue.

Public Conservator's Office

On February 11, 2003, the Board of Supervisors approved a reorganization plan for the Public Conservator's Office and established a new budget unit. The reorganization is aimed at strengthening four basic areas:

- Organizational autonomy to avoid potential conflicts of interest.
- Development of a strong management system.
- Improve organizational structure to ensure compliance with policies and procedures, fiduciary and internal controls, and increased accountability.
- Adequate staffing levels to provide services to the community and to accomplish its State-mandated responsibilities.

The reorganization plan included the creation of a Standards and Compliance Unit. Temporary staff from an employment accounting agency were hired so that all open and closed cases could be reviewed. The estimated time of completion for the review is October, 2003. Once the past cases have been reviewed, existing staff will audit cases on an ongoing basis.

Program Reduction

Mental Health Services implemented program reductions and are taking other fiscal measures in order to stay within its recommended budget for 2003-04. These measures make it possible to enter 2003-04 with no layoffs of permanent employees and no reduction of part-time staff planned.

- ***Hiring Freeze.*** Mental Health Services implemented a three-month rolling freeze in fiscal year 2001-02, and increased it to a four-month rolling freeze in early 2002-03. With the total freeze implemented by the Board of Supervisors, Mental Health Services is requesting limited exemptions from the freeze only for acute care programs such as Crisis Services and the Psychiatric Health Facility, the Public Conservator's Office, and positions that directly affect revenue production. The frozen positions totaled 75 positions, 30 of the positions are not anticipated to be filled in 2003-04, and are deleted in the proposed budget.
- ***Case Management Teams.*** The Adult and Older Adult Case Management programs are bearing a high proportion of the frozen vacant positions. The Intensive Case Management Team and the Dual-Diagnosis Team had low staff-client ratios in order to provide intensive services to clients with more severe problems and were dissolved. The staff were reassigned to vacancies in regular case management teams.
- ***Adult Day Treatment.*** The Adult Day Treatment program is being transitioned from a rehabilitative model serving severely and persistently mentally ill clients to an intensive program serving fewer clients with urgent psychiatric problems. This will result in cost savings of approximately one-third of the Adult Day Treatment budget and will strengthen crisis services to provide alternatives to hospitalization.
- ***Regional Youth Services Consortium.*** For the last twenty years, Mental Health Services has been the host for a multi-county consortium that utilized the services of the Regional Youth Services facility, which is a 42-bed intensive residential facility for children and adolescents located in the County. Mental Health Services contracted for all 42 beds and subcontracted 31 of those beds to other consortium counties. With all county mental health departments facing financial pressure, Mental Health Services was at risk that not all beds could be subcontracted for 2003-04. A mutual decision was reached with the contractor, Victor Treatment Services, to dissolve the consortium at the end of 2002-03. However, the eleven beds, which are directly contracted by this County are still being utilized. The other counties will contract directly with the provider.
- ***SAFR Day Reporting Program.*** The SAFR Day program is being reduced by approximately one-third for 2003-04. This program serves persons with mental health problems who have been booked into jail for non-violent misdemeanors. Most of these clients do not qualify for SSI or Medi-Cal, so there is relatively little revenue produced by this program. The remaining program is funded through the Mentally Ill Offender Crime Reduction grant. All services are contracted out through this program so there is no impact on MHS staffing.
- ***SAFR House.*** The SAFR House program is being discontinued for 2003-04. This 15-bed residential program serves non-violent misdemeanants with mental health problems who have been released from jail. Since most of these clients do not qualify for SSI or Medi-Cal, there is relatively little revenue produced by this program. This program is also contracted out so there is no staffing impact.

- ***Community Re-entry Program.*** The University of the Pacific Community Re-entry program will have a 20% reduction for 2003-04. The program is being administratively streamlined and will have greater focus on Medi-Cal revenue production.
- ***Community-Based Organizations.*** All other community-based organizations that contract with Mental Health Services will experience a 5% reduction in their 2003-04 contracts.

Mental Health Capital Projects

The four components to the Mental Health capital projects master plan are proceeding well and are within the overall budget of $24.7 million:

- ***Mental Health Expansion Project Phase I:*** The parking lot and underground utilities phase was completed on schedule in November 2001.
- ***Mental Health Expansion Project Phase II:*** Family Health Center, Adult Outpatient buildings, and central plant. The project is approximately two months behind schedule and is projected to be ready for occupancy on August 1, 2003.
- ***Mental Health Remodeling Project Phase I:*** The contract for the remodeling of the data center was approved by the Board of Supervisors in March 2003. Completion of the data center remodeling project is scheduled for June 2003. It is expected that the remodeling of the pharmacy/crisis/lobby area will go to bid in August 2003.
- ***Mental Health Remodeling Project Phase II:*** The phase II remodeling project has been scaled back to more closely align with available funds. Omitted from the phase II remodeling are Adult Day Treatment, Inpatient Administration, and improved facilities for housekeeping and grounds keeping. Remaining in phase II is the replacement of the fire alarm system, the door security system, and upgrading the HVAC system to work in conjunction with the new central plant.

Psychiatric Inpatient Programs

The Psychiatric Health Facility, the only psychiatric inpatient program in the County for indigent adults or adult Medi-Cal beneficiaries, has remained at 40 beds since 1982 while the County has grown by 67%. There is considerable pressure for additional inpatient capacity. In the short run, emphasis is being placed on effective alternatives to hospitalization, shortened inpatient stays, and programs that help the client successfully adjust and maintain in the community post-hospitalization. This approach is working, with the Psychiatric Health Facility maintaining 86% bed utilization in 2002-03. In the long run, given the steadily increasing County population, additional psychiatric inpatient resources are necessary. The solution to additional inpatient beds involves phase II of the San Joaquin General Hospital expansion plan, which includes a 19-bed acute psychiatric unit that will be certified to receive Medi-Cal and Medicare.

Grant House I

Grant House I is located in a historical building on the grounds of University Park. The master plan for University Park incorporates this building as part of an elementary school, so it will be necessary to relocate the Grant House I program off the grounds. Currently the facility is leased by Mental Health Services on a month-to-month basis. Planning is ongoing with the contractor for the Grant House I program regarding the acquisition and development of a suitable site.

Cultural Competency

Mental Health Services is committed to providing culturally competent services to the diverse communities of San Joaquin County. The Latino community has the lowest mental health access rate within the County as well as the State. Thus, it is a goal to increase access to mental health services by the Latino community.

The Un Paso Adelante program is grant funded by the State, and 2002-03 is the last year of the grant. In order to maintain this program, and to strengthen the system of care for the Latino community, the following steps are being taken:

- The SAMHSA grant, which funds the Latino Mental Health program provided by the Council for the Spanish Speaking (Concilio), will be shared evenly in 2003-04 by Un Paso Adelante and the Concilio Latino Mental Health program. This will provide approximately half of the funding that each program needs.
- Both the Concilio Latino Mental Health program and Un Paso Adelante will become certified as Medi-Cal clinics, which will enable them to claim federal payment for Medi-Cal eligible services. This will provide the other half of the funding for the two programs, thus providing for continuity of both programs at their current levels.
- A single Mental Health Services manager with considerable expertise in services to the Latino community will manage the Un Paso Adelante

program, the Concilio Latino Mental Health program, and the Latino Focus Team, which is part of outpatient services at the Mental Health Center. The goal is to integrate the three programs into a seamless system of mental health care for the Latino community.

Services to the African American community have been strengthened in 2002-03. The Black Awareness Community Outreach Program (BACOP) was implemented with two positions providing outreach and counseling. The emphasis is on families and facilitating access to needed mental health services.

Highly effective services to the Southeast Asian communities continue to be provided through the Transcultural Clinic. Culturally competent services are provides specifically to the Hmong, Lao, Cambodian, and Vietnamese communities. The Lao Khmu Association is contracted to provide additional services to the Southeast Asian communities.

2002-03 Accomplishments

1. Reduced the amount spent on psychiatric medications for indigent clients by $400,000.
2. Configured the released modules of ShareCare behavioral health information system, but still awaiting delivery of remaining key modules from the vendor before the system can be fully configured, tested and implemented.
3. Reached an agreement at a conceptual level for a parking solution with Grupe Commercial, the developer of University Park.
4. Implemented the Black Awareness Community Outreach Program to improve access to needed mental health services in the African American community.
5. Implemented improved services in South County with expansion of the Tracy Children's Mental Health Clinic and planned implementation of the Tracy Adult Mental Health Clinic by the end of 2002-03, and improved services in North County with the expansion of the range of services at the Lodi Clinic.

2003-04 Objectives

1. To implement a parking solution through partnership with Grupe Commercial, the developer of University Park.
2. To reorganize the Adult Outpatient Clinic and Adult Case Management into an integrated team structure.
3. To develop the Un Paso Adelante program and the Concilio Latino Mental Health program into self-sustaining Medi-Cal clinics.
4. To complete the reorganization plan of the Public Conservator's Office, and develop and implement needed policies and procedures.

406—Substance Abuse Services

Health Services

Roger Speed, *Health Care Services Director*

Mental Health & Substance Abuse Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$9,694,255	$10,244,095	$11,029,791	$11,029,791	$785,696
Services & Supplies	5,226,008	6,653,635	6,467,340	6,467,340	(186,295)
Fixed Assets	31,466	0	200,000	200,000	200,000
Total Expenditures	$14,951,729	$16,897,730	$17,697,131	$17,697,131	$799,401
Expenditure Reimbursements	(2,907,082)	(3,926,373)	(4,752,328)	(4,752,328)	(825,955)
Total Appropriations	$12,044,647	$12,971,357	$12,944,803	$12,944,803	($26,554)
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$6,455,136	$300,000	$575,000	$575,000	$275,000
Aid from Other Governments	0	7,522,697	7,318,458	7,318,458	(204,239)
Charges for Services	3,640,289	4,241,895	4,246,296	4,246,296	4,401
Miscellaneous Revenues	275,094	313,026	313,026	313,026	0
Fund Balance	1,056,129	0	0	0	0
Total Revenues	$11,426,648	$12,377,618	$12,452,780	$12,452,780	$75,162
Net County Cost					
Required Match	$617,999	$593,739	$492,023	$492,023	($101,716)
Allocated Positions	245.0	242.0	230.0	230.0	(12.0)
Temporary (Full-Time Equivalent)	22.0	22.0	22.0	22.0	0.0
Total Staffing	267.0	264.0	252.0	252.0	(12.0)

Purpose

Although counties are not required by law to provide substance abuse prevention and treatment services, if a county chooses to provide such services, various State and federal regulations control their operation. State law mandates a 10% county match of State-provided funds. Federal law mandates that 20% of the federal funds be spent for prevention, 10% for perinatal services, and 5% for pre and post counseling for injection drug users.

Major Budget Changes

Salaries & Employee Benefits

➢ $1,163,575	Negotiated salary and benefits adjustments.
➢ $243,633	Transfer six positions from the Alcohol/Drug Alternative Program.
➢ $126,181	Midyear addition of one Deputy Director position.
➢ ($747,693)	Deleted eighteen positions.

Services & Supplies

➢ $98,500	Increase in data processing charges.
➢ $135,000	Increase in software development costs.
➢ $65,364	Increase in Workers' Compensation Insurance.
➢ ($335,878)	Decrease in outside services for residential treatment in grant funded programs.
➢ ($94,127)	Reduction in drug testing costs.

Fixed Assets

➢ $200,000	Computer network system.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Prevention Activities					
Schools Contacted	131	151	83	80	90
Students Contacted	19,400	24,500	22,000	10,000	15,000
Organizations Contacted	400	500	220	300	300
Individuals Contacted	65,000	85,000	60,000	70,000	75,000
Treatment Services					
Recov. House-Admissions	543	540	479	487	500
Recov. House-Client Days	44,884	44,636	40,715	41,395	42,500
Res. Treat. Center-Admis.	375	453	433	432	430
Res. Treat. Cntr-Client Days	9,000	10,872	11,258	11,232	11,180
Res. Drug Prog-Admissions	203	208	207	231	320
Res. Drug Prog-Client Days	18,676	19,136	22,770	25,410	28,800
Res. Treat/Detox-Admission	500	803	778	768	770
Res. Treat/Detox-Client Days	2,000	3,212	3,112	3,072	4,725
Start. Point Detox-Admis.	1,262	1,410	1,173	1,250	1,350
Start. Pnt. Detox-Client Days	4,076	4,935	4,106	4,375	4,725
Start. Pnt. Reception Center	3,215	3,396	2,889	3,104	3,000
Central Intake Referrals	N/A	N/A	2,552	2,999	3,299
First Offender Program					
Admissions	750	700	397	340	350
Group Visits	24,000	22,400	6,352	5,440	5,600
Drinking Driver Program					
Admissions	340	428	387	317	350
Group Visits	6,120	7,704	10,062	8,242	9,100
Community Works Program	6,000	12,500	7,615	8,000	8,000
Heroin Detox	25,200	25,000	19,884	23,000	24,000
Methadone Maintenance	238,000	196,360	158,568	140,816	145,000
Drug Free (CDCC)	10,280	18,936	14,250	14,000	14,500
Women's Methadone Prog.	40,328	56,115	97,700	88,956	90,000
Perinatal Services					
SAFE Program	100	84	55	45	50
ABC Program	N/A	N/A	N/A	25	35
Family Ties Residential	112	156	196	170	162
Transitional Housing for Women & Children	182	201	314	423	400

Expenditure Reimbursements

$707,463	One time additional CalWORKs funding.
$197,673	Increase in Substance Abuse Crime Prevention Act (SACPA) funding.
($81,387)	Decrease in Probation Treatment services.

Revenues

$164,269	Increase in Communities Take Charge grant funding.
$390,823	Increase in State Medi-Cal revenue.
$350,000	Increase in patient pay collections.
$275,000	Increase in trust fund transfers for payment of one-time costs.
($350,000)	Decrease in Southeast Asian funding.
($205,000)	Elimination of Allies grant funding.
($271,411)	Decrease in State Substance Abuse revenue.
($220,599)	Decrease in federal drug Medi-Cal funding.
$260,090	Increase in federal block funding.
$154,460	Increase for Family Ties State funding.
($125,000)	Decrease in Drinking Driver programs revenue.

Program Discussion

The 2003-04 recommended Substance Abuse Services (OSA) budget totals $12,944,803. Major changes include an increase due to position reclassification studies and reduction of twelve full-time positions.

Maximus Report Update

On June 4, 2002, the Board of Supervisors adopted the Maximus report of OSA operations. Effort has been made to implement a number of the consultant's recommendations.

- Administration functions for the adult and youth outpatient counseling programs have been consolidated under the Chemical Dependency Counseling program. All prevention services are now at one location, and all outreach services are centrally administered through the Community Works program.
- The County Information Systems Division is establishing a wide area network. The wide area network will link all 17 programs, provide e-mail, data retrieval, and internet service for all OSA programs.
- A staff retreat was held in March 2003, during which the department philosophy was established and achievable goals were set for 2003-04.
  A steering committee was also established with subcommittees to identify five areas to be addressed in 2003-04. Those areas include service delivery, internal cooperation, internal marketing, financial health, and external marketing.
- Staff training continued to be a priority in 2002-03. Forty staff training sessions were held throughout the department.
- Administrative staff have been reassigned to implement recommendations regarding the human resources infrastructure. OSA staff now perform all in-house human resource functions and work directly with the downtown Human Resources department.
- A Deputy Director position was established and filled.

Family Ties Funding

Beginning in 1995, OSA received funds from the Federal Center for Substance Abuse Treatment to establish a model demonstration perinatal residential treatment program called "Family Ties." Federal funding for this demonstration program expired in September 2000.

For two years, OSA staff has worked with other demonstration project representatives to pursue State funding to replace the loss of federal funding for women and children's programs. As a result of these discussions, the State Department of Alcohol and Drug Programs decided to provide funding. As a result of the 2003-04 budget shortfall, the program is downsized from 28 beds to 16 beds. In perinatal residential programs, Medi-Cal can be billed for pregnant substance abusing women up to two months post-partum. The vacant rooms will be rented for transitional housing to women and children who complete the treatment program.

Housing for mothers and children who are participating in the perinatal programs has been a major accomplishment. This has been achieved through a transitional housing effort resulting from a Department of Housing and Urban Development (HUD) grant and other supplemental HUD revenue.

Prevention/Education/Community-Based Activities

Substance abuse prevention/education/community-based activities are a significant portion of OSA's overall prevention effort. These activities included the Students-In-Prevention, Friday Night Live, Club Live, Building Awareness Through Schools, and Strengthening Families programs.

A Youth Counseling component has been part of Prevention Services, and Kids Alcohol and Drug Alternative Program (KADAP), a juvenile day-treatment program, has been operating over the last two years in collaboration with the Probation Department and the County Office of Education. The KADAP program is one of several recent efforts to address juvenile crime-related activity and to refocus youth in a positive direction. Funding for KADAP will continue through the Probation Department. However, the Youth Counseling component now has become part of OSA Outpatient Services.

Residential and Outpatient Services

OSA maintains both residential and outpatient treatment programs. Residential services include the 28-day Residential Treatment Center (29 beds), the 90-day Recovery House program (96 beds), and the three to four-month Residential Drug Program (48 beds), which primarily serves heroin and cocaine addicts. The length of stay in the Residential Drug Program is being shortened so that revenue can be maximized through Disability Insurance, which only pays for 90 days of treatment. The Methadone Maintenance and Methadone Detox outpatient services, Women's Methadone program (Aurora Street Clinic), and the Chemical Dependency Counseling Center for Adults and Adolescents will be maintained. The Drinking Driver programs have been reorganized and will continue to provide outpatient services.

Efforts have begun to provide more outpatient counseling groups for adolescents. One of the priorities identified by OSA is the expansion of adolescent programs, especially residential programs. Initially, the less restrictive focus is outpatient services. There is a major marketing effort to inform the schools in the community that there are alcohol and drug services available for adolescents that are provided by OSA outpatient programs.

Perinatal Services such as Family Ties, and Substance Abuse and Family Education (SAFE) were established to provide a comprehensive continuum of services for pregnant and post-partum women. The FOCUS and AIM programs have been combined to form SAFE, an outpatient/day treatment program for women and their children. As a result of the review and restructuring of OSA, the Family Ties program has been restructured in order to qualify for Medi-Cal funding.

CalWORKs

CalWORKs will continue to have a major impact on OSA programs. It is estimated that 40% to 50% of CalWORKs clients may have a substance abuse problem and will require treatment before they can move forward in their job preparation, job training, or job search. The goal is to evaluate all clients involved in Welfare-to-Work who have a substance abuse problem and place them in treatment. Current CalWORKs funding is sufficient for the continuation of treatment programs. Any future reductions in CalWORKs funding will require major program adjustments and will have a direct impact on staffing levels.

Rates and Charges

An effort over the last year has been to establish a sliding fee scale, which has been proposed for Proposition 36 and OSA outpatient programs. The sliding fee scale will require a basic minimum payment for all clients, or use an objective criteria such as General Relief as a determining factor for non-payment for services. State law requires that substance abuse services cannot be denied because of one's inability to pay.

During 2002-03, rates and charges were reviewed for all substance abuse programs. Client payments for services decreased slightly due to the newly adopted sliding fee scale. The fee scale is currently being re-evaluated. Program staff continue to inform clients that it is necessary for those who do not have insurance coverage or Medi-Cal to pay a fee for services provided.

Residential programs cannot take into consideration a client's ability to pay. However, as part of the recovery process, all participants are requested to make payments toward the services received. This attempts to maintain the service level within the programs. During Final Budget Hearing, OSA will present to the Board for review and consideration the 2003-04 rates and charges allowed by the State for each program.

Criminal Justice System Support

Outpatient and residential programs provide extensive support and treatment services to the Criminal Justice System by breaking the revolving door cycle between drug abuse and the court/jail system. Approximately 90% of the Chemical Dependency Counseling Center clients are referred from Superior Court, Drug Court, or Child Protective Services. Approximately 40% of the clients in the Women's Methadone program and the co-ed Methadone Maintenance program have been referred from the Criminal Justice System. Over 50% of client referrals to the Recovery House and the Residential Drug program are from the Criminal Justice System. The Starting Point/ Public Inebriate program reduces bookings at the Jail by approximately 2,000 each year. The annual cost for providing services to the Criminal Justice System is estimated at $2.5 million.

Facility Needs

The ability to address the substance abuse treatment needs of the general population is limited by the age and condition of existing facilities. Although funding sources have not yet been identified to address these needs, replacement costs for the Recovery House and for the Residential Treatment Center/Women's Detox have been estimated and are included on the unfunded list of capital projects in the Public Improvement budget. The Residential program facilities require refurbishing and painting.

2002-03 Accomplishments

1. Implemented several recommendations from the Maximus report of OSA's operations.
2. Measured outcome and performance data for all alcohol and drug treatment services and participated in the CALTOP study for measurement of program results.
3. Maintained a 98% occupancy level in all residential programs with a 66% completion rate.
4. Maintained a coordinated delivery of perinatal services and transitional housing for substance abusing women and their children.
5. Evaluated the use of substance abuse services by the criminal justice system and considered recommendations for financial support.

2003-04 Objectives

1. To establish a case management system and a centralized continuing care program.
2. To establish an internal agency newsletter.
3. To establish a staff training program.
4. To provide monthly financial reports to managers.
5. To develop a comprehensive brochure for OSA.

410—Public Health Services

Health Services

Roger Speed, *Health Care Services Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$15,429,860	$16,755,940	$19,361,638	$19,361,638	$2,605,698
Services & Supplies	4,914,163	6,186,584	5,686,333	5,686,333	(500,251)
Other Charges	104,642	112,376	205,000	205,000	92,624
Fixed Assets	208,252	161,230	159,500	159,500	(1,730)
Total Expenditures	$20,656,917	$23,216,130	$25,412,471	$25,412,471	$2,196,341
Expenditure Reimbursements	(1,272,524)	(1,961,109)	(1,710,072)	(1,710,072)	251,037
Total Appropriations	$19,384,393	$21,255,021	$23,702,399	$23,702,399	$2,447,378
Earned Revenues By Source					
Fines/Forfeitures/Penalties	$4,040	$4,000	$4,000	$4,000	$0
Aid from Other Governments	11,292,569	13,111,618	14,306,814	14,306,814	1,195,196
Charges for Services	1,477,006	633,391	604,900	604,900	(28,491)
Miscellaneous Revenues	184,743	580,722	177,156	177,156	(403,566)
Operating Transfers In	988,474	1,246,778	2,634,030	2,634,030	1,387,252
Total Revenues	$13,946,832	$15,576,509	$17,726,900	$17,726,900	$2,150,391
Net County Cost					
Mandated	$5,437,561	$5,678,512	$5,975,499	$5,975,499	$296,987
Allocated Positions	290.0	303.0	290.0	290.0	(13.0)
Temporary (Full-Time Equivalent)	43.5	14.7	11.6	11.6	(3.1)
Total Staffing	333.5	317.7	301.6	301.6	(16.1)

Purpose

Public Health Services protects, preserves, and promotes the health of the San Joaquin community irrespective of age, sex, race, ethnicity, or income. Public Health Services' goals are to prevent preventable diseases, premature deaths and disability, and promote optimal physical, emotional, and social well being.

Major Budget Changes

Salaries & Employee Benefits

➢ $2,739,094	Negotiated salary and benefits adjustments.
➢ ($104,210)	Reduction in temporary staff.
➢ ($820,261)	Deleted 13 positions.
➢ $41,436	Midyear conversion of one contract position to civil service.
➢ $147,313	Midyear addition of two Public Health Microbiologists funded by bioterrorism grant.
➢ $64,430	Midyear addition of one Personnel Technician.
➢ $537,896	Seven positions funded to comply with State staffing standards for California Children Services (CCS).

Services & Supplies

➢ $85,867	Increase in Worker's Compensation and Casualty Insurance.
➢ $103,767	Increase in laboratory supplies.

➢ ($113,600)	Reduction in outside services for CCS vendored therapy.
➢ ($185,458)	Decrease in outside services for grant funded programs.
➢ ($325,000)	Reduction in charges for PHS administrative support provided to CCS programs.
➢ ($45,000)	Decrease in janitorial costs.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Health Promotion & Administration					
Births & Deaths Registered	12,903	14,025	13,628	14,100	14,300
Health Education Presentations	288	310	623	800	1,000
Disease Control & Prevention					
Communicable Disease Control					
Presentations/Consultations	4,292	5,580	6,000	6,150	6,000
Surveillance/Investigations	2,774	2,495	2,900	2,900	3,000
AIDS Program					
HIV Tests & Counseling	4,059	3,421	3,745	3,000	4,000
Case Management for HIV Clients	709	529	600	550	550
HIV Public Education Contacts	6,450	6,000	6,200	5,200	6,000
Tuberculosis Control					
TB Clinic Visits	4,950	6,184	5,846	7,151	7,500
Case/Contact Investigation Visits	7,050	8,336	7,786	8,176	8,200
Observed TB Therapy Visits	6,210	6,428	6,406	6,374	6,500
Presentations/Consultations	875	989	908	1,000	1,000
Public Health Clinic					
Patient Visits	52,520	54,560	33,102	31,659	31,700
Immunizations Administered	34,792	28,464	26,322	24,248	24,200
Senior Immunizations Administered	4,280	5,318	5,757	5,500	5,500
Public Health Laboratory					
Laboratory Procedures	144,000	150,000	160,000	160,000	162,000
Family Health Division					
WIC Caseload/Month	7,790	7,958	8,288	8,572	8,700
California Children's Services					
Average Monthly Referrals	219	235	235	240	250
New Cases Opened	1,468	1,135	1,122	1,200	1,200
Medical Therapy Treatment Units	22,116	22,230	24,093	24,500	28,000
Home Visits	N/A	N/A	4,340	5,700	4,500

Other Charges

($22,376)	Decrease in housing and other assistance for persons with TB and STD.
$115,000	Increase in diagnosis and treatment costs for CCS clients.

Fixed Assets

$92,130	Computer and network equipment.
$56,200	Office and modular furniture.
$12,900	Office equipment.

Expenditure Reimbursements

$251,037	Reduction in services for other County departments.

Revenues

$777,351	Increase in CCS administration and case management revenue.
$89,637	Additional funding for the Black Infant Health program.
$160,813	Increased State/federal reimbursements under SB 910.
$110,937	Increase in State-funded AIDS programs.
$53,000	New State funding for general disaster planning.

Program Discussion

2002-03 Issues

Bioterrorism Preparedness

Public Health Services (PHS) submitted its Bioterrorism Response Preparedness Plan and made progress toward the critical benchmarks that must be achieved by August 2003. Eight of the nine staff positions funded by the federal grant were hired, the ninth position is anticipated to be filled in August 2003. PHS still receives some calls with concerns about potential anthrax, and the Department's Level B Public Health laboratory continues to process specimens sent by the counties within the region it serves. The counties in the region include Alpine, Amador, Calaveras, Mariposa, Merced, Mono, Stanislaus, and Toulumne.

The national smallpox vaccination effort required significant redirection of PHS resources. Planning for pre- and post-event smallpox vaccinations was initiated, and vaccination of public health and health care worker response teams began in April 2003.

Facilities & Strategic Planning

In March 2003, the Board of Supervisors approved proceeding with facilities planning on the Hazelton Avenue site. The first priority will be construction of a new Public Health laboratory. Installation of a backup generator and replacement of the heating, ventilation, and air conditioning system was also initiated. All programs in the Family Health division, which comprise over one third of the PHS staff, were relocated off-site in September 2002. Significant remodeling and relocation of programs subsequently took place on the PHS campus.

PHS initiated a strategic planning process. A "pre-planning" phase was completed in which the outcomes and structure for the planning process were defined. This activity will continue into 2003-04. PHS's strategic plan will complement the effort undertaken by the Health Care Services Agency.

HIV Reporting

State statutes required the implementation of a non-names system for reporting new HIV infections. This will allow for needed epidemiological analysis of disease trends and the development of appropriate prevention interventions with affected populations.

Injury Control

PHS has a renowned child passenger safety program, and also conducts bicycle helmet safety activities. Effective January 2003, helmets were also required for scooters, skateboards, and in-line skates. Education programs have been added for this new component. PHS is the lead agency with the Countywide Safe Kids Coalition with staffing support from the Health Plan of San Joaquin.

2003-04 Considerations

A significant number of PHS programs are funded by the State. Two programs were targeted for specific reductions in the 2003-04 budget proposal, and PHS made commensurate cuts in local programs. The Local Lead Agency funds for tobacco control were reduced by $16,000, and a program that provides training to individuals who work with high-risk young men was cut by $25,000. Staff were reallocated to other programs, and plans will be revised to reflect the lower funding levels.

There is potential that the State budget will result in reductions to additional categorical programs. PHS may return to the Board after the State budget is adopted to recommend revisions to the budget and address any staffing impacts. Program reductions at the State level itself may result in a reduction of Sexually Transmitted Disease (STD) staff assigned to San Joaquin County. Currently, there is only half the number stationed with this County as there were just a few years ago. As a result, a greater workload is placed on scarce local resources.

Grant Programs

Two Office of Traffic Safety grants conclude June 30, 2003. They provided for the distribution of infant and child passenger safety seats, and education for parents about proper installation and use of the equipment. The REACH in Stockton Diabetes program was slated to terminate on February 28, 2003, but was extended until February 28, 2004. PHS is also presuming that the health education component of the Health Access program will not be continued for 2003-04. In all of these cases, staff have been reassigned to vacant positions in other grant-funded programs.

Emerging Infections

State officials anticipate the first case(s) of West Nile Virus will appear in San Joaquin County in 2003-04, which may command a great deal of disease control resources such as public health nurses, epidemiologists, and public health microbiologists. PHS will work with the Environmental Health Department, the Agricultural Commissioner, and the Mosquito and Vector Control District to coordinate public information and other prevention measures.

An outbreak of a new disease, Severe Acute Respiratory Syndrome (SARS), has recently appeared. As of 2002-03, there are relatively few numbers of infected people in the United States; however, it is not yet known if there will be a local impact on PHS. Both of these diseases illustrate what PHS faces routinely - the need for adequate preparedness and infrastructure in order to effectively respond to public health threats whether naturally occurring or the result of terrorism.

Child Health Disability Prevention (CHDP) Gateway Program

The 2002-03 State budget included a CHDP Gateway program, which will be implemented July 1, 2003. Procedures are being developed by which children receiving CHDP services will be linked with the Medi-Cal or Healthy Children's programs. As a result, the State will collect significantly more federal funding. The local CHDP program may be substantially expanded for conducting outreach with families, training providers, and other functions necessary to assist families to enroll in the programs for which they are eligible. PHS will return to the Board of Supervisors when direction is received from the State.

California Children Services (CCS)

The CCS program continues to experience significant growth in caseload. Open cases are now approaching 5,500. The California Department of Health Services Children's Medical Services Branch conducted a caseload review and authorized the addition of seven positions to meet State staffing standards. The CCS program currently has eight positions unfunded, which are vacant positions held by contract employees or vacant positions to allow flexible staffing ratios as specified by the State staffing standards. To comply with the State staffing standards, seven of the unfunded positions are recommended to be funded in the 2003-04 proposed budget at a first-year cost of $537,896. The County's share of the position cost is estimated at $174,453.

2002-03 Accomplishments

1. Expanded the communicable disease unit and filled most of the positions allocated with bioterrorism response preparedness funds.
2. Completed a review of PHS facilities needs and obtained Board authority to move forward with planning and design for a new Public Health laboratory.
3. Developed an initial draft MOU with the Environmental Health Department for coordination of programs and issues of mutual concern.
4. Began provision of medical therapy services in a new unit at McKinley School in Tracy.
5. Met HIPAA standards by the federally prescribed deadline in April 2003.

2003-04 Objectives

1. To submit the required deliverables of the Bioterrorism Response Preparedness plan by the State prescribed deadlines.
2. To complete the planning and design phase for a new Public Health laboratory and develop a construction financing plan.
3. To implement the CHDP Gateway program for pre-enrollment of uninsured children into Medi-Cal.
4. To complete a strategic planning process for PHS.

416—Substance Abuse & Crime Prevention

Health Services

Roger Speed, *Health Care Services Director*

Substance Abuse & Crime Prevention Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$188,370	$234,089	$302,036	$302,036	$67,947
Services & Supplies	1,046,073	3,578,762	3,020,031	3,020,031	(558,731)
Fixed Assets	43,056	0	0	0	0
Total Appropriations	$1,277,499	$3,812,851	$3,322,067	$3,322,067	($490,784)
Earned Revenues By Source					
Interest/Rents	$2,487	$0	$0	$0	$0
Aid from Other Governments	1,067,384	3,871,293	3,322,067	3,322,067	(549,226)
Fund Balance	207,628	(58,442)	0	0	58,442
Total Revenues	$1,277,499	$3,812,851	$3,322,067	$3,322,067	($490,784)
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	5.0	6.0	6.0	6.0	0.0

Purpose

On November 7, 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act (SACPA) of 2000. The Act makes substantial changes to both the Criminal Justice System and the Substance Abuse Treatment Service System. The Act mandates that any person convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense or violated any other drug-related condition of Parole, shall be diverted from incarceration into licensed and certified community-based drug treatment programs. In San Joaquin County, the Office of Substance Abuse was designated as the lead agency.

Major Budget Changes

Salaries & Employee Benefits

➢ $47,170	Added a new Substance Abuse Assistant Director during 2002-03 to provide additional supervision.
➢ $20,777	Negotiated salary and benefits adjustments.

Services & Supplies

➢ $21,132	Increase in cost of services provided by Probation Department.
➢ $30,700	Increase in rental space and related costs.
➢ $20,733	Increase in office and operational expenditures.
➢ ($490,604)	Decrease in professional and ancillary services provided by outside agencies.
➢ ($101,192)	Decrease in treatment costs with the transfer of services provided by Alcohol/Drug Alternative Programs to the Office of Substance Abuse.
➢ ($39,500)	Decrease in transportation and training expenses.

Revenues

➢ ($549,226)	Decrease in carryover transfers from the County's Proposition 36 Trust Fund.

Program Discussion

On February 6, 2001, the Office of Substance of Abuse was designated as the lead agency by the Board of Supervisors, to carry out the implementation of Proposition 36. A Planning Committee comprised of representatives from the Superior Courts, District Attorney's Office, Probation Department, Public Defender's Office, Office of Substance Abuse, Parole, community-based organizations, and the County Administrator's Office have collaborated to determine what level of services will be available to Proposition 36 clients.

The initial plan, approved by the Board and the State Department of Alcohol and Drug Programs, relied almost solely on County programs for treatment services, in order to comply with the new law's July 1, 2001 start date for providing treatment. Since that time, the program has continued to expand its treatment capacity and services by contracting with several private and community-based organizations for additional treatment and ancillary services.

In addition to drug treatment, Proposition 36 clients are required to participate in ancillary services to enhance their opportunity for successful treatment outcomes. An individual can increase his/her chance of staying drug free when he/she is able to function normally in society. The County's ancillary services are designed to teach individuals the necessary skills to do so. Current ancillary services offered by the County include: health and mental health services, anger management, family counseling, literacy and GED classes, and employment and re-entry skills training.

During 2002-03, the program began working with UCLA to provide information for a Statewide evaluation involving 10 focus counties. The information gathered by UCLA will be used to determine the Statewide success of Proposition 36 and the need for continued funding when the current statutory funding ends on June 30, 2006.

In 2002-03, the program continued to expand the use of the Smart Card tracking system by developing reports for the UCLA evaluation study and internal reports used to monitor clients and the services they receive.

The recommended budget includes $47,170 for a Substance Abuse Assistant Director position that was added midyear to provide program oversight and direct Intake Unit staff supervision.

The recommended budget of $3,322,067 is funded by a $1,943,771 award from the State and $1,378,296 in carry-over funds from the County's Proposition 36 Trust Fund.

2002-03 Accomplishments

1. Evaluated and referred 962 individuals to treatment on the same day they were arraigned.
2. Assessed and placed 962 individuals in the appropriate treatment modality within the first seven days following arraignment.
3. Collected data to determine how many clients are being served monthly.
4. Submitted two semi-annual fiscal reports on a timely basis.
5. Generated reports from data collected by the Smart Card computer tracking system.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Clients Referred to Treatment	N/A	N/A	788	962	1,375
Clients referred to Literacy/GED Program	N/A	N/A	36	64	55
Clients Referred to Vocational Programs	N/A	N/A	39	59	75
Clients Referred to Mental Health	N/A	N/A	38	34	100

2003-04 Objectives

1. To continue to evaluate and refer all clients to a treatment program on the same day they are arraigned.
2. To refer 55 clients who do not have a high school diploma to the Literacy/GED program.
3. To refer 75 clients to employment and re-entry skills training and 100 clients to private counseling.
4. To create a Proposition 36 Support group by December 31, 2003.

495—Community Health Access

Health Services

Roger Speed, ***Health Care Services Director***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$261,835	$266,948	$294,218	$294,218	$27,270
Services & Supplies	138,740	253,798	205,782	205,782	(48,016)
Other Charges	0	479,254	0	0	(479,254)
Total Expenditures	$400,575	$1,000,000	$500,000	$500,000	($500,000)
Expenditure Reimbursements	0	(500,000)	0	0	500,000
Total Appropriations	$400,575	$500,000	$500,000	$500,000	$0
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$400,575	$500,000	$500,000	$500,000	$0
Allocated Positions	5.0	5.0	5.0	5.0	0.0
Temporary (Full-Time Equivalent)	0.0	0.0	0.2	0.2	0.2
Total Staffing	5.0	5.0	5.2	5.2	0.2

Purpose

The Community Health Access Program was designed to establish or improve access to health care for the communities in need. The program is a venture between Human Services and Health Care Services agencies, in partnership with the Lao Family Community of Stockton, Inc., Su Salud, Inc., El Concilio, Coalition United for Families (CUFF), and St. George's Neighborhood Betterment Committee (NBC).

Major Budget Changes

Salaries & Employee Benefits

➢ $16,064	Negotiated salary and benefits adjustments.
➢ $11,206	Increase in extra-help.

Services & Supplies

➢ ($48,016)	Decrease in physician and supply costs reflecting actual experience.

Other Charges

➢ ($479,254)	Eliminate funding for community health outreach and education.

Expenditure Reimbursements

➢ ($500,000)	Eliminate funding support from the Human Services Agency.

Program Discussion

The Health Access program will be restructured in 2003-04 to reflect reductions in the funding for this budget unit. The Human Services Agency's three year funding commitment has ended and Su Salud will no longer be able to participate in this program; however, San Joaquin General Hospital and El Concilio will continue to collaborate to provide services.

In the third year of operation, the Health Access Partnership provided services to many patients throughout the community. The Health Access Partnership committee members continue to meet quarterly to support the components of the program and to identify neighborhoods in which health access is a priority. Neighborhood residents and consumers of the program are present at the meetings to give input regarding program planning and service delivery.

Su Salud terminated its disease prevention and education messages to the community in April 2003, due to the inability to maintain continuous and stable funding relationships with grant providers. The loss of this valuable organization will be felt throughout San Joaquin County, as the services Su Salud provided are minimized and incorporated into other community agency service delivery systems. The Health Access Program components in 2003-04 will include:

- Transportation services and health education.
- Mobile Health Van.
- Support for program activities.

The Migrant Health Education Department through the San Joaquin County Office of Education will continue to assist San Joaquin General Hospital (SJGH) with the oral health project for uninsured agricultural workers and their families to assist, improve, and maintain their oral health through oral health education, preventive dental services, and dental treatment services.

Mobile Health Van

The Mobile Health Van provided services to an estimated 4,733 patients in 2002-03 at six established sites. California Health and Disability Prevention exams, school exams, sports physicals, immunizations, and episodic walk-in care were provided in 63 different locations throughout San Joaquin County. Six primary locations - Boggs Tract Community Center, Garden Acres Community Center, Kennedy Center, Larch Clover Community Center, Taft Community Center, and Lodi Community Center - were the locations where the highest volume of patients were seen.

In 2003-04, it is expected that additional grammar school locations will be added to cover the withdrawal of SJGH staff stationed at those schools. The Hospital is proposing to close the elementary school-based clinics due to projected budget shortfalls. The Mobile Health Van can accommodate a reduced presence in those locations to avoid the loss of health care to that population.

Health Access Transportation Service

The Health Access transportation service will be reduced due to the loss of funding from the Human Services Agency. A more restricted scope of transportation services will be provided as part of the operations during 2003-04.

2002-03 Accomplishments

1. Implemented the Federal Community Access Program Initiative.
2. Continued to expand the Health Access Mobile Health Van services to the outlying hard-to-reach populations in San Joaquin County.
3. Assisted the Su Salud Community Disease Prevention and Education Center in completing the "Tour of Life" videos for schools.

2003-04 Objectives

1. To continue to provide the Federal Community Access Program Initiative.
2. To expand the Health Access Mobile Health Van services to the elementary schools to partially replace the services that were provided by SJGH.
3. To deliver the completed "Tour of Life" videos to the schools on behalf of Su Salud.

420—Environmental Health

Health Services

Donna Heran, *Director of Environmental Health*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,836,895	$4,350,213	$5,004,782	$5,004,782	$654,569
Services & Supplies	387,221	929,441	1,017,291	1,017,291	87,850
Fixed Assets	42,676	114,769	99,908	99,908	(14,861)
Operating Transfers Out	70,000	0	70,000	70,000	70,000
Total Expenditures	$2,336,792	$5,394,423	$6,191,981	$6,191,981	$797,558
Expenditure Reimbursements	(24,736)	70,000	(27,863)	(27,863)	(97,863)
Total Appropriations	$2,312,056	$5,464,423	$6,164,118	$6,164,118	$699,695
Earned Revenues By Source					
Aid from Other Governments	$308,407	$772,882	$1,040,091	$1,040,091	$267,209
Charges for Services	2,064,086	3,159,567	3,453,313	3,453,313	293,746
Miscellaneous Revenues	94,430	146,200	150,018	150,018	3,818
Total Revenues	$2,466,923	$4,078,649	$4,643,422	$4,643,422	$564,773
Net County Cost					
Mandated	($154,867)	$1,385,774	$1,520,696	$1,520,696	$134,922
Allocated Positions	69.0	69.0	71.0	71.0	2.0

Purpose

The Environmental Health Department provides environmental services, which protect and enhance public health, well-being, and safety through prevention, education, inspection, and enforcement of State and local environmental laws and regulations.

Major Budget Changes

Salaries & Employee Benefits

- $123,046 Addition of two Registered Environmental Health Specialist for new Waste Tire Enforcement grant.
- $515,390 Negotiated salary and benefits adjustments.

Services & Supplies

- $53,300 Increase for additional ENVISION and other software modules.
- $35,900 Increase in professional services for laboratory fees and computer support costs from Public Health Services.
- $21,330 Increase in motor pool costs due to workload increases.

Fixed Assets

- $29,608 Computer equipment and workstations for Waste Tire Enforcement grant.
- $35,000 Vehicle for the Waste Tire Enforcement grant.
- $11,300 Equipment for landfill inspections.
- $24,000 Modular storage and computer upgrades for document imaging project.

Expenditure Reimbursements

- $97,863 Grant funds from Public Health Services to support one Program Manager for bioterrorism activities.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Consumer Protection					
Food - Retail Active Facilities/Vehicles	N/A	3,232	3,232	3,443	3,457
Small Public Water Systems	N/A	338	333	358	360
Recreational Health - Public Pools/Spas/Natural Bathing Areas	N/A	580	599	598	600
Workplace Smoking Enforcement	N/A	4	10	10	8
Hazardous Substances Mgmt (CUPA)					
Hazardous Waste (HW) Generators	N/A	927	927	1,150	1,200
HW - Tiered Permitting Facilities	N/A	53	53	44	48
HW - Above ground Tanks	N/A	127	127	132	140
HW - Underground Storage-Facilities (Tanks)	N/A	316 (770)	316 (770)	298 (751)	290 (735)
Emergency Response - Incidents	N/A	117	90	107	120
Housing Programs					
Childhood Lead Poisoning Prevention Cases/ Properties Investigated	N/A	57	64	82	91
Employee Housing - Active Labor Camps	N/A	97	97	99	100
Hotel/Motels and Institutions	N/A	142	128	119	115
Substandard Housing Abatement - Cases	N/A	461	413	432	441
Land-Use and Waste Management					
Land-Use-Applications & Tech. Reports	N/A	671	581	716	800
Liquid Waste					
Facilities/Pumper Trucks/Chem. Toilets	N/A	672	672	673	675
Septic System Permits/Percolation Tests	N/A	893	942	1,270	1,300
Medical Waste - Medical Waste Facilities	N/A	30	58	59	59
Solid Waste					
Active Landfill Sites & Transfer Stations	N/A	10	10	8	8
Compost/Cannery/Ash/Sludge Sites	N/A	22	22	19	19
Closed Landfill/CIA Sites	N/A	12	12	9	9
Vector Control-Kennels & Poultry Ranches	N/A	47	47	46	46
Milk and Dairy - Dairies	N/A	155	155	145	146
Groundwater Protection	N/A	367	448	395	400
Monitor Well/Boring Permits	N/A	352	352	324	300
Contaminated Petroleum UST Sit	N/A	30	32	70	120
Well & Pump Permits	N/A	1,059	1,353	1,546	1,700
Total Permits/Facility Inventory	N/A	10,771	11,073	12,152	12,552
Total Staff Hours	N/A	62,667	63,887	67,271	67,825

Revenues

➢ $293,746	Anticipated increase in permit and hourly rate fee revenue.
➢ $224,378	New Waste Tire Enforcement grant.
➢ ($26,500)	Decrease in Solid Waste grant funds from California Integrated Waste Management Board.
➢ $69,331	Increase in State Local Enforcement Agency Solid Waste funding.

Program Discussion

The 2003-04 recommended Environmental Health Department (EHD) budget totals $6,164,118 with a Net County Cost of $1,520,696. This represents a Net County Cost increase of $134,922 from the 2002-03 level. The 2003-04 recommended budget includes a $69,331 increase in State Water Resources Control Board Local Oversight Program for the oversight of contaminated underground storage tank site remediation activities, and $224,378 from the California Integrated Waste Management Board Waste Tire Enforcement grant.

Environmental Health Activities

Bioterrorism Preparedness and Response

Environmental Health is a member of the Public Health Services (PHS) Bioterrorism Planning Advisory Committee, that along with other local law enforcement, fire, hospital, and emergency personnel, plans and coordinates city and County bioterrorism preparedness and response strategies. The Department will participate in the voluntary Phase I smallpox vaccinations for PHS and San Joaquin General Hospital personnel. PHS allocated one Program Manager position to EHD from Centers for Disease Control grant funds distributed by the California Department of Health Services, to enhance infrastructure and preparedness. Due to grant non-supplantation requirements and current County budget shortfalls, EHD will not be eligible to fill the position 2002-03 or 2003-04. Food Program staff have provided food facility operators with "Guidelines for Food Safety and Security" to reduce potential hazards to the retail food supply. Additionally, Small Public Water System (SPWS) Program staff have provided "Security Vulnerability Self-Assessment Guides" to water system purveyors for guidance on preparedness and protection of SPWS supplies from potential acts of terrorism.

West Nile Virus

Environmental Health participated in the California Department of Health Services Dead Bird Surveillance Program involving the collection, shipping, and testing of dead birds for West Nile Virus (WNV) and other mosquito-borne viruses. This spring, EHD is assisting the Office of Emergency Services, San Joaquin County Mosquito and Vector Control District, PHS, and other local and State officials in WNV surveillance and public awareness campaigns regarding animal and human health concerns, mosquito breeding control measures, and personal protective clothing and repellent alternatives.

Newcastle Disease

Since October 2002, Exotic Newcastle Disease (END) has been confirmed in California, Nevada, and Arizona backyard flocks and commercial bird operations. Over three million birds have been destroyed in southern California alone. Governor Davis declared a state of emergency, and EHD complied with suspension of routine inspection of all egg-laying operations in the County as a precaution. Assistance was given to the Office of Emergency Services, Agricultural Commissioner, and other local officials in drafting an Animal Disease Emergency Response Plan for the identification of personnel and resources necessary to minimize the risk to public health and loss of property in the event of an outbreak.

Student Internships

During 2002-03, EHD continued its partnership with the University of the Pacific (UOP) to develop a State-accredited Environmental Health Bachelor of Science program. Ultimately, this will provide the department with 'homegrown' science graduates who will be eligible to apply for Environmental Health Specialist Trainee positions within San Joaquin County and prepare them for future professional registration. Currently, pending development of an accredited program and identification of funding, UOP offers an Environmental Health career-track option for Biology and Environmental Studies majors and encourages student participation in the Environmental Health Student Internship Program. Additionally, EHD will host Service Learning students as part of the UOP Mentoring Program and participate on the UOP Microbiology Advisory Committee for development of a microbiology curriculum tailored to future employment opportunities. High School students from the Weber Institute for Applied Science and Technology also participated in the Student Internship Program. Further enhancements to the program are planned as another mechanism to meet future workforce needs.

Document Imaging / Global Information System Projects

Document imaging was instituted to provide greater access to EHD records, protect aging and worn records from further damage, and allow final archiving of program records. Once fully implemented, remote users (government agencies, business owners, contractors, consultants, and general public) will be able to search, review, and print certain records from the Internet. The document imaging project began with the scanning and imaging of well and septic system permits. In 2003-04, imaging will expand to contaminated site remediation and land-use documents. Additionally, an extensive database is maintained of regulated facilities in 24 program areas as well as other information related to specific locations, such as well and septic permits. This information can be imported into the Department's Global Information System (GIS) for display on County maps. Over the last year, facility locations for three programs have been "mapped" and work continues on the remaining programs.

City of Stockton Hotel/Motel Inspections

Staff accompanied the City of Stockton's Community Health Action Team (CHAT) on inspections of 26 downtown hotels. Inspections at each facility were conducted on a room-by-room basis. Of the 15 facilities that were closed, nine have been acquired by the City of Stockton through purchase or eminent domain and will be demolished. Four are scheduled for demolition pending court rulings, and two are scheduled for rehabilitation, or have been rehabilitated. EHD remains an active member of the CHAT, and attends the scheduled meetings. Eight-hour hotel/motel manager training classes that are required to obtain an annual operating permit within the City of Stockton are presented by representatives from the Stockton Hotel/Motel Association, City of Stockton Code Enforcement, Police, Fire Departments, and EHD. Formal cost recovery mechanisms for services performed within the incorporated cities are being explored and developed.

Community Service Team

The Community Service Team, comprised of representatives from the San Joaquin County Sheriff's Office, Code Enforcement, and EHD, has successfully coordinated County revitalization services in each supervisorial district. During the past year, staff attended 41 community center and neighborhood watch meetings and abated 313 substandard housing structures. This includes 177 structures voluntarily repaired, 101 voluntarily demolished, 21 demolished through abatement warrants, and 14 boarded and secured. An additional 191 new housing cases were posted due to substandard housing conditions.

Employee Housing Program

The State of California Department of Housing and Community Development's 2002 evaluation of the Employee Housing Program resulted in an "excellent" rating, with no deficiencies observed. Staff completed the routine inspection of 66 active employee housing facilities and surveillance of over 50 unregistered, inactive camps and vacant buildings that could be used for future farm worker housing. Dairy farm and cherry orchard operators with five or more employees were also required to register their facilities.

Lead Hazard Reduction Enforcement Authority

Effective January 1, 2003, Senate Bill 460 amended sections of the California Civil Code and the California Health and Safety Code to expand lead hazard reduction enforcement authority to city and County building and housing officials - along with the existing California Department of Health Services (CDHS), PHS and EHD - for investigation and enforcement against lead hazards. The bill requires building and health departments to coordinate lead hazard abatement efforts. In addition, CDHS will allocate $3 million annually to support local lead enforcement programs, and will issue a Request for Applications (RFA) before June 2003. EHD would be eligible for $39,128 per year for three years; however, the proposed contract criteria requires one enforcement coordinator in each county. If EHD were to fulfill this role, the grant amount would not fully fund one staff person, or the deliverables outlined in the contract, without assistance from the respective city housing enforcement agencies. In the unincorporated area, County Ordinance Code allows cost recovery for lead hazard enforcement associated with substandard housing abatement cases. Once the RFA is issued, further evaluation of the contract requirements will be necessary.

Small Public Water System Program

In San Joaquin County, EHD is designated by the CDHS Drinking Water Program as the Local Primary Agency for 362 Small Public Water Systems (SPWS). In 2001-02, EHD successfully completed the inspection and monitoring requirements contained in the Primacy Delegation Agreement. EHD also completed work on the three-year Drinking Water Source Assessment Program grant by identifying the Global Positioning System latitude and longitude of the water source(s) for each SPWS. During 2003-04, SPWS staff will focus on review and re-issuance of detailed operating permits for existing water systems as required by State and federal law.

TOPPS

Environmental Health is a charter member of the Targeted Opportunities to Prevent Pollution in San Joaquin County (TOPPS). The Advisory Committee, consisting of representatives from government, community organizations, businesses, and schools, which sponsor educational workshops, and promote innovative and cost-effective strategies for pollution prevention. In April 2002, TOPPS sponsored the ninth annual "Solutions for Compliance" workshop, which focused on regulatory requirements and pollution prevention techniques. In September 2002, the Board of Supervisors and Stockton City Council presented the annual TOPPS "Awards for Environmental Excellence" to eight local industries for their novel pollution prevention programs. Activities planned for 2003 include the 10th Annual "Solutions for Compliance" workshop, participation in Earth Day festivities, and announcement of the "Awards for Environmental Excellence." Staff participation on the TOPPS Advisory Committee is funded through the EHD Trust Fund.

Solid Waste Program

Environmental Health applied for a 2002-03 California Integrated Waste Management Board (CIWMB) Waste Tire Enforcement Grant in the amount of $224,378. Grant funds are generated from the $1 fee assessed on new tire purchases Statewide. Under the grant, EHD will investigate illegal tire disposal, perform waste tire facility inspections, review manifest records, and survey tire dealers, auto dismantlers, tire haulers, and other points of tire generation, to ensure compliance with State law and regulations. The grant was approved at the March 18-19, 2003 CIWMB meeting. The grant term will extend through June 30, 2004. Future grants will be available for the next four years.

Food Inspection and Reporting Standardization

Effective January 2002, Senate Bill 180 required the CDHS to establish standardized procedures and requirements that health agencies must follow for posting food facility inspection information and violations on Internet websites. Staff are currently tracking inspection report violations in the ENVISION database in preparation for posting inspection information on the EHD website before the end of 2003-04.

Milk and Dairy Program

On July 1, 2002, in accordance with Board of Supervisors' Resolution R-00-329, the dairy fee rate of $108.75 per month went into effect. The State of California Department of Food, Agriculture, Milk, and Dairy Foods Control is proposing new fee increases of between $160 and $200 per month for State administered dairy inspection programs. If adopted, the County rate will not be affected by these increases. The existing dairy fee structure allows EDH to provide comprehensive inspection services as well as 24-hour emergency assistance. In January 2003, the Federal Interstate Milk Inspection Service audited the Milk and Dairy Program. A passing score of 95 was received, which allows San Joaquin County dairymen to continue out-of-State shipment of their milk and milk products.

Certified Unified Program Agency (CUPA)

As the San Joaquin County CUPA, Environmental Health administers the Underground Storage Tank, Hazardous Waste Generator, and Tiered Permitting Programs. As a participating agency, Office of Emergency Services (OES) administers the Hazardous Material Business Plan (with the assistance of the Agricultural Commissioner's Office for farm businesses), and CalARP programs. In February 2003, EDH, OES, and the Agricultural Commissioner's Office, completed the transfer and consolidation of billing information and records from each of the departments, in order to create single, itemized billing statements for regulated Unified Program businesses. In addition, EHD sponsored free, monthly CUPA Compliance Training Workshops for the locally regulated businesses. The training has been very well received and over 320 businesses have attended the sessions to date. Training sessions have focused on compliance with hazardous waste laws and regulations. In May and December 2003, the sessions will highlight OES Hazardous Material Business Plan requirements. The classes will be paid from the EHD Trust Fund.

2003-04 Considerations

Fee Adjustments

In accordance with 2003-04 budget instructions, a comprehensive review of program and hourly-rate service fees was performed. Fee adjustments based on increased labor costs and new program regulatory requirements have been recommended. The proposed fee adjustments have been incorporated in the recommended 2003-04 budget, and will be presented to the Board for adoption at the Final Budget Hearings in June 2003.

Department Workforce

Due to limited Registered Environmental Health Specialist (REHS) applicants and the need to maintain required inspection services, regulatory functions, and grant obligations, EHD hired Environmental Health Specialist (EHS) trainee candidates to fill vacant REHS positions. Although EHS trainee candidates are available for recruitment, they require a high training cost. This past year, EHD hired eight EHS trainees and provided 4,716 hours of core program training in accordance with State law at a cost of $52,465 per employee, based on the hourly rate. By the end of 2003, all eight EHS trainee staff will be eligible to take the California Registered Environmental Health Specialist exam. All vacant REHS positions are now filled, but EHD workforce is relatively new with over 50% of the field staff having less than 2 years experience in the profession. Consequently, future training efforts will be focused on enhancing the professional development and growth of staff within the programs.

Statewide On-site Wastewater Treatment System Standards

Assembly Bill 885 (Jackson), signed by the Governor in September 2000, requires the State Water Resources Control Board (SWRCB) to adopt unified Statewide regulations or standards for the permitting and operation of on-site wastewater treatment systems (septic systems), by January 1, 2004. The current County standards for the installation and repair of private on-site wastewater disposal systems are contained in San Joaquin County Ordinance Code Title 9, Chapter 9-1110, and were last revised in December 2001. Local agencies must request authorization to implement the State adopted standards within their jurisdictions, but may adopt or retain local standards for on-site systems that are more protective of public health or the environment. The SWRCB draft standards are being reworked; and staff continue to participate in development meetings. Construction permit fees for on-site wastewater treatment systems may require adjustment after the new standards are adopted in January 2004.

Freshwater Bathing Legislation

Last legislative session, Assembly Bill 1438 was introduced to prescribe bacteriological water quality standards for recreational freshwater bathing areas and beaches. The bill did not pass, but has been reintroduced this session as Senate Bill 475. Since 1998, the State has had enforceable standards for the bacteriological monitoring of ocean beaches, but there are no State standards or requirements for inland freshwater bathing areas and beaches used for recreation. If adopted, SB 475 would require the CDHS to convene a public advisory group by March 1, 2004 to develop minimum bacteriological standards before December 31, 2006. In June 2002, a Cal-FED bacteriological monitoring grant was applied for with participation of The DeltaKeeper and PHS. In December 2002, there was notification that the grant was not funded. Additional Cal-FED grant opportunities will be explored.

Local Oversight Program

The State Water Resources Control Board (SWRCB) Local Oversight Program (LOP) contract of $661,000 for oversight of cleanup and remediation of soil and/or groundwater contamination at underground storage tank facilities, will be renewed for 2003-04. From inception of the LOP program in July 1989 through June 30, 2002, 366 sites have been remediated and closed; 327 sites are active and are undergoing remediation. Staff transmit weekly uploads of all site remediation data to the SWRCB GEOTRACKER website, where all leaking underground storage tank sites are mapped and site data is maintained for public review Statewide.

San Joaquin County National Pollutant Discharge Elimination System (NPDES) Permit

The Department of Public Works (DPW) has met with several County departments to plan implementation of the Stormwater Management Program required under the new San Joaquin County NPDES permit. Current DPW program revenues are not sufficient to meet new NPDES permit staffing and workload requirements. Environmental Health currently conducts routine inspections at restaurants, hazardous waste generators, underground storage tanks, and dog kennel facilities. Those inspections could be expanded to include the industrial/commercial facility inspection component of the NPDES permit. Over the coming year, the DPW will be working with Environmental Health and other County agencies to identify workload inventories, inspection criteria, and funding strategies to comply with the new NPDES permit requirements. First site inspections must occur no later than July 1, 2005.

2002-03 Accomplishments

1. Monitored and enhanced recruitment and retention strategies to ensure availability of REHS candidates to fulfill staffing needs and program mandates. Successfully recruited one REHS and eight EHS trainees to fill all vacant REHS positions.

2. Completed EHD transition tasks, drafted a Memorandum of Understanding with PHS for coordination of related program areas, and developed the EHD website (www.co.san-joaquin.ca.us/EHD) offering online customer access to information and services.

3. Worked with vendors to establish document imaging of all EHD well and septic system permits for linkage to GIS mapping, EHD database systems, and future Internet access.

4. Improved customer service and facilitated processing of service requests, land-use applications, and substandard housing cases, using new access to Community Development Department Parcel Viewer and PERMITS Plus® licenses.

5. Completed work on a draft revision of the San Joaquin County Solid Waste Ordinance that will be

presented to the Board of Supervisors for public hearing and adoption.

2003-04 Objectives

1. To continue to monitor and enhance REHS recruitment and retention strategies to ensure availability of REHS candidates to fulfill staffing needs and program mandates.
2. To proceed with the next phase of the document imaging project to include site remediation and land-use documents for linkage to GIS mapping, EHD database systems, and future Internet access for local agencies and the public.
3. To implement posting of food facility inspection information (in accordance with SB 180 criteria) on the EHD website.
4. To explore and plan development of online Internet acceptance of permit and service request applications and fees.
5. To configure and integrate bar coding on invoices for streamlined processing of permit and service request payments.

491—Children and Families Program (First 5)

Health Services

Manuel Lopez, *County Administrator*

Children & Families Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$259,636	$483,337	$545,085	$545,085	$61,748
Services & Supplies	66,136	151,628	127,490	127,490	(24,138)
Fixed Assets	29,417	1,000	5,000	5,000	4,000
Total Appropriations	$355,189	$635,965	$677,575	$677,575	$41,610
Earned Revenues By Source					
Interest/Rents	$22	$0	$0	$0	$0
Operating Transfers In	362,611	635,965	677,575	677,575	41,610
Fund Balance	(7,444)	0	0	0	0
Total Revenues	$355,189	$635,965	$677,575	$677,575	$41,610
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	7.0	8.0	8.0	8.0	0.0

Purpose

The San Joaquin County Children and Families Program was created following voter approval of the Children and Families Act of 1998 (Prop 10) for the purposes of *"promoting, supporting, and improving the early development of children from the prenatal stage to five years of age."*

Funding is provided through excise taxes collected by the State on tobacco products. Monies are to be expended in accordance with a strategic plan prepared by the San Joaquin County Children and Families Commission.

Major Budget Changes

Salaries & Employee Benefits

➢ $63,748	Negotiated salary and benefits adjustments.
➢ ($2,000)	Decrease in budgeted overtime.

Services & Supplies

➢ ($9,900)	Decrease in office supplies and postage.
➢ $2,580	Increase in copier usage.
➢ ($3,000)	Decrease in travel expenses.
➢ ($12,250)	Decrease in outside consultant and temporary clerical services.
➢ ($5,124)	Cost Allocation Plan adjustment.
➢ $3,900	Increase in office lease cost.

Fixed Assets

➢ $5,000	Computer network device.

Revenues

➢ $41,610	Increase in reimbursement for operating expenses.

Program Discussion

The 2003-04 recommended County budget for the San Joaquin County Children and Families Program (First 5 San Joaquin) totals $677,575, which is an increase of $41,610 from the previous year. This increase mainly reflects the cost of employee salary and benefit adjustments.

In 2002-03, Children and Families Program staff administered 122 contracts for services in support of the following Commission initiatives:

- ➢ Increasing parental skills and knowledge in high need areas of San Joaquin County.
- ➢ Increasing the health of children in high need areas and responding to other needs.

- Increasing the supply and quality of child care in high need areas.
- Increasing responsiveness and access in the service system for children and families.
- Increasing the school readiness of children in San Joaquin County through participation in the State Commission's School Readiness Initiative.

Staff also administered 11 support contracts related to evaluation, systems integration, and technical assistance.

In 2003-04, the number of direct service contracts that will be administered is expected to increase by almost 16%. This increase is a result of the commencement of contracts to increase parental skills and knowledge, improve child health, and increase school readiness. The Commission is also scheduled to begin a $10 million child care initiative designed to expand the supply of affordable quality child care, improve provider training and education, reduce provider turnover rates, and integrate health and social services into the child care setting.

In addition to considering funding requests for existing programs, the Commission also plans to identify new projects intended to address service gaps. Additional funding will be provided for planning grants and continuation of contracts related to outcomes and evaluation, systems integration, and technical assistance.

Program sustainability will be a main focus during 2003-04. Contractors will be trained on planning for the future, including seeking other funding sources to continue their programs. Evaluation and program assessment will be further refined to ensure that programs are successful.

2002-03 Accomplishments

1. Monitored 122 contracts for agencies providing direct services for early childhood development and 11 support contracts related to evaluation, systems integration, and technical assistance.
2. Refined evaluation tools for measuring contract outcomes.
3. Provided funding for programs consistent with the Commission's Strategic Plan.
4. Funded a feasibility study for a data warehouse to integrate systems for children and their families; and established a home visiting coordinating council.
5. Developed and improved policies and procedures to streamline processes for staff and contractors.

2003-04 Objectives

1. To administer 141 contracts for agencies providing direct services for early childhood development and 7 support contracts for non-direct services.
2. To continue to monitor the effectiveness and impacts of programs; and make recommendations for future program sustainability.
3. To train all funded agencies on future program sustainability.
4. To continue funding programs that demonstrate behavior changes in clients.
5. To continue improvement of a seamless, integrated system for children and their families.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Direct Services Contracts	N/A	11	79	122	141
Non-direct Services Contracts	N/A	N/A	3	11	7
Value of Contracts Administered	N/A	$1,586,218	$6,967,774	$7,655,067	$13,646,000

408—Utility Districts

Health Services

Thomas R. Flinn, *Public Works Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$836,253	$1,021,205	$1,205,725	$1,205,725	$184,520
Services & Supplies	207,838	276,779	317,004	317,004	40,225
Fixed Assets	57,648	3,500	21,500	21,500	18,000
Total Expenditures	$1,101,739	$1,301,484	$1,544,229	$1,544,229	$242,745
Expenditure Reimbursement	(1,011,324)	(1,301,484)	(1,544,229)	(1,544,229)	(242,745)
Total Appropriations	$90,415	$0	$0	$0	$0
Earned Revenues By Source					
Aid from Other Governments	$23,163	$0	$0	$0	$0
Charges for Services	300	0	0	0	0
Miscellaneous Revenues	45,382	0	0	0	0
Total Revenues	$68,845	$0	$0	$0	$0
Net County Cost					
Support	$21,570	$0	$0	$0	$0
Allocated Positions	19.0	19.0	21.0	21.0	2.0
Temporary (Full-Time Equivalent)	0.8	0.8	0.0	0.0	(0.8)
Total Staffing	19.8	19.8	21.0	21.0	1.2

Purpose

The Utilities Division of the Public Works Department provides for the operation and maintenance of the various utility districts under the control of the Board of Supervisors. Domestic water, sanitary sewer, and storm drain services are provided to the residents of these districts.

Major Budget Changes

Salaries & Employee Benefits

➢ $107,956	Negotiated salary and benefits adjustments.
➢ $48,560	Add a Junior Administrative Assistant position.
➢ $27,245	Convert temporary Utilities District Maintenance Worker to Civil Service position.

Services & Supplies

➢ $4,172	Increase in Workers' Compensation Insurance.
➢ $3,000	Increase in small furniture purchases for new staff.
➢ $9,756	Increase in radio maintenance costs.
➢ $16,000	Increase in rent for additional office space.

Fixed Assets

➢ $18,000	Half-ton pickup.
➢ $3,500	VHF radio for new vehicle.

Program Discussion

Domestic water, sanitary sewer, and storm drain pumping services are provided to users throughout the County representing the equivalent of a city of more than 18,000 in population. A city of this population would typically cover an area of five square miles and be serviced by ten wells, one sewage treatment plant, and 20 storm drain pumps. The Utility Division operates and maintains 65 wells, 64 miles of water mains, and 5,791 service connections within 31 water systems; 4 sewage treatment plants, including 8 pumping stations, 60 miles of main lines, 5,301 service connections within 8 sewage collection systems; and 51 storm drain pumping stations with 88 storm pumps. These systems are spread throughout the 1,000 square miles of the County.

Water production and supply, and wastewater treatment must meet standards prescribed by local, State, and federal regulatory agencies. As additional development occurs and regulatory requirements increase, additional staffing and resources will ultimately be required. Costs are fully reimbursed from the Special Districts and County Service Areas (CSA) and other County departments that receive services.

As County-owned utility systems age, the need for infrastructure replacement programs will increase. In an effort to develop a funding source for future needs, a Capital Outlay Reserve Fund has been established for most Special Districts with utility systems. Districts with aged

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Maintenance & Operation					
Water					
Water Systems	30	30	30	31	31
Wells Operated	59	60	60	63	65
Service Connections	5,492	5,570	5,627	5,734	5,791
Main Water Lines (Miles)	60	62	62	63	64
Sewer					
Sewage Treatment Plants	2	2	2	3	4
Sewage Collection Systems	6	6	6	7	8
Service Connections	5,140	5,158	5,159	5,243	5,301
Main Sewer Lines (Miles)	58	58	58	59	60
Sewage Pumping Stations	6	6	6	7	8
Drainage					
Storm Drain Pump Stations	47	48	49	50	51
Storm Drain Pumps	80	82	84	86	88
Calls for Service					
Water					
Water Complaints	343	336	384	360	350
Water Leaks Repaired	70	62	74	50	60
Water Quality Calls	49	46	46	26	30
Sewer					
Sewer Complaints	795	700	733	714	700
Sewer Stops Cleared	398	389	382	420	400
Sewer Risers Repaired	27	17	17	20	30
Sewer Line Cleaned (Feet)	304,941	271,762	282,000	300,000	300,000

infrastructures may require additional financing and related assessment/fee increases, in the event serious short- to midterm facility failures occur.

Special emphasis has been placed on an ongoing program of sewage system flushing and service connection riser repairs, which has resulted in a reduced number of service disruptions and calls for service. The program is also designed to extend the useful life of the sanitary systems.

The Utility Division, as a service to CSA 54, which provides services to the unincorporated area around Stockton, provides for the cleaning of storm water catch basins, and storm water pump stations to comply with the requirements of the County's National Pollutant Discharge Elimination System (NPDES) Phase I Permit. It is expected that expanded operational efforts will be imposed when the NPDES Phase II Permit is adopted.

This budget includes the purchase of a new half-ton pickup to be shared by a Maintenance Worker and a Laboratory Technician. In the event that a suitable vehicle is returned to the Motor Pool, this pick-up will not be purchased.

2002-03 Accomplishments

1. Established a specialized training program for Utility Districts personnel to meet increased regulatory requirements.
2. Implemented a compliance program to meet Air Pollution District requirements regarding the use of the Division's emergency standby power generators.
3. Cleaned approximately 1,000 catch basins as part of an NPDES program.
4. Expanded the use of Geographical Information Systems (GIS) as a management tool with the installation of Parcel View on the Division's computers.

2003-04 Objectives

1. To develop and institute a solids disposal plan which will enhance the Division's sanitary sewer line cleaning programs.
2. To continue to clean approximately 350 catch-basins per year, to comply with NPDES Phase I requirements.
3. To evaluate mapping software options compatible with the Department's GIS.
4. To implement training programs to provide the needed educational units for mandated water and wastewater certification.
5. To meet new interim wastewater discharge requirements for CSA 31. Costs to meet first year requirements are estimated at $600,000 with a longer term (5 years) solution estimated between $2 million and $10 million.

Solid Waste Enterprise Fund

Health Services

Thomas R. Flinn, *Public Works Director*

Solid Waste Enterprise Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,572,990	$4,684,892	$5,331,281	$5,331,281	$646,389
Services & Supplies	4,567,254	5,340,625	6,094,837	6,094,837	754,212
Other Charges	2,421,600	2,665,900	3,247,861	3,247,861	581,961
Fixed Assets	927,900	1,056,800	1,325,500	1,325,500	268,700
Degisnated Reserve	710,500	826,194	803,570	803,570	(22,624)
Total Appropriations	$12,200,244	$14,574,411	$16,803,049	$16,803,049	$2,228,638
Earned Revenues By Source					
Interest/Rents	$275,000	$400,000	$100,000	$100,000	($300,000)
Charges for Services	9,820,400	12,784,900	16,472,793	16,472,793	3,687,893
Miscellaneous Revenues	1,156,600	1,291,900	1,625,100	1,625,100	333,200
Fund Balance	948,244	97,611	(1,394,844)	(1,394,844)	(1,492,455)
Total Revenues	$12,200,244	$14,574,411	$16,803,049	$16,803,049	$2,228,638
Net County Cost	$0	$0	$0	$0	$0
Allocated Positions	79.0	87.0	88.0	88.0	1.0
Temporary (Full-Time Equivalent)	1.5	1.5	3.7	3.7	2.2
Total Staffing	80.5	88.5	91.7	91.7	3.2

Purpose

The Solid Waste Enterprise Fund provides funding for the operation of the County's Solid Waste Management programs. These programs include long-range planning, operation of the County's solid waste transfer and disposal facilities, and acquisition, design, and development of landfill sites. They also include refuse collection franchise management, Countywide waste reduction activities, and the Countywide household hazardous waste program.

Major Budget Changes

Salaries & Employee Benefits

➢ $423,040	Negotiated salary and benefits adjustments.
➢ $42,469	Add an Accounting Technician.
➢ $124,193	Increase in extra-help due to anticipated increases in number of hours worked for extra-help transfer truck drivers and cashier clerks.

Services & Supplies

➢ $102,000	Increase in cost of gasoline, diesel, and oil.
➢ $85,000	Increase in compost services.
➢ $437,327	Increase in services and supplies related to capital improvements.
➢ $27,361	Increase in centrally allocated costs.
➢ $108,571	Increase in Workers' Compensation Insurance.
➢ ($6,313)	Decrease in Casualty Insurance.

Other Charges

➢ $581,961	Increase in debt payments and closure costs.

Fixed Assets

➢ $500,000	Two front-end loaders.
➢ $300,000	Tractor dozer.
➢ $150,000	Motor grader.
➢ $300,000	Five transfer trailers.
➢ $4,000	Large air compressor.
➢ $3,500	Passenger tire machine.
➢ $3,500	Air plasma cutting system.
➢ $4,500	Call management system.
➢ $60,000	Condensate injection system.

Transfer to Reserves

➢ ($22,624)	Decrease in transfers to reserves.

Revenues

➢ ($300,000)	Decrease in interest earnings.
➢ $3,687,893	Increase in revenues from gate fees.
➢ $333,200	Increase in miscellaneous revenues.
➢ ($1,492,455)	Decrease in fund balance.

Program Discussion

Increased Waste Quantities

Waste quantities received at the Lovelace Materials Recovery Facility have increased over 21% during the past two years. The proposed budget includes the addition of an Accounting Technician for assisting in increasing needs related to accounts payable, accounts receivable, auditing, reporting, and data input.

Workload Data

	Actual			Est./Act.	Projected
	1998-99	1999-00	2000-01	2001-02	2002-03
Tons of Waste Received at:					
Lovelace Transfer Station	145,408	158,423	176,027	201,807	232,078
Foothill Landfill	103,220	116,992	105,852	123,926	144,393
North County Landfill	104,762	131,944	161,136	180,472	202,129
Total Tons	353,390	407,359	443,015	506,205	578,600
Transfers-Lovelace:					
Tons Transferred	137,910	146,807	162,374	188,088	218,182
Number of Loads	7,209	7,529	8,277	9,562	11,092
Tons per Load	19.1	19.5	19.6	19.7	19.7
Recycling County Sites:					
Lovelace Transfer Station	7,498	9,663	13,653	13,719	13,896
Foothill Landfill	8,765	1,782	1,379	1,500	1,635
North County Landfill	1,493	12,416	15,352	16,734	18,240
Total Tons of Material	17,756	23,861	30,384	31,953	33,771

Waste Reduction

Several successful waste diversion programs will be carried forward into 2003-04, to assist San Joaquin County in continuing to meet or exceed its 50% waste diversion goals. They include the following programs:

- Audits of business waste.
- Public education.
- Diversion of yard and garden waste.
- Expansion of household hazardous waste collection.
- Recovery of recyclable materials at County disposal sites.
- Diversion of construction and demolition material.

The County has successfully achieved a 66% diversion rate in 2000, and a 64% diversion rate in 2001, for its unincorporated area.

Capital Improvements

Several significant capital improvements are scheduled to begin in 2003-04. They include: gas control system installation at both the North County and Foothill Landfills, surface grading at the closed Harney Lane Landfill, tipping floor repair at the Lovelace Recycling Center and Transfer Station, and existing module closure at the North County and Foothill Landfills. Implementing these and the prior fiscal year's capital improvement projects will require over $17 million in capital funding.

On September 17, 2002, the Board of Supervisors approved the "Solid Waste Capital Projects Plan", declaring the County's intention to fund needed capital improvements from debt obligations. The related financing plan recommended the issuance of Revenue Certificates of Participation (COPs) as the most viable option to fund the required Solid Waste Capital Projects. Refunding of both the 1991 and 1994 debt to a more favorable interest rate was also added to the 2003 COPs for an aggregate principal amount of approximately $38 million.Increased gate fees, commencing January 2004, were approved by the Board of Supervisors to repay this indebtedness. The Board approved a financing plan which allows for gate fees initially to be adjusted at all disposal sites in amounts sufficient to provide debt service to the proposed COPs. The new gate fee structure also has a mechanism to adjust the fees annually according to an economic index. It should be noted that even with the rate increases, gate fees are still lower than transfer stations and landfills of surrounding counties. Required "cost per ton" gate fee increases for debt service are shown below:

	No. County	Foothill	Lovelace
2003 Debt Service	$10.93	$5.60	$12.48
Refinanced Debt Service	(5.53)	0.00	(5.53)
Net Gate Fee Increase	$ 5.40	$5.60	$ 7.25

The debt service schedule allows for payback of the various projects during the useful life of each project. The North County Landfill module will have an estimated life of about seven years, and the Foothill module, a life of about nine years. Therefore, the portion of debt service applying to these two projects will be completely paid in seven years and nine years respectively. Remaining improvements have been amortized over a 22-year period.

Designated Reserves

Designated reserves are maintained within the Enterprise Fund's cash balance for the ongoing interim closure of landfill modules, equipment replacement, and bond repayments. Equipment purchases totaling $1,325,500 are programmed in 2003-04. Equipment replacement reserves totaling $514,900 are available for this purpose. The remaining equipment costs will be paid from Solid Waste Enterprise Fund operating revenues.

Operation Agreement for Foothill Landfill

The Foothill Sanitary Landfill encompasses 880 acres and is located in an unincorporated area of the County east of the City of Stockton. Foothill receives an average of over 800 tons per day of waste from County franchised and licensed private haulers and includes solid waste collected from contracting cities. This landfill operates under an agreement originally entered into in September 1965 with the Nomellini Construction Company, doing business as Foothill Sanitary Landfill, Inc. Under the terms of the agreement, the County has the right to dispose of solid waste collected in the central unincorporated areas of the County as well as in the Cities of Manteca, Ripon, and Tracy. The present agreement with Foothill Sanitary Landfill, Inc. was renewed in 1985 and expires in 2005. Consequently, the agreement must be evaluated and options will be presented to the Board of Supervisors relative to future operations at the Foothill Sanitary Landfill.

Solid Waste Closure Enterprise Fund

The Solid Waste Closure Enterprise Fund was established to meet State regulations. A portion of landfill gate fees is transferred to this Fund to provide for the final closure of the North County and Foothill Landfills after they are no longer able to receive waste. The Closure Fund also provides for maintenance of the closed Corral Hollow Landfill. Maintenance of the closed Harney Lane Landfill is funded from gate fees collected at the North County Recycling Center and Sanitary Landfill.

2002-03 Accomplishments

1. Completed the design and initiated construction of environmentally safe landfill modules at the Foothill Sanitary Landfill and the North County Sanitary Landfill.
2. Completed construction of the household hazardous waste consolidation facility at the County Airport.
3. Began repair and resurfacing of the "tipping floor" at the North County Recycling Center.
4. Studied the feasibility of gas-to-energy projects at the Foothill Sanitary Landfill, the North County Recycling Center and Sanitary Landfill, and the Corral Hollow Landfill, with findings that the gas quality and quantity is not yet adequate to begin energy production.

2003-04 Objectives

1. To complete the design and construction of gas collection systems at the North County and Foothill landfills.
2. To furnish and put into operation, household hazardous waste consolidation facility at the Airport.
3. To repair and resurface the "tipping floor" at the Lovelace Materials Recycling Facility and Transfer Station.
4. To evaluate and present options to the Board of Supervisors relative to future operations at the Foothill Sanitary Landfill due to scheduled expiration of the waste collection agreement with the landfill operator in 2005.

Solid Waste Closure Enterprise Fund

Health Services

Thomas R. Flinn, *Public Works Director*

Solid Waste Closure Enterprise Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$105,600	$189,400	$139,200	$139,200	($50,200)
Fixed Assets	75,000	202,000	50,000	50,000	(152,000)
Total Expenditures	$180,600	$391,400	$189,200	$189,200	($202,200)
Transfer to Reserve	236,500	57,100	166,290	166,290	109,190
Total Appropriations	$417,100	$448,500	$355,490	$355,490	($93,010)
Earned Revenues By Source					
Interest/Rents	$179,200	$177,400	$82,990	$82,990	($94,410)
Operating Transfers In	237,900	271,100	272,500	272,500	1,400
Total Revenues	$417,100	$448,500	$355,490	$355,490	($93,010)
Net County Cost	$0	$0	$0	$0	$0

Purpose

The Solid Waste Closure Enterprise Fund provides funding for the closure of the Foothill and the North County Sanitary Landfills, and the postclosure maintenance of the Corral Hollow Sanitary Landfill.

Major Budget Changes

Services & Supplies

➢ $6,000	Increase in landfill site monitoring.
➢ ($4,600)	Decrease in usage of utilities.
➢ ($51,600)	Decrease in professional and specialized services due to completion of monitoring wells.

Fixed Assets

➢ $50,000	Construction of one shallow groundwater monitoring well at Corral Hollow.

Transfer to Reserves

➢ $109,190	Increase in transfers to closure reserves.

Revenues

➢ $1,400	Increase in surcharges collected for closure activities.
➢ ($94,410)	Decrease in interest earnings.

Program Discussion

The Solid Waste Closure Enterprise Fund is maintained for the exclusive purpose of accumulating and disbursing funds for final closure and postclosure maintenance of County-owned landfills, as required by State regulations. Surcharges of $0.57 per ton of waste disposed at the North County Landfill, and $0.66 per ton at the Foothill Landfill are collected by the Solid Waste Enterprise Fund, and transferred to the Solid Waste Closure Enterprise Fund to provide funding for the final closure of these facilities. Similarly, surcharges were collected at the Corral Hollow Landfill prior to the closing of that facility and placed in this fund to pay for its closure and long-term maintenance. These funds are placed in dedicated reserves, and may only be used for landfills after they have stopped receiving wastes.

To meet State regulatory requirements, two groundwater monitoring wells were recently constructed at the closed Corral Hollow Sanitary Landfill. Funding in the amount of $6,000 is proposed in 2003-04 to provide more groundwater monitoring of the Corral Hollow site. Also, completion of the monitoring wells results in a decrease to structures and improvements ($152,200), and professional and specialized services ($51,600). An increase in transfers to reserves of $109,190 (mainly due to increased gate fee surcharges), is recommended to provide for future funding of required closure expenses. Also, due to anticipated low rates of return, a decrease in estimated revenue from reserve fund interest ($94,410) is anticipated.

Landfill closure costs are based on the cost of hiring a third party to close the landfill, in accordance with the approved landfill closure plan, at the point in time when the closure cost would be the most expensive. The postclosure maintenance cost estimate is to be based on the cost of hiring a third party to maintain, monitor, and inspect the entire closed landfill in accordance with the approved postclosure maintenance plan requirements for a minimum period of 30 years. The cost estimates are required to be updated annually, based on any changes to the closure and postclosure maintenance plans, and an inflation factor determined by the California Integrated Waste Management Board. Current postclosure maintenance cost reserves are $1,856,541 for the Foothill Sanitary Landfill, and $2,112,643 for the North County Sanitary Landfill.

Governmental Accounting Standards Board Statement No. 18 (accounting for Municipal Solid Waste Landfill Closure and Postclosure Care Costs (GASB 18), which was issued in August 1993), requires State and local governmental entities to recognize a portion of the estimated total current cost for landfill closure and postclosure maintenance as an expense in each period the landfill accepts waste based on the landfill capacity used. The County's contributions to the Solid Waste Closure Enterprise Fund and Closure Reserve for landfill closure are consistent with GASB 18.

2002-03 Accomplishments

1. Installed two "deep groundwater" monitoring wells at the closed Corral Hollow Landfill.

2. Performed 4 engineering inspections, 4 environmental monitoring events, 26 groundwater monitoring events, 28 gas testing events, 39 gas control system well events, 6 surface water monitoring events, and 2 National Pollutant Discharge Elimination System (NPDES) inspections at the Corral Hollow Sanitary Landfill.

2003-04 Objectives

1. To perform four engineering inspections, four environmental monitoring events, and required NPDES inspections at the Corral Hollow Sanitary Landfill.

2. To begin monitoring activities of the new "deep groundwater" wells at the closed Corral Hollow Landfill.

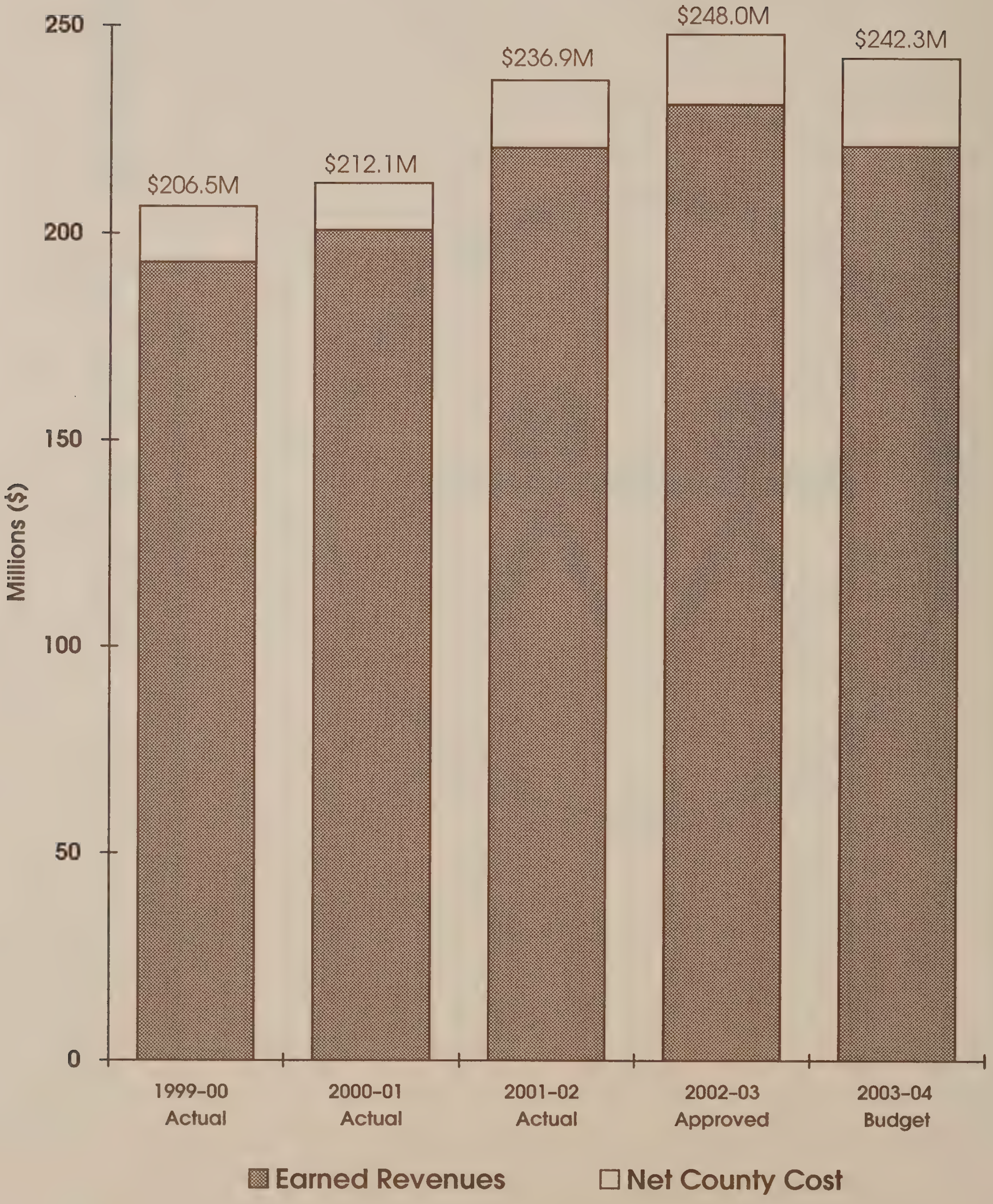
Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Groundwater Monitoring (samples)	24	24	24	26	25
Gas Testing - (samples)	28	28	28	28	28
Gas Control System Well (sampling)	0	0	0	39	39
Surface Water Testing (samples)	6	6	6	6	6
NPDES Testing (samples)	2	2	2	2	2

Human Services

Human Services

Changes In Program Expenditures



Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
50101	*Human Services*	G-3	$234,691,541	$228,437,551	$228,437,551	($6,253,990)
533	*Burials*	G-13	28,500	31,900	31,900	3,400
539	*Mary Graham Children's Shelter*	G-7	4,931,385	6,010,005	6,010,005	1,078,620
540	*Community Services*	G-9	189,449	142,087	142,087	(47,362)
54101	*Aging & Community Services*	G-10	7,893,595	7,413,752	7,413,752	(479,843)
556	*Veterans Service*	G-14	300,865	274,010	274,010	(26,855)
	Total - Human Services		**$248,035,335**	**$242,309,305**	**$242,309,305**	**($5,726,030)**

Summary

All Human Services Agency Budgets

Atticus L. Williams, ***Interim Human Svcs. Dir.***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$47,071,810	$57,383,520	$57,186,161	$57,186,161	($197,359)
Services & Supplies	59,906,522	56,557,445	50,264,810	50,264,810	(6,292,635)
Other Charges	130,334,598	135,144,968	135,761,141	135,761,141	616,173
Fixed Assets	784,787	500,000	136,000	136,000	(364,000)
Operating Transfers Out	500,403	0	0	0	0
Total Expenditures	$238,598,120	$249,585,933	$243,348,112	$243,348,112	($6,237,821)
Expenditure Reimbursements	(2,039,263)	(1,879,963)	(1,344,717)	(1,344,717)	535,246
Total Appropriations	$236,558,857	$247,705,970	$242,003,395	$242,003,395	($5,702,575)
Earned Revenues By Source					
Licenses/Permits/Franchises	$54,700	$54,700	$80,000	$80,000	$25,300
Interest/Rents	10,360	24,000	4,600	4,600	(19,400)
Aid from Other Governments	218,699,641	229,616,792	219,135,750	219,135,750	(10,481,042)
Charges for Services	27,740	38,523	20,275	20,275	(18,248)
Miscellaneous Revenues	800,759	592,318	845,756	845,756	253,438
Operating Transfers In	907,039	744,417	861,019	861,019	116,602
Total Revenues	$220,500,239	$231,070,750	$220,947,400	$220,947,400	($10,123,350)
Net County Cost					
Mandated	$16,058,618	$16,635,220	$21,055,995	$21,055,995	$4,420,775
Allocated Positions	1,047.0	1,014.0	978.0	978.0	(36.0)
Temporary (Full-Time Equivalent)	48.6	49.9	28.7	28.7	(21.2)
Total Staffing	1,095.6	1,063.9	1,006.7	1,006.7	(57.2)

This is a summary of the four budgets under the direct control of the Human Services Agency. These include:

➢ 50101	Human Services Agency
➢ 539	Mary Graham Children's Shelter
➢ 540	Community Services
➢ 54101	Aging & Community Services

50101—Human Services Agency

Human Services

Atticus L. Williams, ***Interim Human Services Director***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$40,498,347	$49,307,776	$48,699,934	$48,699,934	($607,842)
Services & Supplies	53,732,347	50,181,795	44,236,112	44,236,112	(5,945,683)
Other Charges	130,128,676	134,955,519	135,619,054	135,619,054	663,535
Fixed Assets	563,808	500,000	136,000	136,000	(364,000)
Operating Transfers Out	500,403	0	0	0	0
Total Expenditures	$225,423,581	$234,945,090	$228,691,100	$228,691,100	($6,253,990)
Expenditure Reimbursements	(460,165)	(253,549)	(253,549)	(253,549)	0
Total Appropriations	$224,963,416	$234,691,541	$228,437,551	$228,437,551	($6,253,990)
Earned Revenues By Source					
Aid from Other Governments	$210,029,143	$220,010,122	$209,858,692	$209,858,692	($10,151,430)
Charges for Services	500	19,748	1,000	1,000	(18,748)
Miscellaneous Revenues	787,272	587,418	844,456	844,456	257,038
Operating Transfers In	907,039	744,417	861,019	861,019	116,602
Total Revenues	$211,723,954	$221,361,705	$211,565,167	$211,565,167	($9,796,538)
Net County Cost					
Mandated	$13,239,462	$13,329,836	$16,872,384	$16,872,384	$3,542,548
Allocated Positions	917.0	876.0	845.0	845.0	(31.0)
Temporary (Full-Time Equivalent)	18.0	15.2	2.7	2.7	(12.5)
Total Staffing	935.0	891.2	847.7	847.7	(43.5)

Purpose

The Human Services Agency provides State and federally-mandated public assistance and a variety of social service programs for the citizens of San Joaquin County including: California Work Opportunity and Responsibility to Kids (CalWORKs), Foster Care, Food Stamps, General Relief, Medi-Cal, Adoptions, Child Protective Services, Adult Protective Services, Refugee Assistance, and Mary Graham Children's Shelter. Federal and State legislation and local regulations govern the methods by which resources of the Agency are allocated.

This budget reflects the combined administrative and financial aid costs and funding for the public assistance programs administered by the Human Services Agency.

Major Budget Changes

Salaries & Employee Benefits

➤ $3,675,660	Negotiated salary and benefits adjustments.
➤ ($505,889)	Reduction in part-time and contract staff.
➤ $178,771	Increase in budgeted overtime.
➤ $41,052	First-year cost of two new Child Care Aide positions to replace previous part-time staff.
➤ ($1,639,270)	Deletion of 33 vacant positions.
➤ ($2,358,166)	Deletion of 55 vacant positions midyear 2002-03.

Services & Supplies

$2,183,818	Increase in professional services costs including administration of State eligibility data software, Public Health nursing, and Electronic Benefit Transfer fees.
($7,911,873)	Decrease in contracted CalWORKs services including case management, vendor payments, job training, and assessment services.
($5,323,385)	Elimination of programs funded with Performance Incentive monies.
$4,729,854	Increase in funding for CalWORKs Stage I child care.
$313,117	Increase in services provided to CalWORKs clients by Mental Health and Substance Abuse.

Other Charges

($6,572,675)	Decrease in CalWORKs funding.
$366,536	Increase in Foster Care caseload.
$2,991,050	Increase in adoption caseload.
($1,241,935)	Decrease in General Relief costs to reflect actual experience.
$5,061,710	Increase in caseload and authorized hours for In-Home Supportive Services.

Fixed Assets

$136,000	Computer network equipment.

Revenues

($557,905)	Decrease in reimbursement for adoption administration.
$2,303,967	Increase in reimbursement for Medi-Cal eligibility determination.
($7,459,276)	Decrease in reimbursement for CalWORKs administration.
($5,323,385)	Elimination of funding for TANF Performance Incentives.
($440,937)	Decrease in reimbursement for food stamp administration.
$4,779,277	Increase in funding for administration of Child Welfare Services.
($337,478)	Decrease in Realignment funding.
$257,038	Increase in revenue collected from absent parents.

Workload Data*

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
CalWORKs (TANF)	176,796	159,204	158,196	154,644	155,572
Foster Care					
Foster Homes	9,498	8,495	8,308	8,441	8,627
Institutions	2,379	1,490	1,680	1,741	1,757
Foster Family Agencies	4,829	4,624	5,316	5,577	5,839
Aid for Adoption of Children	13,683	14,849	16,065	17,808	19,945
General Relief	14,316	12,960	13,512	13,644	14,053
Homemaker Services	44,496	47,051	50,839	55,160	59,463
Indo-Chinese Refugee	72	48	86	59	59
Temporary Homeless Shelter	5,863	8,574	8,497	7,910	7,957

**All Workload Data represent case months of services delivered.*

- ($3,080,096) Decrease in federal and State reimbursement for financial assistance programs.

Program Discussion

The 2003-04 overall recommended budget for the Human Services Agency totals $228,437,551, which is a decrease of $6,253,990 from the previous year. These figures include both administrative and financial assistance program costs.

The Administration budget decreases by $6,800,923 to $93,854,205. This decrease reflects significant funding reductions for contracted CalWORKs services, elimination of Performance Incentive monies, and deletion of 33 vacant positions as follows:

- Management Analyst I
- HSA Program Supervisor II
- Departmental Personnel Analyst
- HSA Staff Analyst I
- Contracts Analyst
- Protective Services Social Worker (3)
- Administrative Assistant I
- Accountant Auditor II
- Employment Training Supervisor
- Eligibility Worker Unit Chief
- Employment Training Specialist I
- Eligibility Worker III
- Eligibility Worker I (6)
- Storekeeper I
- Office Assistant (10)
- Data Entry Operator I
- Stock Clerk II

The budget also includes conversion of two part-time Child Care Aide positions to full-time classifications. This staff provides short-term child care for clients visiting the Human Services Agency.

The positions listed above for deletion do not include the 55 vacant positions previously deleted in December 2002. In total, 88 allocated positions will have been eliminated since adoption of the 2002-03 budget.

Significant decreases in CalWORKs funding will result in major program changes for 2003-04. Proposed reductions will impact various contracted services such as case management and job training activities. Furthermore, the elimination of Performance Incentive funding from the State will require termination of Youth and Family Enrichment programs.

Following are brief descriptions of fiscal changes projected for the various assistance programs administered by the Human Services Agency:

- ***CalWORKs ($78,517,180)*** - Caseload is expected to increase slightly over 2002-03. However, cost-of-living adjustments scheduled for June 2003 and November 2003 have been eliminated by the State. As a result, projected funding for 2003-04 is reduced by $6,572,675.

- ***Foster Care ($26,537,589)*** - Caseload is expected to increase by 2.9%, consistent with Statewide estimates. Consequently, 2003-04 funding levels increase by $366,536.

- ***Adoptions ($12,727,116)*** - Estimated caseload increase of 12% reflects the continued emphasis placed on adoptions by the State and federal government. Projected cost increases by $2,991,050 for 2003-04.

- ***General Relief ($2,361,821)*** - Caseload growth of 3% is projected for 2003-04. However, previously anticipated cost increases resulting from downtown Stockton code enforcement actions have not materialized. As a result, funding levels are reduced by $1,241,935 to reflect current expenditures.

- ***In-Home Supportive Services ($13,797,761)*** - Caseload growth is projected at 7.8% for 2003-04. Authorized contract and individual provider hours are projected to increase by 7.2% and 23.4%, respectively. Recommended funding for 2003-04 increases by $5,061,710. These figures do not assume wage increases or provision of benefits for providers.

- ***Indo-Chinese Refugee Assistance ($30,000)*** - Caseload did not grow as projected in 2002-03 and is not expected to grow in 2003-04. Therefore, funding is decreased by $10,000.

- ***Temporary Homeless Shelter ($611,879)*** - Projected increase in caseload did not materialize in 2002-03 and caseload is expected to grow only slightly in 2003-04. Therefore, funding is decreased by $47,753 to reflect actual experience.

50101—Human Services Agency

Human Services

Changes in State funding for social services will impact the Human Services Agency in 2003-04, however, at this time the specific changes and their impacts are unknown. Also unknown is the impact of federal TANF (Temporary Assistance to Needy Families) Reauthorization which is set to expire in June 2003.

In 2003-04, the Human Services Agency will continue to work towards improving the delivery of services to clients. Projects will include conversion of Food Stamp benefits to a transaction card system (June 2003) and initiating migration of eligibility data to a new automated system (2005-06).

2002-03 Accomplishments

1. Obtained maximum federal and State funding without creating a County overmatch.
2. Exceeded CalWORKs participation rates through job placement and training and used incentive funds to enhance social services provided.
3. Continued to maintain an effective Children's Services Program and enhanced the visibility and accessibility of the Adult Services Program.
4. Established an operational Public Authority for In-Home Supportive Services in January 2003.

2003-04 Objectives

1. To continue to obtain maximum federal and State funding while avoiding a County overmatch.
2. To meet CalWORKs participation rates through job placement and training.
3. To maintain successful Children's Services and Adult Services Programs.

539—Mary Graham Children's Shelter

Human Services

Atticus L. Williams, *Interim Human Services Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,159,544	$3,810,666	$4,557,840	$4,557,840	$747,174
Services & Supplies	1,004,838	1,120,719	1,452,165	1,452,165	331,446
Fixed Assets	7,657	0	0	0	0
Total Expenditures	$4,172,039	$4,931,385	$6,010,005	$6,010,005	$1,078,620
Expenditure Reimbursements	(828)	0	0	0	0
Total Appropriations	$4,171,211	$4,931,385	$6,010,005	$6,010,005	$1,078,620
Earned Revenues By Source					
Aid from Other Governments	$2,342,530	$2,873,239	$3,441,438	$3,441,438	$568,199
Charges for Services	0	5,000	5,000	5,000	0
Miscellaneous Revenues	715	300	300	300	0
Total Revenues	$2,343,245	$2,878,539	$3,446,738	$3,446,738	$568,199
Net County Cost					
Mandated	$1,827,966	$2,052,846	$2,563,267	$2,563,267	$510,421
Allocated Positions	58.0	66.0	68.0	68.0	2.0
Temporary (Full-Time Equivalent)	7.0	9.0	16.2	16.2	7.2
Total Staffing	65.0	75.0	84.2	84.2	9.2

Purpose

Mary Graham Children's Shelter (MGCS) provides temporary protective custody and services to children alleged to be abused or neglected and who come within the jurisdiction of the Juvenile Court as dependents. Service provisions at the Shelter are mandated by the Welfare and Institutions Code and include food, clothing, health care, education, safety, supervision, counseling, recreation, and access to religious services.

Major Budget Changes

Salaries & Employee Benefits

➢ $483,103	Negotiated salary and benefits adjustments.
➢ $71,714	First-year cost of two new Shelter Counselor I positions.
➢ $192,357	Increase in temporary counselor staff to assist with difficult children.

Services & Supplies

➢ $99,042	Cost Allocation Plan adjustment.
➢ $49,423	Increase in Workers' Compensation and Casualty Insurance.
➢ $29,745	Increase in cost for building and grounds maintenance associated with new shelter facilities.
➢ $39,030	Increase in budgeted cost for food and clothing.
➢ $47,132	Increase in budgeted utility cost.
➢ $75,000	Increase in professional nursing services provided by Health Care Services Agency.

Revenues

➢ $568,199	Increase in federal reimbursement for child care services.

539—Mary Graham Children's Shelter

Human Services

Program Discussion

The 2003-04 recommended budget for the Mary Graham Children's Shelter totals $6,010,005, which is an increase of $1,078,620 from the previous year. This change reflects adjustments in staffing costs, addition of new full-time and part-time Shelter Counselors, professional medical services, and increases in costs associated with operation of the recently completed replacement facilities.

Two new full-time and several part-time Shelter Counselor positions are included in the recommended budget. These positions are intended to address new workload such as monitoring of room alarms, controlling facility access, and providing greater capacity for dealing with unstable and self-destructive residents. In addition, the budget also provides funding to reimburse Health Care Services for providing a full-time registered nurse to oversee medical services which satisfies State licensing requirements.

2002-03 Accomplishments

1. Maintained a high level of child care for the Shelter residents with increasing collaboration from other agencies such as Mental Health and San Joaquin General Hospital.
2. Received final State licensure and engaged in transition planning for occupation of the new facility.
3. Assisted the Mary Graham Foundation in raising capital for replacement facilities.
4. Filled several vacant positions and streamlined the internal hiring process.
5. Successfully initiated a comprehensive staff development program including various training approaches based on skill development needs.
6. Collaborated with department heads, Superior Court, law enforcement, Mental Health, and community partners to increase understanding and respond to 601-type residents.

2003-04 Objectives

1. To increase the quality of child care provided to Shelter residents.
2. To facilitate a seamless transition to the new facility, including obtaining State license.
3. To complete recommendations from consultant study.
4. To recruit and fill vacant Shelter positions and evaluate staffing levels in relation to operation of the new facility.
5. To develop an organized pool of volunteers.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Children Provided Shelter	1,536	1,551	1,351	1,306	1,350
Number of Admissions	1,152	1,288	1,138	1,175	1,175
Number of Releases	1,200	1,340	1,352	1,200	1,300
Average Daily Census (Total)	223	231	236	226	240
On-Site	46	53	42	42	45
Off-Site (Satellite)	177	179	194	194	195
Average Length of Stay (Total)	107	91	77	75	75
On-Site	13	12	12	12	12
Off-Site	136	111	122	111	111

540—Community Services

Human Services

Atticus L. Williams, *Interim Human Services Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Other Charges	$205,922	$189,449	$142,087	$142,087	($47,362)
Total Appropriations	$205,922	$189,449	$142,087	$142,087	($47,362)
Earned Revenues By Source					
Licenses/Permits/Franchises	$54,700	$54,700	$80,000	$80,000	$25,300
Total Revenues	$54,700	$54,700	$80,000	$80,000	$25,300
Net County Cost					
Discretionary	$151,222	$134,749	$62,087	$62,087	($72,662)

Purpose

This budget provides funding for contributions to outside agencies for various community services. Funding for these programs is a Board of Supervisors' policy matter.

Program Discussion

The recommended 2003-04 Community Services budget decreases funding for the following programs by 25% from 2002-03. Recommended contribution amounts are:

Program	2003–04 Budget
Child Abuse Prevention Council	$4,973
Center for Positive Prevention Alternatives – ASVP	39,641
Women's Center – DAWN/Sexual Assault	74,378
Women's Center – Project STEP	10,526
County Office of Education – Child Care/Children's Services Coordinator	12,569
Total Recommended Funding	$142,087

Child Abuse Prevention Council (CAPC)

County funding assists in providing administrative support for various programs such as: the First Step Children's Center/Crisis Nursery (emergency and respite child care); Family Preservation Program (parenting classes and in-home visitation to at-risk families); and Community Outreach and Prevention (in-home visitation programs targeted at high-risk families with children age 0-3).

Center for Positive Prevention Alternatives - Alternative Service Volunteer Program (ASVP)

This program offers first-time misdemeanor offenders the opportunity to perform volunteer community service in lieu of incarceration or paying court fines. County funding assists in providing staff to oversee and maintain an ongoing caseload of 400 adult and juvenile clients. The proposed funding reduction will result in reduced services and fee increases for program participants.

Women's Center - DAWN/Sexual Assault, STEP

County funding supplements revenue from the Domestic Violence Trust Fund to provide staff and operating supplies for the DAWN/Sexual Assault Program (supportive, educational, and crisis intervention services to victims of domestic violence and sexual assault), and Project STEP (support for women with domestic violence issues who are on probation). The proposed funding reduction will result in loss of a Shelter Coordinator supporting the DAWN House and the Vine House; and staff time will be reduced for Project STEP. Also, offsetting revenue from the trust fund increases by $25,300 to $80,000.

Countywide Child Care Coordinating Program

County funding continues to cover a portion of cost for the Child Care/Children's Services Coordinator position and operating expenses. This position provides staff support to the Local Child Care Planning Council and the Children's Services Coordinating Commission, as well as administering various child development programs and contracts.

54101—Aging & Community Services

Human Services

Atticus L. Williams, *Interim Human Services Director*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$3,413,919	$4,265,078	$3,928,387	$3,928,387	($336,691)
Services & Supplies	5,169,337	5,254,931	4,576,533	4,576,533	(678,398)
Fixed Assets	213,322	0	0	0	0
Total Expenditures	$8,796,578	$9,520,009	$8,504,920	$8,504,920	($1,015,089)
Expenditure Reimbursements	(1,578,270)	(1,626,414)	(1,091,168)	(1,091,168)	535,246
Total Appropriations	$7,218,308	$7,893,595	$7,413,752	$7,413,752	($479,843)
Earned Revenues By Source					
Interest/Rents	$10,360	$24,000	$4,600	$4,600	($19,400)
Aid from Other Governments	6,327,968	6,733,431	5,835,620	5,835,620	(897,811)
Charges for Services	27,240	13,775	14,275	14,275	500
Miscellaneous Revenues	12,772	4,600	1,000	1,000	(3,600)
Total Revenues	$6,378,340	$6,775,806	$5,855,495	$5,855,495	($920,311)
Net County Cost					
Required Match	$839,968	$1,117,789	$1,558,257	$1,558,257	$440,468
Allocated Positions	72.0	72.0	65.0	65.0	(7.0)
Temporary (Full-Time Equivalent)	23.6	25.7	9.8	9.8	(15.9)
Total Staffing	95.6	97.7	74.8	74.8	(22.9)

Purpose

The Aging and Community Services Division of the Human Services Agency administers federal, State, and local funds allocated for services to the elderly and low income citizens of San Joaquin County.

Aging Services include direct senior services such as ombudsman, in-home services, social day care, legal services, health services, congregate and in-home meals, senior employment, and long-term care case management.

Community Services include direct anti-poverty services such as translation and interpretation assistance, assistance with forms and applications, employment and client advocacy, recreation activities for low-income youth and seniors, food and emergency clothing assistance, commodity food distribution to low-income eligible households, payment of energy bills, and home weatherization.

Major Budget Changes

Salaries & Employee Benefits

➢ $421,305	Negotiated salary and benefits adjustments.
➢ $31,873	First-year cost of one Senior Information and Assistance Specialist.
➢ ($375,198)	Deletion of Senior Weatherization Specialist, Linkages Case Manager, three Weatherization Specialist, two Senior Community Service Project Employment Specialist, and Office Assistant positions.
➢ ($22,440)	Decrease in budgeted overtime.
➢ ($346,507)	Decrease in temporary staff costs for Summer Youth Programs.
➢ ($45,724)	Decrease in part-time staff to process emergency utility payments and conduct art programs.

Services & Supplies

➢ ($60,000)	Elimination of Brown Bag and Foster Grandparent programs.
➢ ($307,184)	Decrease in participant salaries and benefits for Senior Employment, Senior Tutor, and Construction Technology programs.
➢ ($130,569)	Decrease in materials for community centers.
➢ ($118,821)	Decrease in Weatherization supplies and direct utility payments.
➢ ($45,484)	Decrease in minor furniture expenditures.

Expenditure Reimbursements

➢ ($129,146)	Elimination of funding for Senior Employment Program.
➢ ($489,242)	Decrease in reimbursement of staff costs to operate various Human Services Agency programs.
➢ $83,142	Increase in reimbursement from Community Development Block Grant for summer pool and basketball programs and construction of Taft Community Center restrooms.

Revenues

➢ ($19,400)	Decrease in space rentals at community centers.
➢ ($44,990)	Decrease in Older Americans Act funding.
➢ ($95,000)	Elimination of funding for Brown Bag, Foster Grandparent, and Summer Food programs.
➢ ($67,232)	Decrease in Linkages funding.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Aging Services					
*Direct Services**	20,565	21,310	19,119	22,451	23,000
*Congregate Meals**	111,730	107,597	99,284	106,603	99,500
*In-Home Meals**	187,795	167,439	161,002	162,928	146,000
*Brown Bag**	35,836	35,626	35,000	37,500	0
RSVP Prog. Volunteers Served	943	916	750	675	725
Participants Enrolled	160	137	193	190	150
Participants Placed in Jobs	80	34	56	33	25
Long-Term Care Cases	424	432	413	407	375
Ombudsman Compl. Invest.	1,027	1,258	1,175	1,300	1,400
In-Home Respite	1,959	1,338	4,399	6,700	4,950
Community Services					
*Direct Services**	154,037	173,288	172,588	171,228	172,000
*Emergency Food & Clothing**	80,295	76,192	86,704	91,039	95,590
Anti-Crime	14,300	14,607	10,884	11,428	10,500
*Commodity Households Srvd.**	108,187	109,000	125,932	126,720	127,000
*Utility Payments**	4,132	7,467	7,444	7,787	5,400
Weatherizations	779	969	1,025	899	575

**Figures can include multiple services to individuals/households throughout the year.*

➢ $50,000	Increase in funding for Long-term Care Integration project.
➢ $166,886	Increase in federal Low-Income Home Energy Assistance Program (LIHEAP) and Department of Energy funding.
➢ ($724,807)	Decrease in Cal-LIHEAP and Energy Contingency funding.
➢ ($74,992)	Decrease in participant levels for Senior Tutor Program.
➢ ($86,953)	Decrease in Challenge grant funds for data collection.

Program Discussion

The 2003-04 recommended budget for the Aging and Community Services Division totals $7,413,752, which is a decrease of $479,843 from the previous year. This change reflects reductions in program costs and staffing, including the deletion of eight full-time positions and several part-time staff. Proposed staffing reductions for 2003-04 include:

- One Senior Weatherization Worker
- Three Weatherization Specialists
- One Linkages Case Manager
- Two Senior Community Service Project Employment Specialists
- One Office Assistant

These changes reflect funding reductions or elimination of programs such as Weatherization and Energy Assistance, Linkages, Senior Employment, and Brown Bag Meal programs. In addition, reductions in temporary and part-time staff will impact Summer Youth, Emergency Utility Payment processing, and Art Instruction programs.

The budget does include the addition of one Senior Information and Assistance Specialist position. This position is intended to address the growing demand for information concerning health care, housing, personal care, and employment services. This position will serve as a key link between clients and program services.

At the community centers, computer labs are available to to help students with homework and assist adults with job searching. To complement the tutoring and educational services, Community Development Block Grant monies will continue to fund summertime operation of the Kennedy and Franklin pools and evening basketball programs at the Franklin and Hamilton gymnasiums.

2002-03 Accomplishments

1. Provided home weatherization services to 899 households and utility bill payment assistance to 7,787 low-income families.
2. Provided 171,228 direct services, 91,039 emergency services, and 11,428 anti-crime services to low-income individuals through the community centers.
3. Provided recruitment, enrollment, and training services to 190 economically-disadvantaged older workers, of which 33 were placed into unsubsidized employment.
4. Provided 126,720 low-income households with surplus commodities and donated food.
5. Provided 106,603 congregate meals, 162,928 home-delivered meals, and 37,500 "Brown Bag" meals to seniors.

2003-04 Objectives

1. To provide home weatherization services to 575 households and utility bill payment assistance to 5,400 low-income families.
2. To provide 172,000 direct services, 95,590 emergency services, and 10,500 anti-crime services to low-income individuals through the community centers.
3. To provide recruitment, enrollment, and training services to 150 economically-disadvantaged older workers, of which 25 will be placed into unsubsidized employment.
4. To provide 127,000 low-income households with surplus commodities and donated food.
5. To provide 99,500 congregate meals and 146,000 home-delivered meals to seniors.

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$24,744	$28,500	$31,900	$31,900	$3,400
Total Appropriations	$24,744	$28,500	$31,900	$31,900	$3,400
Earned Revenues By Source					
Licenses/Permits/Franchises	$9,496	$10,000	$9,100	$9,100	($900)
Miscellaneous Revenues	447	1,000	1,000	1,000	0
Total Revenues	$9,943	$11,000	$10,100	$10,100	($900)
Net County Cost					
Mandated	$14,801	$17,500	$21,800	$21,800	$4,300

Purpose

Under State statutes, the County is required to provide for the disposition of indigent dead. This budget funds this mandated responsibility.

Major Budget Changes

- $3,400 Increase in cremation costs.

Program Discussion

In 1988, the Board of Supervisors adopted a policy of cremation for indigent death with exceptions only in certain cases as determined by the coroner. This policy, along with the continued scrutiny of financial eligibility by the Sheriff-Coroner Division, will help to contain program costs at its current level.

In March 2003, a five-year contract for crematory services ended. The Purchasing Division has negotiated a new contract with the vendor; however, the price per cremation has increased from $350 to $457. The Proposed Budget includes an increase of $3,400 to cover the additional costs.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Disposition of Indigent Dead	79	65	72	60	70

556—Veterans Service Office

Human Services

Ron Green, ***Veterans Service Officer***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$268,976	$267,114	$240,446	$240,446	($26,668)
Services & Supplies	23,889	33,751	33,564	33,564	(187)
Total Appropriations	$292,865	$300,865	$274,010	$274,010	($26,855)
Earned Revenues By Source					
Aid from Other Governments	$80,932	$72,132	$72,400	$72,400	$268
Total Revenues	$80,932	$72,132	$72,400	$72,400	$268
Net County Cost					
Discretionary	$211,933	$228,733	$201,610	$201,610	($27,123)
Allocated Positions	5.0	5.0	4.0	4.0	(1.0)
Total Staffing	5.0	5.0	4.0	4.0	(1.0)

Purpose

The Veterans Service Office assists veterans in applying for and receiving benefits for education, health, and welfare. The Office assists veterans in application for and filing of benefit claims, provision of transportation services to the Veterans Affairs (VA) hospital, distribution of brochures and educational material, consultations, referrals, and outreach activities. Although levels of service are discretionary, revenue from the State is based on workload measurements.

Major Budget Changes

Salaries & Employee Benefits

➢ $17,014	Negotiated salary and benefits adjustments.
➢ ($43,682)	Delete a vacant Veterans Service Representative position.

Program Discussion

The 2003-04 recommended budget for the Veterans Service Office totals $274,010, with a Net County Cost of $201,610.

The 2000 census report indicates that there are 44,426 veterans residing in San Joaquin County, an increase of 6,741 or 15% from prior year statistics. The veteran community comprises approximately 95,000 veterans and their dependents. These individuals rely on the Veterans Service Office to provide expert advice on the applications and benefit claims processed by the Federal and State Departments of Veterans Affairs.

The 2003-04 Veterans Service proposed budget includes collaborating with the Human Services Agency in developing a system for monitoring Medi-Cal claims for veterans. In addition, Veterans Service intends to upgrade the current claims tracking system with a web-based system. This upgrade will provide compatibility with other VA systems and facilitate the claims process.

Due to the proposed deletion of a Veterans Service Representative, the Veterans Service Office may not have adequate resources to maintain the current office hours. In addition, Veterans Service will not have the resources needed to maintain outreach services currently provided at the Stockton VA Clinic located at San Joaquin General Hospital, nor begin to provide veteran outreach services in Lodi as described in the Veterans Service Office Three-Year Plan.

2002-03 Accomplishments

1. Initiated review and coordination of the referral and tracking process of Veteran Medi-Cal claims with the Human Services Agency for purposes of obtaining the maximum amount of subvention funding.
2. Participated in two veteran town-house meetings concerning veteran issues in San Joaquin County.
3. Distributed educational fee waiver information to all the high schools in the San Joaquin County.
4. Recommended a Board Resolution opposing the closure and consolidation of the Stockton VA Clinic at San Joaquin General Hospital with a proposed Modesto Super Clinic.

2003-04 Objectives

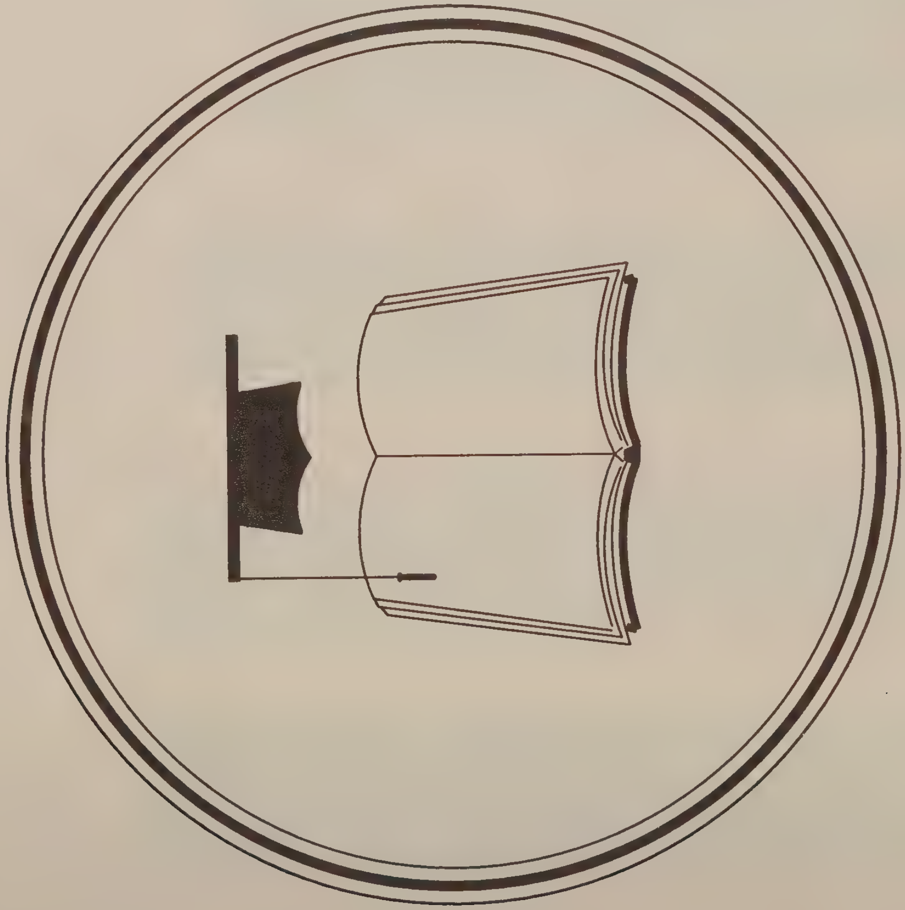
1. To pursue the continued existence of a VA Clinic in San Joaquin County.
2. To develop a Veteran Medi-Cal claims tracking system with the Human Services Agency in an effort to provide veterans with a full-range of VA services.
3. To replace the current workload claims tracking system with a web data-based system, thereby improve efficiency and expand access to the VA.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Benefit Claims Filed/Re-opened	516	659	659	682	725
Auditable Forms Filed	1,602	1,770	1,850	1,873	1,880
Educational Fee Waivers	176	196	180	163	170
Claims for VA Medical Care	439	525	656	568	*350
Life Insurance Claims Filed	15	18	16	26	20
Benefit Claims Granted	925	893	883	808	825
Verification of Veterans Benefits to Other Agencies	506	404	309	296	320
New Benefits Paid to Veterans and Dependents	$4,036,192	$2,618,374	$2,250,000	$2,994,405	$2,250,000

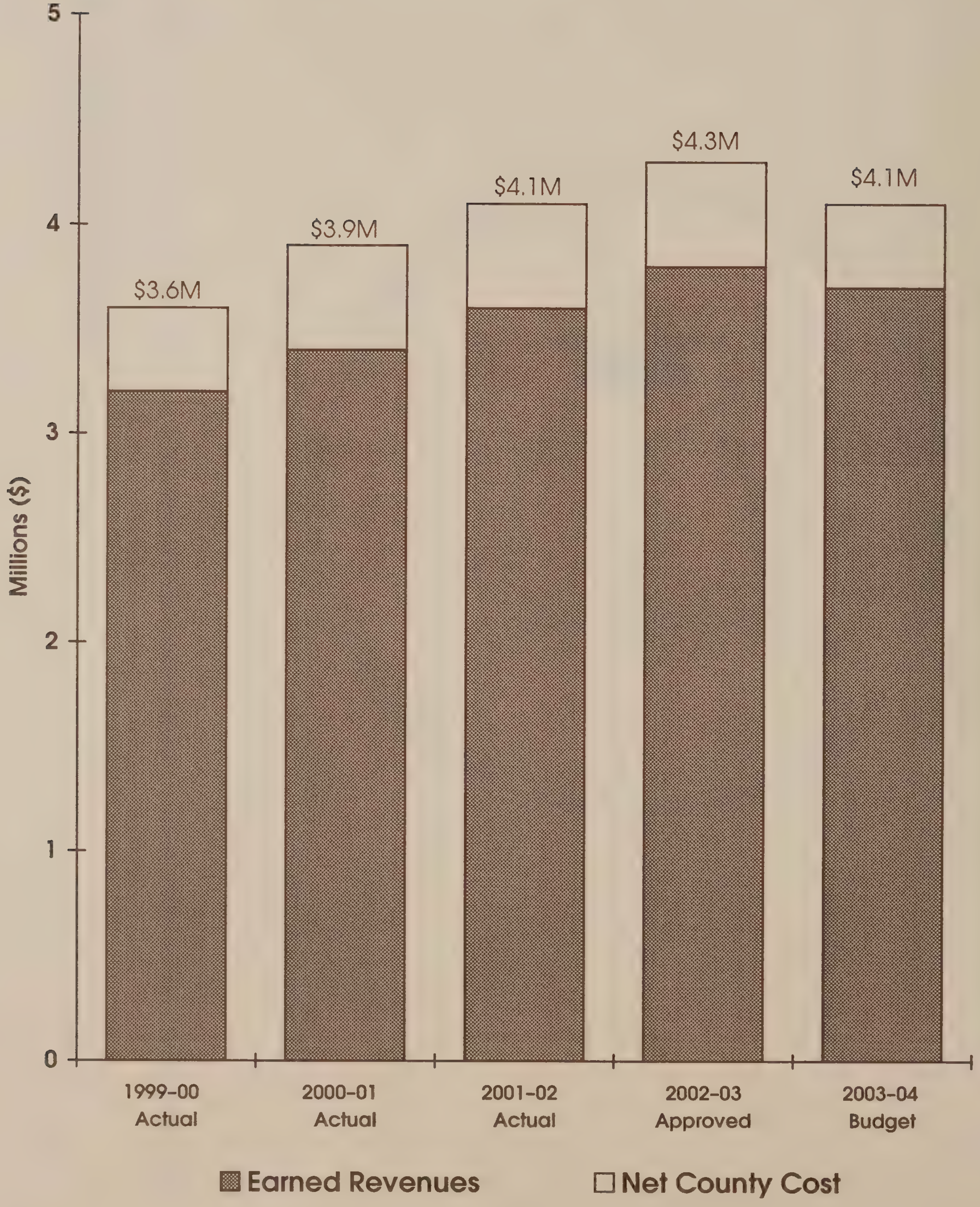
**January 1, 2003 Veterans Affairs enacted income limit restoration.*

Education



Education

Change In Program Expenditures



Education

Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
609	*County Library*	H-2	$3,826,360	$3,654,755	$3,654,755	($171,605)
60901	*Library-Administration*	H-5	116,061	126,004	126,004	9,943
615	*Cooperative Extension*	H-6	357,674	303,767	303,767	(53,907)
	Total - Education		**$4,300,095**	**$4,084,526**	**$4,084,526**	**($215,569)**

609—County Library

Education

Manuel Lopez, ***County Administrator***

Library Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Services & Supplies	$63,256	$67,000	$72,940	$72,940	$5,940
Other Charges	3,541,074	3,759,360	3,581,815	3,581,815	(177,545)
Total Appropriations	$3,604,330	$3,826,360	$3,654,755	$3,654,755	($171,605)
Earned Revenues By Source					
Taxes	$2,892,015	$2,999,480	$3,227,400	$3,227,400	$227,920
Aid from Other Governments	521,809	539,230	245,000	245,000	(294,230)
Charges for Services	104,377	171,589	145,002	145,002	(26,587)
Fund Balance	(28,395)	0	(88,651)	(88,651)	(88,651)
Total Revenues	$3,489,806	$3,710,299	$3,528,751	$3,528,751	($181,548)
Net County Cost					
Discretionary	$114,524	$116,061	$126,004	$126,004	$9,943

Purpose

This budget provides the County's share of the cost of the City/County Library System which serves the cities of Stockton, Manteca, Tracy, Ripon, Escalon, and Lathrop as well as the unincorporated areas of the County.

Major Budget Changes

Services & Supplies

➢ $5,940	Increase in property tax administration fees.

Other Charges

➢ ($177,545)	Decrease in funding available for library services.

Revenues

➢ $227,920	Increase in property tax revenues based on a 6% assessed valuation growth.
➢ ($300,400)	Decrease in anticipated State Public Library Fund.
➢ ($26,587)	Decrease in fines and fees collected by the Library reflecting actual experience.
➢ ($88,651)	Decrease in projected year-end fund balance available.

Program Discussion

The County's funding base for library services is comprised of property tax revenues, the pro rata share of fines and fees for library services, the County's share of the State Public Library Fund, and the Library Director's position costs, and any prior year carryover balance. Based on the preliminary forecast, it is projected that $3,581,815 will be available for library operations in 2003-04. This projection is predicated on an assessed valuation growth of 6% above the 2002-03 estimates. It is also assumed that the 2003-04 State Budget will not impact library funding further.

The recommended 2003-04 Library Services budget totals $3,654,755 with a Net County Cost of $126,004. The recommended budget will:

- Fund the Library's share of the property tax administration fee of $72,940.
- Provide $3,531,815 for library services, a decrease of $177,545 from 2002-03.
- Continue the General Fund appropriation of $50,000 as County match to contributions from participating cities for library materials.

Library Services

For 2003-04, library services to County residents will continue at current service levels. The cities of Escalon, Manteca, Ripon, and Tracy will continue to supplement available County funding to increase hours at their respective branch libraries. The weekly branch hours for 2003-04 remain as follows:

	------------*Weekly Hours*-----------		
Branch	***County-Funded***	***City-Funded***	***Total***
Escalon	21	3	24
Linden	21	0	21
Manteca	35	18	53
Ripon	21	9	30
Thornton	21	0	21
Tracy	35	17	52

The City of Lathrop plans to add a library computer center in its expanded community center, and the Library will provide part-time staffing for this operation which is anticipated to begin in the third quarter of 2003-04. The computer center will be linked to the Library system's computer network so that residents can search the catalog, request books, use the internet, and other electronic resources.

Rising employee costs, coupled with the expected reduction in State Public Library Fund, makes it necessary for the Library to cut its overall budget for books and materials by nearly 40%, or a total of nearly $360,000 for the System. For County branches, the cut is approximately $40,000. While service hours at the County branches remain unchanged, hours at the Troke Branch Library in Stockton will be reduced by four hours per week.

To help offset the reduction in the book budget, the Library has issued "A Call for Books", a campaign to solicit donations from the public of cash or nearly-new best sellers and titles by popular authors. As a result of this appeal, approximately 800 volumes per month have been added to the Library's collection. Supplemental funds have also been donated by the Library and Literacy Foundation of San Joaquin County; and it is expected that the various Friends of the Library groups and some of the cities will also provide funds for new books.

Intergovernmental Partnership Program

In 1998-99, the Board established the Intergovernmental Partnership Program (IPP) to further promote the cooperation among the cities and the County in improving the Library system and public services. The Board continued the Program in 2002-03 and allocated $50,000 from the County General Fund to match, on a dollar-for-dollar basis, contributions from participating cities dedicated for additional library materials at the County branches based on a proportionate formula. The 2002-03 contributions from the participating cities totaled $45,000 (Manteca and Tracy each provided a matching contribution of $15,000 and Escalon and Ripon each provided $7,500). A total of 7,518 volumes were purchased with the IPP fund and were distributed to the County branch libraries as follows:

Branch	***Volumes Purchased***
Escalon	1,342
Linden	203
Manteca	2,404
Ripon	1,055
Thornton	256
Tracy	2,258

The 2003-04 budget proposes to continue the Intergovernmental Partnership Program and recommends a General Fund appropriation of $50,000 to match contributions from participating cities. All jurisdictions have indicated their intent to participate in the program in 2003-04.

Workload Data

	Actual			Est./Act.	Projected
	1999-00	**2000-01**	**2001-02**	**2002-03**	**2003-04**
Materials Loaned	1,697,727	1,958,249	2,044,621	2,177,936	2,286,900
Reference Questions	251,025	254,725	196,767	189,520	185,800
Reserves Taken	97,657	108,095	117,378	135,839	156,300
Interlibrary Loan	12,813	12,843	12,895	13,053	13,500
New Titles Added	24,860	18,956	22,409	19,739	19,800
Volumes Added	81,985	90,364	113,804	98,124	100,600

Proposition 14

In March 2002, California voters passed Proposition 14, which authorized the State to issue bonds totaling $350 million for the construction/renovation of public library facilities Statewide. In conjunction with the respective cities, the Library submitted applications for a 54,000 square foot replacement library building for the City of Manteca, and a new 35,000 square foot library for Northeast Stockton. The Library anticipates to hear if Proposition 14 funds will be awarded for these two proposals this summer.

State Budget

On May 14, 2003, the Governor released his May Revise which proposes a further reduction to the Public Library Fund. If adopted, the proposal would virtually eliminate the program and would result in an additional $125,000 loss to the County. The funding loss may result in reduction in information/reference/circulation assistance to the public. The recommended County budget assumes the State allocation remains at the 2002-03 level and does not reflect the reduced funding level proposed in the Governor's May Revise.

60901—Library Administrative Services

Education

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Operating Transfers Out	$114,524	$116,061	$126,004	$126,004	$9,943
Total Appropriations	$114,524	$116,061	$126,004	$126,004	$9,943
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$114,524	$116,061	$126,004	$126,004	$9,943

Purpose

This budget provides General Fund support to the County Library equivalent to one-half the salary and benefits costs of the City/County Librarian position.

Program Discussion

The 2003-04 Proposed Budget totals $126,004, an increase of $9,943 from the 2002-03 funding level. The recommended appropriation includes:

- Funding of the County's share of the Library Services Director's position cost of $76,004.
- Continuation of the General Fund contribution of $50,000 to the Intergovernmental Partnership Program.

In 1998-99, the Board implemented the Intergovernmental Partnership Program, which was designed to further promote the cooperative effort between the cities and the County in improving the library system and public services. Since its inception, the Board has appropriated annually a General Fund contribution of $50,000 to the Program. The fund is earmarked to match, on a dollar-for-dollar basis, contributions from participating cities for the acquisition of additional library materials. In 2002-03, all four cities with a branch library participated in the Program which provided a total of $95,000 for library materials. The proposed budget recommends the continuation of the Program and the General Fund contribution of $50,000 for 2003-04. This represents the sixth year's funding of the Intergovernmental Partnership Program.

615—UC Cooperative Extension

Education

Gary Johnston, ***Cooperative Extension Director***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$202,791	$223,313	$198,946	$198,946	($24,367)
Services & Supplies	147,753	134,361	104,821	104,821	(29,540)
Total Appropriations	$350,544	$357,674	$303,767	$303,767	($53,907)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$350,544	$357,674	$303,767	$303,767	($53,907)
Allocated Positions	5.0	5.0	4.0	4.0	(1.0)
Temporary (Full-Time Equivalent)	0.2	0.2	0.2	0.2	0.0
Total Staffing	5.2	5.2	4.2	4.2	(1.0)

Purpose

The University of California (UC) Cooperative Extension (CE) provides agricultural, consumer science, youth development, applied research, and educational programs throughout the County. Its mission is to develop, extend, and promote the use of research-based knowledge to solve specific problems, improve practices, and implement new technologies for agriculture, natural resources, food and nutrition, and human and community development. Although not mandated, County support is governed by Education Code Section 32330.

Major Budget Changes

Salaries & Employee Benefits

➢ $20,234	Negotiated salary and benefits adjustments.
➢ ($44,601)	Delete a vacant Office Assistant position.

Services & Supplies

➢ ($3,210)	Decrease in equipment and supplies used in field research activities.
➢ ($9,077)	Decrease in motor pool charges reflecting return of two assigned vehicles.
➢ ($16,885)	Decrease in Workers' Compensation Insurance.

Program Discussion

The recommended 2003-04 County budget for the CE program totals $303,767. This includes budget reductions totaling $56,999, primarily reflecting the deletion of a vacant Office Assistant position. This funding provides clerical staff, operational support, transportation, and office facilities for the Department. In addition to the County's contribution, CE expects to receive $28 million in State and federal funding for UC salaries and other direct support. Additionally, individual cooperators, agricultural organizations, and allied industries also provide in-kind support in the form of land, labor, equipment, and materials necessary to conduct applied research trials throughout the County. Other CE volunteers, student interns, nonprofit organizations, and community groups directly contribute to the delivery of nonformal educational programs and after school activities.

Applied research trials conducted by CE farm advisors throughout the County yield scientifically valued guidelines/recommendations that increase production yields and/or reduce input costs. The 2002-03 research highlights included:

- A five-year Biologically Integrated Farming System research trial conducted by two San Joaquin County Farm Advisors and UC Davis Specialists are helping dairy producers eliminate the use of commercial fertilizers needed for dairy corn silage and alfalfa hay without an adverse impact on their forage production. The average size dairy (550 cows) in the County could be expected to save nearly $20,000 per year in commercial fertilizer and application costs.

- Annual vegetable trials allow local growers to make educated crop decisions. Growers are providing their farms for testing asparagus, processing tomatoes, and marketing tomatoes, potatoes, and bell peppers. The purpose of these research trials is to document local adaptability, yield, and quality factors of new varieties and cultivars for commercial use.
- The Delta Islands provide a unique farmscape, wildlife, and fisheries habitat. The CE Field Crops Advisor has teamed with other UC researchers to develop new rice farming practices (varieties, agronomic practices, and pest management) that has resulted in a new alternative Delta crop, which also provides habitat benefits to migratory waterfowl.

New researched-based curriculum and training methods used in 2002-03 included:

- The Youth Food Stamp Nutrition Education Program staff provided nutrition education curricula, teacher training (130 teachers with 2,925 first through third and seventh through eighth grade students), and ongoing support to qualifying schools with a 51% or greater student population receiving free and reduced-cost lunches. Participating principals, teachers, and school nurses support this program that models healthy behaviors leading to establishing lifetime eating and exercise habits.
- The CE Nutrition, Family, and Consumer Science Advisor teams with CE nutrition staff delivered the "Tast-D Cooking for Youth" Health Program to San Joaquin residents with diabetes or at high risk for Type 2 diabetes. Two five-part series of classes (one in Spanish, one in English) focused on diabetes awareness, prevention education, and development of healthy cooking skills. This project was part of the San Joaquin County Public Health Services' Racial and Ethnic Approach to Community Health in Stockton Project, funded through a California Endowment grant.

2002-03 Accomplishments

1. Provided comprehensive applied research and educational programs to address San Joaquin County's agriculture competitiveness, profitability, and long-term sustainability.
2. Delivered Expanded Food and Nutrition Food Stamps educational programs.
3. Completed development of the "Teens Creating Welcoming Committees" diversity curriculum.

2003-04 Objectives

1. To continue to enhance competitiveness and long-term sustainability of San Joaquin County's $1.4 billion agriculture industry through adaptive research and educational programs.
2. To further extend the Expanded Food and Food Stamp education programs through direct teaching and/or training agency staff that are working with low-income families in San Joaquin County.
3. To implement creative and cost-effective strategies for maintaining County and University funding necessary for a viable CE presence in San Joaquin County.

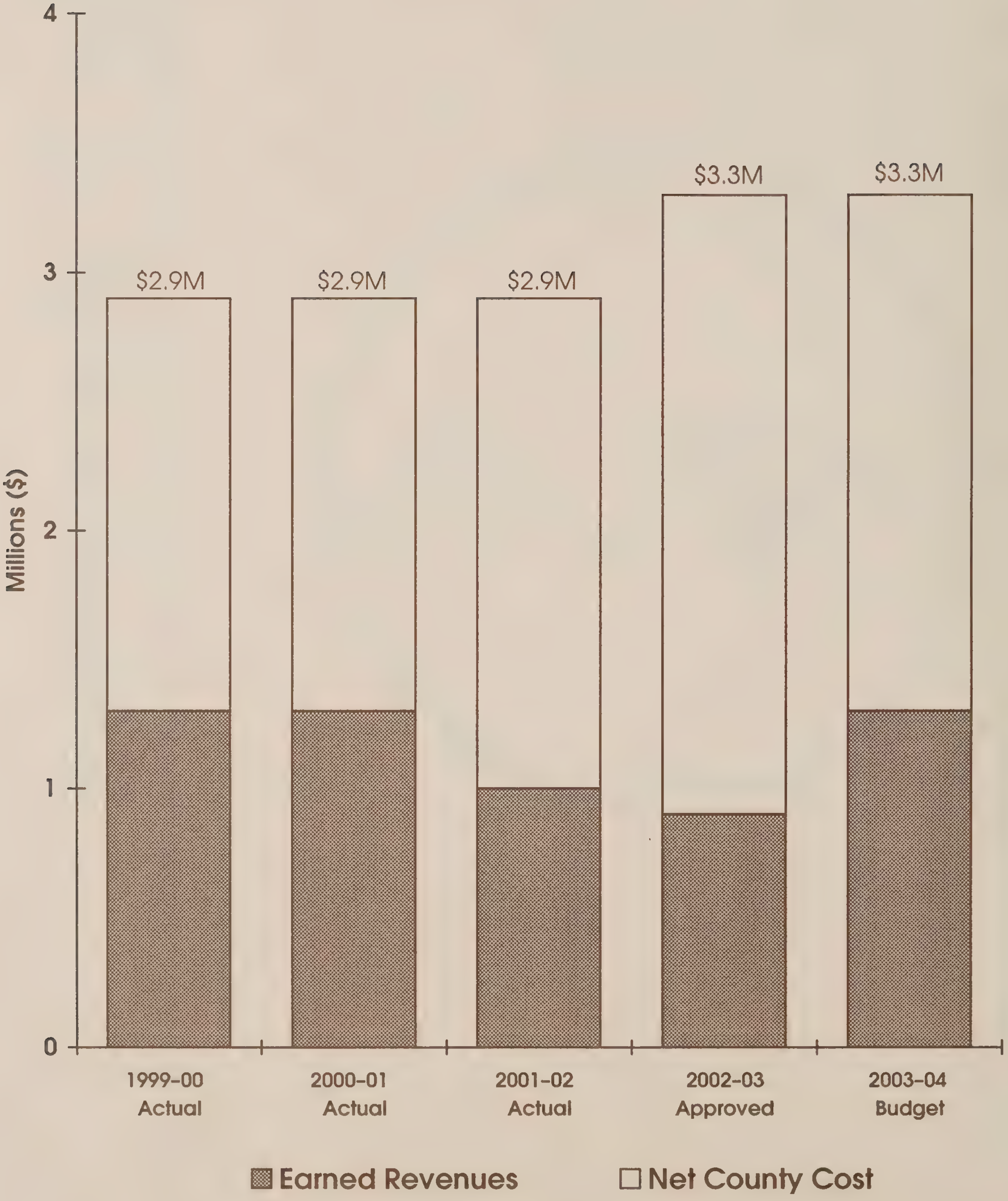
Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Meeting Attendance	10,256	6,507	10,446	13,525	12,175
Newsletter Circulation	91,346	95,449	86,819	87,210	78,490
Publication Distribution	2,325	7,218	4,426	1,855	1,765
Telephone Inquiries	18,127	16,577	20,000	18,450	12,360
Consultations	9,537	6,250	4,946	6,225	4,170

Parks & Recreation

Parks & Recreation

Change In Program Expenditures



Parks & Recreation

Appropriations

		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
703	*Parks & Recreation*	I-2	$3,172,928	$3,153,181	$3,153,181	($19,747)
708	*Cultural Services*	I-5	148,622	111,467	111,467	(37,155)
	Total - Parks & Recreation		**$3,321,550**	**$3,264,648**	**$3,264,648**	**($56,902)**

703—Parks & Recreation

Parks & Recreation

Craig Ogata, ***Facilities Management Director***

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	$1,987,092	$2,350,518	$2,417,694	$2,417,694	$67,176
Services & Supplies	1,122,894	1,235,640	1,206,398	1,206,398	(29,242)
Other Charges	2,029	3,105	3,105	3,105	0
Fixed Assets	104,464	31,667	0	0	(31,667)
Total Expenditures	$3,216,479	$3,620,930	$3,627,197	$3,627,197	$6,267
Expenditure Reimbursements	(472,145)	(448,002)	(474,016)	(474,016)	(26,014)
Total Appropriations	$2,744,334	$3,172,928	$3,153,181	$3,153,181	($19,747)
Earned Revenues By Source					
Charges for Services	$969,283	$941,622	$991,585	$991,585	$49,963
Miscellaneous Revenues	29,074	4,600	4,600	4,600	0
Operating Transfers In	52,005	6,000	239,012	239,012	233,012
Total Revenues	$1,050,362	$952,222	$1,235,197	$1,235,197	$282,975
Net County Cost					
Discretionary	$1,693,972	$2,220,706	$1,917,984	$1,917,984	($302,722)
Allocated Positions	39.0	42.0	39.0	39.0	(3.0)
Temporary (Full-Time Equivalent)	12.7	14.8	14.8	14.8	0.0
Total Staffing	51.7	56.8	53.8	53.8	(3.0)

Purpose

Parks and Recreation functions are the responsibility of the Facilities Management Division. The Division plans, develops, operates, and maintains a system of regional parks, maintains the landscaping at various County-owned facilities and community parks, and manages the eight County Service Areas. These activities are not mandated, however, County parks developed using State or federal funds must be maintained for public recreation services.

Major Budget Changes

Salaries & Employee Benefits

➢ $258,782	Negotiated salary and benefits adjustments.
➢ ($142,084)	Deletion of a Park Ranger and two Park Worker positions.
➢ ($49,522)	Decrease due to employee on long-term Workers' Compensation leave.

Services & Supplies

➢ $76,599	Increase in Workers' Compensation Insurance.
➢ ($12,134)	Decrease in cost of Casualty Insurance.
➢ ($25,124)	Decrease in maintenance of parks and equipment.
➢ ($22,096)	Decrease in motor pool expenses.
➢ ($10,000)	Decrease in fish planting and park marketing materials.
➢ ($15,000)	Decrease in restroom products and cleaning supplies.
➢ ($15,000)	Decrease in lighting and irrigation of parks.

Expenditure Reimbursements

➢ $47,174	Increase reflecting full-year cost for grounds maintenance at new Mary Graham Children's Shelter.

➢ $5,446	Increase in charges to departments for grounds maintenance.
➢ ($34,000)	GASB accounting changes for reimbursement from Park Donation Trust and Child Support Department.
➢ $11,000	Reimbursement from Aging and Community Services for domestic water used by community centers.

Revenues

➢ $34,000	GASB accounting changes for reimbursement from Park Donation Trust and Child Support Department.
➢ ($50,600)	Adjustment to correct duplicate revenue estimate.
➢ $78,000	Increase in various park user fees.
➢ $133,012	One-time transfer from Park Activity Trust.
➢ $30,000	Increase resulting from extension of allowable park camping period.
➢ $60,000	One-time transfer from Park Endowment Trust.

Program Discussion

The 2003-04 recommended Parks and Recreation budget totals $3,153,181, which is a decrease of $19,747 from the previous year. This amount reflects increases in salaries and benefits that are largely offset by reductions in staffing and supplies and increased reimbursement from other departments. The overall Net County Cost decreases by $302,722 and is representative of proposed increases in park user fees and significant one-time transfers from various trust funds.

Major changes proposed for 2003-04 include:

- Deletion of one vacant Park Ranger position - Law enforcement within all parks will be provided with one Park Ranger. Assistance will continue to be requested as needed from the Sheriff's Office or other jurisdictions located near park facilities.
- Deletion of two vacant Park Worker positions - Maintenance of regional parks will be reduced and grounds maintenance of downtown County facilities will be eliminated.
- Reduction in utility expenses, restroom supplies, and cleaning products - Community park lighting will be eliminated and irrigation of landscaped areas will be reduced. Stocking of restroom supplies and cleaning of park facilities will occur less frequently.

Other proposed reductions include equipment and facility maintenance, and various miscellaneous expenses such as fish planting and park marketing materials.

Revenues are projected to increase partially as a result of park user fee changes. Fees for parking, boat docking, camping, and zoo admission are proposed to be increased in the upcoming year. Also, amending the County ordinance to extend the maximum camping period in County

Workload Data

	Actual			Est./Act.	Projected
	1999-00	2000-01	2001-02	2002-03	2003-04
Total Park Visitors	1,159,030	1,249,733	1,306,096	1,386,000	1,434,000
Oak Grove Park	228,966	261,267	265,259	279,000	292,000
Micke Grove Park	594,278	642,007	673,038	700,000	728,000
Stillman Magee Park	17,890	22,735	20,810	21,000	22,000
Westgate Landing	41,013	43,824	51,994	52,000	53,000
Dos Reis Park	124,667	132,329	142,752	146,000	148,000
Mossdale Crossing Park	82,391	79,212	83,652	85,000	86,000
Regional Sports Complex	69,825	68,359	68,591	103,000	105,000

parks is expected to generate additional revenue by raising campsite occupancy.

The recommended budget includes use of various park trust funds to fund ongoing costs. These monies have historically been used for one-time park improvement and maintenance projects, but will be redirected in 2003-04 to temporarily fund operations. The use of one-time revenue to fund ongoing costs is generally not recommended, however, in this case it allows staff time to develop long-term strategies. However, once temporary funding solutions expire, further reductions such as staffing changes and facility closures may need to be considered in the future.

2002-03 Accomplishments

1. Began work on various park projects funded with Proposition 12 monies.
2. Completed design and initiated construction of grant-funded basketball courts at various community parks.
3. Secured Proposition 40 grant funding for Micke Grove Park Phase I development.
4. Achieved substantial completion of domestic water filtration system at Micke Grove Park.
5. Completed playground replacement projects at Taft and Eastside Community Parks using Community Development Block Grant funding.

2003-04 Objectives

1. To complete construction of grant-funded basketball courts at various community parks and begin baseball field replacements at Boggs Tract and Raymus Village.
2. To begin design work for infrastructure at Micke Grove Park North area.
3. To complete installation of replacement playground at Micke Grove Park.
4. To complete paving of Yokuts Trail and East roadway at Oak Grove Regional Park.
5. To effectively transition administrative functions to new County Accounting Personnel System.

708—Cultural Services

Parks & Recreation

Manuel Lopez, *County Administrator*

General Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Other Charges	$161,546	$148,622	$111,467	$111,467	($37,155)
Total Appropriations	$161,546	$148,622	$111,467	$111,467	($37,155)
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$161,546	$148,622	$111,467	$111,467	($37,155)

Purpose

This budget contains contributions to organizations that provide cultural services.

Major Budget Changes

➢ ($37,155)	Decreased contribution for operational costs at the Museum.

Program Discussion

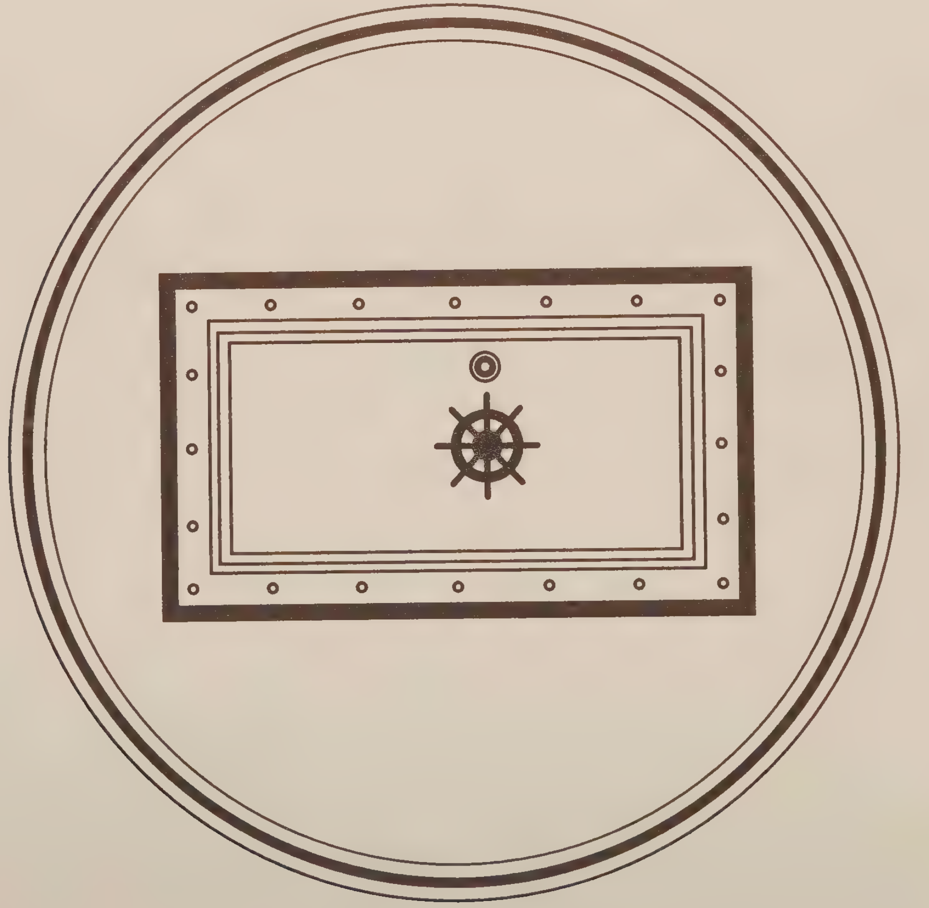
The San Joaquin County Historical Society has a contractual arrangement with the County to operate and maintain Museum facilities located within the Micke Grove Park. The County assists with facility maintenance services and supplies water to the Museum facilities. The 2003-04 recommended contribution to the Historical Society is $111,467, which represents a decrease of $37,155 from the previous year.

In 2002-03, Historical Museum programs included *The Whole World's Watching*, *Miwoks and Yokuts*, and *First Ladies of San Joaquin*. Additionally, the Valley Days, Pioneer School, and Living History Camp programs were continued.

The Historical Society continues making facility improvements including construction of over 28,200 square feet of preengineered metal buildings and modification of an existing 6,000 square foot building. This work is being accomplished with donated funds and materials, donated or discounted services, and is supervised by a volunteer project manager and Historical Society staff. Construction of the new facilities is expected to be completed by the end of the summer with exhibit work proceeding through early 2004.

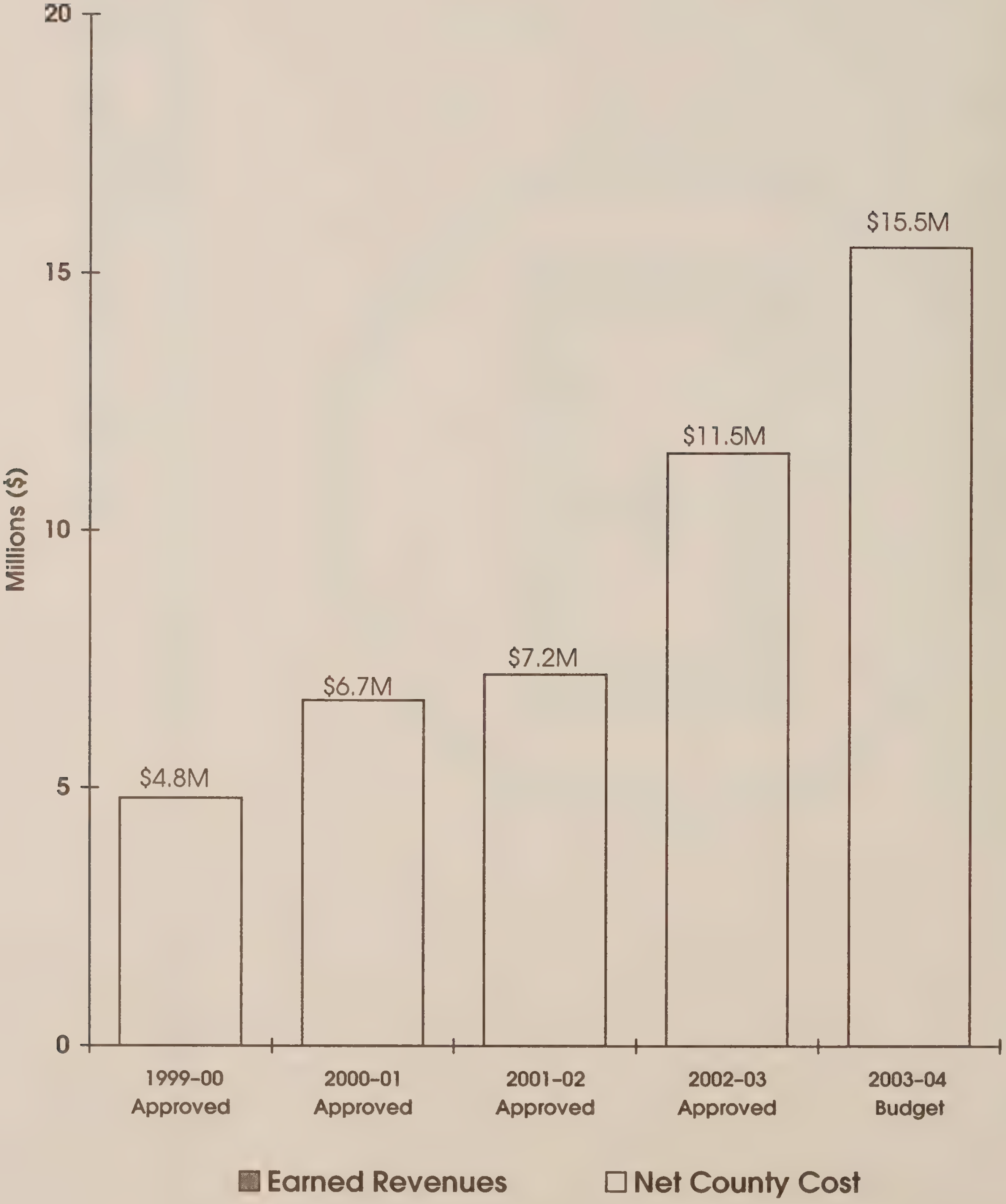
Also, Phase I of the Julia Weber House project is nearly complete. Exterior restoration representing the early 1900's has been finished. Phase II will include a substantial amount of interior structural work, infrastructure development, restoration, and exhibit work. The funding campaign for Phase II activities is expected to commence within the next six months.

Contingencies



Contingencies

Change In Program Expenditures



		Page Number	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
1066	*Reserve for Contingencies*	J-2	$11,489,633	$15,500,000	$15,500,000	$4,010,367
	Total - Contingencies		**$11,489,633**	**$15,500,000**	**$15,500,000**	**$4,010,367**

1066—Reserve for Contingencies

Contingencies

Manuel Lopez, ***County Administrator***

Contingency Fund	2001-02 Actual	2002-03 Approved	2003-04 Request	2003-04 Recommend	Increase/ (Decrease)
Expenditures					
Operating Transfers Out	$1,089,006	$0	$0	$0	$0
Provisions for Contingencies	0	11,489,633	15,500,000	15,500,000	4,010,367
Total Appropriations	$1,089,006	$11,489,633	$15,500,000	$15,500,000	$4,010,367
Earned Revenues By Source	$0	$0	$0	$0	$0
Net County Cost					
Discretionary	$1,089,006	$11,489,633	$15,500,000	$15,500,000	$4,010,367

Purpose

This budget provides funds to meet unforeseen expenditures in Countywide operating budgets.

Major Budget Changes

Provisions for Contingencies

- $4,010,367 Increase recommended contingency reserve level to $15.5 million.

Program Discussion

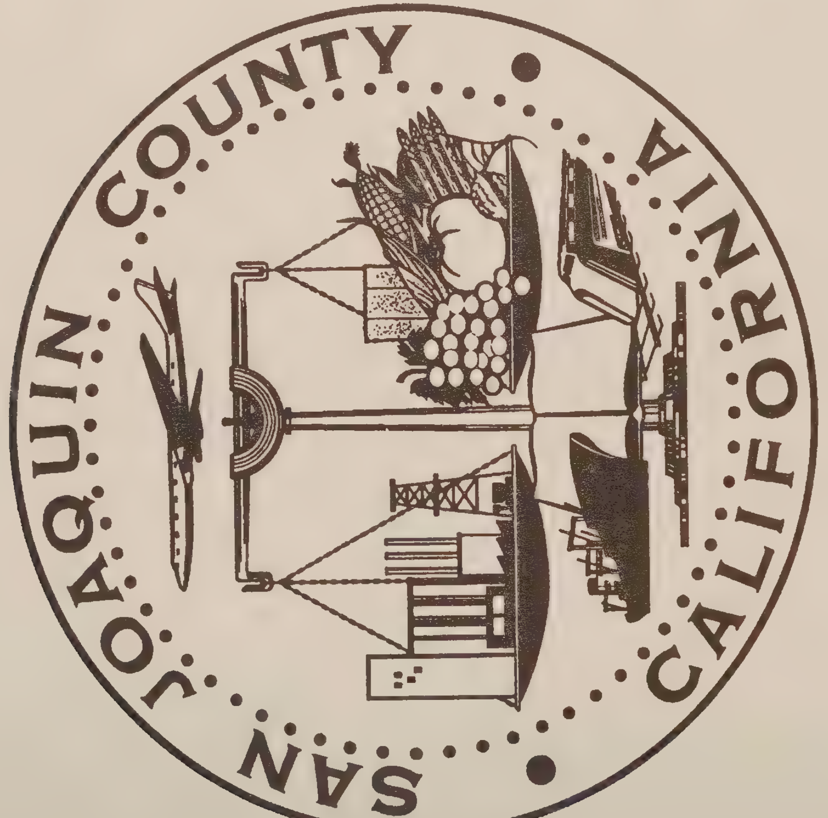
The Reserve for Contingencies budget is for unanticipated requirements occurring in all County operations during the fiscal year. While State statutes provide that up to 15% of the total of all other appropriations can be placed in reserve, the amount historically reserved for the County's budget has been at a much lower level as illustrated in the chart below.

The 2003-04 recommended budget sets the contingency reserve at $15.5 million, or 2% of the County's operating budget. This will provide a hedge against anticipated adverse State and federal budget actions, fund employee salary and benefits adjustments, and replenish the reserve.

Fiscal Year	Adopted Budget Excluding Enterprise Funds	GASB 34 Accounting Changes*	Adjusted Budget (Net of GASB 34 Changes)	Contingency	% of Adjusted Budget
1996-97	$596,653,319	($17,653,962)	$578,999,357	$4,030,053	.70%
1997-98	583,650,053	(18,783,443)	564,866,610	3,465,000	.61%
1998-99	598,601,658	(20,897,312)	577,704,346	5,790,000	1.00%
1999-2000	638,201,281	(24,505,857)	613,695,424	4,778,890	.78%
2000-01	769,727,612	(25,975,503)	743,752,109	6,650,800	.89%
2001-02	742,700,287	*(Reflected in Proposed Budget)*	742,700,287	7,185,811	.97%
2002-03	773,326,405		773,326,405	11,489,633	1.49%
2003-04 Recommended	771,752,083		771,752,083	15,500,000	2.00%

**Effective 2001-02, GASB 34 requires counties to reclassify service charges between county departments as expenditure reimbursements (offsets) instead of revenues. As a result of this accounting change, the 2001-02 overall County budget has been reduced by approximately $31 million. For comparison purposes, prior years' budgets have been adjusted to reflect GASB 34 impacts.*

Special Districts


SAN JOAQUIN COUNTY
CALIFORNIA

The following is a listing of the 2002-03 Approved and 2003-04 Recommended appropriations for the Special District budgets governed by the Board of Supervisors. The funding levels recommended for interim adoption by the Board of Supervisors are the same as those approved for 2002-03.

The recommended appropriations for the 2003-04 Special District budgets are subject to complete adjustment in the Final Budget, based on assessed valuation growth, year-end fund balance estimates, and a determination of 2003-04 requirements. Fully revised Special District budgets will be submitted to the Board of Supervisors during Special Districts Final Budget Hearing in July of 2003.

Lighting Districts	
Ash Street	$24,123
Boggs Tract	4,940
Burkett Gardens	42,893
Burkett Garden Acres	17,239
Eastview	9,813
Elkhorn	4,612
Farmington	1,941
Linden	16,693
Lockeford	15,084
Mariposa Heights	2,404
Mission Village	3,248
Morada Estates	5,375
Morada Manor	1,768
North Oaks	4,048
North Wilson Way	7,965
Northeast Stockton	52,464
Oro Street	24,828
Plymouth Village	24,698
Rancho Village	874
Ripon	162,170
Shasta Avenue	6,019
Shippee–French Camp	1,520
Silva Gardens	1,849
South French Camp	2,412
Southwest Stockton	8,734
Stockton No. 5	2,109
Tuxedo–Country Club	16,030
Victor	3,352
West Lane	3,934
West Stockton	54,185
Woodbridge	41,416
Total – Lighting Districts	**$568,740**

Maintenance Districts	
Acampo	$507,335
Almond Park	0
Ashley	1,496
Bear Creek Terrace	0
Bowling Green	2,386
Colonial Heights	0
Corral Hollow	0
Country Club Vista	2,119
Elkhorn	62,259
Gayla Manor	0
Lambert Village	6,258
Lincoln Village	1,339,107
Lockeford	4,012
Maurland Manor	22,256
Mokelumne Acres	321,074
Morada Acres	0
Morada Estates	0
Morada Manor	0
Pacific Gardens	778,409
Rancho San Joaquin	0
Raymus Village	0
Riviera Cliffs	3,923
Shaded Terrace	0
Spring Creek Estates	30,310
Summer Home Estates	1,812
Sunnyside Estates	0
Walnut Acres	43,862
Wilkinson Manor	112,829
Wilkinson Manor–Zone A	56,133
San Joaquin Water Works #2	61,693
Total – Maintenance Districts	**$3,357,273**

Water Conservation & Flood Control	
San Joaquin County Flood Control & Water Conservation	$1,394,982
Flood Control Zone 9	3,416,551
Flood Control Zone 10	161,573
Water Investigation–Zone 2	1,369,847
#17 Levee System	100,000
Flood Control Assess Dist #96–1	909,000
Mokelumne River Water & Power Authority	1,100,000
Total – Water Conservation & Flood Control	**$8,451,953**

Special District Budgets

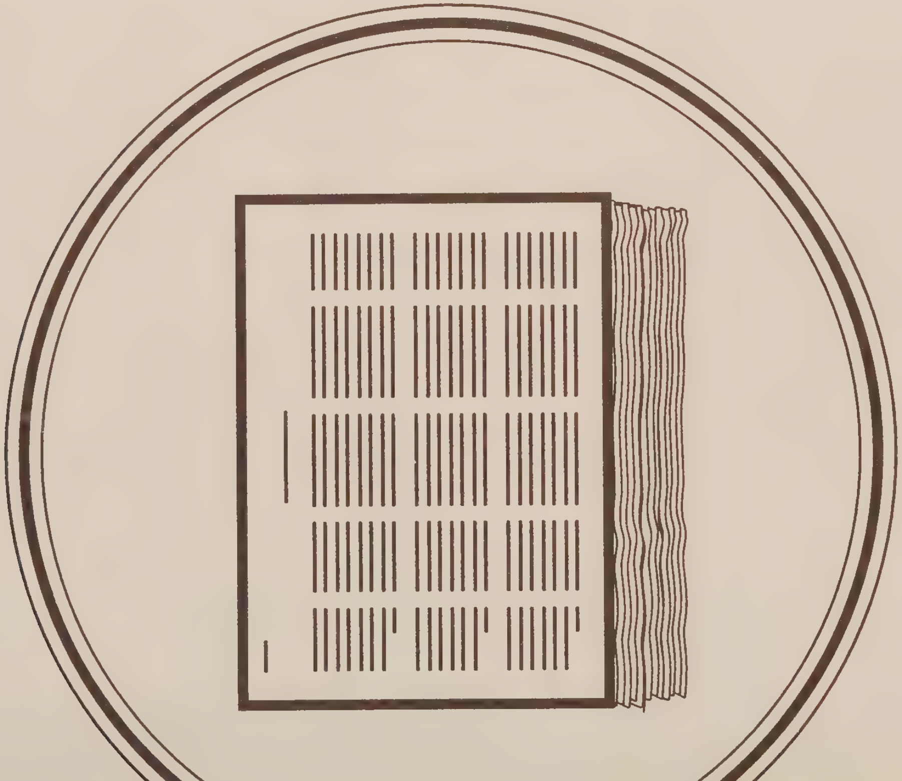
Fire Protection Districts	
Delta Fire Protection	**$149,000**

County Service Areas (Parks)	
#1 Boggs Tract Park	$6,629
#2 Madison Park	27,379
#3 Garden Acres & Eastside Parks	30,806
#4 Lathrop Park	9,434
#5 Raymus Village Park	14,413
#8 Taft Park	20,513
#11 Larch Clover Park	2,247
#48 Woodbridge Community Park	24,773
Total – CSAs (Parks)	**$136,194**

County Service Areas (Public Works)	
#3A Tallahatchey Terrace	$7,239
#12 Thornton	122,040
#14 Victor	41,495
#15 Waterloo/99	195,818
#16 Par Country	133,613
#17 Cherokee Ind Park	23,864
#18 Fairway Estates	29,861
#21 Oak Creek	8,762
#23 Granada Glen	10,284
#24 Moznett Estates	10,880
#25 Capewood	800
#29 Forest Lake	7,740
#30 Manteca Ind Park	31,657
#31 Saddle City	337,575
#35 Los Ranchos	73,491
#36 Lloyd Lane	1,503
#36A Lloyd Lane	1,826
#36B Lloyd Lane	1,865
#37 Marty Court	2,205
#41 Eaglecrest	6,693
#42 Blatt Estates	6,488
#43 Clements	41,944
#44 Apricot Acres	177,100
#45 Lockeford Bluffs	9,169
#46 Morada North	130,673
#47 Hempstead Court	4,480
#49 Rural Intersec Light	5.273
#50 Patterson Pass Business Park	21,154
#51 Acampo Village	1,164
#53 Hazardous Waste Management	1,687,700
#54 NPDES	801,350
#55 Shaylynn Estates	1,328
Total – CSAs (Public Works)	**$3,937,034**

Community Services Districts	
Mountain House	**$5,847,643**
Total–Districts Governed By The Board of Supervisors	**$22,447,840**

Budget Schedules



State Controller
County Budget Act

County Budget Form
Schedule 1

County of San Joaquin
State of California
Summary of County Budget
For Fiscal Year 2003-04

		Available Financing				Financing Requirements		
Fund	Fund Code	Fund Balance Unreserved/ Undesignated June 30, 2003	Cancellation of Prior Year Reserves	Estimated Additional Financing Sources	Total Available Financing	Estimated Financing Uses	Provisions for Reserves and/or Designations (New or Incr.)	Total Financing Requirements
Countywide Funds								
General	1	610,634	0	562,084,358	562,694,992	562,694,992	0	562,694,992
Road	2	569,884	0	43,273,716	43,843,600	43,843,600	0	43,843,600
Capital Outlay	4	(20,301,999)	0	27,578,400	7,276,401	7,276,401	0	7,276,401
Fish & Game	5	25,905	0	35,000	60,905	35,000	25,905	60,905
Mental Health & Substance Abuse	7	2,468,995	0	72,086,611	74,555,606	74,555,606	0	74,555,606
Workforce Incentive Act	8	0	0	17,415,577	17,415,577	17,415,577	0	17,415,577
Rabies Treatment	10	80,901	0	1,088,182	1,169,083	1,149,467	19,616	1,169,083
Contingency	11	9,582,346	0	5,917,654	15,500,000	15,500,000	0	15,500,000
General Reserve	12	0	0	0	0	0	0	0
Supplemental Local Law Enforcement	20	0	0	2,688,644	2,688,644	2,688,644	0	2,688,644
Local Law Enforcement Grant	24	49,157	0	442,411	491,568	491,568	0	491,568
DA Narcotics Enforcement	34	0	0	60,000	60,000	60,000	0	60,000
Sheriff Narcotics Enforcement	35	16,913	0	47,746	64,659	47,746	16,913	64,659
Recorder Equipment/Automation	37	170,000	0	1,350,000	1,520,000	715,508	804,492	1,520,000
Child Support	38	0	0	16,076,450	16,076,450	16,076,450	0	16,076,450
Community Infrastructure	39	3,902,591	4,760,343	2,347,825	11,010,759	11,010,759	0	11,010,759
Children & Families	41	0	0	677,575	677,575	677,575	0	677,575
Substance Abuse & Crime Prevention	47	0	0	3,322,067	3,322,067	3,322,067	0	3,322,067
Total Countywide Funds		(2,824,673)	4,760,343	756,492,216	758,427,886	757,560,960	866,926	758,427,886
Less Than Countywide Funds								
Road District 1	13	274,264	0	440,259	714,523	714,523	0	714,523
Road District 2	14	2,381,268	22,799	544,715	2,948,782	2,948,782	0	2,948,782
Road District 3	15	480,247	0	515,190	995,437	995,437	0	995,437
Road District 4	16	1,294,859	0	2,126,839	3,421,698	3,421,698	0	3,421,698
Road District 5	17	1,432,763	0	1,023,165	2,455,928	2,455,928	0	2,455,928
County Library	18	(88,651)	0	3,743,406	3,654,755	3,654,755	0	3,654,755
Total Less Than Countywide Funds		5,774,750	22,799	8,393,574	14,191,123	14,191,123	0	14,191,123
Grand Total		2,950,077	4,783,142	764,885,790	772,619,009	771,752,083	866,926	772,619,009

State Controller
County Budget Act

County Budget Form
Schedule 2

County of San Joaquin
State of California
Analysis of Fund Balance Unreserved/Undesignated
For Fiscal Year 2003-04

Fund	Fund Code	Fund Balance (per Auditor) as of June 30, 2003 (Estimated)	Less: Fund Balance – Reserved/Designated June 30 Encumbrances	General & Other Designations	Designations	Fund Balance Unreserved/ Undesignated June 30, 2003 (Estimated)
Countywide Funds						
General	1	21,060,634	16,000,000	0	4,450,000	610,634
Road	2	25,569,884	25,000,000	0	0	569,884
Capital Outlay	4	28,698,001	47,000,000	0	2,000,000	(20,301,999)
Fish & Game	5	361,262	0	0	335,357	25,905
Mental Health & Substance Abuse	7	11,337,787	8,500,000	0	368,792	2,468,995
Workforce Incentive Act	8	750,000	750,000	0	0	0
Rabies Treatment	10	240,663	0	0	159,762	80,901
Contingency	11	9,582,346	0	0	0	9,582,346
General Reserve	12	6,003,085	0	6,003,085	0	0
Supplemental Local Law Enforcement	20	0	0	0	0	0
Local Law Enforcement Grant	24	49,157	0	0	0	49,157
DA Narcotics Enforcement	34	277,131	0	0	277,131	0
Sheriff Narcotics Enforcement	35	58,810	0	0	41,897	16,913
Recorder Equipment/Automation	37	2,307,959	0	0	2,137,959	170,000
Child Support	38	0	0	0	0	0
Community Infrastructure	39	8,662,934	0	0	4,760,343	3,902,591
Children & Families	41	0	0	0	0	0
Substance Abuse & Crime Prevention	47	0	0	0	0	0
Total Countywide Funds		114,959,653	97,250,000	6,003,085	14,531,241	(2,824,673)
Less Than Countywide Funds						
Road District 1	13	324,264	50,000	0	0	274,264
Road District 2	14	2,604,067	200,000	0	22,799	2,381,268
Road District 3	15	680,247	200,000	0	0	480,247
Road District 4	16	1,469,859	175,000	0	0	1,294,859
Road District 5	17	1,612,763	180,000	0	0	1,432,763
County Library	18	(88,651)	0	0	0	(88,651)
Total Less Than Countywide Funds		6,602,549	805,000	0	22,799	5,774,750
Grand Total		121,562,202	98,055,000	6,003,085	14,554,040	2,950,077

County of San Joaquin
State of California

Detail of Provisions For Reserves/Designations
(With Supplemental Data Affecting Reserve/Designation Balances)
For Fiscal Year 2003-04

Description	Reserves/ Designations Balance as of June 30, 2003	Amount Made Available for Financing By Cancellation		Increase or New Reserves/Desig to be Provided in Budget Year		Total Reserves/ Designations for Budget Year	Fund
		Recommended	Approved/ Adopted by the Board of Supv.	Recommended	Approved/ Adopted by the Board of Supv.		
Designated-Animal Shelter	450,000	0	0	0	0	450,000	General
Designated-Infrastructure Local Match	2,000,000	0	0	0	0	2,000,000	General
Designated-Social Svcs Realignment	2,000,000	0	0	0	0	2,000,000	General
General Reserve	6,003,085	0	0	0	0	6,003,085	General Reserve
Courthouse Master Plan	2,000,000	0	0	0	0	2,000,000	Capital Outlay
Equipment	335,357	0	0	25,905	25,905	361,262	Fish & Game
Equipment/Capital Project	368,792	0	0	0	0	368,792	Mental Health & Subs Abuse
Equipment/Capital Project	159,762	0	0	19,616	19,616	179,378	Rabies Treatment
Equipment/Capital Project	22,799	22,799	22,799	0	0	0	Road District #2
Equipment	277,131	0	0	0	0	277,131	DA Narcotics Enforcement
Equipment	41,897	0	0	16,913	16,913	58,810	Sher. Narcotics Enforcement
Equipment	2,137,959	0	0	804,492	804,492	2,942,451	Recorder Equip/Automation
Equipment/Capital Project	4,760,343	4,760,343	4,760,343	0	0	0	Community Infrastructure
Total	20,557,125	4,783,142	4,783,142	866,926	866,926	16,640,909	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 4
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
(ESTIMATED REVENUE, OTHER FINANCING SOURCES AND RESIDUAL EQUITY TRANSFERS)

DESCRIPTION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
SUMMARIZATION BY SOURCE				
PROPERTY TAXES - CURRENT SECURED	65,448,223	71,826,518	76,184,439	76,184,439
PROPERTY TAXES - CURRENT UNSECURED	4,355,278	4,539,440	4,411,933	4,411,933
PROPERTY TAXES - PRIOR UNSECURED	10,838-	172,104	174,002	174,002
SUPPLEMENTAL PROPERTY TAXES - CURRENT	3,421,213	3,769,717	2,737,317	2,737,317
SUPPLEMENTAL PROPERTY TAXES - PRIOR	9,952	14,272	14,400	14,400
SALES AND USE TAXES	11,410,599	12,500,000	12,500,000	12,500,000
OTHER TAXES	7,962,536	20,715,133	19,619,923	19,619,923
TOTAL TAXES	92,596,963	113,537,184	115,642,014	115,642,014
LICENSES, PERMITS AND FRANCHISES	4,741,438	4,804,123	4,897,691	4,897,691
FINES, FORFEITURES AND PENALTIES	7,638,694	7,241,994	7,637,008	7,637,008
REVENUE FROM USE OF MONEY AND PROPERTY	12,379,195	4,927,316	3,261,952	3,261,952
STATE	301,582,375	313,178,738	313,886,535	313,886,535
FEDERAL	141,710,384	149,674,607	155,927,258	155,927,258
OTHER	2,684,811	2,283,165	3,122,738	3,122,738
CHARGES FOR SERVICES	61,752,952	67,982,114	68,811,650	68,811,650
MISCELLANEOUS REVENUES	5,589,460	6,851,660	9,383,394	9,383,394
OTHER FINANCING SOURCES	63,003,409	87,548,345	82,315,550	82,315,550
GRAND TOTAL	693,679,681	758,029,246	764,885,790	764,885,790

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 4
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
(ESTIMATED REVENUE, OTHER FINANCING SOURCES AND RESIDUAL EQUITY TRANSFERS)

DESCRIPTION SUMMARIZATION BY FUND	FUND CODE	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
COUNTY WIDE FUNDS					
GENERAL	01	527,281,861	552,579,626	562,084,358	562,084,358
ROAD	02	26,107,977	40,700,150	43,273,716	43,273,716
CAPITAL OUTLAY	04	23,501,871	25,194,533	27,578,400	27,578,400
FISH AND GAME	05	178,540	37,692	35,000	35,000
MH/SUBSTANCE ABUSE	07	66,257,929	72,520,097	72,086,611	72,086,611
WORKFORCE INCENTIVE	08	17,001,048	20,405,009	17,415,577	17,415,577
RABIES TREATMENT	10	996,568	963,129	1,088,182	1,088,182
CONTINGENCY	11	1,327,702	5,097,610	5,917,654	5,917,654
SUPPLE LOCAL LAW ENF	20	2,614,342	2,790,394	2,688,644	2,688,644
LOCAL LAW ENF GRANT	24	148,687	669,963	442,411	442,411
DA-NARC ENFORCE	34	30,769	232,000	60,000	60,000
SHERIFF-NARC ENFORCE	35	26,733	47,879	47,746	47,746
RECORDERS EQUIP/AUTO	37	1,236,171	1,320,000	1,350,000	1,350,000
CHILD SUPPORT	38	14,625,734	20,881,265	16,076,450	16,076,450
COMMUN INFRA-STRUCT	39	3,054,946	2,157,400	2,347,825	2,347,825
CHILDREN & FAMILIES	41	362,633	607,398	677,575	677,575
SUB ABUSE/CRIME PREV	47	1,069,871	3,871,293	3,322,067	3,322,067
TOTAL COUNTY WIDE FUNDS		685,823,382	750,075,438	756,492,216	756,492,216
LESS THAN COUNTY WIDE FUNDS					
ROAD DIST # 1	13	396,724	442,572	440,259	440,259
ROAD DIST # 2	14	400,759	454,646	544,715	544,715
ROAD DIST # 3	15	552,463	442,147	515,190	515,190
ROAD DIST # 4	16	1,671,138	2,008,164	2,126,839	2,126,839
ROAD DIST # 5	17	1,202,490	900,371	1,023,165	1,023,165
LIBRARY	18	3,632,725	3,705,908	3,743,406	3,743,406
TOTAL LESS THAN COUNTY WIDE FUND		7,856,299	7,953,808	8,393,574	8,393,574
GRAND TOTAL		693,679,681	758,029,246	764,885,790	764,885,790

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
	TAXES					
1001-0000	PROPERTY TAXES-CURRENT-SECURED	59,343,266	65,452,680	69,200,000	69,200,000	
1001-0000	PROPERTY TAXES-CURRENT-SECURED	331,134	351,265	382,522	382,522	ROAD DIST # 1
1001-0000	PROPERTY TAXES-CURRENT-SECURED	277,172	339,450	437,749	437,749	ROAD DIST # 2
1001-0000	PROPERTY TAXES-CURRENT-SECURED	468,947	367,319	455,372	455,372	ROAD DIST # 3
1001-0000	PROPERTY TAXES-CURRENT-SECURED	1,417,702	1,745,554	1,857,260	1,857,260	ROAD DIST # 4
1001-0000	PROPERTY TAXES-CURRENT-SECURED	1,012,122	756,590	869,536	869,536	ROAD DIST # 5
1001-0000	PROPERTY TAXES-CURRENT-SECURED	2,597,880	2,813,660	2,982,000	2,982,000	LIBRARY
1001-0007	PROPERTY TAXES-SB813 SUPPLEMENTAL	3,136,423	3,552,085	2,500,000	2,500,000	
1001-0007	PROPERTY TAXES-SB813 SUPPLEMENTAL	16,573	9,000	15,936	15,936	ROAD DIST # 1
1001-0007	PROPERTY TAXES-SB813 SUPPLEMENTAL	8,257	8,900	14,367	14,367	ROAD DIST # 2
1001-0007	PROPERTY TAXES-SB813 SUPPLEMENTAL	23,413	13,400	15,992	15,992	ROAD DIST # 3
1001-0007	PROPERTY TAXES-SB813 SUPPLEMENTAL	68,619	36,000	69,371	69,371	ROAD DIST # 4
1001-0007	PROPERTY TAXES-SB813 SUPPLEMENTAL	50,879	24,380	46,651	46,651	ROAD DIST # 5
1001-0007	PROPERTY TAXES-SB813 SUPPLEMENTAL	117,049	125,952	75,000	75,000	LIBRARY
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	3,755,852	3,954,334	3,800,000	3,800,000	
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	22,288	22,907	24,978	24,978	ROAD DIST # 1
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	18,815	23,396	29,398	29,398	ROAD DIST # 2
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	23,171	23,468	20,373	20,373	ROAD DIST # 3
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	94,908	112,841	121,619	121,619	ROAD DIST # 4
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	68,240	51,825	55,565	55,565	ROAD DIST # 5
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	177,122	162,115	170,000	170,000	LIBRARY
1010-0001	PROPERTY TAXES-CURR-UNSECURED BOATS	194,882	188,554	190,000	190,000	
1020-0001	PROPERTY TAXES-PRIOR-SB813-SUPPLEMENTAL	9,022	13,872	14,000	14,000	
1020-0001	PROPERTY TAXES-PRIOR-SB813-SUPPLEMENTAL	50				ROAD DIST # 1
1020-0001	PROPERTY TAXES-PRIOR-SB813-SUPPLEMENTAL	21				ROAD DIST # 2
1020-0001	PROPERTY TAXES-PRIOR-SB813-SUPPLEMENTAL	80				ROAD DIST # 3
1020-0001	PROPERTY TAXES-PRIOR-SB813-SUPPLEMENTAL	216				ROAD DIST # 4
1020-0001	PROPERTY TAXES-PRIOR-SB813-SUPPLEMENTAL	162				ROAD DIST # 5
1020-0001	PROPERTY TAXES-PRIOR-SB813-SUPPLEMENTAL	401	400	400	400	LIBRARY
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	9,826-	172,104	172,000	172,000	
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	54-		191	191	ROAD DIST # 1
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	23-		219	219	ROAD DIST # 2
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	87-		228	228	ROAD DIST # 3
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	235-		929	929	ROAD DIST # 4
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	176-		435	435	ROAD DIST # 5
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	437-				LIBRARY
1070-0000	SALES AND USE TAXES	11,410,599	12,500,000	12,500,000	12,500,000	
1070-0004	SALES TAX-TRANSPORTATION AUDITOR	2,000	2,000	2,000	2,000	
1070-0005	SALES TAX-GASOLINE-LTF BICYCLE PATH & PED WAY		80,000	135,000	135,000	ROAD
1070-0008	SALES TAX-MEASURE K	4,603,429	13,821,333	12,556,786	12,556,786	ROAD
1070-0041	SALES TAX MEAS K CONGESTION RELIEF PROG	267,910	1,540,600	3,279,823	3,279,823	ROAD
1070-0042	SALES TRAX MEAS K-MISC BICYCLE PROJECTS	145,338		258,354	258,354	ROAD
1070-0043	SALES TAX MEAS K-HWY 99/HAMMER INTER CHG	2,236				ROAD
1070-0044	SALES TAX MEAS K-HWY 99-IMPROVEMENTS	2,772				ROAD

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
1070-0045	SALES TAX MEAS K-RAILROAD SAFETY CROSSING	287,833	2,045,000	563,760	563,760	ROAD
1090-0002	OTHER TAXES-HOTEL & MOTEL	267,302	320,000	320,000	320,000	
1090-0003	OTHER TAXES-DOCUMENTARY STAMP	2,378,496	2,900,000	2,500,000	2,500,000	
1090-0005	OTHER TAXES-RACEHORSE	5,220	6,200	4,200	4,200	
	TOTAL TAXES	92,596,963	113,537,184	115,642,014	115,642,014	
	LICENSES, PERMITS AND FRANCHISES					
2001-0000	LICENSES & PERMITS-ANIMAL	97,207	119,000	114,000	114,000	RABIES TREATMENT
2010-0000	LICENSES & PERMITS-BUSINESS	77,481	84,000	84,000	84,000	
2020-0000	LICENSES & PERMITS-CONSTRUCTION	1,605,944	1,630,998	1,799,751	1,799,751	
2020-0001	LICENSES & PERMITS MOBILE HOME	28,525	32,000	40,000	40,000	
2020-0003	LICENSES & PERMITS-PLAN CHECK SERVICES	675,192	662,329	615,000	615,000	
2030-0001	LICENSES & PERMITS-TRANSPORT PERMIT ON CO RDS	73,925	90,000	80,000	80,000	ROAD
2050-0002	LICENSES & PERMITS-OTHER-DANCE	200	200	350	350	
2050-0004	LICENSES & PERMITS-GUN	537	198	200	200	
2050-0005	PEST CONTROL REGISTRATION	14,098	12,000	14,000	14,000	
2050-0006	LICENSES & PERMITS-DOMESTIC VIOLENCE	54,700	54,700	80,000	80,000	
2050-0007	APIARY REGISTRATION	220	150	160	160	
2050-0009	LICENSES & PERMITS-INDIGENT BURIALS	9,496	9,100	9,100	9,100	
2050-0010	LICENSES & PERMITS-EXPLOSIVES	36				
2050-0011	LICENSES & PERMITS-OTHER MARRIAGE	2,551	2,500	2,500	2,500	
2080-0000	FRANCHISES	351	19,421			
2080-0101	FRANCHISES-GENERAL-CA WATER SERVICE CO	79,967	80,727	81,000	81,000	
2080-0102	FRANCHISE-GENERAL-PG&E GAS	529,860	297,886	300,000	300,000	
2080-0103	FRANCHISES-GENERAL-PG&E ELECTRIC	1,060,782	1,149,233	1,150,000	1,150,000	
2080-0104	FRANCHISES-GENERAL-SOUTHERN (SFPP)		324	330	330	
2080-0105	FRANCHISES-GENERAL-STANDARD GAS		293	300	300	
2080-0106	FRANCHISES-DELTA GAS GATHERING INC		6,000	6,000	6,000	
2080-0303	FRANCHISES-CATV-ATT	354,913	402,145	402,000	402,000	
2080-0304	FRANCHISES-CATV-KING VIDEOCABLE	40,863	41,000	41,000	41,000	
2080-0305	FRANCHISES-MISCELLANEOUS	19,357	90,000	58,000	58,000	ROAD
2080-0310	FRANCHISES-CATV-SONIC CABLE	15,233	19,919	20,000	20,000	
	TOTAL LICENSES, PERMITS AND FRANCHISES	4,741,438	4,804,123	4,897,691	4,897,691	
	FINES FORFEITS AND PENALTIES					
3001-0001	FINES-VEHICLE CODE	336,069	286,000	300,000	300,000	
3001-0008	FINE-VEHICLE CODE-CHILD RESTRAINT	4,040	6,000	4,000	4,000	
3001-0009	MOE-BASE FINES-2ND LEVEL DISTRIBUTION-1463.001	1,488,068	1,329,000	4,050,000	4,050,000	
3001-0010	MOE-PARKING PA-GC76000 (C)	2,148				
3005-0009	FINES-DRUNK DRIVING-STATHAM-SUB ABUSE		375,000	450,000	450,000	MH/SUBSTANCE ABUSE

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
3005-0011	FINES-SUBST ABUSE-ASSESS PROG		25,000	125,000	125,000	MH/SUBSTANCE ABUSE
3010-0001	FINES-OTHER COURT	17,355	14,600	15,000	15,000	
3010-0008	FINES-OTHER COURT-FISH & GAME	178,540	37,692	35,000	35,000	FISH AND GAME
3010-0009	FINES-TRIAL COURT FUND PC 1463.28	41,145	34,200	25,000	25,000	
3010-0010	FINES-OTHER-PROBATION DEPARTMENT	175,550	167,090	160,000	160,000	
3010-0013	FINES & SETTLEMENTS-HAZARDOUS MATERIALS	25,358	22,055	12,000	12,000	
3010-0015	FINES-SANCTIONS-SUPERIOR CT	12,720	3,200	4,000	4,000	
3010-0017	FINES-ALCOHOL LAB FEE-SHERIFF PATROL	47,645	40,000	40,000	40,000	
3010-0021	MOE-COURT PENALTIES-30% OF STATE PA	1,035,432	1,014,700			
3010-0023	OTHER FINES-ROBBERY/THEFT/LOCAL CRIME PREVEN	186	159	160	160	
3011-0001	FINES-TVS FEES	322,476	318,100	330,000	330,000	
3011-0008	MOE-FINES-TVS FEES	471,693	491,200			
3011-0009	MOE-FINES-TVS BAIL-77%	1,079,594	1,064,900			
3011-0010	MOE-EXCESS FEES & FINES-STATE SHARE	498,656-	593,700-	520,000-	520,000-	
3015-0009	FINES-PARKING-PURCHASING	17,205	17,000	16,000	16,000	
3016-0000	FINES & PENALTIES ON DELINQUENT TAXES	1,928,979	1,350,000	1,350,000	1,350,000	
3016-0001	FINES & PENALTIES ON DELINQUENT TAXES SB813	284,937	575,000	575,000	575,000	
3016-0004	PENALTIES & COSTS ON DELINGQUENT TAXES	229,557	196,950	198,000	198,000	
3020-0001	D A ENVIRONMENTAL CIVIL PENALTIES	438,653	467,848	467,848	467,848	
	TOTAL FINES FORFEITS AND PENALTIES	7,638,694	7,241,994	7,637,008	7,637,008	
	REVENUE FROM USE OF MONEY AND PROPERTY					
4001-0000	INTEREST	3,366,949	1,100,000	1,000,000	1,000,000	
4001-0000	INTEREST	704,391	400,000	350,000	350,000	ROAD
4001-0000	INTEREST	1,053,062	694,000	500,000	500,000	CAPITAL OUTLAY
4001-0000	INTEREST	1,027,899	1,350,000	350,000	350,000	MH/SUBSTANCE ABUSE
4001-0000	INTEREST	23,884	12,934	12,934	12,934	RABIES TREATMENT
4001-0000	INTEREST	16,435	50,000	9,000	9,000	ROAD DIST # 1
4001-0000	INTEREST	90,453	75,000	54,000	54,000	ROAD DIST # 2
4001-0000	INTEREST	29,294	30,000	17,000	17,000	ROAD DIST # 3
4001-0000	INTEREST	58,589	65,000	40,000	40,000	ROAD DIST # 4
4001-0000	INTEREST	49,057	50,000	34,000	34,000	ROAD DIST # 5
4001-0000	INTEREST	6,551				SUPPLE LOCAL LAW ENF
4001-0000	INTEREST	13,575				DA-NARC ENFORCE
4001-0000	INTEREST	1,551	992	900	900	SHERIFF-NARC ENFORCE
4001-0000	INTEREST	70,118	80,000	50,000	50,000	RECORDERS EQUIP/AUTO
4001-0000	INTEREST	31,022	14,232			CHILD SUPPORT
4001-0000	INTEREST	305,001	220,000	190,000	190,000	COMMUN INFRA-STRUCT
4001-0000	INTEREST	37				CHILDREN & FAMILIES
4001-0000	INTEREST	2,487				SUB ABUSE/CRIME PREV
4001-0001	INTEREST-DELINQUENT ACCOUNTS	319,863	250,000	245,000	245,000	
4001-0004	INTEREST-PUBLIC GUARDIAN-W&I 8009	131,956	131,956			MH/SUBSTANCE ABUSE
4001-0004	INTEREST-PUBLIC GUARDIAN-W&I 8009			131,956	131,956	MH/SUBSTANCE ABUSE

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
4001-0006	INTEREST ON TAX & REVENUE ANT. NOTES	2,912,277				
4001-0007	ARBITRAGE INTEREST ON TAX & REV ANT. NOTES	1,498,789				
4001-0010	INTEREST-REALIGNMENT		1,800	1,800	1,800	MH/SUBSTANCE ABUSE
4001-0011	INTEREST-FS COLLECTIONS/DISBURSEMENTS	185,013	99,088			CHILD SUPPORT
4001-0011	INTEREST-FS COLLECTIONS/DISBURSEMENTS	15-				CHILDREN & FAMILIES
4001-0018	INTEREST INCOME FROM GENERAL RESERVE FUND	202,192	125,000	100,000	100,000	CAPITAL OUTLAY
4010-0114	RENTS-PERSONNEL	75	225	150	150	
4010-0116	RENTS/PARKING FACILITY	116,111	126,200	126,200	126,200	
4010-0117	RENTS/VENDING CONCESSIONS	1,690	2,000	2,000	2,000	
4010-0118	RENTS/CONCESSION-CANLIS CORNER	3,185	2,940	2,940	2,940	
4010-0119	RENTS/VENDING-COURTHOUSE	1,530				
4010-0202	RENTS-PROPERTY-7832 NORTH PERSHING	1,976	1,980	1,980	1,980	
4010-0229	RENTS/PROPERTY GOLF RANGE		16,627	14,750	14,750	
4010-0231	RENTS/OTHER ADV DISPLAYS	400	400	400	400	
4010-0232	RENTS/DEVILLE APTS LEACHFIELDS		75	75	75	
4010-0233	RENTS/OIL & GAS LEASE	132,433	12,167	12,167	12,167	
4010-0234	RENTS/CAR POOL PARKING	6,440	6,000	6,000	6,000	
4010-0235	RENTS/HEADSTART	3,000	3,000	3,000	3,000	
4010-0406	RENTS-OTHER-COMMUNITY CENTER	1,360	1,000	1,000	1,000	
4010-0411	RENTS-CAA-HEADSTART LEASE	9,000	3,600	3,600	3,600	
4010-0412	RENTS-OTHER-ANIMAL CONTROL-CAT TRAPS	1,565	1,100	1,100	1,100	RABIES TREATMENT
	TOTAL REVENUE FROM USE OF MONEY AND PROPERTY	12,379,195	4,927,316	3,261,952	3,261,952	
	AID FROM OTHER GOVERNMENT AGENCIES					
5020-0001	STATE-HIGHWAY USERS TAX S & H 2104	5,739,876	5,500,000	6,000,000	6,000,000	ROAD
5020-0002	STATE-HIGHWAY USERS TAX S & H 2106	737,985	700,000	750,000	750,000	ROAD
5020-0005	STATE-HIGHWAY USERS TAX S & H 2105	3,187,680	3,100,000	3,300,000	3,300,000	ROAD
5040-0000	STATE-MOTOR VEHICLE IN-LIEU TAXES	26,353,770	27,700,000	27,700,000	27,700,000	
5040-0005	STATE-MOTOR VEHICLE TAXES-R&T 11005.B2	14,281,920	15,000,000	15,000,000	15,000,000	
5040-0006	STATE-MOTOR VEHICLE TAXES-R & T 11001.5(B)	170,692	130,599	130,000	130,000	
5060-0001	STATE-OTHER IN-LIEU TAXES-HIGHWAY PROP RENTALS	24				
5060-0001	STATE-OTHER IN-LIEU TAXES-HIGHWAY PROP RENTALS	4				ROAD DIST # 5
5060-0001	STATE-OTHER IN-LIEU TAXES-HIGHWAY PROP RENTALS	1				LIBRARY
5070-0007	STATE-HSA-BOARDING HOME LICENSING.	736,984	405,085	285,828	285,828	
5070-0008	STATE-HSA-ADOPITION SERVICES	2,365,720	2,080,385	2,119,451	2,119,451	
5070-0012	STATE-HSA-OUT OF HOME CARE	3,779	7,214			
5070-0014	STATE-HSA-AFDC ELIGIBILITY	283,718				
5070-0015	STATE-HSA-NAFS ELIGIBILITY	4,085,460	3,512,995	3,707,545	3,707,545	
5070-0016	STATE-HSA-MECICAL ELIGIBILITY	10,154,774	8,871,144	12,097,821	12,097,821	
5070-0019	STATE-HSA-ADMIN-ISAWS	1,447,806	1,570,217	1,600,000	1,600,000	
5070-0028	STATE PUBLIC HEALTH-CCS ADMIN	109,969	60,000	307,478	307,478	
5070-0030	STATE-HSA-CALWORKS	29,750,671	29,511,417	24,592,488	24,592,488	
5070-0031	STATE-HSA-CALWORKS CHILD CARE	7,811,053	10,541,107	11,519,786	11,519,786	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5100-0000	STATE-CHILDREN AFDC	8,839,792	8,996,523	14,635,602	14,635,602	
5100-0000	STATE-CHILDREN AFDC		4,862,361			CHILD SUPPORT
5100-0001	STATE-CHILDREN AFDC SUPPORT ENF CS800	27,600				CHILD SUPPORT
5100-0003	STATE-FAMILY SUPPORT CS356-ADMIN ADV	215,248-	5,394,868	5,245,392	5,245,392	CHILD SUPPORT
5100-0004	STATE-F/S-COUNTY SHARE-ADM CS356	4,862,361				CHILD SUPPORT
5110-0000	STATE-CHILDREN AFDC-FC	7,485,365	7,482,844	7,423,977	7,423,977	
5121-0000	STATE-CALIFORNIA CHILDRENS SERVICES ASSISTANCE	474,299	400,000	640,956	640,956	
5132-0000	STATE-ADOPTIONS	4,496,829	4,772,669	5,345,389	5,345,389	
5134-0000	STATE-HOMEMAKER SERVICES	1,166,355	1,724,888	1,966,315	1,966,315	
5140-0000	STATE-HEALTH-ADMINISTRATION	77,178	9,000	7,000	7,000	
5140-0058	STATE HEALTH-WIC PROGRAM	955,934	937,900	1,130,795	1,130,795	
5140-0060	STATE HEALTH PUBLIC HEALTH LABORATORY	33,334	40,000	40,000	40,000	
5140-0062	STATE HEALTH DENTAL CARE	112,612	130,100	99,429	99,429	
5140-0067	STATE-HEALTH-ADOLESCENT FAMILY LIFE	501,584	688,350	895,310	895,310	
5140-0068	STATE-HEALTH-AIDS INFORMATION & EDUCATION	256,938	200,000	381,385	381,385	
5140-0070	STATE-HEALTH-HTLV-3 TESTING	150,079	125,000	145,000	145,000	
5140-0075	STATE-HEALTH-CCS-HIV CHILDRENS PROGRAM	4,795				
5140-0079	STATE HEALTH-TOBACCO PREVENTION (STOPP)		206,260	185,600	185,600	
5140-0081	STATE-HEALTH-RYAN WHITE	305,564	250,000	379,029	379,029	
5140-0084	STATE-HEALTH IMMUNIZATION REGISTERY	248,162	365,000	500,000	500,000	
5151-0000	STATE-CHILD HEALTH DISABLTY PREVNTN FEES	296,369	250,000	216,000	216,000	
5151-0001	STATE-CCS MEDI-CAL CARE ALLOWANCE	1,495,861	1,800,000	2,823,230	2,823,230	
5151-0002	STATE-CHILD HEALTH PREVENTION FEES-LAB	15,529	5,000	10,000	10,000	
5152-0000	ST-CHILD HEALTH DISABLTY PREVNTN ALLOCTN	421,283	406,600	406,637	406,637	
5152-0004	STATE-HEALTH-CHILDHOOD LEAD POISONING STUDY	191,495	150,000	195,802	195,802	
5152-0006	STATE-HEALTH-TRAFFIC SAFETY	34,569	50,000			
5152-0007	STATE-HEALTH-PEOPLE OF COLOR	63,499	92,000	100,000	100,000	
5152-0008	STATE-HEALTH-CHILDHOOD LEAD POISONING STUDY	540	61,227	61,227	61,227	
5160-0001	STATE-MHS-S/D-LOCAL PROGRAMS	330,002	455,686	355,686	355,686	MH/SUBSTANCE ABUSE
5160-0002	STATE-MHS-CONDITIONAL RELEASE	480,074	467,829	467,829	467,829	MH/SUBSTANCE ABUSE
5160-0007	STATE-DRUG PROGRAM	1,451,217	1,720,183	1,969,896	1,969,896	MH/SUBSTANCE ABUSE
5160-0015	STATE-MHS-A.D.A.M.H.A.-HOMELESS PROGRAM	1,100,002	806,933	806,933	806,933	MH/SUBSTANCE ABUSE
5160-0020	STATE-FRIDAY NIGHT LIVE-SUB ABUSE	15,000	15,000	15,000	15,000	MH/SUBSTANCE ABUSE
5160-0021	STATE-CLUB LIVE-SUB ABUSE	15,000	15,000	15,000	15,000	MH/SUBSTANCE ABUSE
5160-0026	STATE-INPATIENT CONSOLIDATION	6,344,704	6,846,850	6,846,850	6,846,850	MH/SUBSTANCE ABUSE
5190-0000	STATE-AGRICULTURE	95,252	118,599	67,746	67,746	
5190-0001	STATE-AGRICULTURE-PESTICIDE USE MILL TAX	425,635	395,000	363,690	363,690	
5190-0002	STATE-AGRICULTURE-MANDATED PESTICIDE PROGRAM	159,933	159,283	127,425	127,425	
5190-0003	STATE-AGRICULTURE-PEST DETECTION SYSTEM	72,640	156,431	143,906	143,906	
5190-0004	STATE-AGR PESTICIDE RESIDUE	8,910	6,930			
5190-0005	STATE-F & A 12979 REPORTING COST REIMB	46,867	30,216	30,200	30,200	
5190-0006	STATE-WASTE MANAGEMENT BOARD	1,680-				
5190-0007	STATE-AGR PEST EXCLUSION	149,974	149,984	149,984	149,984	
5190-0008	STATE-AGR GLASSY-WINGED SHARPSHOOTER PREVENTION	371,402	341,000	341,000	341,000	
5190-0009	STATE-WASTE MANAGEMENT BOARD	21,488	53,000	250,878	250,878	
5210-0000	STATE-CONSTRUCTION			8,045,181	8,045,181	CAPITAL OUTLAY

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5210-0027	STATE-CONSTRUCTION-AID	62,597				ROAD
5210-0064	STATE-MATCHING REGIONAL TRANSP PROGRAM		100,000	100,000	100,000	ROAD
5210-0102	ST TRANSPORTATION IMPROVEMENT PROGRAM	2,751,880	917,861	179,000	179,000	ROAD
5210-0104	STATE-CONSTRUC-JUV-HALL PHASE 2	3,015,000				CAPITAL OUTLAY
5210-0105	STATE-CONSTRUC-STAR EXT HWY 12 IMPR	125,226				ROAD
5210-0107	STATE-STREETS & HIGHWAYS CODE SEC 2182 AB2928	1,242,951	2,100,000			ROAD
5210-0108	STATE-GRADE SEPARATION PROGRAM		5,000,000	1,000,000	1,000,000	ROAD
5220-0010	STATE-CORRECTIONS-MIOCR GRANT		50,000			
5220-0010	STATE-CORRECTIONS-MIOCR GRANT	474,937	808,291	808,291	808,291	MH/SUBSTANCE ABUSE
5220-0011	STATE-CORRECTIONS-MIOCR GRANT-CORR HLTH	3,326	106,342	106,342	106,342	
5220-0012	STATE-CORRECTIONS-MIOCR GRANT-DA	5,734	2,513			
5220-0013	STATE-CORRECTIONS-MIOCR GRANT-PD	9,802	30,000	20,000	20,000	
5250-0000	STATE-VETERANS AFFAIRS SUBVENTION 972 M & VC	59,578	68,405	56,400	56,400	
5250-0001	STATE-MEDI-CAL COST AVOIDANCE PROG 972.5 M & VC	14,867	8,000	12,500	12,500	
5250-0003	STATE-VETERAN LICENSE PLATE	6,487	2,702	3,500	3,500	
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	1,283,945	1,298,000	1,300,000	1,300,000	
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	7,244	7,800	7,632	7,632	ROAD DIST # 1
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	6,064	7,900	8,982	8,982	ROAD DIST # 2
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	7,645	7,960	6,225	6,225	ROAD DIST # 3
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	30,839	38,269	37,160	37,160	ROAD DIST # 4
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	22,202	17,576	16,978	16,978	ROAD DIST # 5
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	57,569	60,630	64,000	64,000	LIBRARY
5251-0001	STATE-SENIOR CITIZENS TAX POSTPONEMENT	1,007	1,000	1,000	1,000	
5251-0002	ST-MAND-SR CITIZENS TAX POSTPONEMENT-ASSESSOR	164	200	200	200	
5252-0007	STATE-TIMBER YIELD TAX	292				
5253-0000	STATE-WILLIAMSON ACT REIMBURSEMENT	2,030,307	2,030,000	2,030,000	2,030,000	
5254-0004	ST AID-CHILD ADOVACY CENTER IMPROVEMENT	50,000				CAPITAL OUTLAY
5254-0030	STATE AID-RESTITUTION FINE REBATE	184,404	40,000	35,000	35,000	
5254-0050	STATE AID-PUBLIC LIBRARY FUND	414,042	250,311	125,000	125,000	LIBRARY
5259-0001	STATE-PUBLIC SAFETY FD-PROP 172	3,921,036	3,421,699	3,747,575	3,747,575	
5259-0002	STATE-PUBLIC SAFETY FD-PROP 172	2,843	2,537	2,779	2,779	
5259-0004	STATE-PUBLIC SAFETY FD-PROP 172	42,292	37,291	40,842	40,842	
5259-0005	STATE-PUBLIC SAFETY FD-PROP 172	31,251	27,010	29,583	29,583	
5259-0006	STATE-PUBLIC SAFETY FD-PROP 172	5,286,273	4,611,268	5,050,437	5,050,437	
5259-0007	STATE-PUBLIC SAFETY FD-PROP 172	1,458,477	1,272,627	1,393,830	1,393,830	
5259-0008	STATE-PUBLIC SAFETY FD-PROP 172	1,361,697	1,188,672	1,301,879	1,301,879	
5259-0009	STATE-PUBLIC SAFETY FD-PROP 172	1,439,295	1,255,951	1,375,565	1,375,565	
5259-0011	STATE-PUBLIC SAFETY FD-PROP 172	161,131	140,446	153,822	153,822	
5259-0013	STATE-PUBLIC SAFETY FD-PROP 172	919,467	801,875	878,244	878,244	
5259-0014	STATE-PUBLIC SAFETY FD-PROP 172	13,914,560	12,140,775	13,297,038	13,297,038	
5259-0016	STATE-PUBLIC SAFETY FD-PROP 172	26,425	23,424	25,655	25,655	
5259-0018	STATE-PUBLIC SAFETY FD-PROP 172	276,209	240,966	263,915	263,915	
5259-0019	STATE-PUBLIC SAFETY FD-PROP 172	113,539	98,840	108,254	108,254	
5259-0020	STATE-PUBLIC SAFETY FD-PROP 172	1,173,836	1,024,010	1,121,535	1,121,535	
5259-0021	STATE-PUBLIC SAFETY FD-PROP 172	885,150	771,957	845,477	845,477	
5259-0022	STATE-PUBLIC SAFETY FD-PROP 172	324,556	283,644	310,657	310,657	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5259-0023	STATE-PUBLIC SAFETY FD-PROP 172	1,920,064	1,675,121	1,834,656	1,834,656	
5259-0024	STATE-PUBLIC SAFETY FD-PROP 172	2,836,644	2,475,387	2,718,257	2,718,257	
5259-0025	STATE-PUBLIC SAFETY FD-PROP 172	7,875	6,500			
5260-0000	STATE-OTHER			245,895	245,895	
5260-0002	STATE-OTHER-JUVENILE HALL MILK & MEALS	253,558	268,543	316,660	316,660	
5260-0003	STATE-OTHER-DA-EXTRADITION REIMBURSEMENT		4,000	4,000	4,000	
5260-0005	STATE-OTHER-CLINIC MEDICAL	22,780	20,000	20,000	20,000	
5260-0006	STATE-OTHER AZT REIMBURSEMENT	5,885	8,000	5,885	5,885	
5260-0007	STATE-OTHER PEACE OFFICERS TRAINING	148,061	245,000			
5260-0008	STATE-OTHER-ABANDONED VEHICLE PROGRAM		228,346	150,000	150,000	
5260-0009	STATE-OTHER TEMPORARY HOMELESS ASST	320,805	326,527	342,652	342,652	
5260-0012	STATE-OTHER-UNCLAIMED GAS TAX-AGRICULTURAL	454,486	439,575	485,000	485,000	
5260-0015	STATE-OTHER SEXUALLY TRANSMITTED DISEASES	74,235	75,000	18,000	18,000	
5260-0016	STATE-OTHER PESTICIDE DEALERS LICENSING	1,475	1,475	325,322	325,322	
5260-0017	STATE-OTHER-SHERIFF BOATING SAFETY	514,683	401,033	376,279	376,279	
5260-0019	STATE-OTHER-FAMILY SURVEY	8,250	15,000	8,250	8,250	
5260-0020	STATE-OTHER-AIDS CASE MGMT	344,664	261,500	360,593	360,593	
5260-0026	ST MAND COSTS-MISSING PERSONS REPORTS	794				
5260-0027	STATE-OTHER-AUTO INSURANCE FRAUD	206,937	220,793	142,640	142,640	
5260-0028	ST-OTHER-CHILD ABUSE VERTICAL PROSECUTION PROG		75,000	150,000	150,000	
5260-0030	ST MAND COSTS-DOMESTIC VIOLENCE DIVER-PROBATION	761				
5260-0032	STATE-OTHER-AIDS SERVICES GRANT-DRUG ABUSE	206,864	218,758	218,759	218,759	MH/SUBSTANCE ABUSE
5260-0033	STATE-OTHER-MEDICAL WAIVER	45,641	45,000	50,000	50,000	
5260-0040	STATE-OTHER-LAB MEDI-CAL	3,914	4,000	4,000	4,000	
5260-0043	STATE-OTHER STABILIZATION-REALIGN-SALES TAX	447,290	447,290	440,817	440,817	
5260-0046	STATE-REALIGNMENT STATE HOSP & IMD-SALES TAX	11,512,870	13,429,800	13,246,468	13,246,468	MH/SUBSTANCE ABUSE
5260-0047	STATE-OTHER-PETROLEUM PROD-INSP SUBVENTION	4,960	10,425	10,425	10,425	
5260-0048	STATE-OTHER SUBV-REPAIRMAN LIC & TESTING FEES	3,740	3,740	3,740	3,740	
5260-0049	STATE-OTHER-WITNESS PROTECTION REIMBURSEMENT	4,960	28,798			
5260-0052	STATE-OTHER-MAND COST-REGISTRATION OF VOTERS	52,243				
5260-0053	STATE-OTHER-POSTAGE REIMB-ELECTION	11,278	12,000	12,000	12,000	
5260-0054	STATE-OTHER-AIDS SERVICES GRANT-MENTAL HEALTH	44,905	34,286	34,286	34,286	MH/SUBSTANCE ABUSE
5260-0057	STATE-OTHER-911 CO-ORDINATOR		24,715	27,000	27,000	
5260-0058	STATE-OTHER-DOA -TITLE III B	492,231	578,786	622,958	622,958	
5260-0059	ST MANDATED-SB90-DIVERSITY TRAINING		34,571			
5260-0060	STATE-OTHER-DOA-TITLE V	143,859	134,460	172,503	172,503	
5260-0062	STATE-OTHER-MANDATED COSTS-CORONERS-CH 498/77	2,426				
5260-0065	STATE-OTHER-DOA-TITLE III-C-2	269,434	585,281	540,419	540,419	
5260-0079	STATE-OTHER-MAJOR NARCOTICS VENDORS PROSECUTION	123,339	123,145	123,145	123,145	
5260-0084	STATE-OTHER-DOA TITLE III-C-1	347,597	375,201	369,477	369,477	
5260-0085	STATE-OTHER-DOA USDA	137,945	205,361	184,250	184,250	
5260-0086	STATE-OTHER-TRAVEL-JUVENILE HALL	449	500	500	500	
5260-0089	STATE-OTHER-DEP CHILDREN FACILITY-MILK & MEALS	28,683	37,500	37,500	37,500	
5260-0091	STATE OTHER-VICTIM WITNESS PROGRAM	498,000	526,649	526,649	526,649	
5260-0092	STATE-OTHER-STABILIZATION-REALIGN-SALES TAX	767,710	768,142	774,183	774,183	
5260-0094	STATE-OTHER-UNDERGROUND STORAGE TANK GRANT	412,298				

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5260-0096	STATE-OTHER-PROBATION OFFICER TRAINING PROGRAM	118,140	150,000			
5260-0101	STATE-OTHER-SOUTHEAST ASIAN REFUGEES	28,844				
5260-0105	STATE-OTHER-DOA BROWN BAG PROGRAM	21,440	23,390			
5260-0110	STATE-OTHER-NATIONAL COUNCIL OF AGING	404,776	425,000	425,000	425,000	
5260-0112	STATE-OTHER-VICTIM ASSISTANCE CENTER	296,284	592,743	592,743	592,743	
5260-0114	STATE-OTHER-STATE PAMPHLET	3,777	4,200	4,200	4,200	
5260-0118	STATE-OTHER-VERTICAL DEF OF INDIGENTS PROJ	101,143	24,571			
5260-0119	STATE-OTHER-STANDARD & TRAINING FOR CORRECTION	124,077	135,216			
5260-0120	STATE-OTHER-DISTRICT ATTORNEY-POST	10,494	12,000			
5260-0121	STATE-OTHER-CAREER CRIMINAL PROJECT	185,314	158,728	158,278	158,278	
5260-0122	STATE-OTHER-DOA MATCHING FUNDS	169,870	194,537	145,827	145,827	
5260-0135	STATE-OTHER-MANDATED COSTS-ABSENTEE BALLOTS	133,071				
5260-0144	STATE-OTHER-AGING-LINKAGE PROGRAM	268,710	314,992	246,971	246,971	
5260-0145	STATE-OTHER-MANDATED COSTS-CUSTODY OF MINORS	313,366				
5260-0167	STATE-OTHER-DOA TITLE III-D	9,054	51,229	34,726	34,726	
5260-0168	STATE OTHER-LINKAGES R.P.O.S. GRANT	25,483	10,394	10,394	10,394	
5260-0170	ST MAND COSTS-PROCESS-AUDITOR	7,030				
5260-0171	ST MAND COSTS-PROCESS-REGISTRATIONS	1,054				
5260-0173	ST MAND COSTS-PROCESS-PUBLIC DEFENDER	1,219				
5260-0174	ST MAND COSTS-PROCESS PROBATION	1,862				
5260-0175	ST MAND COSTS-PROCESS-SHERIFF	1,048				
5260-0178	STATE MANDATED COSTS-PROCESS-PUB HEALTH	93				
5260-0183	STATE-OTHER-RESPITE REGISTERY	7,422	8,800			
5260-0184	STATE-OTHER-LTC/IPP GRANT		50,000	50,000	50,000	
5260-0187	STATE MANDATED COSTS-DISTRICT ATTORNEY	1,288				
5260-0190	STATE-REALIGNMENT-VEHICLE LICENSE FEE	15,599,788	13,737,730	14,535,277	14,535,277	
5260-0191	STATE-REALIGNMENT-FR HLTH SVCS TR/PH-SALES TAX	218,011	217,000	150,000	150,000	
5260-0194	ST-OTHER-PERINATAL TRTMT EXPANSION FD-AIM	244,581	246,465	246,465	246,465	MH/SUBSTANCE ABUSE
5260-0199	ST-OTHER-REALIGNMENT-SS TR-YSB CPPA-SALES TAX	110,104	110,104	110,104	110,104	
5260-0200	ST-OTHER-REALIGNMENT-SS TR-CCS-SALES TAX	350,000	350,000	350,000	350,000	
5260-0206	STATE-OTHER-MSSP	782,743	744,565	744,565	744,565	
5260-0210	ST-OTHER-REALIGN-SS TR-FOSTER CARE-SALES TAX	12,421,047	10,226,908	10,288,591	10,288,591	
5260-0212	ST-OTHER-REALIGNMENT-SS TR-HMK SVC-SALES TAX	3,598,867	5,953,495	5,437,732	5,437,732	
5260-0220	STATE MANDATED OPEN MEETINGS ACT	4,817	1,500			
5260-0221	STATE MANDATED OPEN MEETINGS ACT	1,200				
5260-0222	STATE MANDATED INVESTMENT REPORTS	23,989	24,000			
5260-0231	ST-MAND-SB90-PERMANET ABSENT VOTERS	22,116				
5260-0241	STATE MANDATED REIMBURSEMENT PROCESS	151				
5260-0242	STATE MANDATED REIMBURSEMENT PROCESS	80				
5260-0246	STATE OTHER-SB910 REIMBURSEMENT	507,623	750,000	988,300	988,300	
5260-0247	STATE-OTHER-TITLE VII A-OMBUDSMAN	9,927	21,381	21,123	21,123	
5260-0248	STATE-OTHER-TITLE VII B-ELDERLY ABUSE PREVEN	11,639	17,322	9,075	9,075	
5260-0256	STATE OTHER VLF-SOCIAL SERVICES	907,039	744,417	861,019	861,019	
5260-0264	STATE-OTHER MEDICAL THERAPY FEE	99,517	100,000	148,900	148,900	
5260-0267	STATE OTHER GOVERNOR'S INITIATIVE-T B	276,819	150,000	235,000	235,000	
5260-0273	ST-MAN-UNITARY COUNTY TAX RATE	5,655				

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5260-0274	ST-MAN-SEARCH WARRANT:AIDS/DA	23,909				
5260-0275	ST-MAN-SEARCH WARRANT:AIDS/PH	5,719				
5260-0277	STATE-OTHER STD OUTREACH			21,000	21,000	
5260-0282	STATE-MAN SB90-SIDS	13,913				
5260-0283	STATE-REALIGNMENT-VLF-MENTAL HEALTH	5,367,939	4,374,618	5,217,105	5,217,105	
5260-0284	ST MAND-MH HANDICAPPED & DISABLED STUDENTS	41,362	500,000			MH/SUBSTANCE ABUSE
5260-0286	STATE-MAN COST-AIDS TESTING	31,336	17,456	34,000	34,000	
5260-0287	ST MAN SB90-SIDS-LOCAL HEALTH	20,345				
5260-0288	STATE MANDATED REIMBURSEMENT PROCESS	190				MH/SUBSTANCE ABUSE
5260-0289	SPOUSAL ABUSE PROSECUTION PROGRAM	57,511	108,830			
5260-0290	STATE OTHER-WEIGHMASTER INSPECTION	7,650	9,112	7,650	7,650	
5260-0292	STATE-OTHER-WORKERS COMP FRAUD	237,425	404,727	298,235	298,235	
5260-0297	STATE-OTHER-SB90 BROWN ACT OPEN MEETINGS	2,392				
5260-0297	STATE-OTHER-SB90 BROWN ACT OPEN MEETINGS	218				MH/SUBSTANCE ABUSE
5260-0298	STATE OTHER-CONSERVATORSHIP DISABLED ADULTS	2,809				
5260-0301	STATE-OTHER-AB818 PROP TAX ADMIN PROGRAM	1,118,590	818,686	818,686	818,686	
5260-0302	STATE OTHER-OCJP UNLAWFUL GRANT	165,573	150,000	135,000	135,000	
5260-0303	STATE-OTHER-HOSP DISPROPORTIONATE INTEREST	4,076				
5260-0305	STATE MANDATED-STOLEN VEHICLE	579-				
5260-0306	STATE MANDATED-RAPE VICTIM NOTICE	845				
5260-0310	STATE OTHER-AUTO THEFT	457,194	438,697	428,129	428,129	
5260-0311	STATE OTHER-CAL TRANS WORK PROGRAM	40,290	45,000			
5260-0314	STATE MAND-MISDEMEANOR-BOOKING & FINGER PRINT	2,715				
5260-0317	STATE-LAW ENFORCEMENT 1996 AB3229-PATROL	266,197	264,179	243,184	243,184	SUPPLE LOCAL LAW ENF
5260-0318	STATE-LAW ENFORCEMENT-1996 AB3229-CUSTODY	200,806	203,730	202,806	202,806	SUPPLE LOCAL LAW ENF
5260-0319	STATE-LAW ENFORCEMENT-1996 AB3229-DIST ATTY	200,806	200,806	200,806	200,806	SUPPLE LOCAL LAW ENF
5260-0323	ST MAND COSTS-PROCESS-SUBSTANCE ABUSE	209				MH/SUBSTANCE ABUSE
5260-0324	ST MAND COSTS-PROCESS-PERSONNEL	349				
5260-0327	STATE-OTHER TEEN PREGNANCY PREVENTION	99,338	130,000	126,000	126,000	
5260-0329	STATE MANDATED-SB90-PROP TAX SHIFT-AUDITOR	20,676				
5260-0330	STATE MANDATED-SB90-PROP TAX SHIFT-CAO	1,145				
5260-0331	STATE OTHER-FOSTER GRANDPARENT	15,942	1,812			
5260-0332	STATE OTHER-C.B.S.P. ADMINISTRATION	20,978	18,507	9,786	9,786	
5260-0333	STATE OTHER-CAMP SUBSIDY	268,619	290,000	290,000	290,000	
5260-0335	STATE OTHER-ONLY FAMILY PLANNING	250,450	249,000	280,000	280,000	
5260-0336	STATE-OTHER-PUBLIC WATER SYSTEMS ASSISTANCE	66,986				
5260-0338	STATE-OTHER-CHALLENGE GRANT/CROSSROADS	156,363				
5260-0339	STATE-MAN-NOT GUILTY-INSANITY-PROB	28,419				
5260-0340	STATE-MAN-NOT GUILTY-INSANITY-DA	18,539				
5260-0342	STATE-MAN-NOT GUILTY-INSANITY-SHERIFFC	19,335				
5260-0343	STATE-MAN-PRISONER PARENTAL RIGHTS-SHERIFF	15,529				
5260-0345	STATE-OTHER SHERIFF NARCOTICS ENF	9,194				SHERIFF-NARC ENFORCE
5260-0346	STATE-MAN-UNITARY COUNTYWIDE TAX RATE	1,368	625	625	625	
5260-0348	STATE-OTHER-VIRAL LOAD TESTING	50,400	50,000	50,500	50,500	
5260-0353	STATE-OTHER-ADCRC	73,334	80,000	80,000	80,000	
5260-0354	STATE-OTHER-WEER	57,160	36,103			

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5260-0357	STATE-OTHER-OCJP-VAWA	129,514	108,812	108,812	108,812	
5260-0359	STATE OTHER-FEMA HAZARD MITIGATION	65,037				
5260-0361	STATE-OTHER DEVELOP DISABLED ATTY SERVICES	5,044				
5260-0363	ST-MAND-DOMESTIC VIOL ARREST POLICIES & STDS	37,281	13,883			
5260-0364	STATE-OTHER-D. O. T. MEDICAL	75,343	60,000	63,000	63,000	
5260-0365	ST-OTHER-SB933 PLACEMENT VISITS	35,794	25,000	43,000	43,000	
5260-0366	ST MAND-SEXUALLY VIOLENT PREDATORS-DA	206,180				
5260-0367	ST MAND-SEXUALLY VIOLENT PREDATORS-PD	300,417				
5260-0368	ST MAND-SEXUALLY VIOLENT PREDATORS-S/O	169,103				
5260-0369	ST-OCJP-JUV ACCOUNTABILITY INCENTIVE BLCK GNT	68,001	53,557	46,469	46,469	
5260-0373	STATE-DNA BLOOD DRAWS	5,310	8,340	6,000	6,000	
5260-0375	ST-THREAT MGMT/STALKING OF VERTICLE PROSEC PROG	171,682	140,000	140,000	140,000	
5260-0376	ST-MENTALLY ILL OFFENDER CRIME REDUCTION GRNT		31,000			MH/SUBSTANCE ABUSE
5260-0378	ST MAND-DOMESTIC VIOLENCE TREATMENT SVC	185,448				
5260-0380	STATE-OTHER-NUTRITION PROGRAM	17,087	15,000	25,000	25,000	
5260-0384	STATE-OTHER-ELDER ABUSE	98,951	120,000	155,000	155,000	
5260-0385	STATE-OTHER-HMEP PLANNIG GRANT	16,584				
5260-0386	STATE-PERINATAL D/MC	55,148	75,958	172,050	172,050	MH/SUBSTANCE ABUSE
5260-0387	STATE-FAMILY TIES	946,735	910,202	910,202	910,202	MH/SUBSTANCE ABUSE
5260-0389	STATE-OCJP-METHAMPHETAMINE TASK FORCE GRANT	149,676				
5260-0391	STATE-OCJP-COMMUNITY LIAISON DEPUTY GRANT	82,276				
5260-0392	STATE-OTHER-OCJP-CJC	137,213	206,952			
5260-0393	STATE-OTHER-OCJP-PYA	105,542	226,334	199,445	199,445	
5260-0394	STATE-OTHER-BIO-TERRIORISM	60,299	52,000			
5260-0395	STATE-OTHER-RURAL CRIMES PREVENTION PROGRAM	249,884	301,125	284,125	284,125	
5260-0398	STATE-OCJP-CLEEP-SHERIFF	209,882	113,712			
5260-0400	ST OTHER HEALTHY FAMILIES	33,736				
5260-0401	ST OTHER-FOSTER CARE	196,049	237,900	312,650	312,650	
5260-0402	ST OTHER-HIV PERINATAL TRANSMISSION PREVENTION	78,567	150,000	125,000	125,000	
5260-0403	ST OTHER-AIDS EARLY INTERVENTION	189,700	190,000	200,000	200,000	
5260-0405	STATE-OTHER-SEXUALLY VIOLENT PREDATORS	76,210				
5260-0406	STATE-OTHER-ELDER ABUSE ADVOCACY PROGRAM	114,399	110,000	110,000	110,000	
5260-0407	STATE-OTHER-CHILDREN SYSTEM OF CARE S/D	1,145,897	363,225	363,225	363,225	MH/SUBSTANCE ABUSE
5260-0408	STATE-OTHER-DUI PROSECUTOR TRNG & ED	128,309	164,677	276,402	276,402	
5260-0409	STATE-OTHER-ABANDONED WAERCRAFT GRANT		136,830			
5260-0410	ST-OTH-FATAL CHILD ABUSE & NEGLECT SURVEILLANCE	3,000	2,500			
5260-0411	STATE-OTHER-YOUTH TREATMENT	47,454	44,286	44,286	44,286	MH/SUBSTANCE ABUSE
5260-0412	STATE-OTHER-NNA/DCP A/D	204,010	291,198	151,387	151,387	MH/SUBSTANCE ABUSE
5260-0413	STATE-OTHER-HEART PROGRAM	889,079	1,000,000	1,000,000	1,000,000	MH/SUBSTANCE ABUSE
5260-0415	STATE-OTHER-CANCER PRESUMPTION-PEACE OFFICERS	2,142				
5260-0417	STATE-SB90-P O B R	679				
5260-0418	STATE-SB90-P O B R	147,926				
5260-0419	STATE-SB90-P O B R	79,720				
5260-0424	STATE-OTHER-PROP 12-BOND ACT 2000		550,273	2,709,727	2,709,727	CAPITAL OUTLAY
5260-0425	ST-OTH-HIV NEIGHBORHOOD INTERVENTION PROGRAM	115,761	92,000			
5260-0427	STATE-OTHER-PREVENTION SUMMIT	22,463				MH/SUBSTANCE ABUSE

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5260-0428	ST OTHER-PROP 36-SUBST ABUSE & CRIME PREV	1,067,384	3,871,293	3,322,067	3,322,067	SUB ABUSE/CRIME PREV
5260-0429	STATE-OTHER-OSPR PLANNING GRANT		7,610			
5260-0430	STATE-OTHER-SUSD	42,717	73,103	75,079	75,079	
5260-0431	STATE-TANF-PERFORMANCE INCENTIVES	6,443,719	8,839,285			
5260-0435	STATE-OTHER-CRIME PREV ACT 2000 (022300)	837,249	888,205	794,186	794,186	SUPPLE LOCAL LAW ENF
5260-0436	STATE-OTHER-CRIME PREV ACT 2000 (022781)	525,973	504,176	510,814	510,814	SUPPLE LOCAL LAW ENF
5260-0437	STATE-OTHER-CRIME PREV ACT 2000 (022782)	227,543	310,472	301,485	301,485	SUPPLE LOCAL LAW ENF
5260-0438	STATE-OTHER-CRIME PREV ACT 2000 (022783)	349,196	418,826	435,363	435,363	SUPPLE LOCAL LAW ENF
5260-0439	STATE-OTHER-TITLE V-STATE	32,248	38,043			
5260-0440	STATE-OTHER-SUPPORTIVE HOSUING GRANT	172,534	235,388	238,224	238,224	MH/SUBSTANCE ABUSE
5260-0442	STTE-CAL-LIHEAP	975,776	338,454			
5260-0443	STATE-CAL MMET	2,121,627	2,315,622			
5260-0444	STATE-OTHER-DUAL DIAGNOSIS GRANT	1,139,145				MH/SUBSTANCE ABUSE
5260-0450	STATE-OTHER-CALHOME PROGRAM		70,000			
5260-0452	STATE-OTHER-POST REIMBURSEMENTS		26,600			
5260-0458	STATE-OTHER-UNDERGROUND STORAGE TANK GRANT	286,379	591,669	661,000	661,000	
5260-0459	STATE OTHER-PUBLIC WATER SYSTEMS ASSISTANCE		66,986	66,986	66,986	
5260-0464	STATE-OTHER-YOUNG MEN/WOMEN SURVEY	40,705	72,700	111,424	111,424	
5260-0467	ST-DEPT PARKS/REC-OFF-HWY VEH GRANT		99,471			
5260-0469	STATE-OTHER-PROP 40-BOND ACT 2002			2,472,000	2,472,000	CAPITAL OUTLAY
5260-0473	STATE-VMA-PROP 41 VOTING MODERNIZATION ACT			3,279,407	3,279,407	
5270-0008	FEDERAL-HSA-INDEPENDENT LIVING	1,406,277	816,609	803,600	803,600	
5270-0009	FEDERAL-HSA-IRAP SERVICES	12,056	66,367	88,489	88,489	
5270-0011	FEDERAL-HSA-AFDC ELIGIBILITY	331,147				
5270-0012	FEDERAL-HSA-NAFS ELIGIBILITY	3,528,644	4,144,419	4,823,923	4,823,923	
5270-0018	FEDERAL-HSA-BLOCK GRANT	17,883,083	20,956,621	22,931,156	22,931,156	
5270-0025	FEDERAL-HSA-REPATRIOT PROGRAM	294				
5300-0000	FEDERAL-CHILDREN AFDC	68,641,221	67,270,520	61,706,652	61,706,652	
5310-0000	FEDERAL-CHILDREN AFDC-FC	8,516,241	7,716,884	7,964,002	7,964,002	
5321-0000	FEDERAL-HOMEMAKER SERVICES	991,637	1,551,507	1,757,242	1,757,242	
5325-0000	FEDERAL-DEPENDENT CHILDRENS HOME	2,313,847	2,566,567	3,391,938	3,391,938	
5329-0000	FEDERAL-INDOCHINESE	25,973	40,000	30,000	30,000	
5329-0002	FEDERAL-ADOPTIONS	4,739,968	4,999,938	5,599,931	5,599,931	
5330-0051	FEDERAL-HEALTH-MATERNAL & CHILD HEALTH	901,724	792,500	1,070,324	1,070,324	
5330-0052	FEDERAL-HEALTH-COMPREHENSIVE HEALTH PLANNING	3,671	11,000			
5330-0053	FEDERAL-HEALTH-VACCINATION ASSISTANCE	318,714	436,000	355,410	355,410	
5330-0056	FEDERAL-HEALTH-F A I T H	347,201	460,000	648,927	648,927	
5330-0058	FEDERAL-AIDS AUGMENTATION PROGRAM	37,183	92,200	110,000	110,000	
5330-0059	FEDERAL-P. H. MEDICARE	4,644		5,000	5,000	
5340-0051	FEDERAL-CONSTRUCTION SEISMIC RETROFIT PROG		310,000	684,000	684,000	ROAD
5340-0052	FEDERAL-CONGESTION MGMT AIR QUALITY-CMAQ	29,226		896,000	896,000	ROAD
5340-0053	FEDERAL-TRANSPORTATION ENHANCEMENT ACTIVITIES	12,307				ROAD
5340-0060	FED AID-NATIONAL CHILDREN'S ALLIANCE GRANT		12,000	12,000	12,000	
5340-0061	FEDERAL-AID-NCA GRANT-HSA	6,528				
5340-0071	FEDERAL-STP	2,128,598	2,495,843	4,541,259	4,541,259	ROAD
5351-0000	FEDERAL-FAMILY SUPPORT ADMIN CS356-ADMIN ADV	9,720,951	10,472,392	10,491,657	10,491,657	CHILD SUPPORT

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
5370-0001	FEDERAL-OTHER-CIVIL DEFENSE	102,342	61,592	85,000	85,000	
5370-0002	FEDERAL-OTHER-FLOOD CONTROL LAND RENT	2,974	2,000	2,000	2,000	ROAD
5370-0004	FEDERAL-OTHER-SHERIFFS NARCOTICS ENFORCEMENT	10,549	27,000	27,001	27,001	SHERIFF-NARC ENFORCE
5370-0007	FEDERAL-OTHER-COMPREHENSIVE PERINATAL-SUB ABUSE	142,347	125,714	167,619	167,619	MH/SUBSTANCE ABUSE
5370-0010	SUMMER FOOD SERVICE PROGRAM	25,835	35,000			
5370-0028	FEDERAL-OTHER-TITLE III-E	85,863	363,242	209,770	209,770	
5370-0030	FEDERAL-OTHER-CAA FEMA	10,038	20,000	16,750	16,750	
5370-0038	FEDERAL-OTHER-RELIEF PROGRAM (ER)	85,692				ROAD
5370-0054	FEDERAL-OTHER-CDBG PROJECTS	1,522,099	2,770,243	920,775	920,775	CAPITAL OUTLAY
5370-0055	FEDERAL-OTHER-CDBG PROJ-NATL PRK SVCS PGM		126,128	230,662	230,662	CAPITAL OUTLAY
5370-0057	FEDERAL-OTHER-L.I.H.E.A.P. WEATHERIZATION	389,837	502,020	510,023	510,023	
5370-0058	FEDERAL-OTHER-ECF WEATHERIZATION	100,134	40,000			
5370-0059	FEDERAL-OTHER-SAFETY IMPROVEMENT PROGRAM		281,430	320,400	320,400	ROAD
5370-0060	FEDERAL-OTHER-HIGHWAY BRIDGE REPLACEMENT	110,628	187,683	4,360,885	4,360,885	ROAD
5370-0064	FEDERAL-OTHER-L.I.H.E.A.P.-E.C.I.P.	24,872	27,738	21,510	21,510	
5370-0065	FEDERAL-OTHER-ASSUR 16/HEAP/ECIP-ADM	35,407	59,723	60,890	60,890	
5370-0066	FEDERAL-OTHER-CDBG/REHAB LOAN PROGRAM	920,689	1,004,788	1,200,000	1,200,000	
5370-0068	FEDERAL-OTHER-CSBG GRANT	816,085	857,328	857,328	857,328	
5370-0069	FEDERAL-OTHER-REFUGEE ASSIST GRANT	225,278	282,495	174,689	174,689	
5370-0070	FEDERAL-OTHER ECF/ECIP	23,888				
5370-0071	ECF-ASSURANCE #16	44,873				
5370-0073	FED-OTHER L.I.H.E.A.P. ASSURANCE #16	62,567	98,892	98,941	98,941	
5370-0074	FEDERAL-OTHER-COMMODITY PROGRAM	114,404	59,200	59,500	59,500	
5370-0075	FEDERAL-OTHER-EMERGENCY SHELTER GRANT	176,360	150,000	183,000	183,000	
5370-0076	FEDERAL-OTHER-CDBG/GRANTS MANAGEMENT	413,895	529,024	711,029	711,029	
5370-0077	FED-OTHER SUPPORTING HOUSING PROGRAM	1,699,007	2,960,991	3,450,000	3,450,000	
5370-0088	FEDERAL-OTHER HEAP	27,374	64,467	56,666	56,666	
5370-0089	FEDERAL-OTHER-RSVP PROGRAM	65,257	56,876	56,876	56,876	
5370-0090	FEDERAL-OTHER-ARMY CORP OF ENGINEER/SECURITY	35,658	20,835	35,000	35,000	
5370-0091	FED-OTHER-D.O.E. WEATHERIZATION	93,085	103,321	152,284	152,284	
5370-0095	FEDERAL-OTHER-HOME PROGRAM	734,631	2,000,000	2,000,000	2,000,000	
5370-0100	FEDERAL-PROBATION TITLE IV E	1,408,945	1,400,000	1,724,820	1,724,820	
5370-0102	FED-OTHER-FAMILY PRESERVATION & SUPPORT	702,174	765,237	1,063,125	1,063,125	
5370-0103	FED-OTHER-SHELTER PLUS CARE PROGRAM	1,111,085	913,848	1,060,000	1,060,000	
5370-0111	FEDERAL-PROBATION TANF	1,488,817	1,488,817	1,488,817	1,488,817	
5370-0112	FED-OTHER SSI SUSPENSIONS RPT SEC 1611(E)(1)(I)	25,000	43,200	43,200	43,200	
5370-0114	FED-OTHER-ST CRIMINAL ALIEN ASSIST PROG	873,350		37,500	37,500	
5370-0117	FED-OTHER-LLEBG (010203)	50,000	669,963	442,411	442,411	LOCAL LAW ENF GRANT
5370-0121	FEDERAL-OTHER-DOMESTIC PREPAREDNESS GRANT		209,004	1,185,179	1,185,179	
5370-0122	FED-OTHER-COPS-UHP	313,879	205,252	160,000	160,000	
5370-0125	COPS MORE GRANT	1,226,656	875,339			
5370-0126	FED-OTHER-BULLET-PROOF VEST GRANT		12,925	12,000	12,000	
5370-0127	FED-OTHER-BULLET-PROOF		3,936	3,000	3,000	
5370-0128	FED-OTHER-BULLET-PROOF VEST GRANT (020200)		2,602	6,090	6,090	
5370-0129	FEDERAL OTHER ECIP-ECF ADMIN	18,870				
5370-0130	FEDERAL OTHER HEAP-ECF	18,080				

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

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5370-0131	FEDERAL-OTHER-COG	11,449	20,000	68,008	68,008	
5370 0132	FEDERAL-OTHER-COMMUNITY PROGRAM	398,456	325,000	285,000	285,000	
5371-0002	FEDERAL-PREVENTION SET-ASIDE	609,891	643,554	646,972	646,972	MH/SUBSTANCE ABUSE
5371 0006	FEDERAL-OTHER-TEMPORARY HOMELESS ASST	251,843	239,064	250,870	250,870	
5371-0008	FEDERAL-OTHER-MC KINNEY HOMELESS ASSISTANCE	242,819	234,904	234,904	234,904	MH/SUBSTANCE ABUSE
5371-0009	FEDERAL-OTHER-DRUG ABUSE BLOCK GRANT	1,849,729	2,120,742	2,104,874	2,104,874	MH/SUBSTANCE ABUSE
5371-0011	FEDERAL-OTHER-DRUG FREE SCHOOLS	49,035		200,000	200,000	MH/SUBSTANCE ABUSE
5371-0017	FEDERAL-ANTI-DRUG ABUSE ENFORCEMENT PROGRAM	462,268	574,432	574,432	574,432	
5371-0040	FED-OTHER SAPT DRUG COURT	62,921		113,440	113,440	MH/SUBSTANCE ABUSE
5371-0041	FEDERAL-OTHER-ALLIES GRANT	169,718	255,000	50,000	50,000	MH/SUBSTANCE ABUSE
5371-0042	FEDERAL OTHER-SE ASIAN PROJECT	225,000	500,000	150,000	150,000	MH/SUBSTANCE ABUSE
5371-0043	FED-OTHER-DRUG TESTING	137,596	142,691	142,508	142,508	MH/SUBSTANCE ABUSE
5390-0000	OTHER-OTHER GOVERNMENTAL AGENCIES	62,798-		967,845	967,845	ROAD
5390-0011	OTHER-SUPT OF SCHOOLS-DAY TREATMENT CENTER	360,572	254,317	313,583	313,583	
5390-0026	OTHER-FRESNO REGIONAL FOUNDATION	53,000				ROAD
5390-0027	OTHER-COMMUNITY TREATMENT SERVICES-REBATES	29,740	63,301	63,301	63,301	MH/SUBSTANCE ABUSE
5390-0028	OTHER-RIPON REDEVELOPMENT PASS THRU	493,829	539,000	572,000	572,000	
5390-0031	OTHER-MANTECA REDEVELOPMENT PASS THRU	326,881	439,500	466,000	466,000	
5390-0031	OTHER-MANTECA REDEVELOPMENT PASS THRU	30,427	32,250	34,000	34,000	LIBRARY
5390-0032	OTHER-TRACY REDEVELOPMENT PASS THRU	440,865				
5390-0032	OTHER-TRACY REDEVELOPMENT PASS THRU	19,770	20,950	22,000	22,000	LIBRARY
5390-0049	OTHER-CO OF SACTO-MILLER FERRY BRIDGE	40,561				ROAD
5390-0053	OTHER-WEIGHTS & MEAS-INVEST COSTS	325	1,000	1,000	1,000	
5390-0055	OTHER-CITY OF STOCKTON		38,000			ROAD
5390-0069	OTHER-CITY OF MANTECA-CONSTRUCTION COST SHARE	17,739				ROAD
5390-0070	OTHER-CITY OF TRACY		12,800			ROAD
5390-0085	OTHER-STANISLAUS CO/MCHERNRY'S SPECIFIC PLAN	14,868				ROAD
5390-0090	OTHER-PROB-FAMILY ASSISTANCE TEAM	7,426	24,900	24,900	24,900	
5390-0104	OTHER-STANISLAUS CO-HIDTA DRUG TASK FORCE	17,522	3,972	4,000	4,000	
5390-0108	OTHER-SACTO-OCJP-HITECH-CRIME TASK FORCE (021613)	106,602	83,327	100,639	100,639	
5390-0110	OTHER-GALT-LWR SAC RD BDG 29C-393 BARRIER RAIL			11,470	11,470	ROAD
5390-0111	OTHER-TRACY REDEVELOPMENT PASS THROUGH		511,500	542,000	542,000	
5390-0112	OTHER-SANTA CLARA CO CHALLENGE GRANT	82,482	13,348			
5390-0114	OTHER-WELLNESS PROGRAM	10,000				
5390-0115	OTHER-CHLAMYDIA PROJECT	100,000				
5390-0116	OTHER-POST NATAL CARE PROJECT	120,000				
5390-0118	OTHER-COUNTY SCHOOLS-MGCS EXP	475,000	245,000			CAPITAL OUTLAY
5395-0014	STATE-JTPA TITLE II-A 6% IB	137,289				WORKFORCE INCENTIVE
5395-0021	STATE-LABOR MARKET INFO	1,503	50,117	50,117	50,117	WORKFORCE INCENTIVE
5395-0023	INDUSTRIAL REVOLVING LOAN FD	190,000	300,000	300,000	300,000	WORKFORCE INCENTIVE
5395-0026	STATE-JTPA-TITLE II A 77%	362,190				WORKFORCE INCENTIVE
5395-0027	STATE-JTPA-TITLE II C 82%	164,129				WORKFORCE INCENTIVE
5395-0031	STATE-JTPA-CAPACITY BLDG		1,500			WORKFORCE INCENTIVE
5395-0039	STATE-JTPA WELFARE TO WORK	49,500	3,027,038	1,087,000	1,087,000	WORKFORCE INCENTIVE
5395-0040	STATE-TRADE & COMMERCE JOB CREATION INVESTMENT	18,934				WORKFORCE INCENTIVE
5395-0042	ST-JTPA-WELFARE TO WORK-15% COLLABORATIVE PROJ	31,789				WORKFORCE INCENTIVE

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

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5395-0044	STATE-JTPA-WELFARE TO WORK-FREMONT PROJ	1,875,904	2,000,000	367,000	367,000	WORKFORCE INCENTIVE
5395-0045	STATE-WIA ADULT	5,222,998	4,827,585	4,544,902	4,544,902	WORKFORCE INCENTIVE
5395-0046	STATE-WIA YOUTH	3,961,300	4,807,590	7,140,347	7,140,347	WORKFORCE INCENTIVE
5395-0047	STATE-WIA DISLOCATED WORKER	4,702,000	5,021,298	3,583,719	3,583,719	WORKFORCE INCENTIVE
5395-0048	STATE-WIA RAPID RESPONSE	168,253	137,731	151,692	151,692	WORKFORCE INCENTIVE
	TOTAL AID FROM OTHER GOVERNMENT AGENCIES	445,977,570	465,136,510	472,936,531	472,936,531	
	CHARGES FOR CURRENT SERVICES					
6001-0000	ASSESSMENT & TAX COLLECTION FEES	332,214	360,000	417,130	417,130	
6001-0001	REDEMPTION FEES	48,285	61,000	52,000	52,000	
6001-0002	ADMINISTRATION COSTS-SB-813	848,127	980,000	600,000	600,000	
6001-0004	TAX ADMINISTRATION-SPEC DISTRICTS	732,212	838,012	863,000	863,000	
6001-0005	ADMINISTRATION COSTS-SEGREGATION	171				
6001-0006	ADMINISTRATION COSTS-SEGREGATION	270	500	500	500	
6001-0007	ADMINISTRATION COSTS-SEGREGATION	324	300	300	300	
6001-0009	TAX ADMINISTRATION-SB2557 CITIES	780,521	869,497	896,000	896,000	
6002-0000	DELINQUENT TAX SALE ADVERTISING COST	2,550	2,400	350	350	
6002-0001	DELINQUENT TAX SALES - SALE FEES	16,695	16,000	3,150	3,150	
6002-0002	DELINQUENT TAX SALES RESEARCH FEES	10,550	10,550	5,000	5,000	
6003-0000	TREAS-TAX COLLECTOR FEES-CERTIFICATION OF TAX	18,630	11,000	9,000	9,000	
6003-0002	TREAS-TAX COLL-MICROFICHE SALES FEES	59,676	52,000	52,000	52,000	
6003-0003	TREAS-TAX COLL-INVESTMENT SERVICE CHARGES	534,396	540,000	540,000	540,000	
6003-0006	FEES-UNSECURED COLLECTION COST	63,413	80,000	80,000	80,000	
6003-0007	TREAS-TAX COLL-WIRE FEES	31,168	28,000	15,000	15,000	
6005-0010	SPECIAL ASSESSMENTS-WEED ABATEMENT	70,295	45,000	55,000	55,000	
6005-0020	SPECIAL ASSESSMENTS-ABANDONED VEHICLES	12,401	8,136	15,000	15,000	
6006-0001	TREAS-T/C MELLO ROOS CANCEL FEES	268	200	200	200	
6006-0005	AUDITOR MELLO ROOS CANCEL FEES	111				
6010-0000	AUDITING & ACCOUNTING FEES	3,238	2,865	2,500	2,500	
6010-0001	AUDITING & ACCOUNTING FEES-PAYROLL LISTING	12				
6010-0002	ACCOUNTING FEES-STATE PRISONER REIMBURSEMENT	2,127	2,300	2,500	2,500	
6010-0005	ACCTG FEES-CERT OF PARTICIPATION	3,653	500	1,000	1,000	
6010-0015	ACCOUNTING FEES-TRANS	1,000				
6011-0000	DATA PROCESSING SERVICES	786,499	886,732	873,354	873,354	
6013-0000	ASSESSORS OUTSIDE SERVICES	12,666	18,000	18,000	18,000	
6020-0001	ELECTION SERVICES-ELECTIONS	465,403	1,197,298	873,200	873,200	
6020-0002	ELECTION SERVICES-CANDIDATE FILING FEES	21,786		20,000	20,000	
6020-0003	ELECTION SERVICES-STATEMENT OF QUALIFICATIONS	30,544	44,000	38,000	38,000	
6020-0007	ELECTION SERVICES-TAPE SALES	4,516	3,000	3,000	3,000	
6020-0008	ELECTION SERVICES-MISC SALES	4,450	4,500	4,500	4,500	
6030-0000	AUTOPSIES PERFORMED FOR OTHER AGENCIES		17,440			
6040-0000	LEGAL SERVICES		50			
6040-0001	LEGAL SERVICES-PUBLIC DEFENDER	29,477	30,000	200,000	200,000	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
6040-0003	LEGAL SERV-PD-STATE PRISONER REIMBURSEMENT	58,071	65,000	65,000	65,000	
6040-0006	LEGAL SERVICES-DISTRICT ATTORNEY	50,473	30,000	30,000	30,000	
6040-0007	LEGAL SERVICES-COLLECTOR FEES	21,925	15,000	15,000	15,000	
6040-0008	LEGAL SERVICES-ATTORNEY FEE-MUNI ACTIONS	23,343	14,250	12,000	12,000	
6040-0010	LEGAL SERVICES-PUBLIC DEFENDER-CONSERVATOR FEE	6,420	12,000	10,000	10,000	
6040-0015	LEGAL SERVICES-DA-STATE PRISONER REIMBURSEMENT	20,423	50,000	50,000	50,000	
6040-0016	LEGAL SERVICES-COUNTY COUNSEL	32,577				
6040-0018	LEGAL SERVICES-DA-NARCOTICS ENFORCEMENT	9,149	8,000	8,000	8,000	
6041-0011	ADMINISTRATIVE SVCS-FEES-125 PLAN	111				
6041-0012	ADMIN SERVICES-125 PLAN/ENROLLMENT	74	72			
6041-0014	ADMIN SERVICES-HEALTH PLAN OF S J	140,270	138,197	148,573	148,573	
6050-0001	PLANNING DIVISION SERVICES	311				
6050-0003	SURVEYORS SERVICES	326,448	365,000	456,996	456,996	
6050-0004	GOVERNMENT BUILDINGS SERVICES		158,131	158,131	158,131	
6050-0005	DEVELOPMENT DIVISION SERVICES	672,416	750,000	850,000	850,000	
6050-0006	PLANNING DIVISION-ENVIROMENTAL CONTROL	1,393				
6050-0007	RETAINED DEPOSITS-PLANS & SPECS	4,260	5,100	5,500	5,500	ROAD
6050-0009	FEES-SURVEYOR LEGAL DESCRIPTION REVIEW	26,051	19,000	25,000	25,000	
6050-0011	HAZARDOUS MATERIALS FEES	724,915	628,023	585,030	585,030	
6050-0018	HAZARDOUS MATERIALS CONTROL SERVICES	4,977		2,000	2,000	
6050-0024	EMERGENCY SERVICES-TRAINING CLASSES	315				
6050-0027	HAZMAT RISK MANAGEMENT PREVENTION PROGRAM	6,505	5,500	8,000	8,000	
6050-0028	BLDG INSP-STRONG MOTION INSTRUMENTATION PROG	1,202	806	1,000	1,000	
6050-0030	EDA-ADMINISTRATION FEE	4,309	8,100	5,000	5,000	
6050-0032	ADMINISTRATIVE FEE-DEVELOPMENT SERVICES	17,108	9,218	5,000	5,000	
6050-0033	FIRE FACILITY FEES	8,213				COMMUN INFRA-STRUCT
6050-0039	PLANNING SVCS-NEW COMMUNITIES	301,254	275,000	300,000	300,000	
6050-0043	DOMESTIC-VIO-SB169-PROGRAM CERT FEE	1,250	1,250	1,250	1,250	
6050-0047	OTHER-GEOGRAPHIC INFORMATION SERVICES	16,135	2,000	20,000	20,000	
6051-0000	PURCHASING SERVICES	114,212	90,000	100,000	100,000	
6053-0000	LOCAL AGENCY FORMATION FEES	38,250				
6055-0000	CONSERVATORSHIP INVESTIGATION-PRIVATE PARTIES	49,020	66,300	50,000	50,000	
6060-0000	AGRICULTURAL SERVICES	1,000				
6060-0002	AGRICULTURAL-CIVIL PENALTIES	4,652	7,701	3,900	3,900	
6060-0038	HAZARDOUS MATERIALS INVENTORY	16,758	15,500	16,500	16,500	
6070-0001	CIVIL PROCESS SERVICES-AUDITOR	7,831	7,280	7,100	7,100	
6070-0002	CIVIL PROCESS SERVICES-SHERIFF	300,389	354,417	350,000	350,000	
6070-0006	CIVIL PROCESS SVC-AUTOMATION FEE-SHERIFF	50,000	40,000	45,000	45,000	
6070-0007	CIVIL PROCESS SERVICES-LODI & MRET MARSHAL	34	128			
6070-0010	VEHICLE COSTS-GC 26746-SHERIFF	140,000	120,000	125,000	125,000	
6070-0013	VEHICLE COSTS-GC26746-LODI & MRET MARSHAL	3,102				
6080-0001	COURT FEES & COSTS	579,807	502,000	760,000	760,000	
6080-0015	COURT FEES & COSTS-CONCILIATN FEE	27,904	28,600	29,000	29,000	
6080-0019	COURT FEES & COSTS-PROBATION DEPT	179,834	187,927	185,000	185,000	
6080-0023	JUVENILE PROBATION-VICTIM RESTITUTION FEE	1,085	1,850	2,000	2,000	
6080-0026	PROBATION-SUPERVISION COSTS	508,789	501,339	500,000	500,000	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
6080-0028	COURT FEES & COSTS PROBATION-REST FEE	48,771	47,953	50,000	50,000	
6080-0029	COURT FEES & COSTS PROBATION-DIVERSION FEE	68,150	61,376	65,000	65,000	
6080-0031	PROBATON-INVESTIGATION COSTS	2,551	2,886	3,000	3,000	
6080-0032	PROBATION-STEP PARENT ADOPTION COSTS	18,676	18,328	20,000	20,000	
6080-0033	COURT CIVIL ASSMT FEE- REVENUE & RECOVERY	1,364,260	1,139,500			
6080-0041	COURT FEES & COSTS-CRIMINALISTIC LAB	110	80	150	150	
6080-0042	CIYRTS-RESTITUTION FINE REBATES	68,978	39,500	60,000	60,000	
6080-0044	COURT FEES & COSTS-REST FINE ADMIN FEE	37,562	35,618	35,000	35,000	
6080-0046	COLLECTION ADMIN FEES	473,260	456,100	485,000	485,000	
6080-0049	CIVIL PENALTIES D A		481,848	481,848	481,848	
6080-0050	RECOVERED INVESTIGATIVE COSTS		100,000	152,000	152,000	
6080-0053	MOE-COURT OR/CR ADMIN FEE-1463.07	14,612	18,400			
6080-0061	CT FEES & COSTS-FINANCIAL RESPONSIBILITY	183,322	226,900			
6080-0063	DA ENVIRONMENTAL RECOVERED INVESTIGATIVE COSTS	103,076	100,000	100,000	100,000	
6080-0065	PROBATION JUVENILE RECORD SEALING FEES	2,706	3,362	2,500	2,500	
6080-0067	PROBATION-LIVESCAN-FEE	2,316	2,360	3,000	3,000	
6090-0001	ESTATE FEES-PUBLIC ADMINISTRATOR	119,224	100,000	80,000	80,000	
6090-0003	ESTATE IMVESTMENT MGMT FEE-PA (AB1018)	13,415				
6100-0000	HUMANE SERVICES	16,902	20,000	20,000	20,000	RABIES TREATMENT
6110-0000	LAW ENFORCEMENT SERVICES	31,868	36,335	35,687	35,687	
6110-0001	LAW ENFORCE SVCS-911 FIRE DISPATCH REIMB	5,433				
6110-0004	LAW ENF SERV-SPECIAL EVENT BILLINGS	99,113	90,000	90,000	90,000	
6110-0006	LAW ENF SERVICES-BOOKING CHARGES-CITIES	1,021,413	1,000,000	1,000,000	1,000,000	
6110-0009	LAW ENF SERV-BOOKING CHARGES-CONVICTS	132,594	155,857	159,932	159,932	
6110-0014	LAW ENFORCEMENT SERVICES-LATHROP	1,465,060	1,540,735	1,704,428	1,704,428	
6110-0020	LAW ENF SVCS-LATHROP-PATROL	142,461	97,180	115,000	115,000	
6110-0021	LAW ENF SVCS-LATHROP-COMMUNICATION	49,976	55,478	66,000	66,000	
6110-0022	LAW ENF SVCS-LATHROP-DETECTIVES	9,737	3,988	7,000	7,000	
6110-0023	LAW ENF SVCS-LATHROP-RECORDS/EVIDENCE	19,100	15,917	19,000	19,000	
6110-0024	LAW ENF SVCS-LATHROP-ADMIN/SUPPORT		2,500	1,000	1,000	
6110-0025	LAW ENF SVCS-REMOVAL & STORAGE-CORONER	61,790	61,400	61,000	61,000	
6110-0026	LAW ENF SVCS-FALSE ALARM FEES	3,365				
6110-0029	LAW ENF SVCS-STC TRAINING-OTHER COUNTIES	62				
6110-0036	LAW ENF SVCS MARSHAL/CYA	25,762	40,000	35,000	35,000	
6110-0037	LAW ENF SVCS-MASSAGE PARLOR INVEST FEES	700	800	800	800	
6110-0040	LAW ENF SVCS-TOWED VEHICLE FEES	30,408	34,380	34,000	34,000	
6110-0041	LAW ENF SVCS-SAC CO MEDICAL INMATES	334,224	638,338	500,000	500,000	
6110-0050	UNIFIED COURT SECURITY SERVICES	4,160,756	4,060,282	4,511,647	4,511,647	
6110-0051	UNIFIED COURT SECURITY-LLEBG-JUVENILE COURT	8,904	13,788	13,656	13,656	
6110-0052	UNIFIED CT SECURITY-1058 FAMILY CT COMMISSIONER	105,816	106,670	105,815	105,815	
6110-0053	SUPERVISION-UNIFIED COURT SECURITY SERVICES		103,641			
6110-0058	LAW ENF SVCS-LINDEN UNIF SCHL RESOURCE OFFICER	99,121	81,603			
6110-0059	LAW ENF SVCS-LINC UNIF SCHL RESOURCE OFFICER	98,357	64,475			
6110-0060	DA FEE-VEHICLE FORFEITURE	17,824	6,000	17,760	17,760	
6110-0061	LAW ENF SVC-STKN UNIF SCHL RESOURCE OFFICER		37,810	84,601	84,601	
6120-0000	RECORDING FEES	2,653,789	2,500,000	2,600,000	2,600,000	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
6120-0001	RECORDERS MICROGRAPHICS FEES	224,481	240,000	250,000	250,000	RECORDERS EQUIP/AUTO
6120-0002	RECORDERS EQUIPMENT FEES	919,572	1,000,000	1,050,000	1,050,000	RECORDERS EQUIP/AUTO
6120-0004	RECORDERS-VITAL COPY FEE	62,853	100,000	120,000	120,000	
6120-0005	RECORDERS-MARRIAGE ISSUE FEE	1,279	1,700	1,700	1,700	
6120-0014	ARBITRATOR FEES-LABOR RELATIONS	966				
6120-0017	MOE-RECORDERS INDEXING FEE	558,386	964,000	685,000	685,000	
6130-0000	ROAD AND STREET SERVICES	54,295	15,000	15,000	15,000	ROAD
6130-0001	ROAD & STREET SERVICES-GRACE CHURCH	500	500	500	500	ROAD DIST # 4
6130-0002	ENGINEERING FEES	214,854	137,000	155,000	155,000	ROAD
6130-0005	ENGINEERING FEES-PLANNING REFERRAL	91,444	90,000	156,000	156,000	ROAD
6130-0010	ENGINEERING FEES-DEVELOPMENT PUBLIC SERVICES	120,807	180,000	216,000	216,000	ROAD
6130-0020	ENGINEERING FEES-FACILITIES PLANNING	149,956	162,000	171,500	171,500	ROAD
6131-0000	SERVICES TO SPECIAL DISTRICTS	26,421				ROAD
6131-0001	FIRE PLAN CHECK & SERVICES	161,295	90,000	100,000	100,000	
6131-0003	SERVICES TO SPECIAL DISTRICTS (040800)	23,145				
6135-0001	TRAFFIC MITIGATION-STOCKTON	49,564	28,000	30,000	30,000	COMMUN INFRA-STRUCT
6135-0004	TRAFFIC MITIGATION-LODI	4,410	5,000	3,500	3,500	COMMUN INFRA-STRUCT
6135-0010	TRAFFIC MITIGATION-MANTECA	3,595	3,000	4,800	4,800	COMMUN INFRA-STRUCT
6135-0011	TRAFFIC MITIGATION-TRACY	119,253	12,000	6,400	6,400	COMMUN INFRA-STRUCT
6135-0014	CODE ENFORCEMENT CITATION FEES	22,574	30,000	20,000	20,000	
6135-0020	TRAFFIC MITIGATION ADMIN	1				ROAD
6135-0020	TRAFFIC MITIGATION ADMIN	106,368	49,500	135,000	135,000	COMMUN INFRA-STRUCT
6135-0029	TRAFFIC MITIGATION-ALTERNATIVE MODE TRANSP	64,992	32,500	36,000	36,000	COMMUN INFRA-STRUCT
6135-0030	FIRE FACILITY-MANTECA-LATHROP	19,570	48,000	30,000	30,000	COMMUN INFRA-STRUCT
6135-0031	FIRE FACILITY-ESCALON	21,492	40,000	35,000	35,000	COMMUN INFRA-STRUCT
6135-0032	FIRE FACILITY-RIPON	33,296	48,000	50,000	50,000	COMMUN INFRA-STRUCT
6135-0033	FIRE FACILITY-WATERLOO-MORADA	19,900	40,000	50,000	50,000	COMMUN INFRA-STRUCT
6135-0034	FIRE FACILITY-MOKELUMNE	35,433	85,000	60,000	60,000	COMMUN INFRA-STRUCT
6135-0035	FIRE FACILITY FEE-TRACY	54,453	38,000	35,000	35,000	COMMUN INFRA-STRUCT
6135-0036	FIRE FACILITY FEE-CLEMENTS	26,532	48,000	20,000	20,000	COMMUN INFRA-STRUCT
6135-0037	FIRE FACILITY FEE-WOODBRIDGE	11,737	18,000	30,000	30,000	COMMUN INFRA-STRUCT
6135-0038	FIRE FACILITY FEE-DELTA		25,000	15,000	15,000	COMMUN INFRA-STRUCT
6135-0050	FIRE FACILITY-ADMIN	3,561	3,000	4,875	4,875	COMMUN INFRA-STRUCT
6135-0051	FIRE FACILITY-PROCESSING	2,141	2,000	3,250	3,250	COMMUN INFRA-STRUCT
6135-0060	WATER IMPACT-STKN EAST WATER DIST	412,944	288,000	300,000	300,000	COMMUN INFRA-STRUCT
6135-0065	WATER IMPACT-ADMIN	20,645	14,400	15,000	15,000	COMMUN INFRA-STRUCT
6135-0075	TIMF-NON CONGESTION MGMT REGIONAL	1,110,410	620,000	688,000	688,000	COMMUN INFRA-STRUCT
6135-0076	TIMF-CONGESTION MGMT REGIONAL	605,905	290,000	386,000	386,000	COMMUN INFRA-STRUCT
6136-0016	TRAFFIC MITIGATION-FLAG CITY-LOCAL	397	5,660	6,214	6,214	COMMUN INFRA-STRUCT
6136-0017	TRAF MIT-FLAG CITY-CONGESTION MGMT REGIONAL	4,439	63,080	69,394	69,394	COMMUN INFRA-STRUCT
6136-0018	TRAF MIT-FLAG CITY-NON CONGESTION MGMT REGIONAL	8,139	115,680	127,240	127,240	COMMUN INFRA-STRUCT
6136-0019	TRAF MIT-FLAG CITY-ALTERNATIVE MODE	426	6,060	6,674	6,674	COMMUN INFRA-STRUCT
6136-0020	TRAF MIT-FLAG CITY-ADMINISTRATION FEE	1,020	9,520	10,478	10,478	COMMUN INFRA-STRUCT
6140-0001	LAB-CLINIC FEES-CONFIDENTIAL TESTING	11,176	11,000	9,000	9,000	
6140-0002	VITAL STATISTICS	154,628	155,000	157,600	157,600	
6140-0004	MISC LAB SERVICES	40,263	150,000	90,000	90,000	

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
6140-0006	ENVIRONMENTAL HEALTH FEES	962,049				
6140-0007	CLINIC FEES	231,510	265,000	275,000	275,000	
6140-0008	LABORATORY FEES	65,311	50,500	50,000	50,000	
6140-0011	ASSESSMENT FEES-CALIF CHILDREN SVC	2,780	3,200	3,500	3,500	
6140-0013	VITAL STATISTICS-FAX FEES	6,297	13,000	12,800	12,800	
6140-0015	ENVIRONMENTAL HEALTH FEES	2,064,086	3,159,567	3,453,313	3,453,313	
6150-0000	MENTAL HEALTH SERVICES PAY PATIENTS	191,583	211,534	211,534	211,534	MH/SUBSTANCE ABUSE
6150-0001	MENTAL HEALTH SERVICES MEDI-CAL	7,457,331	10,652,229	10,652,229	10,652,229	MH/SUBSTANCE ABUSE
6150-0002	MENTAL HEALTH SERVICES MEDI-CARE	70,939	113,391	113,391	113,391	MH/SUBSTANCE ABUSE
6150-0005	DRUG PROGRAM SERVICING-PAY PATIENTS	1,176,945	1,150,000	1,500,000	1,500,000	MH/SUBSTANCE ABUSE
6150-0006	DRUG PROGRAMS SERVICES-MEDI-CAL	1,663,346	1,815,837	2,019,896	2,019,896	MH/SUBSTANCE ABUSE
6150-0007	DRUG PROGRAM SERVICES-MEDICARE		500	500	500	MH/SUBSTANCE ABUSE
6150-0008	DRUG PROGRAM-REFORMED MEDICAL	43,766	50,000	50,000	50,000	MH/SUBSTANCE ABUSE
6150-0011	MENTAL HEALTH SERV-EMPLOYEES ASSISTANCE PROG	108,140	377,000	377,000	377,000	MH/SUBSTANCE ABUSE
6150-0012	M-H SVCS-INST FOR MENTAL DISEASE	243,977	250,000	250,000	250,000	MH/SUBSTANCE ABUSE
6150-0018	PAROLEE CONTRACT-SUBSTANCE ABUSE	320,801	374,652	386,994	386,994	
6150-0019	M.H. PHARMACY-OTHER INCOME	23,257	20,400	170,400	170,400	MH/SUBSTANCE ABUSE
6150-0024	MENTAL HEALTH MEDICAL-ADMINISTRATION	1,296,051	1,384,371	1,384,371	1,384,371	MH/SUBSTANCE ABUSE
6150-0025	FED-C-SERVICES-INPATIENT CONSOLIDATION		300,000	300,000	300,000	MH/SUBSTANCE ABUSE
6150-0027	HUD-CONTRACT SUB-ABUSE	22,536				MH/SUBSTANCE ABUSE
6150-0028	COUNTY SHARE INPATIENT CONSOLIDATION		300,000	300,000	300,000	MH/SUBSTANCE ABUSE
6150-0030	DRUG PROGRAM SVCS-MAA CLAIMING (SB910)	102,158	147,466	147,466	147,466	MH/SUBSTANCE ABUSE
6150-0032	SUBSTANCE ABUSE-HERMANAS	60,120				MH/SUBSTANCE ABUSE
6150-0033	M.H.S.-KAISER INSURANCE	111,211	131,059	131,059	131,059	MH/SUBSTANCE ABUSE
6150-0034	MENTAL HEALTH SERVICES-BRIGHT HOUSE	129,695	130,000	150,000	150,000	MH/SUBSTANCE ABUSE
6150-0036	M H SERVICES-HEALTHY FAMILIES INSURANCE	172,419	189,350	189,350	189,350	MH/SUBSTANCE ABUSE
6150-0097	MENTAL HEALTH SVCS-PROFESSIONAL BLDG	1,392				MH/SUBSTANCE ABUSE
6150-0098	MENTAL HEALTH SERVICES-OTHER INCOME	48,570	82,205	117,374	117,374	MH/SUBSTANCE ABUSE
6150-0098	MENTAL HEALTH SERVICES-OTHER INCOME			105,552	105,552	MH/SUBSTANCE ABUSE
6150-0099	MENTAL HEALTH SERV-ACTIVITY CTR-OTHER INCOME	1,626,332	1,755,020	1,755,020	1,755,020	MH/SUBSTANCE ABUSE
6150-0101	MENTAL HEALTH SERVICES-PATIENTS INSURANCE	150,893	296,458	301,684	301,684	MH/SUBSTANCE ABUSE
6150-0102	DRUG PROGRAM SERVICES-PATIENTS INSURANCE	8,029	25,900	25,900	25,900	MH/SUBSTANCE ABUSE
6150-0103	CONSERVATORSHIP FEE	203,134	215,000			MH/SUBSTANCE ABUSE
6150-0103	CONSERVATORSHIP FEE			215,000	215,000	MH/SUBSTANCE ABUSE
6150-0104	MENTAL HEALTH I/P SERVICES-OTHER COUNTIES	34,345	45,045	45,045	45,045	MH/SUBSTANCE ABUSE
6150-0106	MH CHILDREN'S SERVICES-OTHER COUNTIES	1,134,917	1,147,736			MH/SUBSTANCE ABUSE
6150-0107	MH-EPSDT CHILDREN	3,426,037	3,223,805	4,300,000	4,300,000	MH/SUBSTANCE ABUSE
6150-0108	MH-SAFR HOUSE	34,650	45,000			MH/SUBSTANCE ABUSE
6151-0001	OTHER-CCS ENROLLMENT FEES	2,936	6,000	7,000	7,000	
6151-0002	OTHER-CMS MISELLANEOUS FEES	56				
6170-0000	ADOPTION FEES	500	1,000	1,000	1,000	
6180-0001	COUNTY CLERK PROCESSING FEES	19,897	18,000	18,000	18,000	
6190-0003	INSTITUTIONAL CARE & SERVICES-SJGH PAY PATIENTS	3,375	3,500	1,639	1,639	
6190-0007	INSTITUTIONAL CARE & SERVICES-BH PAY PATIENTS	13				
6190-0008	INSTITUTIONAL CARE & SERV-HOME DETECTION	69,575	83,500	120,000	120,000	
6190-0009	INSTITUTIONAL CARE & SERV-JAIL & HONOR FARM	767	5,232	115,000	115,000	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
6190-0010	INSTITUTIONAL CARE & SERVICES-WORK FURLOUGH	28,427	37,964	40,000	40,000	
6190-0011	INSTITUTIONAL CARE & SERVICES-JUVENILE HALL	205,284	213,482	242,725	242,725	
6190-0012	INSTITUTIONAL CARE & SERVICE-COURT WARDS	53,359	53,760	65,000	65,000	
6190-0014	INSTITUTIONAL CARE & SERVICE-JUVENILE CAMP	204,288				
6190-0022	INSTITUTIONAL CARE & SVC-OTHER CO-CRRCTNL HLTH	292,947	25,000	25,000	25,000	
6190-0025	INSTITUTIONAL CARE & SERV-ALT WORK PRGM	388,464	644,671	840,000	840,000	
6190-0029	INSTITUTIONAL CARE & SVC-PREVENTION/ED-SUB ABUSE	50,000	75,000	50,000	50,000	MH/SUBSTANCE ABUSE
6190-0031	INSTITUTIONAL CARE & SVC-DRUNK DRIVING-SUB ABUSE	424,000	450,000	350,000	350,000	MH/SUBSTANCE ABUSE
6190-0032	INSTITUTIONAL CARE & SVC-FIRST OFFENDER-SUB ABUSE	191,547	200,000	200,000	[illegible]	MH/SUBSTANCE ABUSE
6190-0050	MEDICATION-OUT PATIENT-SHORT DOYLE	1,509,238	1,316,727	951,184	[illegible]	MH/SUBSTANCE ABUSE
6190-0052	MEDICATION-CHILDREN SERVICES-SHORT DOYLE	31,656	17,947	17,947	17,947	MH/SUBSTANCE ABUSE
6190-0053	MEDICATION-LODI CLINIC-SHORT DOYLE	138,972	120,193	120,193	120,193	MH/SUBSTANCE ABUSE
6190-0055	MEDICATION-IN PATIENT-SHORT DOYLE	260,717	103,630	35,999	35,999	MH/SUBSTANCE ABUSE
6190-0057	MEDICATION-MEDI-CAL	3,724,027	4,517,308	5,017,308	5,017,308	MH/SUBSTANCE ABUSE
6190-0059	MEDICATION FOR CLOZARIL CLIENTS	9,654	13,672	13,672	13,672	MH/SUBSTANCE ABUSE
6190-0060	MEDICATION FOR PATIENT PAY	6,964	1,000	9,500	9,500	MH/SUBSTANCE ABUSE
6190-0061	MEDICATION-OLDER ADULT SEREVICE	58,461	48,673	48,673	48,673	MH/SUBSTANCE ABUSE
6190-0062	MEDICATION-TRANSCULTURAL CLINIC	30,240	22,324	16,524	16,524	MH/SUBSTANCE ABUSE
6190-0063	MEDICATION-CRISIS	286,890	144,648	144,648	144,648	MH/SUBSTANCE ABUSE
6190-0064	INMATE MEDICAL VISIT FEE	8,160	8,000	8,000	8,000	
6190-0066	MEDICATION-HEALTH PLAN OF SAN JOAQUIN	282,963	249,200	49,200	49,200	MH/SUBSTANCE ABUSE
6190-0068	MEDICATION-FOR OMNI	54,948	48,878	68,878	68,878	MH/SUBSTANCE ABUSE
6190-0069	MEDICATION-FOR PCS HEALTH	48,580	72,000	318,957	318,957	MH/SUBSTANCE ABUSE
6190-0070	MEDICATION-EMPLOYEE RX SYSTEM		1,000			MH/SUBSTANCE ABUSE
6190-0071	MEDICATION-EMPLOYEE MED CO-PAY	3,047	2,000	5,000	5,000	MH/SUBSTANCE ABUSE
6190-0072	MEDICATION-MED PSYCH CLINIC	310	3,000			MH/SUBSTANCE ABUSE
6190-0073	MEDICATION-PCN	7,763	1,000	6,000	6,000	MH/SUBSTANCE ABUSE
6190-0074	MEDICATION/MANTECA CLINIC	46	200			MH/SUBSTANCE ABUSE
6190-0076	MEDICATION-BRIGHT HOUSE	17,953	17,500	6,500	6,500	MH/SUBSTANCE ABUSE
6190-0077	MEDICATION-SAFER HOUSE	38,126	19,000			MH/SUBSTANCE ABUSE
6190-0078	MEDICATION-CALWORKS	1,171	150	200	200	MH/SUBSTANCE ABUSE
6190-0079	MEDICATION-PES	13,088				MH/SUBSTANCE ABUSE
6190-0080	MEDICATION-SJMHS-SOUTH COUNTY CLINIC	10,722	3,000	3,000	3,000	MH/SUBSTANCE ABUSE
6190-0081	MEDICATION-ACTION TEAM	3,383	18,533	18,533	18,533	MH/SUBSTANCE ABUSE
6210-0000	LIBRARY SERVICES	104,377	123,579	145,002	145,002	LIBRARY
6213-0002	FIRE INSPECTION FEES	60,725	81,990	80,000	80,000	
6220-0001	PARKS & RECREATION FEES-MICKE GROVE RENTALS	99,719	90,000	85,000	85,000	
6220-0006	PARKS & RECREATION FEES-MAGEE PARKING	5,624	6,000	7,000	7,000	
6220-0007	PARKS & RECREATION FEES-MOSSDALE PARKING	37,681	35,000	37,000	37,000	
6220-0008	PARKS & RECREATION FEES-OAK GROVE PARKING	128,021	120,000	130,000	130,000	
6220-0009	PARKS & RECREATION FEES-HARMONY GROVE RENTALS	1,640	1,500	1,000	1,000	
6220-0010	CONCESSION LEASE-MICKE GROVE-SNACK BAR		10,000	10,000	10,000	
6220-0011	CONCESSION LEASE-MICKE GROVE-AMUSEMENT RIDES	44,713	40,000	40,000	40,000	
6220-0012	PARKS & RECREATION FEES-DOS REIS PARKING	33,988	30,000	32,000	32,000	
6220-0015	PARKS & RECREATION FEES-PARK USER REIMBURSEMT	1,550	1,000	1,000	1,000	
6220-0018	PARKS & RECREATION FEES-OAK GROVE RENTALS	33,417	30,000	30,000	30,000	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
6220-0019	PARKS & RECREATION FEE-WESTGATE BOAT DOCKING	24,777	22,000	21,000	21,000	
6220-0020	PARKS & RECREATION FEES-OTHER REVENUES	273		30,400	30,400	
6220-0021	PARKS & RECREATION FEES-DOS REIS CAMPING	88,952	75,000	113,000	113,000	
6220-0022	PARKS & RECREATION FEES-MICKE GROVE PRKG	226,525	215,000	220,000	220,000	
6220-0024	PARKS & RECREATION FEES-WESTGATE DAY PARKING	6,180	6,000	7,000	7,000	
6220-0025	CONCESSION LEASE-REGIONAL SPORTS	13,171	15,000	15,000	15,000	
6220-0026	PARKS & RECREATION FEES-REGIONAL SPORTS	33,956	25,000	25,000	25,000	
6220-0027	PARKS & RECREATION-RESERVATION FEE	11,045	9,000	8,000	8,000	
6220-0028	PARKS & RECREATION-OAK GROVE FISHING PASS	14,584	15,000	15,000	15,000	
6220-0030	CAA-PAC TEL LEASE	9,877	10,775	10,775	10,775	
6220-0031	PARKS & RECREATION-ZOO ADMISSION FEES	156,576	140,000	160,000	160,000	
6220-0032	CAA-LARCH CLOVER COMM GARDEN		2,000			
6220-0034	PARKS & REC-PARKING FEE WAIVER PROCESSING FEES	560	400	300	300	
6230-0006	OTHER-EMPLOYEE MAINTENANCE-PARKS & RECREATION	3,553	2,000	2,000	2,000	
6240-0000	AQUATIC PROGRAM FEES	3,722	3,500	3,500	3,500	
6250-0005	FAMILY COURT SUPERVISED VISITATION-MGCS		5,000	5,000	5,000	
6250-0006	OTHER-SJAFCA-FC RD	3,129				
6260-0000	OTHER-UTILITY DISTRICTS	18				
6290-0000	OTHER-REGISTRATION OF BONDS	31	100	100	100	
6333-0028	OTHER-ENTERPRISE FUND-HUMAN SERVICES AGENCY		18,748			
6333-0034	OTHER ENTERPRISE FD-MENTAL HEALTH		60,622	118,460	118,460	MH/SUBSTANCE ABUSE
6333-0038	OTHER-ENTERPRISES FD-M. H. PHARMACY		1,500			MH/SUBSTANCE ABUSE
6335-0005	OTHER-SPECIAL DISTRICTS-TREASURER-TAX COLLECT		1,300	1,300	1,300	
6335-0007	OTHER-SPECIAL DISTRICTS-DUPLICATING	77,000	78,100	80,000	80,000	
6335-0009	OTHER-SPECIAL DISTRICTS-PURCHASING-A-87	79,402	78,574	106,602	106,602	
6335-0012	OTHER-SPECIAL DISTRICTS-CO ADMINISTRATOR A-87	9,885-				
6335-0014	OTHER-SPECIAL DISTRICTS-COUNTY COUNSEL	13,703	5,000	4,000	4,000	
6335-0019	OTHER-SPEC DISTR-A-87-FACILITY MGMT	27,845	35,147	31,030	31,030	
6335-0020	OTHER-SPEC DIST-COUNTY COUNSEL-COST PLAN	1,687	3,323			
6335-0021	OTHER-SPEC DISTRICTS-MAIL SERVICES	121,943	145,000	135,000	135,000	
6335-0035	OTHER SPEC DISTRCT-ACCT SVC-AUDITOR-CONTROLLER	44,963	56,703	44,900	44,900	
6335-0036	OTHER SPEC DISTRICT-TCT-REDEMPTION COUNTY SVC	4,422	4,200	4,200	4,200	
6335-0042	OTHER-SPEC DISTR-A87-ISD	1,543-	86,862-	53,994-	53,994-	
6335-0043	OTHER-SPEC DISTR-A87-HUMAN RESOURCE			644	644	
6335-0044	OTHER-SPEC DISTR-A87-BLDG USE	4,229	3,135	4,091	4,091	
6335-0045	OTHER-SPEC DISTR-A87-PARKS	2,778	3,322	1,885	1,885	
6335-0047	OTHER SPEC DIST-SUBSTANCE ABUSE		50,000	50,000	50,000	MH/SUBSTANCE ABUSE
6335-0048	OTHER-SPEC DISTR-JUVENILE DEPEND COUNCIL	300,262	300,000	300,000	300,000	
6335-0051	OTHER-SPECIAL DISTRICT-DA	17,151	1,000	1,000	1,000	
6335-0054	OTHER-LOCAL DISTS-AUD-CONTROLLER-A-87	41,473	75,125	79,357	79,357	
6335-0055	OTHER-LOCAL DISTS-TREASURE-TAX COLLECTOR A-87	5,786	4,483	6,855	6,855	
6350-0004	OTHER-LOAN REPAYMENT-SOUTHERN WATER SYSTEM	57,335	57,335	57,335	57,335	CAPITAL OUTLAY
6500-0021	INTERFUND TRANSFERS-COUNTY ADMINISTRATOR		22,641	25,637	25,637	
6500-0091	ITF TRF-CDBG GRANT-SWIM POOLS	13,641				
	TOTAL CHARGES FOR CURRENT SERVICES	61,752,952	67,982,114	68,811,650	68,811,650	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
	MISCELLANEOUS REVENUES					
7020-0000	AID FROM PRIVATE PARTIES	140,500	305,000			ROAD
7020-0000	AID FROM PRIVATE PARTIES		1,600			ROAD DIST # 1
7020-0006	AID FROM PRIVATE PARTIES-FACILITIES IMPACT FEES	1,110				COMMUN INFRA-STRUCT
7020-0010	AID FR PRIV PARTIES-MEDFORD ISLAND FERRY RAMP		10,000			ROAD DIST # 4
7020-0064	AID FROM PRIVATE PARTIES-INDIGENT BURIAL	447	1,770	1,000	1,000	
7020-0080	AID FR PRIVATE PARTIES-TREE PROGRAM	3,054				ROAD DIST # 1
7020-0082	AID-BNSF-JACKTONE RD GRADE SEPARATION	1,300,000				ROAD
7020-0084	AID FR PRIVATE PARTIES-PATTERSON PASS	355,920				ROAD
7030-0000	REVENUE APPLICABLE TO PRIOR YEARS	2,750	4,000	4,000	4,000	
7040-0000	SALE OF FIXED ASSETS	680	3,500	500	500	
7040-0000	SALE OF FIXED ASSETS	1,750				ROAD
7040-0000	SALE OF FIXED ASSETS		2,500	2,500	2,500	WORKFORCE INCENTIVE
7040-0009	SALE OF FIXED ASSETS-SHERIFF-CUSTODY		2,941			
7050-0000	OTHER SALES	1,628	100	500	500	
7050-0001	OTHER SALES-DEVELOPMENT SERVICES	2,890	4,201	3,000	3,000	
7050-0004	OTHER SALES-PURCH & SUPPORT SVCS-SUPPLIES	15,636	10,600	13,000	13,000	
7050-0005	OTHER SALES-GENERAL SERVICES	8,077	3,500	5,500	5,500	
7050-0007	OTHER SALES-DISASTER KITS	1,668				
7050-0010	OTHER SALES-FORMS & TAPES	276	135	100	100	
7050-0011	OTHER SALES-SCRAP METALS	135				ROAD
7050-0014	OTHER SALES-SUBCRIPTION-BOS AGENDA & MINUTES	123	45			
7050-0025	OTHER SALES-GIS PRODUCTS	18,479	12,200	25,000	25,000	
7050-0026	OTHER SALES-CORRECTIONAL HEALTH	3,147				
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES	2,358	2,000	2,500	2,500	
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES	246	500	500	500	ROAD
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES	1,200	647	637	637	MH/SUBSTANCE ABUSE
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES			10	10	MH/SUBSTANCE ABUSE
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES	1,206	300	300	300	WORKFORCE INCENTIVE
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES	310				CHILD SUPPORT
7060-0005	OTHER-CONTRIBUTION FROM MICKE GROVE TRUST FUND	125,817	104,898	190,800	190,800	CAPITAL OUTLAY
7060-0007	OTHER-OUTLAWED WARRANTS	37,524	30,000	50,000	50,000	
7060-0007	OTHER-OUTLAWED WARRANTS	2,618				ROAD
7060-0007	OTHER-OUTLAWED WARRANTS	315				CAPITAL OUTLAY
7060-0007	OTHER-OUTLAWED WARRANTS	38,946	3,492	3,492	3,492	MH/SUBSTANCE ABUSE
7060-0007	OTHER-OUTLAWED WARRANTS	10,021	4,000	4,000	4,000	WORKFORCE INCENTIVE
7060-0007	OTHER-OUTLAWED WARRANTS	275	8			RABIES TREATMENT
7060-0007	OTHER-OUTLAWED WARRANTS	21				SUPPLE LOCAL LAW ENF
7060-0007	OTHER-OUTLAWED WARRANTS	44				SHERIFF-NARC ENFORCE
7060-0007	OTHER-OUTLAWED WARRANTS	22,000				RECORDERS EQUIP/AUTO
7060-0007	OTHER-OUTLAWED WARRANTS	844				CHILD SUPPORT
7060-0008	OTHER-DCH VENDING MACHINE	715	300	300	300	
7060-0011	OTHER-RECOVERED DAMAGES	59,347	10,000	10,000	10,000	ROAD
7060-0012	OTHER-RECOVERED DAMAGES-JUV HALL PROPERTY	164				
7060-0014	OTHER-SEIU OFFICER SALARIES & F/B REIMBURSEMENTS	3,986				

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
7060-0014	OTHER-SEIU OFFICER SALARIES & F/B REIMBURSEMENTS	1,263	350			WORKFORCE INCENTIVE
7060-0016	OTHER-EDA TRANSFER	102,769	225,000	184,000	184,000	WORKFORCE INCENTIVE
7060-0018	OTHER-ENVIRONMENTAL CONSULTANTS REIMBURSEMENT	224,960	850,000	750,000	750,000	
7060-0020	OTHER-ABANDONMENT FEES	4,500	3,000	3,000	3,000	ROAD
7060-0021	OTHER-REFUNDS ON OUTSIDE AGENCY CONTRACTS	12,772	2,042			
7060-0024	OTHER-CINCO DEMAYO	3,815				MH/SUBSTANCE ABUSE
7060-0026	OTHER-RSVP PROGRAM INCOME			1,000	1,000	
7060-0028	OTHER-FEES RECEIVED FROM CO EMPLOYEE-HSA & MGCS	1,847	1,466	2,500	2,500	
7060-0033	NARCOTICS ENFORCEMENT DISTRIBUTION	17,194	232,000	60,000	60,000	DA-NARC ENFORCE
7060-0033	NARCOTICS ENFORCEMENT DISTRIBUTION	5,395	19,887	19,845	19,845	SHERIFF-NARC ENFORCE
7060-0035	RECOVERED DAMAGES-PARKS & RECREATION	25,538	500	500	500	
7060-0044	OTHER-LOCAL HEALTH LAB SERVICES-TUOLUMNE CO	24,992	20,000	20,000	20,000	
7060-0046	OTHER-CHILD RECOVERY REIMBURSEMENT	804	136			
7060-0051	VAPOR RECOVERY INSPECTION	28,817	32,000	16,000	16,000	
7060-0052	PERSONNEL-COPIES OF PERSONNEL DOCUMENTS	105	100	100	100	
7060-0053	OTHER-ENF AGENCY COST RECOVERY REIMBURSEMENT	22,808				
7060-0058	OTHER-VENDING MACHINE-ASSESSOR		140	140	140	
7060-0065	OTHER-WELFARE FRAUD RECOVERY	1,195	5,200	5,200	5,200	
7060-0066	OTHER-CRIMINAL JUSTICE FACILITY	62,640	810,749			CAPITAL OUTLAY
7060-0069	OTHER-CSA #11		3,600			
7060-0071	COURTHOUSE CONSTR FUND	908,517	1,021,930	2,770,116	2,770,116	CAPITAL OUTLAY
7060-0073	OTHER-ADMIN-BAD CHECK COLLECTION	33,947	31,726	31,000	31,000	
7060-0076	OTHER-GRAIN SCALE INSP FEES	5,038	4,916	6,134	6,134	
7060-0077	OTHER-EQUITABLE LIFE INSURANCE FEES	36,342	37,000	36,000	36,000	
7060-0078	OTHER-VENDING MACHINES-JUVENILE HALL	5,314	2,874	3,224	3,224	
7060-0079	OTHER-INSPECT/TEST WEIGHING/MEASURING DEVICES	137,781	135,700	145,691	145,691	
7060-0080	OTHER-VENDING MACHINES-PARKS & REC	3,358	4,000	4,000	4,000	
7060-0081	COUNTY SHARE-ABSENT PARENT COLLECTIONS	786,077	582,218	839,256	839,256	
7060-0082	OTHER-UNCLAIMED MONEY IN CO TREASURER	15,000	15,000	15,000	15,000	
7060-0083	REBATES & REFUNDS-PERMIT & INSPCETION SERVICES	1,863	543-			
7060-0084	OTHER-MISCELLANEOUS-PUBLIC HEALTH	18,268	20,000	13,000	13,000	
7060-0085	DISTRICT ATTORNEY CONSUMER FRAUD RECOVERY	22,860				
7060-0086	DA-PLANNING ENFORCEMENT		60,000			
7060-0094	REBATES & REFUNDS-PUBLIC HEALTH	325	300			
7060-0096	REBATES & REFUNDS	100				
7060-0098	OTHER-MISCELLANEOUS	43,388	25,000	30,000	30,000	
7060-0098	OTHER-MISCELLANEOUS	44,101	10,000	10,000	10,000	ROAD
7060-0098	OTHER-MISCELLANEOUS		8			RABIES TREATMENT
7060-0098	OTHER-MISCELLANEOUS	179				CHILD SUPPORT
7060-0099	REVENUE TO BE ABATED	71,629-				
7060-0099	REVENUE TO BE ABATED	15,588				MH/SUBSTANCE ABUSE
7060-0099	REVENUE TO BE ABATED		840			RABIES TREATMENT
7060-0099	REVENUE TO BE ABATED	4,798-				CHILD SUPPORT
7060-0114	OTHER-DONATION FOR CHILD ADVOCACY CNTR CONSTRUCTIO		903,500			CAPITAL OUTLAY
7060-0116	BUILDING INSP-BAD CHECK FEES	453	200			
7060-0118	PARKS & REC-BAD CHECK FEES	178	200	100	100	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

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7060-0120	TREASURER-BAD CHECK FEES	19,126	15,000	18,000	18,000	
7060-0126	OTHER-TAX COLLECTOR OVERAGE FUND	5,000	5,000	5,000	5,000	
7060-0133	OTHER-MISCELLANEOUS-SUBSTANCE ABUSE	81,571	128,026	128,026	128,026	MH/SUBSTANCE ABUSE
7060-0141	PROBATION RET'D CHECK FEE	2,008	2,215	2,500	2,500	
7060-0152	OTHER COPIES OF CORONER'S REPORTS	2,051	2,469	7,500	7,500	
7060-0160	OTHER-CAR SEAT PROGRAM	13,640	15,000			
7060-0163	RECORDER/CLERK-BAD CHECK FEES	3,797	3,000	3,000	3,000	
7060-0176	OTHER-VICTIM/WITNESS REIMBURSEMENT	22,765	22,765	22,765	22,765	
7060-0179	OTHER-CORONER TISSUE BANK FEES	12,339	3,151	3,200	3,200	
7060-0213	OTHER-CLIENT DAILY FEES-ADAP	17,122	25,000	25,000	25,000	
7060-0224	OTHER-RESTITUTION	2,277	963			RABIES TREATMENT
7060-0237	OTHER-REV FR COUNTIES	94,852	105,000	105,000	105,000	MH/SUBSTANCE ABUSE
7060-0241	OTHER-SHERIFF PATROL MISC	45,000				
7060-0244	PARTNERSHIP FOR PUBLIC HEALTH	3,334	165,000			
7060-0245	UTILITY DISTRICT RECONNECTION FEES	300				
7060-0249	OTHER-MISC-INNERVOICE	94,856	80,000	80,000	80,000	MH/SUBSTANCE ABUSE
7060-0250	OTH-REACH DIABETIC PROGRAM	100,876	245,000	144,156	144,156	
7060-0251	OTHER-MIP SPECIAL PROJECT	500				
7060-0254	OTHER-MISCELLANEOUS-SHERIFF	78,261	143,537			
7060-0255	REBATES & REFUNDS-CORRECTIONAL HEALTH	11,032	10,000	10,000	10,000	
7060-0256	MISCELLANEOUS-JUVENILE COORDINATION	82,859	91,558	104,033	104,033	
7060-0257	OTHER-EMERGENCY SERVICES	190				
7060-0260	MISC REV-REFUND FROM CAPITAL CASES	91,383	63,500	110,000	110,000	
7060-0263	OTHER-ENF AGENCY COST RECOVERY REIMBURSEMENT	50,398	46,200	46,200	46,200	
7060-0264	OTHER-REIMB FROM ENVIRONMENTAL HLTH TR	44,000	100,000	103,818	103,818	
7060-0266	OTHER-ENVIRONMENTAL HEALTH OVERAGES	32				
7060-0267	OTHER-LOAN PROCEEDS			3,181,751	3,181,751	
	TOTAL MISCELLANEOUS REVENUES	5,589,460	6,851,660	9,383,394	9,383,394	
	OPERATING TRANSFERS IN					
8001-0000	OPERATING TRANSFERS			146,294	146,294	
8001-0001	OPERATING TRANSFERS FROM GENERAL FUND	6,549,830	626,500	1,550,000	1,550,000	CAPITAL OUTLAY
8001-0001	OPERATING TRANSFERS FROM GENERAL FUND	784,458	738,276	870,148	870,148	RABIES TREATMENT
8001 0001	OPERATING TRANSFERS FROM GENERAL FUND	1,327,702	5,097,610	5,917,654	5,917,654	CONTINGENCY
8001-0001	OPERATING TRANSFERS FROM GENERAL FUND	114,524	116,061	126,004	126,004	LIBRARY
8001-0001	OPERATING TRANSFERS FROM GENERAL FUND			339,401	339,401	CHILD SUPPORT
8001-0002	OPERATING TRANSFERS FROM CONTINGENCY FUND	922,133	1,673,591			
8001 0009	OPERATING TRF FROM GEN FD FOR SUB ABUSE	617,998	593,739	492,023	492,023	MH/SUBSTANCE ABUSE
8001-0012	OPERATING TRANSFERS FROM GEN FD-PUBLIC HEALTH	70,000	70,000	70,000	70,000	RABIES TREATMENT
8001-0017	OPERATING TRANSFERS FROM EQUIP AUTOMATION FUND	48,000	49,500	51,138	51,138	
8001-0018	OPERATING TRANSFERS FROM DA/NARCOTICS ENFORCE	70,000	232,000	60,000	60,000	
8001-0019	OPERATING TRANSFERS FROM ASSESSORS AUTOMATION TR	28,250	102,300	102,300	102,300	
8001-0021	OPER TRF FROM SHERIFF/CAL ID TRUST		50,000	50,000	50,000	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
8001-0026	OPER TRF FROM AB1288-MENTAL HEALTH TR	1,631,674	1,631,674	1,626,448	1,626,448	MH/SUBSTANCE ABUSE
8001-0028	OPER TRF FROM AB1288-HEALTH SERVICE TR	331,881	331,881	331,881	331,881	
8001-0040	OPER TR-SOC SVC TR-FOSTER CARE	907,039	744,417	861,019	861,019	
8001-0049	OPER TR-G/F TO H & PH TR-VLF	508,553	480,000	350,000	350,000	
8001-0050	OPER TRANSF-HOSP SUPPORT OF OTHER HEALTH SVCS	14,699,595	29,700,000	31,500,000	31,500,000	
8001-0057	OPER TRF-FROM AB1288 VLF-MENTAL HEALTH	5,367,939	3,853,508	4,374,617	4,374,617	MH/SUBSTANCE ABUSE
8001-0081	OPER TRF-HOSPITAL COP PROJECT-LOAN REPAYMENT	7,544,598	7,604,202	7,633,034	7,633,034	
8001-0090	OPER TRF-MENTAL HEALTH	3,406,931	13,926,528	5,781,236	5,781,236	CAPITAL OUTLAY
8001-0091	OPER-TRF-FR HSA (0694)	500,403	54,000	82,098	82,098	CAPITAL OUTLAY
8001-0108	OPER TRF-FAMILY SUPPORT	1,387	2,920	229,940	229,940	CAPITAL OUTLAY
8001-0115	OPER TRF-FR CONTG-JJS (010203)	98,687				LOCAL LAW ENF GRANT
8001-0121	OPER TRF FR FISH & GAME	6,000	6,000	6,000	6,000	
8001-0122	OPER TR FR CHILDREN & FAMILIES COMMISSION	362,611	607,398	677,575	677,575	CHILDREN & FAMILIES
8001-0123	OPER TRF FRM SHERIFF AUTOMATED FINGERPRINT ID TR	86,498	624,561	491,706	491,706	
8001-0131	OPER TRF-FR CHILDREN & FAMILIES COMM (34901-01)	148,040	464,000	1,908,449	1,908,449	
8001-0137	OPER TRF FR EXESS INCENTIVE TR (020301)	17,500	38,324			CHILD SUPPORT
8001-0140	OPER TRF-FR COM INFRASTRUCTURE FD	138,401	150,000	1,137,634	1,137,634	ROAD
8001-0141	OPER TRF-FR PARK ACTIVITY TRUST	2,600		133,012	133,012	
8001-0143	OPER TRF-FR AGR-GLASSY-WINGED SHARPSHOOTER PREV TR	6,463	7,000	2,535	2,535	
8001-0146	OPER TRF FR-VITAL STATISTICS TRUST	34,000	34,000	34,000	34,000	
8001-0148	OPER TRF-FR TOBACCO SETTLEMENT TRUST	6,391,020	7,531,071	5,968,490	5,968,490	
8001-0149	OPER TRF-FR TOBACCO STTLMNT BDGT-HLTH CARE PROJ	4,212,346	2,761,071	1,218,490	1,218,490	CAPITAL OUTLAY
8001-0150	OPER TRF-FR TOBACCO STTLMNT BDGT-COUNTY PROJ	250,000	250,000	250,000	250,000	CAPITAL OUTLAY
8001-0151	OPER TRF-FR TOBACCO SETTLEMENT BUDGET-RD PROJ	330,000	120,000	500,000	500,000	ROAD
8001-0152	OPER TRF-FR TOBACCO SETTLEMENT BDGT-AUTO PROJ	1,198,086				
8001-0152	OPER TRF-FR TOBACCO SETTLEMENT BDGT-AUTO PROJ		3,900,000	3,500,000	3,500,000	
8001-0159	OPERATING TRANSFER-COMMISSARY	129,268	130,256	135,000	135,000	
8001-0160	OPERATING TRANSFER-INMATE WELFARE TRUST	712,944	910,805	1,000,000	1,000,000	
8001-0161	OPERATING TRANSFER-AGRICULTURE STORES TRUST	16,125	21,500	32,011	32,011	
8001-0162	OPERATING TRANSFER-FROM ROAD DISTRICTS	680,240	700,000	499,000	499,000	ROAD
8001-0163	OPERATING TRANSFER-FROM CHILD RESTRAINT PROG			43,700	43,700	
8001-0164	OPERATING TRANSFER-AGR INSP TRUST	237,264	362,268	477,900	477,900	
8001-0166	OPER TRF-FR PARK EDNOWMENT TR	8,412	74,458	470,040	470,040	CAPITAL OUTLAY
8001-0169	OPER TRF FR-MOTOR POOL-LOAN REPAYMENT	24,382	24,382	24,382	24,382	
8001-0170	OPER TRF FR-FAMILY SUPPORT-LOAN REPAYMENT	335,391	332,668	335,573	335,573	
8001-0171	OPER TRF-FR EQUIPMENT/AUTOMATION FD	43,000	106,117	148,466	148,466	
8001-0172	OPER TRF FROM CASUALTY INSURANCE TRUST		30,500	91,817	91,817	
8001-0172	OPER TRF FROM CASUALTY INSURANCE TRUST	1,100,585				CAPITAL OUTLAY
8001-0173	OPER TRANS-FR TOBACCO SETTLEMENT BDGT-HLTH ACCESS	400,588	500,000	500,000	500,000	
8001-0174	OPER TRF-FR AGR INSP TRUST TO GWSS		11,580	2,535	2,535	
8001-0175	OPER TRF-FROM PARK DONATION TRUST	43,405		100,000	100,000	
8001-0178	OPERTRF FR-JAIL INDUSTRIES TRUST	87,086	81,679	82,000	82,000	
8001-0182	OPER TRF FR-TTC EQUIP MAINT FD	424,190				
8001-0183	OPER TRF FR SPEC DISTRICTS-BOS	45,382				
8001-0185	OPER TRF FR PUBLIC HEALTH (0936)		90,000			CAPITAL OUTLAY
	TOTAL OPERATING TRANSFERS IN	63,003,409	87,548,345	82,315,550	82,315,550	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	FUND (GENERAL UNLESS OTHERWISE NOTED)
	GRAND TOTAL	693,679,681	758,029,246	764,885,790	764,885,790	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 7
SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

SUMMARIZATION BY FUNCTION:	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
GENERAL	100,273,620	169,711,680	182,843,345	84,896,995
PUBLIC PROTECTION	173,381,819	187,038,416	189,039,141	188,472,179
PUBLIC WAYS & FACILITIES	38,026,207	63,313,134	66,006,733	66,006,733
HEALTH & SANITATION	138,731,053	185,516,216	167,228,647	167,228,647
PUBLIC ASSISTANCE	236,876,466	244,439,756	242,309,305	242,309,305
EDUCATION	4,069,398	4,300,656	4,084,526	4,084,526
RECREATION	2,905,880	3,316,949	3,264,648	3,264,648
CONTINGENCY RESERVE				
LAW & JUSTICE	1,100,984	2,070,309	15,489,050	15,489,050
TOTAL FINANCING REQUIREMENTS	695,365,427	859,707,116	870,265,395	771,752,083

SUMMARIZATION BY FUND:	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
01 GENERAL	525,186,232	566,019,111	563,261,954	562,694,992
02 ROAD	32,656,017	49,399,961	43,843,600	43,843,600
04 CAPITAL OUTLAY	17,333,356	82,298,699	105,222,751	7,276,401
05 FISH AND GAME	29,973	11,787	35,000	35,000
07 MH/SUBSTANCE ABUSE	72,023,998	96,206,728	74,555,606	74,555,606
08 WORKFORCE INCENTIVE	17,507,932	20,405,010	17,415,577	17,415,577
10 RABIES TREATMENT	761,457	1,229,078	1,149,467	1,149,467
11 CONTINGENCY	1,089,006	2,070,309	15,500,000	15,500,000
13 ROAD DIST # 1	442,719	619,967	714,523	714,523
14 ROAD DIST # 2	336,867	632,083	2,948,782	2,948,782
15 ROAD DIST # 3	583,765	795,021	995,437	995,437
16 ROAD DIST # 4	1,395,452	1,965,060	3,421,698	3,421,698
17 ROAD DIST # 5	1,035,078	1,123,718	2,455,928	2,455,928
18 LIBRARY	3,604,330	3,828,826	3,654,755	3,654,755
20 SUPPLE LOCAL LAW ENF	2,508,239	3,028,523	2,688,644	2,688,644
24 LOCAL LAW ENF GRANT	561,373	625,752	491,568	491,568
34 DA-NARC ENFORCE	70,000	232,000	60,000	60,000
35 SHERIFF-NARC ENFORCE	26,128	33,629	47,746	47,746
37 RECORDERS EQUIP/AUTO	1,167,712	828,611	715,508	715,508
38 CHILD SUPPORT	14,633,752	16,018,904	16,076,450	16,076,450
39 COMMUN INFRA-STRUCT	779,353	7,914,090	11,010,759	11,010,759
41 CHILDREN & FAMILIES	355,189	607,398	677,575	677,575
47 SUB ABUSE/CRIME PREV	1,277,499	3,812,851	3,322,067	3,322,067
TOTAL FINANCING REQUIREMENTS	695,365,427	859,707,116	870,265,395	771,752,083

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
GENERAL				
LEGIS & ADMIN				
01 010100 BOARD OF SUPERVISORS	1,232,791	1,296,807	1,514,524	1,514,524
01 010105 MOUNTAIN HOUSE CSD	283			
01 010110 BOARD OF SUPERVISORS-DISTRICT 1			100,000	100,000
01 010120 BOARD OF SUPERVISORS-DISTRICT 2			100,000	100,000
01 010130 BOARD OF SUPERVISORS-DISTRICT 3			100,000	100,000
01 010140 BOARD OF SUPERVISORS-DISTRICT 4			100,000	100,000
01 010150 BOARD OF SUPERVISORS-DISTRICT 5			100,000	100,000
01 010200 COUNTY ADMINISTRATOR	2,247,982	1,750,324	1,886,125	1,886,125
01 010202 CAPITAL PROJECTS	100,902	76,031	50,000	50,000
24 010204 GANG OUTREACH PROGRAM LLEBG	531-			
01 010206 CAO-JUVENILE JUSTICE SYSTEM COORDINATION	166,017	183,116	208,066	208,066
08 010305 EMPLOYMENT & ECONOMIC DEVELOPMENT	17,507,932	20,405,010	17,415,577	17,415,577
01 010900 INFORMATION SYSTEMS DIVISION	4,462,263	4,373,797	919,212	919,212
01 010910 HUMAN RESOURCES/FINANCIAL INFO SYSTEM	3,968,408	7,505,293	3,500,000	3,500,000
FINANCE				
01 010800 AUDITOR-CONTROLLER	2,432,219	2,693,017	2,394,771	2,394,771
01 010804 OPERATING TRANSFERS	9,305,648	6,462,386	8,677,203	8,677,203
01 010805 TOBACCO SETTLEMENT	6,391,020	7,531,071	5,968,490	5,968,490
01 011000 TREASURER-TAX COLLECTOR	2,132,044	2,129,514	2,548,473	2,548,473
01 011100 ASSESSOR	5,637,569	6,156,560	6,500,962	6,500,962
01 011103 ASSESSOR-AB818	793,676	948,183	818,686	818,686
01 011200 PURCHASING/SUPPORT SERVICES	1,067,299	947,813	828,871	828,871
01 011600 OFFICE OF REVENUE AND RECOVERY	1,318,253	1,414,140	1,548,846	1,548,846
COUNSEL				
01 011800 COUNTY COUNSEL	592,681	771,120	902,880	902,880
PERSONNEL				
01 012400 HUMAN RESOURCES	1,189,578	1,391,143	1,370,548	1,370,548
01 012410 EQUAL OPPORTUNITY PROGRAM	211,666	229,290	262,882	262,882
01 012500 LABOR RELATIONS	97,935			
ELECTIONS				
01 013000 REGISTRAR OF VOTERS	2,052,022	2,640,313	1,957,677	1,957,677
PROPERTY MANAGEMENT				
01 014200 FACILITIES MANAGEMENT	4,667,784	5,789,915	5,171,657	5,171,657

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
PLANT ACQUISITION				
04 014800 PUBLIC IMPROVEMENT	17,333,356	82,298,699	105,222,751	7,276,401
PROMOTION				
01 015400 ECONOMIC PROMOTION	172,328	138,509	108,680	108,680
OTHER GENERAL				
01 016000 SURVEYOR	396,358	535,500	622,302	622,302
01 016500 REBATES, REFUNDS AND-DAMAGES	37,724	30,000	42,500	42,500
01 018000 BUILDING USE ALLOWANCE AND DEBT SERVICE	14,758,413	12,014,129	11,901,662	11,901,662
TOTAL GENERAL	100,273,620	169,711,680	182,843,345	84,896,995
PUBLIC PROTECTION				
JUDICIAL				
01 020200 DISTRICT ATTORNEY	11,568,972	12,091,881	13,106,875	12,695,102
01 020201 DISTRICT ATTORNEY-CAREER CRIM PROJ	165,488	177,585	161,057	161,057
01 020202 D A-REAL ESTATE FRAUD PROSECUTION			146,294	146,294
01 020203 DISTRICT ATT-VICTIM WITNESS PROGRAM	509,310	632,661	590,256	590,256
01 020205 DIST ATTY-VICTIM ASSISTANCE CENTER	526,854	592,743	592,743	592,743
01 020208 D A-MAJOR NARCOTICS VENDOR SUPPRESS	124,424	145,148	123,145	123,145
01 020209 DISTRICT ATTORNEY-CHILD ABDUCTION UNIT	293,408	476,168	199,201	199,201
34 020210 NARCOTICS ENFORCEMENT	70,000	232,000	60,000	60,000
01 020211 DA-VIOLENCE AGAINST WOMEN VERTCL PROSEC UNIT	161,179	138,158	108,812	108,812
01 020212 D A-AUTO INSURANCE FRAUD PROSECUTION	203,292	261,169	142,640	142,640
01 020213 ANTI-DRUG ABUSE ENFORCEMENT PROGRAM	591,700	642,612	574,432	574,432
01 020215 SPOUSAL ABUSE PROSECUTION PROGRAM	120,062	105,437		
01 020216 DA-WORKERS COMP INS FRAUD PROSECUTION	360,437	475,667	298,235	298,235
01 020217 D A-PUBLIC ASSISTANCE FRAUD PROSECUTION	708,922-	374,667	1,257,741	1,257,741
01 020218 D A STATUTORY RAPE PROSECUTION	178,450	178,252	135,000	135,000
01 020219 D A AUTOMOBILE THEFT PROSECUTION PROGRAM	359,752	438,697	428,129	428,129
01 020220 DA-THREAT MGMT/STALKING OF VERTICLE PROSEC PROG	157,355	151,518	140,000	140,000
01 020221 DA-ELDER ABUSE VERTICAL PROSECUTION PROGRAM	118,872	229,729	155,000	155,000
01 020222 DA-RURAL CRIMES PREVENTION PROGRAM	385,111	332,112	284,125	284,125
01 020223 DA-CHILD ABUSE VERTICAL PROSECUTION PROG		75,000	150,000	150,000
01 020226 DA-ELDER ABUSE ADVOCACY PROGRAM	150,811	171,338	110,000	110,000
01 020227 DA-DUI PROSECUTOR TRNG & ED PROG	193,080	166,492	276,402	276,402

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
01 020228 DA-INVESTIGATOR-ADULT PROTECTIVE SERVICES	97,275-			
01 020230 D A-PROJECT SENTRY			245,895	245,895
38 020301 SJC-DEPT OF CHILD SUPPORT SVCS	14,633,752	16,018,904	16,076,450	16,076,450
01 020400 PUBLIC DEFENDER	7,599,504	8,267,663	9,030,001	8,874,812
01 020401 VERTICAL DEFENSE OF INDIGENTS PROJ	129,078	125,910		
20 020700 COPS-SLESF-AB3229-DIST ATTY	121,584	364,191	200,806	200,806
01 021000 GRAND JURY	55,356	71,795	54,348	54,348
01 021200 PRETRIAL SERVICES	487,807	483,810	559,406	559,406
01 021201 ALCOHOL/DRUG ALTERNATIVE PROGRAM	385,309	413,180	431,122	431,122
01 021300 COURT ASSIGNED COUNSEL	2,541,405	2,690,239	2,690,239	2,690,239
01 021500 NEW DIRECTIONS	352,705	374,652	386,994	386,994
01 021658 SHERIFF-UNIFIED COURT SECURITY	4,256,926	4,225,959	4,682,254	4,682,254
01 027400 COUNTY SUPPORT TO COURTS	11,518,645	11,553,611	11,780,008	11,780,008
POLICE PROTECTION				
20 020500 COPS-SLESF-AB3229-PATROL	311,617	238,711	243,184	243,184
01 021601 SHERIFF - STC TRAINING	132,667	135,216	135,235	135,235
01 021602 SHERIFF-BOATING SAFETY	982,333	963,604	895,352	895,352
01 021603 SHERIFF-SCHOOL RESOURCE OFFICER-STOCKTON		56,714	84,601	84,601
01 021604 SHERIFF - SCHOOL OFFICER - LINDEN	90,338	83,849		
01 021605 SHERIFF - SCHOOL OFFICER - LINCOLN	86,417	46,518		
35 021606 SHERIFF-NARCOTICS ENFORCEMENT	18,096	6,629	20,745	20,745
35 021607 SHERIFF NARCOTICS-FED-DOJ	8,032	27,000	27,001	27,001
01 021608 SHERIFF-ABANDONED WATERCRAFT	147,883	5,553-		
01 021609 SHERIFF-CAL MMET	2,470,855	2,342,945		
01 021610 SHERIFF-AUTOMATED FINGERPRINT ID	303,224	624,561	491,706	491,706
01 021611 SHERIFF-COMMUNITY LIAISON DEPUTY	121,802			
01 021612 SHERIFF-METH TASK FORCE	95,417			
01 021613 SHERIFF-HI-TECH CRIMES TASK FORCE	79,617	97,844	100,639	100,639
01 021614 SHERIFF-RURAL CRIME TASK FORCE GRANT	69,688-	16,973-		
01 021616 SHERIFF-HIRING POOL	824,663	188,000	144,620	144,620
01 021617 SHERIFF-OFF-HIGHWAY ENFORCEMENT GRANT	13,313	114,876		
01 021620 SHERIFF-PATROL	15,115,037	15,464,101	14,528,687	14,528,687
01 021622 SHERIFF-COMMUNICATIONS	3,502,624	4,252,553	3,698,418	3,698,418
01 021625 SHERIFF-COPS MORE-CAD PROJECT	1,561,187	1,220,753		
01 021626 SHERIFF-DETECTIVES	4,272,586	4,404,355	4,290,163	4,290,163
01 021628 SHERIFF-RECORDS	2,332,947	2,392,713	2,608,822	2,608,822
01 021650 SHERIFF-LATHROP POLICE CONTRACT	1,498,155	1,540,735	1,704,428	1,704,428
DETENTION & CORRECTION				
20 020600 COPS-SLESF-AB3229-CUSTODY	160,238	303,942	202,806	202,806
01 022600 SHERIFF-CUSTODY	31,043,982	31,016,938	32,643,744	32,643,744
01 022620 SHERIFF-WORK PROGRAM	661,398	806,024	1,044,558	1,044,558
01 022621 CORRECTIONAL HEALTH SERVICES	5,219,987	5,906,729	5,649,761	5,649,761

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
01 022700 PROBATION-JUVENILE	4,216,207	4,237,700	4,246,122	4,246,122
01 022702 PROBATION-ADULT	3,009,232	3,367,322	3,470,157	3,470,157
01 022708 PROBATION-STC TRAINING PROGRAM	123,413	150,000	134,820	134,820
01 022745 PROBATION-ADMINISTRATION	1,750,780	1,695,494	2,227,905	2,227,905
01 022755 PROBATION-TANF	1,358,067	1,569,094	1,488,817	1,488,817
01 022760 OCJP-JAIBG-SOUTH STOCKTON CO-OP	64,689	60,646	58,063	58,063
01 022800 JUVENILE DETENTION	7,465,633	8,764,038	9,900,745	9,900,745
FLOOD CONTROL				
01 024100 FLOOD CHANNEL MAINTENANCE	99,658-	1		
PROTECTIVE INSPECTION				
01 024700 AGRICULTURAL COMMISSIONER	2,564,080	2,743,787	3,116,637	3,116,637
01 024701 GLASSY-WINGED SHARPSHOOTER PREVENTION	377,668	359,580	346,070	346,070
01 024900 SEALER OF WEIGHTS AND MEASURES	353,243	400,502	396,372	396,372
01 025600 COMMUNITY DEVELOPMENT SERVICES	5,263,089	6,867,481	6,708,403	6,708,403
OTHER PROTECTION				
24 020224 YOUTH GUN VIOLENCE REDUCTION LLEBG	71,942	80,000	69,146	69,146
01 021635 SHERIFF-CIVIL	1,244,566	1,080,692	1,088,822	1,088,822
01 021640 SHERIFF-CORONER/MORGUE	885,483	903,506	882,011	882,011
01 021645 SHERIFF-ADMIN/SUPPORT SERVICES	3,516,575	3,710,793	3,619,026	3,619,026
20 022300 NEIGHBORHOOD SERVICE CENTERS (CAO)	812,124	888,205	794,186	794,186
24 022714 GANG VIOLENCE INTERV LLEBG	63,728	63,761	81,719	81,719
24 022724 KIDS ALC/DRUG ALTERN LLEBG	152,400	168,066	76,638	76,638
24 022733 YOUTH ACCOUNTABILITY LLEBG FD 24	111,791	132,879	121,005	121,005
24 022734 STKN JUVENILE CO-OP LLEBG	102,539	124,150	119,276	119,276
01 022765 PROBATION-COMMUNITY JUSTICE CONFERENCING	154,497	219,545		
01 022770 PROBATION-POSITIVE YOUTH ALTERNATIVES	114,231	205,562	199,445	199,445
20 022781 CROSSROADS	525,956	504,176	510,814	510,814
20 022782 PROBATION OFFICERS ON CAMPUS	227,534	310,472	301,485	301,485
20 022783 PROB FAMILY-FOCUSED INTERVENTION	349,186	418,826	435,363	435,363
01 024600 NEIGHBORHOOD PRESERVATION	5,557,601	7,953,651	8,889,029	8,889,029
01 025700 SHERIFF-PUBLIC ADMINISTRATOR	225,908	247,652	287,915	287,915
01 025900 RECORDER-COUNTY CLERK	1,251,787	1,519,347	1,569,675	1,569,675
37 025901 RECORDERS-EQUIPMENT/AUTOMATION	1,167,712	828,611	715,508	715,508
01 026000 EMERGENCY SERVICES	961,702	1,173,384	2,172,686	2,172,686
10 026300 ANIMAL CONTROL DIVISION	761,457	1,229,078	1,149,467	1,149,467
05 026500 FISH & GAME PROPAGATION	29,973	11,787	35,000	35,000
01 026700 LAFCO CONTRIBUTION	100,000	100,000	100,000	100,000
24 027524 JUVENILE DRUG COURT	47,526	56,896	34,734	34,734
TOTAL PUBLIC PROTECTION	173,381,819	187,038,416	189,039,141	188,472,179

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
PUBLIC WAYS & FACILITIES				
PUBLIC WAYS				
02 030101 PUBLIC WORKS-ADMINISTRATION	2,131,316	2,738,725	2,851,503	2,851,503
02 030103 PUBLIC WORKS-ENGINEERING	5,682,591	6,160,298	7,777,868	7,777,868
02 030104 PUBLIC WORKS-EQUIPMENT MAINT	1,690,894	1,163,886	922,937	922,937
02 030105 PUBLIC WORKS-ROAD MAINT	7,503,967	9,772,817	10,122,311	10,122,311
02 030106 PUBLIC WORKS-CONSTRUCTION	12,482,642	28,364,551	20,528,720	20,528,720
02 030108 PUBLIC WORKS-DEVELOPMENT SERVICES	3,164,607	1,199,684	1,640,261	1,640,261
01 030200 ROAD FUND SERVICES-CONTRIBUTION	790,783	863,234	616,006	616,006
01 030400 FLOOD CONTROL & WATER CONSERVATION	5,935			
01 030600 WATER RESOURCES	238			
13 031300 ROAD DISTRICT NO 1	442,719	619,967	714,523	714,523
14 031400 ROAD DISTRICT NO 2	336,867	632,083	2,948,782	2,948,782
15 031500 ROAD DISTRICT NO 3	583,765	795,021	995,437	995,437
16 031600 ROAD DISTRICT NO 4	1,395,452	1,965,060	3,421,698	3,421,698
17 031700 ROAD DISTRICT NO 5	1,035,078	1,123,718	2,455,928	2,455,928
39 039900 COMMUNITY INFRA STRUCTURE PROG	765,282	7,814,150	10,790,759	10,790,759
39 039901 COMMUNITY INFRA STRUCTURE-FLAG CITY	14,071	99,940	220,000	220,000
TOTAL PUBLIC WAYS & FACILITIES	38,026,207	63,313,134	66,006,733	66,006,733
HEALTH & SANITATION				
HEALTH				
07 040300 MENTAL HEALTH PHARMACY	5,887,723	6,766,166	7,022,316	7,022,316
07 040500 MENTAL HEALTH SERVICES	54,091,628	76,305,843	54,135,969	54,135,969
07 040600 OFFICE OF SUBSTANCE ABUSE	12,044,647	13,134,719	12,944,803	12,944,803
01 041000 PUBLIC HEALTH	16,593,323	19,857,396	18,956,032	18,956,032
07 041200 CONSERVATOR SERVICES			452,518	452,518
01 041500 CALIFORNIA CHILDRENS SERVICES	2,791,070	4,054,106	4,746,367	4,746,367
47 041600 SUBSTANCE ABUSE & CRIME PREVENTION ACT OF 2000	1,277,499	3,812,851	3,322,067	3,322,067
01 042000 ENVIRONMENTAL HEALTH	2,312,056	5,470,043	6,164,118	6,164,118
41 049100 FIRST 5 SAN JOAQUIN	355,189	607,398	677,575	677,575
01 049400 HEALTH CARE CONTRIBUTION	42,886,928	55,007,694	58,306,882	58,306,882
01 049500 COMMUNITY HEALTH CARE ACCESS	400,575	500,000	500,000	500,000
SANITATION				
01 040800 UTILITY DISTRICTS	90,415			

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
TOTAL HEALTH & SANITATION	138,731,053	185,516,216	167,228,647	167,228,647
PUBLIC ASSISTANCE				
ADMINISTRATION				
01 050101 HSA-ADMINISTRATION	95,985,269	101,262,051	93,854,205	93,854,205
AID PROGRAMS				
01 050106 HSA-AID TO FAMILIES WITH DEP CHILDREN	79,506,657	78,230,632	78,517,180	78,517,180
01 050107 HSA-AFDC-FOSTER CARE	27,510,165	26,171,053	26,537,589	26,537,589
01 050108 HSA-AID FOR THE ADOPTION OF CHILDREN	10,745,126	11,363,496	12,727,116	12,727,116
01 050118 HSA-HOME MAKER SERVICES	8,234,353	11,528,505	13,797,761	13,797,761
01 050124 HSA-INDOCHINESE REFUGEE PROGRAM	25,973	40,000	30,000	30,000
01 050132 HSA-TEMPORARY HOMELESS SHELTER	589,533	583,083	611,879	611,879
GENERAL RELIEF				
01 050110 HSA-GENERAL RELIEF	2,366,340	2,290,806	2,361,821	2,361,821
01 053300 BURIALS	24,744	15,486	31,900	31,900
VETERANS SERVICE				
01 055600 VETERANS SERVICE OFFICE	292,865	283,941	274,010	274,010
OTHER ASSISTANCE				
01 053900 MARY GRAHAM CHILDREN'S SHELTER	4,171,211	4,666,486	6,010,005	6,010,005
01 054000 COMMUNITY SERVICES	205,922	189,449	142,087	142,087
01 054101 AGING & COMMUNITY SERVICES	7,218,308	7,814,768	7,413,752	7,413,752
TOTAL PUBLIC ASSISTANCE	236,876,466	244,439,756	242,309,305	242,309,305
EDUCATION				
LIBRARY SERVICES				
18 060900 COUNTY LIBRARY	3,604,330	3,828,826	3,654,755	3,654,755

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
01 060901 LIBRARY ADMINISTRATIVE SERVICES	114,524	116,061	126,004	126,004
AGRICULTURE EDUCATION				
01 061500 COOPERATIVE EXTENSION	350,544	355,769	303,767	303,767
TOTAL EDUCATION	4,069,398	4,300,656	4,084,526	4,084,526
RECREATION				
RECREATION				
01 070300 PARKS & RECREATION	2,744,334	3,168,327	3,153,181	3,153,181
CULTURAL SERVICES				
01 070800 CULTURAL SERVICES	161,546	148,622	111,467	111,467
TOTAL RECREATION	2,905,880	3,316,949	3,264,648	3,264,648
CONTINGENCY RESERVE				
TOTAL CONTINGENCY RESERVE				
LAW & JUSTICE				
RESERVE				
11 106600 PROVISION FOR CONTINGENCIES	1,089,006	2,070,309	15,500,000	15,500,000
LEGIS & ADMIN				
24 010203 JJS TRAIN-TECH ASSIST & EVAL LLEBG/96	11,978		10,950-	10,950-
TOTAL LAW & JUSTICE	1,100,984	2,070,309	15,489,050	15,489,050

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 2001-2002	EST/ACT 2002-2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
GRAND TOTAL COUNTY BUDGET	695,365,427	859,707,116	870,265,395	771,752,083

Position Detail

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 010100 - BOARD OF SUPERVISORS						
7216	CHAIRMAN BRD OF SUPERVISORS	$2,777.10	1	1	1	EXEMPT CLASS
7212	BOARD OF SUPERVISORS	$2,479.55	4	4	4	EXEMPT CLASS
7096	CLERK OF THE BOARD	70.00	1	1	1	SENIOR MANAGEMENT
9041	-SENIOR LEGISLATIVE ASSISTANT	67.30	4	4	4	CONFIDENTIAL
9040	-LEGISLATIVE ASSISTANT	64.50	1	1	1	CONFIDENTIAL
9014	BOARD SECRETARY	60.10	2	2	2	CONFIDENTIAL
9003	SENIOR DEPUTY CLERK OF THE BOARD	60.10	1	1	1	CONFIDENTIAL
9002	-DEPUTY CLERK OF THE BOARD II	58.50	2	2	2	CONFIDENTIAL
9001	-DEPUTY CLERK OF THE BOARD I	57.20				CONFIDENTIAL
	ALLOCATED TOTAL		16	16	16	
BUDGET UNIT - 010105 - MOUNTAIN HOUSE CSD						
9100	MOUNTAIN HOUSE GENERAL MANAGER	80.60	1	1	1	EXECUTIVE
9106	MOUNTAIN HOUSE PUBLIC WORKS MANAGER	78.40	1	1	1	SENIOR MANAGEMENT
9154	MOUNTAIN HOUSE DEVELOPMENT MANAGER	77.40	1	1	1	SENIOR MANAGEMENT
9999	MOUNTAIN HOUSE OPER & MAINT MANAGER	77.40	1	1	1	SENIOR MANAGEMENT
9091	MOUNTAIN HOUSE BUSINESS ADMINISTRATOR	74.70	1	1	1	SENIOR MANAGEMENT
2035	-ENGINEER IV	72.80	1	1	1	PROFESSIONAL
2034	-ENGINEER III	71.30		1 *	1 *	PROFESSIONAL
2033	-ENGINEER II	69.80				PROFESSIONAL
2032	-ENGINEER I	66.80				PROFESSIONAL
3012	MOUNTAIN HOUSE PUBLIC WORKS INSPECTOR	66.30	1	1	1	PARA-PROF & TECH
0038	DISTRICT SECRETARY	63.50	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
2024	ENGINEERING ASSISTANT III	69.50		1 *	1 *	PARA-PROF & TECH
2023	ENGINEERING ASSISTANT II	67.20		1 *	1 *	PARA-PROF & TECH
2010	ENGINEERING AIDE	58.00		1 *	1 *	PARA-PROF & TECH
9999	MOUNTAIN NEIGHBORHOOD ADMIN	73.20		1 *	1 *	SENIOR MANAGEMENT
	ALLOCATED TOTAL		9	14	14	
BUDGET UNIT - 010200 - COUNTY ADMINISTRATOR						
7040	ADMINISTRATOR-COUNTY	91.20	1	1	1	EXECUTIVE
9083	ASSISTANT COUNTY ADMINISTRATOR	84.80	2	1 *	1 *	EXECUTIVE
9084	BUDGET/FINANCE COORDINATOR	79.00	1	1	1	SENIOR MANAGEMENT
0336	-SENIOR DEPUTY COUNTY ADMINISTRATOR	76.70	3	3	3	CONFIDENTIAL
0335	-DEPUTY COUNTY ADMINISTRATOR	73.40	2	2	2	CONFIDENTIAL
0332	-MANAGEMENT ANALYST III	71.30	2	2	2	CONFIDENTIAL
0331	-MANAGEMENT ANALYST II	68.60				CONFIDENTIAL

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0330	-MANAGEMENT ANALYST I	63.30				CONFIDENTIAL
0026	-MANAGEMENT TECHNICIAN	60.30				CONFIDENTIAL
9061	MEDIA AND COMMUNICATIONS OFFICER	69.60	1	1	1	SENIOR MANAGEMENT
6827	EXECUTIVE SECRETARY	61.80	1	1	1	CONFIDENTIAL
0035	-MANAGEMENT SECRETARY II	60.70	2	2	2	CONFIDENTIAL
0034	-MANAGEMENT SECRETARY I	57.50				CONFIDENTIAL
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		16	15	15	

BUDGET UNIT - 010202 - CAPITAL PROJECTS

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9104	FACILITIES & CONSTRUCTION PLANNER	74.80	1	1	1	SENIOR MANAGEMENT
6804	MANAGEMENT ANALYST III	70.90	1	1	1	MIDDLE MANAGEMENT
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		3	3	3	
0000	TEMPORARY (FTE)		7.0	7.0	7.0	
	POSITION TOTAL		10.0	10.0	10.0	

BUDGET UNIT - 010206 - CAO-JUVENILE JUSTICE SYSTEM COORDINATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0337	JUVENILE JUSTICE SYSTEM COORDINATOR	76.70	1	1	1	CONFIDENTIAL
6808	OFFICE SECRETARY	58.00	1	1	1	CONFIDENTIAL
	ALLOCATED TOTAL		2	2	2	

BUDGET UNIT - 010305 - EMPLOYMENT & ECONOMIC DEVELOPMENT

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9042	DIRECTOR EMPLOYMENT & TRAINING & PIC	77.00	1	1	1	EXECUTIVE
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
9022	DEPUTY DIRECTOR-EMPLOYMENT & TRAINING	72.60	1	*	*	SENIOR MANAGEMENT
6772	EEDD ECONOMIC DEVELOPMENT DIRECTOR	72.60	1	1	1	SENIOR MANAGEMENT
0189	DEPARTMENT INFORMATION SYS ANALYST IV	71.30	1	1	1	PROFESSIONAL
6799	EEDD ADMIN. SERVICES MANAGER	71.60	3	3	3	MIDDLE MANAGEMENT
0188	DEPARTMENT INFORMATION SYS ANALYSTIII	69.80	1	1	1	PROFESSIONAL
6798	EEDD EMPLOYER SERVICES DIV MANAGER	69.80	1	1	1	MIDDLE MANAGEMENT
6796	EEDD DIVISION MANAGER	69.80	3	3	3	MIDDLE MANAGEMENT
6773	EEDD BUSINESS LOAN MANAGER	69.10	1	1	1	MIDDLE MANAGEMENT
0299	DEPARTMENTAL PERSONNEL ANALYST	68.20	1	1	1	CONFIDENTIAL
0047	ACCOUNTANT AUDITOR III	67.60	1	1	1	PARA-PROF & TECH
0197	-DEPARTMENT APPLICATIONS ANALYST II	66.50	3	2 *	2 *	PROFESSIONAL

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0196	-DEPARTMENT APPLICATIONS ANALYST I	63.50				PROFESSIONAL
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	3	3	3	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
6793	EEDD ANALYST III	65.90	3	2 *	2 *	PARA-PROF & TECH
6770	BUSINESS LOAN OFFICER	65.50	1	1	1	PARA-PROF & TECH
0046	ACCOUNTANT AUDITOR II	65.10	4	3 *	3 *	PARA-PROF & TECH
0227	EMPLOYMENT TRAINING SUPERVISOR	63.90	14	11 *	11 *	SUPERVISOR
0174	-DEPARTMENT INFO SYSTEMS SPECIALIST II	63.20	3	2 *	2 *	PARA-PROF & TECH
0173	-DEPARTMENT INFO SYSTEMS SPECIALIST I	61.20				PARA-PROF & TECH
6792	-EEDD ANALYST II	63.10	4	4	4	PARA-PROF & TECH
6791	-EEDD ANALYST I	61.10	10	3 *	3 *	PARA-PROF & TECH
6788	-EEDD CLIENT SERVICES SPECIALIST II	61.50	40	39 *	39 *	PARA-PROF & TECH
6787	-EEDD CLIENT SERVICES SPECIALIST I	59.80	2	1 *	1 *	PARA-PROF & TECH
6785	-EEDD EMPLOYMENT SERVICES SPEC II	61.50	14	13 *	13 *	PARA-PROF & TECH
6784	-EEDD EMPLOYMENT SERVICES SPEC I	59.80	10	1 *	1 *	PARA-PROF & TECH
0226	-EMPLOYMENT TRAINING SPECIALIST II	61.50	17	17	17	PARA-PROF & TECH
0225	-EMPLOYMENT TRAINING SPECIALIST I	59.80	24	*	*	PARA-PROF & TECH
0037	EXECUTIVE SECRETARY	61.20	1	1	1	OFF TECH & CLER
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	1	1	1	OFF TECH & CLER
0107	STOREKEEPER II	60.80	1	1	1	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	60.80	4	3 *	3 *	OFF TECH & CLER
6774	EEDD MARKETING REPRESENTATIVE	60.20	1	1	1	PARA-PROF & TECH
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	4	5 *	5 *	OFF TECH & CLER
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
6782	-EEDD INTAKE & REFERRAL SPEC II	56.90	7	7	7	OFF TECH & CLER
6781	-EEDD INTAKE & REFERRAL SPEC I	54.90	15	5 *	5 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	28	27 *	27 *	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	5	*	*	OFF TECH & CLER
0100	STOCK CLERK II	55.80	1	1	1	TRADES, LABOR & INST
	ALLOCATED TOTAL		239	172	172	
0000	TEMPORARY (FTE)		17.4	5.4 *	5.4 *	
	POSITION TOTAL		256.4	177.4	177.4	

BUDGET UNIT - 010800 - AUDITOR-CONTROLLER

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7208	AUDITOR/CONTROLLER	81.10	1	1	1	EXEMPT CLASS
9074	ASSISTANT AUDITOR-CONTROLLER	76.50	1	1	1	SENIOR MANAGEMENT
0073	CHIEF DEPUTY AUDITOR-CONTROLLER	73.70	3	3	3	MIDDLE MANAGEMENT
0072	-DEPUTY AUDITOR-CONTROLLER III	68.60	7	7	7	PROFESSIONAL
0071	-DEPUTY AUDITOR-CONTROLLER II	66.10	1	1	1	PROFESSIONAL
0070	-DEPUTY AUDITOR-CONTROLLER I	62.60	2	2	2	PROFESSIONAL
0017	COUNTY PAYROLL MANAGER	65.30	1	1	1	CONFIDENTIAL

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0007	ACCOUNTING TECHNICIAN II	60.80	3	3	3	OFF TECH & CLER
6825	ACCOUNTING TECHNICIAN I	57.80	3	3	3	CONFIDENTIAL
0006	ACCOUNTING TECHNICIAN I	57.80	2	2	2	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90		1 *	1 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	5	5	5	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	3	3	3	OFF TECH & CLER
	ALLOCATED TOTAL		32	33	33	
0000	TEMPORARY (FTE)		.0	1.0 *	1.0 *	
	POSITION TOTAL		32.0	34.0	34.0	

BUDGET UNIT - 010900 - INFORMATION SYSTEMS DIVISION

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9034	INFORMATION SYSTEMS DIRECTOR	83.40	1	1	1	EXECUTIVE
9035	INFORMATION SYSTEMS ASSISTANT DIR	79.70	1	1	1	SENIOR MANAGEMENT
0195	INFORMATION SYSTEMS MANAGER	75.90	4	4	4	CONFIDENTIAL
6807	INFORMATION SYSTEMS ANALYST V	73.80	2	2	2	CONFIDENTIAL
0271	INFORMATION SYSTEMS ANALYST V	73.30	4	4	4	PROFESSIONAL
6806	-INFORMATION SYSTEMS ANALYST IV	71.80	1	1	1	CONFIDENTIAL
6805	-INFORMATION SYSTEMS ANALYST III	69.80	1	1	1	CONFIDENTIAL
0270	-INFORMATION SYSTEMS ANALYST IV	71.30	10	11 *	11 *	PROFESSIONAL
0269	-INFORMATION SYSTEMS ANALYST III	69.30	17	17	17	PROFESSIONAL
0268	-INFORMATION SYSTEMS ANALYST II	65.50	2	2	2	PROFESSIONAL
0267	-INFORMATION SYSTEMS ANALYST I	62.50	8	8	8	PROFESSIONAL
0161	DEPARTMENTAL SYSTEMS COORDINATOR	71.50	1	*	*	MIDDLE MANAGEMENT
0265	INFO SYSTEMS OPERATIONS SUPERVISOR	67.20	1	*	*	SUPERVISOR
0056	ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
0264	INFO SYSTEMS OPERATIONS SHIFT SUPERV	64.20	3	3	3	SUPERVISOR
0263	INFORMATION SYSTEMS TECHNICIAN III	62.20	2	2	2	PARA-PROF & TECH
0273	-INFORMATION SYSTEMS TECHNICIAN II	60.20	6	5 *	5 *	PARA-PROF & TECH
0272	-INFORMATION SYSTEMS TECHNICIAN I	58.20	1	1	1	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		67	65	65	
0000	TEMPORARY (FTE)		3.0	.0 *	.0 *	
	POSITION TOTAL		70.0	65.0	65.0	

POSITION BUDGET DETAIL

BUDGET UNIT - 010910 - HUMAN RESOURCES/FINANCIAL INFO SYSTEM

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0270	-INFORMATION SYSTEMS ANALYST IV	71.30	1	1	1	PROFESSIONAL
0269	-INFORMATION SYSTEMS ANALYST III	69.30	2	2	2	PROFESSIONAL
0268	-INFORMATION SYSTEMS ANALYST II	65.50				PROFESSIONAL
0267	-INFORMATION SYSTEMS ANALYST I	62.50	2	2	2	PROFESSIONAL
0332	-MANAGEMENT ANALYST III	71.30				CONFIDENTIAL
0331	-MANAGEMENT ANALYST II	68.60				CONFIDENTIAL
0330	-MANAGEMENT ANALYST I	63.30	1	1	1	CONFIDENTIAL
0072	-DEPUTY AUDITOR-CONTROLLER III	68.60				PROFESSIONAL
0071	-DEPUTY AUDITOR-CONTROLLER II	66.10	2	2	2	PROFESSIONAL
0070	-DEPUTY AUDITOR-CONTROLLER I	62.60				PROFESSIONAL
0286	-SENIOR PERSONNEL TECHNICIAN	62.70	1	1	1	CONFIDENTIAL
0285	-PERSONNEL TECHNICIAN	61.40				CONFIDENTIAL
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		11	11	11	
0000	TEMPORARY (FTE)		.5	1.5 *	1.5 *	
	POSITION TOTAL		11.5	12.5	12.5	

BUDGET UNIT - 011000 - TREASURER-TAX COLLECTOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7268	TREASURER-TAX COLLECTOR	80.60	1	1	1	EXEMPT CLASS
9085	ASSISTANT TREASURER-TAX COLLECTOR	76.50	1	1	1	SENIOR MANAGEMENT
9005	CHIEF DEPUTY TREASURER	75.00	1	1	1	SENIOR MANAGEMENT
0188	DEPARTMENT INFORMATION SYS ANALYSTIII	69.80	1	1	1	PROFESSIONAL
0047	-ACCOUNTANT AUDITOR III	67.60	1	1	1	PARA-PROF & TECH
0046	-ACCOUNTANT AUDITOR II	65.10				PARA-PROF & TECH
0045	-ACCOUNTANT AUDITOR I	61.60				PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	60.80	6	6	6	OFF TECH & CLER
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
0185	FIELD COLLECTOR	58.90	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	2	2	2	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	6	6	6	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	2	2	2	OFF TECH & CLER
	ALLOCATED TOTAL		24	24	24	
0000	TEMPORARY (FTE)		3.2	3.0 *	3.0 *	
	POSITION TOTAL		27.2	27.0	27.0	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 011100 - ASSESSOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7241	ASSESSOR/RECORDER/COUNTY CLERK	82.70	1	1	1	EXEMPT CLASS
9089	ASSIST ASSESSOR/RECORDER/COUNTY CLERK	78.20	1	1	1	SENIOR MANAGEMENT
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
0431	PRINCIPAL APPRAISER	73.70	2	3 *	3 *	MIDDLE MANAGEMENT
0429	SENIOR APPRAISER	70.80	1	1	1	SUPERVISOR
0198	DEPARTMENT APPLICATIONS ANALYST III	69.80	1	1	1	PROFESSIONAL
0430	APPRAISER IV	69.40	5	4 *	4 *	SUPERVISOR
0437	AUDITOR APPRAISER IV	68.50	1	1	1	SUPERVISOR
0420	-APPRAISER III	67.60	19	19	19	PARA-PROF & TECH
0410	-APPRAISER II	64.90	1	1	1	PARA-PROF & TECH
0435	-AUDITOR-APPRAISER III	66.70	6	6	6	PARA-PROF & TECH
0434	-AUDITOR-APPRAISER II	64.70				PARA-PROF & TECH
0433	-AUDITOR-APPRAISER I	61.20				PARA-PROF & TECH
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
0175	DEPARTMENT INFO SYSTEMS SPECIALST III	65.70	1	1	1	PARA-PROF & TECH
2207	CHIEF CADASTRAL TECHNICIAN	64.00	1	1	1	SUPERVISOR
0055	ADMINISTRATIVE ASSISTANT I	63.10	1	1	1	PARA-PROF & TECH
2208	SENIOR CADASTRAL TECHNICIAN	61.70	1	1	1	PARA-PROF & TECH
0169	-DEPARTMENT INFO SYSTEMS TECHNICIAN II	60.20	1	1	1	PARA-PROF & TECH
0168	-DEPARTMENT INFO SYSTEMS TECHNICIAN I	58.20				PARA-PROF & TECH
2210	CADASTRAL TECHNICIAN II	59.50	5	5	5	PARA-PROF & TECH
0391	TRANSFER TECHNICIAN SUPERVISOR	58.90	1	1	1	OFF TECH & CLER
0397	PROPERTY TECHNICIAN II	58.10	1	1	1	OFF TECH & CLER
0159	OFFICE SUPERVISOR	58.00	3	3	3	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0394	-TRANSFER TECHNICIAN III	58.40	1	1	1	OFF TECH & CLER
0393	-TRANSFER TECHNICIAN II	57.50	2	2	2	OFF TECH & CLER
0392	-TRANSFER TECHNICIAN I	56.80	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0396	PROPERTY TECHNICIAN I	57.10	11	11	11	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	13	13	13	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	3	3	3	OFF TECH & CLER
	ALLOCATED TOTAL		89	89	89	
0000	TEMPORARY (FTE)		3.8	2.5 *	2.5 *	
	POSITION TOTAL		92.8	91.5	91.5	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 011103 - ASSESSOR-AB818						
0420	-APPRAISER III	67.60				PARA-PROF & TECH
0410	-APPRAISER II	64.90	4	4	4	PARA-PROF & TECH
0400	-APPRAISER I	60.90				PARA-PROF & TECH
0435	-AUDITOR-APPRAISER III	66.70				PARA-PROF & TECH
0434	-AUDITOR-APPRAISER II	64.70	3	3	3	PARA-PROF & TECH
0433	-AUDITOR-APPRAISER I	61.20	1	1	1	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90	2	2	2	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		10	10	10	
0000	TEMPORARY (FTE)		1.5	1.5	1.5	
	POSITION TOTAL		11.5	11.5	11.5	
BUDGET UNIT - 011200 - PURCHASING/SUPPORT SERVICES						
9101	DIR OF PURCHASING & SUPPORT SERVICES	78.80	1	1	1	EXECUTIVE
0112	CHIEF DEPUTY PURCHASING AGENT	67.80	1	*	*	SENIOR MANAGEMENT
0118	SUPPORT SERVICES MANAGER	67.50	1	1	1	MIDDLE MANAGEMENT
0116	CONTRACT ADMINISTRATOR	66.20	1	1	1	PROFESSIONAL
0113	DEPUTY PURCHASING AGENT	65.20	3	3	3	PROFESSIONAL
0119	RECORDS SUPERVISOR	63.20	1	1	1	SUPERVISOR
0114	PURCHASING ASSISTANT	61.20	3	3	3	PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0105	STOREKEEPER I	58.30	1	1	1	TRADES, LABOR & INST
0117	RECORDS MANAGEMENT TECHNICIAN I	57.70	2	2	2	PARA-PROF & TECH
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
0144	LEAD MAIL CLERK	57.90	1	1	1	OFF TECH & CLER
0142	OFFSET EQUIPMENT OPERATOR II	57.60	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	3	2 *	2 *	OFF TECH & CLER
0140	OFFSET EQUIPMENT OPERATOR I	54.90	2	2	2	OFF TECH & CLER
0143	MAIL CLERK	53.60	2	2	2	OFF TECH & CLER
	ALLOCATED TOTAL		25	23	23	
0000	TEMPORARY (FTE)		6.8	5.3 *	5.3 *	
	POSITION TOTAL		31.8	28.3	28.3	

BUDGET UNIT - 011600 - OFFICE OF REVENUE AND RECOVERY

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9036	DIRECTOR OF REVENUE & RECOVERY	75.10	1	1	1	EXECUTIVE
9076	ASSISTANT DIRECTOR REVENUE & RECOVERY	69.90	1	1	1	SENIOR MANAGEMENT
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0084	COLLECTIONS SUPERVISOR	60.50	2	2	2	OFF TECH & CLER
0083	SENIOR COLLECTIONS CLERK	58.90	12	12	12	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	4	4	4	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	4	4	4	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		26	26	26	

BUDGET UNIT - 011800 - COUNTY COUNSEL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7050	COUNTY COUNSEL	88.20	1	1	1	EXECUTIVE
9080	ASSISTANT COUNTY COUNSEL	83.80	1	1	1	EXECUTIVE
9092	CHIEF DEPUTY COUNTY COUNSEL	82.30	2	2	2	SENIOR MANAGEMENT
3285	-LITIGATION COUNSEL IV	79.60	1	1	1	CONFIDENTIAL
3284	-LITIGATION COUNSEL III	76.60				CONFIDENTIAL
3283	-LITIGATION COUNSEL II	72.60				CONFIDENTIAL
3282	-LITIGATION COUNSEL I	68.60				CONFIDENTIAL
3278	-DEPUTY COUNTY COUNSEL IV	79.60	3	3	3	CONFIDENTIAL
3277	-DEPUTY COUNTY COUNSEL III	76.60	2	2	2	CONFIDENTIAL
3276	-DEPUTY COUNTY COUNSEL II	72.60	1	1	1	CONFIDENTIAL
3275	-DEPUTY COUNTY COUNSEL I	68.60	2	2	2	CONFIDENTIAL
6827	EXECUTIVE SECRETARY	61.80	1	1	1	CONFIDENTIAL
6819	-LEGAL TECHNICIAN II	58.00	1	1	1	CONFIDENTIAL
6818	-LEGAL TECHNICIAN I	57.00				CONFIDENTIAL
6823	-SENIOR OFFICE ASSISTANT	55.90	2	2	2	CONFIDENTIAL
6822	-OFFICE ASSISTANT	54.90				CONFIDENTIAL
	ALLOCATED TOTAL		17	17	17	
0000	TEMPORARY (FTE)		1.0	.5 *	.5 *	
	POSITION TOTAL		18.0	17.5	17.5	

BUDGET UNIT - 012400 - HUMAN RESOURCES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9023	DIRECTOR OF HUMAN RESOURCES	82.60	1	1	1	EXECUTIVE
9024	DEPUTY DIRECTOR OF HUMAN RESOURCES	76.70	1	1	1	SENIOR MANAGEMENT
9033	EMPLOYMENT SERVICES MANAGER	75.30	1	1	1	SENIOR MANAGEMENT
9029	LABOR RELATIONS MANAGER	75.30	1	1	1	SENIOR MANAGEMENT

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9060	HUMAN RESOURCES DIRECTOR-HCS	74.40	1	*	*	SENIOR MANAGEMENT
0289	EMPLOYEE BENEFITS MANAGER	73.30	1	1	1	CONFIDENTIAL
9999	SAFETY OFFICER	72.80	1	1	1	CONFIDENTIAL
0293	-SR EMPLOYEE RELATIONS REPRESENTATIVE	72.40	1	1	1	CONFIDENTIAL
0292	-EMPLOYEE RELATIONS REPRESENTATIVE II	70.50	2	2	2	CONFIDENTIAL
0291	-EMPLOYEE RELATIONS REPRESENTATIVE I	67.80				CONFIDENTIAL
0290	-EMPLOYEE RELATIONS TRAINEE	61.90				CONFIDENTIAL
0315	COUNTY SAFETY & RISK MANAGER	71.60	1	1	1	CONFIDENTIAL
0310	STAFF DEVELOPMENT COORDINATOR	70.90	1	1	1	CONFIDENTIAL
0306	-PERSONNEL ANALYST III	71.30	3	3	3	CONFIDENTIAL
0305	-PERSONNEL ANALYST II	68.60	10	10	10	CONFIDENTIAL
0300	-PERSONNEL ANALYST I	63.30				CONFIDENTIAL
0311	DISABILITY MANAGEMENT COORDINATOR	70.50	1	1	1	CONFIDENTIAL
0320	RISK MANAGEMENT PREVENTION COORD	69.80	1	1	1	CONFIDENTIAL
0313	-DISABILTIY MANAGEMENT SPECIALIST II	67.80	1	1	1	CONFIDENTIAL
0312	-DISABILITY MANAGEMENT SPECIALIST I	62.50				CONFIDENTIAL
6801	ADMINISTRATIVE ASSISTANT II	66.50	1	1	1	CONFIDENTIAL
0286	-SENIOR PERSONNEL TECHNICIAN	62.70	1	1	1	CONFIDENTIAL
0285	-PERSONNEL TECHNICIAN	61.40	2	2	2	CONFIDENTIAL
0287	POSITION CONTROL TECHNICIAN	61.00	1	2 *	2 *	CONFIDENTIAL
0035	MANAGEMENT SECRETARY II	60.10	1	1	1	CONFIDENTIAL
6826	ADMINISTRATIVE SECRETARY	59.40	1	1	1	CONFIDENTIAL
6824	OFFICE TECHNICIAN COORDINATOR	58.00	1	1	1	CONFIDENTIAL
6813	OFFICE ASSISTANT SPECIALIST	56.90	4	6 *	6 *	CONFIDENTIAL
6823	-SENIOR OFFICE ASSISTANT	55.90	9	9	9	CONFIDENTIAL
6822	-OFFICE ASSISTANT	54.90	3	3	3	CONFIDENTIAL
	ALLOCATED TOTAL		52	54	54	
0000	TEMPORARY (FTE)		1.4	.0 *	.0 *	
	POSITION TOTAL		53.4	54.0	54.0	

BUDGET UNIT - 012410 - EQUAL OPPORTUNITY PROGRAM

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0308	EEO PROGRAM MANAGER	74.30	1	1	1	CONFIDENTIAL
0305	-PERSONNEL ANALYST II	68.60	1	1	1	CONFIDENTIAL
0300	-PERSONNEL ANALYST I	63.30		1 *	1 *	CONFIDENTIAL
6824	OFFICE TECHNICIAN COORDINATOR	58.00	1	1	1	CONFIDENTIAL
	ALLOCATED TOTAL		3	4	4	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 013000 - REGISTRAR OF VOTERS

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9006	REGISTRAR OF VOTERS	77.20	1	1	1	EXECUTIVE
9044	ASSISTANT REGISTRAR OF VOTERS	71.60	1	1	1	SENIOR MANAGEMENT
0087	SENIOR ELECTIONS TECHNICIAN	59.70	3	3	3	OFF TECH & CLER
0105	STOREKEEPER I	58.30	1	1	1	TRADES, LABOR & INST
0086	ELECTIONS TECHNICIAN II	55.70	2	2	2	OFF TECH & CLER
0085	ELECTIONS TECHNICIAN I	54.70	4	4	4	OFF TECH & CLER
	ALLOCATED TOTAL		12	12	12	
0000	TEMPORARY (FTE)		7.0	6.4 *	6.4 *	
	POSITION TOTAL		19.0	18.4	18.4	

BUDGET UNIT - 014200 - FACILITIES MANAGEMENT

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9102	DIRECTOR OF FACILITIES MANAGEMENT	79.10	1	1	1	EXECUTIVE
9103	ASST DIR OF FACILITIES MANAGEMENT	74.80	1	1	1	SENIOR MANAGEMENT
6804	MANAGEMENT ANALYST III	70.90	1	1	1	MIDDLE MANAGEMENT
4306	ENERGY MANAGER	70.20	1	1	1	MIDDLE MANAGEMENT
4308	DISTRICT MAINTENANCE & CONST SUPER	67.80	2	2	2	MIDDLE MANAGEMENT
4322	HUMAN SERVICES FACILITIES MANAGER	67.30	1	1	1	MIDDLE MANAGEMENT
9068	PROPERTY MANAGER	66.10	1	1	1	MIDDLE MANAGEMENT
4160	OFFICE BUILDING ENGINEER	66.10	6	6	6	TRADES, LABOR & INST
4320	ELECTRICIAN	66.00	4	4	4	TRADES, LABOR & INST
4303	CRAFTS WORKER IV	65.30	4	4	4	TRADES, LABOR & INST
4302	CRAFTS WORKER III	64.30	21	21	21	TRADES, LABOR & INST
4301	-CRAFTS WORKER II	59.30	4	4	4	TRADES, LABOR & INST
4300	-CRAFTS WORKER I	57.30	4	*	*	TRADES, LABOR & INST
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0155	SENIOR OFFICE ASSISTANT	55.90	2	2	2	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
4100	SECURITY WORKER	53.30	2	2	2	TRADES, LABOR & INST
4202	PARKING ATTENDANT	45.60	1	*	*	TRADES, LABOR & INST
	ALLOCATED TOTAL		57	52	52	
0000	TEMPORARY (FTE)		2.8	.6 *	.6 *	
	POSITION TOTAL		59.8	52.6	52.6	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 016000 - SURVEYOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
2037	ASSISTANT COUNTY SURVEYOR	75.50	1	1	1	MIDDLE MANAGEMENT
2080	DEPUTY COUNTY SURVEYOR	70.60	1	1	1	MIDDLE MANAGEMENT
0208	SENIOR GEOGRAPHIC INFO SYSTEM ANALYST	67.50	1	1	1	PROFESSIONAL
2022	ENGINEERING ASSISTANT I	63.70	2	2	2	PARA-PROF & TECH
2020	SENIOR ENGINEERING AIDE	61.50	1	1	1	PARA-PROF & TECH
2010	ENGINEERING AIDE	58.00		1 *	1 *	PARA-PROF & TECH
0054	JUNIOR ADMINISTRATIVE ASSISTANT	61.10		1 *	1 *	PARA-PROF & TECH
	ALLOCATED TOTAL		6	8	8	
0000	TEMPORARY (FTE)		1.6	.0 *	.0 *	
	POSITION TOTAL		7.6	8.0	8.0	

BUDGET UNIT - 020200 - DISTRICT ATTORNEY

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7228	DISTRICT ATTORNEY	87.70	1	1	1	EXEMPT CLASS
9016	ASSISTANT DISTRICT ATTORNEY	84.20	1	1	1	SENIOR MANAGEMENT
9012	CHIEF DEPUTY DISTRICT ATTORNEY	82.00	4	4	4	SENIOR MANAGEMENT
3244	-DEPUTY DISTRICT ATTORNEY IV	78.60	59	58 *	58 *	PROFESSIONAL
3243	-DEPUTY DISTRICT ATTORNEY III	75.60	1	1	1	PROFESSIONAL
3242	-DEPUTY DISTRICT ATTORNEY II	71.60				PROFESSIONAL
3241	-DEPUTY DISTRICT ATTORNEY I	67.60	5	2 *	*	PROFESSIONAL
9011	CHIEF DISTRICT ATTORNEY INVESTIGATOR	76.60	1	1	1	SENIOR MANAGEMENT
3317	DISTRICT ATTORNEY INVESTIGATOR III	73.80	4	3 *	3 *	SHERIFF, MANAGEMENT
6820	MANAGEMENT SERVICES ADMINISTRATOR	73.40	1	1	1	CONFIDENTIAL
0189	DEPARTMENT INFORMATION SYS ANALYST IV	71.30	1	1	1	PROFESSIONAL
3315	-DISTRICT ATTORNEY INVESTIGATOR II	70.70	14	14	14	PEACE OFFICER MISC
3310	-DISTRICT ATTORNEY INVESTIGATOR I	69.70	3	2 *	2 *	PEACE OFFICER MISC
3309	-DISTRICT ATTORNEY INVESTIGATOR TR	65.10	6	*	*	PEACE OFFICER MISC
6804	MANAGEMENT ANALYST III	70.90	1	1	1	MIDDLE MANAGEMENT
0204	DOMESTIC VIOL/ELDER ABUSE PROG COORD	68.30	1	1	1	SUPERVISOR
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
5632	-SENIOR OFFICE SYSTEMS ANALYST	66.40				PARA-PROF & TECH
5631	-OFFICE SYSTEMS ANALYST	63.20	3	2 *	2 *	PARA-PROF & TECH
0056	ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
3312	-DISTRICT ATTY INVESTIGATIVE ASST II	61.90	2	2	2	SAF, INVEST & CUST
3311	-DISTRICT ATTY INVESTIGATIVE ASST I	58.30	2	2	2	SAF, INVEST & CUST
3207	-PARALEGAL II	61.10	1	1	1	PARA-PROF & TECH
3206	-PARALEGAL I	59.20				PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0028	SENIOR LEGAL STENOGRAPHER	60.30	1	*	*	OFF TECH & CLER
0147	SENIOR LEGAL TECHNICIAN	59.90	2	2	2	OFF TECH & CLER

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0027	-LEGAL STENOGRAPHER	59.00				OFF TECH & CLER
0031	-CLERK STENOGRAPHER II	56.30	1	*	*	OFF TECH & CLER
0146	-LEGAL TECHNICIAN II	58.00	15	15	15	OFF TECH & CLER
0145	-LEGAL TECHNICIAN I	57.00	15	13 *	13 *	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	*	*	OFF TECH & CLER
3202	LEGAL ASSISTANT	55.70	1	*	*	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90	4	4	4	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	5	3 *	3 *	OFF TECH & CLER
	ALLOCATED TOTAL		159	138	136	
0000	TEMPORARY (FTE)		27.7	33.7 *	27.7	
	POSITION TOTAL		186.7	171.7	163.7	

BUDGET UNIT - 020203 - DISTRICT ATT-VICTIM WITNESS PROGRAM

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0283	VICTIM WITNESS PROGRAM MANAGER	70.10	1	1	1	MIDDLE MANAGEMENT
0277	VICTIM WITNESS ADVOCATE III	64.60	1	1	1	PARA-PROF & TECH
0276	-VICTIM WITNESS ADVOCATE II	63.60	4	4	4	PARA-PROF & TECH
0275	-VICTIM WITNESS ADVOCATE I	59.30	3	3	3	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		10	10	10	
0000	TEMPORARY (FTE)		3.3	5.7 *	5.7 *	
	POSITION TOTAL		13.3	15.7	15.7	

BUDGET UNIT - 020205 - DIST ATTY-VICTIM ASSISTANCE CENTER

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0282	VICTIM CLAIMS SUPERVISOR	61.30	1	1	1	SUPERVISOR
0281	VICTIM CLAIMS SPECIALIST III	59.50	1	1	1	PARA-PROF & TECH
0280	-VICTIM CLAIMS SPECIALIST II	58.50	3	3	3	PARA-PROF & TECH
0279	-VICTIM CLAIMS SPECIALIST I	56.00	4	4	4	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	3	3	3	OFF TECH & CLER
	ALLOCATED TOTAL		12	12	12	
0000	TEMPORARY (FTE)		3.0	.7 *	.7 *	
	POSITION TOTAL		15.0	12.7	12.7	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 020209 - DIST ATTY-CHILD ABDUCTION UNIT						
3312	-DISTRICT ATTY INVESTIGATIVE ASST II	61.90				SAF, INVEST & CUST
3311	-DISTRICT ATTY INVESTIGATIVE ASST I	58.30	1	1	1	SAF, INVEST & CUST
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		2	2	2	
BUDGET UNIT - 020212 - D A-AUTO INSURANCE FRAUD PROSECUTION						
0000	TEMPORARY (FTE)		1.0	.0 *	.0 *	
	POSITION TOTAL		1.0	.0	.0	
BUDGET UNIT - 020216 - DA-WORKERS COMP INS FRAUD PROSECUTION						
0000	TEMPORARY (FTE)		1.8	.0 *	.0 *	
	POSITION TOTAL		1.8	.0	.0	
BUDGET UNIT - 020217 - D. A. HSA FRAUD PROSECUTION						
3244	-DEPUTY DISTRICT ATTORNEY IV	78.60	2	2	2	PROFESSIONAL
3243	-DEPUTY DISTRICT ATTORNEY III	75.60				PROFESSIONAL
3242	-DEPUTY DISTRICT ATTORNEY II	71.60				PROFESSIONAL
3241	-DEPUTY DISTRICT ATTORNEY I	67.60				PROFESSIONAL
9015	ASSIST CHIEF DIST ATTRNY INVESTIGATOR	75.20	1	1	1	SENIOR MANAGEMENT
3317	DISTRICT ATTORNEY INVESTIGATOR III	73.80	2	2	2	SHERIFF, MANAGEMENT
3315	-DISTRICT ATTORNEY INVESTIGATOR II	70.70	5	5	5	PEACE OFFICER MISC
3310	-DISTRICT ATTORNEY INVESTIGATOR I	69.70	4	2 *	2 *	PEACE OFFICER MISC
3309	-DISTRICT ATTORNEY INVESTIGATOR TR	65.10	1	1	1	PEACE OFFICER MISC
6301	INVESTIGATOR II	68.30	3	3	3	SAF, INVEST & CUST
6300	-INVESTIGATOR I	67.10	10	10	10	SAF, INVEST & CUST
6299	-INVESTIGATOR TRAINEE	63.30				SAF, INVEST & CUST
3312	-DISTRICT ATTY INVESTIGATIVE ASST II	61.90	2	2	2	SAF, INVEST & CUST
3311	-DISTRICT ATTY INVESTIGATIVE ASST I	58.30				SAF, INVEST & CUST
0145	LEGAL TECHNICIAN I	57.00	3	2 *	2 *	OFF TECH & CLER
	ALLOCATED TOTAL		33	30	30	
0000	TEMPORARY (FTE)		1.7	.0 *	.0 *	
	POSITION TOTAL		34.7	30.0	30.0	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 020219 - D A AUTOMOBILE THEFT PROSECUTION PROGRAM						
0000	TEMPORARY (FTE)		2.7	1.7 *	1.7 *	
	POSITION TOTAL		2.7	1.7	1.7	
BUDGET UNIT - 020227 - DA-DUI PROSECUTOR TRNG & ED PROG						
0000	TEMPORARY (FTE)		.2	.2	.2	
	POSITION TOTAL		.2	.2	.2	
BUDGET UNIT - 020228 - DA-INVESTIGATOR-ADULT PROTECTIVE SERVICES						
3315	-DISTRICT ATTORNEY INVESTIGATOR II	70.70	1	*	*	PEACE OFFICER MISC
3310	-DISTRICT ATTORNEY INVESTIGATOR I	69.70				PEACE OFFICER MISC
3309	-DISTRICT ATTORNEY INVESTIGATOR TR	65.10				PEACE OFFICER MISC
	ALLOCATED TOTAL		1			
0000	TEMPORARY (FTE)		1.0	.0 *	.0 *	
	POSITION TOTAL		2.0	.0	.0	
BUDGET UNIT - 020301 - SJC-DEPT OF CHILD SUPPORT SVCS						
0304	-CHILD SUPPORT ATTORNEY IV	78.60	3	3	3	PROFESSIONAL
0303	-CHILD SUPPORT ATTORNEY III	75.60	2	2	2	PROFESSIONAL
0302	-CHILD SUPPORT ATTORNEY II	71.60				PROFESSIONAL
0301	-CHILD SUPPORT ATTORNEY I	67.60	1	*	*	PROFESSIONAL
9043	DIRECTOR OF CHILD SUPPORT SERVICES	77.20	1	1	1	EXECUTIVE
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
0248	FAMILY SUPPORT ADMINISTRATOR	74.70	1	*	*	SENIOR MANAGEMENT
9073	ASSISTANT DIRECTOR OF CHILD SUP SER	74.00	1	1	1	SENIOR MANAGEMENT
6820	MANAGEMENT SERVICES ADMINISTRATOR	73.40	1	1	1	CONFIDENTIAL
6804	MANAGEMENT ANALYST III	70.90	1	*	*	MIDDLE MANAGEMENT
0059	ACCOUNTING OFFICER	69.60	1	1	1	MIDDLE MANAGEMENT
0242	CHILD SUPPORT CUSTOMER SERVICE MNGR	68.80	2	2	2	MIDDLE MANAGEMENT
0299	DEPARTMENTAL PERSONNEL ANALYST	68.20	1	1	1	CONFIDENTIAL
0047	-ACCOUNTANT AUDITOR III	67.60	1	1	1	PARA-PROF & TECH
0046	-ACCOUNTANT AUDITOR II	65.10	1	1	1	PARA-PROF & TECH
6300	INVESTIGATOR I	67.10	1	*	*	SAF, INVEST & CUST
0255	CHILD SUPPORT PROGRAM MANAGER	66.50	5	5	5	MIDDLE MANAGEMENT
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
0056	-ADMINISTRATIVE ASSISTANT II	65.90	3	2 *	2 *	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10				PARA-PROF & TECH
0175	DEPARTMENT INFO SYSTEMS SPECIALST III	65.70	1	1	1	PARA-PROF & TECH
5631	OFFICE SYSTEMS ANALYST	63.20	1	1	1	PARA-PROF & TECH
0174	-DEPARTMENT INFO SYSTEMS SPECIALIST II	63.20	1	1	1	PARA-PROF & TECH
0173	-DEPARTMENT INFO SYSTEMS SPECIALIST I	61.20	2	2	2	PARA-PROF & TECH
0346	CHILD SUPPORT COMPLIANCE ANALYST	62.90	14	12 *	12 *	PARA-PROF & TECH
0252	CHILD SUPPORT SUPERVISOR	62.20	9	9	9	SUPERVISOR
3207	-PARALEGAL II	61.10	1	1	1	PARA-PROF & TECH
3206	-PARALEGAL I	59.20	1	*	*	PARA-PROF & TECH
0241	CHILD SUPPORT OFFICER III	60.80	6	6	6	PARA-PROF & TECH
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	3	2 *	2 *	OFF TECH & CLER
0007	ACCOUNTING TECHNICIAN II	60.80	5	4 *	4 *	OFF TECH & CLER
0169	-DEPARTMENT INFO SYSTEMS TECHNICIAN II	60.20	1	1	1	PARA-PROF & TECH
0168	-DEPARTMENT INFO SYSTEMS TECHNICIAN I	58.20				PARA-PROF & TECH
0240	-CHILD SUPPORT OFFICER II	59.50	45	55 *	55 *	PARA-PROF & TECH
0239	-CHILD SUPPORT OFFICER I	56.00	28	11 *	11 *	PARA-PROF & TECH
0147	SENIOR LEGAL TECHNICIAN	59.90	1	1	1	OFF TECH & CLER
0159	OFFICE SUPERVISOR	58.00	5	4 *	4 *	OFF TECH & CLER
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
0146	-LEGAL TECHNICIAN II	58.00	3	3	3	OFF TECH & CLER
0145	-LEGAL TECHNICIAN I	57.00	5	5	5	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	21	19 *	19 *	OFF TECH & CLER
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	6	6	6	OFF TECH & CLER
0019	DEPARTMENTAL PAYROLL CLERK	56.40	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	52	52	52	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	37	18 *	18 *	OFF TECH & CLER
4100	SECURITY WORKER	53.30	2	1 *	1 *	TRADES, LABOR & INST
	ALLOCATED TOTAL		281	241	241	
0000	TEMPORARY (FTE)		5.2	.0 *	.0 *	
	POSITION TOTAL		286.2	241.0	241.0	
BUDGET UNIT - 020400 - PUBLIC DEFENDER						
7113	PUBLIC DEFENDER	85.90	1	1	1	EXECUTIVE
9082	ASSISTANT PUBLIC DEFENDER	83.50	1	1	1	SENIOR MANAGEMENT
9013	CHIEF DEPUTY PUBLIC DEFENDER	81.50	2	2	2	SENIOR MANAGEMENT
3258	-DEPUTY PUBLIC DEFENDER IV	78.60	39	39	39	PROFESSIONAL
3257	-DEPUTY PUBLIC DEFENDER III	75.60	7	7	7	PROFESSIONAL
3256	-DEPUTY PUBLIC DEFENDER II	71.60	2	1 *	1 *	PROFESSIONAL
3255	-DEPUTY PUBLIC DEFENDER I	67.60		1 *		PROFESSIONAL
3205	-LAW CLERK	56.20	2	*	*	PARA-PROF & TECH

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3345	CHIEF PUBLIC DEFENDER INVESTIGATOR	71.30	1	1	1	MIDDLE MANAGEMENT
3343	-PUBLIC DEFENDER INVESTIGATOR II	68.80	6	6	6	SAF, INVEST & CUST
3340	-PUBLIC DEFENDER INVESTIGATOR I	67.30	4	4	4	SAF, INVEST & CUST
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
0056	ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
3339	PUBLIC DEFENDER INVESTIGATOR ASST	60.80	4	4	4	SAF, INVEST & CUST
0147	SENIOR LEGAL TECHNICIAN	59.90	1	1	1	OFF TECH & CLER
0027	-LEGAL STENOGRAPHER	59.00	3	2 *	2 *	OFF TECH & CLER
0031	-CLERK STENOGRAPHER II	56.30				OFF TECH & CLER
0146	-LEGAL TECHNICIAN II	58.00	8	8	8	OFF TECH & CLER
0145	-LEGAL TECHNICIAN I	57.00	1	2 *	2 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	3	3	3	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	2	2	1 *	OFF TECH & CLER
	ALLOCATED TOTAL		89	87	85	
0000	TEMPORARY (FTE)		1.0	.5 *	.0 *	
	POSITION TOTAL		90.0	87.5	85.0	

BUDGET UNIT - 020500 - COPS-SLESF-AB3229-PATROL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3515	-DEPUTY SHERIFF II	66.20		3 *		SHRF. NON-MANAGEMENT
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20	3	*	3	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	64.20				SHRF. NON-MANAGEMENT
	ALLOCATED TOTAL		3	3	3	

BUDGET UNIT - 020600 - COPS-SLESF-AB3229-CUSTODY

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3502	CORRECTIONAL OFFICER	65.30	1	1	1	CORRECTIONAL
	ALLOCATED TOTAL		1	1	1	

BUDGET UNIT - 020700 - COPS-SLESF-AB3229-DIST ATTY

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0000	TEMPORARY (FTE)		4.0	3.4 *	3.4 *	
	POSITION TOTAL		4.0	3.4	3.4	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 021200 - PRETRIAL SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3456	PROBATION UNIT SUPERVISOR	68.30	1	1	1	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	1	1	1	SAF, INVEST & CUST
0202	PRETRIAL SERVICES SUPERVISOR	61.20	4	4	4	PARA-PROF & TECH
0201	-PRETRIAL SERVICES INTERVIEWER II	57.20	1	1	1	PARA-PROF & TECH
0200	-PRETRIAL SERVICES INTERVIEWER I	53.70	3	3	3	PARA-PROF & TECH
	ALLOCATED TOTAL		10	10	10	
0000	TEMPORARY (FTE)		1.3	1.3	1.3	
	POSITION TOTAL		11.3	11.3	11.3	

BUDGET UNIT - 021201 - ALCOHOL/DRUG ALTERNATIVE PROGRAM

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1698	SUBSTANCE ABUSE COUNSELING PROG CHIEF	60.20	1	1	1	PARA-PROF & TECH
1697	-SUBSTANCE ABUSE COUNSELOR II	57.20	1	1	1	PARA-PROF & TECH
1696	-SUBSTANCE ABUSE COUNSELOR I	55.20	3	3	3	PARA-PROF & TECH
1687	-SUBSTANCE ABUSE WORKER	52.70	6	*	*	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		13	7	7	

BUDGET UNIT - 021602 - SHERIFF-BOATING SAFETY

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3520	SERGEANT	69.90	1	1	1	SHERIFFS SERGEANT
3515	DEPUTY SHERIFF II	66.20	6	6	6	SHRF. NON-MANAGEMENT
	ALLOCATED TOTAL		7	7	7	

BUDGET UNIT - 021603 - SHERIFF-SCHOOL RESOURCE OFFICER-STOCKTON

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3515	DEPUTY SHERIFF II	66.20	1	1	1	SHRF. NON-MANAGEMENT
	ALLOCATED TOTAL		1	1	1	

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 021604 - SHERIFF - SCHOOL OFFICER - LINDEN						
3515	DEPUTY SHERIFF II	66.20	1	*	*	SHRF. NON-MANAGEMENT
	ALLOCATED TOTAL		1			
BUDGET UNIT - 021609 - SHERIFF-CAL MMET						
3535	SHERIFF'S CAPTAIN	77.90	1	1	1	SHERIFF, MANAGEMENT
3520	SERGEANT	69.90	1	1	1	SHERIFFS SERGEANT
3515	DEPUTY SHERIFF II	66.20	8	8	8	SHRF. NON-MANAGEMENT
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		11	11	11	
BUDGET UNIT - 021613 - SHERIFF-HI-TECH CRIMES TASK FORCE						
3515	DEPUTY SHERIFF II	66.20	1	1	1	SHRF. NON-MANAGEMENT
	ALLOCATED TOTAL		1	1	1	
BUDGET UNIT - 021614 - SHERIFF-RURAL CRIME TASK FORCE GRANT						
3515	DEPUTY SHERIFF II	66.20	2	2	2	SHRF. NON-MANAGEMENT
	ALLOCATED TOTAL		2	2	2	
BUDGET UNIT - 021616 - SHERIFF-HIRING POOL						
3511	DEPUTY SHERIFF TRAINEE (UNFUNDED)	64.90	15	*	*	SAF, INVEST & CUST
3511	DEPUTY SHERIFF TRAINEE	64.90	5	5	5	SAF, INVEST & CUST
	ALLOCATED TOTAL		20	5	5	
BUDGET UNIT - 021620 - SHERIFF-PATROL						
3535	SHERIFF'S CAPTAIN	77.90	1	1	1	SHERIFF, MANAGEMENT
3530	LIEUTENANT	74.10	6	6	6	SHERIFF, MANAGEMENT
6804	MANAGEMENT ANALYST III	70.90	1	1	1	MIDDLE MANAGEMENT
3520	SERGEANT	69.90	15	15	15	SHERIFFS SERGEANT
3489	REVITILIZATION & ABATEMENT PROG COORD	67.10	1	*	*	PARA-PROF & TECH
3488	CIVILIAN CRIME PREVENTION COORDINATOR	67.10	1	1	1	PARA-PROF & TECH

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3515	-DEPUTY SHERIFF II	66.20	73	73	73	SHRF. NON-MANAGEMENT
3511	-DEPUTY SHERIFF TRAINEE	64.90	5	5	5	SAF, INVEST & CUST
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20	46	46	46	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	64.20				SHRF. NON-MANAGEMENT
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	4	4	4	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		154	153	153	
BUDGET UNIT - 021622 - SHERIFF-COMMUNICATIONS						
3530	LIEUTENANT	74.10	1	1	1	SHERIFF, MANAGEMENT
0148	COMMUNICATIONS DISPATCH MANAGER	69.70	1	1	1	MIDDLE MANAGEMENT
0134	COMMUNICATIONS DISPATCHER IV	68.10	5	5	5	OFF TECH & CLER
0133	COMMUNICATIONS DISPATCHER III	64.40	7	7	7	OFF TECH & CLER
0132	-COMMUNICATIONS DISPATCHER II	62.60	20	20	20	OFF TECH & CLER
0131	-COMMUNICATIONS DISPATCHER I	59.30	9	9	9	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		44	44	44	
BUDGET UNIT - 021626 - SHERIFF-DETECTIVES						
3535	SHERIFF'S CAPTAIN	77.90	1	1	1	SHERIFF, MANAGEMENT
3530	LIEUTENANT	74.10	1	1	1	SHERIFF, MANAGEMENT
3520	SERGEANT	69.90	6	6	6	SHERIFFS SERGEANT
3515	-DEPUTY SHERIFF II	66.20	20	20	20	SHRF. NON-MANAGEMENT
3511	-DEPUTY SHERIFF TRAINEE	64.90				SAF, INVEST & CUST
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20	3	3	3	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	64.20				SHRF. NON-MANAGEMENT
3492	EVIDENCE TECHNICIAN III	64.50	1	1	1	SAF, INVEST & CUST
3491	-EVIDENCE TECHNICIAN II	61.50	6	6	6	SAF, INVEST & CUST
3490	-EVIDENCE TECHNICIAN I	59.20	1	1	1	SAF, INVEST & CUST
1036	EVIDENCE CUSTODIAN	58.00	3	2 *	2 *	SAF, INVEST & CUST
0156	OFFICE ASSISTANT SPECIALIST	56.90	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	3	3	3	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		46	45	45	
0000	TEMPORARY (FTE)		.1	.0 *	.0 *	
	POSITION TOTAL		46.1	45.0 *	45.0	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 021628 - SHERIFF-RECORDS						
0253	SHERIFF'S RECORDS MANAGER	67.50	1	1	1	MIDDLE MANAGEMENT
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	1	1	1	OFF TECH & CLER
0159	OFFICE SUPERVISOR	58.00	7	7	7	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	5	5	5	OFF TECH & CLER
0129	RADIO COMMUNICATIONS SPECIALIST	56.90	14	12 *	12 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	16	16	16	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	5	4 *	4 *	OFF TECH & CLER
	ALLOCATED TOTAL		49	46	46	
BUDGET UNIT - 021635 - SHERIFF-CIVIL						
3530	LIEUTENANT	74.10	1	1	1	SHERIFF, MANAGEMENT
3520	SERGEANT	69.90	1	1	1	SHERIFFS SERGEANT
3515	-DEPUTY SHERIFF II	66.20	3	3	3	SHRF. NON-MANAGEMENT
3511	-DEPUTY SHERIFF TRAINEE	64.90				SAF, INVEST & CUST
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20				SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	64.20				SHRF. NON-MANAGEMENT
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
1040	CIVIL PROCESS SERVER	56.30	2	2	2	SAF, INVEST & CUST
0155	-SENIOR OFFICE ASSISTANT	55.90	5	4 *	4 *	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		15	14	14	
BUDGET UNIT - 021640 - SHERIFF-CORONER/MORGUE						
3520	SERGEANT	69.90	1	1	1	SHERIFFS SERGEANT
3515	-DEPUTY SHERIFF II	66.20	2	2	2	SHRF. NON-MANAGEMENT
3511	-DEPUTY SHERIFF TRAINEE	64.90				SAF, INVEST & CUST
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20				SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	64.20				SHRF. NON-MANAGEMENT
0031	CLERK STENOGRAPHER II	56.30	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		4	4	4	

POSITION BUDGET DETAIL

BUDGET UNIT - 021645 - SHERIFF-ADMIN/SUPPORT SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7252	SHERIFF-CORONER-PUBLIC ADMINISTRATOR	84.90	1	1	1	EXEMPT CLASS
9090	ASSISTANT SHERIFF CORONER	80.40	2	2	2	SENIOR MANAGEMENT
3535	SHERIFF'S CAPTAIN	77.90	1	1	1	SHERIFF, MANAGEMENT
0254	SHERIFFS DIRECTOR OF ADMIN SERVICES	76.70	1	1	1	CONFIDENTIAL
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
3530	LIEUTENANT	74.10	1	1	1	SHERIFF, MANAGEMENT
0256	SHERIFF'S ADMINISTRATIVE ANALYST	72.80	1	1	1	MIDDLE MANAGEMENT
3520	SERGEANT	69.90	3	3	3	SHERIFFS SERGEANT
0188	DEPARTMENT INFORMATION SYS ANALYSTIII	69.80	1	1	1	PROFESSIONAL
0059	ACCOUNTING OFFICER	69.60	1	1	1	MIDDLE MANAGEMENT
0197	-DEPARTMENT APPLICATIONS ANALYST II	66.50	1	1	1	PROFESSIONAL
0196	-DEPARTMENT APPLICATIONS ANALYST I	63.50				PROFESSIONAL
3515	-DEPUTY SHERIFF II	66.20	4	4	4	SHRF. NON-MANAGEMENT
3511	-DEPUTY SHERIFF TRAINEE	64.90				SAF, INVEST & CUST
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20				SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	64.20				SHRF. NON-MANAGEMENT
3487	CRIME ANALYST	65.90	1	1	1	PARA-PROF & TECH
0056	-ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10				PARA-PROF & TECH
0046	ACCOUNTANT AUDITOR II	65.10	1	1	1	PARA-PROF & TECH
0267	INFORMATION SYSTEMS ANALYST I	62.50	1	*	*	PROFESSIONAL
0157	OFFICE SECRETARY	58.00	1	*	*	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	56.30	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	3	3	3	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		27	25	25	

BUDGET UNIT - 021650 - SHERIFF-LATHROP POLICE CONTRACT

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3535	SHERIFF'S CAPTAIN	77.90	1	1	1	SHERIFF, MANAGEMENT
3530	LIEUTENANT	74.10	1	1	1	SHERIFF, MANAGEMENT
3515	DEPUTY SHERIFF II	66.20	14	15 *	15 *	SHRF. NON-MANAGEMENT
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		17	18	18	

BUDGET UNIT - 021658 - SHERIFF-UNIFIED COURT SECURITY

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3520	SERGEANT	69.90	6	5 *	5 *	SHERIFFS SERGEANT
3530	LIEUTENANT	74.10		1 *	1 *	SHERIFF, MANAGEMENT
3515	-DEPUTY SHERIFF II	66.20	36	29 *	29 *	SHRF. NON-MANAGEMENT
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20	4	4	4	SHRF. NON-MANAGEMENT

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3510	-DEPUTY SHERIFF I	64.20	3	3	3	SHRF. NON-MANAGEMENT
3502	-CORRECTIONAL OFFICER	64.00	1	4 *	4 *	CORRECTIONAL
3503	-CORRECTIONAL OFFICER TRAINEE	64.00				CORRECTIONAL
4100	SECURITY WORKER	53.30		4 *	4 *	TRADES, LABOR & INST
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		51	51	51	
0000	TEMPORARY (FTE)		6.0	6.0	6.0	
	POSITION TOTAL		57.0	57.0	57.0	

BUDGET UNIT - 022600 - SHERIFF-CUSTODY

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3535	SHERIFF'S CAPTAIN	77.90	1	1	1	SHERIFF, MANAGEMENT
3530	-LIEUTENANT	74.60	5	3 *	3 *	SHERIFF, MANAGEMENT
3500	-CORRECTIONAL LIEUTENANT	72.20	1	1	1	MIDDLE MANAGEMENT
0257	CENTRAL SERVICES ADMINISTRATOR	73.60	1	1	1	MIDDLE MANAGEMENT
6804	MANAGEMENT ANALYST III	70.90	1	1	1	MIDDLE MANAGEMENT
3520	-SERGEANT	69.90	2	2	2	SHERIFFS SERGEANT
3501	-CORRECTIONAL SERGEANT	67.20	18	18	18	CORRECTIONAL
4129	JAIL INDUSTRIES PROGRAM MANAGER	68.00	1	1	1	MIDDLE MANAGEMENT
4081	JAIL INDUSTRIES PRGM MGR UPOLSTERY	68.00	1	1	1	MIDDLE MANAGEMENT
4128	INMATE PROGRAMS & SERVICES DIRECTOR	67.50	1	1	1	MIDDLE MANAGEMENT
0258	CENTRAL SERVICES MANAGER	67.50	1	1	1	MIDDLE MANAGEMENT
3515	-DEPUTY SHERIFF II	66.20	20	20	20	SHRF. NON-MANAGEMENT
3511	-DEPUTY SHERIFF TRAINEE	64.90				SAF, INVEST & CUST
3512	-DEPUTY SHERIFF I - ACADEMY CERTIFIED	64.20	5	5	5	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	64.20				SHRF. NON-MANAGEMENT
3502	-CORRECTIONAL OFFICER	64.00	194	194	194	CORRECTIONAL
3503	-CORRECTIONAL OFFICER TRAINEE	64.00	16	16	16	CORRECTIONAL
4127	INMATE CASE WORKER	63.10	1	1	1	SAF, INVEST & CUST
4179	SHERIFFS MATERIEL SERVICES COORD	61.30	1	1	1	SAF, INVEST & CUST
4175	SHERIFFS INMATE LABOR COORDINATOR	61.30	1	1	1	SAF, INVEST & CUST
4126	JAIL LIBRARIAN	60.30	1	1	1	PARA-PROF & TECH
4130	CUSTODY RECREATION SUPERVISOR	59.10	1	1	1	SAF, INVEST & CUST
4178	SHERIFFS MATERIEL SPECIALIST III	59.00	3	3	3	SAF, INVEST & CUST
4174	SHERIFFS INMATE LABOR SPECIALIST III	59.00	4	4	4	SAF, INVEST & CUST
4177	-SHERIFFS MATERIEL SPECIALIST II	58.00	2	2	2	SAF, INVEST & CUST
4176	-SHERIFFS MATERIEL SPECIALIST I	56.30	5	5	5	SAF, INVEST & CUST
4173	-SHERIFFS INMATE LABOR SPECIALIST II	58.00	9	9	9	SAF, INVEST & CUST
4172	-SHERIFFS INMATE LABOR SPECIALIST I	56.30	6	6	6	SAF, INVEST & CUST
4171	-SHERIFFS CENTRAL SERVICES ASSISTANT	53.90				SAF, INVEST & CUST
4170	-SHERIFFS CENTRAL SERVICES WORKER	52.10	6	6	6	SAF, INVEST & CUST
4131	CUSTODY RECREATION ASSISTANT	57.60	1	1	1	SAF, INVEST & CUST
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0006	ACCOUNTING TECHNICIAN I	57.80	3	2 *	2 *	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	4	4	4	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	14	13 *	13 *	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	4	4	4	OFF TECH & CLER
	ALLOCATED TOTAL		336	332	332	
0000	TEMPORARY (FTE)		12.7	12.8 *	12.8 *	
	POSITION TOTAL		348.7	344.8	344.8	

BUDGET UNIT - 022620 - SHERIFF-WORK PROGRAM

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3520	SERGEANT	69.90	1	1	1	SHERIFFS SERGEANT
3530	LIEUTEANT	73.60		1 *	1 *	SHERIFF, MANAGEMENT
0221	WORK PROGRAM SPECIALIST II	57.00	3	3	3	SAF, INVEST & CUST
0006	ACCOUNTING TECH I	57.30		1 *	1 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
0220	WORK PROGRAM SPECIALIST I	55.30	7	7	7	SAF, INVEST & CUST
	ALLOCATED TOTAL		12	14	14	
0000	TEMPORARY (FTE)		2.5	2.5	2.5	
	POSITION TOTAL		14.5	16.5	16.5	

BUDGET UNIT - 022621 - CORRECTIONAL HEALTH SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1559	PHARMACY MANAGER	79.70	1	1	1	MIDDLE MANAGEMENT
1030	NURSING DEPARTMENT MANAGER	74.20	1	1	1	MIDDLE MANAGEMENT
1127	-SENIOR PHYSICIAN ASSISTANT	72.50	1	1	1	PROFESSIONAL
1107	-SENIOR NURSE PRACTITIONER	75.70				REGISTERED NURSES
1106	-NURSE PRACTITIONER II	75.00				REGISTERED NURSES
1105	-NURSE PRACTITIONER I	74.20				REGISTERED NURSES
1126	-PHYSICIAN ASSISTANT II	71.80				PROFESSIONAL
1125	-PHYSICIAN ASSISTANT I	71.00	1	1	1	PROFESSIONAL
1020	-STAFF NURSE V (CLINICAL NURSE)	71.70				REGISTERED NURSES
1137	-INFECTION SURVEILLANCE NURSE	70.50				REGISTERED NURSES
1015	-STAFF NURSE IV	70.50	2	2	2	REGISTERED NURSES
6964	-REGISTERED NURSE	69.20				REGISTERED NURSES
1010	-STAFF NURSE III	69.20	10	10	10	REGISTERED NURSES
1005	-STAFF NURSE II	68.50				REGISTERED NURSES
1000	-STAFF NURSE I	67.20				REGISTERED NURSES
1047	-SENIOR PSYCHIATRIC TECHNICIAN	61.70	1	1	1	PARA-PROF & TECH
1535	-MENTAL HEALTH SPECIALIST II	60.00	3	3	3	PARA-PROF & TECH

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1046	-PSYCHIATRIC TECHNICIAN	60.00	2	2	2	PARA-PROF & TECH
1275	-SPECIAL PROCEDURES TECHNICIAN II	59.30				PARA-PROF & TECH
1534	-MENTAL HEALTH SPECIALIST I	59.00				PARA-PROF & TECH
1052	-SENIOR LICENSED VOCATIONAL NURSE	59.00				PARA-PROF & TECH
1274	-SPECIAL PROCEDURES TECHNICIAN I	58.30				PARA-PROF & TECH
1051	-LICENSED VOCATIONAL NURSE	58.00	7	7	7	PARA-PROF & TECH
1201	-ORTHOPEDIC TECHNICIAN	57.80				PARA-PROF & TECH
1049	-OPERATING ROOM TECHNICIAN	54.50				PARA-PROF & TECH
1053	-MEDICAL ASSISTANT	54.20	1	1	1	PARA-PROF & TECH
1050	-NURSING ASSISTANT	53.20				PARA-PROF & TECH
1044	-NURSING ASSISTANT TRAINEE	51.20	3	3	3	PARA-PROF & TECH
1540	FORENSIC MENTAL HEALTH COORDINATOR	67.50	1	1	1	PARA-PROF & TECH
0055	ADMINISTRATIVE ASSISTANT I	63.10	1	1	1	PARA-PROF & TECH
1408	MEDICAL RECORDS TECHNICIAN III	62.20	1	1	1	OFF TECH & CLER
1577	-PHARMACY TECHNICIAN III	58.90	2	2	2	PARA-PROF & TECH
1576	-PHARMACY TECHNICIAN II	57.40				PARA-PROF & TECH
1575	-PHARMACY TECHNICIAN I	56.40				PARA-PROF & TECH
0105	STOREKEEPER I	58.30	1	*	*	TRADES, LABOR & INST
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	3	3	3	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	3	3	3	OFF TECH & CLER
0100	STOCK CLERK II	55.80	1	*	*	TRADES, LABOR & INST
	ALLOCATED TOTAL		47	45	45	
0000	TEMPORARY (FTE)		22.0	20.5 *	20.5 *	
	POSITION TOTAL		69.0	65.5	65.5	

BUDGET UNIT - 022700 - PROBATION-JUVENILE

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3419	ASST DEPUTY CHIEF PROBATION OFFICER	71.20	1	1	1	MIDDLE MANAGEMENT
3456	PROBATION UNIT SUPERVISOR	68.30	5	5	5	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	9	8 *	8 *	SAF, INVEST & CUST
3453	-PROBATION OFFICER II	64.80	8	6 *	6 *	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	61.50	16	15 *	15 *	SAF, INVEST & CUST
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	2	2	2	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	8	8	8	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	3	1 *	1 *	OFF TECH & CLER
	ALLOCATED TOTAL		54	48	48	
0000	TEMPORARY (FTE)		13.0	6.0 *	6.0 *	
	POSITION TOTAL		67.0	54.0	54.0	

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 022702 - PROBATION-ADULT						
3419	ASST DEPUTY CHIEF PROBATION OFFICER	71.20	1	1	1	MIDDLE MANAGEMENT
3456	PROBATION UNIT SUPERVISOR	68.30	4	4	4	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	4	4	4	SAF, INVEST & CUST
3453	-PROBATION OFFICER II	64.80	13	10 *	10 *	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	61.50	16	16	16	SAF, INVEST & CUST
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	4	4	4	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	19	19	19	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	6	4 *	4 *	OFF TECH & CLER
	ALLOCATED TOTAL		70	65	65	
0000	TEMPORARY (FTE)		.8	.8	.8	
	POSITION TOTAL		70.8	65.8	65.8	
BUDGET UNIT - 022714 - GANG VIOLENCE INTERV LLEBG						
3453	PROBATION OFFICER II	64.80	1	1	1	SAF, INVEST & CUST
	ALLOCATED TOTAL		1	1	1	
BUDGET UNIT - 022724 - KIDS ALC/DRUG ALTERN LLEBG						
3455	PROBATION OFFICER III	66.80	1	1	1	SAF, INVEST & CUST
	ALLOCATED TOTAL		1	1	1	
0000	TEMPORARY (FTE)		.8	.0 *	.0 *	
	POSITION TOTAL		1.8	1.0	1.0	
BUDGET UNIT - 022733 - YOUTH ACCOUNTABILITY LLEBG FD 24						
3456	PROBATION UNIT SUPERVISOR	68.30	1	1	1	SAF, INVEST & CUST
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		2	2	2	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 022734 - STKN JUVENILE CO-OP LLEBG						
3455	PROBATION OFFICER III	66.80	1	1	1	SAF, INVEST & CUST
3453	PROBATION OFFICER II	64.80	1	1	1	SAF, INVEST & CUST
	ALLOCATED TOTAL		2	2	2	
BUDGET UNIT - 022745 - PROBATION-ADMINISTRATION						
7056	COUNTY PROBATION OFFICER	82.80	1	1	1	EXECUTIVE
9081	ASSISTANT COUNTY PROBATION OFFICER	78.40	1	1	1	SENIOR MANAGEMENT
3460	DEPUTY CHIEF PROBATION OFFICER	74.40	2	2	2	MIDDLE MANAGEMENT
3419	ASST DEPUTY CHIEF PROBATION OFFICER	71.20	1	1	1	MIDDLE MANAGEMENT
0332	MANAGEMENT ANALYST III	70.90	1	1	1	CONFIDENTIAL
3455	PROBATION OFFICER III	66.80	2	2	2	SAF, INVEST & CUST
0037	EXECUTIVE SECRETARY	61.20	1	1	1	OFF TECH & CLER
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		13	13	13	
BUDGET UNIT - 022755 - PROBATION-TANF						
3456	PROBATION UNIT SUPERVISOR	68.30	3	3	3	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	2	1 *	1 *	SAF, INVEST & CUST
0046	ACCOUNTANT AUDITOR II	65.10	1	1	1	PARA-PROF & TECH
3453	-PROBATION OFFICER II	64.80	7	7	7	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	61.50	1	1	1	SAF, INVEST & CUST
3445	-JUVENILE DETENTION OFFICER	63.10	6	5 *	5 *	SAF, INVEST & CUST
3444	-JUVENILE DETENTION OFFICER ASSISTANT	60.90				SAF, INVEST & CUST
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	2	2	2	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		24	22	22	
0000	TEMPORARY (FTE)		.8	.8	.8	
	POSITION TOTAL		24.8	22.8	22.8	

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 022760 - OCJP-JAIBG-SOUTH STOCKTON CO-OP						
3450	PROBATION OFFICER I	61.50	1	1	1	SAF, INVEST & CUST
	ALLOCATED TOTAL		1	1	1	
BUDGET UNIT - 022765 - PROBATION-COMMUNITY JUSTICE CONFERENCING						
3450	PROBATION OFFICER I	61.50	1	*	*	SAF, INVEST & CUST
3453	PROBATION OFFICER II	64.80	1	*	*	SAF, INVEST & CUST
	ALLOCATED TOTAL		2			
0000	TEMPORARY (FTE)		1.8	.0 *	.0 *	
	POSITION TOTAL		3.8	.0	.0	
BUDGET UNIT - 022770 - PROBATION-POSITIVE YOUTH ALTERNATIVES						
3450	PROBATION OFFICER I	61.50	1	1	1	SAF, INVEST & CUST
3453	PROBATION OFFICER II	64.80	1	1	1	SAF, INVEST & CUST
	ALLOCATED TOTAL		2	2	2	
0000	TEMPORARY (FTE)		1.5	1.8 *	1.8 *	
	POSITION TOTAL		3.5	3.8	3.8	
BUDGET UNIT - 022781 - CROSSROADS						
3456	PROBATION UNIT SUPERVISOR	68.30	1	1	1	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	1	1	1	SAF, INVEST & CUST
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		3	3	3	
0000	TEMPORARY (FTE)		4.7	3.7 *	3.7 *	
	POSITION TOTAL		7.7	6.7	6.7	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 022782 - PROBATION OFFICERS ON CAMPUS

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3456	PROBATION UNIT SUPERVISOR	68.30	1	1	1	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	1	1	1	SAF, INVEST & CUST
3453	-PROBATION OFFICER II	64.80	2	2	2	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	61.50				SAF, INVEST & CUST
	ALLOCATED TOTAL		4	4	4	

BUDGET UNIT - 022783 - PROB FAMILY-FOCUSED INTERVENTION

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3456	PROBATION UNIT SUPERVISOR	68.30	1	1	1	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	1	1	1	SAF, INVEST & CUST
3453	-PROBATION OFFICER II	64.80	3	3	3	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	61.50				SAF, INVEST & CUST
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		6	6	6	

BUDGET UNIT - 022800 - JUVENILE DETENTION

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
3419	ASST DEPUTY CHIEF PROBATION OFFICER	71.20	2	2	2	MIDDLE MANAGEMENT
3456	PROBATION UNIT SUPERVISOR	68.30	2	2	2	SAF, INVEST & CUST
3455	PROBATION OFFICER III	66.80	3	3	3	SAF, INVEST & CUST
3447	JUVENILE FACILITY SUPERVISOR	65.40	7	7	7	SAF, INVEST & CUST
3453	-PROBATION OFFICER II	64.80	1	1	1	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	61.50				SAF, INVEST & CUST
3446	JUVENILE DETENTION UNIT SUPERVISOR	62.60	26	26	26	SAF, INVEST & CUST
3445	-JUVENILE DETENTION OFFICER	63.10	46	46	46	SAF, INVEST & CUST
3444	-JUVENILE DETENTION OFFICER ASSISTANT	60.90	38	38	38	SAF, INVEST & CUST
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0019	DEPARTMENTAL PAYROLL CLERK	56.40	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
0099	STOCK CLERK I	53.80	1	1	1	TRADES, LABOR & INST
	ALLOCATED TOTAL		130	130	130	
0000	TEMPORARY (FTE)		15.0	13.0 *	13.0 *	
	POSITION TOTAL		145.0	143.0	143.0	

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 024100 - FLOOD CHANNEL MAINTENANCE						
4255	CHANNEL MAINTENANCE SUPERINTENDENT	69.60	1	1	1	MIDDLE MANAGEMENT
4250	GENERAL FOREMAN	67.30	1	1	1	MIDDLE MANAGEMENT
4335	WELDER	63.80	1	1	1	TRADES, LABOR & INST
4225	EQUIPMENT OPERATOR II	63.30	5	5	5	TRADES, LABOR & INST
4220	EQUIPMENT OPERATOR I	61.30	5	5	5	TRADES, LABOR & INST
5046	PEST ABATEMENT OPERATOR II	59.50	2	2	2	TRADES, LABOR & INST
4191	-HIGHWAY MAINTENANCE WORKER	59.50	5	5	5	TRADES, LABOR & INST
4185	-MAINTENANCE WORKER	57.00	3	3	3	TRADES, LABOR & INST
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		24	24	24	
BUDGET UNIT - 024600 - NEIGHBORHOOD PRESERVATION						
9094	DEPUTY DIRECTOR OF NEIGHBORHOOD PRESV	73.70	1	1	1	SENIOR MANAGEMENT
6804	-MANAGEMENT ANALYST III	71.30	1	1	1	MIDDLE MANAGEMENT
6803	-MANAGEMENT ANALYST II	67.70	1	1	1	PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70				PARA-PROF & TECH
3015	SENIOR HOUSING REHAB SPECIALIST	68.80	1	1	1	TRADES, LABOR & INST
3017	-HOUSING REHABILITATION SPECIALIST II	66.80	2	2	2	TRADES, LABOR & INST
3016	-HOUSING REHABILITATION SPECIALIST I	65.80	1	1	1	TRADES, LABOR & INST
0046	ACCOUNTANT AUDITOR II	65.10	1	1	1	PARA-PROF & TECH
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		11	11	11	
BUDGET UNIT - 024700 - AGRICULTURAL COMMISSIONER						
7020	AGRICULTURAL COMMISSIONER/SEALER	78.00	1	1	1	EXECUTIVE
9086	ASSISTANT AGRICUTURAL COMMISSIONER	72.50	1	1	1	SENIOR MANAGEMENT
0188	DEPARTMENT INFORMATION SYS ANALYSTIII	69.80	1	1	1	PROFESSIONAL
5070	DEPUTY AGRICULTURAL COMMISSIONER	68.00	4	4	4	MIDDLE MANAGEMENT
5062	-SENIOR AG BIOLOGIST ENTOMOLOGIST	64.70	1	1	1	PROFESSIONAL
5061	-AGRICULTURAL BIOLOGIST ENTOMOLOGIST	62.70				PROFESSIONAL
5060	-SENIOR AGRICULTURAL BIOLOGIST	64.70	10	10	10	PROFESSIONAL
5059	-AGRICULTURAL BIOLOGIST II	62.70	3	3	3	PROFESSIONAL
5058	-AGRICULTURAL BIOLOGIST I	60.70	4	4	4	PROFESSIONAL
0174	-DEPARTMENT INFO SYSTEMS SPECIALIST II	63.20	1	1	1	PARA-PROF & TECH
0173	-DEPARTMENT INFO SYSTEMS SPECIALIST I	61.20				PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	6	6	6	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		36	36	36	
0000	TEMPORARY (FTE)		13.4	12.8 *	12.8 *	
	POSITION TOTAL		49.4	48.8	48.8	
BUDGET UNIT - 024701 - GLASSY-WINGED SHARPSHOOTER PREVENTION						
0000	TEMPORARY (FTE)		7.0	6.0 *	6.0 *	
	POSITION TOTAL		7.0	6.0	6.0	
BUDGET UNIT - 024900 - SEALER OF WEIGHTS AND MEASURES						
3043	DEPUTY SEALER OF WEIGHTS & MEASURES	68.00	1	1	1	MIDDLE MANAGEMENT
3042	WEIGHTS & MEASURES SUPERVISING INSPCT	62.50	1	*	*	PARA-PROF & TECH
3041	-WEIGHTS & MEASURES INSPECTOR II	61.50	1	1	1	PARA-PROF & TECH
3040	-WEIGHTS & MEASURES INSPECTOR I	60.50	3	3	3	PARA-PROF & TECH
	ALLOCATED TOTAL		6	5	5	
BUDGET UNIT - 025600 - COMMUNITY DEVELOPMENT SERVICES						
7030	DIRECTOR OF COMMUNITY DEVELOPMENT	81.50	1	1	1	EXECUTIVE
9077	CHIEF DEPUTY DIRECTORDEVELOPMENT SERV	77.50	1	1	1	SENIOR MANAGEMENT
0206	GEOGRAPHIC INFORMATION SYSTEM PGM MGR	75.90	1	1	1	MIDDLE MANAGEMENT
9078	DEPUTY DIRECTOR OF PLANNING	75.40	1	1	1	SENIOR MANAGEMENT
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
9093	DEPUTY DIRECTOR BUILDING INSPECTION	73.70	1	1	1	SENIOR MANAGEMENT
2329	PRINCIPAL PLANNER	73.20	2	2	2	MIDDLE MANAGEMENT
6804	-MANAGEMENT ANALYST III	71.30				MIDDLE MANAGEMENT
6803	-MANAGEMENT ANALYST II	67.70				PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70	2	1 *	1 *	PARA-PROF & TECH
3021	SENIOR PLAN CHECK ENGINEER	69.90	1	1	1	PROFESSIONAL
2330	SENIOR PLANNER	70.00	3	3	3	MIDDLE MANAGEMENT
2297	DEVELOPMENT SERVICES COUNTER MANAGER	69.80	1	1	1	MIDDLE MANAGEMENT
3019	PLAN CHECK ENGINEER II	68.90	2	2	2	PROFESSIONAL
3025	FIRE SERVICES COORDINATOR	68.30	1	1	1	PARA-PROF & TECH
3011	SENIOR BUILDING INSPECTOR	68.30	4	4	4	PARA-PROF & TECH
0208	-SENIOR GEOGRAPHIC INFO SYSTEM ANALYST	67.50	1	1	1	PROFESSIONAL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0207	-ASSOCIATE GEOGRAPHIC INFO SYS ANALYST	64.50	1	1	1	PROFESSIONAL
0209	PRINCIPAL GIS ANALYST	70.80		1 *	1 *	PROFESSIONAL
2320	-ASSOCIATE PLANNER	66.90	5	5	5	PROFESSIONAL
2310	-ASSISTANT PLANNER	62.90	3	2 *	2 *	PROFESSIONAL
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
0173	DEPARTMENT INFO SYSTEMS SPECIALIST	61.20		1 *	1 *	PARA-PROF & TECH
3009	-BUILDING INSPECTOR II	66.30	5	5	5	PARA-PROF & TECH
3008	-BUILDING INSPECTOR I	65.30	2	2	2	PARA-PROF & TECH
0056	ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
2309	SENIOR CODE ENFORCEMENT OFFICER	64.80	1	1	1	SAF, INVEST & CUST
0211	-GEOGRAPHIC INFO SYSTEMS SPECIALIST II	64.20	3	3	3	PARA-PROF & TECH
0210	-GEOGRAPHIC INFO SYSTEMS SPECIALIST I	62.20				PARA-PROF & TECH
2312	-CODE ENFORCEMENT OFFICER II	63.80	4	4	4	SAF, INVEST & CUST
2311	-CODE ENFORCEMENT OFFICER I	62.80	2	1 *	1 *	SAF, INVEST & CUST
2296	DEVELOPMENT SERVICES SENIOR TECH	63.00	2	2	2	PARA-PROF & TECH
2295	DEVELOPMENT SERVICES TECHNICIAN	61.00	4	4	4	PARA-PROF & TECH
0159	OFFICE SUPERVISOR	58.00	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	56.30	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	7	7	7	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	2	2	2	OFF TECH & CLER
	ALLOCATED TOTAL		71	70	70	
0000	TEMPORARY (FTE)		2.0	1.5 *	1.5 *	
	POSITION TOTAL		73.0	71.5	71.5	

BUDGET UNIT - 025700 - SHERIFF-PUBLIC ADMINISTRATOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0262	CHIEF DEPUTY PUBLIC ADMINISTRATOR	68.10	1	1	1	MIDDLE MANAGEMENT
0261	DEPUTY PUBLIC ADMINISTRATOR	62.20	2	2	2	PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		4	4	4	

BUDGET UNIT - 025900 - RECORDER-COUNTY CLERK

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9075	ASSISTANT RECORDER-COUNTY CLERK	70.30	1	*	*	SENIOR MANAGEMENT
0055	ADMINISTRATIVE ASSISTANT I	63.10		1 *	1 *	PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0040	SENIOR RECORDABLE DOCUMENTS EXAMINER	59.90	1	1	1	OFF TECH & CLER
0138	MICROGRAPHIC TECHNICIAN III	57.60	1	1	1	OFF TECH & CLER
0043	LEGAL DOCUMENTS CLERK	57.50	1	1	1	OFF TECH & CLER

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0041	RECORDABLE DOCUMENTS EXAMINER	57.10	4	4	4	OFF TECH & CLER
5611	DATA TECHNICIAN I	56.60	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	3	3	3	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	5	5	5	OFF TECH & CLER
0137	-MICROGRAPHIC TECHNICIAN II	55.90	2	2	2	OFF TECH & CLER
0136	-MICROGRAPHIC TECHNICIAN I	54.90				OFF TECH & CLER
0042	RECORDABLE DOCUMENTS INDEXER	55.90	5	5	5	OFF TECH & CLER
	ALLOCATED TOTAL		25	25	25	
0000	TEMPORARY (FTE)		1.0	1.0	1.0	
	POSITION TOTAL		26.0	26.0	26.0	

BUDGET UNIT - 025901 - RECORDERS-EQUIPMENT/AUTOMATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
5612	DATA TECHNICIAN II	58.60	1	1	1	OFF TECH & CLER
0137	-MICROGRAPHIC TECHNICIAN II	55.90				OFF TECH & CLER
0136	-MICROGRAPHIC TECHNICIAN I	54.90	1	1	1	OFF TECH & CLER
0042	RECORDABLE DOCUMENTS INDEXER	55.90	3	3	3	OFF TECH & CLER
	ALLOCATED TOTAL		6	6	6	

BUDGET UNIT - 026000 - EMERGENCY SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9037	DIRECTOR OF EMERGENCY OPERATIONS	71.70	1	1	1	EXECUTIVE
0505	ASSISTANT COORDINATOR HAZ MAT PROGRAM	67.10	1	1	1	MIDDLE MANAGEMENT
0502	ASSISTANT COORDINATOR EMERGENCY SVCS	67.10	1	1	1	MIDDLE MANAGEMENT
0512	HAZARDOUS MATERIAL SPEC SUPERVISOR	65.10	1	1	1	SAF, INVEST & CUST
0507	EMERGENCY PLANNER	65.00	1	1	1	PARA-PROF & TECH
0511	-HAZARDOUS MATERIAL SPECIALIST II	64.10	4	4	4	SAF, INVEST & CUST
0510	-HAZARDOUS MATERIAL SPECIALIST I	63.10				SAF, INVEST & CUST
0037	EXECUTIVE SECRETARY	61.20	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	3	2 *	2 *	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		13	12	12	
0000	TEMPORARY (FTE)		.0	.2 *	.2 *	
	POSITION TOTAL		13.0	12.2	12.2	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 026300 - ANIMAL CONTROL DIVISION						
3610	ANIMAL CONTROL OFFICER	68.00	1	1	1	MIDDLE MANAGEMENT
3605	DEPUTY ANIMAL CONTROL OFFICER	58.10	7	7	7	SAF, INVEST & CUST
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		9	9	9	
0000	TEMPORARY (FTE)		1.5	1.5	1.5	
	POSITION TOTAL		10.5	10.5	10.5	
BUDGET UNIT - 030101 - PUBLIC WORKS-ADMINISTRATION						
7080	DIRECTOR OF PUBLIC WORKS	85.30	1	1	1	EXECUTIVE
9088	DEPUTY DIRECTOR-PUBLIC WORKS	79.30	3	3	3	SENIOR MANAGEMENT
9087	PUBLIC WORKS BUSINESS ADMINISTRATOR	74.90	1	1	1	SENIOR MANAGEMENT
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
0058	PUBLIC WORKS FISCAL MANAGER	69.60	1	1	1	MIDDLE MANAGEMENT
6803	MANAGEMENT ANALYST II	67.70	1	1	1	PARA-PROF & TECH
0047	ACCOUNTANT AUDITOR III	67.60	1	1	1	PARA-PROF & TECH
0046	ACCOUNTANT AUDITOR II	65.10	1	1	1	PARA-PROF & TECH
0174	DEPARTMENT INFO SYSTEMS SPECIALIST II	63.20	2	3 *	3 *	PARA-PROF & TECH
0173	-DEPARTMENT INFO SYSTEMS SPECIALIST I	61.20				PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10	2	2	2	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	61.10				PARA-PROF & TECH
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	1	1	1	OFF TECH & CLER
0036	PUBLIC WORKS SECRETARY	59.20	1	1	1	OFF TECH & CLER
5612	DATA TECHNICIAN II	58.60	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
0012	PUBLIC WORKS RECORDS SUPERVISOR	57.20	1	1	1	OFF TECH & CLER
5611	DATA TECHNICIAN I	56.60	1	1	1	OFF TECH & CLER
0019	DEPARTMENTAL PAYROLL CLERK	56.40	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	3	3	3	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	3	2 *	2 *	OFF TECH & CLER
	ALLOCATED TOTAL		28	28	28	
0000	TEMPORARY (FTE)		3.0	3.0	3.0	
	POSITION TOTAL		31.0	31.0	31.0	

POSITION BUDGET DETAIL

BUDGET UNIT - 030103 - PUBLIC WORKS-ENGINEERING

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
2036	ENGINEER V	75.50	5	5	5	MIDDLE MANAGEMENT
2035	-ENGINEER IV	72.80	5	5	5	PROFESSIONAL
2034	-ENGINEER III	71.30	2	2	2	PROFESSIONAL
2033	-ENGINEER II	69.80				PROFESSIONAL
2032	-ENGINEER I	66.80	4	4	4	PROFESSIONAL
6804	MANAGEMENT ANALYST III	70.90	1	1	1	MIDDLE MANAGEMENT
2330	SENIOR PLANNER	70.00	1	1	1	MIDDLE MANAGEMENT
2024	ENGINEERING ASSISTANT III	69.50	1	1	1	PARA-PROF & TECH
2078	LICENSED LAND SURVEYOR	68.20	1	1	1	PROFESSIONAL
6803	-MANAGEMENT ANALYST II	67.70	1	1	1	PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70				PARA-PROF & TECH
2023	ENGINEERING ASSISTANT II	67.20	3	3	3	PARA-PROF & TECH
2103	ASSOCIATE REAL PROPERTY AGENT	67.00	1	1	1	PARA-PROF & TECH
2320	ASSOCIATE PLANNER	66.90	1	1	1	PROFESSIONAL
2038	ENVIRONMENTAL COORDINATOR	66.50	2	2	2	PROFESSIONAL
0056	-ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10	2	2	2	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	61.10	1	1	1	PARA-PROF & TECH
2100	ASSISTANT REAL PROPERTY AGENT	64.00	1	1	1	PARA-PROF & TECH
2022	ENGINEERING ASSISTANT I	63.70	8	8	8	PARA-PROF & TECH
2020	-SENIOR ENGINEERING AIDE	61.50	8	8	8	PARA-PROF & TECH
2010	-ENGINEERING AIDE	58.00	3	3	3	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90	3	3	3	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		56	56	56	
0000	TEMPORARY (FTE)		4.0	1.5 *	1.5 *	
	POSITION TOTAL		60.0	57.5	57.5	

BUDGET UNIT - 030104 - PUBLIC WORKS-EQUIPMENT MAINT

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
4328	EQUIPMENT MAINTENANCE FOREMAN	64.80	1	1	1	TRADES, LABOR & INST
4335	WELDER	63.80	1	1	1	TRADES, LABOR & INST
4326	HEAVY EQUIPMENT MECHANIC	63.80	8	8	8	TRADES, LABOR & INST
4207	EQUIPMENT SERVICE WORKER III	59.50	2	2	2	TRADES, LABOR & INST
4206	EQUIPMENT SERVICE WORKER II	58.00	1	1	1	TRADES, LABOR & INST
	ALLOCATED TOTAL		13	13	13	

BUDGET UNIT - 030105 - PUBLIC WORKS-ROAD MAINT

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
4254	MAINTENANCE SUPERINTENDENT	70.90	1	1	1	MIDDLE MANAGEMENT
4250	GENERAL FOREMAN	67.30	5	5	5	MIDDLE MANAGEMENT
0046	-ACCOUNTANT AUDITOR II	65.10				PARA-PROF & TECH
0045	-ACCOUNTANT AUDITOR I	61.60	1	1	1	PARA-PROF & TECH
4340	TRAFFIC FOREMAN	65.00	1	1	1	TRADES, LABOR & INST
4231	BRIDGE MAINTENANCE FOREMAN	65.00	1	1	1	TRADES, LABOR & INST
4227	EQUIPMENT OPERATOR FOREMAN	65.00	3	3	3	TRADES, LABOR & INST
4226	TRANSPORT TRUCK DRIVER	64.30	1	1	1	TRADES, LABOR & INST
2022	ENGINEERING ASSISTANT I	63.70	1	1	1	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10	1	1	1	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	61.10				PARA-PROF & TECH
4235	TREE CREW SUPERVISOR	63.50	1	1	1	TRADES, LABOR & INST
4345	TRAFFIC STRIPER OPERATOR II	63.30	1	1	1	TRADES, LABOR & INST
4225	EQUIPMENT OPERATOR II	63.30	9	9	9	TRADES, LABOR & INST
4230	BRIDGE MAINTENANCE WORKER	63.00	4	4	4	TRADES, LABOR & INST
4344	TRAFFIC STRIPER OPERATOR I	61.30	2	2	2	TRADES, LABOR & INST
4220	EQUIPMENT OPERATOR I	61.30	19	19	19	TRADES, LABOR & INST
4233	TREE CREW WORKER	60.50	3	3	3	TRADES, LABOR & INST
4253	TRAFFIC MAINTENANCE WORKER	59.50	1	1	1	TRADES, LABOR & INST
4200	BRIDGE TENDER	59.50	1	1	1	TRADES, LABOR & INST
4191	-HIGHWAY MAINTENANCE WORKER	59.50	28	28	28	TRADES, LABOR & INST
4185	-MAINTENANCE WORKER	57.00	15	15	15	TRADES, LABOR & INST
0105	STOREKEEPER I	58.30	1	1	1	TRADES, LABOR & INST
0135	RADIO COMMUNICATION CLERK	57.40	1	1	1	OFF TECH & CLER
4205	EQUIPMENT SERVICE WORKER I	56.00	4	4	4	TRADES, LABOR & INST
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		106	106	106	
0000	TEMPORARY (FTE)		7.7	6.0 *	6.0 *	
	POSITION TOTAL		113.7	112.0	112.0	

BUDGET UNIT - 030108 - PUBLIC WORKS-DEVELOPMENT SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
2036	ENGINEER V	75.50	2	2	2	MIDDLE MANAGEMENT
2035	-ENGINEER IV	72.80	1	2 *	2 *	PROFESSIONAL
2034	-ENGINEER III	71.30				PROFESSIONAL
2033	-ENGINEER II	69.80		1 *	1 *	PROFESSIONAL
2032	-ENGINEER I	66.80	3	*	*	PROFESSIONAL
6804	-MANAGEMENT ANALYST III	71.30	1	*	*	MIDDLE MANAGEMENT
6803	-MANAGEMENT ANALYST II	67.70		1 *	1 *	PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70	1	*	*	PARA-PROF & TECH

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
2023	ENGINEERING ASSISTANT II	67.20	2	3 *	3 *	PARA-PROF & TECH
0056	ADMINISTRATIVE ASSISTANT II	65.90	2	1 *	1 *	PARA-PROF & TECH
2022	ENGINEERING ASSISTANT I	63.70	2	2	2	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10		1 *	1 *	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	61.10	1	*	*	PARA-PROF & TECH
2020	-SENIOR ENGINEERING AIDE	61.50		1 *	1 *	PARA-PROF & TECH
2010	-ENGINEERING AIDE	58.00	1	*	*	PARA-PROF & TECH
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90		1 *	1 *	OFF TECH & CLER
	ALLOCATED TOTAL		18	17	17	
0000	TEMPORARY (FTE)		3.0	.4 *	.4 *	
	POSITION TOTAL		21.0	17.4	17.4	
BUDGET UNIT - 030400 - FLOOD CONTROL & WATER CONSERVATION						
2036	ENGINEER V	75.50	1	1	1	MIDDLE MANAGEMENT
2035	-ENGINEER IV	72.80				PROFESSIONAL
2034	-ENGINEER III	71.30				PROFESSIONAL
2033	-ENGINEER II	69.80	1	2 *	2 *	PROFESSIONAL
2032	-ENGINEER I	66.80				PROFESSIONAL
2022	ENGINEERING ASSISTANT I	63.70	1	1	1	PARA-PROF & TECH
0056	-ADMINISTRATIVE ASSISTANT II	65.90		1 *	1 *	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10	1	1	1	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90				OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90		1 *	1 *	OFF TECH & CLER
2020	-SENIOR ENGINEERING AIDE	61.50	1	1	1	PARA-PROF & TECH
2010	-ENGINEERING AIDE	58.00				PARA-PROF & TECH
6803	MANAGEMENT ANALYST II	67.70		1 *	1 *	PARA-PROF & TECH
	ALLOCATED TOTAL		5	9	9	
BUDGET UNIT - 030600 - WATER RESOURCES						
2090	WATER RESOURCE COORDINATOR	76.50	1	1	1	SENIOR MANAGEMENT
2036	ENGINEER V	75.50	1	1	1	MIDDLE MANAGEMENT
2035	-ENGINEER IV	72.80				PROFESSIONAL
2034	-ENGINEER III	71.30				PROFESSIONAL
2033	-ENGINEER II	69.80	1	1	1	PROFESSIONAL
2032	-ENGINEER I	66.80				PROFESSIONAL
6804	MANAGEMENT ANALYST III	70.90	1	1	1	MIDDLE MANAGEMENT
6803	-MANAGEMENT ANALYST II	67.70				PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70		1 *		PARA-PROF & TECH

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0055	-ADMINISTRATIVE ASSISTANT I	63.10	1	1	1	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	61.10				PARA-PROF & TECH
	ALLOCATED TOTAL		5	6	5	
0000	TEMPORARY (FTE)		1.0	.5 *	.5 *	
	POSITION TOTAL		6.0	6.5	5.5	
BUDGET UNIT - 031900 - MOTORPOOL STORE ROOM						
0110	EQUIPMENT PARTS ROOM SUPERVISOR	63.10	1	1	1	SUPERVISOR
0105	STOREKEEPER I	58.30	2	2	2	TRADES, LABOR & INST
0156	OFFICE ASSISTANT SPECIALIST	56.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		4	4	4	
BUDGET UNIT - 040300 - MENTAL HEALTH PHARMACY						
1559	PHARMACY MANAGER	79.70	1	1	1	MIDDLE MANAGEMENT
1578	PHARMACIST-CLINICAL	77.80	1	1	1	PROFESSIONAL
1579	PHARMACIST	76.80	5	5	5	PROFESSIONAL
1577	-PHARMACY TECHNICIAN III	58.90	4	4	4	PARA-PROF & TECH
1576	-PHARMACY TECHNICIAN II	57.40				PARA-PROF & TECH
1575	-PHARMACY TECHNICIAN I	56.40				PARA-PROF & TECH
1572	PHARMACY TECHNICIAN III SUPERVISOR	58.90	1	1	1	SUPERVISOR
	ALLOCATED TOTAL		12	12	12	
0000	TEMPORARY (FTE)		2.0	3.8 *	3.8 *	
	POSITION TOTAL		14.0	15.8	15.8	
BUDGET UNIT - 040500 - MENTAL HEALTH SERVICES						
9150	BEHAVIORAL HEALTH OFFICER	85.80	1	1	1	SENIOR MANAGEMENT
9144	CHIEF DEPUTY DIR-MENTAL HEALTH SVCS	81.30	1	1	1	EXECUTIVE
9145	SENIOR DEPUTY DIR-MENTAL HEALTH SVCS	77.00	1	1	1	SENIOR MANAGEMENT
0260	DEPUTY FINANCE DIRECTOR-HCS	75.10	1	1	1	SENIOR MANAGEMENT
9146	DEPUTY DIRECTOR-MENTAL HEALTH SVCS	75.00	4	4	4	SENIOR MANAGEMENT
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
1620	CHIEF CLINICAL PSYCHOLOGIST	73.70	1	*	*	MIDDLE MANAGEMENT
1030	NURSING DEPARTMENT MANAGER	74.20	3	3	3	MIDDLE MANAGEMENT
1699	MENTAL HEALTH SERVICES FACILITY MNGR	73.10	1	1	1	MIDDLE MANAGEMENT
0189	DEPARTMENT INFORMATION SYS ANALYST IV	71.30	1	1	1	PROFESSIONAL

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1528	-CHIEF CLINICAL SOCIAL WORKER	72.20	3	3	3	MIDDLE MANAGEMENT
1512	-CHIEF MENTAL HEALTH CLINICIAN	72.20	10	10	10	MIDDLE MANAGEMENT
9056	PUBLIC GUARDIAN/CONSERVATOR	71.20	1	*	*	MIDDLE MANAGEMENT
1363	-OCCUP THERAPIST IV-CLINICAL SPEC	70.10				PROFESSIONAL
1361	-OCCUPATIONAL THERAPIST III-SENIOR	68.80	1	1	1	PROFESSIONAL
1359	-OCCUPATIONAL THERAPIST II-STAFF	66.80				PROFESSIONAL
1357	-OCCUPATIONAL THERAPIST I	65.30	1	1	1	PROFESSIONAL
1057	-MENTAL HEALTH CHARGE NURSE	71.70	2	2	2	REGISTERED NURSES
1106	-NURSE PRACTITIONER II	75.00				REGISTERED NURSES
1025	-STAFF NURSE V (ASST NURSING DEPT MGR)	71.70				REGISTERED NURSES
1020	-STAFF NURSE V (CLINICAL NURSE)	71.70				REGISTERED NURSES
1015	-STAFF NURSE IV	70.50	13	7 *	7 *	REGISTERED NURSES
1056	-SENIOR MENTAL HEALTH NURSE	69.20				REGISTERED NURSES
1010	-STAFF NURSE III	69.20	2	2	2	REGISTERED NURSES
1055	-MENTAL HEALTH NURSE II	68.50				REGISTERED NURSES
1005	-STAFF NURSE II	68.50				REGISTERED NURSES
1054	-MENTAL HEALTH NURSE I	67.20				REGISTERED NURSES
1000	-STAFF NURSE I	67.20				REGISTERED NURSES
1047	-SENIOR PSYCHIATRIC TECHNICIAN	61.70	19	19	19	PARA-PROF & TECH
1535	-MENTAL HEALTH SPECIALIST II	60.00	35	34 *	34 *	PARA-PROF & TECH
1046	-PSYCHIATRIC TECHNICIAN	60.00	15	15	15	PARA-PROF & TECH
1534	-MENTAL HEALTH SPECIALIST I	59.00				PARA-PROF & TECH
1051	-LICENSED VOCATIONAL NURSE	58.00				PARA-PROF & TECH
1050	-NURSING ASSISTANT	53.20				PARA-PROF & TECH
1044	-NURSING ASSISTANT TRAINEE	51.20	18	18	18	PARA-PROF & TECH
0188	DEPARTMENT INFORMATION SYS ANALYSTIII	69.80	2	2	2	PROFESSIONAL
1600	CLINICAL PSYCHOLOGIST I	69.50	1	*	*	PROFESSIONAL
1526	-CLINICAL SOCIAL WORKER III	69.10	3	3	3	PROFESSIONAL
1511	-MENTAL HEALTH CLINICIAN III	69.10	10	10	10	SUPERVISOR
0059	ACCOUNTING OFFICER	69.60	1	1	1	MIDDLE MANAGEMENT
1513	M H PERFORMANCE OUTCOME ANALYST	68.30	1	1	1	PROFESSIONAL
6707	ACTIVITY CENTER PROGRAM DIRECTOR	68.30	1	1	1	MIDDLE MANAGEMENT
1700	MENTAL HEALT SUPPORT SERVICES COORDN	67.80	1	1	1	PARA-PROF & TECH
6803	-MANAGEMENT ANALYST II	67.70	2	2	2	PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70				PARA-PROF & TECH
0047	-ACCOUNTANT AUDITOR III	67.60	1	1	1	PARA-PROF & TECH
0046	-ACCOUNTANT AUDITOR II	65.10				PARA-PROF & TECH
0045	-ACCOUNTANT AUDITOR I	61.60	2	2	2	PARA-PROF & TECH
1695	SUBSTANCE ABUSE DIVISION COORDINATOR	67.80	1	1	1	MIDDLE MANAGEMENT
1525	-CLINICAL SOCIAL WORKER II	66.90	2	2	2	PROFESSIONAL
1510	-MENTAL HEALTH CLINICIAN II	66.90	8	5 *	5 *	PROFESSIONAL
6539	-PROTECTIVE SERVICES SOCIAL WORKER III	66.10				PARA-PROF & TECH
6538	-PROTECTIVE SERVICES SOCIAL WORKER II	65.10	3	1 *	1 *	PARA-PROF & TECH
1520	-CLINICAL SOCIAL WORKER I	64.90				PROFESSIONAL
1509	-MENTAL HEALTH CLINICIAN I	64.90	58	58	58	PROFESSIONAL
6537	-PROTECTIVE SERVICES SOCIAL WORKER I	63.60	17	17	17	PARA-PROF & TECH
1350	DAY TREATMENT PROGRAM DIRECTOR	67.30	2	2	2	MIDDLE MANAGEMENT
0197	-DEPARTMENT APPLICATIONS ANALYST II	66.50	2	*	*	PROFESSIONAL

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0196	-DEPARTMENT APPLICATIONS ANALYST I	63.50	3	3	3	PROFESSIONAL
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
1539	MENTAL HEALTH COURT LIAISON	65.50	1	1	1	PARA-PROF & TECH
6714	PROGRAM COORDINATOR-DEVELOP DISABLED	64.00	1	*	*	SUPERVISOR
1530	PATIENTS' RIGHTS ADVOCATE	64.00	1	1	1	PROFESSIONAL
4302	-CRAFTS WORKER III	64.30	5	5	5	TRADES, LABOR & INST
4301	-CRAFTS WORKER II	59.30				TRADES, LABOR & INST
4300	-CRAFTS WORKER I	57.30				TRADES, LABOR & INST
1048	CHIEF PSYCHIATRIC TECHNICIAN	63.40	8	8	8	SUPERVISOR
1537	CARE PROVIDER TRAINER	63.00	1	1	1	PROFESSIONAL
6895	MENTAL HEALTH REHABILITATION SPECIALI	62.40	1	*	*	PARA-PROF & TECH
1536	MENTAL HEALTH SPECIALIST III	62.20	2	2	2	SUPERVISOR
1505	DEPUTY PUBLIC GUARDIAN	62.20	5	*	*	PARA-PROF & TECH
6713	-PROGRAM SPECIALIST-DEVELOP DISABLED	62.00	5	4 *	4 *	PARA-PROF & TECH
6712	-INSTRUCTOR II	58.00	11	11	11	PARA-PROF & TECH
6711	-INSTRUCTOR I	56.00				PARA-PROF & TECH
6710	-INSTRUCTIONAL ASSISTANT	50.20	1	1	1	PARA-PROF & TECH
1341	REHABILITATION THERAPIST II	61.90	2	2	2	SUPERVISOR
6788	EEDD CLIENT SERVICES SPECIALIST II	61.50	1	1	1	PARA-PROF & TECH
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	1	1	1	OFF TECH & CLER
0285	PERSONNEL TECHNICIAN	61.00	1	1	1	CONFIDENTIAL
0007	ACCOUNTING TECHNICIAN II	60.80	5	4 *	4 *	OFF TECH & CLER
1690	SUBSTANCE ABUSE ASSISTANT DIRECTOR	60.20	1	*	*	SUPERVISOR
0169	-DEPARTMENT INFO SYSTEMS TECHNICIAN II	60.20	2	2	2	PARA-PROF & TECH
0168	-DEPARTMENT INFO SYSTEMS TECHNICIAN I	58.20				PARA-PROF & TECH
1340	REHABILITATION THERAPIST I	59.90	4	4	4	PARA-PROF & TECH
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
0105	STOREKEEPER I	58.30	1	1	1	TRADES, LABOR & INST
0159	OFFICE SUPERVISOR	58.00	5	5	5	OFF TECH & CLER
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	10	7 *	7 *	OFF TECH & CLER
1689	SUBSTANCE ABUSE SENIOR COUNSELOR	57.20	1	1	1	PARA-PROF & TECH
0237	PATIENT SERVICES REP	57.20	2	2	2	PARA-PROF & TECH
6708	ACTIVITY CENTER COOK	57.50	1	1	1	TRADES, LABOR & INST
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	18	10 *	10 *	OFF TECH & CLER
1508	-MENTAL HEALTH INTERPRETER II	56.30	8	7 *	7 *	PARA-PROF & TECH
1507	-MENTAL HEALTH INTERPRETER I	55.30	4	4	4	PARA-PROF & TECH
0019	DEPARTMENTAL PAYROLL CLERK	56.40	2	1 *	1 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	46	40 *	40 *	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	17	17	17	OFF TECH & CLER
4077	LEAD HOUSEKEEPER	55.80	1	1	1	TRADES, LABOR & INST
0100	STOCK CLERK II	55.80	2	2	2	TRADES, LABOR & INST
6893	-MENTAL HEALTH OUTREACH WORKER	55.20	4	3 *	3 *	PARA-PROF & TECH
6894	-MENTAL HEALTH OUTREACH WORKER TRAINEE	53.20	4	4	4	PARA-PROF & TECH
1351	PSYCHIATRIC REHAB THERAPY ASSISTANT	54.00	3	1 *	1 *	PARA-PROF & TECH

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
4076	HOUSEKEEPING SERVICE WORKER	52.80	8	2 *	2 *	TRADES, LABOR & INST
9095	OFFICE OCCUPATIONS CLERK	52.60	1	*	*	OFF TECH & CLER
	ALLOCATED TOTAL		459	403	403	
0000	TEMPORARY (FTE)		148.9	144.6 *	144.6 *	
	POSITION TOTAL		607.9	547.6	547.6	

BUDGET UNIT - 040600 - OFFICE OF SUBSTANCE ABUSE

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9147	CHIEF DEPUTY DIR-SUB ABUSE & CHS	77.10	1	1	1	SENIOR MANAGEMENT
9142	DEPUTY DIRECTOR II-SJGH	76.20	1	1	1	SENIOR MANAGEMENT
1127	-SENIOR PHYSICIAN ASSISTANT	72.50	1	1	1	PROFESSIONAL
1107	-SENIOR NURSE PRACTITIONER	75.70				REGISTERED NURSES
1106	-NURSE PRACTITIONER II	75.00	1	1	1	REGISTERED NURSES
1105	-NURSE PRACTITIONER I	74.20				REGISTERED NURSES
1126	-PHYSICIAN ASSISTANT II	71.80	1	1	1	PROFESSIONAL
1125	-PHYSICIAN ASSISTANT I	71.00				PROFESSIONAL
1694	SUBSTANCE ABUSE PROGRAM COORDINATOR	71.30	1	1	1	MIDDLE MANAGEMENT
1025	-STAFF NURSE V (ASST NURSING DEPT MGR)	71.70				REGISTERED NURSES
1056	-SENIOR MENTAL HEALTH NURSE	69.20				REGISTERED NURSES
1055	-MENTAL HEALTH NURSE II	68.50				REGISTERED NURSES
1054	-MENTAL HEALTH NURSE I	67.20				REGISTERED NURSES
1051	-LICENSED VOCATIONAL NURSE	58.00	4	4	4	PARA-PROF & TECH
1050	-NURSING ASSISTANT	53.20				PARA-PROF & TECH
1044	-NURSING ASSISTANT TRAINEE	51.20				PARA-PROF & TECH
0047	-ACCOUNTANT AUDITOR III	67.60	1	1	1	PARA-PROF & TECH
0046	-ACCOUNTANT AUDITOR II	65.10				PARA-PROF & TECH
0045	-ACCOUNTANT AUDITOR I	61.60				PARA-PROF & TECH
1695	SUBSTANCE ABUSE DIVISION COORDINATOR	67.80	3	3	3	MIDDLE MANAGEMENT
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
1692	SUBSTANCE ABUSE DIRECTOR II	65.80	12	12	12	MIDDLE MANAGEMENT
1509	MENTAL HEALTH CLINICIAN I	64.90	1	*	*	PROFESSIONAL
0174	-DEPARTMENT INFO SYSTEMS SPECIALIST II	63.20	2	2	2	PARA-PROF & TECH
0173	-DEPARTMENT INFO SYSTEMS SPECIALIST I	61.20				PARA-PROF & TECH
0055	ADMINISTRATIVE ASSISTANT I	63.10	1	1	1	PARA-PROF & TECH
0007	-ACCOUNTING TECHNICIAN II	61.40	2	2	2	OFF TECH & CLER
0006	-ACCOUNTING TECHNICIAN I	58.40	3	3	3	OFF TECH & CLER
1698	SUBSTANCE ABUSE COUNSELING PROG CHIEF	60.20	12	11 *	11 *	PARA-PROF & TECH
1683	-SUBSTANCE ABUSE PREVNTION SPECLIST II	59.20	4	4	4	PARA-PROF & TECH
1682	-SUBSTANCE ABUSE PREVENTION SPECLIST I	57.20	1	1	1	PARA-PROF & TECH
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
1697	-SUBSTANCE ABUSE COUNSELOR II	57.20	58	58	58	PARA-PROF & TECH
1696	-SUBSTANCE ABUSE COUNSELOR I	55.20	47	41 *	41 *	PARA-PROF & TECH
1687	-SUBSTANCE ABUSE WORKER	52.70	33	32 *	32 *	PARA-PROF & TECH

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1689	SUBSTANCE ABUSE SENIOR COUNSELOR	57.20	3	3	3	PARA-PROF & TECH
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	17	17	17	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	9	9	9	OFF TECH & CLER
1688	-SUBSTANCE ABUSE COUNSELOR	55.20				PARA-PROF & TECH
1687	-SUBSTANCE ABUSE WORKER	52.70				PARA-PROF & TECH
4076	HOUSEKEEPING SERVICE WORKER	52.80	6	5 *	5 *	TRADES, LABOR & INST
3430	PERINATAL CHILD CARE WORKER	49.30	6	6	6	PARA-PROF & TECH
3429	PERINATAL CHILD CARE AIDE	47.20	8	6 *	6 *	PARA-PROF & TECH
	ALLOCATED TOTAL		242	230	230	
0000	TEMPORARY (FTE)		22.0	22.0	22.0	
	POSITION TOTAL		264.0	252.0	252.0	

BUDGET UNIT - 040800 - UTILITY DISTRICTS

4405	UTILITY DISTRICT SUPERINTENDENT	70.90	1	1	1	MIDDLE MANAGEMENT
4404	UTILITY DISTRICT OPERATIONS FOREMAN	66.60	1	1	1	MIDDLE MANAGEMENT
4403	UTILITY DISTRICT SR MAINT WORKER	62.80	2	2	2	TRADES, LABOR & INST
4401	UTILITY DISTRICT MAINT WORKER	61.00	12	13 *	13 *	TRADES, LABOR & INST
4410	UTILITY DISTRICT LABORATORY TECHNICIAN	61.50	1	1	1	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	1	1	1	OFF TECH & CLER
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	61.10		1 *	1 *	PARA-PROF & TECH
	ALLOCATED TOTAL		19	21	21	
0000	TEMPORARY (FTE)		.8	.0 *	.0 *	
	POSITION TOTAL		19.8	21.0	21.0	

BUDGET UNIT - 041000 - PUBLIC HEALTH

9151	PUBLIC HEALTH OFFICER	85.80	1	1	1	SENIOR MANAGEMENT
9152	ASSISTANT HEALTH OFFICER	82.80	2	2	2	SENIOR MANAGEMENT
9149	CHIEF DEPUTY DIR-PUBLIC HEALTH SVCS	81.30	1	1	1	SENIOR MANAGEMENT
9157	SENIOR DEPUTY DIR-PUBLIC HEALTH SRVS	76.30	2	2	2	SENIOR MANAGEMENT
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
1127	-SENIOR PHYSICIAN ASSISTANT	72.50				PROFESSIONAL
1107	-SENIOR NURSE PRACTITIONER	75.70				REGISTERED NURSES
1106	-NURSE PRACTITIONER II	75.00	2	2	2	REGISTERED NURSES
1105	-NURSE PRACTITIONER I	74.20				REGISTERED NURSES
1126	-PHYSICIAN ASSISTANT II	71.80				PROFESSIONAL
1125	-PHYSICIAN ASSISTANT I	71.00				PROFESSIONAL

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
6919	PROGRAM MANAGER-P H NURSING	73.20	4	3 *	3 *	MIDDLE MANAGEMENT
9158	DEPUTY DIRECTOR-PUBLIC HEALTH SRVS	72.10	1	1	1	SENIOR MANAGEMENT
6966	PROGRAM COORDINATOR-AIDS	72.20	1	1	1	MIDDLE MANAGEMENT
6920	PROGRAM COORD-P H EDUCATION	72.20	1	1	1	MIDDLE MANAGEMENT
6918	PROGRAM COORD-CLINICAL SERVICES	72.20	1	1	1	MIDDLE MANAGEMENT
6912	PROGRAM COORDINATOR WIC	72.20	1	1	1	MIDDLE MANAGEMENT
6909	PROGRAM COORD-ADOLESCENT PROGRAMS	72.20	1	1	1	MIDDLE MANAGEMENT
6972	-SENIOR PUBLIC HEALTH NURSE	72.50	11	11	11	REGISTERED NURSES
6975	-PUBLIC HEALTH NURSE II	71.50	7	7	7	REGISTERED NURSES
6974	-PUBLIC HEALTH NURSE I	71.00	17	15 *	15 *	REGISTERED NURSES
1015	-STAFF NURSE IV	70.50	1	1	1	REGISTERED NURSES
6901	-CASE MANAGER SUPERVISOR	68.10	1	1	1	SUPERVISOR
6840	-SENIOR PUBLIC HEALTH EDUCATOR	68.00				PROFESSIONAL
6964	-REGISTERED NURSE	69.20	1	1	1	REGISTERED NURSES
1010	-STAFF NURSE III	69.20	10	10	10	REGISTERED NURSES
6838	-PUBLIC HEALTH EDUCATOR	67.00	6	6	6	PROFESSIONAL
6900	-CASE MANAGER	66.90	4	3 *	3 *	PROFESSIONAL
6833	-PUBLIC HEALTH EDUCATION ASSOC II	63.60				PROFESSIONAL
6534	-SENIOR SOCIAL WORKER	62.30	10	10	10	PARA-PROF & TECH
6832	-PUBLIC HEALTH EDUCATION ASSOC I	61.10	2	1 *	1 *	PROFESSIONAL
6835	-PUBLIC HEALTH EDUCATION ASSISTANT II	59.50	2	1 *	1 *	PARA-PROF & TECH
6531	-SOCIAL WORKER	59.30				PARA-PROF & TECH
1052	-SENIOR LICENSED VOCATIONAL NURSE	59.00	1	1	1	PARA-PROF & TECH
6834	-PUBLIC HEALTH EDUCATION ASSISTANT I	57.50				PARA-PROF & TECH
6890	-COMMUNITY HEALTH OUTREACH WORKER	55.20	34	30 *	30 *	PARA-PROF & TECH
6886	-DENTAL AIDE II	55.20	2	2	2	PARA-PROF & TECH
1053	-MEDICAL ASSISTANT	54.20	2	2	2	PARA-PROF & TECH
6889	-COMMUNITY HEALTH OUTREACH WKR TRAINEE	53.20	22	22	22	PARA-PROF & TECH
6953	SUPERVISING PUBLIC HLT MICROBIOLOGIST	69.90	2	2	2	SUPERVISOR
0188	DEPARTMENT INFORMATION SYS ANALYSTIII	69.80	1	1	1	PROFESSIONAL
0179	-SYSTEMS & PROGRAMMING ANALYST IV	69.20	1	1	1	PARA-PROF & TECH
0164	-SYSTEMS & PROCEDURES ANALYST II	67.20				PARA-PROF & TECH
0178	-SYSTEMS & PROGRAMMING ANALYST III	66.90				PARA-PROF & TECH
5632	-SENIOR OFFICE SYSTEMS ANALYST	66.40	1	1	1	PARA-PROF & TECH
0177	-SYSTEMS & PROGRAMMING ANALYST II	63.70				PARA-PROF & TECH
5631	-OFFICE SYSTEMS ANALYST	63.20				PARA-PROF & TECH
0163	-SYSTEMS & PROCEDURES ANALYST I	62.20				PARA-PROF & TECH
0176	-SYSTEMS & PROGRAMMING ANALYST I	60.20				PARA-PROF & TECH
0059	ACCOUNTING OFFICER	69.60	1	1	1	MIDDLE MANAGEMENT
6828	PUBLIC HEALTH DATA MANAGER	68.50	1	*	*	PARA-PROF & TECH
6952	SENIOR PUBLIC HEALTH MICROBIOLOGIST	67.90	3	3	3	PROFESSIONAL
6829	EPIDEMIOLOGIST	67.40	3	2 *	2 *	PROFESSIONAL
6951	-PUBLIC HEALTH MICROBIOLOGIST	66.90	8	8	8	PROFESSIONAL
6950	-PUBLIC HEALTH MICROBIOLOGIST TRAINEE	63.90	2	2	2	PROFESSIONAL
0197	-DEPARTMENT APPLICATIONS ANALYST II	66.50	1	1	1	PROFESSIONAL
0196	-DEPARTMENT APPLICATIONS ANALYST I	63.50				PROFESSIONAL
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0056	-ADMINISTRATIVE ASSISTANT II	65.90				PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10	2	2	2	PARA-PROF & TECH
6887	AIDS SERVICES LIAISON	65.10	1	1	1	PROFESSIONAL
6917	-SENIOR PUBLIC HEALTH NUTRITIONIST	64.10	2	2	2	PROFESSIONAL
6915	-PUBLIC HEALTH NUTRITIONIST	62.60	2	2	2	PROFESSIONAL
6914	-PUBLIC HEALTH NUTRITIONIST TRAINEE	60.60				PROFESSIONAL
0045	ACCOUNTANT AUDITOR I	61.60	1	1	1	PARA-PROF & TECH
6888	AIDS SURVEILLANCE SPECIALIST	61.00	1	1	1	PARA-PROF & TECH
0285	PERSONNEL TECHNICIAN	61.00	1	1	1	CONFIDENTIAL
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
0010	BENEFITS COUNSELOR HIV/AIDS	58.70	1	1	1	PARA-PROF & TECH
0159	OFFICE SUPERVISOR	58.00	5	5	5	OFF TECH & CLER
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	4	4	4	OFF TECH & CLER
0018	AIDS CASE WORKER	57.20	1	1	1	PARA-PROF & TECH
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
6892	-WIC NUTRITION ASSISTANT II	55.90	7	7	7	OFF TECH & CLER
6891	-WIC NUTRITION ASSISTANT I	54.90	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	24	23 *	23 *	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	6	6	6	OFF TECH & CLER
6946	PUBLIC HEALTH LABORATORY TECHNICIAN	54.70	3	3	3	PARA-PROF & TECH
6945	PUBLIC HEALTH LABORATORY ASSISTANT	53.70	1	1	1	PARA-PROF & TECH
	ALLOCATED TOTAL		244	231	231	
0000	TEMPORARY (FTE)		11.7	11.6 *	11.6 *	
	POSITION TOTAL		255.7	242.6	242.6	

BUDGET UNIT - 041200 - CONSERVATOR SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9056	-PUBLIC GUARDIAN/CONSERVATOR	71.80		1 *	1 *	MIDDLE MANAGEMENT
1535	-MENTAL HEALTH SPECIALIST II	60.00		1 *	1 *	PARA-PROF & TECH
6538	-PROTECTIVE SERVICES SOCIAL WORKER II	65.10		2 *	2 *	PARA-PROF & TECH
1505	-DEPUTY PUBLIC GUARDIAN	62.20		5 *	5 *	PARA-PROF & TECH
0007	-ACCOUNTING TECHNICIAN II	61.40		1 *	1 *	OFF TECH & CLER
0006	-ACCOUNTING TECHNICIAN I	58.40		3 *	3 *	OFF TECH & CLER
0156	-OFFICE ASSISTANT SPECIALIST	56.90		8 *	8 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90		4 *	4 *	OFF TECH & CLER
9095	-OFFICE OCCUPATIONS CLERK	52.60		1 *	1 *	OFF TECH & CLER
	ALLOCATED TOTAL			26	26	
0000	TEMPORARY (FTE)		.0	3.3 *	3.3 *	
	POSITION TOTAL		.0	29.3	29.3	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 041500 - CALIFORNIA CHILDRENS SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1382	PHYSICAL THERAPY DEPT MANAGER	73.40	1	1	1	MIDDLE MANAGEMENT
6883	CHILDRENS MEDICAL SERVICES MANAGER	73.10	1	1	1	MIDDLE MANAGEMENT
6973	SUPERVISING PUBLIC HEALTH NURSE	72.30	1	1	1	REGISTERED NURSES
1380	-PHYSICAL THERAPIST IV-ASST DEPT MNGR	71.50				SUPERVISOR
1378	-PHYSICAL THERAPIST IV-CLINICAL SPEC	71.40		1 *	1 *	PROFESSIONAL
1376	-PHYSICAL THERAPIST III-SENIOR	70.10		1 *	1 *	PROFESSIONAL
1365	-OCCUP THERAPIST IV-ASST DEPT MANAGER	70.10				PROFESSIONAL
1363	-OCCUP THERAPIST IV-CLINICAL SPEC	70.10		1 *	1 *	PROFESSIONAL
1361	-OCCUPATIONAL THERAPIST III-SENIOR	68.80	3	5 *	5 *	PROFESSIONAL
1374	-PHYSICAL THERAPIST II-STAFF	68.10	1	1	1	PROFESSIONAL
1359	-OCCUPATIONAL THERAPIST II-STAFF	66.80				PROFESSIONAL
1372	-PHYSICAL THERAPIST I	66.60				PROFESSIONAL
1357	-OCCUPATIONAL THERAPIST I	65.30				PROFESSIONAL
1370	-PHYSICAL THERAPIST ASSISTANT	62.70	1	1	1	PARA-PROF & TECH
1355	-OCCUPATIONAL THERAPIST ASSISTANT	61.00	1	1	1	PARA-PROF & TECH
1352	-THERAPIST AIDE	54.00	4	4	4	PARA-PROF & TECH
1352	-THERAPIST AIDE (UNFUNDED)	54.00	8	1 *	1 *	PARA-PROF & TECH
6972	-SENIOR PUBLIC HEALTH NURSE	72.50				REGISTERED NURSES
6975	-PUBLIC HEALTH NURSE II	71.50	3	3	3	REGISTERED NURSES
6974	-PUBLIC HEALTH NURSE I	71.00	8	10 *	10 *	REGISTERED NURSES
1525	CLINICAL SOCIAL WORKER II	66.90	1	1	1	PROFESSIONAL
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
6534	SENIOR SOCIAL WORKER	62.30	1	1	1	PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	3	3	3	OFF TECH & CLER
0022	OFFICE MANAGER I	57.50	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	12	12	12	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	7	7	7	OFF TECH & CLER
	ALLOCATED TOTAL		59	59	59	
0000	TEMPORARY (FTE)		3.0	.0 *	.0 *	
	POSITION TOTAL		62.0	59.0	59.0	

BUDGET UNIT - 041600 - SUBSTANCE ABUSE & CRIME PREVENTION ACT OF 2000

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0056	ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
1690	SUBSTANCE ABUSE ASSISTANT DIRECTOR	60.20	1	1	1	SUPERVISOR
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
1697	-SUBSTANCE ABUSE COUNSELOR II	57.20	2	2	2	PARA-PROF & TECH
1696	-SUBSTANCE ABUSE COUNSELOR I	55.20				PARA-PROF & TECH
1687	-SUBSTANCE ABUSE WORKER	52.70				PARA-PROF & TECH

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		6	6	6	

BUDGET UNIT - 042000 - ENVIRONMENTAL HEALTH

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9153	DIRECTOR OF ENVIRONMENTAL HEALTH	76.60	1	1	1	EXECUTIVE
6934	ENVIRONMENTAL HEALTH PROGRAM MANAGER	72.70	3	3	3	MIDDLE MANAGEMENT
6936	ENGINEERING GEOLOGIST	72.00	1	1	1	PROFESSIONAL
5635	OFFICE AUTOMATION COORDINATOR	71.90	1	1	1	MIDDLE MANAGEMENT
6933	SUPERVISING REG ENVIRN HEALTH SPEC	70.70	6	6	6	SUPERVISOR
6935	-LEAD SR REGISTERED ENVIRN HEALTH SPEC	69.20	9	9	9	PROFESSIONAL
6938	-SENIOR REGISTERED DAIRY INSPECTOR	68.20	1	1	1	PROFESSIONAL
6932	-SENIOR REGISTERED ENVIRN HEALTH SPEC	68.20	10	10	10	PROFESSIONAL
6931	-REGISTERED ENVIRONMENTAL HEALTH SPEC	67.20	9	11 *	11 *	PROFESSIONAL
6928	-REGISTERED DAIRY INSPECTOR	67.20				PROFESSIONAL
6929	-ENVIRONMENTAL HEALTH SPECIALIST	63.20	6	6	6	PROFESSIONAL
6930	-ENVIRONMENTAL HEALTH SPECIALIST TR	61.50	4	4	4	PROFESSIONAL
6803	MANAGEMENT ANALYST II	67.70	1	1	1	PARA-PROF & TECH
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	2	2	2	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	3	3	3	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	8	8	8	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	2	2	2	OFF TECH & CLER
	ALLOCATED TOTAL		69	71	71	

BUDGET UNIT - 049100 - FIRST 5 SAN JOAQUIN

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0338	CHILDREN & FAMILY PROGRAM COORDINATOR	76.70	1	1	1	SENIOR MANAGEMENT
0340	CHILDREN & FAMILIES PROGRAM ASST II	65.90	4	4	4	PARA-PROF & TECH
0046	ACCOUNTANT AUDITOR II	65.10	1	1	1	PARA-PROF & TECH
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		8	8	8	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 049500 - COMMUNITY HEALTH CARE ACCESS

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1107	-SENIOR NURSE PRACTITIONER	75.70				REGISTERED NURSES
1106	-NURSE PRACTITIONER II	75.00	1	1	1	REGISTERED NURSES
1127	-SENIOR PHYSICIAN ASSISTANT	72.50				PROFESSIONAL
1105	-NURSE PRACTITIONER I	74.20				REGISTERED NURSES
1126	-PHYSICIAN ASSISTANT II	71.80				PROFESSIONAL
1125	-PHYSICIAN ASSISTANT I	71.00				PROFESSIONAL
1010	STAFF NURSE III	68.00	1	1	1	REGISTERED NURSES
1053	MEDICAL ASSISTANT	54.20	2	2	2	PARA-PROF & TECH
6889	COMMUNITY HEALTH OUTREACH WKR TRAINEE	53.20	1	1	1	PARA-PROF & TECH
	ALLOCATED TOTAL		5	5	5	
0000	TEMPORARY (FTE)		.0	.2 *	.2 *	
	POSITION TOTAL		5.0	5.2	5.2	

BUDGET UNIT - 050101 - HSA-ADMINISTRATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9039	DIRECTOR OF HUMAN SERVICES	84.00	1	1	1	EXECUTIVE
3293	-CHILD PROTECTIVE SERV COUNSEL IV	79.60	3	3	3	CONFIDENTIAL
3292	-CHILD PROTECTIVE SERV COUNSEL III	76.60				CONFIDENTIAL
3291	-CHILD PROTECTIVE SERV COUNSEL II	72.60				CONFIDENTIAL
3290	-CHILD PROTECTIVE SERV COUNSEL I	68.60				CONFIDENTIAL
9058	AGING AND COMMUNITY SERVICES ADMIN	77.50	1	1	1	SENIOR MANAGEMENT
9057	PROG DEVELOPMENT & EVALUATION ADMIN	77.50	1	1	1	SENIOR MANAGEMENT
9055	CHILDRENS SERVICES ADMINSTRATOR	77.50	1	1	1	SENIOR MANAGEMENT
9054	INCOME MAINTENANCE ADMINISTRATOR	77.50	1	1	1	SENIOR MANAGEMENT
9053	FISCAL ADMINISTRATOR	77.50	1	1	1	SENIOR MANAGEMENT
0165	DEPT INFORMATION SYSTEMS MANAGER	74.90	1	1	1	MIDDLE MANAGEMENT
6526	CHILD WELFARE DIVISION CHIEF	73.60	2	2	2	MIDDLE MANAGEMENT
6820	MANAGEMENT SERVICES ADMINISTRATOR	73.40	1	1	1	CONFIDENTIAL
6804	-MANAGEMENT ANALYST III	71.30	3	3	3	MIDDLE MANAGEMENT
6803	-MANAGEMENT ANALYST II	67.70				PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70	2	1 *	1 *	PARA-PROF & TECH
6530	PROGRAM MANAGER	70.90	8	8	8	MIDDLE MANAGEMENT
0198	DEPARTMENT APPLICATIONS ANALYST III	69.80	1	1	1	PROFESSIONAL
6545	HSA PROGRAM SUPERVISOR II	69.00	4	3 *	3 *	SUPERVISOR
6536	CONTRACTS SUPERVISOR	69.00	1	1	1	SUPERVISOR
0228	INFORMATION OUTREACH COORDINTOR	68.60	1	1	1	MIDDLE MANAGEMENT
6525	-CHILD WELFARE UNIT CHIEF	68.00	23	23	23	SUPERVISOR
6061	ADULT SERVICES UNIT CHIEF	68.00	2	2	2	SUPERVISOR
6551	TARGETED ASSISTANCE MANAGER	67.70	1	1	1	SUPERVISOR
0305	-PERSONNEL ANALYST II	68.60	1	1	1	CONFIDENTIAL
0300	-PERSONNEL ANALYST I	63.30				CONFIDENTIAL

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0299	DEPARTMENTAL PERSONNEL ANALYST	68.20	1	*	*	CONFIDENTIAL
6543	-HSA STAFF ANALYST II	67.60	21	21	21	PARA-PROF & TECH
6542	-HSA STAFF ANALYST I	65.00	1	*	*	PARA-PROF & TECH
6533	CONTRACTS ANALYST	67.60	5	4 *	4 *	PARA-PROF & TECH
0047	ACCOUNTANT AUDITOR III	67.60	1	1	1	PARA-PROF & TECH
6522	-SOCIAL SERVICE PRACTITIONER II	66.90		65 *	65 *	PROFESSIONAL
6539	-PROTECTIVE SERVICES SOCIAL WORKER III	66.10	10	9 *	9 *	PARA-PROF & TECH
6538	-PROTECTIVE SERVICES SOCIAL WORKER II	65.10	7	8 *	8 *	PARA-PROF & TECH
6521	-SOCIAL SERVICE PRACTITIONER I	64.90	11	12 *	12 *	PROFESSIONAL
6537	-PROTECTIVE SERVICES SOCIAL WORKER I	63.60	121	52 *	52 *	PARA-PROF & TECH
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
5632	SENIOR OFFICE SYSTEMS ANALYST	66.40	5	2 *	2 *	PARA-PROF & TECH
0056	-ADMINISTRATIVE ASSISTANT II	65.90				PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10	2	1 *	1 *	PARA-PROF & TECH
0175	DEPARTMENT INFO SYSTEMS SPECIALST III	65.70	1	1	1	PARA-PROF & TECH
6540	SOCIAL SERVICE UNIT CHIEF	65.10	3	3	3	SUPERVISOR
0046	ACCOUNTANT AUDITOR II	65.10	2	1 *	1 *	PARA-PROF & TECH
0235	BENEFITS SYSTEM SUPERVISOR	64.60	1	1	1	SUPERVISOR
0227	EMPLOYMENT TRAINING SUPERVISOR	63.90	6	5 *	5 *	SUPERVISOR
0008	CHIEF ACCOUNTING TECHNICIAN	64.10	1	1	1	MIDDLE MANAGEMENT
3412	SHELTER SOCIAL WORKER	63.50	8	8	8	SAF, INVEST & CUST
0236	BENEFITS SYSTEM SPECIALIST	63.20	4	4	4	PARA-PROF & TECH
0174	-DEPARTMENT INFO SYSTEMS SPECIALIST II	63.20	2	2	2	PARA-PROF & TECH
0173	-DEPARTMENT INFO SYSTEMS SPECIALIST I	61.20		3 *	3 *	PARA-PROF & TECH
0234	ELIGIBILITY WORKER UNIT CHIEF	62.80	44	43 *	43 *	SUPERVISOR
6534	SENIOR SOCIAL WORKER	62.30	26	26	26	PARA-PROF & TECH
0226	-EMPLOYMENT TRAINING SPECIALIST II	61.50	39	39	39	PARA-PROF & TECH
0225	-EMPLOYMENT TRAINING SPECIALIST I	59.80	1	*	*	PARA-PROF & TECH
6827	EXECUTIVE SECRETARY	61.80	1	1	1	CONFIDENTIAL
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	5	5	5	OFF TECH & CLER
0107	STOREKEEPER II	60.80	1	1	1	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	60.80	2	2	2	OFF TECH & CLER
0233	ELIGIBILITY WORKER III	59.80	59	58 *	58 *	PARA-PROF & TECH
6826	ADMINISTRATIVE SECRETARY	59.40	1	1	1	CONFIDENTIAL
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
0232	-ELIGIBILITY WORKER II	58.50	189	189	189	PARA-PROF & TECH
0230	-ELIGIBILITY WORKER I	55.00	32	26 *	26 *	PARA-PROF & TECH
6532	HOME CARE SUPPORT SPECIALIST	57.90	3	3	3	PARA-PROF & TECH
0105	STOREKEEPER I	58.30	1	*	*	TRADES, LABOR & INST
3407	LEAD TRANSPORTATION WORKER	57.60	1	1	1	SAF, INVEST & CUST
0159	OFFICE SUPERVISOR	58.00	7	7	7	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	2	2	2	OFF TECH & CLER
0081	-COLLECTIONS CLERK II	58.50	5	5	5	OFF TECH & CLER
0080	-COLLECTIONS CLERK I	55.30				OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	11	11	11	OFF TECH & CLER
0142	OFFSET EQUIPMENT OPERATOR II	57.60	1	1	1	OFF TECH & CLER
3405	TRANSPORTATION WORKER	56.60	4	4	4	SAF, INVEST & CUST

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0145	LEGAL TECHNICIAN I	57.00	3	3	3	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	11	11	11	OFF TECH & CLER
0019	DEPARTMENTAL PAYROLL CLERK	56.40	3	3	3	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	112	112	112	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	25	15 *	15 *	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	55.90	3	2 *	2 *	OFF TECH & CLER
0100	STOCK CLERK II	55.80	5	4 *	4 *	TRADES, LABOR & INST
0140	OFFSET EQUIPMENT OPERATOR I	54.90	1	1	1	OFF TECH & CLER
6560	TEACHING & DEMONSTRATING HOMEMAKER	53.10	3	3	3	OFF TECH & CLER
9999	CHILD CARE AIDE	45.50		2 *	2 *	PARA-PROF & TECH
	ALLOCATED TOTAL		876	845	845	
0000	TEMPORARY (FTE)		15.2	2.7 *	2.7 *	
	POSITION TOTAL		891.2	847.7	847.7	

BUDGET UNIT - 053900 - MARY GRAHAM CHILDREN'S SHELTER

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9038	DIRECTOR-MARY GRAHAM CHILDREN SHELTER	76.50	1	1	1	SENIOR MANAGEMENT
3422	ASSISTANT DIRECTOR-MARY GRAHAM CS	71.40	1	1	1	MIDDLE MANAGEMENT
3414	SHELTER SUPERVISOR II	68.60	4	4	4	SAF, INVEST & CUST
9999	DEVELOPMENT MANAGER	68.20	1	1	1	PARA-PROF & TECH
0056	ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
3420	MGCS TRAINER	65.80	1	1	1	SAF, INVEST & CUST
3413	SHELTER SUPERVISOR I	66.10	9	9	9	SAF, INVEST & CUST
6527	PROGRAM ASSISTANT I	64.80	1	1	1	PARA-PROF & TECH
3411	-SHELTER COUNSELOR II	63.40	15	15	15	SAF, INVEST & CUST
3410	-SHELTER COUNSELOR I	60.10	20	22 *	22 *	SAF, INVEST & CUST
4305	MGCS FACILITIES & GROUNDS WORKER	59.30	1	1	1	TRADES, LABOR & INST
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	2	2	2	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
4076	HOUSEKEEPING SERVICE WORKER	52.80	8	8	8	TRADES, LABOR & INST
	ALLOCATED TOTAL		66	68	68	
0000	TEMPORARY (FTE)		9.0	16.2 *	16.2 *	
	POSITION TOTAL		75.0	84.2	84.2	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

BUDGET UNIT - 054101 - AGING & COMMUNITY SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
6060	ADULT SERVICES DIVISION CHIEF	73.60	1	1	1	MIDDLE MANAGEMENT
6006	COMMUNITY SERVICES PROGRAM MANAGER	70.90	1	1	1	MIDDLE MANAGEMENT
6049	-MSSP HEALTH PRACTIONER II	71.00	2	2	2	REGISTERED NURSES
6048	-MSSP HEALTH PRACTIONER I	70.00				REGISTERED NURSES
6529	COMMUNITY SERVICES PROGRAM SUPERVISOR	68.40	1	1	1	SUPERVISOR
6061	ADULT SERVICES UNIT CHIEF	68.00	1	1	1	SUPERVISOR
6057	MSSP/LINKAGES UNIT CHIEF	68.00	1	1	1	SUPERVISOR
6803	-MANAGEMENT ANALYST II	67.70	1	1	1	PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70		1 *	1 *	PARA-PROF & TECH
6543	HSA STAFF ANALYST II	67.60	1	1	1	PARA-PROF & TECH
6032	OMBUDSMAN COORDINATOR	65.10	1	1	1	SUPERVISOR
6052	MSSP COUNSELOR	64.80	3	3	3	PARA-PROF & TECH
6058	AGING PROGRAM ANALYST	64.50	1	1	1	PARA-PROF & TECH
4274	WEATHERIZATION COORDINATOR	63.80	1	1	1	SUPERVISOR
0008	CHIEF ACCOUNTING TECHNICIAN	64.10	1	1	1	MIDDLE MANAGEMENT
6802	MANAGEMENT ANALYST I	62.70	1	*	*	PARA-PROF & TECH
6520	HSA PROGRAM COORDINATOR II	62.70	1	1	1	PARA-PROF & TECH
6010	COMMUNITY SOCIAL SERVICES DIRECTOR	62.70	7	7	7	PARA-PROF & TECH
6534	-SENIOR SOCIAL WORKER	62.30	2	2	2	PARA-PROF & TECH
6531	-SOCIAL WORKER	59.30	1	1	1	PARA-PROF & TECH
0045	ACCOUNTANT AUDITOR I	61.60	1	1	1	PARA-PROF & TECH
4272	SENIOR WEATHERIZATION SPECIALIST	61.30	5	4 *	4 *	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
6016	ENERGY PROGRAM COORDINATOR	60.00	1	1	1	PARA-PROF & TECH
6008	COMMUNITY RECREATION COORDINATOR	60.00	1	1	1	PARA-PROF & TECH
6056	LINKAGES CASE MANAGER	59.00	3	2 *	2 *	PARA-PROF & TECH
4273	WEATHERIZATION SPECIALIST	58.30	3	*	*	TRADES, LABOR & INST
0105	STOREKEEPER I	58.30	1	1	1	TRADES, LABOR & INST
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	4	4	4	OFF TECH & CLER
6050	SCSP EMPLOYMENT SPECIALIST	57.20	2	*	*	PARA-PROF & TECH
6015	ENERGY PROGRAM SPECIALIST	57.20	2	2	2	PARA-PROF & TECH
6009	COMMUNITY SOCIAL SERVICES ASST	57.20	8	8	8	PARA-PROF & TECH
6004	SR INFORMATION & ASSISTANCE SPEC	57.20	2	3 *	3 *	PARA-PROF & TECH
6003	RSVP PROJECT COORDINATOR	57.20	1	1	1	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90	6	6	6	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	2	1 *	1 *	OFF TECH & CLER
	ALLOCATED TOTAL		72	65	65	
0000	TEMPORARY (FTE)		25.7	9.8 *	9.8 *	
	POSITION TOTAL		97.7	74.8	74.8	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
BUDGET UNIT - 055600 - VETERANS SERVICE OFFICE						
7130	VETERANS SERVICE OFFICER	69.30	1	1	1	EXECUTIVE
0251	-VETERANS SERVICE REPRESENTATIVE II	60.20	2	2	2	PARA-PROF & TECH
0250	-VETERANS SERVICE REPRESENTATIVE I	56.70	1	*	*	PARA-PROF & TECH
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		5	4	4	
BUDGET UNIT - 061500 - COOPERATIVE EXTENSION						
0037	EXECUTIVE SECRETARY	61.20	1	1	1	OFF TECH & CLER
5055	AGRICULTURAL FIELD & LAB TECH II	57.20	1	1	1	TRADES, LABOR & INST
0155	-SENIOR OFFICE ASSISTANT	55.90	3	2 *	2 *	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
	ALLOCATED TOTAL		5	4	4	
0000	TEMPORARY (FTE)		.2	.2	.2	
	POSITION TOTAL		5.2	4.2	4.2	
BUDGET UNIT - 070300 - PARKS & RECREATION						
9045	PARKS ADMINISTRATOR	73.00	1	1	1	SENIOR MANAGEMENT
4184	PARK PLANNING & DEVELOPMENT COORD	65.90	1	1	1	PROFESSIONAL
4143	PARK SPECIALIST	63.80	1	1	1	TRADES, LABOR & INST
4453	ZOO & INTERPRETIVE SERVICES MANAGER	63.60	1	1	1	TRADES, LABOR & INST
4144	PARK MAINTENANCE SUPERVISOR	63.60	1	1	1	MIDDLE MANAGEMENT
3482	PARK RANGER III	63.10	1	1	1	SAF, INVEST & CUST
0217	PARKS MARKETING & PROMOTION SPEC	63.10	1	1	1	PROFESSIONAL
4455	ZOO CURATOR	61.70	1	1	1	MIDDLE MANAGEMENT
4142	SENIOR PARK WORKER	61.10	3	3	3	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
3481	-PARK RANGER II	59.90				SAF, INVEST & CUST
3480	-PARK RANGER I	57.90	1	*	*	SAF, INVEST & CUST
4451	ZOO ATTENDANT II	59.10	1	1	1	TRADES, LABOR & INST
4140	LABOR CREW LEADER	59.00	1	1	1	TRADES, LABOR & INST
4135	PARK EQUIPMENT MECHANIC	58.80	2	2	2	TRADES, LABOR & INST
4450	ZOO ATTENDANT I	58.10	4	4	4	TRADES, LABOR & INST
4141	PARK WORKER	58.10	18	16 *	16 *	TRADES, LABOR & INST
0155	-SENIOR OFFICE ASSISTANT	55.90	1	1	1	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	1	1	1	OFF TECH & CLER

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
4147	PARK FEE COORDINATOR	55.70	1	1	1	TRADES, LABOR & INST
	ALLOCATED TOTAL		42	39	39	
0000	TEMPORARY (FTE)		14.8	14.8	14.8	
	POSITION TOTAL		56.8	53.8	53.8	

BUDGET UNIT - 110000 - S J GENERAL HOSPITAL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7015	DIRECTOR HEALTH CARE SERVICES	89.20	1	1	1	EXECUTIVE
9138	CHIEF DEPUTY DIR-SJGH	83.00	1	1	1	EXECUTIVE
9136	CHIEF DEPUTY DIR-HCS	83.00	1	1	1	EXECUTIVE
9004	DIRECTOR OF PHARMACIES	82.20	1	1	1	SENIOR MANAGEMENT
9140	SENIOR DEPUTY DIR-SJGH NURSING	81.00	1	1	1	SENIOR MANAGEMENT
1560	HOSPITAL PHARMACY MANAGER	80.70	1	1	1	MIDDLE MANAGEMENT
9137	CHIEF DEPUTY DIR-HCS FINANCE	80.10	1	1	1	SENIOR MANAGEMENT
1561	PHARMACY SUPERVISOR	78.20	2	2	2	SUPERVISOR
9032	CHIEF INFORMATION OFFICER-HCS	78.60	1	1	1	SENIOR MANAGEMENT
1578	PHARMACIST-CLINICAL	77.80	1	1	1	PROFESSIONAL
1553	PHARMACIST III-CLINICIAN	77.80	1	1	1	PROFESSIONAL
9139	SENIOR DEPUTY DIR-SJGH CLINICAL	78.00	2	2	2	SENIOR MANAGEMENT
1579	PHARMACIST	76.80	12	12	12	PROFESSIONAL
1558	-PHARMACIST-STAFF	76.80				PROFESSIONAL
1557	-PHARMACIST-TRAINEE	73.00	4	4	4	PROFESSIONAL
9141	DEPUTY DIRECTOR-SJGH NURSING	76.40	2	2	2	SENIOR MANAGEMENT
9142	-DEPUTY DIRECTOR II-SJGH	76.40	3	3	3	SENIOR MANAGEMENT
9143	-DEPUTY DIRECTOR I-SJGH	74.20	4	2 *	2 *	SENIOR MANAGEMENT
0166	INFORMATION SYSTEMS MANAGER-SJGH	75.90	1	*	*	MIDDLE MANAGEMENT
0260	DEPUTY FINANCE DIRECTOR-HCS	75.10	1	1	1	SENIOR MANAGEMENT
1335	REHABILITATION COORDINATOR	74.80	1	1	1	MIDDLE MANAGEMENT
9148	DIRECTOR OF PLANNING & MARKETING-HCS	74.50	1	*	*	SENIOR MANAGEMENT
1620	CHIEF CLINICAL PSYCHOLOGIST	73.70	1	1	1	MIDDLE MANAGEMENT
1030	NURSING DEPARTMENT MANAGER	74.20	12	12	12	MIDDLE MANAGEMENT
7456	CHIEF RESIDENT DEPT SURGERY	73.00	1	1	1	PROFESSIONAL
1382	PHYSICAL THERAPY DEPT MANAGER	73.40	1	*	*	MIDDLE MANAGEMENT
1127	-SENIOR PHYSICIAN ASSISTANT	72.50	3	3	3	PROFESSIONAL
1107	-SENIOR NURSE PRACTITIONER	75.70	1	1	1	REGISTERED NURSES
1106	-NURSE PRACTITIONER II	75.00	4	4	4	REGISTERED NURSES
1105	-NURSE PRACTITIONER I	74.20	3	3	3	REGISTERED NURSES
1126	-PHYSICIAN ASSISTANT II	71.80	1	1	1	PROFESSIONAL
1125	-PHYSICIAN ASSISTANT I	71.00	4	1 *	1 *	PROFESSIONAL
1672	CLINICAL EDUCATION COORDINATOR	73.00	1	1	1	MIDDLE MANAGEMENT
1098	CLINICAL NURSE SPECIALIST	72.50	3	2 *	2 *	REGISTERED NURSES
1367	OCCUPATIONAL THERAPY DEPT MANAGER	72.10	1	1	1	MIDDLE MANAGEMENT
1278	LABORATORY OPERATIONS MANAGER	72.10	1	1	1	MIDDLE MANAGEMENT
1266	DIRECTOR OF DIAGNOSTIC IMAGING	72.10	1	1	1	MIDDLE MANAGEMENT

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
7420	-RESIDENT PHYSICIAN 4TH YEAR	71.50				PROFESSIONAL
7424	-RESIDENT PHYSICIAN 3RD YEAR	69.70	2	2	2	PROFESSIONAL
7426	-RESIDENT PHYSICIAN 2ND YEAR	67.70	13	13	13	PROFESSIONAL
7428	-RESIDENT PHYSICIAN 1ST YEAR	65.20	14	14	14	PROFESSIONAL
7615	-INTERN	62.70	19	19	19	PROFESSIONAL
1380	-PHYSICAL THERAPIST IV-ASST DEPT MNGR	71.50				SUPERVISOR
1378	-PHYSICAL THERAPIST IV-CLINICAL SPEC	71.40	1	1	1	PROFESSIONAL
1376	-PHYSICAL THERAPIST III-SENIOR	70.10	1	1	1	PROFESSIONAL
1374	-PHYSICAL THERAPIST II-STAFF	68.10	1	1	1	PROFESSIONAL
1372	-PHYSICAL THERAPIST I	66.60				PROFESSIONAL
1370	-PHYSICAL THERAPIST ASSISTANT	62.70	3	3	3	PARA-PROF & TECH
0199	DEPARTMENT APPLICATIONS ANALYST IV	71.30	3	3	3	PROFESSIONAL
0189	DEPARTMENT INFORMATION SYS ANALYST IV	71.30	1	1	1	PROFESSIONAL
7450	CHIEF RESIDENT DEPT MEDICINE	71.20	1	*	*	PROFESSIONAL
4313	FACILITIES MANAGER-HCS	71.70	1	1	1	MIDDLE MANAGEMENT
1515	DIRECTOR - MEDICAL SOCIAL SERVICE	71.60	1	1	1	MIDDLE MANAGEMENT
1397	SPEECH THERAPY DEPARTMENT MANAGER	71.50	1	1	1	MIDDLE MANAGEMENT
6804	-MANAGEMENT ANALYST III	71.30				MIDDLE MANAGEMENT
6803	-MANAGEMENT ANALYST II	67.70	3	3	3	PARA-PROF & TECH
0306	PERSONNEL ANALYST III	70.90	1	*	*	CONFIDENTIAL
1658	EMERGENCY MEDICAL SERVICES COORD	70.80	1	1	1	MIDDLE MANAGEMENT
1265	-ULTRASOUND SPECIALIST IV	70.20				PARA-PROF & TECH
1262	-ULTRASOUND SPECIALIST III	68.20				PARA-PROF & TECH
1271	-ULTRASOUND SPECIALIST II	65.40				PARA-PROF & TECH
1270	-ULTRASOUND SPECIALIST I	63.20	4	4	4	PARA-PROF & TECH
1255	-NUCLEAR MEDICINE SPECIALIST III	70.20	1	1	1	PARA-PROF & TECH
1254	-NUCLEAR MEDICINE SPECIALIST II	67.30				PARA-PROF & TECH
1253	-NUCLEAR MEDICINE SPECIALIST I	65.40				PARA-PROF & TECH
1365	-OCCUP THERAPIST IV-ASST DEPT MANAGER	70.10				PROFESSIONAL
1363	-OCCUP THERAPIST IV-CLINICAL SPEC	70.10				PROFESSIONAL
1361	-OCCUPATIONAL THERAPIST III-SENIOR	68.80	1	1	1	PROFESSIONAL
1359	-OCCUPATIONAL THERAPIST II-STAFF	66.80				PROFESSIONAL
1357	-OCCUPATIONAL THERAPIST I	65.30				PROFESSIONAL
1355	-OCCUPATIONAL THERAPIST ASSISTANT	61.00	2	2	2	PARA-PROF & TECH
1279	ASST CLINICAL LAB OPERATIONS MANAGER	70.10	1	1	1	SUPERVISOR
1211	CLINICAL LAB TECHNOLOGIST III	69.90	4	4	4	SUPERVISOR
1139	QUALITY IMPROVEMENT COORDINATOR	70.50	1	1	1	REGISTERED NURSES
1138	INFECTION CONTROL COORDINATOR	70.50	1	1	1	REGISTERED NURSES
1025	-STAFF NURSE V (ASST NURSING DEPT MGR)	71.70	29	29	29	REGISTERED NURSES
1020	-STAFF NURSE V (CLINICAL NURSE)	71.70	7	7	7	REGISTERED NURSES
1015	-STAFF NURSE IV	70.50	86	86	86	REGISTERED NURSES
6964	-REGISTERED NURSE	69.20				REGISTERED NURSES
1010	-STAFF NURSE III	69.20	106	106	106	REGISTERED NURSES
1005	-STAFF NURSE II	68.50	13	13	13	REGISTERED NURSES
1000	-STAFF NURSE I	67.20	3	3	3	REGISTERED NURSES
1047	-SENIOR PSYCHIATRIC TECHNICIAN	61.70				PARA-PROF & TECH
1535	-MENTAL HEALTH SPECIALIST II	60.00				PARA-PROF & TECH
1046	-PSYCHIATRIC TECHNICIAN	60.00	3	3	3	PARA-PROF & TECH

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1275	-SPECIAL PROCEDURES TECHNICIAN II	59.30	1	1	1	PARA-PROF & TECH
1534	-MENTAL HEALTH SPECIALIST I	59.00				PARA-PROF & TECH
1052	-SENIOR LICENSED VOCATIONAL NURSE	59.00	11	11	11	PARA-PROF & TECH
1274	-SPECIAL PROCEDURES TECHNICIAN I	58.30				PARA-PROF & TECH
1051	-LICENSED VOCATIONAL NURSE	58.00	14	14	14	PARA-PROF & TECH
1201	-ORTHOPEDIC TECHNICIAN	57.80	1	1	1	PARA-PROF & TECH
1049	-OPERATING ROOM TECHNICIAN	54.50	4	4	4	PARA-PROF & TECH
1053	-MEDICAL ASSISTANT	54.20	39	39	39	PARA-PROF & TECH
1043	-DIALYSIS PATIENT CARE TECHNICIAN	54.20	3	3	3	PARA-PROF & TECH
1050	-NURSING ASSISTANT	53.20	30	30	30	PARA-PROF & TECH
1044	-NURSING ASSISTANT TRAINEE	51.20	57	57	57	PARA-PROF & TECH
1395	-SPEECH THERAPIST IV-ASST DEPT MANAGER	69.60				PROFESSIONAL
1393	-SPEECH THERAPIST IV-CLINICAL SPEC	69.60	1	1	1	PROFESSIONAL
1391	-SPEECH THERAPIST III-SENIOR	68.30				PROFESSIONAL
1389	-SPEECH THERAPIST II-STAFF	66.30				PROFESSIONAL
1387	-SPEECH THERAPIST I	64.80	1	1	1	PROFESSIONAL
1220	-CLINICAL MICROBIOLOGIST II	69.60	1	1	1	PROFESSIONAL
1219	-CLINICAL MICROBIOLOGIST I	66.40				PROFESSIONAL
1177	DIRECTOR OF RESPIRATORY CARE	69.80	1	1	1	MIDDLE MANAGEMENT
7453	CHIEF RESIDENT DEPT FAMILY PRAC-PEDS	69.20	1	1	1	PROFESSIONAL
1526	CLINICAL SOCIAL WORKER III	69.10	1	1	1	PROFESSIONAL
0059	ACCOUNTING OFFICER	69.60	1	1	1	MIDDLE MANAGEMENT
0062	MANAGER OF ADM & UTILIZATION REVIEW	69.50	1	1	1	MIDDLE MANAGEMENT
1285	DIRECTOR OF CLINICAL DIETETICS	69.40	1	1	1	MIDDLE MANAGEMENT
0047	ACCOUNTANT AUDITOR III	67.60	2	2	2	PARA-PROF & TECH
4312	ASSISTANT FACILITIES MANAGER-HCS	67.80	1	1	1	TRADES, LABOR & INST
1659	PREHOSPITAL CARE COORDINATOR	67.30	1	1	1	PARA-PROF & TECH
1701	REGIONAL DISASTER MED HEALTH SPECLIST	67.20	1	1	1	PARA-PROF & TECH
1525	-CLINICAL SOCIAL WORKER II	66.90	2	2	2	PROFESSIONAL
1520	-CLINICAL SOCIAL WORKER I	64.90	6	6	6	PROFESSIONAL
1264	RADIOLOGIC TECH EDUCATIONAL COORD	66.90	1	1	1	PARA-PROF & TECH
1259	SUPERVISING RADIOLOGIC TECHNOLOGIST	66.90	1	1	1	SUPERVISOR
1210	-CLINICAL LAB TECHNOLOGIST II	66.90	16	16	16	PROFESSIONAL
1205	-CLINICAL LAB TECHNOLOGIST I	64.90	1	1	1	PROFESSIONAL
0060	PATIENT SERVICES MANAGER	67.30	1	1	1	MIDDLE MANAGEMENT
1415	HEALTH INFORMATION ADMINISTRATOR	72.50	1	1	1	MIDDLE MANAGEMENT
0187	-DEPARTMENT INFORMATION SYS ANALYST II	66.50	1	1	1	PROFESSIONAL
0186	-DEPARTMENT INFORMATION SYS ANALYST I	63.50				PROFESSIONAL
0167	INFORMATION SYSTEMS OPERATION MGRSJGH	66.50	1	1	1	SUPERVISOR
0307	RECRUITMENT & STAFF DVLP COORD-HCS	66.90	1	1	1	CONFIDENTIAL
1160	SPECIAL SYSTEMS TECHNICIAN	66.60	2	2	2	TRADES, LABOR & INST
6801	ADMINISTRATIVE ASSISTANT II	66.50	1	1	1	CONFIDENTIAL
1164	-BIOMEDICAL EQUIPMENT TECHNICIAN III	66.40	1	1	1	TRADES, LABOR & INST
1162	-BIOMEDICAL EQUIPMENT TECHNICIAN II	65.10	1	1	1	TRADES, LABOR & INST
1161	-BIOMEDICAL EQUIPMENT TECHNICIAN I	63.10	2	2	2	TRADES, LABOR & INST
0056	ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
1176	RESPIRATORY THERAPIST II	65.70	3	3	3	SUPERVISOR
4160	OFFICE BUILDING ENGINEER	66.10	3	2 *	2 *	TRADES, LABOR & INST

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
0067	BUSINESS OFFICE MANAGER	66.10	1	1	1	MIDDLE MANAGEMENT
4320	ELECTRICIAN	66.00	2	2	2	TRADES, LABOR & INST
0046	ACCOUNTANT AUDITOR II	65.10	1	1	1	PARA-PROF & TECH
4303	CRAFTS WORKER IV	65.30	1	1	1	TRADES, LABOR & INST
1263	RADIOLOGIC TECHNOLOGIST INSTRUCTOR	64.70	1	1	1	PARA-PROF & TECH
0023	INDIGENT/MANAGED CARE PROGRAM ANALYST	64.70	1	1	1	PARA-PROF & TECH
1283	-CLINICAL DIETITIAN II	64.10	4	4	4	PROFESSIONAL
1282	-CLINICAL DIETITIAN I	62.60	1	1	1	PROFESSIONAL
4302	CRAFTS WORKER III	64.30	13	13	13	TRADES, LABOR & INST
4156	CENTRAL PLANT ENGINEER	64.30	5	5	5	TRADES, LABOR & INST
1175	RESPIRATORY THERAPIST I	63.70	9	9	9	PARA-PROF & TECH
1145	PULMONARY FUNCTION TECHNOLOGIST	63.70	1	1	1	PARA-PROF & TECH
1256	-RADIOLOGIC TECHNOLOGIST III-MAMOGRPHY	63.40	1	1	1	PARA-PROF & TECH
1257	-RADIOLOGIC TECH III - SPEC PROCEDURES	63.40	3	3	3	PARA-PROF & TECH
1261	-RADIOLOGIC TECHNOLOGIST II	62.40	7	7	7	PARA-PROF & TECH
1260	-RADIOLOGIC TECHNOLOGIST I	61.40	1	1	1	PARA-PROF & TECH
0174	-DEPARTMENT INFO SYSTEMS SPECIALIST II	63.20	1	1	1	PARA-PROF & TECH
0173	-DEPARTMENT INFO SYSTEMS SPECIALIST I	61.20				PARA-PROF & TECH
0128	MEDICAL STAFF COORDINATOR	63.70	1	1	1	CONFIDENTIAL
1411	ASSISTANT MEDICAL RECORDS ADMIN	63.10	1	1	1	SUPERVISOR
6534	-SENIOR SOCIAL WORKER	62.30				PARA-PROF & TECH
6531	-SOCIAL WORKER	59.30				PARA-PROF & TECH
1171	-RESPIRATORY THERAPY TECHNICIAN II	62.20	7	7	7	PARA-PROF & TECH
1170	-RESPIRATORY THERAPY TECHNICIAN I	58.40	2	2	2	PARA-PROF & TECH
0171	SUPERVISING DEPT INFO SYSTEMS TECH	62.20	3	3	3	PARA-PROF & TECH
4070	HOUSEKEEPING DIRECTOR	62.60	1	1	1	MIDDLE MANAGEMENT
4009	FOOD SERVICE DIRECTOR	62.60	1	*	*	MIDDLE MANAGEMENT
1686	COMMUNITY RELATIONS COORDINATOR	62.60	1	1	1	MIDDLE MANAGEMENT
1140	RENAL DIALYSIS TECHNICIAN	61.50	1	1	1	PARA-PROF & TECH
0127	HEALTH CARE SECRETARY	61.10	1	1	1	CONFIDENTIAL
0124	RESIDENCY TRAINING PROGRAM COORD	61.10	1	1	1	OFF TECH & CLER
0111	DISTRIBUTION MANAGER	61.10	1	1	1	MIDDLE MANAGEMENT
0005	SENIOR ADMINISTRATIVE SUPERVISOR	61.10	2	2	2	OFF TECH & CLER
1685	ASSISTANT COMMUNITY RELATIONS COORD	60.50	1	1	1	PARA-PROF & TECH
0285	PERSONNEL TECHNICIAN	61.00	3	3	3	CONFIDENTIAL
0007	ACCOUNTING TECHNICIAN II	60.80	2	2	2	OFF TECH & CLER
0169	-DEPARTMENT INFO SYSTEMS TECHNICIAN II	60.20	2	2	2	PARA-PROF & TECH
0168	-DEPARTMENT INFO SYSTEMS TECHNICIAN I	58.20	3	3	3	PARA-PROF & TECH
0013	BENEFITS/REFERRAL TECHNICIAN	60.60	1	1	1	OFF TECH & CLER
0084	COLLECTIONS SUPERVISOR	60.50	1	1	1	OFF TECH & CLER
0015	MEDICAL LIBRARIAN	60.30	1	1	1	OFF TECH & CLER
1574	PHARMACY REIMBURSEMENT COORDINATOR	59.70	1	1	1	PARA-PROF & TECH
1407	MEDICAL RECORDS TECHNICIAN II	59.80	2	2	2	OFF TECH & CLER
5630	OFFICE SYSTEMS SPECIALIST	59.00	1	1	1	PARA-PROF & TECH
4069	ASSISTANT HOUSEKEEPING DIRECTOR	59.50	1	1	1	TRADES, LABOR & INST
4008	FOOD SERVICE ASSISTANT DIRECTOR	59.50	2	2	2	TRADES, LABOR & INST
1577	-PHARMACY TECHNICIAN III	58.90	1	1	1	PARA-PROF & TECH
1576	-PHARMACY TECHNICIAN II	57.40	8	8	8	PARA-PROF & TECH

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
1575	-PHARMACY TECHNICIAN I	56.40	4	4	4	PARA-PROF & TECH
1573	PHARMACEUTICAL INVENTORY TECHNICIAN	58.90	1	1	1	PARA-PROF & TECH
1572	PHARMACY TECHNICIAN III SUPERVISOR	58.90	1	1	1	SUPERVISOR
1280	LABORATORY ASSISTANT SUPERVISOR	58.90	1	1	1	SUPERVISOR
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
4096	SECURITY MANAGER	59.30	1	1	1	MIDDLE MANAGEMENT
4068	LAUNDRY DIRECTOR	59.30	1	1	1	MIDDLE MANAGEMENT
0122	MEDICAL TRANSCRIBER II	59.30	1	1	1	OFF TECH & CLER
0238	LEAD PATIENT SERVICES REPRESENTATIVE	58.70	2	2	2	PARA-PROF & TECH
0011	BENEFITS COUNSELOR	58.70	1	1	1	PARA-PROF & TECH
0105	STOREKEEPER I	58.30	2	2	2	TRADES, LABOR & INST
4141	PARK WORKER	58.10	3	3	3	TRADES, LABOR & INST
1200	MEDICAL TECHNICIAN	57.50	2	2	2	PARA-PROF & TECH
0159	OFFICE SUPERVISOR	58.00	11	11	11	OFF TECH & CLER
0158	OFFICE TECHNICIAN/COORDINATOR	58.00	3	3	3	OFF TECH & CLER
0157	OFFICE SECRETARY	58.00	4	4	4	OFF TECH & CLER
0126	SENIOR HEALTH CARE TYPIST	58.00	2	2	2	OFF TECH & CLER
0081	COLLECTIONS CLERK II	57.90	4	4	4	OFF TECH & CLER
1406	MEDICAL RECORDS TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0237	PATIENT SERVICES REP	57.20	7	7	7	PARA-PROF & TECH
1194	STERILE PROCESSSING TECHNICIAN III	57.60	1	1	1	TRADES, LABOR & INST
4025	BAKER	57.50	1	1	1	TRADES, LABOR & INST
4007	FOOD SERVICE SUPERVISOR	57.50	4	4	4	TRADES, LABOR & INST
0022	OFFICE MANAGER I	57.50	4	4	4	OFF TECH & CLER
0125	HEALTH CARE TYPIST	57.40	1	1	1	OFF TECH & CLER
0121	-MEDICAL TRANSCRIBER I	57.30	6	6	6	OFF TECH & CLER
0120	-MEDICAL TRANSCRIBER TRAINEE	54.30	4	4	4	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	23	23	23	OFF TECH & CLER
0019	DEPARTMENTAL PAYROLL CLERK	56.40	4	4	4	OFF TECH & CLER
4066	LEAD LAUNDRY WORKER	56.20	1	1	1	TRADES, LABOR & INST
1193	-STERILE PROCESSING TECHNICIAN II	56.10	1	1	1	TRADES, LABOR & INST
1192	-STERILE PROCESSING TECHNICIAN I	54.60	5	5	5	TRADES, LABOR & INST
0155	-SENIOR OFFICE ASSISTANT	55.90	47	47	47	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90	24	24	24	OFF TECH & CLER
0014	PATIENT REGISTRATION CLERK	55.90	34	34	34	OFF TECH & CLER
4077	LEAD HOUSEKEEPER	55.80	7	6 *	6 *	TRADES, LABOR & INST
0100	STOCK CLERK II	55.80	2	2	2	TRADES, LABOR & INST
0172	CASHIER CLERK	55.70	3	3	3	OFF TECH & CLER
1276	LABORATORY ASSISTANT II	54.70	4	4	4	PARA-PROF & TECH
0024	INDIGENT/MANAGED CARE PROGRAM ASSIST	55.10	1	1	1	OFF TECH & CLER
0130	TELEPHONE OPERATOR	54.90	6	6	6	OFF TECH & CLER
1035	DARKROOM TECHNICIAN	54.20	1	1	1	PARA-PROF & TECH
0098	DELIVERY DRIVER	54.60	1	1	1	TRADES, LABOR & INST
0016	HOSPITAL UNIT CLERK	54.60	35	35	35	OFF TECH & CLER
1352	THERAPIST AIDE	54.00	5	4 *	4 *	PARA-PROF & TECH
4006	-FOOD SERVICE WORKER III	54.40	5	5	5	TRADES, LABOR & INST
4005	-FOOD SERVICE WORKER II	52.50	13	13	13	TRADES, LABOR & INST

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
4004	-FOOD SERVICE WORKER I	51.00	15	15	15	TRADES, LABOR & INST
1277	LABORATORY ASSISTANT I	53.70	12	12	12	PARA-PROF & TECH
1191	SUPPLY DISTRIBUTION TECHNICIAN	53.80	7	7	7	TRADES, LABOR & INST
4098	-SECURITY OFFICER II	53.30	5	5	5	TRADES, LABOR & INST
4097	-SECURITY OFFICER I	51.30	4	4	4	TRADES, LABOR & INST
1290	DENTAL ASSISTANT	52.70	2	2	2	PARA-PROF & TECH
4076	HOUSEKEEPING SERVICE WORKER	52.80	58	58	58	TRADES, LABOR & INST
1045	HOSPITAL ATTENDANT	52.20	5	5	5	PARA-PROF & TECH
4059	LAUNDRY WORKER	51.40	10	10	10	TRADES, LABOR & INST
	ALLOCATED TOTAL		1,151	1,136	1,136	
0000	TEMPORARY (FTE)		357.5	342.8 *	342.8 *	
	POSITION TOTAL		1,508.5	1,478.8	1,478.8	
BUDGET UNIT - 120000 - STOCKTON METROPOLITAN AIRPORT						
7071	AIRPORT DIRECTOR	79.60	1	1	1	EXECUTIVE
3553	CHIEF AIRPORT OPERATIONS OFFICER	67.30	1	1	1	MIDDLE MANAGEMENT
0056	-ADMINISTRATIVE ASSISTANT II	65.90	1	1	1	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10				PARA-PROF & TECH
4302	CRAFTS WORKER III	64.30	1	1	1	TRADES, LABOR & INST
3547	AIRPORT MAINTENANCE WORKER	61.50	1	1	1	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	60.80	1	1	1	OFF TECH & CLER
0057	ADMINISTRATIVE SECRETARY	59.40	1	1	1	OFF TECH & CLER
3550	-AIRPORT OPERATIONS DEPUTY II (P/R)	61.80	2	2	2	SAF, INVEST & CUST
3549	-AIRPORT OPERATIONS DEPUTY I (P/R)	56.30				SAF, INVEST & CUST
	ALLOCATED TOTAL		9	9	9	
0000	TEMPORARY (FTE)		2.0	2.0	2.0	
	POSITION TOTAL		11.0	11.0	11.0	
BUDGET UNIT - 130000 - MOTOR POOL						
4245	FLEET MANAGER	72.60	1	1	1	MIDDLE MANAGEMENT
6803	MANAGEMENT ANALYST II	67.70	1	1	1	PARA-PROF & TECH
4327	AUTOMOTIVE MAINTENANCE FOREMAN	64.80	1	1	1	TRADES, LABOR & INST
4331	LEAD AUTOMOTIVE MECHANIC	63.80	1	1	1	TRADES, LABOR & INST
4325	AUTOMOTIVE MECHANIC	62.40	8	8	8	TRADES, LABOR & INST
4206	EQUIPMENT SERVICE WORKER II	58.00	1	1	1	TRADES, LABOR & INST
0156	OFFICE ASSISTANT SPECIALIST	56.90	2	2	2	OFF TECH & CLER
4204	MOTOR POOL DISPATCHER	56.30	1	1	1	TRADES, LABOR & INST
4205	EQUIPMENT SERVICE WORKER I	56.00	3	3	3	TRADES, LABOR & INST

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
4203	GARAGE ATTENDANT	54.00	1	1	1	TRADES, LABOR & INST
	ALLOCATED TOTAL		20	20	20	
0000	TEMPORARY (FTE)		.7	.0 *	.0 *	
	POSITION TOTAL		20.7	20.0	20.0	

BUDGET UNIT - 140000 - SOLID WASTE MANAGEMENT

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
2151	INTEGRATED WASTE MANAGER	76.50	1	1	1	SENIOR MANAGEMENT
2036	ENGINEER V	75.50	1	1	1	MIDDLE MANAGEMENT
2035	-ENGINEER IV	72.80				PROFESSIONAL
2034	-ENGINEER III	71.30	1	1	1	PROFESSIONAL
2033	-ENGINEER II	69.80	2	2	2	PROFESSIONAL
2032	-ENGINEER I	66.80				PROFESSIONAL
6804	MANAGEMENT ANALYST III	70.90	2	2	2	MIDDLE MANAGEMENT
4248	SOLID WASTE OPERATIONS MANAGER	70.10	1	1	1	MIDDLE MANAGEMENT
6803	-MANAGEMENT ANALYST II	67.70	3	3	3	PARA-PROF & TECH
6802	-MANAGEMENT ANALYST I	62.70				PARA-PROF & TECH
4249	SOLID WASTE FOREMAN	67.30	2	2	2	MIDDLE MANAGEMENT
0056	-ADMINISTRATIVE ASSISTANT II	65.90				PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	63.10	2	2	2	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	61.10	1	1	1	PARA-PROF & TECH
4227	EQUIPMENT OPERATOR FOREMAN	65.00	2	2	2	TRADES, LABOR & INST
4441	SENIOR TRANSFER TRUCK DRIVER	64.80	1	1	1	TRADES, LABOR & INST
4328	EQUIPMENT MAINTENANCE FOREMAN	64.80	1	1	1	TRADES, LABOR & INST
4326	HEAVY EQUIPMENT MECHANIC	63.80	2	2	2	TRADES, LABOR & INST
4247	MATERIALS RECOVERY FACILITIES SUPERV	63.50	4	4	4	TRADES, LABOR & INST
4440	TRANSFER TRUCK DRIVER	63.30	9	9	9	TRADES, LABOR & INST
4225	EQUIPMENT OPERATOR II	63.30	5	5	5	TRADES, LABOR & INST
0045	ACCOUNTANT AUDITOR I	61.60	1	1	1	PARA-PROF & TECH
4433	SENIOR REFUSE WORKER	61.30	2	2	2	TRADES, LABOR & INST
4220	EQUIPMENT OPERATOR I	61.30	5	5	5	TRADES, LABOR & INST
4207	EQUIPMENT SERVICE WORKER III	59.50	1	1	1	TRADES, LABOR & INST
4432	REFUSE WORKER III	58.30	6	6	6	TRADES, LABOR & INST
4206	EQUIPMENT SERVICE WORKER II	58.00	1	1	1	TRADES, LABOR & INST
0159	OFFICE SUPERVISOR	58.00	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	57.80	3	4 *	4 *	OFF TECH & CLER
0155	-SENIOR OFFICE ASSISTANT	55.90	2	2	2	OFF TECH & CLER
0154	-OFFICE ASSISTANT	54.90				OFF TECH & CLER
4431	REFUSE WORKER II	55.70	9	9	9	TRADES, LABOR & INST
0172	CASHIER CLERK	55.70	4	4	4	OFF TECH & CLER

COUNTY OF SAN JOAQUIN PROPOSED BUDGET 2003-2004

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
4430	REFUSE WORKER I	53.40	12	12	12	TRADES, LABOR & INST
	ALLOCATED TOTAL		87	88	88	
0000	TEMPORARY (FTE)		1.5	3.7 *	3.7 *	
	POSITION TOTAL		88.5	91.7	91.7	

BUDGET UNIT - 260000 - CENTRAL TELEPHONE ISF

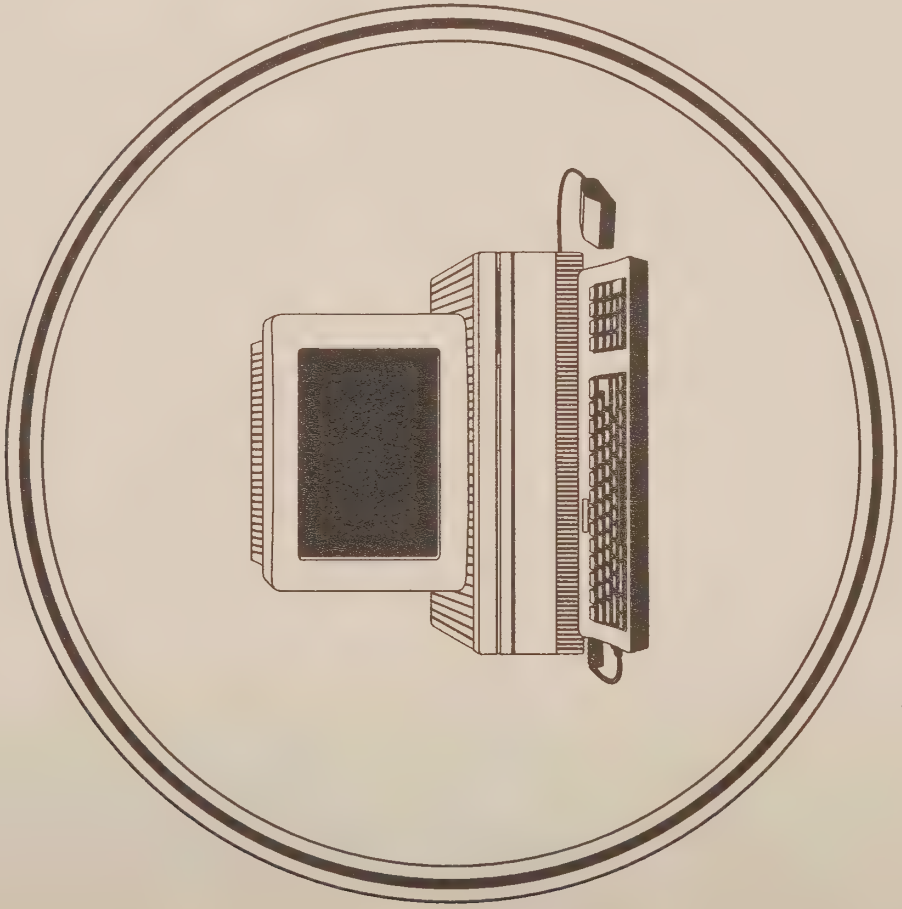
CLASS CODE	POSITION TITLE	SALARY RANGE/ BI-WKLY RATE	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004	REPRESENTATION UNIT
9062	COMMUNICATIONS OFFICER	74.80	1	1	1	SENIOR MANAGEMENT
0269	-INFORMATION SYSTEMS ANALYST III	69.30				PROFESSIONAL
0268	-INFORMATION SYSTEMS ANALYST II	65.50				PROFESSIONAL
0267	-INFORMATION SYSTEMS ANALYST I	62.50	1	1	1	PROFESSIONAL
0266	TELECOMMUNICATIONS ANALYST	69.30	1	1	1	PROFESSIONAL
4291	SUPERVISING TELEPHONE TECHNICIAN	67.60	1	1	1	TRADES, LABOR & INST
4290	TELEPHONE TECHNICIAN	66.60	6	6	6	TRADES, LABOR & INST
0006	ACCOUNTING TECHNICIAN I	57.80	1	1	1	OFF TECH & CLER
0156	OFFICE ASSISTANT SPECIALIST	56.90	1	1	1	OFF TECH & CLER
	ALLOCATED TOTAL		12	12	12	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-2004

POSITION BUDGET DETAIL

SERVICE CLASSIFICATION	APPROVED JUNE 2003	REQUESTED 2003-2004	RECOMMENDED 2003-2004
0001-6999 CLASSIFIED SERVICE	6,208	5,927	5,922
7000-7199 APPOINTED DEPT HEADS	11	11	11
7200-7299 ELECTED OFFICIALS	10	10	10
7300-7399 BOARD & COMMISSIONS			
7400-7499 FULL TIME MEDICAL	32	31	31
7500-7599 PART TIME MEDICAL			
7600-7699 STUDENT & APPRENTICESHIP	19	19	19
9000-9999 MISCELLANEOUS CLASSES	118	114	114
ALLOCATED TOTALS	6,398	6,112	6,107
0000 TEMPORARY (FTE)	851.2	761.9	755.4
POSITION TOTALS	7,249.2	6,873.9	6,862.4

Equipment Budget Detail



COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-04

EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION		----REQUESTED----- UNITS	AMOUNT	---RECOMMENDED---- UNITS	AMOUNT
BUDGET UNIT - 010100 - BOARD OF SUPERVISORS						
1001	TAPE DUPLICATOR		1,800	1,800	1,800	1,800
		TOTAL		1,800		1,800
BUDGET UNIT - 011100 - ASSESSOR						
3001	SERVER		1	7,000	1	7,000
3002	PERSONAL COMPUTER		41	53,874	41	53,874
		TOTAL		60,874		60,874
BUDGET UNIT - 011103 - ASSESSOR-AB818						
3001	SERVER		1	14,000	1	14,000
		TOTAL		14,000		14,000
BUDGET UNIT - 016000 - SURVEYOR						
1001	WORKSTATION		1	9,000	1	9,000
3001	PERSONAL COMPUTER		1	2,400	1	2,400
		TOTAL		11,400		11,400
BUDGET UNIT - 020301 - SJC-DEPT OF CHILD SUPPORT SVCS						
1001	FOLDER INSERTER		1	12,165	1	12,165
3001	PERSONAL COMPUTERS		40	60,000	40	60,000
3002	NETWORK LASER PRINTER		2	6,000	2	6,000
		TOTAL		78,165		78,165
BUDGET UNIT - 020600 - COPS-SLESF-AB3229-CUSTODY						
2001	PORTABLE RADIOS		12	12,000	12	12,000
3001	PRINTERS		50	40,000	50	40,000
		TOTAL		52,000		52,000
BUDGET UNIT - 021620 - SHERIFF-PATROL						
1001	NIGHT VISION GOGGLES		2	4,900	2	4,900
		TOTAL		4,900		4,900

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-04

EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION		----REQUESTED----- UNITS	AMOUNT	---RECOMMENDED---- UNITS	AMOUNT
BUDGET UNIT - 021626 - SHERIFF-DETECTIVES						
1001	RECORDING EQUIP FOR INTERVIEW ROOMS		1	5,584	1	5,584
		TOTAL		5,584		5,584
BUDGET UNIT - 022745 - PROBATION-ADMINISTRATION						
3001	COMPUTERS		6	15,000	6	15,000
3002	PRINTERS		3	1,500	3	1,500
		TOTAL		16,500		16,500
BUDGET UNIT - 024600 - NEIGHBORHOOD PRESERVATION						
1001	LATERAL 5 DRAWER FILE W/LOCK		1	1,000	1	1,000
3001	MONITOR 19"		1	500	1	500
		TOTAL		1,500		1,500
BUDGET UNIT - 025600 - COMMUNITY DEVELOPMENT SERVICES						
1001	WORKSTATION		1	2,500	1	2,500
3001	THIN CLIENT TERMINAL		5	2,500	5	2,500
3002	DIGITAL CAMERA		4	1,800	4	1,800
3003	COMPUTER MONITOR		5	2,000	5	2,000
3004	TABLET PERSONAL COMPUTER		1	2,303	1	2,303
		TOTAL		11,103		11,103
BUDGET UNIT - 025900 - RECORDER-COUNTY CLERK						
1001	TAPE AUTOLOADER		1	10,000	1	10,000
1002	STORAGE DEVICE		1	15,000	1	15,000
		TOTAL		25,000		25,000
BUDGET UNIT - 025901 - RECORDERS-EQUIPMENT/AUTOMATION						
1001	READER/PRINTER		1	10,000	1	10,000
		TOTAL		10,000		10,000
BUDGET UNIT - 026000 - EMERGENCY SERVICES						
1001	WMD EQUIPMENT PER APPROVED FY02 GRANT		1	324,508	1	324,508
1002	WMD EQUIPMENT PER APPROVED FY03 GRANT		1	429,946	1	429,946
1003	APPLE INFRARED NETWORK HUB		1	300	1	300
3001	COLOR LASER PRINTER		2	3,000	2	3,000

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-04

EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION		----REQUESTED----- UNITS	AMOUNT	---RECOMMENDED---- UNITS	AMOUNT
3002	WINDOWS COMPUTER W/FLAT PANEL MONITOR		1	2,000	1	2,000
		TOTAL		759,754		759,754
BUDGET UNIT - 030103 - PUBLIC WORKS-ENGINEERING						
3001	HP LASERJET 5100+N PRINTER		1	3,350	1	3,350
3002	HP 2600 DN PRINTER		1	2,500	1	2,500
		TOTAL		5,850		5,850
BUDGET UNIT - 030104 - PUBLIC WORKS-EQUIPMENT MAINT						
1001	HEAVY EQUIPMENT TIRE BALANCER		1	12,000	1	12,000
		TOTAL		12,000		12,000
BUDGET UNIT - 030105 - PUBLIC WORKS-ROAD MAINT						
1001	SANDING UNIT		1	10,000	1	10,000
1002	BOBTAIL TRUCK		1	74,000	1	74,000
1003	STREET SWEEPER		1	160,000	1	160,000
		TOTAL		244,000		244,000
BUDGET UNIT - 040500 - MENTAL HEALTH SERVICES						
3001	NETWORK SERVER EQUIPMENT		1	30,000	1	30,000
3002	NETWORK SECURITY		1	25,000	1	25,000
3003	HARDWARE UPGRADES		1	25,000	1	25,000
3004	DATA SUPPORT - DELTA		1	70,000	1	70,000
3005	DATA CENTER PROJECT		1	180,000	1	180,000
3006	DATA CENTER - MISC.		1	3,000	1	3,000
		TOTAL		333,000		333,000
BUDGET UNIT - 040600 - OFFICE OF SUBSTANCE ABUSE						
3001	COMPUTER NETWORK SYSTEM		1	200,000	1	200,000
		TOTAL		200,000		200,000
BUDGET UNIT - 040800 - UTILITY DISTRICTS						
1001	HALF TON PICK-UP		1	18,000	1	18,000
2001	VHF RADIO		1	3,500	1	3,500
		TOTAL		21,500		21,500

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
2003-04

EQUIPMENT BUDGET DETAIL

		----REQUESTED-----		---RECOMMENDED----	
LINE NO	DESCRIPTION	UNITS	AMOUNT	UNITS	AMOUNT
BUDGET UNIT - 041000 - PUBLIC HEALTH					
1001	SMART CYCLER REALTIME PCR	1	40,000	1	40,000
1002	FLUORESCENT MICROSCOPE	1	26,000	1	26,000
1003	LAPTOP PROJECTOR	1	3,500	1	3,500
3001	COMPUTER SYSTEMS	5	12,500	5	12,500
3002	COMPUTER SERVER	1	6,000	1	6,000
3003	COMPUTER SERVERS	3	18,000	3	18,000
3004	COMPUTER SERVER	1	7,500	1	7,500
3005	LAPTOP COMPUTER	1	2,500	1	2,500
3006	COMPUTER SYSTEM	1	5,000	1	5,000
3007	SERVER	1	6,000	1	6,000
	TOTAL		127,000		127,000
BUDGET UNIT - 041500 - CALIFORNIA CHILDRENS SERVICES					
1001	PRINTERS	2	3,800	2	3,800
1002	PRINTERS	2	3,600	2	3,600
3001	COMPUTER SYSTEMS	5	12,500	5	12,500
3002	ROUTERS	2	12,600	2	12,600
	TOTAL		32,500		32,500
BUDGET UNIT - 042000 - ENVIRONMENTAL HEALTH					
1001	4X4 PICKUP	1	35,000	1	35,000
1002	PRINTERS	2	2,858	2	2,858
1003	WORK STATIONS	2	6,000	2	6,000
1004	LANDFILL GAS MONITORS	1	10,000	1	10,000
1005	TANDEM CLINOMETER	1	1,300	1	1,300
1006	MODULAR STORAGE	1	20,000	1	20,000
1007	VIDEO CAMERA	1	1,000	1	1,000
3001	PC COMPUTERS	10	19,750	10	19,750
3003	DOCUMENT IMAGING SERVER	1	4,000	1	4,000
	TOTAL		99,908		99,908
BUDGET UNIT - 049100 - FIRST 5 SAN JOAQUIN					
1001	TSUNAMI QUICKBRIDGE WIRELESS DEVICE	1	5,000	1	5,000
	TOTAL		5,000		5,000
BUDGET UNIT - 050101 - HSA-ADMINISTRATION					
3004	CATEGORY 5 DATA CABLING	1	40,000	1	40,000
3005	FIREWALL 525	1	8,000	1	8,000
3011	FAX GATEWAY	1	38,000	1	38,000

EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION		----REQUESTED----- UNITS	AMOUNT	---RECOMMENDED---- UNITS	AMOUNT
3012	SERVER/PC SOFTWARE		1	6,000	1	6,000
3013	WORKSTATIONS		20	44,000	20	44,000
		TOTAL		136,000		136,000
BUDGET UNIT - 110000 - S J GENERAL HOSPITAL						
1001	EQUIPMENT		1	1,000,000	1	1,000,000
3001	AUTOMATION EQUIPMENT		1	250,000	1	250,000
		TOTAL		1,250,000		1,250,000
BUDGET UNIT - 140000 - SOLID WASTE MANAGEMENT						
1001	FRONT-END LOADER		2	500,000	2	500,000
1002	TRACTOR DOZER		1	300,000	1	300,000
1003	MOTOR GRADER		1	150,000	1	150,000
1004	TRANSFER TRAILER		5	300,000	5	300,000
1005	LARGE AIR COMPRESSOR		1	4,000	1	4,000
1006	PASSENGER TIRE MACHINE		1	3,500	1	3,500
1007	AIR PLASMA CUTTING SYSTEM		1	3,500	1	3,500
1008	CALL MANAGEMENT SYSTEM		1	4,500	1	4,500
		TOTAL		1,265,500		1,265,500